

CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES
Department of Human Resources
400 Stewart Avenue
Las Vegas, Nevada
CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.lasvegasnevada.gov>

TELECONFERENCE AGENDA

DATE: February 28, 2007

TIME: 11:30 a.m.

Direct
EM
EB
PR
MW
JA

S. ✓

11:30 a.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

*NOTE: Minutes from this meeting will be included as part of the next regularly scheduled meeting on March 14, 2007.

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS
 - A. ELIGIBLE LISTS TO BE CERTIFIED
 - 1) Deputy Fire Marshal - Promotional
 - 2) Irrigation Systems Repairer I - Promotional
 - 3) Irrigation Systems Repairer I - Open
 - B. REQUEST TO BE PLACED ON THE REHIRE LIST
 - 1) Michael Wake
- IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED
- V. CITIZEN PARTICIPATION

m-EB
2-PR

m-PR
2-MW

Adj. -
11:35

PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE CIVIL SERVICE BOARD. NO SUBJECT MAY BE ACTED UPON BY THE CIVIL SERVICE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call the DEPARTMENT DESIGNEE at 229-6315 and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of NV, Grant Sawyer Building, 555 E. Washington Avenue
Senior Citizen Center, 451 E. Bonanza Road
Clark County Government Center, 500 South Grand Central Parkway
Bulletin Board, City Hall Plaza (next door to Metro Records)
City Hall 2nd Floor, Human Resources Posting Bulletin Board

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**ELIGIBILITY
LISTS FOR THIS
MEETING ARE
DEEMED
CONFIDENTIAL
PER NRS 603A**

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: February 28, 2007

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 3

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Deputy Fire Marshal – Promotional	3	3	2
2. Irrigation Systems Repairer I – Promotional	2	1	1
3. Irrigation Systems Repairer I – Open	75	22	12

CITY OF LAS VEGAS

ELIGIBLE LIST

Deputy Fire Marshal
Examination

Written Test: January 23, 2007

Oral Test: February 12, 2007

Date of Test

06414011P
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
None
GROUP 3
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	3	GROUP 1	0
REJECTED	0	GROUP 2	0
TOTAL RECEIVED	3	GROUP 3	2
		TOTAL ON LIST	*2

<u>TESTS</u>				
	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	75%	25%		
PASSED	2	2		
FAILED	1	0		
TOTAL TESTED	3	2		
DID NOT APPEAR	0	0		

***Per the MOU between the City of Las Vegas and IAFF, Local 1285 this eligible list is arranged by score from highest to lowest.**

CITY OF LAS VEGAS

ELIGIBLE LIST

Irrigation Systems Repairer I
Examination

February 9, 2007
Date

07366101P
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	1	GROUP 1	0
REJECTED	1	GROUP 2	1
TOTAL RECEIVED	2	TOTAL ON LIST	1

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	1			
FAILED	0			
TOTAL TESTED	1			
DID NOT APPEAR	0			

CITY OF LAS VEGAS

ELIGIBLE LIST

Irrigation Systems Repairer I
Examination

February 9, 2007
Date

073661010
Exam Code

Open
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	29	GROUP 1	2
REJECTED	46	GROUP 2	10
TOTAL RECEIVED	75	TOTAL ON LIST	12

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	12			
FAILED	10			
TOTAL TESTED	22			
DID NOT APPEAR	7			

Martha Davis

From: Judy Tuttle
Sent: Tuesday, February 20, 2007 7:53 PM
To: Martha Davis
Subject: FW: Rehire Request/Michael Wake

Martha, I have a letter to give you that goes with this.

-----Original Message-----

From: Stephen Harsin
Sent: Tuesday, February 20, 2007 6:55 PM
To: Judy Tuttle
Subject: RE: Rehire Request/Michael Wake

It's fine to put him on the rehire list.

-----Original Message-----

From: "Judy Tuttle" <jtuttle@LasVegasNevada.GOV>
To: "Stephen Harsin" <sharsin@LasVegasNevada.GOV>
Sent: 2/20/2007 6:31 PM
Subject: Rehire Request/Michael Wake

Steve, we were copied on the request from Michael Wake to be placed on the Code Enforcement Officer rehire list. Are you in support of his request? If so, we will place it on the Civil Service Board Agenda for the board's approval. Thanks, Steve.

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: February 28, 2007

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: B. REQUEST TO BE PLACED ON REHIRE LIST: MICHAEL WAKE

BOARD ACTION: APPROVE, NOT APPROVE, OR HOLD IN ABEYANCE

Michael Wake, an employee from March 28, 1988 to June 9, 2006, has requested to be placed on the Rehire List for Code Enforcement Officer. A copy of his Department Director's approval is attached for the Board's information and review.

Civil Service Rules {Chapter IV, Section 6a (5), Page 14} state that to be eligible for placement on a Rehire List, the former employee must submit a written request to the to the Director of Human Resources, or designee, and must (a) have had regular status in any classification formerly held; (b) have left the City's employment in good standing within the past twenty-four months; and (c) receive the Civil Service Board's approval of said request.

Michael Wake meets the criteria for placement on the Rehire List, and it is recommended that the Board approve his request.