

AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: CITY AUDITOR'S OFFICE
CITY AUDITOR: RADFORD SNELDING

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action on Annual Audit Recommendation Follow-Up as of June 30, 2006 (2600-0607-03)

Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

To review the Annual Audit Recommendation Follow-Up as of June 30, 2006 with the City Council.

Annually this report is prepared to identify the status of all open recommendations for the current as well as previous years.

RECOMMENDATION:

Receive the audit report and provide any guidance as deemed necessary.

BACKUP DOCUMENTATION:

1. Annual Audit Recommendation Follow-Up as of June 30, 2006 (2600-0607-03)
2. Submitted after meeting – hardcopy of PowerPoint presentation by Radford Snelding

Motion made by LARRY BROWN to Approve

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

NOTE: MAYOR GOODMAN disclosed that MICHAEL KERN is his personal and campaign accountant. CITY ATTORNEY JERBIC indicated that COUNCILMAN WEEKLY also disclosed to him that MR. KERN has also done some campaign accounting for him. However, CITY ATTORNEY JERBIC opined that, for purposes of this presentation, disclosure is not required, as MR. KERN is not seeking reappointment.

Minutes:

RAD SNELDING, City Auditor, gave a detailed PowerPoint presentation, a copy of which is

CITY COUNCIL MEETING OF: JANUARY 03, 2007

made a part of the minutes, to give an overview of the annual report and follow-up program.

MICHAEL KERN, Audit Oversight Committee member, commended COUNCILMEMBERS BROWN and WEEKLY and City staff for their immediate response to the recommendations, which have improved the financial rewards to the City. COUNCILMEMBERS BROWN and WEEKLY concurred with MR. KERN that the response has been phenomenal and joined in commending staff. Also, they thanked MR. KERN for his private-sector perspective, which has been of tremendous help.



CITY AUDITOR'S OFFICE



ANNUAL AUDIT RECOMMENDATION FOLLOW-UP AS OF JUNE 30, 2006

Report No. CAO 2600-0607-03

August 29, 2006

RADFORD K. SNELDING, CPA, CIA, CFE

CITY AUDITOR

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ANNUAL AUDIT RECOMMENDATION FOLLOW-UP REPORT CAO 2600-0607-03

BACKGROUND

The City Auditor's Office has provided 942 audit recommendations requiring corrective action to City Departments since January 1, 1999. This report summarizes the status of these audit recommendations as of June 30, 2006.

OBJECTIVES

The objective of our follow-up program is to ensure that audit recommendations are being appropriately addressed by City management and to track the status of the recommendations. Much of the benefit from audit work is not in the findings reported or the recommendations made, but in their effective resolution. City management is responsible for addressing audit recommendations. This follow-up is a process to help management fulfill this responsibility.

SCOPE AND METHODOLOGY

Our follow-up program is in accordance with Operating Instruction A. 050 of the City Auditor's Office Operating Instruction Manual. The status of each audit recommendation is identified using the following classifications:

	Complete	The recommendation has been implemented or some other action has been taken to effectively correct the deficiency.
	Incomplete	The recommendation has not been implemented.
	Extended	The recommendation has not been implemented due to circumstances beyond the department's control.
	Not Due	Due date identified by management has not passed.

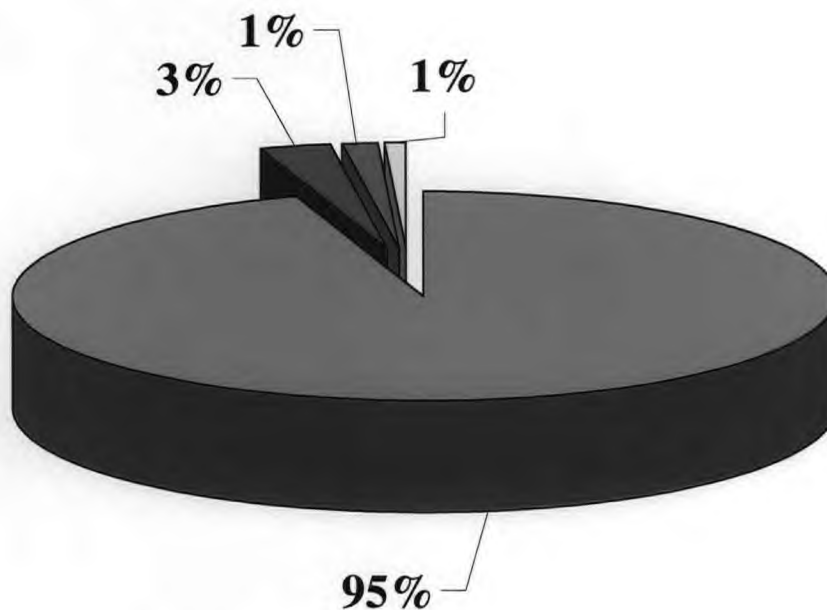
For each audit recommendation, City management provides an estimated completion date. An audit recommendation is classified as being **Not Due** until this date has passed and then the audit recommendation becomes **Incomplete** or **Extended**. An audit recommendation remains in one of these classifications until City management completes the recommendation and notifies our Office. Subsequently, audit staff obtain and evaluate evidence supporting management's representation. If the evidence demonstrates that the recommendation has been adequately addressed, the auditor identifies the recommendation as being **Complete**.

CONCLUSION

The accompanying charts/tables (pages 2 to 4) summarize the status of the audit recommendations in total and by department. Following the charts, each audit recommendation classified as **Incomplete**, **Extended**, or **Not Due** is listed by department with Management's Plan of Action. **Management Comments** and **Auditor Comments** are noted with some recommendations.

While city management has made progress toward the implementation of the audit recommendations contained in the various reports, additional efforts should be made in finalizing incomplete recommendations.

942 Recommendations January 1999 – June 2006



Fiscal Year	Complete	Incomplete	Extended	Not Due	Total
2005-2006	51	11	2	7	71
2004-2005	63	8	3	0	74
2003-2004	39	0	0	0	39
2002-2003	85	3	0	0	88
2001-2002	154	1	3	0	158
2000-2001	111	2	0	0	113
1999-2000	393	1	5	0	399
Total	896	26	13	7	942

26 Incomplete Recommendations Summary

	Fiscal Year							
Department	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	TOTAL
City Manager	0	0	0	0	0	1	0	1
Field Operations	0	0	0	0	0	3	0	3
Finance & Business Services	0	2	1	3	0	3	0	9
Leisure Services	0	0	0	0	0	1	11	12
Municipal Court	1	0	0	0	0	0	0	1
TOTAL	1	2	1	3	0	8	11	26

896 Complete Recommendations Summary

	Fiscal Year							
Department	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006	TOTAL
AFI	--	--	11	--	--	--	--	11
Building & Safety	54	1	--	--	--	--	--	55
City Attorney	--	--	--	--	1	--	--	1
City Manager	14	8	1	5	6	8	--	42
Detention & Enf.	2	6	6	--	--	--	7	21
Field Operations	3	--	22	25	--	21	5	76
Finance & Business Services	43	29	42	23	2	2	3	144
Fire & Rescue	30	--	--	--	--	--	--	30
Human Resources	41	32	--	26	2	2	--	103
Information Technologies	83	--	37	--	--	4	--	124
Leisure Services	87	2	24	6	--	25	33	177
Municipal Court	28	10	--	--	--	--	3	41
Neighborhood Services	--	--	--	--	4	--	--	4
Office of Business Development	--	--	--	--	21	--	--	21
Planning & Development	8	--	--	--	3	--	--	11
Public Works	--	23	11	--	--	1	--	35
TOTAL	393	111	154	85	39	63	51	896

DETAIL STATUS

Status Page

City Manager

Audit of Controls Over City Utility Payments And Costs

1	2001 0405 03	02.	1.	Utility Information	Incomplete	11
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Detention and Enforcement

Audit of Detention and Enforcement Training Unit

2	1401 0506 06	1.		Training Database Limitations	Not Due	12
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3	1401 0506 06	2.		Training Database Differences	Not Due	13
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4	1401 0506 06	3.	1.	Firearm Qualifications	Not Due	14
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5	1401 0506 06	4.		2004 P.O.S.T. Reporting	Not Due	15
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6	1401 0506 06	5.		Instructor Files	Not Due	16
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7	1401 0506 06	6.		Training Operations Manual	Not Due	17
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8	1401 0506 06	8.		D&E Policy Issues	Not Due	18
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Field Operations

Audit of Durango Hills Golf Course Management Contract

9	1701 0405 05	05.	2.	Sales Tax Collection and Remittance	Incomplete	19
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10	1701 0405 05	06.	1.	Sales Tax For Purchases	Incomplete	19
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11	1701 0405 05	07.	1.	Property Tax	Incomplete	20
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Audit of City Vehicle Replacement Program

12	1702 0506 02	02.	1.	Projected Vehicle Useful Lives	Extended	20
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DETAIL STATUS

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Field Operations

Audit of City Vehicle Replacement Program

13	1702 0506 02	02.	2.	Projected Vehicle Useful Lives	Extended	21
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Finance and Business Services

Audit of Parking Enforcement and Collections

14	1401 0001 02	01.	1.	Delinquent Parking Citation Collections	Incomplete	22
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15	1401 0001 02	09.	3.	Parking Planning, Coordination, and Oversight	Incomplete	23
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Audit of Wastewater Pollution Control Facility and Sewer Services

16	1501 0102 02	B. 02.	1.	Sewer Fee Billings	Extended	24
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17	1501 0102 02	B. 04.	1.	Performance Reports	Extended	24
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18	1501 0102 02	B. 04.	2.	Performance Reports	Extended	25
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Audit of City Investments

19	601 0102 04	06.	1.	Proficiency / Training of Backup Investment Personnel	Incomplete	25
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Audit of Special Improvement District Administration

20	602 0203 04	06.	1.	Fee Waivers	Incomplete	26
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21	602 0203 04	07.	1.	Foreclosure Sales	Incomplete	26
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22	602 0203 04	09.	2.	Account Reconciliations	Incomplete	27
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Audit of Controls Over City Utility Payments And Costs

23	2001 0405 03	03.	1.	Allocation of Utility Costs	Extended	28
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Special Report: Vendor/Employee File Review

24	2500 0405 07	01.	1.	Consistent Data Input	Incomplete	29
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DETAIL STATUS

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Finance and Business Services

Special Report: Vendor/Employee File Review

25 2500 0405 07 02. 1. Employee Contractors Incomplete 30

26 2500 0405 07 02. 2. Employee Contractors Incomplete 31

Information Technologies

Audit of Controls Over City Utility Payments And Costs

27 2001 0405 03 01. 2. Utility Usage Monitoring Extended 32

Leisure Services

Audit of Cash Handling Controls At Chuck Minker Sports Complex

28 2200 0405 01 01. 08. Cashier Operations-Surveillance Camera Extended 33

Audit of Cash Handling controls At Dula Gymnasium

29 2200 0405 02 03. 01. Cash Collections For Non-City
Organizations Incomplete 33

Internal Controls Review Activity Report - June 30, 2005

30 2900 0506 03 ICR 009 1. Theft of Safekey Services Incomplete 34

31 2900 0506 03 ICR 009 2. Theft of Safekey Services Incomplete 34

32 2900 0506 03 ICR 022 1. Stupak Community Center Vending
Machines Incomplete 35

33 2900 0506 03 ICR 022 2. Stupak Community Center Vending
Machines Incomplete 36

34 2900 0506 03 ICR 022 3. Stupak Community Center Vending
Machines Incomplete 37

DETAIL STATUS

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Leisure Services

Internal Control Review Activity Report - December 31, 2005

35	2900 0506 05	ICR 019	1.	ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center	Incomplete	38
36	2900 0506 05	ICR 019	2.	ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center	Incomplete	39
37	2900 0506 05	ICR 019	3.	ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center	Incomplete	39
38	2900 0506 05	ICR 019	4.	ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center	Incomplete	40
39	2900 0506 05	ICR 019	5.	ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center	Incomplete	40
40	2900 0506 05	ICR 019	6.	ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center	Incomplete	41

Municipal Court

Las Vegas Municipal Court

41	1999 07	B. 03.	i.	Correspondence With Defendants	Extended	42
42	1999 07	B. 03.	ii.	Correspondence With Defendants	Extended	42
43	1999 07	C. 02.	iii.	User Passwords For Court System	Extended	43

DETAIL STATUS

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Municipal Court

Las Vegas Municipal Court

44	1999 07	C. 04.	ii.	Limits On Cash In Drawers	Extended	43
45	1999 07	D. 01.		Audit Trail Reports and Monitoring	Incomplete	44
46	1999 07	D. 02.		Bail Register Report Errors	Extended	45

DETAIL:

**DEPARTMENTAL AUDIT
RECOMMENDATION FOLLOW-UP**

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

City Manager

Due Date : 10/4/2005

Incomplete

- 1** **2001 0405 03** **Audit of Controls Over City Utility Payments And Costs**
02. 1. Utility Information

Recommendation:

In conjunction with the development of a utility usage monitoring program, the City Manager's Office working with Field Operations, Public Works, Information Technology and the Department of Finance should address the identified utility information deficiencies and coordinate the enhancement of the utility information available for use in the program.

Management's Plan of Action:

The issues brought forth in the audit will need to be addressed through organizational change. To that end, the City Manager's Office has created a Utility Management Task Force to address the issues. The Task Force will include, at a minimum, representatives from Finance and Business Services, Field Operations, Public Works, and Information Technologies. The Task Force will facilitate the development of a coordinated process for obtaining, managing and processing payments for utility services, specifically power, water, gas, cable, and solid waste.

The process will include identification and analysis of existing processes and lines of responsibility. It will identify the functional needs of utility stakeholders and create both an organizational as well as a technical solution to manage the program. This Task Force will address the recommendations brought forward in Findings 1 through 6.

We estimate addressing organizational needs in six months, and technological needs in 15 to 18 months. We appreciate the efforts of the auditors in their review of this process and look forward to their continued input as we respond to their findings.

Auditor: B. Mocek

Auditor's Comment:

The identified deficiencies are in-process of being reviewed and addressed by the Utilities Coordinator. As they are addressed, the auditors are verifying the correction of deficiencies.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

	<u>Detention and Enforcement</u>	<u>Due Date : 12/1/2006</u>	<u>Not Due</u>
2	1401 0506 06 Audit of Detention and Enforcement Training Unit		
	1. Training Database Limitations		

Recommendation:

D&E management working with Training should evaluate alternative training software packages that will better meet the needs of Training and the entire Department. D&E management should purchase and implement new training software. The training software package should include, at a minimum, the following functions:

- Functions that allow for efficient, consistent, and accurate data entry of training attended.
- Decision making functions to allow for automatic evaluation of the training status of employees against D&E policies, and P.O.S.T., ACA, and CALEA standards.
- Read-only access and report generation capabilities by other D&E units for independent verification of the accuracy of their training records.
- Reporting functions that effectively summarize the training status of employees.
- Audit trail features to track changes to the system.

Management's Plan of Action:

Management and training have evaluated alternative training software packages. We are in the process of selecting a package with input from City Information Technologies. Once the software has been purchased, implementation will include training and configuration.

Auditor: B. Smith

Auditor's Comment:

Per D&E management, D&E is in the process of selecting a new training software package with input from IT. This new software is anticipated to be purchased and implemented by December 2006.

Detention and Enforcement

Due Date : 12/1/2006

Not Due

3 1401 0506 06 Audit of Detention and Enforcement Training Unit

2. Training Database Differences

Recommendation:

Training should develop, document, and implement a standard protocol for data input into the training database. This protocol should include, at a minimum, the following:

- Standard course titles for classes attended by employees.
- Standards for identification of date of training when a training course is held over a period of days.
- Standards for documentation of authorized firearms.
- Standards for documentation of firearm qualifications, whether an officer passed or failed, and remedial training.
- Standards for entry of new employees into the database.

Management's Plan of Action:

A standard protocol for data entry has been developed and is a component of the specifications identified for the software evaluation. Once the software has been selected and purchased, implementation will include training and configuration.

Auditor: B. Smith

Auditor's Comment:

Per D&E Management, this recommendation will be addressed in conjunction with the implementation of the new training software.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Detention and Enforcement

Due Date : 8/1/2006

Not Due

4 1401 0506 06 Audit of Detention and Enforcement Training Unit

3. 1. Firearm Qualifications

Recommendation:

D&E management should evaluate the firearms authorization and qualification documentation process and address the noted deficiencies. Once complete information is available, Training should implement procedures to track the qualification status of officers on all authorized firearms.

Management's Plan of Action:

D&E identified, evaluated, and purchased a firearms program capable of meeting all noted deficiencies.

Auditor: B. Smith

Auditor's Comment:

Per D&E Management, they have purchased and installed "Range Master Pro" training program giving the department the ability to track all officers, assigned firearms, unassigned firearms, firearm maintenance, firearm qualifications, and equipment inventory. This is a start to addressing the identified deficiencies in the firearms authorization and qualification documentation process and improving procedures to track the qualification status of officers on all authorized firearms.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Detention and Enforcement

Due Date : 7/1/2006

Not Due

5 1401 0506 06 Audit of Detention and Enforcement Training Unit

4. 2004 P.O.S.T. Reporting

Recommendation:

Training should annually summarize P.O.S.T. training exceptions according to the training records and ensure the annual P.O.S.T. Individual Training Report properly reflects this information. Any known errors in the training records should be corrected so that the information in the training records supports the annual P.O.S.T. Individual Training Report. Training should follow-up on all reported training exceptions to ensure that officers maintain their proficiency in all required areas.

Management's Plan of Action:

A policy has been created stating that annually, the Professional Standards Unit will audit the peace officer training records to ensure they are in accordance with NAC and all exceptions will be forwarded to P.O.S.T.

The 2004 list of exceptions has been forwarded to P.O.S.T. (June 2006)

Estimated Date of Completion: Policy revision will be reviewed by applicable labor unions and ready for dissemination July 2006.

Auditor: B. Smith

Auditor's Comment:

Auditors will review process followed in preparing 2006 P.O.S.T. report to verify that this recommendation has been appropriately addressed.

Detention and Enforcement

Due Date : 7/1/2006

Not Due

6 1401 0506 06 Audit of Detention and Enforcement Training Unit

5. Instructor Files

Recommendation:

Training should improve its monitoring of instructor compliance with NAC and D&E policy as follows:

- Create a formal process for monitoring and documenting compliance by instructors with NAC.
- Improve the organization of instructor documentation supporting compliance with NAC.
- Conduct annual audits of instructor documentation as required by D&E policy.

Management's Plan of Action:

A policy has been revised stating that bi-annually, the Training Unit will audit the instructors' certifications and ensure they are in accordance with NAC and D&E policy.

Estimated Date of Completion: Policy revision will be reviewed by applicable labor unions and ready for dissemination July 2006.

Auditor: B. Smith

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Detention and Enforcement

Due Date : 8/1/2006

Not Due

- 7 1401 0506 06 Audit of Detention and Enforcement Training Unit
6. Training Operations Manual

Recommendation:

Training should create a Training Operations Manual that includes, at a minimum, the following elements:

- Training officer responsibilities for monitoring compliance with departmental training policies and the P.O.S.T., CALEA, and ACA requirements
- Training database use protocol (e.g., data entry standards, standard reports)
- Training records filing protocol
- Primary contact information for other divisions, departments, and agencies
- Annual training scheduling process
- Academy preparation process
- Academy Staff Operations Manual
- Process to monitor training required in an increment other than annually (e.g., biennial City mandated training)
- Process to monitor compliance with instructor education and certification requirements
- Internal and external reporting requirements
- Process to prepare the annual P.O.S.T. Individual Training Report
- Process for follow-up on reported P.O.S.T. training exceptions to ensure that officers maintain their proficiency in all required areas
- Responsibilities in supporting the Training Committee

Management's Plan of Action:

The first draft of a Training Operations Manual has been circulated for review, to include input and feedback.

Auditor: B. Smith

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Detention and Enforcement

Due Date : 7/1/2006

Not Due

- 8 1401 0506 06 Audit of Detention and Enforcement Training Unit
8. D&E Policy Issues

Recommendation:

D&E management should further emphasize to D&E employees the importance of the timely submittal of training information to Training. Training should inform the Training Committee and D&E management of employees and/or D&E units who fail to submit timely training information. D&E management should provide clarification on the noted conflicting practices and policies and adjust documented policies as needed.

Management's Plan of Action:

Policy revision reflects employee training documentation will be submitted within thirty days of when training has been completed.

Estimated Date of Completion: Policy revision will be reviewed by applicable labor unions and ready for dissemination July 2006.

Auditor: B. Smith

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Field Operations

Due Date : 9/30/2005

Incomplete

- 9 1701 0405 05 Audit of Durango Hills Golf Course Management Contract
05. 2. Sales Tax Collection and Remittance

Recommendation:

If the Contractor fails to obtain a refund from the Department of Taxation, the Project Manager should require the Contractor to reimburse the City for the sales tax overpayments.

Management's Plan of Action:

The City will provide assistance to the Contractor to obtain a refund of the sales tax. If such efforts are unproductive, the City will issue a claim against the Contractor as recommended.

Auditor: W. Cimo

Auditor's Comment:

The City Attorney's Office is reviewing this issue.

Field Operations

Due Date : 3/31/2006

Incomplete

- 10 1701 0405 05 Audit of Durango Hills Golf Course Management Contract
06. 1. Sales Tax For Purchases

Recommendation:

The Project Manager should consult with the City Attorney's Office to determine whether DHGC can take advantage of the City's tax exemption status. If DHGC is unable to take advantage of the City's tax exemption status, the Project Manager should evaluate the tax implications of outsourcing the golf course operation and consider other possible alternatives to minimize DHGC's operating costs.

Management's Plan of Action:

Given the procedure what has been in place, we take some exception to the findings in that the Project Manager did not see invoices which would have shown sales tax being paid. The Project Manager will meet with the City Attorney's Office and the Purchasing Division to determine how purchases at the DHGC should be made to take advantage of the City's tax exempt status and to minimize operating costs.

Auditor: W. Cimo

Auditor's Comment:

The City Attorney's Office is reviewing this issue.

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August 29, 2006

Field Operations

Due Date : 6/30/2005

Incomplete

- 11 1701 0405 05 Audit of Durango Hills Golf Course Management Contract
 07. 1. Property Tax

Recommendation:

The Project Manager should seek formal resolution from the City Attorney's Office as to whether the current outsourcing arrangement for DHGC qualifies for tax exemption.

Management's Plan of Action:

The Project Manager should certainly be involved, however, a directive for formal resolution from the City Attorney's Office would be more appropriately made from the City Manager's Office.

Auditor: W. Cimo

Auditor's Comment:

The City Attorney's Office is reviewing this issue.

Field Operations

Due Date : 6/1/2006

Extended

- 12 1702 0506 02 Audit of City Vehicle Replacement Program
 02. 1. Projected Vehicle Useful Lives

Recommendation:

The Fleet Services Manager should assign each vehicle's projected useful life based on the history of the vehicle being replaced and the projected annual usage.

Auditor: B. Smith

Auditor's Comment:

Per discussions with Fleet Services Management, HANSEN system enhancements will be implemented to address this recommendation.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

Field Operations

Due Date : 1/3/2006

Extended

13 1702 0506 02 Audit of City Vehicle Replacement Program

02. 2. Projected Vehicle Useful Lives

Recommendation:

The Fleet Services Manager should consider rotating low-use and high-use vehicles among staff/departments to balance and optimize the use of all vehicles in the fleet.

Auditor: B. Smith

Auditor's Comment:

Per discussions with Fleet Services Management, HANSEN system enhancements will be implemented to address this recommendation.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

	<u>Finance and Business Services</u>	<u>Due Date : 2/1/2001</u>	<u>Incomplete</u>
14	1401 0001 02 Audit of Parking Enforcement and Collections		
	01. 1. Delinquent Parking Citation Collections		

Recommendation:

We recommend that the Parking Collections Unit establish a formal delinquent parking fines and penalties collection program including the use of an automated case tracking system. City management should evaluate the internal resources necessary to operate a successful collections program and consider soliciting the services of a collection agency to further enhance their efforts.

Management's Plan of Action:

Agree with the above recommendations. An additional collections officer has been budgeted for fiscal year 2001 and employment began on August 17, 2000.

Furthermore, the City is also soliciting bids from collection agencies in connection with EMS bad debts. The EMS RFP will serve as a reference for another RFP that will consolidate various other departments that need collection services—which would include parking collections. Finance will work with IT on the use of an automated case tracking system. An investigation of commercial-off-the-shelf and in-house solutions will be conducted.

Auditor: B. Smith

Auditor's Comment:

The Collections Unit is currently working on formalizing its process and methodology. This recommendation will be closed once this is available and reviewed.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Finance and Business Services

Due Date : 2/15/2001

Incomplete

- 15 1401 0001 02 Audit of Parking Enforcement and Collections
 09. 3. Parking Planning, Coordination, and Oversight

Recommendation:

Improved monthly internal reports should be created that effectively communicate parking information to all City divisions involved in parking issues. Input on what data to include in these reports should be sought from all parties involved.

Distribution of these reports should be expanded to include all parties involved in parking decisions.

Management's Plan of Action:

Agree with recommendation. Will establish a formal parking quarterly report that will parallel the City's current Quarterly Revenue Report and Investment Report. This new report will be user friendly and will incorporate multiple years of trend analysis in both the financial and non financial areas.

Auditor: B. Smith

Auditor's Comment:

Per Department of Finance Management, "The Financial Services Division is working with IT to review the reports available in the Cardinal System. In addition, a Crystal Report Writer has been installed in the Parking and Hearings Office to aid in developing special reports to monitor statistical data that is not available in the standard reports available from Cardinal."

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

	<u>Finance and Business Services</u>	<u>Due Date : 10/1/2001</u>	<u>Extended</u>
16	1501 0102 02 Audit of Wastewater Pollution Control Facility and Sewer Services		
	B. 02. 1. Sewer Fee Billings		

Recommendation:

Sewer Services management should change the sewer services billing to a quarterly billing cycle and adjust the penalty policies to align with this change.

Management's Plan of Action:

The Business Services Division (BSD) is recommending a proposed Municipal Code change to a quarterly billing cycle where the penalty fee would be assessed on the outstanding balance for the quarter rather than the unpaid balance of the bill. These code changes are projected for implementation around October 2001.

Auditor: B. Smith

Auditor's Comment:

Per Department of Finance Management, "HANSEN schedule has been delayed until the Fall of 2006."

	<u>Finance and Business Services</u>	<u>Due Date : 12/31/2002</u>	<u>Extended</u>
17	1501 0102 02 Audit of Wastewater Pollution Control Facility and Sewer Services		
	B. 04. 1. Performance Reports		

Recommendation:

Sewer Services should create a monthly performance report with additional performance data needed by upper management.

Management's Plan of Action:

As mentioned, the BSD anticipates converting the current sewer billing system to the Oracle-based Hansen Industries system. The new system, fully integrated with the planning, building inspection, public works, business licensing, and finance functions, will allow for the creation of many different management reports. In order to best allocate personnel resources (both BSD and Information Technology), no changes will be made to the legacy system, but rather the improved management reports will be focused on the new Hansen system when it is brought up in late Fall, 2002.

Auditor: B. Smith

Auditor's Comment:

Per Department of Finance Management, "HANSEN schedule has been delayed until the Fall of 2006."

	<u>Finance and Business Services</u>	<u>Due Date : 12/31/2002</u>	<u>Extended</u>
18	1501 0102 02 Audit of Wastewater Pollution Control Facility and Sewer Services		
	B. 04. 2. Performance Reports		

Recommendation:

For information that is not easily accessible from the sewer service system, Sewer Services should work with Information Technologies to access this data.

Management's Plan of Action:

As mentioned, the BSD anticipates converting the current sewer billing system to the Oracle-based Hansen Industries system. The new system, fully integrated with the planning, building inspection, public works, business licensing, and finance functions, will allow for the creation of many different management reports. In order to best allocate personnel resources (both BSD and Information Technology), no changes will be made to the legacy system, but rather the improved management reports will be focused on the new Hansen system when it is brought up in late Fall, 2002.

Auditor: B. Smith

Auditor's Comment:

Per Department of Finance Management, "HANSEN schedule has been delayed until the Fall of 2006."

	<u>Finance and Business Services</u>	<u>Due Date : 6/30/2002</u>	<u>Incomplete</u>
19	601 0102 04 Audit of City Investments		
	06. 1. Proficiency / Training of Backup Investment Personnel		

Recommendation:

The Treasury Division should have backup personnel trained in all aspects of the investment process and systems.

Management's Plan of Action:

Treasury agrees that additional backup training is needed due to the limited number of professional staff assigned to the office.

Auditor: W. Cimo

Auditor's Comment:

Management expects to have this completed by July 31, 2006.

	<u>Finance and Business Services</u>	<u>Due Date : 12/31/2003</u>	<u>Incomplete</u>
20	602 0203 04 Audit of Special Improvement District Administration 06. 1. Fee Waivers		

Recommendation:

The City Treasurer's Office should develop written SID policies and procedures addressing fee waivers. The policies and procedures should address SID fee waiver authority, supporting waiver documentation requirements, and handling of waivers with related parties.

Management's Plan of Action:

We concur,

Timetable: We expect to have the policies and procedures complete by September 30, 2003.

Auditor: W. Cimo

Auditor's Comment:

According to management, the modification of all bond ordinances will be completed by December 2006.

	<u>Finance and Business Services</u>	<u>Due Date : 12/31/2003</u>	<u>Incomplete</u>
21	602 0203 04 Audit of Special Improvement District Administration 07. 1. Foreclosure Sales		

Recommendation:

The City Treasurer's Office should seek legal opinion on the City's application of NRS for foreclosure sales and then establish formal policies and procedures for foreclosure sales.

Management's Plan of Action:

The written policies and procedures will encompass the foreclosure sale process. We do not believe that a formal legal opinion is needed on our application of NRS, but we will have our outside counsel review the policies and procedures for compliance.

Timetable: We expect to have the policies and procedures complete by September 30, 2003.

Auditor: W. Cimo

Auditor's Comment:

Management anticipated a response from bond council by June 2006.

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	<u><i>Finance and Business Services</i></u>	<u><i>Due Date : 12/31/2003</i></u>	<u><i>Incomplete</i></u>
22	602 0203 04 Audit of Special Improvement District Administration		
	09. 2. Account Reconciliations		

Recommendation:

The City Treasurer's Office should complete the reconciliation between SID deposits per the bank, the billing contractor, and the general ledger on a monthly basis.

Management's Plan of Action:

We concur. However, until we have adequate staffing to perform this work, we will be unable to keep these reconciliations current.

Timetable: We have asked for an additional staff position in the FY 2004 budget request.

Auditor: W. Cimo

Auditor's Comment:

The City Auditor's Office is working with management to gain an understanding of how the reconciliation is performed.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Finance and Business Services

Due Date : 10/4/2005

Extended

- 23 2001 0405 03 Audit of Controls Over City Utility Payments And Costs
 03. 1. Allocation of Utility Costs

Recommendation:

In conjunction with the development of a utility usage monitoring program, the Department of Finance should develop and implement a more extensive utility cost allocation program.

Management's Plan of Action:

The issues brought forth in the audit will need to be addressed through organizational change. To that end, the City Manager's Office has created a Utility Management Task Force to address the issues. The Task Force will include, at a minimum, representatives from Finance and Business Services, Field Operations, Public Works, and Information Technologies. The Task Force will facilitate the development of a coordinated process for obtaining, managing and processing payments for utility services, specifically power, water, gas, cable, and solid waste.

The process will include identification and analysis of existing processes and lines of responsibility. It will identify the functional needs of utility stakeholders and create both an organizational as well as a technical solution to manage the program. This Task Force will address the recommendations brought forward in Findings 1 through 6.

We estimate addressing organizational needs in six months, and technological needs in 15 to 18 months. We appreciate the efforts of the auditors in their review of this process and look forward to their continued input as we respond to their findings.

Auditor: B. Mocek

Auditor's Comment:

Per the Department of Finance Management, "Finance and Business Services has begun the initial steps towards the implementation of a city facilities internal service fund. Finance will work with Field Operations to develop a full facilities and utilities inventory and identify maintenance requirements. This data set will be used as a basis for accurate distribution of costs. Implementation is planned for July 1, 2007." The implementation of a more extensive utility cost allocation program will follow once the utilities monitoring program is more fully developed.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Finance and Business Services

Due Date : 1/1/2006

Incomplete

24 2500 0405 07 Special Report: Vendor/Employee File Review

01. 1. Consistent Data Input

Recommendation:

Finance and Business Services (Purchasing and Contracts, Accounting, Business Services), Human Resources, and Information Technologies should consider updating and standardizing guidelines for entering data into city systems to make analysis easier.

Management's Plan of Action:

Finance and Business Services (Purchasing and Contracts and Accounting Operations), Human Resources and Information Technology will meet to review data input standardization guidelines and, where possible, develop and implement improvements that would improve capability for analysis of employee and vendor data.

Auditor: W. Cimo

Auditor's Comment:

On 04/19/06 a status update was received from Candace. They expect completion in August 2006.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Finance and Business Services

Due Date : 1/1/2006

Incomplete

25 2500 0405 07 Special Report: Vendor/Employee File Review

02. 1. Employee Contractors

Recommendation:

Purchasing and Contracts should establish and document a procedure to refer employee contractors to Human Resources so an evaluation of potential conflicts of interest, and compliance with appropriate policies can be addressed.

Management's Plan of Action:

Purchasing and Contracts will modify the supplier profile form to specifically request a supplier to disclose if a principal in the firm is an employee of the City of Las Vegas and establish a field in the database to capture this information. Purchasing and Contracts will establish a practice of submitting the Supplier Profile form to Human Resources as notification of such outside employment.

Human Resources will partner with Finance and Business Services' Purchasing and Contracts Division to address the findings concerning the audit recommendations regarding this issue.

Auditor: W. Cimo

Auditor's Comment:

On 04/19/06 a status update was received from Candace. They expect completion in August 2006.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

	<u>Finance and Business Services</u>	<u>Due Date : 1/1/2006</u>	<u>Incomplete</u>
26	2500 0405 07 Special Report: Vendor/Employee File Review 02. 2. Employee Contractors		

Recommendation:

Human Resources should evaluate and improve the process to make employees aware that they must notify Human Resources if they are involved as an employee contractor.

Management's Plan of Action:

Purchasing and Contracts will modify the supplier profile form to specifically request a supplier to disclose if a principal in the firm is an employee of the City of Las Vegas and establish a field in the database to capture this information. Purchasing and Contracts will establish a practice of submitting the Supplier Profile form to Human Resources as notification of such outside employment.

Human Resources will partner with Finance and Business Services' Purchasing and Contracts Division to address the findings concerning the audit recommendations regarding this issue.

Auditor: W. Cimo

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Information Technologies

Due Date : 10/4/2005

Extended

- 27 2001 0405 03 Audit of Controls Over City Utility Payments And Costs
 01. 2. Utility Usage Monitoring

Recommendation:

In conjunction with the development of the utility usage monitoring program, Information Technologies should evaluate the needs of this program and use this information in establishing utility processing on a new systems platform.

Management's Plan of Action:

Information Technologies Management agrees that a program to monitor usage would establish the bases for identifying support solutions. The functional needs of the program, as well as whom and how many would be using it will help I.T. determine the appropriate system requirement. Early identification of the software requirements, users, and access will aid in the determination of the hardware component requirement as well. Additionally, the assessment of third party monitoring tools in the market could both automate and accelerate the discovery of system solutions and the implementation process.

Auditor: B. Mocek

Auditor's Comment:

The Utilities Coordinator is consulting with IT as needed to implement a utility usage monitoring program and in moving towards utility processing on a new systems platform.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

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	<u>Leisure Services</u>	<u>Due Date : 10/10/2004</u>	<u>Extended</u>
28	2200 0405 01 Audit of Cash Handling Controls At Chuck Minker Sports Complex 01. 08. Cashier Operations - Surveillance Camera		

Recommendation:

Leisure Services Management should re-direct the video feed from the front desk camera to a monitor in a location away from the front counter where it can be observed by supervisors.

Management's Plan of Action:

Leisure Services Center Coordinator will make request to Building Services to change video feed to the coordinator's office.

Timetable:

Request to change the video feed was made the week of October 10, 2004. Building Services staff plans to re-wire and run conduit to support the change in video location.

Auditor: B. Smith

Auditor's Comment:

Per Leisure Services Management, this recommendation will be addressed during a remodeling project at Chuck Minker.

	<u>Leisure Services</u>	<u>Due Date : 4/1/2005</u>	<u>Incomplete</u>
29	2200 0405 02 Audit of Cash Handling controls At Dula Gymnasium 03. 01. Cash Collections For Non-City Organizations		

Recommendation:

Leisure Services should create policies and procedures addressing the collection of funds for non-city organizations by city staff.

