

CITY OF LAS VEGAS  
CIVIL SERVICE BOARD  
MINUTES  
For the  
September 24, 2008  
TELECONFERENCE MEETING

Agenda Documentation  
October 8, 2008

TO  
CIVIL SERVICE BOARD OF TRUSTEES

FROM:  
F. CLAUDETTE ENUS  
SECRETARY TO THE BOARD

I. CALL TO ORDER September 24, 2008 at 11:30 a.m. via Teleconference

ROLL CALL: Johan Aliseo – Present  
Ed Miramontes – Present  
Priscilla Rocha – Present  
Evelyn Beals – Absent  
Malcolm White – Absent

STAFF PRESENT

Judy Tuttle  
Ann Rubertino-Beck  
Sue Brown  
Graciela Manginelli

II. MEETING WAS PROPERLY NOTICED AND IN COMPLIANCE WITH THE OPEN MEETING LAW

III. BUSINESS

A. ELIGIBLE LISTS TO BE CERTIFIED

- 1) Contracts Specialist – Open
- 2) Municipal Court Marshal (Lateral) – Open
- 3) Parking Enforcement Supervisor – Promotional
- 4) Plumber II – Promotional
- 5) Plumber II – Open
- 6) Project Engineer – Promotional
- 7) Project Engineer – Open
- 8) Service Desk Technician - Open

A motion was made by Trustee Priscilla Rocha that items 1 through 8 of the Eligible List to be Certified be approved. The motion was seconded by Trustee Ed Miramontes. Motion carried.

IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED

None

V. CITIZEN PARTICIPATION

None

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 11:32 a.m.

  
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F. Claudette Enus

CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES  
Department of Human Resources  
400 Stewart Avenue  
Las Vegas, Nevada

AR-B  
GM  
JT  
SR

CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.lasvegasnevada.gov>

EM  
PR  
JA

NO-MW  
EB

**TELECONFERENCE AGENDA**

DATE: September 24, 2008  
TIME: 11:30 a.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

**\*NOTE:** Minutes from this meeting will be included as part of the next regularly scheduled meeting on October 8, 2008.

- I. CALL TO ORDER 11:30 am
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS
  - A. ELIGIBLE LISTS TO BE CERTIFIED

- 1) Contracts Specialist - Open
- 2) Municipal Court Marshal (Lateral) - Open
- 3) Parking Enforcement Supervisor - Promotional
- 4) Plumber II - Promotional
- 5) Plumber II - Open
- 6) Project Engineer - Promotional
- 7) Project Engineer - Open
- 8) Service Desk Technician - Open

MOTION: PR  
2nd: EM  
M/C

- IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED None
- V. CITIZEN PARTICIPATION NONE 11:32 am

PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE CIVIL SERVICE BOARD. NO SUBJECT MAY BE ACTED UPON BY THE CIVIL SERVICE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call the DEPARTMENT DESIGNEE at 229-6315 and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

- State of NV, Grant Sawyer Building, 555 E. Washington Avenue
- Senior Citizen Center, 451 E. Bonanza Road
- Clark County Government Center, 500 South Grand Central Parkway
- Bulletin Board, City Hall Plaza (next door to Metro Records)
- City Hall 2nd Floor, Human Resources Posting Bulletin Board

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: September 24, 2008

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TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

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SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

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BOARD ACTION: **Vote to Certify or Not Certify**  
(May be taken as a group)

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TOTAL ELIGIBLE LISTS PRESENTED: 8

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED &amp; PLACED ON ELIGIBLE LISTS</u>
1 Contracts Specialist – Open	8	4	4
2. Municipal Court Marshal (Lateral) – Open	37	6	6
3 Parking Enforcement Supervisor – Promotional	3	3	3
4. Plumber II – Promotional	2	0	0
5 Plumber II – Open	30	16	6
6 Project Engineer – Promotional	3	3	3
7. Project Engineer – Open	9	9	9
8. Service Desk Technician – Open	114	51	32

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Contracts Specialist**  
**Examination**

**September 11, 2008**  
**Date**

**082301080**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	4	GROUP 1	2
REJECTED	4	GROUP 2	2
<b>TOTAL RECEIVED</b>	<b>8</b>	<b>TOTAL ON LIST</b>	<b>4</b>

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>T &amp; E</u></b>
(Weight)				100%
PASSED				4
FAILED				0
<b>TOTAL TESTED</b>				<b>4</b>
<b>DID NOT APPEAR</b>				<b>0</b>

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Municipal Court Marshal-Lateral**  
**Examination**

**September 3, 2008**  
**Date**

**085202070**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	12	GROUP 1	6
REJECTED	25	GROUP 2	0
<b>TOTAL RECEIVED</b>	<b>37</b>	<b>TOTAL ON LIST</b>	<b>6</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)			100%	
PASSED			6	
FAILED			0	
<b>TOTAL TESTED</b>			<b>6</b>	
<b>DID NOT APPEAR</b>			<b>3</b>	
<b>WITHDREW</b>			<b>3</b>	

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Parking Enforcement Supervisor**  
**Examination**

**September 5, 2008**  
**Date**

**08284108P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	3	GROUP 1	3
REJECTED	0	GROUP 2	0
<b>TOTAL RECEIVED</b>	3	<b>TOTAL ON LIST</b>	3

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)		100%		
PASSED		3		
FAILED		0		
<b>TOTAL TESTED</b>		3		
<b>DID NOT APPEAR</b>		0		

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Plumber II**  
**Examination**

**September 3, 2008**  
**Date**

**08282207P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	0	GROUP 1	0
REJECTED	1	GROUP 2	0
WITHDREW	1		
<b>TOTAL RECEIVED</b>	<b>2</b>	<b>TOTAL ON LIST</b>	<b>0</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	0			
FAILED	0			
<b>TOTAL TESTED</b>	<b>0</b>			
<b>DID NOT APPEAR</b>	<b>0</b>			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Plumber II**  
**Examination**

**September 3, 2008**  
**Date**

**082822070**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	20	GROUP 1	0
REJECTED	10	GROUP 2	6
<b>TOTAL RECEIVED</b>	30	<b>TOTAL ON LIST</b>	6

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	6			
FAILED	10			
<b>TOTAL TESTED</b>	16			
<b>DID NOT APPEAR</b>	4			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Project Engineer**  
**Examination**

**September 16, 2008**  
**Date**

**08216008P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	3	GROUP 1	3
REJECTED	0	GROUP 2	0
<b>TOTAL RECEIVED</b>	3	<b>TOTAL ON LIST</b>	3

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>T &amp; E</u></b>
(Weight)				100%
PASSED				3
FAILED				0
<b>TOTAL TESTED</b>				3
<b>DID NOT APPEAR</b>				0

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Project Engineer**  
**Examination**

**September 20, 2008**  
**Date**

**082160080**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	9	GROUP 1	7
REJECTED	0	GROUP 2	2
<b>TOTAL RECEIVED</b>	<b>9</b>	<b>TOTAL ON LIST</b>	<b>9</b>

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>T &amp; E</u></b>
(Weight)				100%
PASSED				9
FAILED				0
<b>TOTAL TESTED</b>				<b>9</b>
<b>DID NOT APPEAR</b>				<b>0</b>

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Service Desk Technician**  
**Examination**

**August 26, 2008**  
**Date**

**0879674070**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	61	GROUP 1	0
REJECTED	53	GROUP 2	32
<b>TOTAL RECEIVED</b>	114	<b>TOTAL ON LIST</b>	32

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	32			
FAILED	19			
<b>TOTAL TESTED</b>	51			
<b>DID NOT APPEAR</b>	10			