Management's Plan of Action:

Leisure Services CLASS Administrator will develop and implement policies and procedures addressing the collection of funds for non-city organizations by city staff.

Auditor: B. Smith

Auditor's Comment:

Per Leisure Services Management, "Because of the Nevada Revised Statute (NRS) and the manner in which it addresses the rights of the Bureau of the Blind, Leisure Services is coordinating the development of this policy through the Office of the City Attorney to ensure any policy or procedure created in this area does not violate or infringe on their rights and entitlements. Anticipated completion date: September 1, 2006.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Leisure Services

Due Date : 11/30/2005

Incomplete

- 30 2900 0506 03 Internal Controls Review Activity Report - June 30, 2005
ICR 009 1. Theft of Safekey Services

Recommendation:

Leisure Services Management should instruct employees to report requests by management employees to ignore or circumvent established policies and procedures. This should be reported to at least one level higher than management employees.

Management's Plan of Action:

Agree and will implement.

Auditor: G. Phillips

Auditor's Comment:

On 07/07/06 Leisure Services documentation was reviewed, and changes are to be made by August 2006. We will revisit in August to determine if they have been completed.

Leisure Services

Due Date : 11/30/2005

Incomplete

- 31 2900 0506 03 Internal Controls Review Activity Report - June 30, 2005
ICR 009 2. Theft of Safekey Services

Recommendation:

Leisure Services Management should instruct supervisory personnel to document and file all disciplinary actions in keeping with city policy and principles of progressive discipline.

Management's Plan of Action:

The Recreation Division agrees and will implement.

Auditor: G. Phillips

Auditor's Comment:

On 07/07/06 Leisure Services documentation was reviewed, and changes are to be made by August 2006. We will revisit in August to determine if they have been completed.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Leisure Services

Due Date : 12/1/2005

Incomplete

- 32 2900 0506 03 Internal Controls Review Activity Report - June 30, 2005
ICR 022 1. Stupak Community Center Vending Machines

Recommendation:

Leisure Services Management should create policies and procedures on vending machines placed at Department sites. These policies and procedures should include the following elements:

- A member of upper management should only permit authorization of vending machine contracts. A standard contract could be developed.
- The Department should verify and document that all vending machine operators have their required business licenses.
- The Department should require that all payments from vending machine operators be made by check and mailed to a central location for processing (e.g., Administration Office).
- Standard documents for monitoring vending machine operations and vendor payments should be created and used.
- Vendors should provide Leisure Services with vending machine performance reports for verification of accuracy of payments received with percentage of sale contracts.

Management's Plan of Action:

- There is no written contract in place at Stupak at this time. One will be developed.
- The Stupak coordinator has verified and documented the vending machine operator at Stupak has the required business licenses.
- The supervisor has directed the Stupak Coordinator to inform the vendor that his payments need to be made by check to the City of Las Vegas. The check would then be inputted by staff into the CLASS system and deposited.
- A log was developed and will be utilized to record vendor operations and vendor payments.
- The vendor will be required to record the vending machine performance on the Stupak log. The staff will then check the accuracy of the sales percentage payments paid to the City of Las Vegas.

Auditor: G. Phillips

Auditor's Comment:

On 06/30/06 Leisure Services revised the Estimated Completion Date to 9/1/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

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Leisure Services

Due Date : 12/1/2005

Incomplete

- 33 2900 0506 03 Internal Controls Review Activity Report - June 30, 2005
ICR 022 2. Stupak Community Center Vending Machines

Recommendation:

Leisure Services Management should prepare a listing of all Leisure Services site vending machines, their operators, and agreed-upon vendor payment amounts.

Management's Plan of Action:

Management is aware of the Stupak vending machines, vendor name and is waiting to clarifying the agreed-upon payment amounts when vendor returns from the Philippine Islands.

Auditor: G. Phillips

Auditor's Comment:

On 06/30/06 Leisure Services revised the Estimated Completion Date to 9/1/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

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Leisure Services

Due Date : 11/1/2005

Incomplete

- 34 2900 0506 03 Internal Controls Review Activity Report - June 30, 2005
ICR 022 3. Stupak Community Center Vending Machines

Recommendation:

Leisure Services Management should require that field supervisors regularly review vending machine operations at the sites they oversee.

Management's Plan of Action:

This review will be included during the Recreation Division monthly site visits.

Auditor: G. Phillips

Auditor's Comment:

On 06/30/06 Leisure Services revised the Estimated Completion Date to 9/1/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Leisure Services

Due Date : 5/5/2006

Incomplete

- 35 2900 0506 05 Internal Control Review Activity Report - December 31, 2005
ICR 019 1. ICR: Department of Leisure Services – Procurement Card Misuse at
 Stupak Community Center

Recommendation:

Leisure Services Management should develop improved departmental guidelines on the use of P-Cards. The following areas should be addressed:

- Acceptable and non-acceptable P-Card purchases for the Department.
- Guidelines on the purchases of gift cards and certificates. Considering the cash value of these purchases, consideration should be given to requiring documentation of who the cards/certificates were given to and for what purpose. Consideration should also be given to restricting the purchase of such items to a limited number of staff.
- Guidelines on the review of Community Center purchases. Consideration should be given to requiring a Community Center employee other than the P-Card holder to verify and initial that P-Card purchases were brought to the Center and are for business purposes.
- Guidelines on the use of blanket purchase agreements.
- Responsibilities and expectations of P-Card reviewers and approvers.

Management's Plan of Action:

Agree with the overall need to develop departmental guidelines. There is a work in progress to develop standardized guidelines. The department has already reduced P-Card holders by 25 %, restricting those who have access to P-cards. Coordinators and Field Supervisors are responsible for review of purchases at their respective centers. Current systems have reduced/improved the time it takes to catch unlawful users of city resources and when they are caught the penalty has been severe. Guidelines for blanket purchase agreements exist and will be reviewed on a biannually basis. Improved and consistent training is very much needed and will be implemented.

Auditor: G. Phillips

Auditor's Comment:

On 06/28/06 Leisure Services revised the Estimated Completion Date to 12/15/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Leisure Services

Due Date : 6/6/2006

Incomplete

- 36 2900 0506 05 Internal Control Review Activity Report - December 31, 2005
ICR 019 2. ICR: Department of Leisure Services – Procurement Card Misuse at
 Stupak Community Center

Recommendation:

Leisure Services Management should provide additional training to its staff on City and Departmental P-Card policies and procedures.

Management's Plan of Action:

Agree

Auditor: G. Phillips

Auditor's Comment:

On 06/28/06 Leisure Services revised the Estimated Completion Date to 12/15/06.

Leisure Services

Due Date : 4/5/2006

Incomplete

- 37 2900 0506 05 Internal Control Review Activity Report - December 31, 2005
ICR 019 3. ICR: Department of Leisure Services – Procurement Card Misuse at
 Stupak Community Center

Recommendation:

Leisure Services Supervisors should “review each P-Card expenditure to ensure the goods and services were necessary and for official use” as required by City policy.

Management's Plan of Action:

Agree. Already implementing.

Auditor: G. Phillips

Auditor's Comment:

On 06/28/06 Leisure Services revised the Estimated Completion Date to 12/15/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

- | | <u>Leisure Services</u> | <u>Due Date : 4/5/2006</u> | <u>Incomplete</u> |
|----|---|-----------------------------------|--------------------------|
| 38 | 2900 0506 05 Internal Control Review Activity Report - December 31, 2005
ICR 019 4. ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center | | |

Recommendation:

Leisure Services Management should evaluate P-Card review assignments to ensure designated reviewers can fulfill their review responsibilities.

Management's Plan of Action:

Agree. Field Supervisors will review before and after purchases.

Auditor: G. Phillips

Auditor's Comment:

On 06/28/06 Leisure Services revised the Estimated Completion Date to 12/15/06.

- | | <u>Leisure Services</u> | <u>Due Date : 4/5/2006</u> | <u>Incomplete</u> |
|----|---|-----------------------------------|--------------------------|
| 39 | 2900 0506 05 Internal Control Review Activity Report - December 31, 2005
ICR 019 5. ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center | | |

Recommendation:

Leisure Services Management should regularly review the P-Card process being followed by its staff to ensure policies and procedures are being followed.

Management's Plan of Action:

Agree

Auditor: G. Phillips

Auditor's Comment:

On 06/28/06 Leisure Services revised the Estimated Completion Date to 12/15/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

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	<u>Leisure Services</u>	<u>Due Date : 4/5/2006</u>	<u>Incomplete</u>
40	2900 0506 05 Internal Control Review Activity Report - December 31, 2005 ICR 019 6. ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center		

Recommendation:

Leisure Services P-Card reconcilers should distribute the original receipt documentation with the monthly P-Card summary report to Division Managers to improve the effectiveness of their review.

Management's Plan of Action:

Agree. Field Supervisors and Division Supervisors will be diligent in reviewing the original receipt documentation with the monthly P-Card summary report for accuracy and authorized uses; and held accountable for verifying the report for my approval.

Auditor: G. Phillips

Auditor's Comment:

On 06/28/06 Leisure Services revised the Estimated Completion Date to 12/15/06.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Municipal Court

Due Date : 6/30/2000

Extended

- 41 1999 07 Las Vegas Municipal Court
B. 03. i. Correspondence With Defendants

Recommendation:

In order to increase the effectiveness of the postcard mailings and avoid future waste in postage costs, management of the Court should work with the Information Technologies Department in making the required programming changes to ensure that the addresses being used for mailing are the most current in the System.

Management's Plan of Action:

Management of the Court will work with IT in making these programming changes. We estimate that the required programming changes will be made in June 2001.

Auditor: B. Smith

Auditor's Comment:

A new case management system is being implemented.

Municipal Court

Due Date : 6/30/2000

Extended

- 42 1999 07 Las Vegas Municipal Court
B. 03. ii. Correspondence With Defendants

Recommendation:

Management of the Court should work with the Information Technologies Department in developing the capability within the Court System for recording the history of all correspondence with defendants. The history of all correspondence should be retained and accessible for review on a consolidated basis via a screen or report. Changes to the correspondence history should be restricted. Implementation of this capability within the Court System will improve the efficiency of court personnel working on individual cases and customer service.

Management's Plan of Action:

Most, if not all, of the above recommendations will be implemented in the new computer system(s) in working towards a Court-wide paperless environment.

Auditor: B. Smith

Auditor's Comment:

A new case management system is being implemented.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Municipal Court

Due Date : 6/30/2000

Extended

- 43 1999 07 Las Vegas Municipal Court
C. 02. iii. User Passwords For Court System

Recommendation:

System access logs should be created and reviewed periodically by management for unusual access attempts.

Management's Plan of Action:

In designing the new Court system, system access logs will be requested and procedures implemented for their review.

Auditor: B. Smith

Auditor's Comment:

A new case management system is being implemented.

Municipal Court

Due Date : 6/30/2000

Extended

- 44 1999 07 Las Vegas Municipal Court
C. 04. ii. Limits On Cash In Drawers

Recommendation:

The Court System should be improved to allow clerks to determine how much cash they have collected.

Management's Plan of Action:

Management will look into the possibility of the legacy computer system keeping track of and indicating the amount of cash in each drawer.

Auditor: B. Smith

Auditor's Comment:

A new case management system is being implemented.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Municipal Court

Due Date : 6/30/2000

Incomplete

45 1999 07 Las Vegas Municipal Court

D. 01. Audit Trail Reports and Monitoring

Recommendation:

While limited measures have been taken by the Court to monitor deletions, voids, corrections and additions, Court management is in need of a consolidated, user-friendly audit trail report which can be used for daily review of these transactions. Once such a report is designed, procedures should be implemented to have personnel of the Court Accounting Unit review the report on a daily basis for significant or unusual transactions.

Management's Plan of Action:

Court management is looking into developing improved audit trail reports detailing voids, changes, additions, and adjustments on both revenue and non-revenue terminals. Once such reports are developed, procedures will be implemented for reviewing the reports for significant or unusual transactions. We anticipate developing these improved reports by June 2001.

Auditor: B. Smith

Auditor's Comment:

While improved audit trail reports are now available, the procedures for use of these reports have not yet been formalized/documented. This recommendation will be closed upon receipt of these procedures.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

Municipal Court

Due Date : 6/30/2000

Extended

46 1999 07 Las Vegas Municipal Court
D. 02. Bail Register Report Errors

Recommendation:

Court management should further investigate the errors within the Bail Register and procedures should be implemented to identify and monitor these errors in a more timely manner until the programming errors can be corrected. Court management should work with IT in addressing these issues.

Management's Plan of Action:

The Court has looked into these differences and has pinpointed the problems. The problems must be corrected through computer programming. We will continue to work with IT to correct them and in the meantime continue to manually research and correct the errors.

Auditor: B. Smith

Auditor's Comment:

A new case management system is being implemented.

Incomplete: Not implemented.

Extended: Not implemented due to circumstances beyond the department's control.

Not Due: Due date identified by management has not passed.

APPENDIX:

942 RECOMMENDATIONS
(BY DEPARTMENT)

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						Complete	Incomplete	Extended	Not Due	TOTAL
AFI						11	0	0	0	11
Special Report: The Animal Foundation International Review of Financial and Managerial Issues										
<i>Financial and Managerial Issues</i>										
1	2300	0102	05		1.	✓				
2	2300	0102	05		2.	✓				
3	2300	0102	05		3.	✓				
4	2300	0102	05		5.	✓				
Special Report: Animal Care and Shelter Services Follow-up On Prior Audit Recommendations										
<i>Animal Foster Program</i>										
5	2300	0102	06	02.	i.	✓				
<i>Animal Adoption</i>										
6	2300	0102	06	03.	ii.	✓				
<i>Animal Drop-Off and Owner Requested Euthanasia</i>										
7	2300	0102	06	04.	iii.	✓				
8	2300	0102	06	04.	v.	✓				
<i>Financial Reporting</i>										
9	2300	0102	06	06.	i.	✓				
10	2300	0102	06	06.	ii.	✓				
<i>Cash Controls</i>										
11	2300	0102	06	07.	iii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Building and Safety						55	0	0	0	55
Special Report: Agreement Between Las Vegas Sportspark Ltd. and The City of Las Vegas										
<i>Sportspark and City of Las Vegas</i>										
12	2400	0001	01	03.	4.	✓				
Building & Safety Department										
<i>Permits System</i>										
13		1999	04	A. 01.	i.	✓				
14		1999	04	A. 01.	ii.	✓				
<i>Cash Receipts</i>										
15		1999	04	A. 02.	i.	✓				
16		1999	04	A. 02.	ii.	✓				
<i>Plan Review and Approval</i>										
17		1999	04	A. 03.	i.	✓				
18		1999	04	A. 03.	ii.	✓				
19		1999	04	A. 03.	iii.	✓				
<i>Express Plan Check Program</i>										
20		1999	04	A. 04.	i.	✓				
21		1999	04	A. 04.	ii.	✓				
22		1999	04	A. 04.	iii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

					Complete	Incomplete	Extended	Not Due	TOTAL
Building and Safety					55	0	0	0	55
Building & Safety Department									
<i>Express Plan Check Program</i>									
23	1999	04	A. 04.	iv.	✓				
<i>Complaint Processing</i>									
24	1999	04	A. 05.	i.	✓				
25	1999	04	A. 05.	ii.	✓				
26	1999	04	A. 05.	iii.	✓				
<i>Appeals Process</i>									
27	1999	04	A. 06.	i.	✓				
28	1999	04	A. 06.	ii.	✓				
29	1999	04	A. 06.	iii.	✓				
30	1999	04	A. 06.	iv.	✓				
31	1999	04	A. 06.	v.	✓				
<i>Inspection Reporting</i>									
32	1999	04	B. 01.		✓				
<i>Administrative Support For Building Inspectors</i>									
33	1999	04	B. 02.		✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

					Complete	Incomplete	Extended	Not Due	TOTAL
Building and Safety					55	0	0	0	55
Building & Safety Department									
<i>Temporary Final Inspections</i>									
34	1999	04	B. 03.		✓				
<i>Non-Routine Inspection Requests</i>									
35	1999	04	B. 04.	i.	✓				
36	1999	04	B. 04.	ii.	✓				
37	1999	04	B. 04.	iii.	✓				
<i>Work Performed Without A Permit</i>									
38	1999	04	B. 05.	i.	✓				
39	1999	04	B. 05.	ii.	✓				
<i>Certificates Of Occupancy</i>									
40	1999	04	B. 06.	i.	✓				
41	1999	04	B. 06.	ii.	✓				
42	1999	04	B. 06.	iii.	✓				
<i>Advance Payment Accounts</i>									
43	1999	04	B. 07.	i.	✓				
44	1999	04	B. 07.	ii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

					Complete	Incomplete	Extended	Not Due	TOTAL
Building and Safety					55	0	0	0	55
Building & Safety Department									
<i>Advance Payment Accounts</i>									
45	1999	04	B. 07.	iii.	✓				
46	1999	04	B. 07.	iv.	✓				
47	1999	04	B. 07.	v.	✓				
48	1999	04	B. 07.	vi.	✓				
49	1999	04	B. 07.	vii.	✓				
<i>Quality Assurance Program</i>									
50	1999	04	B. 08.		✓				
<i>Reproduction Fees</i>									
51	1999	04	C. 01.	i.	✓				
52	1999	04	C. 01.	ii.	✓				
53	1999	04	C. 01.	iii.	✓				
54	1999	04	C. 01.	iv.	✓				
<i>Inspection Re-Fees</i>									
55	1999	04	C. 02.	i.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

					Complete	Incomplete	Extended	Not Due	TOTAL
Building and Safety					55	0	0	0	55
Building & Safety Department									
<i>Inspection Re-Fees</i>									
56	1999	04	C. 02.	ii.	✓				
57	1999	04	C. 02.	iii.	✓				
<i>Services For Others</i>									
58	1999	04	C. 03.	i.	✓				
59	1999	04	C. 03.	ii.	✓				
<i>Management Oversight</i>									
60	1999	04	D. 01.		✓				
<i>Overtime</i>									
61	1999	04	D. 02.	i.	✓				
62	1999	04	D. 02.	ii.	✓				
63	1999	04	D. 02.	iii.	✓				
<i>Space Requirements</i>									
64	1999	04	D. 03.	i.	✓				
65	1999	04	D. 03.	ii.	✓				
66	1999	04	D. 03.	iii.	✓				

Annual Audit Recommendation Follow-Up
 Report No. CAO 2600-0607-03
 August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
City Attorney						1	0	0	0	1
Special Report: Neighborhood Services Review of Selected Issues										
<i>Last Chance Agreement</i>										
67	2300	0304	01	03.	b.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
City Manager						42	1	0	0	43
Special Report: Agreement Between Las Vegas Sportspark Ltd. and The City of Las Vegas										
<i>Agreement Compliance</i>										
68	2400	0001	01	01.	1.	✓				
<i>Sportspark and City of Las Vegas</i>										
69	2400	0001	01	03.	1.	✓				
Audit of Parking Enforcement and Collections										
<i>Parking Planning, Coordination, and Oversight</i>										
70	1401	0001	02	09.	1.	✓				
71	1401	0001	02	09.	2.	✓				
72	1401	0001	02	09.	4.	✓				
Audit of Las Vegas Area Computer Traffic System (LVACTS)										
<i>Funding Allocation</i>										
73	1502	0001	05	A. 04.	1.	✓				
74	1502	0001	05	A. 04.	2.	✓				
Audit of Safety/Loss Control										
<i>Workplace Injury</i>										
75	501	0001	06	01.	1.	✓				
Audit of City Investments										
<i>Custody Agreement</i>										
76	601	0102	04	04.	2.	✓				
Audit Of Parks And Open Spaces										
<i>Park Security</i>										
77	1701	0203	03	02.	1.	✓				
78	1701	0203	03	02.	2.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
City Manager						42	1	0	0	43
Audit Of Parks And Open Spaces										
<i>Facility and Equipment Security</i>										
79	1701	0203	03	04.	3.	✓				
Audit of Special Improvement District Administration										
<i>Oversight and Coordination Responsibilities</i>										
80	602	0203	04	02.	1.	✓				
Audit of Insurance Services -- Employee Benefits										
<i>HIPAA</i>										
81	502	0203	05	04.	1.	✓				
Special Report: Neighborhood Services Review of Selected Issues										
<i>Time and Attendance</i>										
82	2300	0304	01	01.		✓				
<i>Cell Phone Usage and Reimbursement</i>										
83	2300	0304	01	02.	a.	✓				
84	2300	0304	01	02.	c.	✓				
<i>Last Chance Agreement</i>										
85	2300	0304	01	03.	a.	✓				
<i>Policies and procedures For Elected Officials</i>										
86	2300	0304	01	05.		✓				
Office of Business Development										
<i>Ancillary Functions</i>										
87	201	0304	04	10.	1.	✓				
Audit of Controls Over City Utility Payments And Costs										
<i>Utility Usage Monitoring</i>										
88	2001	0405	03	01.	1.	✓				
<i>Utility Information</i>										
89	2001	0405	03	02.	1.		✓			

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
City Manager						42	1	0	0	43
Audit of Controls Over City Utility Payments And Costs										
<i>Utility Account Approval Verification</i>										
90	2001	0405	03	04.	1.	✓				
<i>Terminated Utility Accounts</i>										
91	2001	0405	03	05.	1.	✓				
Audit of Durango Hills Golf Course Management Contract										
<i>Financial Performance</i>										
92	1701	0405	05	01.	1.	✓				
<i>Contract Oversight</i>										
93	1701	0405	05	02.	1.	✓				
Audit of Woodlawn Cemetery Lease Agreement										
<i>Areas of Non-Compliance</i>										
94	1501	0405	06	01.	1.	✓				
<i>Agreement Monitoring</i>										
95	1501	0405	06	02.	1.	✓				
<i>Books & Records Safekeeping and Preservation</i>										
96	1501	0405	06	03.	1.	✓				
Office Supplies Contract Special Audit										
<i>Bid Opening</i>										
97		1999	01	05.	a	✓				
98		1999	01	05.	b.	✓				
99		1999	01	05.	c	✓				
Information Technology Operations										
<i>Year 2000 & Business Contingency Plans</i>										
100		1999	02	A. 01.		✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

					Complete	Incomplete	Extended	Not Due	TOTAL
City Manager					42	1	0	0	43
Information Technology Operations									
<i>Retention Of Public Records</i>									
101	1999	02	F. 01.	ii.	✓				
102	1999	02	F. 01.	iii.	✓				
103	1999	02	F. 01.	iv.	✓				
Department of Leisure Services - Recreation Division									
<i>Rafael Rivera Center Mexican Consulate</i>									
104	1999	09	B. 03.	i.	✓				
105	1999	09	B. 03.	iv.	✓				
106	1999	09	B. 03.	vii.	✓				
<i>Vending/Corporate Sponsorship</i>									
107	1999	09	C. 02.	i.	✓				
108	1999	09	C. 02.	ii.	✓				
Department of Leisure Services - Recreation Division - Community Schools									
<i>Turf Maintenance of Public School Sites</i>									
109	1999	10	D. 02.	i.	✓				
110	1999	10	D. 02.	ii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Detention and Enforcement						21	0	0	7	28
Audit of Parking Enforcement and Collections										
<i>Delinquent Parking Citation Collections</i>										
111	1401	0001	02	01.	2.	✓				
<i>Reconciliation of Meter Coins Collected</i>										
112	1401	0001	02	04.	1.	✓				
113	1401	0001	02	04.	3.	✓				
<i>Meter Coin Collections</i>										
114	1401	0001	02	05.	1.	✓				
115	1401	0001	02	05.	2.	✓				
<i>Cash Key Marketing</i>										
116	1401	0001	02	16.	1.	✓				
Special Report: The Animal Foundation International Review of Financial and Managerial Issues										
<i>Licensing System</i>										
117	2300	0102	05		2.	✓				
118	2300	0102	05		3.	✓				
<i>Financial and Managerial Issues</i>										
119	2300	0102	05		4.	✓				
Special Report: Animal Care and Shelter Services Follow-up On Prior Audit Recommendations										
<i>Monitoring of Contract Compliance</i>										
120	2300	0102	06	08.	i.	✓				
121	2300	0102	06	08.	ii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Detention and Enforcement						21	0	0	7	28
Special Report: Animal Care and Shelter Services Follow-up On Prior Audit Recommendations										
<i>Monitoring of Contract Compliance</i>										
122	2300	0102	06	08.	iii.	✓				
Audit Alert: The Animal Foundation Financial Reporting										
<i>Financial Reporting</i>										
123	AA	0506	04	1.		✓				
124	AA	0506	04	2.		✓				
125	AA	0506	04	3.		✓				
Audit of Detention and Enforcement Training Unit										
<i>Training Database Limitations</i>										
126	1401	0506	06	1.					✓	
<i>Training Database Differences</i>										
127	1401	0506	06	2.					✓	
<i>Firearm Qualifications</i>										
128	1401	0506	06	3.	1.				✓	
129	1401	0506	06	3.	2.	✓				
<i>Firearm Qualifications</i>										
130	1401	0506	06	3.	3.	✓				
<i>2004 P.O.S.T. Reporting</i>										
131	1401	0506	06	4.					✓	
<i>Instructor Files</i>										
132	1401	0506	06	5.					✓	

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Detention and Enforcement						21	0	0	7	28
Audit of Detention and Enforcement Training Unit										
<i>Training Operations Manual</i>										
133	1401	0506	06	6.					✓	
<i>Clerical Functions</i>										
134	1401	0506	06	7.		✓				
<i>D&E Policy Issues</i>										
135	1401	0506	06	8.					✓	
<i>Class Evaluations</i>										
136	1401	0506	06	9.		✓				
Information Technology Operations										
<i>Physical Security</i>										
137		1999	02	B. 03.	vi.	✓				
138		1999	02	B. 03.	vii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit of Fleet and Transportation Services										
<i>Policies and Procedures</i>										
139	1503	0102	03	01.	1.	✓				
140	1503	0102	03	01.	2.	✓				
<i>Accountability For Vehicle Abuse</i>										
141	1503	0102	03	02.	1.	✓				
142	1503	0102	03	02.	2.	✓				
143	1503	0102	03	02.	3.	✓				
144	1503	0102	03	02.	4.	✓				
<i>Standard Maintenance Rates</i>										
145	1503	0102	03	03.	1.	✓				
<i>Housing Authority Contract</i>										
146	1503	0102	03	04.	1.	✓				
147	1503	0102	03	04.	2.	✓				
<i>Security at Service Yards</i>										
148	1503	0102	03	05.	1.	✓				
149	1503	0102	03	05.	2.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit of Fleet and Transportation Services										
<i>Security at Service Yards</i>										
150	1503	0102	03	05.	3.	✓				
<i>Allocation of Work Between Service Centers</i>										
151	1503	0102	03	06.	1.	✓				
152	1503	0102	03	06.	2.	✓				
<i>Work Order Processing</i>										
153	1503	0102	03	07.	1.	✓				
154	1503	0102	03	07.	2.	✓				
<i>Underutilized Vehicles</i>										
155	1503	0102	03	08.		✓				
<i>Compressed Natural Gas (CNG) Usage Tracking</i>										
156	1503	0102	03	09.	1.	✓				
157	1503	0102	03	09.	2.	✓				
<i>Unnecessary Inventory</i>										
158	1503	0102	03	10.	1.	✓				
159	1503	0102	03	10.	2.	✓				
<i>Spare Tires</i>										
160	1503	0102	03	11.	1.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit Of Parks And Open Spaces										
<i>Standard Operating Procedures</i>										
161	1701	0203	03	01.		✓				
<i>Park Security</i>										
162	1701	0203	03	02.	3.	✓				
<i>Park Signage</i>										
163	1701	0203	03	03.		✓				
<i>Facility and Equipment Security</i>										
164	1701	0203	03	04.	1.	✓				
165	1701	0203	03	04.	2.	✓				
<i>Maintenance Tools and Supplies</i>										
166	1701	0203	03	05.	1.	✓				
167	1701	0203	03	05.	2.	✓				
168	1701	0203	03	05.	3.	✓				
<i>Property Damage Reporting</i>										
169	1701	0203	03	06.		✓				
<i>Safety</i>										
170	1701	0203	03	07.	1.	✓				
171	1701	0203	03	07.	2.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit Of Parks And Open Spaces										
<i>Safety</i>										
172	1701	0203	03	07.	3.	✓				
<i>Review of Design Standards and Park Designs</i>										
173	1701	0203	03	08.	1.	✓				
174	1701	0203	03	08.	2.	✓				
<i>Public Complaints</i>										
175	1701	0203	03	09.	1.	✓				
176	1701	0203	03	09.	2.	✓				
<i>Park Reservations</i>										
177	1701	0203	03	10.	1.	✓				
178	1701	0203	03	10.	3.	✓				
179	1701	0203	03	10.	7.	✓				
180	1701	0203	03	10.	8.	✓				
<i>Park Ambassador Program</i>										
181	1701	0203	03	11.	1.	✓				
182	1701	0203	03	11.	2.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit Of Parks And Open Spaces										
<i>ADA Standards Compliance</i>										
183	1701	0203	03	12.	1.	✓				
184	1701	0203	03	12.	2.	✓				
<i>Allocation of Manpower</i>										
185	1701	0203	03	13.		✓				
Internal Control Review Activity Report December 31, 2004										
<i>ICR 005 - Field Operations - Procurement Card (P-Card) Misuse</i>										
186	2900	0405	04	03.	1.	✓				
187	2900	0405	04	03.	2.	✓				
188	2900	0405	04	03.	3.	✓				
189	2900	0405	04	03.	4.	✓				
190	2900	0405	04	03.	5.	✓				
Audit of Durango Hills Golf Course Management Contract										
<i>Financial Performance</i>										
191	1701	0405	05	01.	2.	✓				
192	1701	0405	05	01.	3.	✓				
<i>Monthly Reports</i>										
193	1701	0405	05	03.	1.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit of Durango Hills Golf Course Management Contract										
<i>Personnel</i>										
194	1701	0405	05	04.	1.	✓				
<i>Sales Tax Collection and Remittance</i>										
195	1701	0405	05	05.	1.	✓				
196	1701	0405	05	05.	2.		✓			
<i>Sales Tax For Purchases</i>										
197	1701	0405	05	06.	1.		✓			
<i>Property Tax</i>										
198	1701	0405	05	07.	1.		✓			
199	1701	0405	05	07.	2.	✓				
<i>Pro-Shop Operation</i>										
200	1701	0405	05	08.	1.	✓				
<i>Pro-Shop Merchandise</i>										
201	1701	0405	05	09.	1.	✓				
<i>Restaurant Operation</i>										
202	1701	0405	05	10.	1.	✓				
203	1701	0405	05	10.	2.	✓				
<i>Maintenance</i>										
204	1701	0405	05	11.	1.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Audit of Durango Hills Golf Course Management Contract										
<i>Complimentary Use of Golf Course Facility</i>										
205	1701	0405	05	12.	1.	✓				
206	1701	0405	05	12.	2.	✓				
<i>Imprest Fund</i>										
207	1701	0405	05	13.	1.	✓				
<i>Redemption Certificate</i>										
208	1701	0405	05	14.	1.	✓				
<i>Lost and Found</i>										
209	1701	0405	05	15.	1.	✓				
Audit of City Vehicle Replacement Program										
<i>Internal Service Fund</i>										
210	1702	0506	02	01.	1.	✓				
211	1702	0506	02	01.	2.	✓				
<i>Projected Vehicle Useful Lives</i>										
212	1702	0506	02	02.	1.			✓		
213	1702	0506	02	02.	2.			✓		
<i>Fleet Utilization and Size</i>										
214	1702	0506	02	03.	1.	✓				
Internal Controls Review Activity Report - June 30, 2005										
<i>Unlocked Door at Durango Hills Golf Course</i>										
215	2900	0506	03	ICR 018	1.	✓				

Annual Audit Recommendation Follow-Up
 Report No. CAO 2600-0607-03
 August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Field Operations						76	3	2	0	81
Internal Control Review Activity Report - December 31, 2005										
<i>Theft of Deposits at Durango Hills Golf Course</i>										
216	2900	0506	05	ICR 010	2.	✓				
Cash Receipts Audit										
<i>Transportation Services</i>										
217		1999	03	C.	i.	✓				
218		1999	03	C.	ii.	✓				
219		1999	03	C.	iii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Special Report: Agreement Between Las Vegas Sportspark Ltd. and The City of Las Vegas										
<i>Sportspark and City of Las Vegas</i>										
220	2400	0001	01	03.	2.	✓				
221	2400	0001	01	03.	3.	✓				
Audit of Parking Enforcement and Collections										
<i>Delinquent Parking Citation Collections</i>										
222	1401	0001	02	01.	1.		✓			
<i>Citation Dismissals</i>										
223	1401	0001	02	02.	1.	✓				
<i>Early Fine Payment Reduction Program</i>										
224	1401	0001	02	03.	1.	✓				
225	1401	0001	02	03.	2.	✓				
<i>Reconciliation of Meter Coins Collected</i>										
226	1401	0001	02	04.	2.	✓				
<i>Parking System Limitations</i>										
227	1401	0001	02	06.	1.	✓				
228	1401	0001	02	06.	2.	✓				
229	1401	0001	02	06.	3.	✓				
<i>System Access and Data Change Controls</i>										
230	1401	0001	02	07.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of Parking Enforcement and Collections										
<i>System Access and Data Change Controls</i>										
231	1401	0001	02	07.	2.	✓				
232	1401	0001	02	07.	3.	✓				
233	1401	0001	02	07.	4.	✓				
234	1401	0001	02	07.	5.	✓				
<i>Security of Parking Citations and Hearings Office</i>										
235	1401	0001	02	08.	1.	✓				
<i>Parking Planning, Coordination, and Oversight</i>										
236	1401	0001	02	09.	3.		✓			
<i>Handicap Parking Violation Dismissals</i>										
237	1401	0001	02	10.	1.	✓				
238	1401	0001	02	10.	2.	✓				
<i>Handicap Space Violation Fines And Penalties</i>										
239	1401	0001	02	11.	1.	✓				
240	1401	0001	02	11.	2.	✓				
<i>Parking Collections Unit Policies And Procedures</i>										
241	1401	0001	02	12.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of Parking Enforcement and Collections										
<i>Parking Collections Unit Policies And Procedures</i>										
242	1401	0001	02	12.	2.	✓				
<i>Document Retention Standards</i>										
243	1401	0001	02	13.	1.	✓				
<i>Parking Hearings</i>										
244	1401	0001	02	14.	1.	✓				
245	1401	0001	02	14.	2.	✓				
246	1401	0001	02	14.	3.	✓				
<i>Installment Program Fees</i>										
247	1401	0001	02	15.	1.	✓				
<i>Cash Key Marketing</i>										
248	1401	0001	02	16.	1.	✓				
249	1401	0001	02	16.	2.	✓				
<i>Public Notices</i>										
250	1401	0001	02	17.	1.	✓				
Audit of Wastewater Pollution Control Facility and Sewer Services										
<i>North Las Vegas Wastewater Treatment Fees</i>										
251	1501	0102	02	A. 01.	1.	✓				
252	1501	0102	02	A. 01.	2.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of Wastewater Pollution Control Facility and Sewer Services										
<i>North Las Vegas Wastewater Treatment Fees</i>										
253	1501	0102	02	A. 01.	3.	✓				
<i>Contract File Maintenance</i>										
254	1501	0102	02	A. 02.	1.	✓				
255	1501	0102	02	A. 02.	2.	✓				
<i>Sewer Fee Billings</i>										
256	1501	0102	02	B. 02.	1.			✓		
257	1501	0102	02	B. 02.	2.	✓				
<i>Grace Period</i>										
258	1501	0102	02	B. 03.	1.	✓				
<i>Performance Reports</i>										
259	1501	0102	02	B. 04.	1.			✓		
260	1501	0102	02	B. 04.	2.			✓		
Audit of City Investments										
<i>Cash Management -- Sweep Account</i>										
261	601	0102	04	01.	1.	✓				
<i>Investment Committee</i>										
262	601	0102	04	02.	1.	✓				
<i>Trading Policy / Procedures</i>										
263	601	0102	04	03.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of City Investments										
<i>Trading Policy / Procedures</i>										
264	601	0102	04	03.	2.	✓				
265	601	0102	04	03.	3.	✓				
266	601	0102	04	03.	4.	✓				
267	601	0102	04	03.	5.	✓				
<i>Custody Agreement</i>										
268	601	0102	04	04.	1.	✓				
269	601	0102	04	04.	3.	✓				
270	601	0102	04	04.	4.	✓				
271	601	0102	04	04.	5.	✓				
<i>Investment Policy</i>										
272	601	0102	04	05.	1.	✓				
273	601	0102	04	05.	2.	✓				
274	601	0102	04	05.	3.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of City Investments										
<i>Investment Policy</i>										
275	601	0102	04	05.	4.	✓				
276	601	0102	04	05.	5.	✓				
277	601	0102	04	05.	6.	✓				
<i>Proficiency / Training of Backup Investment Personnel</i>										
278	601	0102	04	06.	1.		✓			
<i>Surety Bond</i>										
279	601	0102	04	07.	1.	✓				
Audit of Professional Services Contracts										
<i>Professional Services Policy and Procedures</i>										
280	2002	0102	10	01.	1.	✓				
281	2002	0102	10	01.	2.	✓				
<i>Application of Professional Services Policy</i>										
282	2002	0102	10	02.	1.	✓				
283	2002	0102	10	02.	2.	✓				
284	2002	0102	10	02.	3.	✓				
285	2002	0102	10	02.	4.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of Professional Services Contracts										
<i>Selection and Evaluation of Services Providers</i>										
286	2002	0102	10	03.	1.	✓				
287	2002	0102	10	03.	2.	✓				
288	2002	0102	10	03.	3.	✓				
289	2002	0102	10	03.	4.	✓				
290	2002	0102	10	03.	5.	✓				
291	2002	0102	10	03.	6.	✓				
<i>Professional Services Contract</i>										
292	2002	0102	10	05.	1.	✓				
293	2002	0102	10	05.	2.	✓				
294	2002	0102	10	05.	3.	✓				
295	2002	0102	10	05.	4.	✓				
<i>Business License Requirement</i>										
296	2002	0102	10	06.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of Special Improvement District Administration										
<i>Billing Service Contract</i>										
297	602	0203	04	01.	1.	✓				
298	602	0203	04	01.	2.	✓				
299	602	0203	04	01.	3.	✓				
<i>Oversight and Coordination Responsibilities</i>										
300	602	0203	04	02.	2.	✓				
301	602	0203	04	02.	3.	✓				
<i>Accounting For Administrative Costs</i>										
302	602	0203	04	03.	1.	✓				
<i>Policies and Procedures</i>										
303	602	0203	04	04.	1.	✓				
304	602	0203	04	04.	2.	✓				
<i>Delinquent Billing Notification</i>										
305	602	0203	04	05.	1.	✓				
<i>Fee Waivers</i>										
306	602	0203	04	06.	1.		✓			
<i>Foreclosure Sales</i>										
307	602	0203	04	07.	1.		✓			

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Audit of Special Improvement District Administration										
<i>Foreclosure Sales</i>										
308	602	0203	04	07.	2.	✓				
309	602	0203	04	07.	3.	✓				
<i>Certificate Redemption</i>										
310	602	0203	04	08.	1.	✓				
<i>Account Reconciliations</i>										
311	602	0203	04	09.	1.	✓				
312	602	0203	04	09.	2.		✓			
313	602	0203	04	09.	3.	✓				
314	602	0203	04	09.	4.	✓				
<i>Contingency Planning</i>										
315	602	0203	04	10.	1.	✓				
<i>Reporting Of Interest Paid</i>										
316	602	0203	04	11.	1.	✓				
Audit of Insurance Services -- Employee Benefits										
<i>Group Insurance Reserve</i>										
317	502	0203	05	01.	1.	✓				
SPECIAL REPORT: Unannounced Petty Cash Counts										
<i>Unannounced Petty Cash Counts</i>										
318	2200	0203	06	01.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
SPECIAL REPORT: Unannounced Petty Cash Counts										
<i>Unannounced Petty Cash Counts</i>										
319	2200	0203	06	01.	2.	✓				
320	2200	0203	06	01.	3.	✓				
321	2200	0203	06	01.	4.	✓				
322	2200	0203	06	01.	5.	✓				
Investigative Report: Petty Cash Theft Planning and Development Department										
<i>Internal Control Environment</i>										
323	2300	0304	03	01.	1.	✓				
<i>Review for Reasonableness</i>										
324	2300	0304	03	03.	1.	✓				
Audit of Controls Over City Utility Payments And Costs										
<i>Allocation of Utility Costs</i>										
325	2001	0405	03	03.	1.			✓		
<i>Terminated Utility Accounts</i>										
326	2001	0405	03	05.	2.	✓				
<i>Utility Billings</i>										
327	2001	0405	03	06.	1.	✓				
Special Report: Vendor/Employee File Review										
<i>Consistent Data Input</i>										
328	2500	0405	07	01.	1.		✓			
<i>Employee Contractors</i>										
329	2500	0405	07	02.	1.		✓			

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						Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services						144	9	4	0	157
Special Report: Vendor/Employee File Review										
<i>Employee Contractors</i>										
330	2500	0405	07	02.	2.		✓			
Internal Control Review Activity Report - December 31, 2005										
<i>Theft of Deposits at Durango Hills Golf Course</i>										
331	2900	0506	05	ICR 010	1.	✓				
<i>Parks and Open Spaces – Misuse of City Account</i>										
332	2900	0506	05	ICR 020	1.	✓				
333	2900	0506	05	ICR 020	2.	✓				
Office Supplies Contract Special Audit										
<i>Municipal Purchasing Law</i>										
334		1999	01	01.	a	✓				
335		1999	01	01.	b.	✓				
<i>Pricing Discrepancy</i>										
336		1999	01	02.	a.	✓				
337		1999	01	02.	b.	✓				
<i>Bid Evaluation Method</i>										
338		1999	01	03.	a.	✓				
339		1999	01	03.	b.	✓				
340		1999	01	03.	c.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services					144	9	4	0	157
Office Supplies Contract Special Audit									
<i>Vendor Performance</i>									
341	1999	01	04.	a.	✓				
342	1999	01	04.	b.	✓				
343	1999	01	04.	c.	✓				
<i>Bid Opening</i>									
344	1999	01	05.	d	✓				
<i>Purchasing Policy And Procedures</i>									
345	1999	01	06.	a.	✓				
346	1999	01	06.	b.	✓				
Information Technology Operations									
<i>Disposal Of City Property</i>									
347	1999	02	F. 02.		✓				
Cash Receipts Audit									
<i>Treasurer's Office</i>									
348	1999	03	A.	i.	✓				
349	1999	03	A.	ii.	✓				
350	1999	03	A.	iii.	✓				
351	1999	03	A.	iv.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services					144	9	4	0	157
Cash Receipts Audit									
	<i>Leisure Services</i>								
352	1999	03	B.	iv.	✓				
	<i>Citywide</i>								
353	1999	03	E.	i.	✓				
354	1999	03	E.	ii.	✓				
355	1999	03	E.	iii.	✓				
356	1999	03	E.	iv.	✓				
357	1999	03	E.	v.	✓				
Department of Leisure Services - Recreation Division									
	<i>Corporate Challenge</i>								
358	1999	09	B. 01.	iv.	✓				
	<i>Cash Control</i>								
359	1999	09	E. 01.	iv.	✓				
Citywide Payroll Process									
	<i>Vacation and Sick Leave Buyback</i>								
360	2000	01	A. 03.		✓				
	<i>Payroll Reports</i>								
361	2000	01	B. 02.	i.	✓				
362	2000	01	B. 02.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services					144	9	4	0	157
Citywide Payroll Process									
<i>Bank Account Reconciliation</i>									
363	2000	01	B. 03.		✓				
<i>Incentive Compensation For Appointive Employees</i>									
364	2000	01	C. 02.	i.	✓				
<i>Reporting Of Sick Leave and Vacation Hours</i>									
365	2000	01	D. 02.		✓				
<i>Procedures Documentation</i>									
366	2000	01	D. 03.		✓				
<i>Payroll Inquire Log</i>									
367	2000	01	D. 04.		✓				
<i>Direct Deposit and Electronic Fund Transfers</i>									
368	2000	01	D. 06.	i.	✓				
369	2000	01	D. 06.	ii.	✓				
370	2000	01	D. 06.	iii.	✓				
371	2000	01	D. 06.	iv.	✓				
<i>Signed Blank Checks</i>									
372	2000	01	D. 07.	iii.	✓				
<i>Contingency Planning</i>									
373	2000	01	E. 03.	i.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Finance and Business Services					144	9	4	0	157
Citywide Payroll Process									
<i>Contingency Planning</i>									
374	2000	01	E. 03.	ii.	✓				
375	2000	01	E. 03.	iii.	✓				
<i>Payroll Transmissions</i>									
376	2000	01	E. 08.	i.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Fire and Rescue					30	0	0	0	30
Fire & Rescue Services									
<i>Fleet Standardization</i>									
377	1999	08	A. 01.		✓				
<i>Replacement Schedule</i>									
378	1999	08	A. 02.	i.	✓				
379	1999	08	A. 02.	ii.	✓				
380	1999	08	A. 02.	iii.	✓				
<i>Rescues</i>									
381	1999	08	A. 03.		✓				
<i>Rescue Air Conditioning</i>									
382	1999	08	A. 04.		✓				
<i>House Fire Response</i>									
383	1999	08	A. 05.		✓				
<i>Monitoring Of Franchise Agreement</i>									
384	1999	08	B. 01.	i.	✓				
385	1999	08	B. 01.	ii.	✓				
<i>Response Time Standards</i>									
386	1999	08	B. 02.	i.	✓				
387	1999	08	B. 02.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Fire and Rescue					30	0	0	0	30
Fire & Rescue Services									
	<i>Municipal Code Discrepancies</i>								
388	1999	08	B. 03.		✓				
	<i>Contract Review Committee</i>								
389	1999	08	B. 04.		✓				
	<i>EMS Coordinator</i>								
390	1999	08	C. 01.		✓				
	<i>Battalion Chief Job Description</i>								
391	1999	08	C. 02.		✓				
	<i>Battalion Chief Scheduling</i>								
392	1999	08	C. 03.		✓				
	<i>Paramedic Staffing</i>								
393	1999	08	C. 04.	i.	✓				
394	1999	08	C. 04.	ii.	✓				
	<i>Class Scheduling</i>								
395	1999	08	D. 01.	i.	✓				
396	1999	08	D. 01.	ii.	✓				
397	1999	08	D. 01.	iii.	✓				
	<i>Record System</i>								
398	1999	08	D. 02.		✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Fire and Rescue					30	0	0	0	30
Fire & Rescue Services									
<i>Maintenance Cost Tracking</i>									
399	1999	08	E. 01.	i.	✓				
400	1999	08	E. 01.	ii.	✓				
<i>Repair Equipment</i>									
401	1999	08	E. 02.		✓				
<i>Parts and Service Purchasing</i>									
402	1999	08	E. 03.	i.	✓				
403	1999	08	E. 03.	ii.	✓				
<i>Mechanic Training</i>									
404	1999	08	E. 04.		✓				
<i>Health and Safety</i>									
405	1999	08	E. 05.	i.	✓				
406	1999	08	E. 05.	ii.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources						103	0	0	0	103
<i>Audit of Safety/Loss Control</i>										
<i>Workplace Injury</i>										
407	501	0001	06	01.	2.	✓				
408	501	0001	06	01.	3.	✓				
<i>Vehicle Accidents</i>										
409	501	0001	06	02.	1.	✓				
410	501	0001	06	02.	2.	✓				
411	501	0001	06	02.	3.	✓				
412	501	0001	06	02.	4.	✓				
413	501	0001	06	02.	5.	✓				
<i>Self-Insurance Funds</i>										
414	501	0001	06	03.	1.	✓				
<i>Safety Awareness</i>										
415	501	0001	06	04.	1.	✓				
416	501	0001	06	04.	2.	✓				
417	501	0001	06	04.	3.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources						103	0	0	0	103
<i>Audit of Safety/Loss Control</i>										
<i>Safety Awareness</i>										
418	501	0001	06	04.	4.	✓				
419	501	0001	06	04.	5.	✓				
420	501	0001	06	04.	6.	✓				
421	501	0001	06	04.	7.	✓				
<i>Investigation of Employee Injuries</i>										
422	501	0001	06	05.	1.	✓				
423	501	0001	06	05.	2.	✓				
424	501	0001	06	05.	3.	✓				
425	501	0001	06	05.	4.	✓				
<i>Enforcement of Safety Rules</i>										
426	501	0001	06	06.	1.	✓				
427	501	0001	06	06.	2.	✓				
428	501	0001	06	06.	3.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources						103	0	0	0	103
Audit of Safety/Loss Control										
<i>Enforcement of Safety Rules</i>										
429	501	0001	06	06.	4.	✓				
430	501	0001	06	06.	5.	✓				
<i>Safety Policies and Procedures</i>										
431	501	0001	06	07.	1.	✓				
<i>Emergency Action Plan</i>										
432	501	0001	06	08.	1.	✓				
433	501	0001	06	08.	2.	✓				
434	501	0001	06	08.	3.	✓				
<i>Fire Extinguishers</i>										
435	501	0001	06	09.	1.	✓				
436	501	0001	06	09.	2.	✓				
437	501	0001	06	09.	3.	✓				
438	501	0001	06	09.	4.	✓				
Audit of Insurance Services -- Employee Benefits										
<i>Group Insurance Reserve</i>										
439	502	0203	05	01.	2.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources						103	0	0	0	103
Audit of Insurance Services -- Employee Benefits										
<i>Contract Requirements</i>										
440	502	0203	05	02.	1.	✓				
441	502	0203	05	02.	2.	✓				
442	502	0203	05	02.	3.	✓				
<i>Insurance Plan Components</i>										
443	502	0203	05	03.	1.	✓				
444	502	0203	05	03.	2.	✓				
<i>Monitoring of Performance</i>										
445	502	0203	05	05.	1.	✓				
446	502	0203	05	05.	2.	✓				
447	502	0203	05	05.	3.	✓				
<i>Data Analysis</i>										
448	502	0203	05	06.	1.	✓				
<i>Review of TPA Check Register</i>										
449	502	0203	05	07.	1.	✓				
450	502	0203	05	07.	2.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources						103	0	0	0	103
Audit of Insurance Services -- Employee Benefits										
<i>Review of TPA Check Register</i>										
451	502	0203	05	07.	3.	✓				
<i>Employee Benefit Plan Document Availability</i>										
452	502	0203	05	08.	1.	✓				
453	502	0203	05	08.	2.	✓				
<i>Payment Processing</i>										
454	502	0203	05	09.	1.	✓				
<i>Deferred Compensation</i>										
455	502	0203	05	10.	1.	✓				
456	502	0203	05	10.	2.	✓				
457	502	0203	05	10.	3	✓				
<i>Medical and Dependent Care Flexible Spending Accounts</i>										
458	502	0203	05	11.	1.	✓				
459	502	0203	05	11.	2.	✓				
460	502	0203	05	11.	3.	✓				
461	502	0203	05	11.	4.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
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						Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources						103	0	0	0	103
Audit of Insurance Services -- Employee Benefits										
<i>Life Insurance</i>										
462	502	0203	05	12.	1.	✓				
463	502	0203	05	12.	2.	✓				
<i>Office Procedures</i>										
464	502	0203	05	13.	1.	✓				
Special Report: Neighborhood Services Review of Selected Issues										
<i>Last Chance Agreement</i>										
465	2300	0304	01	03.	c.	✓				
466	2300	0304	01	03.	d.	✓				
Special Report: Vendor/Employee File Review										
<i>Outside Employment Request No: HR.10</i>										
467	2500	0405	07	03.	1.	✓				
468	2500	0405	07	03.	2.	✓				
Information Technology Operations										
<i>Employee Safety And Data Security</i>										
469		1999	02	B. 01.	iii.	✓				
470		1999	02	B. 01.	iv	✓				
<i>Physical Security</i>										
471		1999	02	B. 03.	vii.	✓				
<i>Information Technologies' Policies</i>										
472		1999	02	F. 03.	iii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
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					Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources					103	0	0	0	103
Cash Receipts Audit									
<i>Human Resources</i>									
473	1999	03	D.	i.	✓				
474	1999	03	D.	ii.	✓				
475	1999	03	D.	iii.	✓				
Department of Leisure Services - Recreation Division									
<i>Employee Health</i>									
476	1999	09	F. 03.	i.	✓				
<i>Staffing</i>									
477	1999	09	G. 03.		✓				
Citywide Payroll Process									
<i>Voluntary Early Separation Program</i>									
478	2000	01	A. 02.	i.	✓				
479	2000	01	A. 02.	ii.	✓				
480	2000	01	A. 02.	iii.	✓				
<i>Cost of Living Adjustments</i>									
481	2000	01	B. 01.		✓				
<i>Time In Lieu of Overtime</i>									
482	2000	01	B. 04.	i.	✓				
483	2000	01	B. 04.	ii.	✓				

Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
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					Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources					103	0	0	0	103
Citywide Payroll Process									
	<i>Time In Lieu of Overtime</i>								
484	2000	01	B. 04.	iii.	✓				
	<i>Alternate Work Schedules</i>								
485	2000	01	B. 05.	i.	✓				
486	2000	01	B. 05.	ii.	✓				
487	2000	01	B. 05.	iii.	✓				
488	2000	01	B. 05.	iv.	✓				
489	2000	01	B. 05.	v.	✓				
	<i>Sick Leave Policy and Monitoring</i>								
490	2000	01	B. 06.	i.	✓				
491	2000	01	B. 06.	ii.	✓				
492	2000	01	B. 06.	iii.	✓				
	<i>Executive and Management Compensation Program</i>								
493	2000	01	C. 01.	i.	✓				
494	2000	01	C. 01.	ii	✓				

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Report No. CAO 2600-0607-03
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					Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources					103	0	0	0	103
Citywide Payroll Process									
<i>Incentive Compensation For Appointive Employees</i>									
495	2000	01	C. 02.	ii.	✓				
496	2000	01	C. 02.	iii.	✓				
<i>Salary Step Advancements For Classified Employees</i>									
497	2000	01	C. 03.	i.	✓				
498	2000	01	C. 03.	ii.	✓				
499	2000	01	C. 03.	iii.	✓				
<i>Career Development Action Plan</i>									
500	2000	01	C. 04.	i.	✓				
501	2000	01	C. 04.	ii.	✓				
502	2000	01	C. 04.	iii.	✓				
503	2000	01	C. 04.	iv.	✓				
504	2000	01	C. 04.	v.	✓				
<i>Health Care Deductions</i>									
505	2000	01	D. 01.	i.	✓				

Annual Audit Recommendation Follow-Up
 Report No. CAO 2600-0607-03
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					Complete	Incomplete	Extended	Not Due	TOTAL
Human Resources					103	0	0	0	103
Citywide Payroll Process									
<i>Health Care Deductions</i>									
506	2000	01	D. 01.	ii.	✓				
507	2000	01	D. 01.	iii.	✓				
<i>Salary Range Verification</i>									
508	2000	01	E. 05.	i.	✓				
509	2000	01	E. 05.	ii.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies						124	0	1	0	125
Audit of Information Technology Security										
<i>Risk Analysis</i>										
510	2101	0102	09	01.	1.	✓				
511	2101	0102	09	01.	2.	✓				
512	2101	0102	09	01.	3.	✓				
<i>Information Technology Security Training</i>										
513	2101	0102	09	02.	1.	✓				
<i>Incident and Intrusion Monitoring, Detection, Handling, Reporting, and Logging</i>										
514	2101	0102	09	03.	1.	✓				
515	2101	0102	09	03.	2.	✓				
<i>Penetration Testing</i>										
516	2101	0102	09	04.	1.	✓				
<i>Social Engineering</i>										
517	2101	0102	09	05.	1.	✓				
518	2101	0102	09	05.	2.	✓				
519	2101	0102	09	05.	3.	✓				
<i>Patches</i>										
520	2101	0102	09	06.	1.	✓				

Annual Audit Recommendation Follow-Up
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						Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies						124	0	1	0	125
Audit of Information Technology Security										
<i>Wireless Security</i>										
521	2101	0102	09	07.	1.	✓				
522	2101	0102	09	07.	2.	✓				
523	2101	0102	09	07.	3.	✓				
<i>System Access and Authentication</i>										
524	2101	0102	09	08.	1.	✓				
525	2101	0102	09	08.	2.	✓				
526	2101	0102	09	08.	3.	✓				
527	2101	0102	09	08.	4.	✓				
528	2101	0102	09	08.	5.	✓				
529	2101	0102	09	08.	6.	✓				
<i>Domain Administrator Rights</i>										
530	2101	0102	09	09.	1.	✓				
<i>Root Access</i>										
531	2101	0102	09	10.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies						124	0	1	0	125
Audit of Information Technology Security										
<i>Root Access</i>										
532	2101	0102	09	10.	2.	✓				
<i>Local Administrator</i>										
533	2101	0102	09	11.	1.	✓				
534	2101	0102	09	11.	2.	✓				
<i>Control of Computers and Equipment</i>										
535	2101	0102	09	12.	1.	✓				
536	2101	0102	09	12.	2.	✓				
537	2101	0102	09	12.	3.	✓				
538	2101	0102	09	12.	4.	✓				
<i>Long Distance Codes</i>										
539	2101	0102	09	13.	1.	✓				
540	2101	0102	09	13.	2.	✓				
Audit of Information Technology Security										
541	2101	0102	09	13.	3.	✓				
<i>Security Committee</i>										
542	2101	0102	09	14.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies						124	0	1	0	125
Audit of Information Technology Security										
<i>Security Committee</i>										
543	2101	0102	09	14.	2.	✓				
<i>Multiple Sessions</i>										
544	2101	0102	09	15.	1.	✓				
<i>Computer Room Location</i>										
545	2101	0102	09	16.	1.	✓				
<i>Employee Termination Procedures</i>										
546	2101	0102	09	17.	1.	✓				
Audit of Controls Over City Utility Payments And Costs										
<i>Utility Usage Monitoring</i>										
547	2001	0405	03	01.	2.			✓		
Internal Control Review Activity Report December 31, 2004										
<i>Internal Control Memorandum: Mail Room Change Fund Theft</i>										
548	2900	0405	04	01.	1.	✓				
549	2900	0405	04	01.	2.	✓				
550	2900	0405	04	01.	3.	✓				
551	2900	0405	04	01.	4.	✓				
Information Technology Operations										
<i>Backup</i>										
552		1999	02	A. 02.		✓				
<i>Employee Safety And Data Security</i>										
553		1999	02	B. 01.	i.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Information Technology Operations									
<i>Employee Safety And Data Security</i>									
554	1999	02	B. 01.	ii.	✓				
555	1999	02	B. 01.	iii.	✓				
556	1999	02	B. 01.	iv.	✓				
<i>IT Asset Control</i>									
557	1999	02	B. 02.	i.	✓				
558	1999	02	B. 02.	ii.	✓				
559	1999	02	B. 02.	iii.	✓				
<i>Physical Security</i>									
560	1999	02	B. 03.	i.	✓				
561	1999	02	B. 03.	ii.	✓				
562	1999	02	B. 03.	iii.	✓				
563	1999	02	B. 03.	iv.	✓				
564	1999	02	B. 03.	v.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Information Technology Operations									
<i>Physical Security</i>									
565	1999	02	B. 03.	vi.	✓				
<i>Unauthorized Access</i>									
566	1999	02	B. 04.	i.	✓				
567	1999	02	B. 04.	ii.	✓				
568	1999	02	B. 04.	iii.	✓				
569	1999	02	B. 04.	iv.	✓				
<i>Anti-Virus Protection</i>									
570	1999	02	C. 01.	i.	✓				
571	1999	02	C. 01.	ii.	✓				
<i>Software Licensing</i>									
572	1999	02	C. 02.	i.	✓				
573	1999	02	C. 02.	ii.	✓				
574	1999	02	C. 02.	iii.	✓				
<i>Shared NT Accounts</i>									
575	1999	02	D. 01.	i.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Information Technology Operations									
<i>Shared NT Accounts</i>									
576	1999	02	D. 01.	ii.	✓				
577	1999	02	D. 01.	iii.	✓				
578	1999	02	D. 01.	iv.	✓				
<i>Trusted Relationships</i>									
579	1999	02	D. 02.	i.	✓				
580	1999	02	D. 02.	ii.	✓				
<i>Sun Solaris Administration</i>									
581	1999	02	D. 03.		✓				
<i>Long Distance Codes For Fax Machines</i>									
582	1999	02	E. 01.	i.	✓				
583	1999	02	E. 01.	ii.	✓				
<i>Telecommunications</i>									
584	1999	02	E. 02.	i.	✓				
585	1999	02	E. 02.	ii.	✓				
586	1999	02	E. 02.	iii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Information Technology Operations									
<i>Retention Of Public Records</i>									
587	1999	02	F. 01.	i.	✓				
<i>Information Technologies' Policies</i>									
588	1999	02	F. 03.	i.	✓				
589	1999	02	F. 03.	ii.	✓				
<i>Customer Service</i>									
590	1999	02	G. 01.	i.	✓				
591	1999	02	G. 01.	ii.	✓				
592	1999	02	G. 01.	iii.	✓				
593	1999	02	G. 01.	iv.	✓				
<i>Human Resources</i>									
594	1999	02	G. 02.	i.	✓				
595	1999	02	G. 02.	ii.	✓				
596	1999	02	G. 02.	iii.	✓				
<i>Scan Center</i>									
597	1999	02	G. 03.		✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Department of Information Technologies - Systems Development Methodology									
<i>Policy Approval and Communication</i>									
598	1999	06	01.	i.	✓				
599	1999	06	01.	ii.	✓				
600	1999	06	01.	iii.	✓				
<i>Change Control</i>									
601	1999	06	02.	i.	✓				
602	1999	06	02.	ii.	✓				
603	1999	06	02.	iii.	✓				
<i>Project Tracking</i>									
604	1999	06	03.	i.	✓				
605	1999	06	03.	ii.	✓				
<i>Roles and Responsibilities</i>									
606	1999	06	04.		✓				
<i>Cost Benefit Analysis</i>									
607	1999	06	05.	i.	✓				
608	1999	06	05.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Department of Information Technologies - Systems Development Methodology									
<i>User Needs Analysis</i>									
609	1999	06	06.	i.	✓				
610	1999	06	06.	ii	✓				
<i>Feasibility Study</i>									
611	1999	06	07.	i.	✓				
612	1999	06	07.	ii.	✓				
<i>Post Implementation Review</i>									
613	1999	06	08.		✓				
<i>GIS SDLC Policy</i>									
614	1999	06	09.	i.	✓				
615	1999	06	09.	ii.	✓				
Citywide Payroll Process									
<i>Sorting Of Paychecks and Pay Statements</i>									
616	2000	01	D. 05.		✓				
<i>Signed Blank Checks</i>									
617	2000	01	D. 07.	i.	✓				
618	2000	01	D. 07.	ii.	✓				
<i>Change Control</i>									
619	2000	01	E. 01.	i.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies					124	0	1	0	125
Citywide Payroll Process									
<i>Change Control</i>									
620	2000	01	E. 01.	ii.	✓				
621	2000	01	E. 01.	iii.	✓				
<i>Access Control</i>									
622	2000	01	E. 02.	i.	✓				
623	2000	01	E. 02.	ii.	✓				
624	2000	01	E. 02.	iii.	✓				
<i>Contingency Planning</i>									
625	2000	01	E. 03.	iv.	✓				
<i>Signature Security</i>									
626	2000	01	E. 04.		✓				
<i>Root Access</i>									
627	2000	01	E. 06.	i.	✓				
628	2000	01	E. 06.	ii.	✓				
629	2000	01	E. 06.	iii.	✓				
630	2000	01	E. 06.	iv.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Information Technologies						124	0	1	0	125
Citywide Payroll Process										
<i>Root Access</i>										
631	2000	01	E. 06.	v.		✓				
<i>Welcome Banner</i>										
632	2000	01	E. 07.			✓				
<i>Payroll Transmissions</i>										
633	2000	01	E. 08.	ii.		✓				
<i>Encryption</i>										
634	2000	01	E. 09.			✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Special Report: Agreement Between Las Vegas Sportspark Ltd. and The City of Las Vegas										
<i>Sportspark and City of Las Vegas</i>										
635	2400	0001	01	02.	1.	✓				
636	2400	0001	01	02.	2.	✓				
Special Report: Rental Agreement Between The City of Las Vegas and the Mexican Patriotic										
<i>Fees</i>										
637	2300	0102	01		1.	✓				
638	2300	0102	01		2.	✓				
<i>Contract Compliance/Administration</i>										
639	2300	0102	01		3.	✓				
640	2300	0102	01		4.	✓				
641	2300	0102	01		5.	✓				
642	2300	0102	01		6.	✓				
643	2300	0102	01		7.	✓				
Audit of Cultural and Community Affairs Division										
<i>Cost Recovery</i>										
644	1601	0102	07	01.	1.	✓				
645	1601	0102	07	01.	2.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Audit of Cultural and Community Affairs Division										
<i>Cost Recovery</i>										
646	1601	0102	07	01.	3.	✓				
<i>Box Office Cash Controls</i>										
647	1601	0102	07	02.	1.	✓				
<i>Rainbow Company Ticket Sales</i>										
648	1601	0102	07	03.	1.	✓				
649	1601	0102	07	03.	2.	✓				
<i>Program and Event Evaluations</i>										
650	1601	0102	07	04.	1.	✓				
651	1601	0102	07	04.	2.	✓				
<i>Customer Feedback</i>										
652	1601	0102	07	05.	1.	✓				
653	1601	0102	07	05.	2.	✓				
<i>Cultural Centers Operating Hours</i>										
654	1601	0102	07	06.	1.	✓				
<i>Art Gallery Attendance</i>										
655	1601	0102	07	07.		✓				
<i>Special Event Contracts</i>										
656	1601	0102	07	08.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Audit of Cultural and Community Affairs Division										
<i>Special Event Contracts</i>										
657	1601	0102	07	08.	2.	✓				
<i>Use of Volunteers</i>										
658	1601	0102	07	09.	1.	✓				
659	1601	0102	07	09.	2.	✓				
<i>Class System</i>										
660	1601	0102	07	10.	1.	✓				
Audit Of Parks And Open Spaces										
<i>Park Reservations</i>										
661	1701	0203	03	10.	2.	✓				
662	1701	0203	03	10.	4.	✓				
663	1701	0203	03	10.	5.	✓				
664	1701	0203	03	10.	6.	✓				
<i>Park Ambassador Program</i>										
665	1701	0203	03	11.	3.	✓				
666	1701	0203	03	11.	4.	✓				
Audit of Cash Handling Controls At Chuck Minker Sports Complex										
<i>Cashier Operations - Customer Receipts</i>										
667	2200	0405	01	01.	01.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Audit of Cash Handling Controls At Chuck Minker Sports Complex										
<i>Cashier Operations - Customer Receipts</i>										
668	2200	0405	01	01.	02.	✓				
669	2200	0405	01	01.	03.	✓				
<i>Cashier Operations - Payment Cancellations</i>										
670	2200	0405	01	01.	04.	✓				
671	2200	0405	01	01.	05.	✓				
<i>Cashier Operations - System Downtime</i>										
672	2200	0405	01	01.	06.	✓				
<i>Cashier Operations - Cash Drawer Procedures</i>										
673	2200	0405	01	01.	07.	✓				
<i>Cashier Operations - Surveillance Camera</i>										
674	2200	0405	01	01.	08.			✓		
<i>Deposit Preparation</i>										
675	2200	0405	01	02.	01.	✓				
676	2200	0405	01	02.	02.	✓				
677	2200	0405	01	02.	03.	✓				
678	2200	0405	01	02.	04.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Audit of Cash Handling Controls At Chuck Minker Sports Complex										
<i>Food Concession Sales</i>										
679	2200	0405	01	03.	01.	✓				
680	2200	0405	01	03.	02.	✓				
<i>Supervisory Review of Operations</i>										
681	2200	0405	01	04.	01.	✓				
Audit of Cash Handling controls At Dula Gymnasium										
<i>Cashier Operations - Signage</i>										
682	2200	0405	02	01.	01.	✓				
<i>Cashier Operations - System Downtime Procedures</i>										
683	2200	0405	02	01.	02.	✓				
<i>Cashier Operations - Cash Drawer Procedures</i>										
684	2200	0405	02	01.	03.	✓				
<i>Cashier Operations - Surveillance Camera</i>										
685	2200	0405	02	01.	04.	✓				
<i>Deposit Preparation</i>										
686	2200	0405	02	02.	01.	✓				
687	2200	0405	02	02.	02.	✓				
688	2200	0405	02	02.	03.	✓				
689	2200	0405	02	02.	04.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Audit of Cash Handling controls At Dula Gymnasium										
<i>Cash Collections For Non-City Organizations</i>										
690	2200	0405	02	03.	01.		✓			
<i>Supervisory Review of Operations</i>										
691	2200	0405	02	04.	01.	✓				
Internal Control Review Activity Report December 31, 2004										
<i>ICR 004 - West Community Center - Cash Handling</i>										
692	2900	0405	04	02.	1.	✓				
693	2900	0405	04	02.	2.	✓				
Internal Controls Review Activity Report - June 30, 2005										
<i>Pittman Safekey Theft</i>										
694	2900	0506	03	ICR 008	1.	✓				
695	2900	0506	03	ICR 008	2.	✓				
696	2900	0506	03	ICR 008	3.	✓				
<i>Theft of Safekey Services</i>										
697	2900	0506	03	ICR 009	1.		✓			
698	2900	0506	03	ICR 009	2.		✓			
699	2900	0506	03	ICR 009	3.	✓				
700	2900	0506	03	ICR 009	4.	✓				

Annual Audit Recommendation Follow-Up
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August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Internal Controls Review Activity Report - June 30, 2005										
<i>Theft of Safekey Services</i>										
701	2900	0506	03	ICR 009	5.	✓				
702	2900	0506	03	ICR 009	6.	✓				
703	2900	0506	03	ICR 009	7.	✓				
704	2900	0506	03	ICR 009	8.	✓				
705	2900	0506	03	ICR 009	9.	✓				
<i>Theft at Christensen Safekey</i>										
706	2900	0506	03	ICR 013	1.	✓				
707	2900	0506	03	ICR 013	2.	✓				
708	2900	0506	03	ICR 013	3.	✓				
709	2900	0506	03	ICR 013	4.	✓				
710	2900	0506	03	ICR 013	5.	✓				
711	2900	0506	03	ICR 013	6.	✓				

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Report No. CAO 2600-0607-03
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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Internal Controls Review Activity Report - June 30, 2005										
<i>Theft at Christensen Safekey</i>										
712	2900	0506	03	ICR 013	7.	✓				
713	2900	0506	03	ICR 013	8.	✓				
714	2900	0506	03	ICR 013	9.	✓				
<i>Kit Carson Safekey Theft</i>										
715	2900	0506	03	ICR 014	1.	✓				
716	2900	0506	03	ICR 014	2.	✓				
717	2900	0506	03	ICR 014	3.	✓				
718	2900	0506	03	ICR 014	4.	✓				
719	2900	0506	03	ICR 014	5.	✓				
<i>Stupak Community Center Vending Machines</i>										
720	2900	0506	03	ICR 022	1.		✓			
721	2900	0506	03	ICR 022	2.		✓			
722	2900	0506	03	ICR 022	3.		✓			

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Internal Control Review Activity Report - December 31, 2005										
<i>ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center</i>										
723	2900	0506	05	ICR 019	1.		✓			
724	2900	0506	05	ICR 019	2.		✓			
725	2900	0506	05	ICR 019	3.		✓			
726	2900	0506	05	ICR 019	4.		✓			
727	2900	0506	05	ICR 019	5.		✓			
728	2900	0506	05	ICR 019	6.		✓			
729	2900	0506	05	ICR 019	7.	✓				
730	2900	0506	05	ICR 019	8.	✓				
731	2900	0506	05	ICR 019	9.	✓				
<i>Neal Elementary Safekey Receipt Theft</i>										
732	2900	0506	05	ICR 021	1.	✓				
733	2900	0506	05	ICR 021	2.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services						177	12	1	0	190
Internal Control Review Activity Report - December 31, 2005										
<i>ICR: Department of Leisure Services – Procurement Card Misuse at Stupak Community Center</i>										
734	2900	0506	05	ICR 023	1.	✓				
735	2900	0506	05	ICR 023	2.	✓				
736	2900	0506	05	ICR 023	3.	✓				
737	2900	0506	05	ICR 023	4.	✓				
Cash Receipts Audit										
<i>Leisure Services</i>										
738		1999	03	B.	i.	✓				
739		1999	03	B.	ii.	✓				
740		1999	03	B.	iii.	✓				
Department of Leisure Services - Recreation Division										
<i>Master Plan</i>										
741		1999	09	A. 01.		✓				
<i>Accreditation</i>										
742		1999	09	A. 02.		✓				
<i>Corporate Challenge</i>										
743		1999	09	B. 01.	i.	✓				
744		1999	09	B. 01.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division									
<i>Corporate Challenge</i>									
745	1999	09	B. 01.	iii.	✓				
746	1999	09	B. 01.	iv.	✓				
<i>A Team</i>									
747	1999	09	B. 02.	i.	✓				
748	1999	09	B. 02.	ii.	✓				
749	1999	09	B. 02.	iii.	✓				
750	1999	09	B. 02.	iv.	✓				
751	1999	09	B. 02.	v.	✓				
<i>Rafael Rivera Center Mexican Consulate</i>									
752	1999	09	B. 03.	ii.	✓				
753	1999	09	B. 03.	iii.	✓				
754	1999	09	B. 03.	iv.	✓				
755	1999	09	B. 03.	v.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division									
<i>Rafael Rivera Center Mexican Consulate</i>									
756	1999	09	B. 03.	vi.	✓				
<i>Fees</i>									
757	1999	09	C. 01.	i.	✓				
758	1999	09	C. 01.	ii.	✓				
759	1999	09	C. 01.	iii.	✓				
760	1999	09	C. 01.	iv.	✓				
761	1999	09	C. 01.	v.	✓				
<i>Grants</i>									
762	1999	09	C. 03.		✓				
<i>Registration</i>									
763	1999	09	D. 01.	i.	✓				
764	1999	09	D. 01.	ii.	✓				
765	1999	09	D. 01.	iii.	✓				
766	1999	09	D. 01.	iv.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division									
<i>Survey</i>									
767	1999	09	D. 02.		✓				
<i>Resident Preference</i>									
768	1999	09	D. 03.	i.	✓				
769	1999	09	D. 03.	ii.	✓				
<i>Waiver</i>									
770	1999	09	D. 04.		✓				
<i>Cash Control</i>									
771	1999	09	E. 01.	i.	✓				
772	1999	09	E. 01.	ii.	✓				
773	1999	09	E. 01.	iii.	✓				
<i>Budget</i>									
774	1999	09	E. 02.		✓				
<i>Accounting</i>									
775	1999	09	E. 03.		✓				
<i>Refunds</i>									
776	1999	09	E. 04.		✓				
<i>Fee Waivers</i>									
777	1999	09	E. 05.		✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division									
<i>Safety and Security</i>									
778	1999	09	F. 01.	i.	✓				
779	1999	09	F. 01.	ii.	✓				
780	1999	09	F. 01.	iii.	✓				
781	1999	09	F. 01.	iv.	✓				
<i>Pool Rental</i>									
782	1999	09	F. 02.	i.	✓				
783	1999	09	F. 02.	ii.	✓				
<i>Employee Health</i>									
784	1999	09	F. 03.	i.	✓				
785	1999	09	F. 03.	ii.	✓				
786	1999	09	F. 03.	iii.	✓				
<i>Marketing</i>									
787	1999	09	G. 01.	i.	✓				
788	1999	09	G. 01.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division									
<i>Information Technology</i>									
789	1999	09	G. 02.	i.	✓				
790	1999	09	G. 02.	ii.	✓				
<i>Training</i>									
791	1999	09	G. 04.	i.	✓				
792	1999	09	G. 04.	ii.	✓				
<i>Parks and Recreation Advisory Commission</i>									
793	1999	09	G. 05.	i.	✓				
794	1999	09	G. 05.	ii.	✓				
795	1999	09	G. 05.	iii.	✓				
Department of Leisure Services - Recreation Division - Community Schools									
<i>Vision of Community Schools</i>									
796	1999	10	A. 01.	i.	✓				
797	1999	10	A. 01.	ii.	✓				
798	1999	10	A. 01.	iii.	✓				
799	1999	10	A. 01.	iv.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division - Community Schools									
<i>Reporting and Accountability</i>									
800	1999	10	A. 02.	i.	✓				
801	1999	10	A. 02.	ii.	✓				
Department of Leisure Services - Recreations Division - Community Schools									
802	1999	10	A. 02.	iii.	✓				
803	1999	10	A. 02.	iv.	✓				
Department of Leisure Services - Recreation Division - Community Schools									
<i>Excess Revenue Inequities Between Community Schools</i>									
804	1999	10	A. 03.	i.	✓				
805	1999	10	A. 03.	ii.	✓				
806	1999	10	A. 03.	iii.	✓				
<i>Community School Administration Offices</i>									
807	1999	10	B. 01.	i.	✓				
808	1999	10	B. 01.	ii.	✓				
<i>Track Break Program and Buildings</i>									
809	1999	10	B. 02.	i.	✓				
810	1999	10	B. 02.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreations Division - Community Schools									
<i>Track Break Program and Buildings</i>									
811	1999	10	B. 02.	iii.	✓				
<i>Financial Statement Audits</i>									
812	1999	10	C. 01.	i.	✓				
Department of Leisure Services - Recreation Division - Community Schools									
813	1999	10	C. 01.	ii.	✓				
Department of Leisure Services - Recreations Division - Community Schools									
814	1999	10	C. 01.	iii.	✓				
<i>Playground Equipment Use Policy</i>									
815	1999	10	C. 02.	i.	✓				
Department of Leisure Services - Recreation Division - Community Schools									
816	1999	10	C. 02.	ii.	✓				
Department of Leisure Services - Recreations Division - Community Schools									
<i>City Network and Internet Access By Community Schools</i>									
817	1999	10	C. 03.	i.	✓				
<i>Equipment and Supplies Records</i>									
818	1999	10	C. 04.	i.	✓				
Department of Leisure Services - Recreation Division - Community Schools									
819	1999	10	C. 04.	ii.	✓				
<i>Coordination of Facilities With School Principals</i>									
820	1999	10	D. 01.	i.	✓				
821	1999	10	D. 01.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Leisure Services					177	12	1	0	190
Department of Leisure Services - Recreation Division - Community Schools									
<i>Coordination of Facilities With School Principals</i>									
822	1999	10	D. 01.	iii.	✓				
<i>Grant Identification, Writing, and Reporting</i>									
823	1999	10	E. 01.		✓				
<i>Use of Leisure Services Marketing Unit</i>									
824	1999	10	E. 02.		✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Municipal Court						41	1	5	0	47
Special Report: Municipal Court Mail Unit										
<i>Municipal Court Mail Unit</i>										
825	2300	0001	03	01.		✓				
826	2300	0001	03	02.		✓				
827	2300	0001	03	03.		✓				
828	2300	0001	03	04.		✓				
829	2300	0001	03	05.		✓				
830	2300	0001	03	06.		✓				
831	2300	0001	03	07.		✓				
832	2300	0001	03	08.		✓				
833	2300	0001	03	09.		✓				
834	2300	0001	03	10.		✓				
Internal Controls Review Activity Report - June 30, 2005										
<i>Municipal Court Identity Theft</i>										
835	2900	0506	03	ICR 015 1.		✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Municipal Court						41	1	5	0	47
Internal Controls Review Activity Report - June 30, 2005										
<i>Municipal Court Identity Theft</i>										
836	2900	0506	03	ICR 015	2.	✓				
837	2900	0506	03	ICR 015	3.	✓				
Las Vegas Municipal Court										
<i>Policy and Procedure Manuals</i>										
838		1999	07	A. 01.	i.	✓				
839		1999	07	A. 01.	ii.	✓				
<i>Training and Reference Manual</i>										
840		1999	07	A. 02.		✓				
<i>Audit Pack Retention Policy</i>										
841		1999	07	A. 03.		✓				
<i>Front Counter Operations</i>										
842		1999	07	B. 01.	i.	✓				
843		1999	07	B. 01.	ii.	✓				
844		1999	07	B. 01.	iii.	✓				
<i>Transaction Receipts</i>										
845		1999	07	B. 02.	i.	✓				
846		1999	07	B. 02.	ii.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Municipal Court					41	1	5	0	47
Las Vegas Municipal Court									
<i>Transaction Receipts</i>									
847	1999	07	B. 02.	iii.	✓				
<i>Correspondence With Defendants</i>									
848	1999	07	B. 03.	i.			✓		
849	1999	07	B. 03.	ii.			✓		
<i>Processing of Drop Box Payments</i>									
850	1999	07	B. 04.		✓				
<i>Processing of Bail Refunds</i>									
851	1999	07	B. 05.		✓				
<i>Outstanding Bail Refund Checks</i>									
852	1999	07	B. 06.		✓				
<i>Physical Security of Court</i>									
853	1999	07	C. 01.	i.	✓				
854	1999	07	C. 01.	ii.	✓				
855	1999	07	C. 01.	iii.	✓				
856	1999	07	C. 01.	iv.	✓				
<i>User Passwords For Court System</i>									
857	1999	07	C. 02.	i.	✓				

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					Complete	Incomplete	Extended	Not Due	TOTAL
Municipal Court					41	1	5	0	47
Las Vegas Municipal Court									
<i>User Passwords For Court System</i>									
858	1999	07	C. 02.	ii.	✓				
859	1999	07	C. 02.	iii.			✓		
<i>Court System Record Change Access and Monitoring</i>									
860	1999	07	C. 03.	i.	✓				
861	1999	07	C. 03.	ii.	✓				
862	1999	07	C. 03.	iii.	✓				
<i>Limits On Cash In Drawers</i>									
863	1999	07	C. 04.	i.	✓				
864	1999	07	C. 04.	ii.			✓		
<i>Processing of Mailed Payments</i>									
865	1999	07	C. 05.	i.	✓				
866	1999	07	C. 05.	ii.	✓				
<i>Audit Trail Reports and Monitoring</i>									
867	1999	07	D. 01.			✓			
<i>Bail Register Report Errors</i>									
868	1999	07	D. 02.				✓		

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						Complete	Incomplete	Extended	Not Due	TOTAL
Municipal Court						41	1	5	0	47
Las Vegas Municipal Court										
<i>Bank Reconciliations</i>										
869	1999	07	D. 03.			✓				
<i>Cashier Overages and Shortages</i>										
870	1999	07	D. 04.	i.		✓				
871	1999	07	D. 04.	ii.		✓				
Neighborhood Services						4	0	0	0	4
Special Report: Neighborhood Services Review of Selected Issues										
<i>Cell Phone Usage and Reimbursement</i>										
872	2300	0304	01	02.	b.	✓				
<i>Preferential Treatment</i>										
873	2300	0304	01	04.	a.	✓				
874	2300	0304	01	04.	b.	✓				
875	2300	0304	01	04.	c.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Office of Business Development						21	0	0	0	21
Office of Business Development										
<i>Standard Operating Procedures</i>										
876	201	0304	04	01.	1.	✓				
877	201	0304	04	01.	2.	✓				
<i>Project Administration</i>										
878	201	0304	04	02.	1.	✓				
879	201	0304	04	02.	2.	✓				
880	201	0304	04	02.	3.	✓				
<i>Contact Database</i>										
881	201	0304	04	03.	1.	✓				
<i>Management Reporting</i>										
882	201	0304	04	04.	1.	✓				
883	201	0304	04	04.	2.	✓				
884	201	0304	04	04.	3.	✓				
<i>Project Time Tracking</i>										
885	201	0304	04	05.	1.	✓				
<i>Marketing Plan</i>										
886	201	0304	04	06.	1.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Office of Business Development						21	0	0	0	21
Office of Business Development										
<i>Marketing Plan</i>										
887	201	0304	04	06.	2.	✓				
888	201	0304	04	06.	3.	✓				
<i>Service Feedback Program</i>										
889	201	0304	04	07.	1.	✓				
890	201	0304	04	07.	2.	✓				
<i>Coordination With Other Agencies</i>										
891	201	0304	04	08.	1.	✓				
892	201	0304	04	08.	2.	✓				
<i>Business Retention and Expansion Program</i>										
893	201	0304	04	09.	1.	✓				
894	201	0304	04	09.	2.	✓				
895	201	0304	04	09.	3.	✓				
896	201	0304	04	09.	4.	✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Planning and Development						11	0	0	0	11
Investigative Report: Petty Cash Theft										
Planning and Development Department <i>Department Director Oversight Responsibility</i>										
897	2300	0304	03	02.	1	✓				
898	2300	0304	03	02.	2.	✓				
899	2300	0304	03	02.	3.	✓				
Petty Cash Theft										
<i>Petty Cash Theft</i>										
900		1999	05	01.		✓				
901		1999	05	02.		✓				
902		1999	05	03.		✓				
903		1999	05	04.		✓				
904		1999	05	05.		✓				
905		1999	05	06.		✓				
906		1999	05	07.		✓				
907		1999	05	08.		✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Public Works						35	0	0	0	35
Audit of Las Vegas Area Computer Traffic System (LVACTS)										
<i>Performance Evaluation</i>										
908	1502	0001	05	A. 01.	1.	✓				
909	1502	0001	05	A. 01.	2.	✓				
<i>Business Resumption Plan</i>										
910	1502	0001	05	A. 02.	1.	✓				
911	1502	0001	05	A. 02.	2.	✓				
912	1502	0001	05	A. 02.	3.	✓				
<i>Physical Security</i>										
913	1502	0001	05	A. 03.	1.	✓				
914	1502	0001	05	A. 03.	2.	✓				
915	1502	0001	05	A. 03.	3.	✓				
916	1502	0001	05	A. 03.	4.	✓				
<i>Funding Allocation</i>										
917	1502	0001	05	A. 04.	3.	✓				
<i>Fund Balance</i>										
918	1502	0001	05	A. 05.		✓				

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						Complete	Incomplete	Extended	Not Due	TOTAL
Public Works						35	0	0	0	35
Audit of Las Vegas Area Computer Traffic System (LVACTS)										
<i>Training</i>										
919	1502	0001	05	A. 06.	1.	✓				
920	1502	0001	05	A. 06.	2.	✓				
921	1502	0001	05	A. 06.	3.	✓				
<i>Overtime</i>										
922	1502	0001	05	A. 07.	1.	✓				
<i>System Access</i>										
923	1502	0001	05	B. 01.		✓				
<i>System Back-up and Restoration</i>										
924	1502	0001	05	B. 02.	1.	✓				
925	1502	0001	05	B. 02.	2.	✓				
<i>Preventive Maintenance</i>										
926	1502	0001	05	B. 03.		✓				
<i>Standardization of Hardware and Software</i>										
927	1502	0001	05	B. 04.		✓				
<i>System Monitoring</i>										
928	1502	0001	05	B. 05.	1.	✓				
929	1502	0001	05	B. 05.	2.	✓				

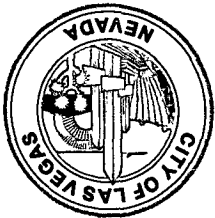
Annual Audit Recommendation Follow-Up
Report No. CAO 2600-0607-03
August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Public Works						35	0	0	0	35
Audit of Las Vegas Area Computer Traffic System (LVACTS)										
<i>System Monitoring</i>										
930	1502	0001	05	B. 05.	3.	✓				
Audit of Wastewater Pollution Control Facility and Sewer Services										
<i>North Las Vegas Wastewater Treatment Fees</i>										
931	1501	0102	02	01.	4.	✓				
<i>Contract File Maintenance</i>										
932	1501	0102	02	02.	2.	✓				
<i>North Las Vegas Wastewater Data</i>										
933	1501	0102	02	03.	1.	✓				
<i>Reclaimed Water Rates</i>										
934	1501	0102	02	04.	1.	✓				
935	1501	0102	02	04.	2.	✓				
936	1501	0102	02	04.	3.	✓				
<i>WPCF Operational Performance Results</i>										
937	1501	0102	02	05.	1.	✓				
938	1501	0102	02	05.	2.	✓				
<i>Sewer Connection Regulations</i>										
939	1501	0102	02	B. 01.	1.	✓				
Audit of Professional Services Contracts										
<i>Selection Committee Oversight</i>										
940	2002	0102	10	04.	1.	✓				

Annual Audit Recommendation Follow-Up
 Report No. CAO 2600-0607-03
 August 29, 2006

						Complete	Incomplete	Extended	Not Due	TOTAL
Public Works						35	0	0	0	35
Audit of Professional Services Contracts										
<i>Selection Committee Oversight</i>										
941	2002	0102	10	04.	2.	✓				
Audit of Controls Over City Utility Payments And Costs										
<i>Unauthorized Use Of Streetlight Circuits</i>										
942	2001	0405	03	07.	1.	✓				

CITY AUDITOR'S OFFICE



ANNUAL AUDIT
RECOMMENDATION FOLLOW-UP
AS OF JUNE 30, 2006

Report No. CAO 2600-0607-03

August 29, 2006

RADFORD K. SNELDLING, CPA, CIA, CFE
CITY AUDITOR

11/01/06
after

Follow-Up Classifications

Complete

The recommendation has been implemented or some other action has been taken to effectively correct the deficiency.

Incomplete

The recommendation has not been implemented.

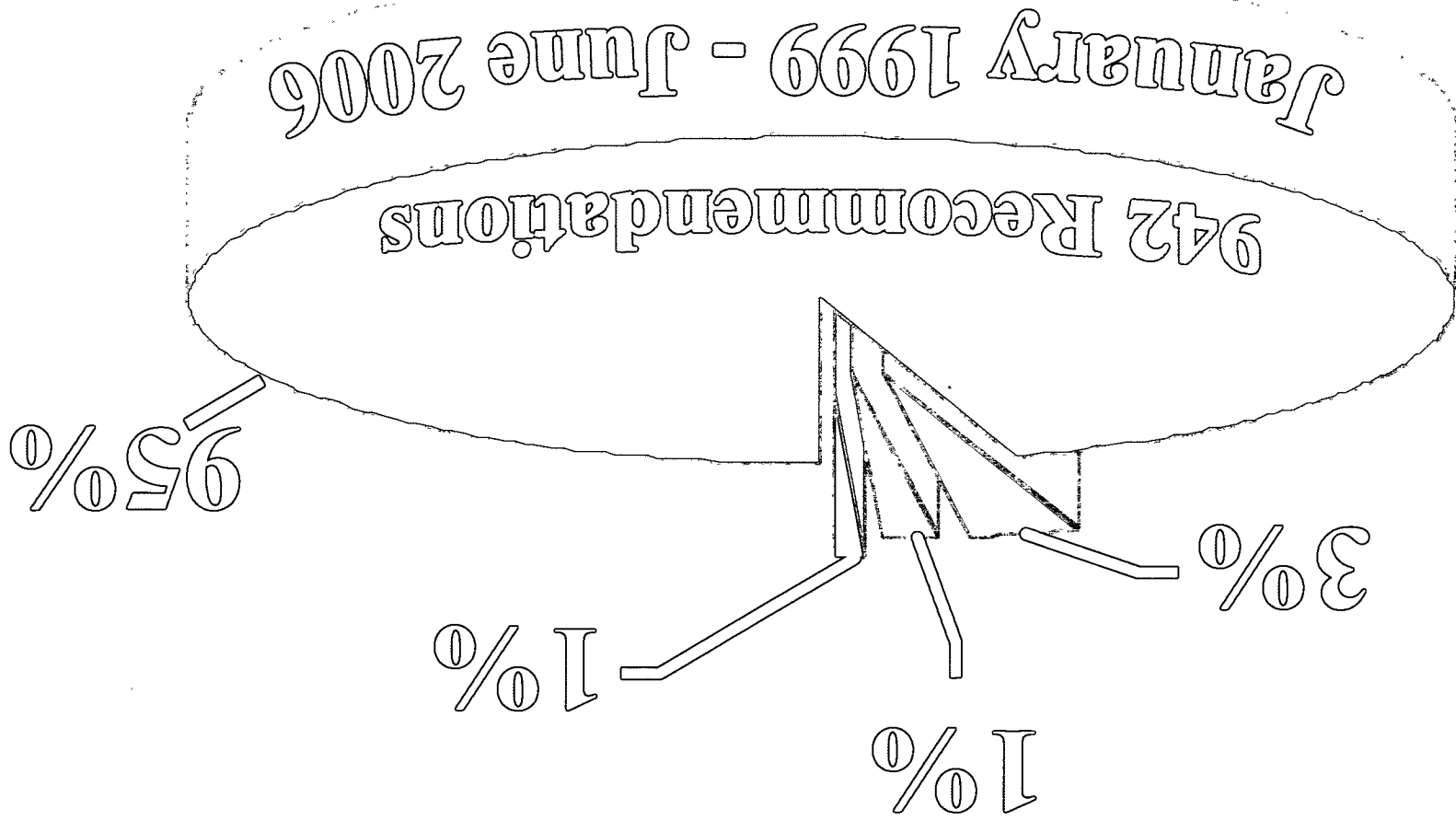
Extended

The recommendation has not been implemented due to circumstances beyond the department's control.

Not Due

Due date identified by management has not passed.

896	26	13	7
Complete	Incomplete	Extended	Not Due



INCOMPLETE

DEPARTMENT	Fiscal Year	
Field Operations	04/05	3
Finance	00/01	1
	01/02	1
	02/03	2
Leisure Services	04/05	1
Municipal Court	99/00	1
Total		9

AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action regarding Temporary Approval of Change of Ownership and Change of Business Name for a Beer/Wine/Cooler On-sale License subject to the provisions of the fire codes and Health Dept. regulations, From: Las Familias, dba Enricos Italian Bistro, Joanne M. Prieto, Dir, Pres, Sec, Treas, 100%, To: Lorenzo's Italian Bistro, Inc., dba Lorenzo's Italian Bistro, 4864 West Lone Mountain Road, Lorenzo G. Sommaggio, Pres, 100% - Ward 6 (Ross)

Fiscal Impact

☒

No Impact

☐

Augmentation Required

☐

Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action regarding Temporary Approval of Change of Ownership and Change of Business Name for a Beer/Wine/Cooler On-sale License.

RECOMMENDATION:

Recommend approval subject to the provisions of the fire codes and Health Dept. regulations with authority for the Director or Designee to issue a permanent license upon receipt of a favorable investigation report or extend the temporary license in the event the investigation is not completed within the 6-month temporary period.

BACKUP DOCUMENTATION:

Map

Motion made by STEVEN D. ROSS to Approve a temporary license, subject to the provisions as recommended, with the Director or Designee granted the authority to approve the permanent license after completion of appropriate process or extend the temporary license in the event the police report is not completed within the six-month temporary period

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

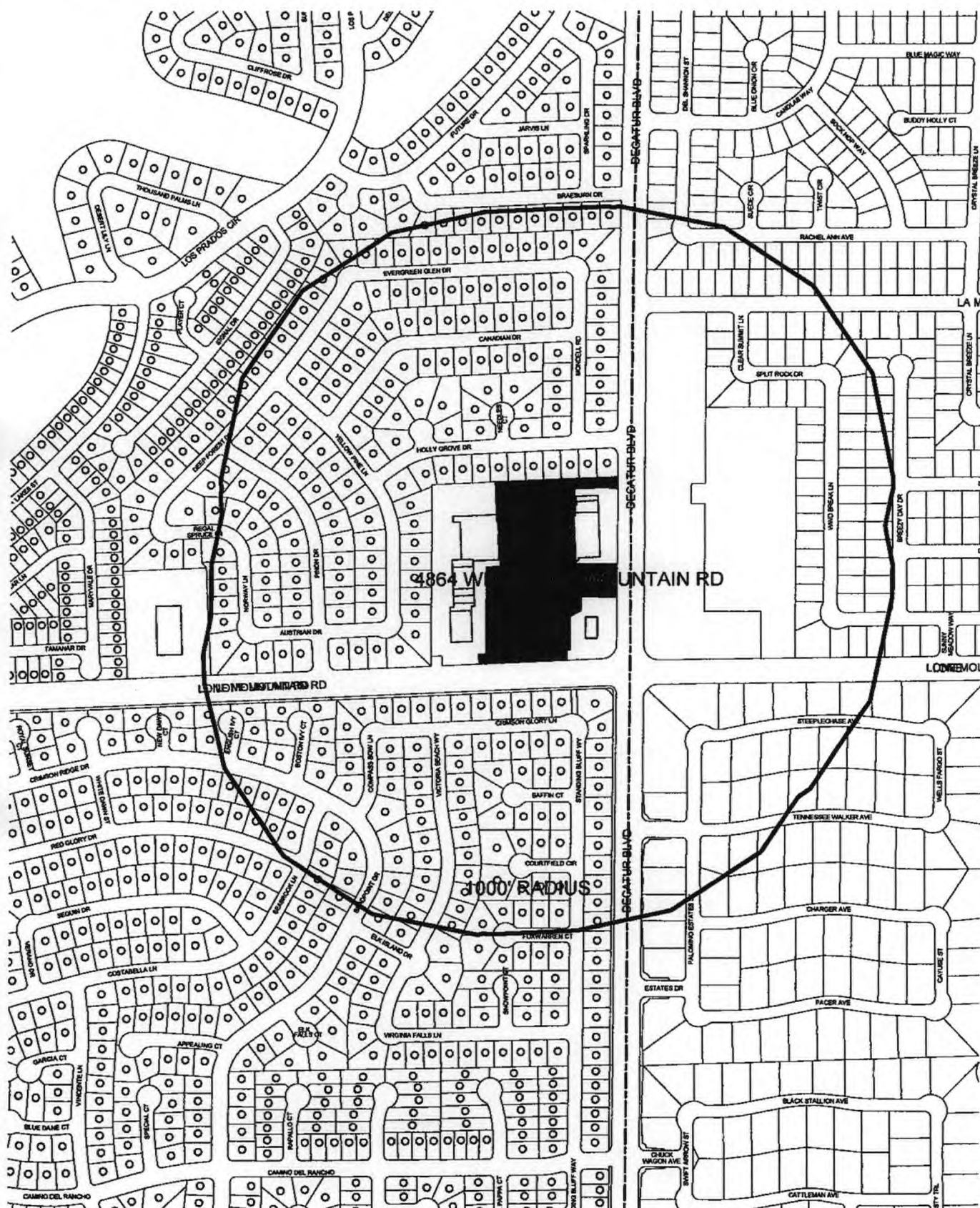
The applicant was present.

CITY COUNCIL MEETING OF: JANUARY 03, 2007

JIM DiFIORE, Manager of Business Services, reported that the applicant met the criteria to be issued a temporary license. He suggested approval as recommended.



LORENZO'S ITALIAN BISTRO



0 200 400 Feet



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action regarding Temporary Approval of a new Supper Club License subject to the provisions of the planning codes, Bor Vada, LP, dba On The Border, 5630 Centennial Center Boulevard, GenBusiness Corporation, General Partner, 5%, John D. Gantes, Principal, Yanni Capital Business Partnership, LP, Limited Partner, 95%, John D. and Linda R. Gantes, Community Property Trust, Principal - Ward 6 (Ross)

Fiscal Impact

☒ ☐
☐ ☐

No Impact

Budget Funds Available

☐ Augmentation Required

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action regarding Temporary Approval of a new Supper Club License. GenBusiness Corp., General Partner 5%

John D. Gantes, Separate Property Trust, 70%

Allan B. Gantes, 30%

Yanni Capital Business Partner, LP, Limited Partner 95%

BearBreck, Inc., General Partner, 5%

John D. & Linda R. Gantes Community Property Trust, 75%

Allan B. Gantes, 25%

Marina J. Gantes Trust, 9.5%

James B. Gantes, 9.5%

John D. Gantes, Separate Property Trust, 9.25%

Allan B. Gantes, 19%

John D. & Linda R. Gantes, Community Property Trust, 47.75%

RECOMMENDATION:

Recommend approval subject to the provisions of the planning codes with authority for the Director or Designee to issue a permanent license upon receipt of a favorable investigation report or extend the temporary license in the event the investigation is not completed within the 6-month temporary period.

BACKUP DOCUMENTATION:

Map

Motion made by GARY REESE to Strike Items 37, 45 and 46 and Hold in Abeyance Items 51

CITY COUNCIL MEETING OF: JANUARY 03, 2007

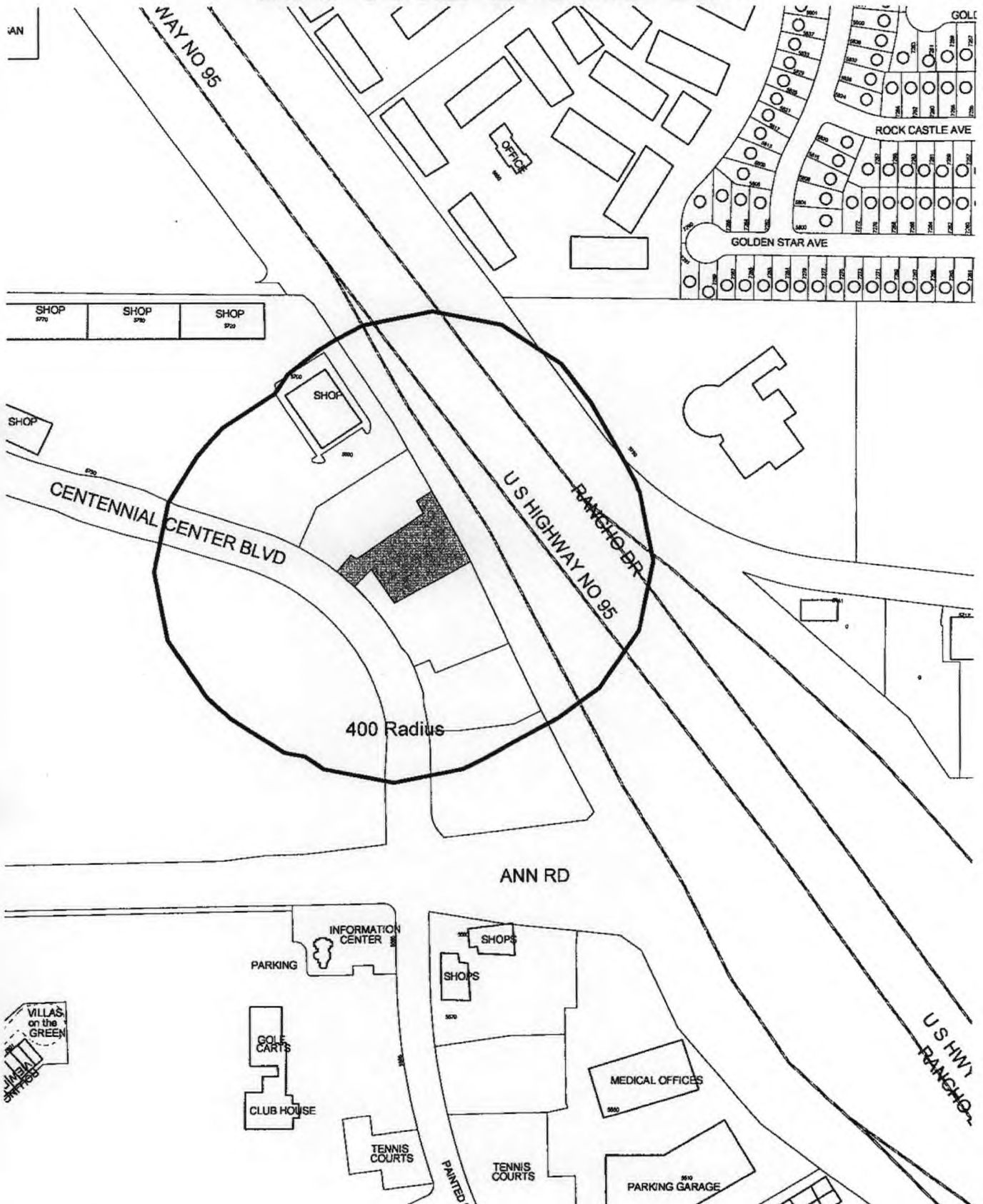
and 52 to 1/17/2007

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN,
GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None);
(Did Not Vote-None); (Excused-None)



ON THE BORDER



0 100 200 Feet



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action regarding Temporary Approval of Change of Ownership, Change of Location and Change of Business Name for a Tavern License, From: Golden Wok Restaurant, Inc., dba Golden Wok Restaurant (Non-operational), 504 South Decatur Boulevard, Koon K. Chang, Pres, Yuk C. Chan, Secy and Kwok W. Cheng, Treas, To: Culture Club of Las Vegas, LLC., dba Polly Esther's, 2000 South Las Vegas Boulevard, Andrew W. Adelman, 33.3%, Robert M. Watman, 33.3% and Bamny, LLC., Timothy T. Ouellette, 33.3% - Ward 3 (Reese)

Fiscal Impact

☒

No Impact

☐

Augmentation Required

☐

Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action regarding Temporary Approval of Change of Ownership, Change of Location and Change of Business Name for a Tavern License.

RECOMMENDATION:

Recommend approval with authority for the Director or Designee to issue a permanent license upon receipt of a favorable investigation report or extend the temporary license in the event the investigation report is not completed within the 6-month temporary period.

BACKUP DOCUMENTATION:

Map

Motion made by GARY REESE to Strike Items 37, 45 and 46 and Hold in Abeyance Items 51 and 52 to 1/17/2007

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

The map displays a grid of streets in an industrial district. A prominent black rectangle highlights a site located between Fairfield Ave and Commerce St, and between Las Vegas Blvd South and South Main St. The street names are clearly labeled throughout the map, including New York Ave, Chicago Ave, Philadelphia Ave, St Louis Ave, Boston Ave, Baltimore Ave, Cleveland Ave, Cincinnati Ave, Las Vegas Blvd South, Commerce St, South Main St, Paradise Rd, and Sahara Ave. A thick black line traces a path through the map, possibly indicating a boundary or a specific route.



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action regarding Temporary Approval of a new Tavern License subject to the provisions of the fire codes and Health Dept. regulations, Outback Nevada II, L.P., dba Outback Steakhouse, 740 South Decatur Boulevard, Outback Steakhouse of Florida, Inc., General Partner, 81%, Summit West Corporation, Limited Partner, 9% and John Kanas, Limited Partner, 10% - Ward 1 (Tarkanian)

Fiscal Impact

☒

No Impact

☐

Augmentation Required

☐

Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action regarding Temporary Approval of a new Tavern License.

RECOMMENDATION:

Recommend approval subject to the provisions of the fire codes and Health Dept. regulations with authority for the Director or Designee to issue a permanent license or extend the temporary license in the event the investigation report is not completed within the 6-month temporary period.

BACKUP DOCUMENTATION:

Map

Motion made by LOIS TARKANIAN to Approve a temporary license, subject to the provisions as recommended, with the Director or Designee granted the authority to approve the permanent license after completion of appropriate process or extend the temporary license in the event the police report is not completed within the six-month temporary period

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

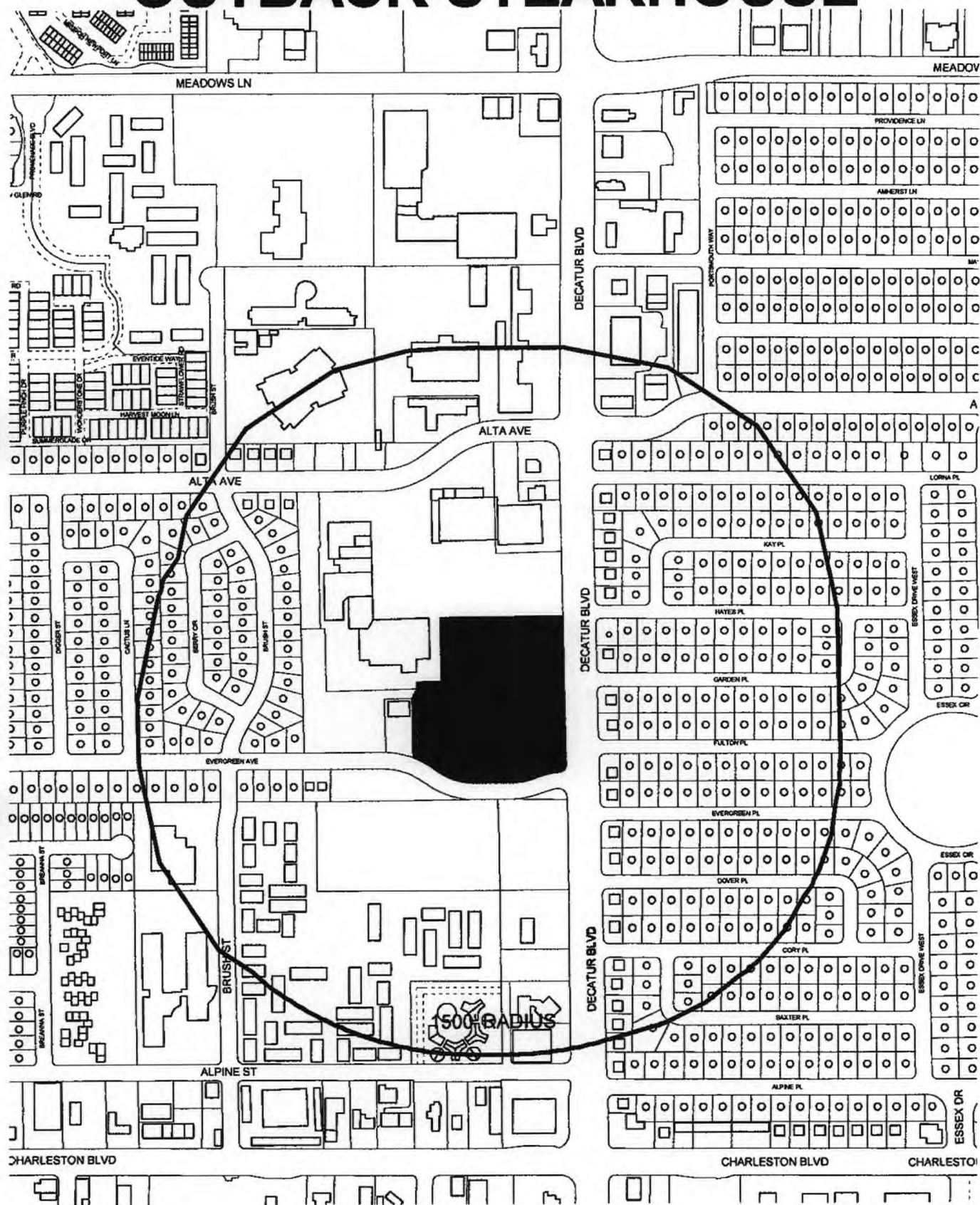
LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

The applicants, JOHN KANAS and TONY HACHACK, were present.

JIM DiFIORE, Manager of Business Services, stated that the applicants met the requirements to be issued a temporary license. He suggested approval as recommended.

OUTBACK STEAKHOUSE



0 200 400 Feet

N

AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action regarding Temporary Approval of a new Martial Arts Instruction Business License subject to the provisions of the planning and fire codes, Pablo Padilla, dba Padilla's Martial Arts, 871 North Nellis Boulevard, Suite 2, Pablo Padilla, 100% - Ward 3 (Reese)

Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action regarding Temporary Approval of a new Martial Arts Instruction Business License.

RECOMMENDATION:

Recommend approval subject to the provisions of the planning and fire codes with authority for the Director or Designee to issue a permanent license upon receipt of a favorable investigation report or extend the temporary in the event the investigation is not completed within the 6-month temporary period.

BACKUP DOCUMENTATION:

Map

Motion made by GARY REESE to Approve a temporary license, subject to the provisions as recommended, with the Director or Designee granted the authority to approve the permanent license after completion of appropriate process or extend the temporary license in the event the police report is not completed within the six-month temporary period

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

The applicant was present.

JIM DiFIORE, Manager of Business Services, stated that the applicant met the requirements to

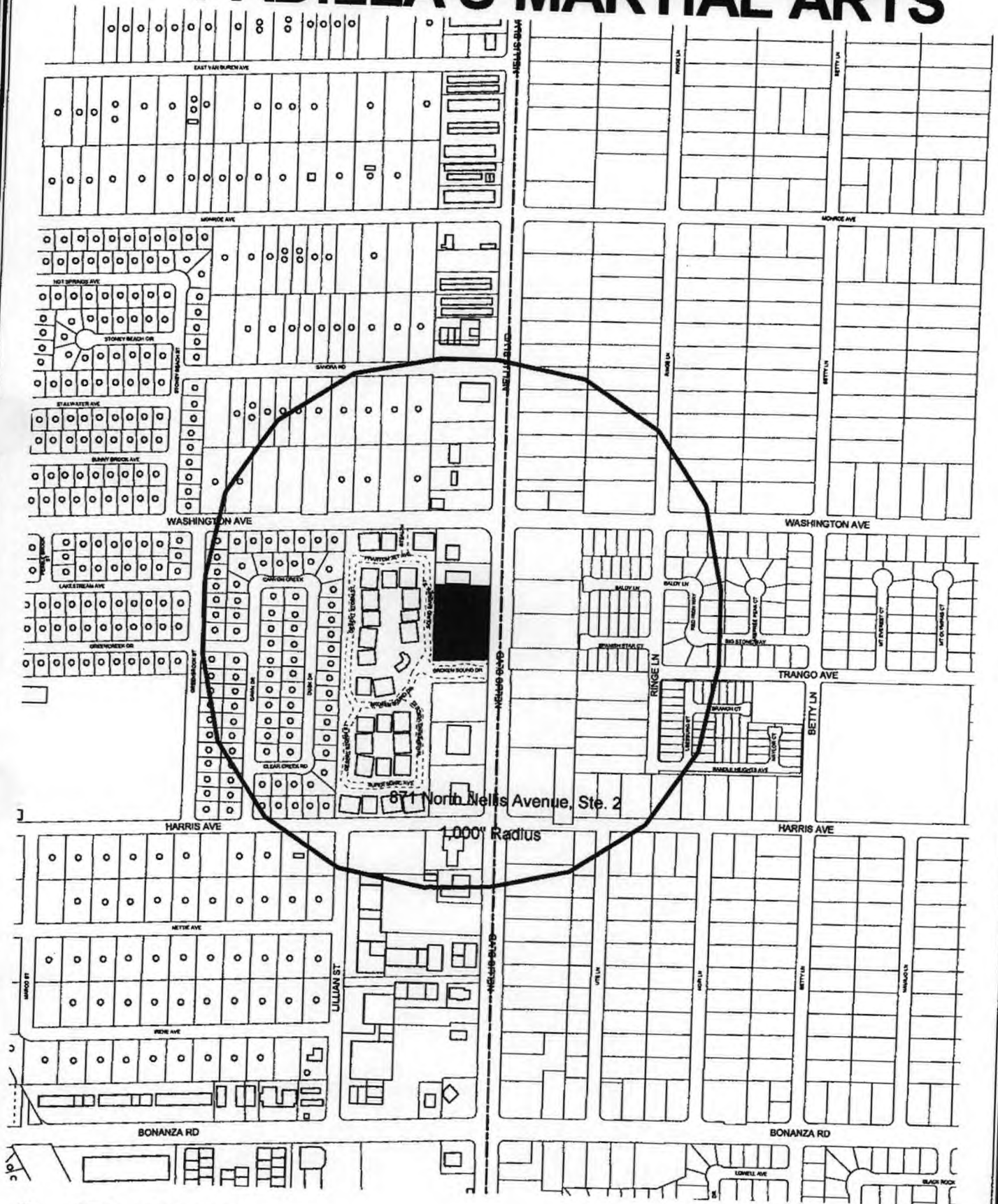
CITY COUNCIL MEETING OF: JANUARY 03, 2007

be issued a temporary license. He suggested approval as recommended.

MR. PADILLA requested the opportunity to do business in the City of Las Vegas. Martial Arts helped him get off the streets, and he wants to give back to the community by helping and teaching youth Martial Arts.



PADILLA'S MARTIAL ARTS



0 300 600 Feet



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action on an Appeal of Non-renewal of an Independent Massage Therapist License, David R. Silvaggio, 9330 West Sahara Avenue, # 250 - Ward 2 (Wolfson)

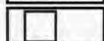
Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action on an Appeal of Non-renewal of an Independent Massage Therapist License.

RECOMMENDATION:

Recommendation to be provided following discussion of this item at the City Council meeting.

BACKUP DOCUMENTATION:

None

Motion made by STEVE WOLFSON to Hold in Abeyance to 1/17/2007

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

NOTE: After confirming with MR. SILVAGGIO that PERRY SILVAGGIO is his father, MAYOR GOODMAN indicated that his familiarity with MR. SILVAGGIO'S father is negligible, as they do not have a close relationship.

Minutes:

The appellant was present, accompanied by ATTORNEY REX BELL.

JIM DiFIORE, Manager of Business Services, gave a brief history on the applicant's independent massage therapist license, under which MR. SILVAGGIO could perform massage at a massage establishment within the City. Initially, MR. SILVAGGIO, because of his criminal history, was issued a temporary license, with the condition that he report any arrests or citations to Business Services within 48 hours. Subsequently, a permanent license was issued by the department with the same condition, as well as the added condition that he report any change in probation status. Since January 2005, the applicant has complied with these conditions. MR. SILVAGGIO sought

CITY COUNCIL MEETING OF: JANUARY 03, 2007

renewal of his license in October 2006, and he submitted a copy of his SCOPE record, which did not indicate any additional arrests. However, he pointed out that he violated his probation by leaving the State of Nevada without authorization from his parole officer. Hence, a probation report was obtained, and it reflected that MR. SILVAGGIO was arrested August 2, 2006, and taken to the Clark County Jail for probation violation, which he did not report within the 48-hour period as required. Additionally, his attorney provided Business Services with a change in probation status of reinstatement and dishonorable discharge in September 2006.

Consequently, MR. DiFIORE decided in December 2006 to deny MR. SILVAGGIO renewal of his independent massage therapist license. He requested the Council uphold his action and deny this appeal.

ATTORNEY BELL reminded the Council that MR. SILVAGGIO had a license, despite his previous criminal history, and he was doing fine, until recently, because there was a change in probation officers. MR. SILVAGGIO did leave the State for four days, but under compelling circumstances. His girlfriend received a call that her mother was dying in California, and they had to leave during the late hour. There was no way he could have reached the probation office to obtain permission because it was closed. When he went to see his probation officer, he was told that he was absconding, which is not true, because that means he did not come back. While he was in the office, MR. SILVAGGIO was handcuffed by the officer and informed that he was not being arrested, but that his car and home would be searched, to which MR. SILVAGGIO did not object. During the search, two bottles of beer were found in his refrigerator, and MR. SILVAGGIO explained that the beer bottles were in the car he had purchased. However, the report indicates that MR. SILVAGGIO responded with an aloof attitude when questioned about the beers.

ATTORNEY BELL assured the Council that MR. SILVAGGIO does not have a drinking problem; he leads a very healthy lifestyle. He went to massage school to learn a trade and make an honest living, which he is doing with his son and his live-in girlfriend. He did not report the arrest, because he sincerely did not believe that it was an arrest. ATTORNEY BELL urged the Council to consider granting MR. SILVAGGIO a license, as he has not had any problems in his work.

MR. SILVAGGIO thanked the Council for their time. He indicated that he decided to become a massage therapist after physical therapy helped him recover from a serious injury he suffered after falling off a ladder while he was working. He sincerely apologized for not reporting to Business Services, but he asserted that he was unaware that his probation violation was considered an arrest. Also, at the time, all he could think about was getting back on his feet. He assured the Council that he would not cause any more problems if given another opportunity.

After oscillating discussion with ATTORNEY BELL and MR. SILVAGGIO regarding the sincerity of the appellant and what led to his arrest, COUNCILMAN WOLFSON opted to hold this matter in abeyance for two weeks, so that he could meet with ATTORNEY BELL and his client to thoroughly discuss this matter.

AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: FINANCE AND BUSINESS SERVICES

DIRECTOR: MARK R. VINCENT

☐ Consent ☒ Discussion

SUBJECT:

ABEYANCE ITEM - Discussion and possible action regarding a new Psychic Arts and Science License subject to the provisions of the planning and fire codes, Lorraine Marks, dba Ms. Laurie, 425 Fremont Street - Ward 3 (Reese)

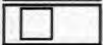
Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

Discussion and possible action regarding a new Psychic Arts and Science License.

RECOMMENDATION:

Recommendation to be provided following discussion of this item at the City Council meeting and subject to the provisions of the planning and fire codes.

BACKUP DOCUMENTATION:

Map

Motion made by GARY REESE to Hold in Abeyance to 2/7/2007

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

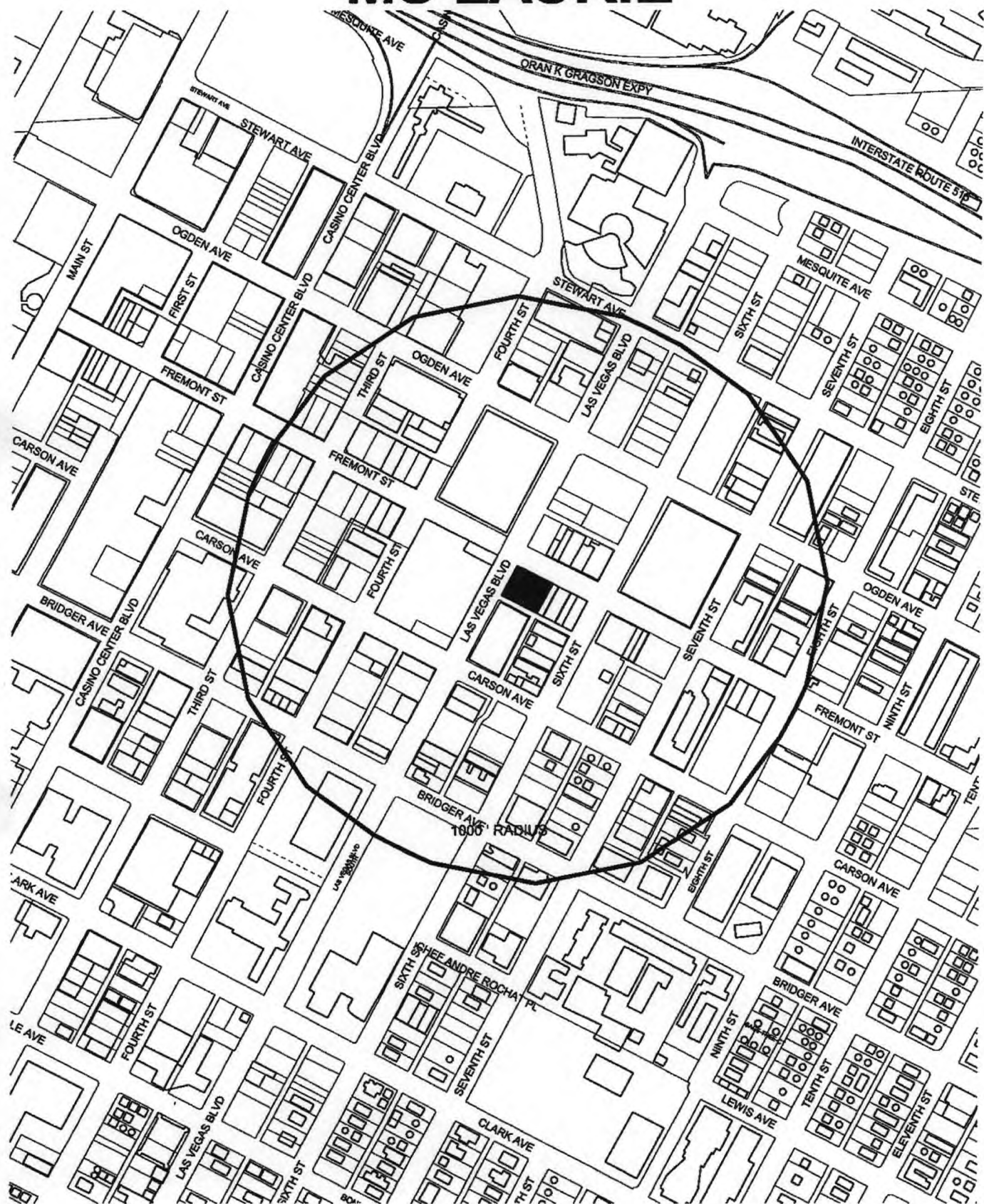
Minutes:

The applicant was present, accompanied by VICKY GRECO.

JIM DiFIORE, Manager of Business Services, indicated that the investigative report is not complete, but he and TONI WEEKS, Detective, Las Vegas Metropolitan Police Department (Metro), have no problem with the issuance of a temporary license, subject to expiration February 7, 2007.

After COUNCILMAN REESE indicated he would prefer to hold this matter until the report is completed, MS. GRECO requested issuance of the temporary, otherwise MS. MARKS will lose her location. MAYOR GOODMAN advised MS. GRECO to have a representative of the Fremont Street Experience contact him.

MS LAURIE



0 200 400 Feet



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: NEIGHBORHOOD SERVICES

DIRECTOR: STEPHEN HARSIN

☐ Consent ☒ Discussion

SUBJECT:

Report on the status of the Southern Nevada Regional Planning Coalition (SNRPC) Committee on Homelessness (CoH) regional effort - All Wards

Fiscal Impact

☒ ☐

No Impact

☐ Augmentation Required

☐ Budget Funds Available

Amount:

Funding Source:

Dept./Division: Neighborhood Services/Initiatives

PURPOSE/BACKGROUND:

On September 25, 2003, the Southern Nevada Regional Planning Coalition (SNRPC) established the Committee on Homelessness (CoH) to ensure that there are adequate resources and supportive services available to assist those most in need in Southern Nevada. The CoH is comprised of representatives from the city of Las Vegas (Orlando Sanchez), Clark County, Clark County School District, State of Nevada, law enforcement and area service providers.

RECOMMENDATION:

Report only no action required.

BACKUP DOCUMENTATION:

1. Agenda Memo
2. Submitted at meeting – Pamphlet of the Las Vegas Police Department H.E.L.P. Team by Mayor Goodman

Minutes:

No motion required. A report was given.

STEPHEN HARSIN, Director of Neighborhood Services, indicated that this matter was placed on the Agenda at the Mayor's request. MAYOR GOODMAN explained that he was left perplexed after a few homeless individuals were given a perfect opportunity to receive social services and decided against it. Therefore, he asked ASSISTANT COUNTY MANAGER DARRELL MARTIN to touch on that and try to explain during his presentation, so that he can perhaps make sense of it.

ASSISTANT COUNTY MANAGER MARTIN, who also serves as the Chair of the Southern Nevada Regional Planning Coalition Committee on Homelessness, indicated to the Mayor that he had experienced some of what the providers deal with on a daily basis. And it was the Mayor that made the issue of homelessness regional, which prompted the creation of the Committee on

CITY COUNCIL MEETING OF: JANUARY 03, 2007

Homelessness, to broaden the scope.

Although each jurisdiction has a separate program to address homelessness, the various jurisdictions try to work together and coordinate services. And even though 12 people chose to refuse services, there are many success stories that do not get mentioned or receive any publicity. Over 200 people have received assistance this fiscal year through a \$4 million grant from the State.

SHANNON WEST indicated that the monies from AB-580 were utilized specifically to fund a mobile crisis intervention program and a case management program for the chronically homeless, or those that have been homeless for longer than one year and have had the most difficulty. The ladder program is not about transitional living, but rather about ending homelessness for those people that enter the program. One of the mobile crisis intervention programs targets youth to keep them from repeating the cycle of homelessness as adults. She mentioned other programs, but most noteworthy is the Chronic Case Management Program. This is a new program wherein the clients are given the kind of wrap-around services needed to help them live independently.

COUNCILMAN REESE remarked that feeding the homeless in the park enables them. There will always be a certain amount of homeless people that will refuse help, and they will remain homeless until institutional help can be forced on them.

As the representative of the area with the most homeless centers, COUNCILMAN WEEKLY said he is trying to find ways of mitigating the issue and coordinating the services, because many times agencies take different directions. Regarding the nighttime intervention event, he asked if volunteers would be present to speak with many of the men and women that have formed encampments on Main Street and Foremaster Lane. LINDA RANDALL DOYLE, Founder and Executive Director of Straight From The Streets, answered that most services available during the day are made available during the night. But her organization cannot cover the entire Valley. The issue of homelessness was out of control even 25 years ago when she started volunteering. Part of the issue is lack of manpower.

COUNCILMAN WEEKLY insisted and asked if Neighborhood Services was contacted, and any other necessary organizations, to ensure that all aspects are covered and that there is a collaborative effort. MS. DOYLE indicated that her organization cannot force people to become involved, but she leverages her resources, and she contacted every organization she could remember. She noted that her program is intense, and the subjects have to agree to commit to certain conditions. COUNCILMAN WEEKLY noted that the various agencies have to come together for the betterment of mankind and not worry about who gets credit.

MYRNA PEELY, Social Services with Help of Southern Nevada, added that one of the primary responsibilities of the groups that came together was to help coordinate with the various agencies. She introduced some individuals who have worked the streets and have achieved some successes. She then introduced some of the clients, KEISHA HILL, WILLIAM OLSEN, JOHNNA HELDMAN, MICHELLE WORSING, JAMES WALKER, BRENDA HAWKINS

CITY COUNCIL MEETING OF: JANUARY 03, 2007

and an UNIDENTIFIED FEMALE SPEAKER. Each of them shared their story and how the program they entered into has helped them succeed. The counselors walked them through problems and approached them on the street and offered various ways in which they could be helped. Many people want to be helped, but sometimes the bureaucracies they have to go through with different organizations make them renounce their efforts. MRS.

HELDMAN pointed out that the program she entered into is the only program she is aware of that helps couples. Also, the counselors are there and ready to assist in anyway possible. MR. WALKER said he and his minor daughter received assistance without being reported to child services. MS. HAWKINS noted that she was left homeless through a fraudulent housing program. She received assistance through the City's EVOLVE program thanks to COUNCILMAN BROWN, who subsequently set up a hotline for victims of this fraud.

MAYOR GOODMAN was surprised to hear all the success stories, with all the assistance being offered. It appears that MS. DOYLE'S program is the only program that is helping. MS. DOYLE interjected that her program is only one of others under one umbrella. Only MR. WALKER and MS. WORSING are her clients. MS. WEST noted that the programs spoken about are for the chronic homeless who are unable to access some of the traditional resources.

MS. WEST advised that the chronic management program was part of a pilot project that will end June 2007. It has been evaluated, and there is a desire to increase the number of street outreach teams. There are also many other significant efforts underway.

COUNCILWOMAN TARKANIAN said that the City has taken a lot of positive steps to help the homeless. Nevertheless, she asked MS. WEST for her recommendation on what the City's next step should be. MS. WEST indicated that everyone involved has worked hard to create the processes. It is important to allow the various organizations to come back periodically and give a status report. COUNCILWOMAN TARKANIAN added that hopefully in the future assistance can be given to the mentally ill. MS. WEST indicated that it is already part of a legislative initiative. MAYOR GOODMAN encouraged the testimony givers to speak to other homeless individuals and encourage them to accept help.

AL HESSER stated that all the testimony was very uplifting, and it was nice to see that at least three speakers defeated the stereotype for the homeless. He noted that women and children make up 45 percent of the homeless population, and, if people are rejecting the services offered, it probably means they are not well thought out. Forty-two percent of the homeless in this country are Black, versus thirty-nine percent White, which, in his opinion, should greatly concern COUNCILMAN WEEKLY.

AGENDA MEMO

CITY COUNCIL MEETING DATE: JANUARY 3, 2007

DEPARTMENT: NEIGHBORHOOD SERVICES

ITEM DESCRIPTION: Report on the status of the Southern Nevada Regional Planning Coalition (SNRPC) Committee on Homelessness (CoH) regional effort – All Wards

The SNRPC created the Committee on Homelessness (CoH) to address regional homeless issues. All jurisdictions are required to contribute to the CoH regional budget based on population. The city of Las Vegas contributed \$244,680 for FY 2005-2006 and \$ 276,760 for FY 2006-2007.

The CoH projects include:

- Implementation of the region's ten point plan
- Inclement weather shelters - provided for homeless persons during extreme hot or cold weather conditions
- Homeless Management Information System (HMIS) - a HUD mandated system designed to track services provided to homeless individuals in an effort to avoid duplication of services and improve the coordination efforts of service providers
- Homeless Street And Shelter Count - mandated by HUD to count the number of homeless persons at a certain point in time
- Public Awareness Campaign - the goal is to educate the community regarding the issue of homelessness with the result being a mobilized community will around homelessness and promotion of community and corporate investment into the Homeless Trust Fund. PSAs and the website, helphomehome.org, have been developed
- AB580 Funds - a \$4 million biennium granted by the state legislature to address homelessness in the southern region through the provision of services. This has provided funding for several capital projects and programs (called Transition from Homeless)

Shelters.

- **The Salvation Army** 657-0123 x 21
31 West Owens Ave. (W. of Main St.)
For Men and Women.
30 night stay. (Day shelter available)
Random Breathalyzer test daily.
- **The Shade Tree** 385-4596
1 W. Owens (at Main St)
For Women & Children
Up to 30 day stay. (Day shelter available)
- **Catholic Charities/St Vincent's** 387-2282
1501 Las Vegas Blvd. North (At Owens Ave.)
Paid Annex - for men only.
\$5.00/night (meals are not included)
Cashier is open Mon.-Thur. 3 pm to 7pm
Fri. 12 noon to 7pm, Sat. & Sun. 3 pm to 6:30 pm
EBT OR \$2.00-breakfast 5:30 to 6:30am, lunch 12-1pm dinner-5:30-6:30pm, buy tickets @ cashier, no cash in dining room. **RESTROOMS 24 HRS.**
- **Las Vegas Rescue Mission** 382-1766
480 W. Bonanza (near "D" St)
Men, Women, & Children 7 day stay
- **Family Promise** 638-8806
FOR FAMILIES - Call first for intake

Food and Meals

- **St Vincent's Lied Dining** 1501 N. Las Vegas Blvd.
Coffee and Donuts at 7:00am, Meal at 10:30-11:30am
- **Las Vegas Rescue Mission** 480 W. Bonanza
Meal served at 5:00pm
- **City Mission of Las Vegas** 384-1930
2214 N. Pecos (near Lake Mead Blvd.)
Tue - Fri. 7:30am & 11:00 am
- **The Salvation Army** ... 35 W. Owens Ave. (West of Main)
Meal served at 2:45pm free. Corner Café-open daily,
\$2.00 breakfast, \$2.50 lunch/dinner, cash or EBT.
- **St. Timothy's** 67 E. Lake Mead Blvd. Henderson
Meals served Mon-Thu 5 pm,
Sat 11:30 am, Sun 12:30 pm
- **Christ Church - Amazing Grace Ministries**
2000 S. Maryland Pkwy @ St. Louis
Dinner-Wednesdays 6pm / Food Pantry
11-1 Mon. thru Fri.
- **Henderson - The Salvation Army Bread Line**
830 E Lake Mead Dr. Tues-Fri 7:30am - 8:30am

Clothing

- **Las Vegas Rescue Mission** 480 W. Bonanza
Clothing vouchers Tues-Sat 9 am - 12 noon
- **St. Timothy's Clothes Closet** ... 67 E. Lake Mead Blvd.
Henderson
Open Tue. & Thurs 10 am - 2 pm

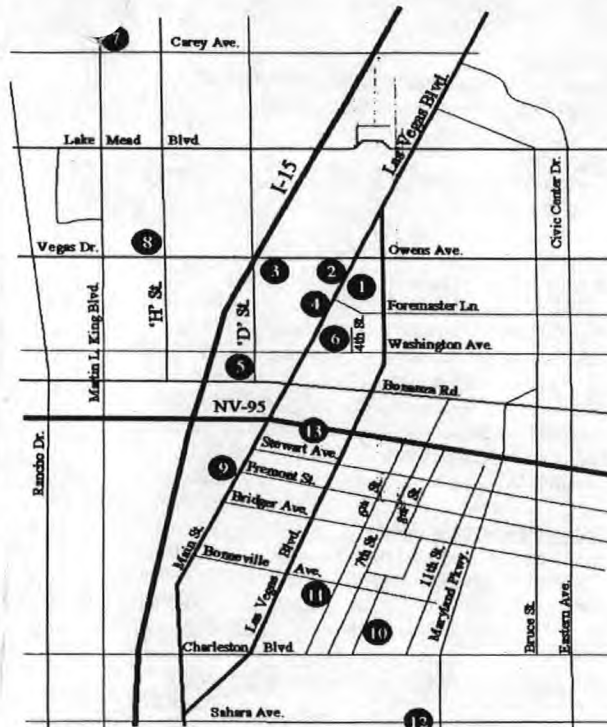
Information & Referral Services

- **HELP of Southern Nevada** 369-4357
1640 E. Flamingo Road, #100. (Maryland & Spencer).
- Call 211 M-F 8am to midnight for info on services.

www.nevada211.org

Submitted at City Council

Date: 1/3/07 Item #57



- | |
|--|
| 1. Catholic Charities St. Vincent's |
| 2. The Shade Tree |
| 3. Salvation Army Homeless Services
Nevada Health Center |
| 4. The Salvation Army |
| 5. LV Rescue Mission
Nevada Health Center |
| 6. Westcare Detox |
| 7. Clark County Social Service |
| 8. VA North Clinic
Nevada Business Services
Nevada State Welfare |
| 9. Greyhound Station |
| 10. Clark County Legal Services |
| 11. Nevada Legal Services |
| 12. Women's Development Center |
| 13. Downtown Transportation Center |

*****INFORMATION FOR THIS PAMPHLET OBTAINED
FROM CLARK COUNTY SOCIAL SERVICES*****

LAS VEGAS METROPOLITAN POLICE DEPARTMENT H.E.L.P. TEAM

Resources For Homeless Clients



© 1973 LVMPD

UPDATED DECEMBER 2006

Government Services

- Clark County Social Service
Medical Cards, Rent, Out of State Transportation
2432 N. Martin Luther King (at Carey).....455-7208
1600 Pinto Ln.....455-4270
3900 Cambridge St.....455-8687 or 8639
750 S. Boulder Hwy #300-4.....455-7918
Fertita Center-1511 N. Las Vegas Blvd.....455-2854
- Nevada State Welfare
Food Stamps, TANF, Medicaid
700 Belrose St.....486-1675
3900 Cambridge St #202.....486-1899
3330 E. Flamingo Rd.....486-9400
6111 N. Nellis.....486-4828
701 N. Rancho Dr.....486-1429
538-A S. Boulder Hwy., Henderson.....486-1001
1040 W. Owens Ave.....486-5000
CAC-1511 N. Las Vegas Blvd.....486-5000
- Representative Payee Program.....455-4332
Salvation Army Safe Haven, 31 W. Owens,
Mon & Wed at 10:30am
- Social Security Administration.....1-800-772-1213
1250 S. Buffalo #150.....248-8717
2225 Civic Center, NLV.....649-1982
10416 S. Eastern, Henderson.....293-1914
Social Security Card Center 1250 S Buffalo Dr #100
CAC-1511 N. Las Vegas Blvd every other Fri. at 10am

General Services

- Lutheran Social Services.....639-1730
800 N. Bruce (off Maryland Pkwy.)
Food, Clothing, & Utilities Tu-Wed-Thu 9-12.
- Nevada Association of Latin Americans.....383-6252
323 N. Maryland Pkwy

Housing - Low Income

- City of Las Vegas Housing Authority.....922-6950
420 N 10th Street
- City of N. Las Vegas Housing Authority.....649-2451
1632 Yale St.
- Clark County Housing Authority.....451-8041
5390 E. Flamingo Rd.

Housing - Transitional

- EOB Community Action Partner Housing.....647-3307
330 W. Washington (at C St.)
- St Vincent's Help Apartments.....382-6727
1521 Las Vegas Blvd North
- Women's Development Center.....796-7770
953 E. Sahara Ave., Suite 201 (at Maryland Pkwy)
- Help of SN Displaced Homemakers.....369-4357
1640 E. Flamingo Rd. #100

Education Services

- Clark County School District.....799-1177
Homeless Education Program (K-12)
- GED.....799-8650 ext. 317

Dental Services

- Enterprise Dental Center (sliding fee program)647-1074
- UNLV Dental School (sliding fee program).....774-2400

Vision Services

- Blind Center of Nevada.....642-2000
1001 N. Bruce & Washington (glasses only - no exams)

Medical Services

- NEVADA HEALTH CENTERS
47 W. Owens (Salvation Army).....307-4635
403 Wilson (behind Rescue Mission).....380-8511
- Clark County Health District.....759-0708
Family Planning, Annual Pap, STD, \$10 per visit
- Aid for AIDS of Nevada (AFAN)-HIV only.....382-2326
2300 So. Rancho Dr. Ste. #211 (North of Sahara)
- University Medical Center ~ EMERGENCY ROOM
1800 W. Charleston Blvd.....383-2000

Mental Health Services & Referrals

- So. Nevada Adult Mental Health.....486-6000
6161 W. Charleston Blvd. (W. of Jones)
24hr Crisis Center.....486-8020
- The Salvation Army Safe Haven.....657-0123 x10

Alcohol & Substance Abuse Counseling & Treatment

- Nevada Treatment Center.....382-4226
1721 E. Charleston Blvd.
- The Salvation Army.....399-2769
Adult Rehab Program - 211 Judson (men & women)
- Westcare.....385-2020
Detox: 930 N. 4th St.....383-4044
- Alcoholics Anonymous.....598-1888

Gambling Addiction

- Gamblers Anonymous.....385-7732
- Problem Gambling Center.....363-3633

Employment Services

- Evolve (Ex-offender Employment Services).....638-6371
1951 Stella Lake Street, Suite 26
- Nevada Job Connect
2827 Las Vegas Boulevard North.....486-0200
119 Water Street, Henderson.....486-0300
3405 S Maryland Pkwy, Las Vegas.....486-0100
- NV Job Connect Day Labor Program.....486-3441
1001 A St.-Arrive at 6AM for day labor. Lottery system.

Domestic Violence

- Safe House/24 hr HOTLINE.....564-3227
- Safe Nest/TADC 24 hr HOTLINE.....646-4981

Senior Services

- Clark County Senior Protective Service
Non-Medicaid clients age 60 & older.....455-8672
- Division of Aging, Senior Protective Service
Medicaid clients age 60 & older.....486-3545

Veterans Services

- VA CBOC (Outreach Clinic).....636-4077
916 W. Owens (near H St.)
- Key Foundation.....384-0202
1001 A St. - (Transitional Housing & Jobs for Veterans)
- Las Vegas VA Medical Center.....636-3000
Eligible Veterans Only. ~ Call for Locations
- US Vets.....366-0456
525 E. Bonanza Rd (Housing, supportive services)
- VA Regional Office.....1-800-827-1000
- Vet Center.....251-7873
1919 S. Jones

Outreach Workers

- Metro HELP Team.....229-1935
- LVMPD Homeless Liaison.....380-1791
- Mojave Mental Health.....968-4000
- Nevada Health Centers.....307-4635
- O.U.T.R.E.A.C.H.....369-4357 X265
- SNAMHS-PACT 2 Team.....499-0375
- Straight From the Streets.....496-6087
- Salvation Army-Community Response.....657-0123x10
- Street Teens.....215-4171
- U.S.Vets.....310-6596
- Clark County Health District (HIV Team).....759-0727
- Clark County Social Service (Homeless).....455-2854

Legal Services

- Clark County Legal Services.....386-1070
800 S. 8th Street
- Nevada Legal Services.....386-0404
530 S. 6th Street
- Clark County Detention Center.....671-3900
330 S. Casino Center
- Felon Registration.....229-3271
5880 Cameron, Mon - Fri 8 am to 3 pm
- DA Family Support Division.....671-9200
301 Clark Ave #100 (paternity, child support issues).

Transportation

- Downtown Transportation Center (DTC).....229-6025
300 N. Casino Center (at Stewart Ave)
- Greyhound Bus Depot.....384-9561
200 S Main St.

Youth Services

- Westcare SOS (teens).....807-5941
- Westcare Emergency Shelter.....385-3330
- Street Teens.....215-4173
- Street Teens 24 Hour Hotline.....809-3585
- NV Partnership for Homeless Youth.....383-1332
- Huntridge Teen Clinic.....732-8776
- Center for Independent Living.....385-3776
- Child Protective Services.....399-0081
- Clark County Child Care Assistance.....387-0985

AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: PUBLIC WORKS

DIRECTOR: CHARLIE KAJKOWSKI

☐ Consent ☒ Discussion

SUBJECT:

Report on the status of the US-95 widening project between Kyle Canyon Road and Charleston Boulevard and I-15 from Craig Road to Sahara Avenue – All Wards

Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

The purpose of this item is to give the City Council a status report on significant Nevada Department of Transportation projects within the City of Las Vegas.

RECOMMENDATION:

Report only; no action required

BACKUP DOCUMENTATION:

Submitted after meeting - hardcopy of PowerPoint presentation by Rudy Malfaban

Minutes:

No motion required. A report was given.

CHARLIE KAJKOWSKI, Director of Public Works, gave an overview of this item and introduced SUSAN MARTINOVICH, soon to be Director, and RUDY MALFABAN, Deputy Director, of the Nevada Department of Transportation (NDOT), to give an update on the critical projects affecting the City of Las Vegas.

MS. MARTINOVICH indicated that NDOT is undergoing some changes, and GOVERNOR-ELECT JIM GIBBONS recently announced that she would be appointed Director and replacing JEFF FONTAINE, who will be retiring. MR. MALFABAN will remain Deputy Director of Southern Nevada, SCOTT RAWLINS will replace her, as Deputy Director Chief Engineer. KENT COOPER'S role will be expanded to include government relations. JEFF HALE and BILL HOFFMAN will remain the lead project managers for the widening of US-95/515.

She continued and indicated that NDOT has identified some big projects throughout Nevada, for which financing will be sought after diligently, so that funding can be in place when the projects are ready to go forward. There is also the need to focus on safety on Nevada streets and highways and identify ways to become proactive in order to reduce fatalities.

CITY COUNCIL MEETING OF: JANUARY 03, 2007

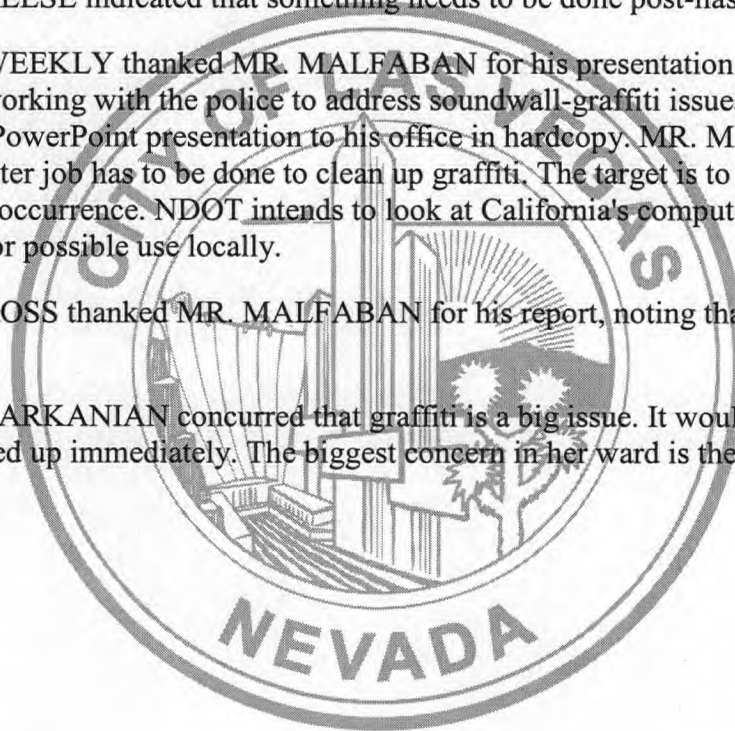
MR. MALFABAN used a detailed PowerPoint presentation, a copy of which is made a part of the minutes, to give an overview of NDOT and its various projects underway and future projects in the subject area.

COUNCILMAN REESE stressed that the east side of town is being left out of the plans and it needs help. Given the high cost of construction, NDOT should set aside monies now for some form of traffic mitigation on the east side. MR. MALFABAN indicated that, after extensive studies, the County recommended against continuation of the Beltway along the east side due to dense residential. He offered to look into providing more access to Pecos Road and Sahara Avenue to reduce congestion on Charleston Boulevard. He also offered to work with the Regional Transportation Commission to study a potential new alignment for the east side. COUNCILMAN REESE indicated that something needs to be done post-haste.

COUNCILMAN WEEKLY thanked MR. MALFABAN for his presentation and asked him how closely NDOT is working with the police to address soundwall-graffiti issues. He also requested submission of the PowerPoint presentation to his office in hardcopy. MR. MALFABAN conceded that a better job has to be done to clean up graffiti. The target is to rectify the problem within 24 hours of occurrence. NDOT intends to look at California's computerized color-matching system for possible use locally.

COUNCILMAN ROSS thanked MR. MALFABAN for his report, noting that it answered a lot of his questions.

COUNCILMAN TARKANIAN concurred that graffiti is a big issue. It would help tremendously if it could be cleaned up immediately. The biggest concern in her ward is the Rainbow turnoff.



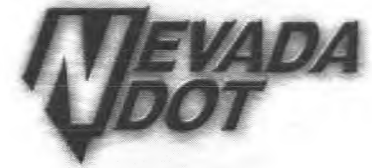


Brief Overview of the Nevada Department of Transportation

**Susan Martinovich, P.E.
Director**

Submitted *for* City Council
Date *1/3/07* Item *58*

Blue Ribbon Projects Summary



Southern Nevada

I-15 North Corridor – Spaghetti Bowl to Apex Interchange	\$ 330 million
US-95 Northwest Corridor – Washington Ave. to Kyle Canyon Rd.	\$ 100 million
Beltway Interchanges – US-95, I-15, Summerlin Pkwy.	\$ 210 million
I-15 – Tropicana Avenue to Spaghetti Bowl	\$1,210 million
I-515 – Foothills Road to Spaghetti Bowl	\$1,300 million
I-15 South Corridor – Stateline to I-215 Beltway	\$ 350 million
Boulder City Bypass	\$ 470 million
	\$3,970 million

Northern Nevada

I-80 – Robb Dr. to Vista Blvd.	\$ 460 million
US-395 – Spaghetti Bowl to Stead Blvd.	\$ 275 million
Pyramid Highway – Nugget Ave. to Calle De La Plata Dr.	\$ 135 million
	\$ 870 million

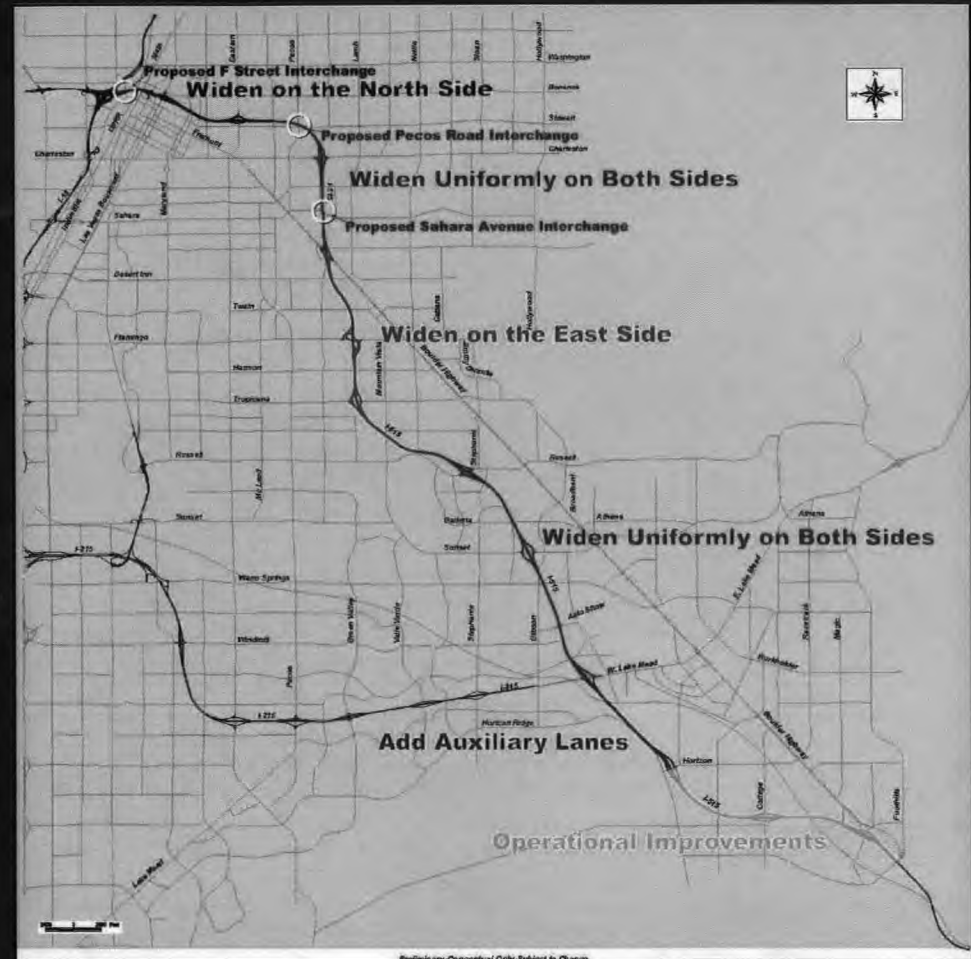
Other – Statewide

Two Lane Highways – Widening and Passing Lanes	\$ 400 million
Preservation Program	\$ 400 million
ITS/Operations	\$100 million

I-515 Corridor Study

Project Components

- Widen I-515 from six to ten lanes
- Add interchanges at F Street, Pecos Road and Sahara Avenue
- Relocate community facilities to Bonanza Road and Maryland Parkway



I-515 Corridor Study

Upcoming Events

- **Public meeting to be held in Spring 2007**
 - Environmental Impact Statement document presented for public comment during the meeting
- **NDOT incorporate public comment into document**
- **Submit document to Federal Highway Administration (FHWA) at the end of 2007**
- **Pending approval, project will move into right-of-way purchases and design phases**
- **If approved, construction estimated to begin in 2012**

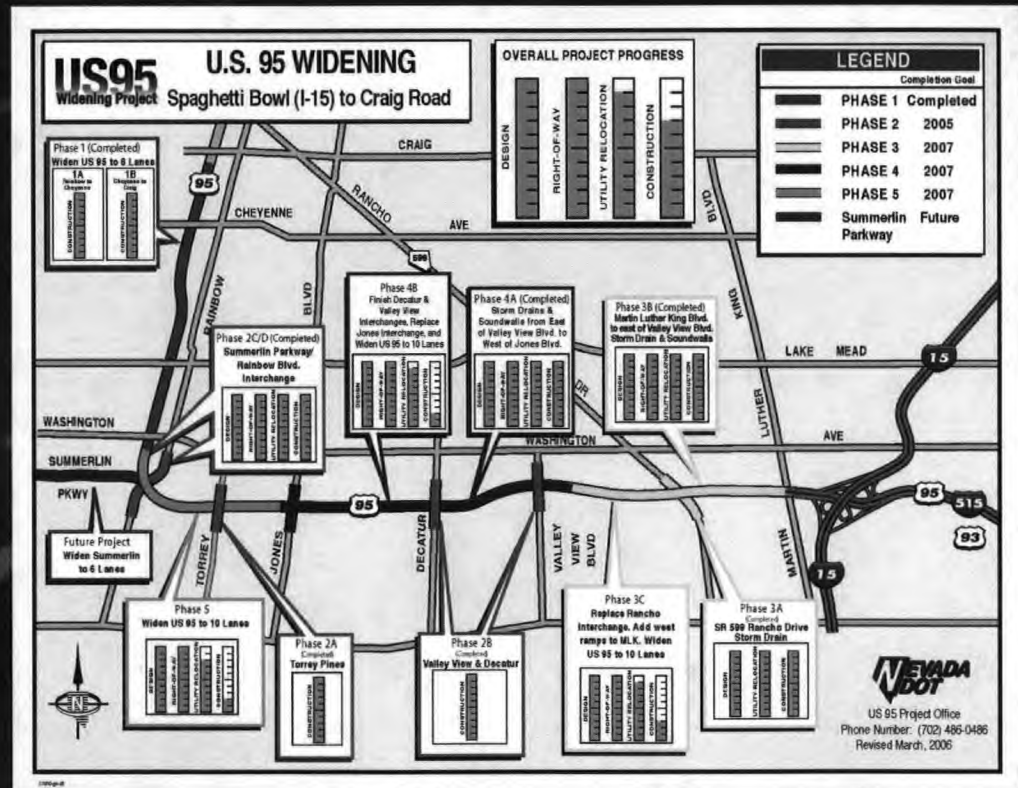


U.S. 95 Widening Project

Recent

Accomplishments

- Construction of Rancho Bridge complete
- Construction of Jones Bridge over northbound U.S. 95 complete
- Sound walls from I-15 to Valley View complete
- Sound walls along northbound U.S. 95 from Valley View to Torrey Pines are 90% complete



U.S. 95
Widening Project

U.S. 95 Widening Project

In Progress

- Shift U.S. 95 traffic from southbound side of Jones Bridge to northbound side on January 7, 2007
- One lane closed on eastbound Summerlin Parkway at Buffalo through completion of project
- Widen Rancho from U.S. 95 to Bonanza Road
- Northbound U.S. 95 off-ramp at Rancho closed through Spring 2007
- Southbound U.S. 95 on-ramp at Rancho closed through Summer 2007
- Construction of Martin Luther King Bridge and ramps

Looking Ahead

- Estimated project completion: Winter 2007
- Landscaping public meeting as widening project nears completion



US95
Widening Project

US 95 Northwest

Project Limits



IIS95
Widening Project

US 95 Northwest

Project Overview

- **US 95 from Washington Avenue to Kyle Canyon Road (SR 157)**
- **Widen from 6 to 8 lanes from Washington Avenue to Durango Drive (3 GP +1 HOV)**
- **Widen from 4 to 6 lanes from Durango Drive to Kyle Canyon Road (3 GP)**



US95
Widening Project

US 95 Northwest

Project Overview, cont'd

- **Interchange Improvements**
 - **New service interchanges at Horse Drive and Kyle Canyon Road**
 - **System-to-system interchange with CC-215**
 - **Loop ramps at Cheyenne Avenue and Durango Drive interchanges**
 - **Braided ramps at Rancho Drive/Ann Road**
- **Park-and-Ride at US 95/Durango Drive**



US95
Widening Project

US 95 Northwest

I – 215 Interchange



IIS95
Widening Project

US 95 Northwest

Rancho Interchange



US 95
Widening Project

US 95 Northwest

Project Status and Next Steps

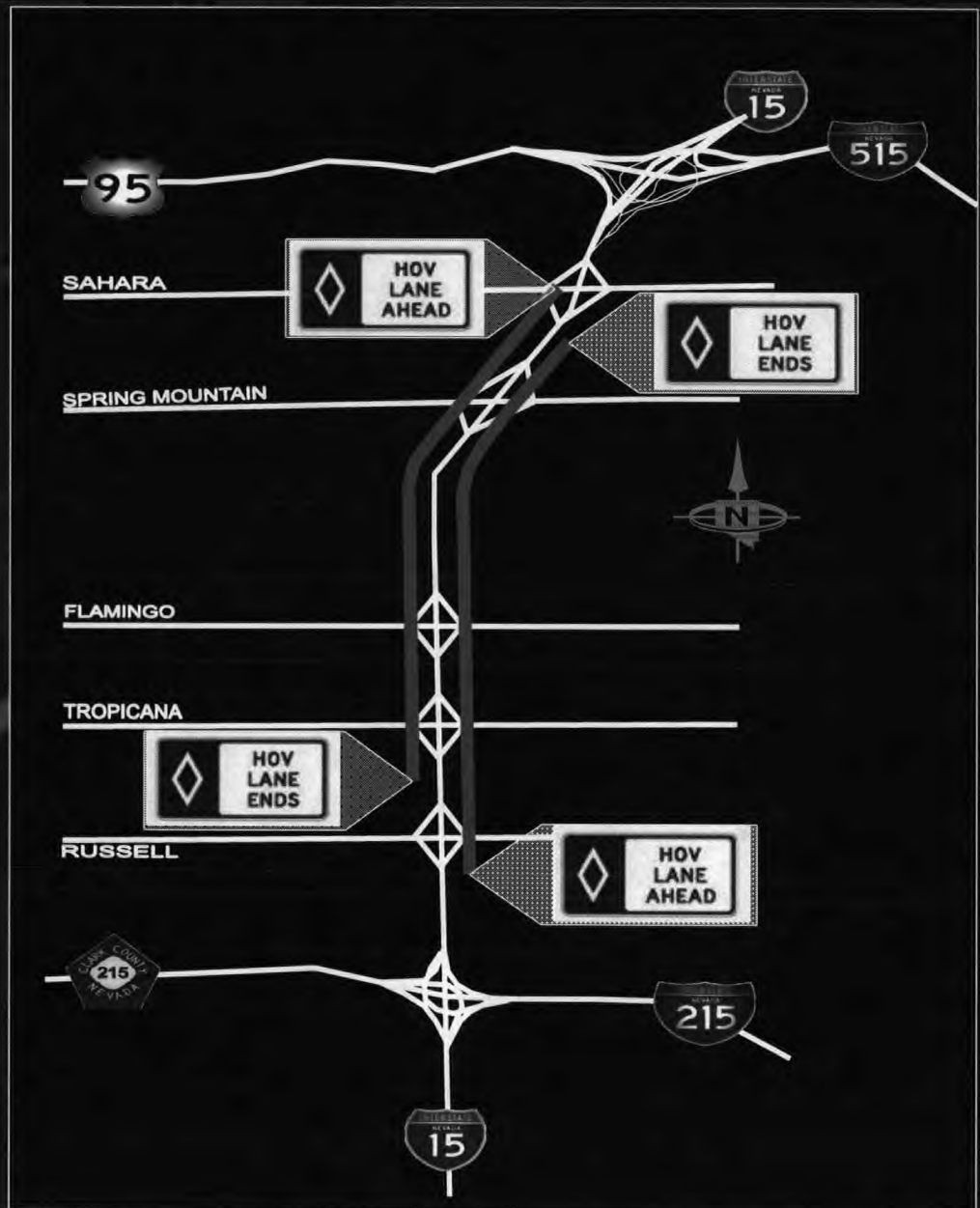
- **2nd Administrative Draft Environmental Assessment submitted to NDOT 12/2006**
- **FHWA Review – ongoing**
- **Publish Draft Environmental Assessment**
- **Design/Location Hearing (Spring 2007)**
- **Environmental Clearance/Project Approval (Summer 2007)**



US95
Widening Project

I-15 Interim Improvements

Project Limits



I-15 Interim Improvements



NEVADA
DOT

I-15 Interim Improvements



NEVADA
DOT





Alternative G



I-15 from US 95 to Craig Road

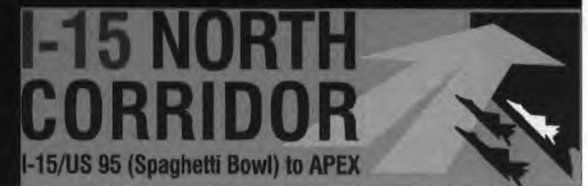


**I-15 NORTH
CORRIDOR**

I-15/US 95 (Spaghetti Bowl) to APEX

I-15 North - Project Scope

- **Widen I-15 from 6 to 10 lanes between the Spaghetti Bowl and Lake Mead Blvd.**
- **Widen I-15 from 5 to 8 lanes between Lake Mead Blvd. and Cheyenne.**
- **Widen I-15 from 4 to 8 lanes between Cheyenne and Craig Road.**
- **Reconstruct the Lake Mead Interchange**
- **Construct the D to F Street Connector**



QUESTIONS?

RUDY MALFABON
NDOT Deputy Director
Southern Nevada
(702) 385-6506
rmalfabon@dot.state.nv.us



IIS95
Widening Project

AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: OFFICE OF BUSINESS DEVELOPMENT

DIRECTOR: SCOTT D. ADAMS

☐ Consent ☒ Discussion

SUBJECT:
RESOLUTIONS

R-6-2007 - Discussion and possible action regarding a Resolution consenting to the undertakings of the City of Las Vegas Redevelopment Agency (RDA) in connection with the Commercial Visual Improvement Program (CVIP) Agreement between the Redevelopment Agency and Ernesto J. Savino, located at 418 South Maryland Parkway (APN 139-34-811-064), to be in compliance with and in furtherance of the goals and objectives of the Redevelopment Agency - Ward 3 (Reese) [NOTE: This item is related to RDA Items 4 (RA-1-2007) and 5]

Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

This is a related item to discussion and possible action regarding assisting Ernesto J. Savino with the cost of visual improvements to the commercial building at 418 South Maryland Parkway. Approval will adopt findings that the Agreement is in compliance with and furtherance of the goals and objectives of the RDA and the Redevelopment Plan.

RECOMMENDATION:

Approval.

BACKUP DOCUMENTATION:

1. Resolution No. R-6-2007
2. Before Photos and After Rendering
3. Site Map

Motion made by GARY REESE to Approve

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN,
GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None);
(Did Not Vote-None); (Excused-None)

Minutes:

SCOTT ADAMS, Director of the Office of Business Development, stated that City Council Item

CITY COUNCIL MEETING OF: JANUARY 03, 2007

59 and Redevelopment Agency Items 4 and 5 pertain to a CVIP, of which he showed current facade photos and drawings of planned exterior improvements. He indicated that MR. SAVINO was present, but he had to leave to attend another meeting. Staff recommends approval of all three items.

City Council Item 59 and Redevelopment Agency Items 4 and 5 for 1/3/2007 contain duplicate minutes.



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WHEREAS, ERNESTO J. SAVINO (the "Participant") is the owner of real property and improvements located at 418 South Maryland Parkway, and which parcel is commonly known as APN 139-34-811-064 (the "Site"); and

1 WHEREAS, the City Council of the City of Las Vegas has considered the
2 findings that the development of improvements to a building, facilities, structures or other
3 improvements to be located at the Site are of benefit to the Redevelopment Area or the
4 immediate neighborhood in which the Redevelopment Area is located; and
5

6 WHEREAS, the City Council of the City of Las Vegas has considered the
7 findings that no other reasonable means of financing the building, facilities or structures or
8 other improvements on the Site are available; and
9

10 WHEREAS, the City Council of the City of Las Vegas has considered the
11 undertakings of the Agency in connection with the Ownership Participation Agreement (the
12 "Agreement"), which provides for the contribution of funds to Ernesto J. Savino for making
13 physical, visual improvements to the building located on the Site, all as more fully set forth in
14 the Agreement.
15

16 NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of
17 the City of Las Vegas hereby finds and determines that the development of building, facilities,
18 structures or other improvements on the Site are of benefit to the Redevelopment Area or the
19 immediate neighborhood in which the Redevelopment Area is located; and
20

21 RESOLVED FURTHER, that the City Council of the City of Las Vegas hereby
22 finds and determines there are no reasonable means of financing those building, facilities,
23 structural or other improvements on the Site; and
24

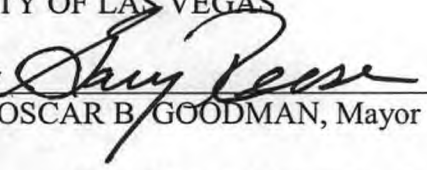
25 RESOLVED FURTHER, that the City Council of the City of Las Vegas hereby
26 consents to the undertakings of the Agency in connection with the Agreement with Ernesto J.
27 Savino for the Project concerning the development on the Site.
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THE FOREGOING RESOLUTION was passed, adopted and approved this

3rd day of January 2007.

CITY OF LAS VEGAS

By 
OSCAR B. GOODMAN, Mayor

Gary Reese, Mayor Pro-Tem

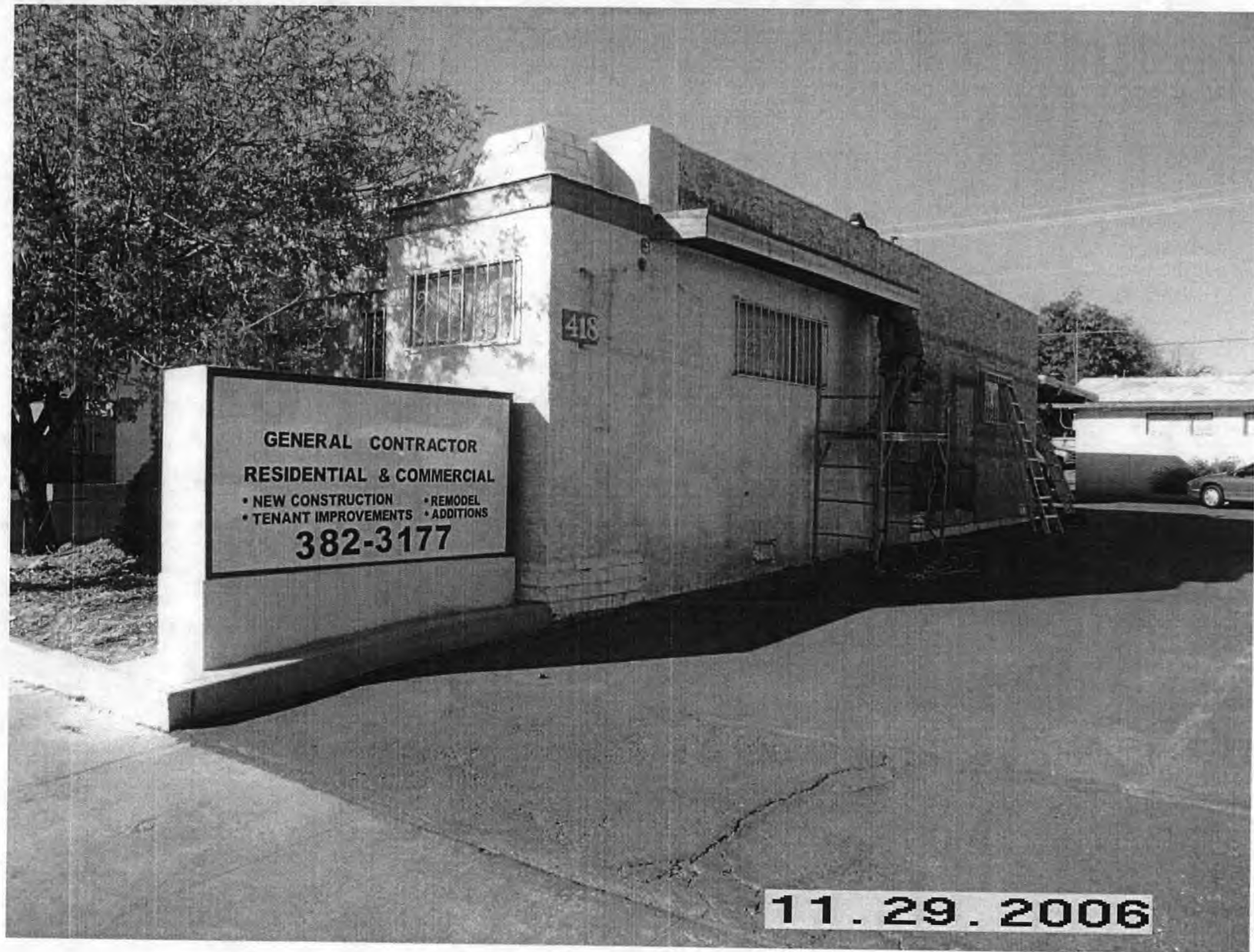
ATTEST:


BARBARA JO RONEMUS, City Clerk

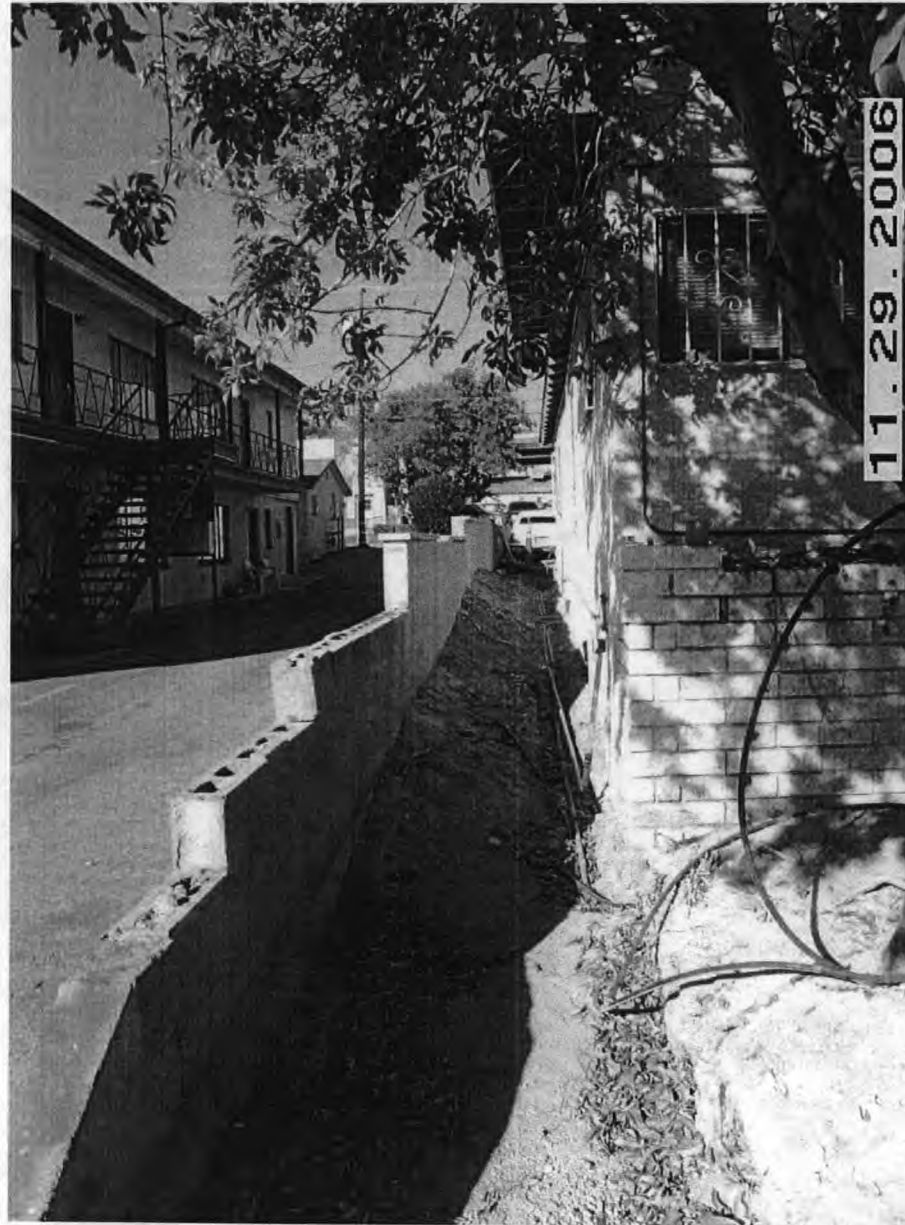
APPROVED AS TO FORM:

 12/20/06
Date

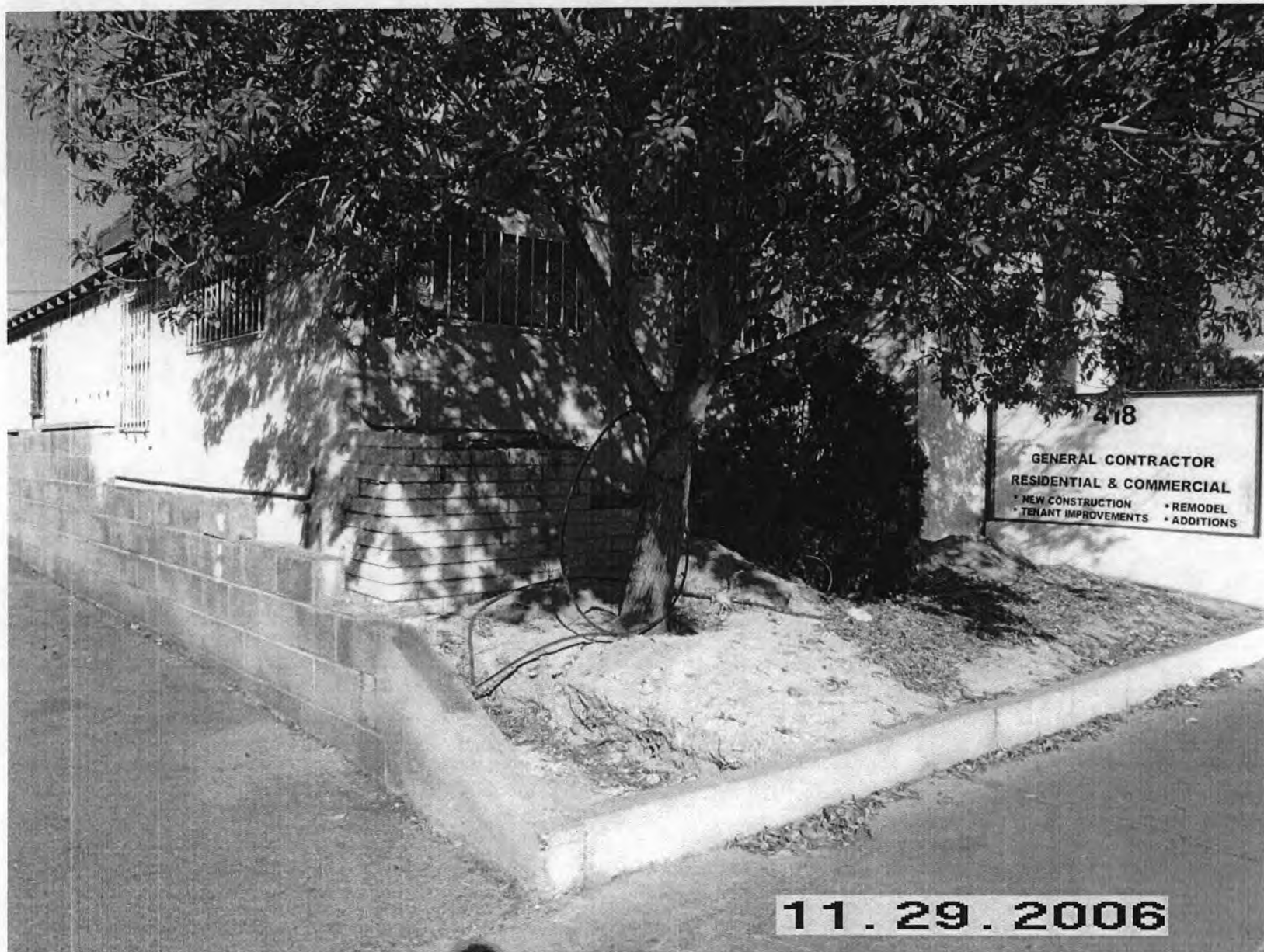
BEFORE PICTURES
(Savi Construction – 418 South Maryland Parkway)



BEFORE PICTURES
(Savi Construction – 418 South Maryland Parkway)



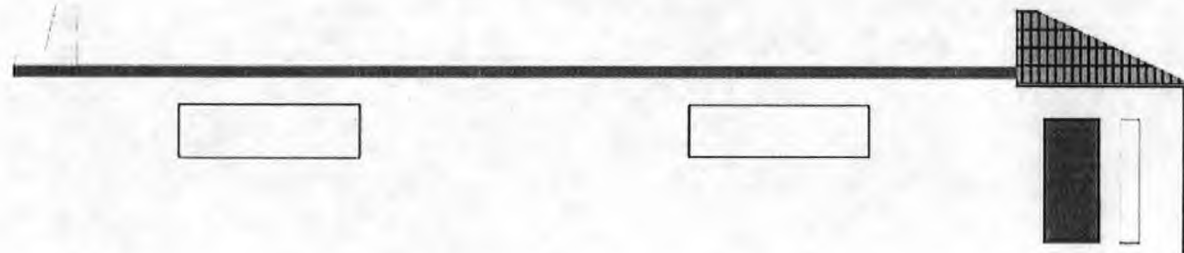
BEFORE PICTURES
(Savi Construction – 418 South Maryland Parkway)



418
GENERAL CONTRACTOR
RESIDENTIAL & COMMERCIAL
• NEW CONSTRUCTION • REMODEL
• TENANT IMPROVEMENTS • ADDITIONS

11.29.2006

CITY PLAN DEVELOPMENT, INC.
418 S. Maryland Parkway Las Vegas, NV 89101



NEW FACADE AT NORTH ELEVATION

N.T.S.

FOR SUCCESSFUL BUILDING

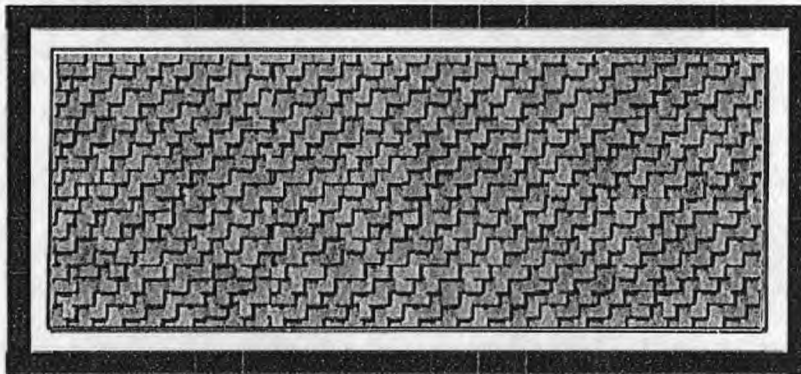
SAVI CONSTRUCTION

COLOR PALETTE

Project name: CITY PLAN DEVELOPMENT, INC.

Location: 418 S. Maryland Pkwy., Las Vegas, NV

ROOF:



Brand: Oakridge PRO 30 Shingles, three-dimensional
30-year with 70-MPH wind Resistance Warranty

Color: Quarry Gray

BODY:



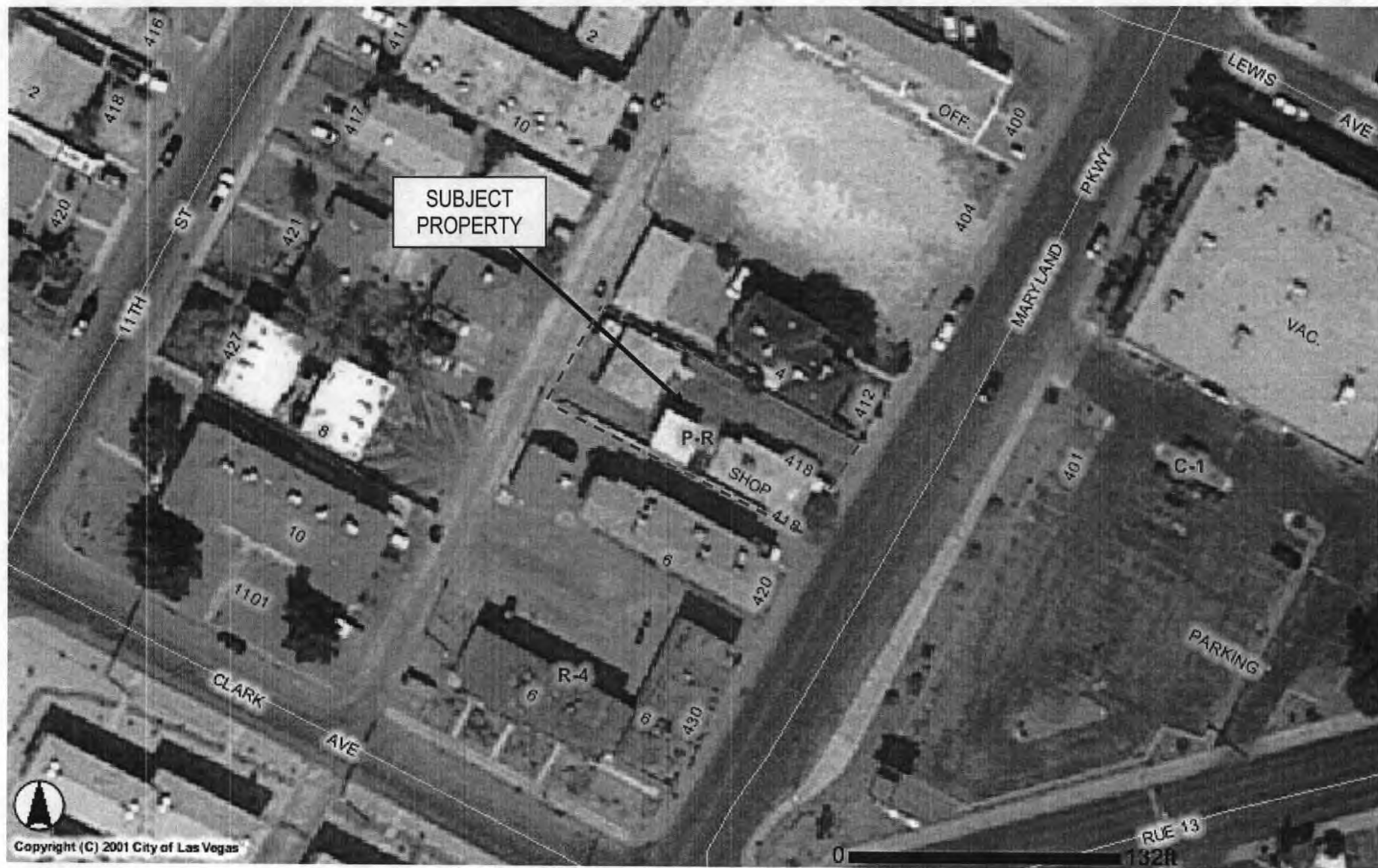
Brand: Signature Colors
Color: WV31001 Clean White
100% acrylic

TRIM:



Brand: Signature Colors
Color: EB41-1 Basin Blue
100% acrylic

SITE MAP
(418 South Maryland Parkway)



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: OFFICE OF BUSINESS DEVELOPMENT

DIRECTOR: SCOTT D. ADAMS

☐ Consent ☒ Discussion

SUBJECT:

RESOLUTIONS:

R-7-2007 - Discussion and possible action regarding a Resolution Consenting to the Real Property Exchange Agreement between the City of Las Vegas Redevelopment Agency and the Las Vegas Police Protective Association Metro, Inc., for the exchange of real property located at the Southeastern corner of 4th Street and Clark Avenue (APN 139-34-303-002) for the real property located at the Northwestern corner of 7th Street and Stewart Avenue (APN 139-34-501-011) to be in compliance with and in furtherance of the goals and objectives of the Redevelopment Agency (RDA) - Wards 3 and 5 (Reese and Weekly) [NOTE: This item is related to RDA Items 6 (RA-2-2007) and 7]

Fiscal Impact



No Impact



Budget Funds Available



Augmentation Required

Amount:

Funding Source:

Dept./Division

PURPOSE/BACKGROUND:

This Resolution provides approval from the City of Las Vegas, as legislative body for the City of Las Vegas Redevelopment Agency (RDA), to consent to the undertakings of the RDA as specified in the Real Property Exchange Agreement between the RDA and the Las Vegas Police Protective Association Metro, Inc (PPA). The Real Property Exchange Agreement provides for the exchange of the RDA property at the Southeastern corner of 4th Street and Clark Avenue for the PPA property at the Northwestern corner of 7th Street and Stewart Avenue. The in-kind contribution of \$314,250 represents the approximate difference in value between the RDA site and the PPA site.

RECOMMENDATION:

Approval.

BACKUP DOCUMENTATION:

1. Resolution R-7-2007
2. RDA Site Map (Exhibit A)
3. PPA Site Map (Exhibit B)

Motion made by GARY REESE to Approve

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

CITY COUNCIL MEETING OF: JANUARY 03, 2007

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN, GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

SCOTT ADAMS, Director of the Office of Business Development, stated that related City Council Item 60 and Redevelopment Agency Items 6 and 7 involve similar actions to those involved in a Commercial Visual Improvement Program. He showed site maps for both properties and indicated that the City approached the Police Protective Association about exchanging properties, to which they agreed. The exchange meets requirements of AB-312. He pointed out that the City will receive more taxable value for the new location. Staff recommends approval, as it believes the exchange meets the public purpose doctrine, as found under Item 6.

City Council Item 60 and Redevelopment Agency Items 6 and 7 for 1/3/2007 contain duplicate minutes.



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WHEREAS, the City of Las Vegas Redevelopment Agency (the "Agency") adopted on March 5, 1986, that plan of redevelopment entitled, to-wit: the Redevelopment Plan for the Downtown Las Vegas Redevelopment Area pursuant to Ordinance 3218, which Redevelopment Plan has been subsequently amended on February 3, 1988, by Ordinance 3339; April 11, 1992, by Ordinance 3637, on November 4, 1996, by Ordinance 4036, on December 17, 2003, by Ordinance 5652 and on May 17, 2006, by Ordinance 5830 (the "Redevelopment Plan"); and

WHEREAS, the Redevelopment Plan identifies and designates an area within the corporate boundaries of the City of Las Vegas (the "Redevelopment Area") as in need of redevelopment in order to eliminate the environmental deficiencies and blight existing therein; and

WHEREAS, the Agency owns certain real property that is located on the southeast corner of Clark Avenue and Fourth Street in the City of Las Vegas, and identified with parcel number APN 139-34-303-002 hereinafter "Agency's Property"; and

WHEREAS, Las Vegas Police Protective Association Metro, Inc (hereinafter the "Seller") is the owner of certain real property located on the northwest corner of Seventh Street and Stewart Avenue in the City, and identified with parcel number APN 139-34-501-011 hereinafter "Seller's Property"; and

WHEREAS, NRS 279.470 authorizes the Agency to sell, lease, exchange, subdivide, transfer, assign, pledge, encumber by mortgage, deed of trust or otherwise or otherwise dispose of any real or personal property or any interest in property; and

1 WHEREAS, the parties desire to set forth in the Real Property Exchange
2 Agreement the terms and conditions of such property exchange to enable the Agency to acquire
3 the Seller's Property, and for Seller to acquire the Agency's Property; and

4 WHEREAS, the Seller will develop a minimum of a 40,000 sq. ft. office
5 building with onsite parking on the vacant land at Fourth Street and Clark Avenue; and

6 WHEREAS, the Agency has determined that the buildings, facilities, structures
7 or other improvements are of benefit to the redevelopment area or the immediate neighborhood
8 in which the redevelopment area is located, and that no other reasonable means of financing are
9 available for the project. The Agency believes that the Seller's development is likely (1) to
10 encourage the creation of new business or other appropriate development; (2) increase local
11 revenues (property tax revenue and sales tax revenue) from desirable sources; (3) increase
12 levels of human activity in the area around the project; and (4) demonstrate greater social
13 benefits to the community than would a similar set of improvements not paid for by the
14 Agency; and
15

16 WHEREAS, the City Council of the City of Las Vegas has considered the
17 findings that no other reasonable means of financing the building, facilities or structures or
18 other improvements on the Site are available due to fact that there have been other unsuccessful
19 attempts for development on this site; and
20

21 WHEREAS, the Agency taking ownership of the vacant land at Seventh Street
22 and Stewart Ave will provide new redevelopment opportunities for the highest and best use of
23 the site.
24

25
26 NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of
27 the City of Las Vegas hereby finds and determines that the development of building, facilities,
28

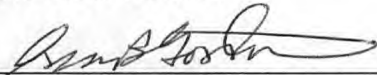
1 structures or other improvements on the Site are of benefit to the Redevelopment Area or the
2 immediate neighborhood in which the Redevelopment Area is located; and

3 RESOLVED FURTHER, that the City Council of the City of Las Vegas hereby
4 finds and determines there are no reasonable means of financing those building, facilities,
5 structural or other improvements on the Site; and

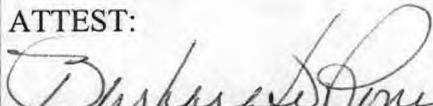
6
7 RESOLVED FURTHER, that the City Council of the City of Las Vegas hereby
8 consents to the undertakings of the Agency in connection with the Agreement for the Project
9 concerning the development on the Site.
10

11
12 THE FOREGOING RESOLUTION was passed, adopted and approved this
13 8TH day of January, 2007.
14

15 CITY OF LAS VEGAS

16 By 
17 OSCAR B. GOODMAN, Mayor

18 ATTEST:

19 
20 BARBARA JO RONEMUS, City Clerk

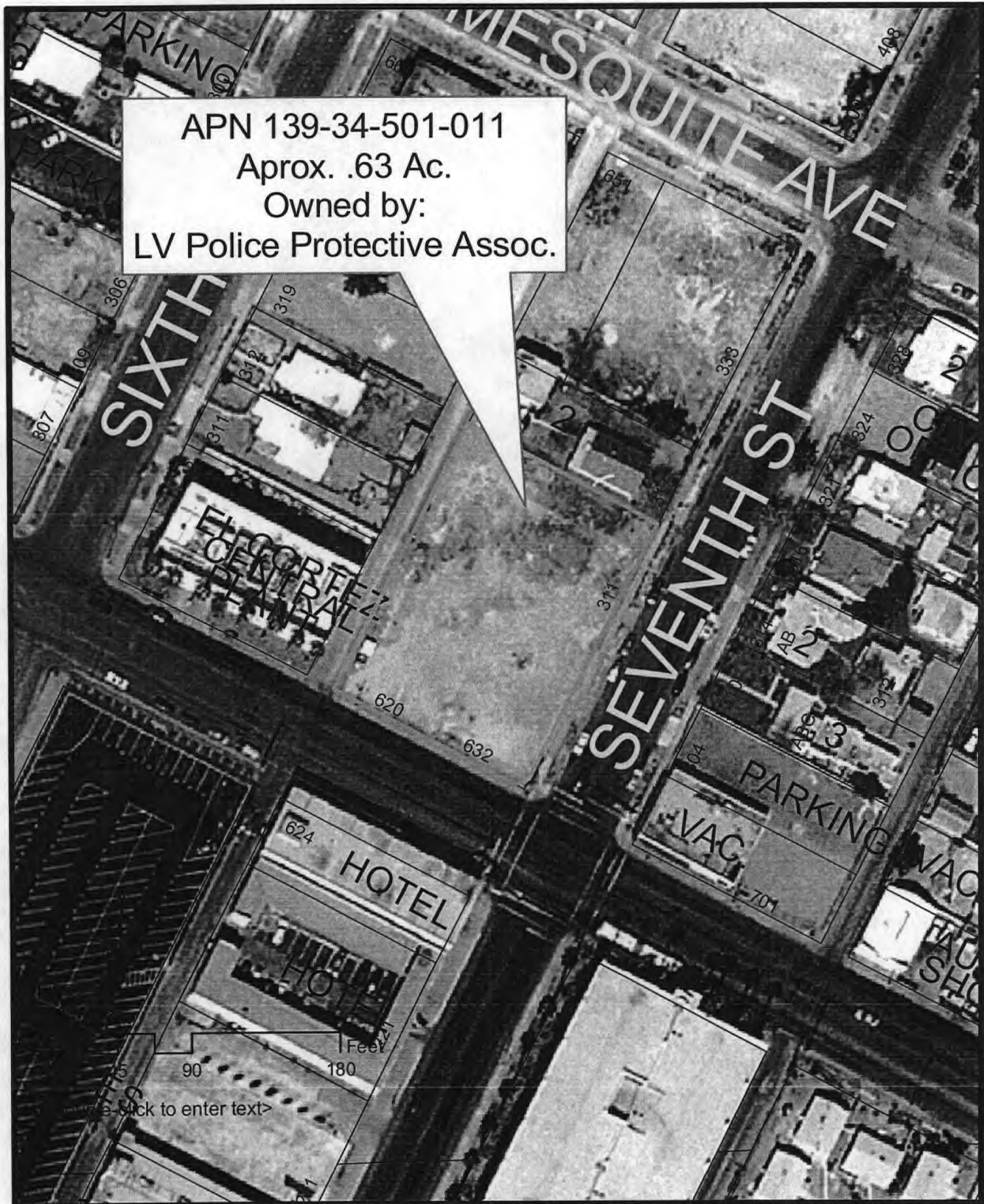
21 APPROVED AS TO FORM:

22 Thomas R. Green 12/22/06
23 Thomas R. Green Date
24
25
26
27
28

Exhibit A



Exhibit B



AGENDA SUMMARY PAGE
CITY COUNCIL MEETING OF: JANUARY 3, 2007

DEPARTMENT: CITY ATTORNEY

DIRECTOR: BRADFORD R. JERBIC

☐ Consent ☒ Discussion

SUBJECT:

RECOMMENDING COMMITTEE: BILL ELIGIBLE FOR ADOPTION AT THIS MEETING:

Bill No. 2006-67 – Adopts an updated version of the Las Vegas Downtown Centennial Plan, together with related development standards. Sponsored by: Councilman Gary Reese

Fiscal Impact

☒

No Impact

☐

Augmentation Required

☐

Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

In 2000 the City Council adopted the Downtown Centennial Plan, along with related design standards, to guide development in the downtown area. The Plan has been updated in order to reflect and address changing conditions, goals, priorities and strategies. This bill will adopt the updated Plan, which will replace and supersede the 2000 Plan. The updated Plan was approved by the Planning Commission on September 7, 2006, and by Council vote on October 4, 2006.

RECOMMENDATION:

ADOPTION at 1/3/2007 City Council meeting as a First Amendment pursuant to the 12/19/2006 Recommending Committee.

First Reading – 12/6/2006; First Publication – 12/22/2006

BACKUP DOCUMENTATION:

Bill No. 2006-67

Motion made by LOIS TARKANIAN to Approve

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

LOIS TARKANIAN, LAWRENCE WEEKLY, LARRY BROWN, OSCAR B. GOODMAN,
GARY REESE, STEVE WOLFSON, STEVEN D. ROSS; (Against-None); (Abstain-None);
(Did Not Vote-None); (Excused-None)

Minutes:

Second Reading and bill adopted as recommended as Ordinance No. 5874. Clerk to proceed with second publication.

1 **BILL NO. 2006-67**

2 **ORDINANCE NO. _____**

3 **AN ORDINANCE TO ADOPT AN UPDATED VERSION OF THE "LAS VEGAS DOWNTOWN**
4 **CENTENNIAL PLAN," TOGETHER WITH RELATED DEVELOPMENT STANDARDS, AND**
5 **TO PROVIDE FOR OTHER RELATED MATTERS.**

6 Sponsored by: Councilman Gary Reese

Summary: Adopts an updated version of the Las
Vegas Downtown Centennial Plan, together with
related development standards.

7 **THE CITY COUNCIL OF THE CITY OF LAS VEGAS DOES HEREBY ORDAIN**
8 **AS FOLLOWS:**

9 **SECTION 1:** Attached to this Ordinance is a document entitled the "Las Vegas
10 Downtown Centennial Plan," the essential provisions of which were approved by the Planning
11 Commission on September 7, 2006, and by a City Council vote on October 4, 2006. That document
12 (the "Downtown Centennial Plan"), copies of which shall be on file in the office of the City Clerk and
13 in the Planning and Development Department, is hereby adopted by the City. The Downtown
14 Centennial Plan shall replace and supersede the document of a similar name that was adopted by
15 Ordinance No. 5238 on July 5, 2000, and any subsequent amendments thereto.

16 **SECTION 2:** The provisions of the Downtown Centennial Plan are deemed to be
17 consistent with the City of Las Vegas General Plan. To the extent of any inconsistency, the provisions
18 of the Downtown Centennial Plan shall govern.

19 **SECTION 3:** Whenever an ordinance or provision of the Municipal Code:

20 (A) Refers to the Downtown Centennial Plan or the boundaries thereof;

21 (B) Was adopted before the adoption of this Ordinance; and

22 (C) Survives the adoption of this Ordinance,

23 the ordinance or Code provision shall be deemed to refer to the Downtown Centennial Plan and its
24 boundaries as adopted by this Ordinance.

25 **SECTION 4:** Title 19, Chapter 4, Section 60, Subsection (B) of the Municipal Code
26 of the City of Las Vegas, Nevada, 1983 Edition, is hereby amended by deleting therefrom the
27 subdivision entitled "Las Vegas Downtown Outdoor Dining Standards [DS8]."

28 **SECTION 5:** Title 19, Chapter 6, Section 60, of the Municipal Code of the City of

1 Las Vegas, Nevada, 1983 Edition, is hereby repealed in its entirety.

2 SECTION 6: Title 19, Chapter 6, of the Municipal Code of the City of Las Vegas,
3 Nevada, 1983 Edition, is hereby amended by adding thereto a new section, designated as Section 60,
4 reading as follows:

5 **19.06.060 DOD Downtown Overlay District**

6 (A) Intent. The intent of the Downtown Overlay District is to establish special standards for
7 development within the City's established urban core. The boundaries of the District shall be
8 coterminous with the boundaries of the Las Vegas Downtown Centennial Plan, as adopted by
9 ordinance, and as the boundaries may be amended from time to time.

10 (B) Design Standards. Development within the Downtown Overlay District shall conform to the
11 Design Standards that are included within the Las Vegas Downtown Centennial Plan. Those Design
12 Standards are adopted and incorporated by this reference. In addition, development within the
13 boundaries of any sub-districts within the Downtown Overlay District shall conform to applicable
14 Design Standards that have been adopted for that sub-district. As and when such Design Standards
15 for sub-districts are adopted, they shall be deemed to be incorporated into this Subsection by this
16 reference. Copies of all Design Standards adopted by the City Council (whether published separately
17 or not) shall be on file in the Office of the City Clerk and in the Planning and Development
18 Department. The Downtown Centennial Plan Design Standards are mandatory and shall apply to any
19 property and zoning category within the District, and any Design Standards adopted for any sub-
20 district are mandatory and shall apply to any property and zoning category within the sub-district to
21 which they pertain. Design Standards referred to in this Subsection may be amended from time to
22 time by ordinance or by resolution of the City Council. If the City Council adopts more restrictive
23 design standards for one or more additional sub-districts within the Downtown Overlay District, those
24 more restrictive standards shall apply to the sub-district to which they pertain.

25 (C) Special Provisions. In order to encourage the development of a complex, visually interesting
26 and urbane walkable mixed-use environment, and to encourage transit-oriented development as future
27 transit routes and stations develop within the Downtown area, properties within the Downtown
28 Overlay District are exempt from the automatic application of the mandatory maximum building

1 height, required building setback, maximum lot coverage, residential adjacency, standard landscaping
2 requirements, and standard parking requirements in Section 19.08.040, Section 19.08.050, Section
3 19.08.060, Chapter 19.10, and Chapter 19.12. However, the exemption does not prohibit City staff,
4 the Planning Commission, and the City Council from imposing limitations on the approval of a Site
5 Development Plan. Site Development Plan applications within the Downtown Overlay District shall
6 be evaluated on a case-by-case basis to determine the extent to which those standards shall be
7 required.

8 SECTION 7: For purposes of Section 2.100(3) of the City Charter, LVMC 19.04.060
9 is deemed to be a subchapter rather than a section.

10 SECTION 8: If any section, subsection, subdivision, paragraph, sentence, clause or
11 phrase in this ordinance or any part thereof is for any reason held to be unconstitutional or invalid or
12 ineffective by any court of competent jurisdiction, such decision shall not affect the validity or
13 effectiveness of the remaining portions of this ordinance or any part thereof. The City Council of the
14 City of Las Vegas hereby declares that it would have passed each section, subsection, subdivision,
15 paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections,
16 subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional,
17 invalid or ineffective.

18 SECTION 9: All ordinances or parts of ordinances or sections, subsections, phrases,
19 sentences, clauses or paragraphs contained in the Municipal Code of the City of Las Vegas, Nevada,
20 1983 Edition, in conflict herewith are hereby repealed.

21 PASSED, ADOPTED and APPROVED this _____ day of _____, 2006.

22 APPROVED:

23
24 By _____
OSCAR B. GOODMAN, Mayor

25 ATTEST:

26 BARBARA JO RONEMUS, City Clerk

27 APPROVED AS TO FORM:

28 Val Steep 11-21-06
Date

1 The above and foregoing ordinance was first proposed and read by title to the City Council on the
2 ____ day of _____, 2006, and referred to the following committee composed of
3 _____ and _____ for recommendation;
4 thereafter the said committee reported favorably on said ordinance on the ____ day of
5 _____, 2006, which was a _____ meeting of said Council; that at said
6 _____ meeting, the proposed ordinance was read by title to the City Council
7 as first introduced and adopted by the following vote:

8 VOTING "AYE": _____

9 VOTING "NAY": _____

10 ABSENT: _____

11

12

APPROVED:

13

14

By _____
OSCAR B. GOODMAN, Mayor

15 ATTEST:

16

17 BARBARA JO RONEMUS, City Clerk

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ESTABLISHING
FUNDAMENTAL
PLANNING,
DEVELOPMENT, LAND
USE CONCEPTS,
AND URBAN DESIGN
STANDARDS TO
GUIDE REDEVELOPMENT
THROUGH THE
CENTENNIAL AND
BEYOND



LAS VEGAS DOWNTOWN CENTENNIAL plan

LAS VEGAS DOWNTOWN CENTENNIAL plan

The City of Las Vegas Downtown Centennial Plan was recommended by the Las Vegas Planning Commission on December 1, 2005.

The Las Vegas City Council adopted Ordinance #_____ the amended Las Vegas Downtown Centennial Plan document, on _____.



History of Original Document:

The City of Las Vegas Downtown Centennial Plan was

adopted by CCDC February 17, 2000

adopted by Planning Commission April 27, 2000

adopted by City Council July 5, 2000 by Ordinance #5238

updated:

December 4, 2002 by Ordinance #5550

February 5, 2003 by Ordinance #5566

August 13, 2003 by General Plan Amendment #GPA-2591

November 5, 2003 by General Plan Amendment #GPA-3000

November 5, 2003 by General Plan Amendment #GPA-3130

October 21, 2004 by General Plan Amendment #GPA-5015

LIST OF CREDITS

LAS VEGAS CITY COUNCIL

Oscar Goodman, Mayor
Gary Reese, Mayor Pro Tem, Councilman, Ward 3
Larry Brown, Councilman, Ward 4
Lawrence Weekly, Councilman, Ward 5
Steve Wolfson, Councilman, Ward 2
Lois Tarkanian, Councilman, Ward 1
Steven D. Ross, Councilman, Ward 6

LAS VEGAS PLANNING COMMISSION

Glenn E. Trowbridge, Chairperson
Steven Evans, Vice Chairperson
Byron Goynes, Commissioner
Ric Truesdell, Commissioner
Leo Davenport, Commissioner
David W. Steinman, Commissioner
Sam C. Dunnam, P.E., Commissioner

CITY OF LAS VEGAS: CITY MANAGER'S OFFICE

Doug Selby, City Manager
Steven Houchens, Deputy City Manager
Elizabeth Fretwell, Deputy City Manager
Orlando Sanchez, Deputy City Manager

CITY OF LAS VEGAS: DEPARTMENT OF PLANNING AND DEVELOPMENT

Margo Wheeler, AICP, Director
Tom Perrigo, AICP, Deputy Director
Flinn Fagg, AICP, Planning Manager
Yorgo Kagafas, AICP, Urban Design Coordinator
Courtney Mooney, Urban Design Coordinator
Rita Schoonmaker, Graphic Artist
Mark House, GIS Analyst



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I. VISION OF DOWNTOWN LAS VEGAS

On May 15, 2005, Las Vegas celebrated the 100th anniversary of its founding (Photo 1). The Las Vegas Downtown Centennial Plan (hereinafter "the Plan") establishes fundamental planning, development, and land use concepts, and especially urban design standards to guide the redevelopment of the original core of the burgeoning Las Vegas Valley beyond its centennial. This plan is a component of the City's 2020 Master Plan, and therefore, shares a 20-year horizon for full implementation.

Several major projects are currently in development that will begin to change the face, and the public's impressions, of downtown. These projects will greatly improve the tax base for the City, which will in turn enhance future redevelopment opportunities. Jobs will be created: construction, professional and service employment. This critical mass of thousands of new workers will foster additional housing development from apartments to lofts to high-rise condominiums. With the increase in population downtown, new cafes, restaurants, and supporting commercial uses will emerge. This growing synergy of uses will create a dynamic, rich, urban environment that will



PHOTO 1: CENTENNIAL CELEBRATION

Mayor Oscar Goodman (lower right) and other prominent Las Vegas citizens re-enacting the Las Vegas townsite land auction.



promote additional redevelopment and more intense land uses downtown. In addition, the tourism industry continues to grow downtown as evidenced by the increase in visitors. According to the Las Vegas Convention and Visitors Authority, an average of 49,651 people visited downtown on a daily basis in 2003 and this number increased to 58,388 in 2004. This continuing trend will create a complex and intriguing pedestrian-oriented 24-hour lifestyle.

The Plan sets forth a long-term strategy to re-establish Downtown Las Vegas as the region's premier artistic, cultural, civic, financial and urban residential center of the valley (Photo 2). Downtown is becoming a destination that tourists, residents, and business people seek out for its employment and residential opportunities, ease of access, and unique cultural opportunities. It will have a high quality of office space, restaurants catering to both daytime and evening patrons, parks, plazas, streets lined with trees and arcades, hotels, the historic casinos, artist galleries, theaters, shopping, museums, and perhaps most importantly, new residential communities and neighborhoods. It remains the home to Las Vegas City Hall, the Clark County Government Center, regional courts, federal and civic uses, as well as the new Chelsea Premium Outlet Mall (Photo 3). The resurgence of activity has generated economic vitality and helps make Downtown Las Vegas a safe, pleasant place to live, work and play.



PHOTO 2: AERIAL OF DOWNTOWN LAS VEGAS



PHOTO 3: CHELSEA PREMIUM OUTLET MALL



A. DOWNTOWN RENAISSANCE

Downtown Las Vegas has seen its first renaissance as a true urban center for the entire Las Vegas Valley during the past ten years. The opening of the Fremont Street Experience in 1995 (Photo 4) marked the beginning of a series of new development projects and a succession of rapid, positive changes. The new Clark County Government Center (Photo 5) was dedicated in 1997, anchoring the initial redevelopment of the Union Pacific rail yards and setting a high architectural standard for new development to follow. The Lloyd George Federal Courthouse (Photo 6), dedicated in 2000, continued the government led trend of exceptional new architecture. In 2003, The Chelsea Premium Outlet Mall opened and the first major downtown residential project, Bridger Apartments, was completed. In the summer of 2005 the first of ten phases of the World Market Furniture

PHOTO 4: FREMONT STREET EXPERIENCE



PHOTO 5: CLARK COUNTY GOVERNMENT CENTER



PHOTO 6: FEDERAL BUILDING / U.S. COURTHOUSE



Project (Photo 7) opened in yet another landmark building and Soho Lofts, the first of several downtown high-rise condominium projects, broke ground.

The City of Las Vegas has invested some 83 million dollars on downtown public infrastructure projects between 1995 and 2005. The Fourth Street Corridor (Photo 8), lined with palm trees and wide sidewalks, has been completely rebuilt from Las Vegas Boulevard to Interstate 515. The Welcome to Fabulous Downtown Las Vegas sign (Photo 9) that is surrounded by a canopy of 222 palm trees marks a visitors' arrival to downtown from The Strip. Lewis Avenue has been transformed into a tranquil urban pathway (Photo 10) and Las Vegas Boulevard has been beautified with a landscaped median from one end of downtown to the other, providing visitors with seamless visual continuity from The Strip to City Hall. This stretch of roadway has also been designated a State of Nevada Scenic Byway. The City continues to plan for the future and will support private development with additional right-of-way and streetscape improvements. A downtown urban pathways corridor, linking key cultural and entertainment uses and the Bus Rapid Transit linking the Strip through to downtown will both add new convenient travel linkage for residents and tourists alike.

PHOTO 7: WORLD MARKET CENTER



PHOTO 8: FOURTH STREET CORRIDOR IMPROVEMENTS



PHOTO 9: WELCOME TO DOWNTOWN LAS VEGAS SIGN



PHOTO 10: LEWIS AVENUE IMPROVEMENTS



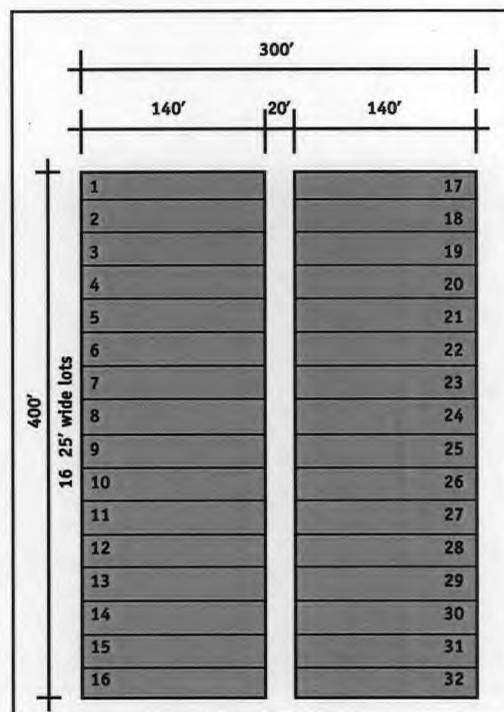
B. OVERALL HISTORY OF DOWNTOWN

5

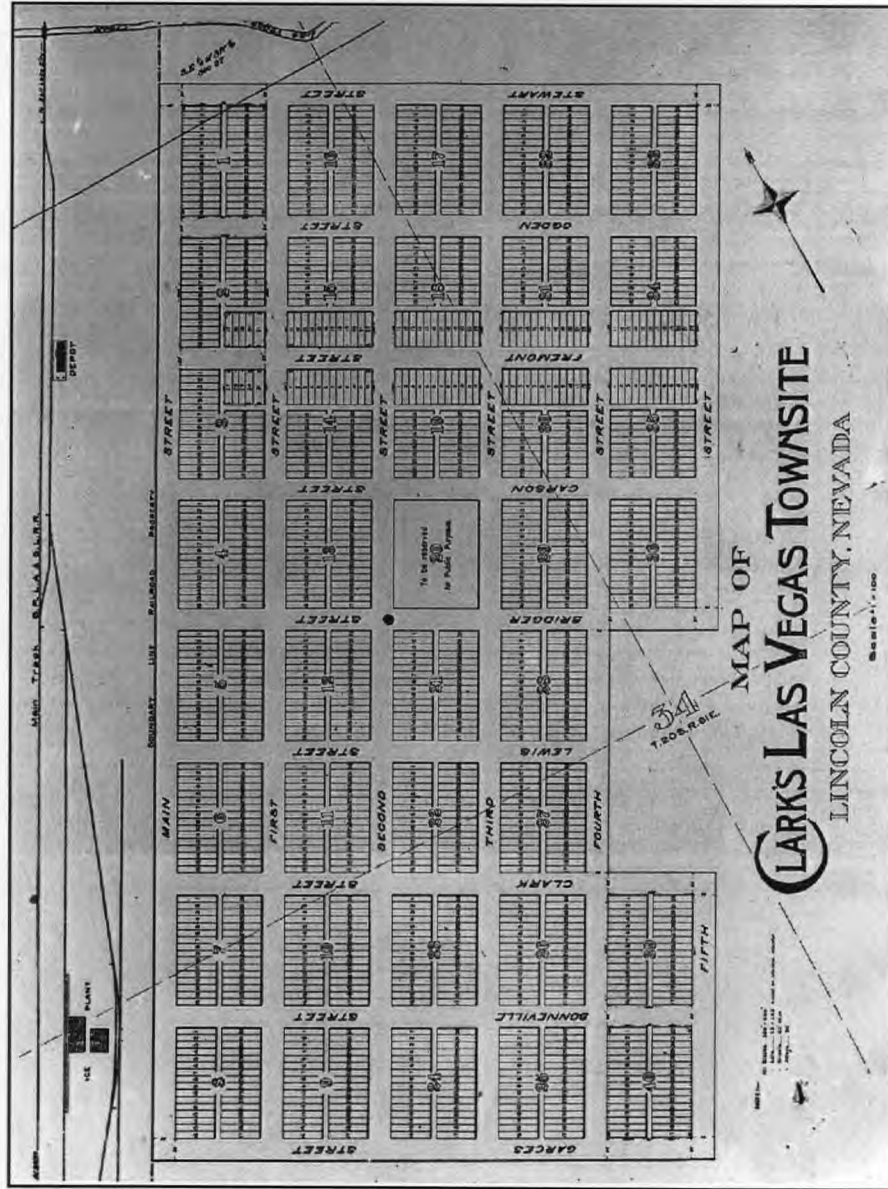
On May 15, 1905, the Union-Pacific Railroad founded Las Vegas as a commercial real estate venture. The railroads' realtor laid out an original grid of 40 blocks, each 300 by 400 feet, long-wise along the eastside of the train tracks, and sold off lots via an auction. A 20-foot wide alley broke most blocks in half, and the halves were generally sub-divided into 16, 25-foot lots, each 140 feet deep (32 lots to the block maximum) (Graphic 1). The railroad station sat proudly in a park on the west side of Main Street and at the head of Fremont Street (the site of today's Union Plaza Hotel/Casino). The railroads' employees were the first occupants of the new town. Fremont Street was parceled up to be the main commercial street, running east-west against the grid. North-south streets ran parallel to Main and number First, Second, Third, and so on moving eastward. However, Fifth Street has since become Las Vegas Boulevard, extending "The Strip" northward into Downtown Las Vegas. East-west streets were named for famous folks who were influential in the founding of Nevada (Map 1). A mix of residential and commercial uses, including gambling halls and saloons quickly sprung up in this bare, dusty desert town. The City was incorporated under State of Nevada Statutes in 1911.



GRAPHIC 1: ORIGINAL DOWNTOWN BLOCK PATTERN AND SMALL PARCEL LAYOUT



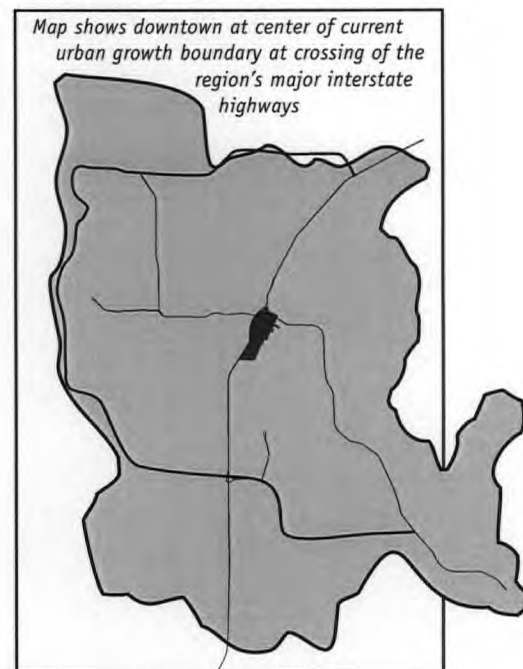
MAP 1: DOWNTOWN: HISTORIC BLOCK AND PARCEL PATTERN



Downtown Las Vegas has a rich legacy of business, commerce, entertainment, lodging and culture. It ranges from the founding of the First State Bank of Las Vegas on the corner of First and Fremont Streets in 1905 to the ultra, high-tech entertainment spectacular of today's Fremont Street Experience. Downtown Las Vegas has long served as the hub of the entire Las Vegas Region (Map 2). Over the last generation though, office development has dispersed to new suburban centers like Summerlin and Green Valley. The original block pattern, and especially the small parcel layout, presents the greatest challenge for downtown redevelopment. Many 25 and 50-foot wide lots still remain across downtown under separate ownership. Modern development seldom happens in 25-foot wide increments. The smallest parcels feasible for current development standards are larger than a half block, with many on a full block or larger. In 1996, the City Council, in an effort to reduce the artificially high land values recommended several blocks be removed from the Gaming Enterprise Overlay District (Map 3). The Nevada State Legislative body concurred with the recommendation and removed the said blocks in 1997.



MAP 2: DOWNTOWN AS THE HUB OF THE LAS VEGAS VALLEY



DOWNTOWN GAMING OVERLAY

NO.	BUSINESS	ADDRESS	LICENSE
1	Arizona Charlie's Hotel and Casino	740 N. Deshaul Blvd	G08-00001
2	Arctic Gold Inn and Casino (GED)	2200 S Las Vegas Blvd	G08-00002
3	California Hotel and Casino	12 E Ogden Ave	G08-00003
4	Castaways Hotel and Casino (NON)	2000 Fremont St	G08-00004
5	El Cortez Hotel and Casino	600 Fremont St	G08-00006
6	Flamingo's Casino and Hotel	301 Fremont St	G08-00051
7	Four Queens Hotel and Casino	202 Fremont St	G08-00009
8	Fremont Hotel and Casino	200 Fremont St	G08-00010
9	Gold Spoke Hotel and Casino	400 E Ogden Ave	G08-00012
10	Golden Gate	1 Fremont St	G08-00013
11	Golden Nugget	129 Fremont St	G08-00014
12	Harold John's The Back Casino Bar (GED)	2430 S Las Vegas Blvd	G08-00049
13	Horseshoe Club	128 Fremont St	G08-00016
14	La Bayou	15 Fremont St	G08-00005
15	Lucky Luck Casino	208 N Trust St	G08-00006
16	Las Vegas Club	16 Fremont St	G08-00018
17	Main Street Station	200 N Main St	G08-00023
18	Marmaris	32 Fremont St	G08-00029
19	Las Vegas Gaming Company, d/b/a Moulin Rouge (NON)	900 W Bonanza Rd	G08-00053
20	Capitol Gaming Corp., d/b/a Nevada Hotel and Casino	235 S Main St	G08-00050
21	Palace Station Hotel and Casino	2411 W Sahara Ave	G08-00025
22	Queen of Hearts Hotel and Casino	19 Levels Ave	G08-00026
23	Rampart Casino (GED)	221 N Rampart Blvd	G08-00052
24	Santa Fe Station	4940 N Rancho Dr	G08-00048
25	Sphere Tower Casino and Hotel (GED)	2000 S Las Vegas Blvd	G08-00032
26	Suncoast Hotel and Casino (GED)	9000 Alta Dr	G08-00046
27	Ultra New Town Tavern	600 Jackson St	G08-00038
28	Union Plaza Hotel and Casino	1 S Main St	G08-00033
29	Western Hotel and Casino	608 Fremont St	G08-00034
30	Wildfire Casino	1901 N Rancho Dr	G08-00055

(GED) indicates that the property is located within a gaming enterprise district.
(NON) indicates that the property is non-operational and is subject to the provisions of LVMC Title 6, 40.165

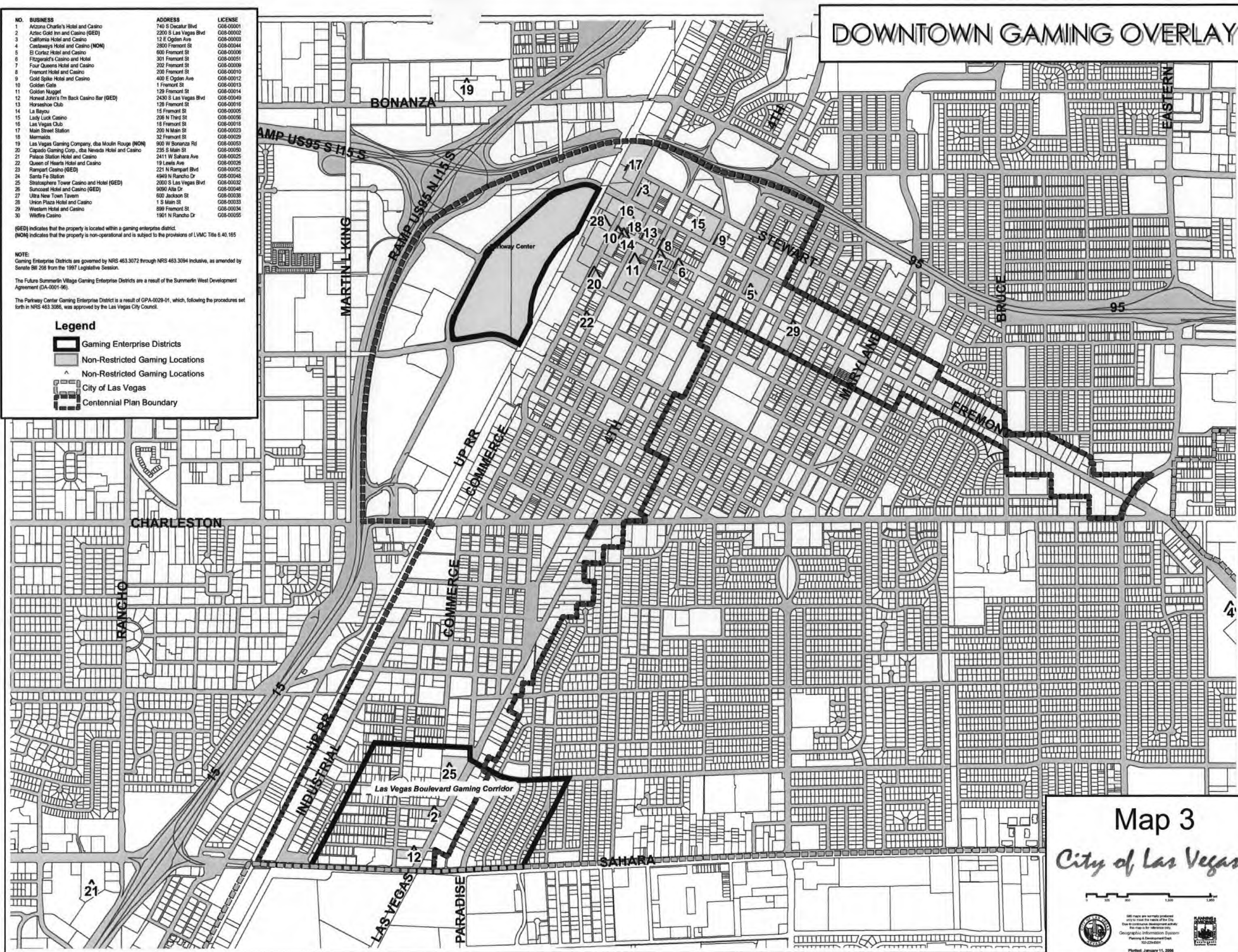
NOTE:
Gaming Enterprise Districts are governed by NRS 463.3072 through NRS 463.3094 inclusive, as amended by
Senate Bill 265 from the 1997 Legislative Session.

The Future Summerlin Village Gaming Enterprise Districts are a result of the Summerlin West Development
Agreement (DA-0001-96).

The Parkway Center Gaming Enterprise District is a result of GFA-0029-01, which, following the procedures set
forth in NRS 463.3096, was approved by the Las Vegas City Council.

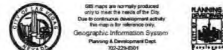
Legend

-  Gaming Enterprise Districts
-  Non-Restricted Gaming Locations
-  Non-Restricted Gaming Locations
-  City of Las Vegas
-  Centennial Plan Boundary



Map 3
City of Las Vegas

Scale: 1 inch = 1,000 feet



Printed: January 11, 2004

C. POLICY CONTEXT FOR DOWNTOWN LAS VEGAS

9

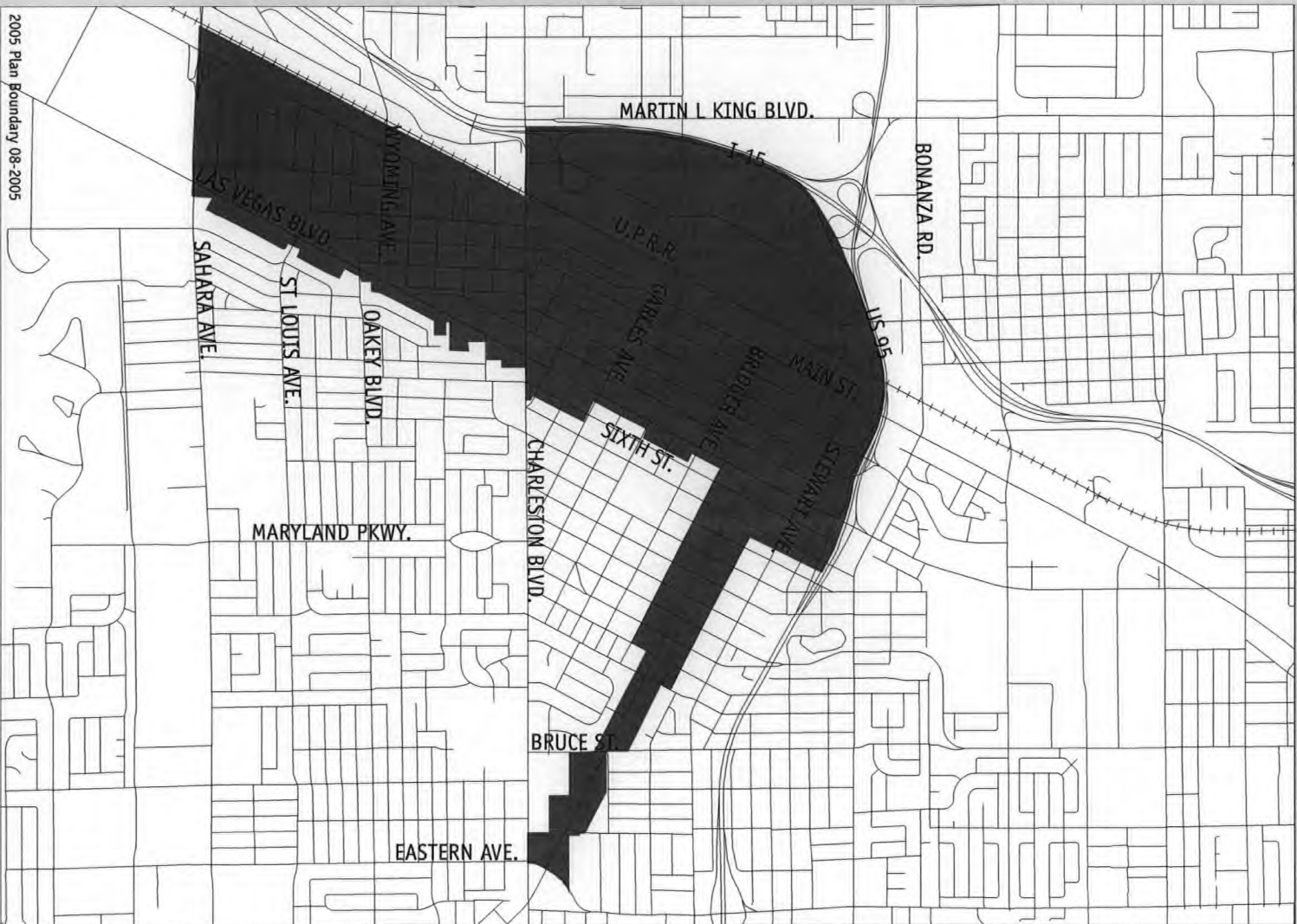
Within the context of the Plan, Downtown Las Vegas shall be defined as the geographic area generally contained within the boundaries of the southern parcels along I-515 on the north, western parcels along Sixth Street on the east, Sahara Avenue on the South and Interstate-15 on the west, and extending along East Fremont Street to Charleston Boulevard (Map 4). The centerline of Sahara Avenue is the boundary between the City of Las Vegas and unincorporated Clark County. This land area, approximately one-half mile wide and one and one-half miles long and nearly 1200 acres, is divided into nine unique districts (Map 5):

- 1) Office Core;
- 2) Las Vegas Boulevard;
- 3) Downtown South / 18b The Las Vegas Arts District;
- 4) Parkway Center;
- 5) Central Casino Core;
- 6) Northern Strip; and
- 7) East Village / Fremont East District

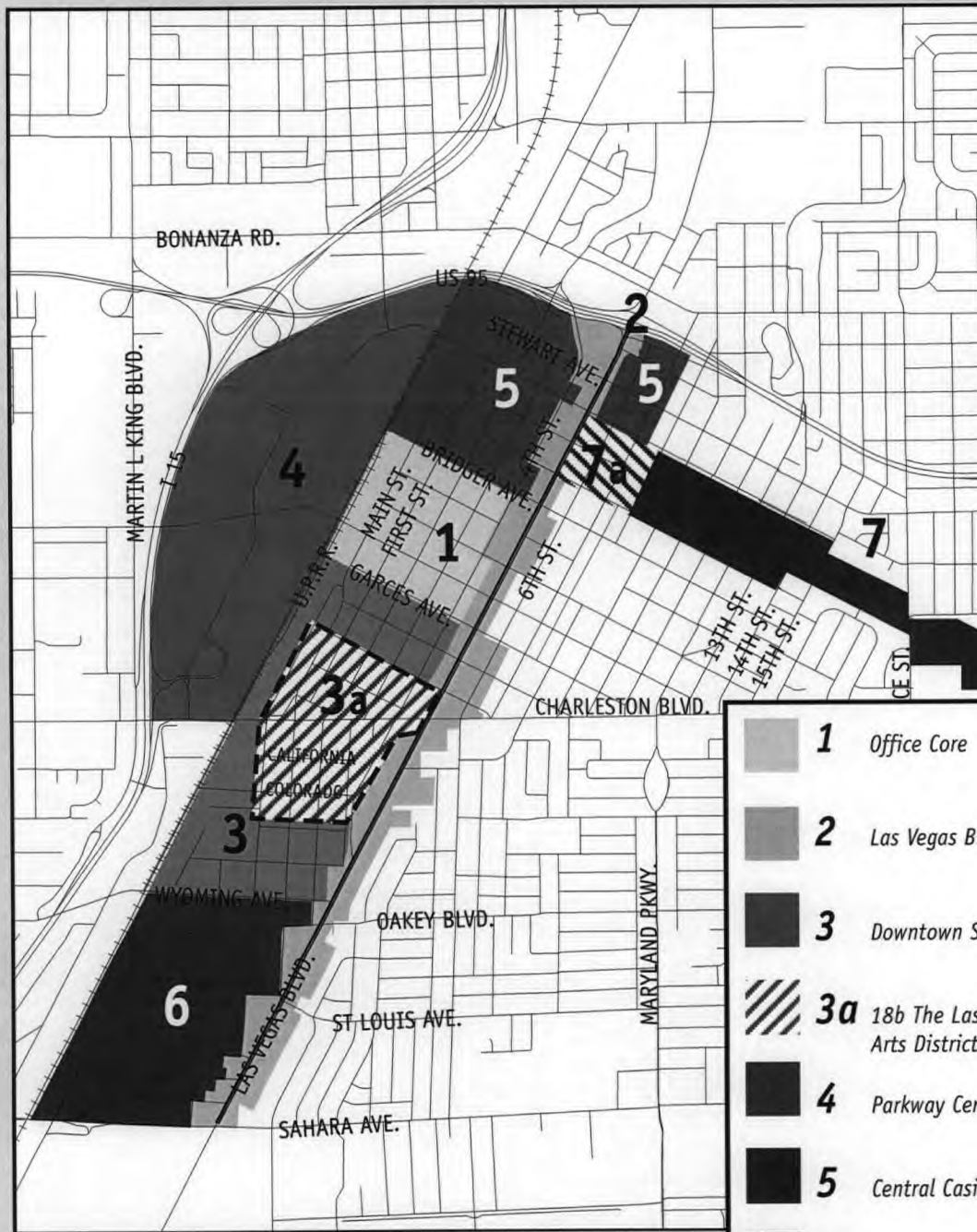


This area of study is the central portion of the City of Las Vegas Downtown Redevelopment Area, but excludes the Redevelopment Agency's surrounding local neighborhood centers that are not a part of this plan.

The nine planning districts within this study area are defined by the predominant type and intensity of land uses, general architectural character, and qualities of the streetscape within them. Most of the districts are linked together by Las Vegas Boulevard commonly called "The Strip" to the south or "The Boulevard" as it passes through the City and beyond its northern limits.



MAP 4: LAS VEGAS DOWNTOWN CENTENNIAL PLAN BOUNDARY



-  **1** Office Core
-  **2** Las Vegas Blvd.
-  **3** Downtown South
-  **3a** 18b The Las Vegas Arts District
-  **4** Parkway Center
-  **5** Central Casino Core
-  **6** Northern Strip Gateway
-  **7** East Village
-  **7a** Fremont East

MAP 5: SEVEN DOWNTOWN PLANNING DISTRICTS

Efforts to competitively reposition Downtown Las Vegas began in April 1986 when the City of Las Vegas Downtown Redevelopment Agency (DRA) engaged the consulting firm of Laventhol and Horwath, CPA, of Los Angeles, to prepare a development analysis and strategy for Downtown Las Vegas. The policies in that plan and strategies enabled the DRA to react to developer proposals as they were presented. Those strategies predominated until 1993 when the DRA Board of Directors sought to establish a more proactive stance to the redevelopment efforts of Downtown Las Vegas. The firm of Trkla, Pettigrew, Allen & Payne, Inc. (TPAP) was engaged to update the agency's comprehensive plan and redevelopment strategy.

Building upon the urban planning goals and framework provided in the 1993 TPAP study, the Denver office of the urban planning / design firm, EDAW, Inc. (in consultation with the market research firm, Growth Management, Inc., real estate development advisors, Keyser Marston Associates, Inc., and transportation consultant, TDA, Inc.) drafted an urban design master plan for the City of Las Vegas, City Manager's Office. EDAW's draft plan was adopted by Resolution of the City Council on October 2, 1996, as "draft design guidelines" only. The EDAW plan was intended to translate the TPAP urban planning and framework goals into a plan for future improvements, and to establish appropriate land use configurations in conjunction with design standards for image, character, landscaping, building massing, pedestrian systems, and public open space.

The City Centre Development Committee, CCDC, was formed by the City Council in late 1997 to oversee redevelopment activities in Downtown Las Vegas. City of Las Vegas Planning and Development Department staff, with the advice and consent of the CCDC Downtown Implementation Sub-Committee, edited, redrafted, and completed the Plan on February 2, 2000. The Plan was adopted by a resolution of the CCDC Board of Directors on February 17, 2000. CCDC recommended adoption of the plan to the Planning Commission and City Council, and Ordinance 2000-49 adopted The Las Vegas Downtown Centennial Plan on July 5, 2000, as a General Plan Amendment (GPA).

Subsequent amendments have occurred in 2002, 2003 and 2004. Ordinance 5550 adopted December 4, 2002 updated the overall design standards for the Plan. GPA 2591 adopted on August 13, 2003 established the official boundaries of the Arts District and specific design standards to be followed within those boundaries. GPA-3000 adopted on November 5, 2003 added the urban trail



objectives and locations to the Plan. Also on November 5, 2003 a revision was made to the Arts District section expanding the district two blocks south to Colorado Avenue, updating the design standards for the district and re-defining the Office Core boundaries. On October 21, 2004 City Council adopted GPA 5015 which established Las Vegas Boulevard as an urban trail with the Scenic Byway Overlay. Future additions and refinements will occur as the Plan matures.

E. APPLICABILITY OF THE PLAN

The Las Vegas Downtown Centennial Plan conforms to the 2020 Las Vegas Master Plan. The Las Vegas Downtown Centennial Plan supersedes and replaces the Downtown Urban Design Master Plan as adopted by Resolution as "Design Guidelines" by City Council on October 2, 1996.

The Las Vegas Downtown Centennial Plan complements and coordinates with the new Downtown Overlay District, Title 19.06.060 of the City of Las Vegas Zoning Code, as adopted March 1997 and amended thereafter, and was incorporated therein by Ordinance 2000-49.

The Las Vegas Downtown Centennial Plan complements and coordinates with the Redevelopment Plan for the Downtown Las Vegas Redevelopment Area, as adopted March 5, 1986, and amended thereafter.



F. WAIVER AND AMENDMENT PROCESS

14

1. Waiver.

a. Requirements.

Waivers to the Design Standards contained within the Las Vegas Downtown Centennial Plan may only be granted by the City Council with clear and convincing evidence for demonstrated economic hardship or to further the City's redevelopment efforts.

b. Land Use.

No waivers can be granted for permitted Land Uses.

c. Decision and Appeal.

A decision by the Planning Commission to deny a waiver application becomes final and effective at the expiration of 10 days after the date of the decision unless, within that period, the applicant appeals the decision to City Council by written request filed with the City Clerk.

2. Amendments.

- a. Amendment(s) to the Standards outlined within the Las Vegas Downtown Centennial Plan may be made via the Text Amendment process.



The Urban Design Framework establishes the following urban design concepts and general urban planning principles for Downtown Las Vegas:

A. GATEWAYS

Entry points to important places are largely ceremonial in nature, symbolically marking the point of passage from one district into another. Las Vegas has several entry points into the downtown area, some of which are not now distinctively delineated. The gateways into downtown will receive special treatment, including landscaping, lighting, signage, and other related improvements as funds become available. This will make them distinctive within the urban environment and establish a civic presence and sense of pride for visitors, workers and residents of downtown. Secondary gateways between the various districts and surrounding neighborhoods will also feature physical improvements of landscaping, lighting, and signage to announce that transition.

One important gateway feature has been installed at Fourth Street and Las Vegas Boulevard. It consists of the Welcome to Fabulous Downtown Las Vegas neon sign in a garden-like canopy of date palms.

18b The Las Vegas Arts District Neighborhood Association has identified four locations to highlight as gateway entries into the district. The four locations are Charleston Boulevard at Las Vegas Boulevard, Charleston Boulevard near Main Street, Fourth Street at Colorado Avenue and Main Street near Hoover Avenue. It is anticipated that each of the nine districts will develop gateways and characters of their own in due course.

B. ANCHORS

Las Vegas is world renown for its casinos and entertainment. The Plan builds upon that status in its delineation of substantial casino districts, perpetuating an image, character, and history that are uniquely Las Vegas. In downtown, the historic Central Casino Core District along Fremont Street to the north and the Northern Strip Gateway District centered by the Stratosphere Tower to



the south form two distinct areas of landmark status. The visual prominence of the Stratosphere Tower as the compass point for the Las Vegas Valley and the classic Las Vegas casinos nestled into the urban fabric along Fremont Street Experience provide downtown with two entertainment and activity anchors.

C. SPINE

Las Vegas Boulevard is the downtown identity street. The Boulevard south of downtown is simply known as "The Strip." Lined with casinos and characteristic brilliant signage, it has established Las Vegas' image like no other urban element. The Plan utilizes that imagery by extending the landscape north into Downtown Las Vegas and building upon the legacy of The Strip, thereby forging a new identity for downtown. Las Vegas Boulevard forms the major north-south spine thru downtown. Through landscape improvements, right-of-way width expansion, lighting, signage, and urban design standards, it has become a key urban design and orientation element for downtown.

A key, unifying, element along the Las Vegas Boulevard is the restoration and display of historic neon signs along the landscaped median. The famous Hacienda Horse and Rider (Photo 11) sets the standard to be followed and is located at the Fremont Street intersection. When completed, there will be at least one-restored historic neon sign on each block of Las Vegas Boulevard between Sahara Avenue and Washington Avenue. Restored signs will also be found along various urban pathways such as the Arts Trail along First Street.

The Las Vegas Boulevard portion known as "The Strip," was designated by the Federal Highway Administration as a National Scenic Byway and an All-American Road, in 1996. The City has applied for similar status for that portion of Las Vegas Boulevard from Sahara Avenue on the south to Washington Boulevard on the north that falls within the City limits. The first step in the process was the designation by the State of Nevada and that was completed in November 2001.

PHOTO 11: HACIENDA HORSE AND RIDER



Linking the nine districts of downtown Las Vegas with one another and with points outside of downtown is very important. Major vehicular linkages exist that connect important places in the City including anchors such as the casino districts, landmarks, neighborhoods, public uses, and private developments. A system of linkages that bolsters the integration of uses and overall design characteristics of downtown is the urban pathway system (Map 6). This system connects the various cultural amenities located throughout downtown by a pedestrian friendly network of streets with enhanced features (Map 7). A way finding system will assist visitors in locating these downtown amenities. The City, along with the Regional Transportation Commission (RTC) and the Nevada Department of Transportation (NDOT), continues to widen and improve roadways entering downtown and throughout the surrounding Las Vegas Valley.

PHOTO 12: EXAMPLE OF URBAN PATHWAY ELEMENT



The RTC proposes a Bus Rapid Transit (BRT) to downtown as an extension of the monorail system that was recently completed to Sahara Avenue. Additionally, a regional fixed guideway rail transit system connecting the Nevada State College in Henderson to the proposed UNLV north campus in North Las Vegas, passing through the Strip corridor and downtown Las Vegas, is being studied. Recent discussions suggest that the first phase of the Transrapid High-Speed Train, which shall ultimately connect Downtown Las Vegas to Los Angeles and Anaheim, California, could well move ahead in the next few years with federal support for at least the first phase connecting Las Vegas to Primm, Nevada. The development of these systems, the continuation of Greyhound

Map 6
Downtown Urban Pathways System

- Pioneer Trail
- Art Trail
- Bonanza - Library Trail
- Boulder Plaza
- Entertainment Trail
- Tortise Trail
- Equestrian
- Multi-Use, Equestrian
- Multi-Use, Transportation
- Cultural Corridor
- Scenic Byway

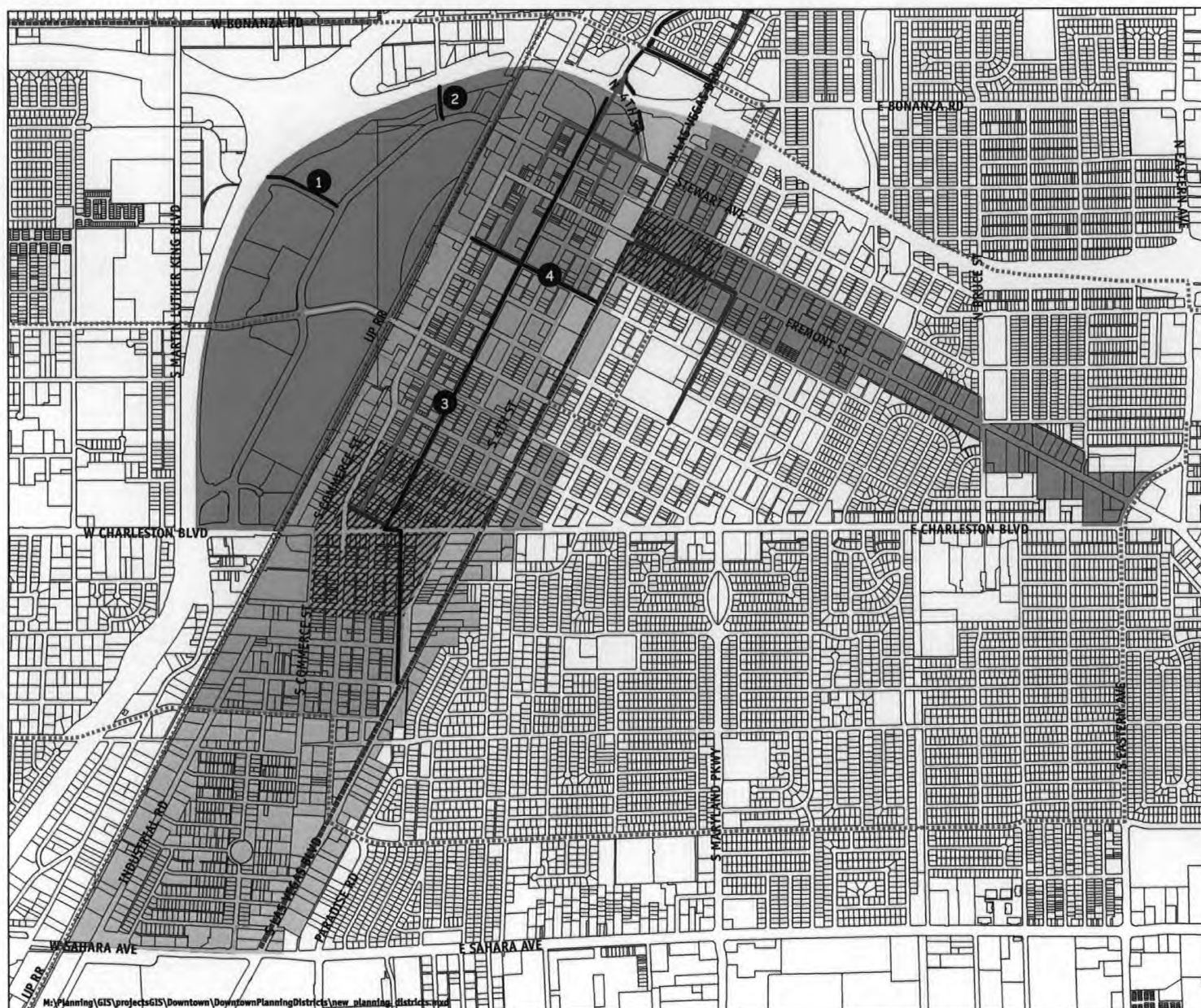
- 1 Discovery Lane
- 2 F Street
- 3 Casino Center
- 4 Bridger

- Central Casino (134.21 Acres)
- Downtown South (156.33 Acres)
- ▨ Downtown South/18th The Las Vegas Arts District (80.76 Acres)
- East Village (104.66 Acres)
- ▨ East Fremont (25.16 Acres)
- Las Vegas Boulevard (149.2 Acres)
- Northern Strip Gateway (162.01 Acres)
- Office Core (88.47 Acres)
- Parkway Center (284.39 Acres)



GIS maps are normally produced only to meet the needs of the City. Due to continuous development activity this map is for reference only.

Geographic Information System
Planning & Development Dept.
702-229-6301

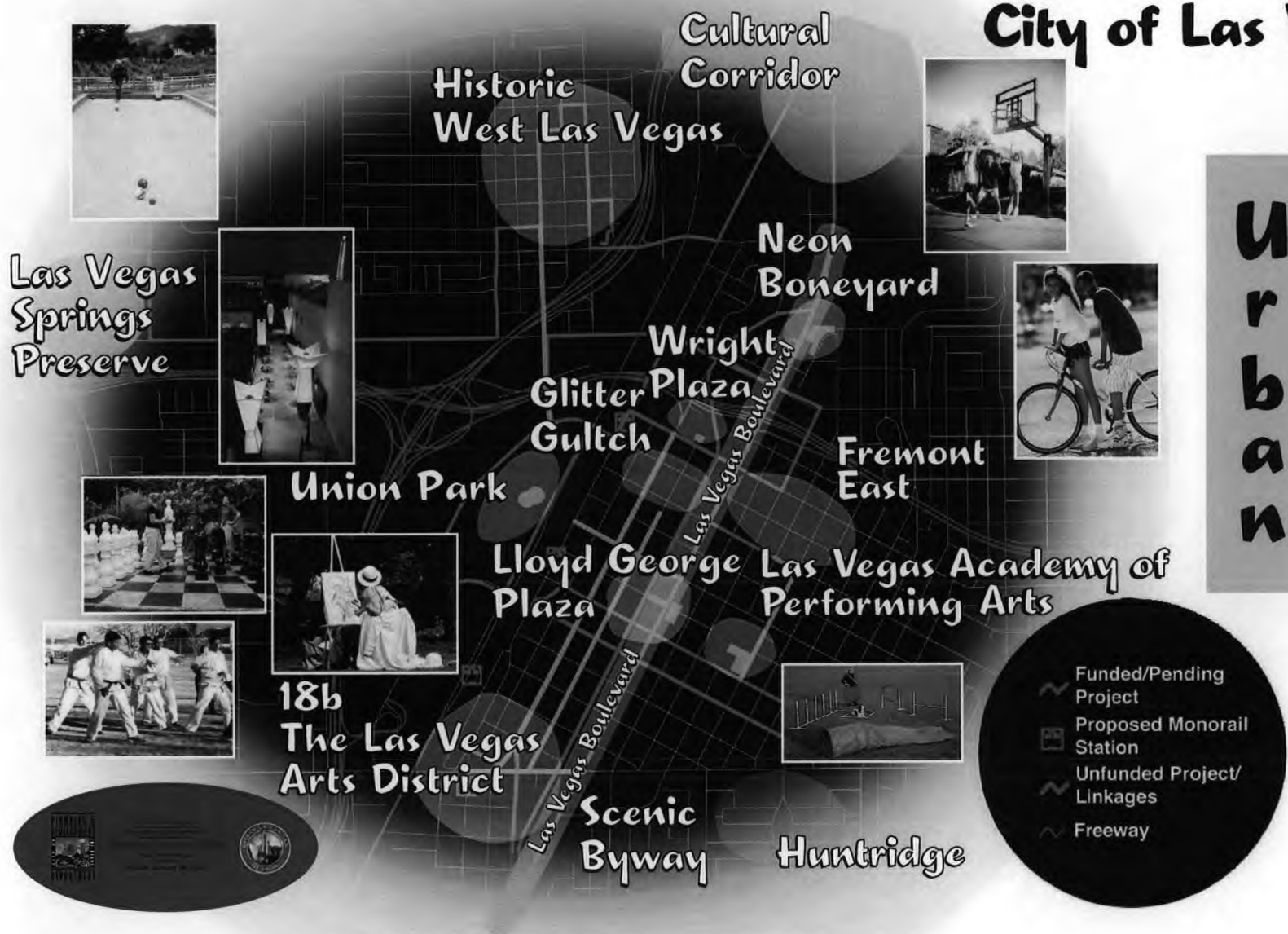


City of Las Vegas

Map 7

Urban

Pathway Elements



- Funded/Pending Project
- Proposed Monorail Station
- Unfunded Project/Linkages
- Freeway

bus service, and the necessary relocation of the Downtown Transportation center for the CAT bus system to a larger site creates the opportunity to develop a multi-purpose Downtown Transportation Hub, or Intermodal Transportation Center. Such a center could serve as an obvious linkage between downtown and the Union Pacific site (referred to as Parkway Center within the context of the Plan), and include substantial parking, retail and commercial facilities. The series of eleven approved urban trails will complement this system of linkages.

Paralleling Las Vegas Boulevard to the west, Fourth Street serves as a secondary south-to-north one-way linkage between the two established casino anchors. This street features unique paving, landscaping, and lighting elements. As a secondary gateway route to downtown, it relieves traffic congestion on Las Vegas Boulevard and connects directly to an Interstate 515 entry ramp on the north.

Lewis Avenue has been developed into the primary east-west pedestrian corridor for the revitalized Office Core District. The In-Town Office Building and the possible public-private re-use of the historic Fifth Street School complex present tremendous opportunities. The new Centennial plaza features a farmers market on occasion. The Lloyd George Federal Court House and the Regional Justice Center act as anchors for the District and are connected via Lewis Avenue.

First Street, from Boulder Avenue to Fremont Street Experience, will be developed as the Arts Trail and will function as a major pedestrian link between 18b The Las Vegas Arts District and the Fremont Street Experience located within the Central Casino Core District. Widened sidewalks and an enhanced pedestrian experience shall contribute to the revitalization of this central downtown area.

Fremont Street Experience, running between Main Street and Las Vegas Boulevard, serves as a major east-west pedestrian connection, linking most major downtown casinos together and providing a pleasant, themed entertainment and strolling environment. This last link of the Monorail Trail leads directly into the Entertainment Trail that begins on the east side of Las Vegas Boulevard. The Fremont Street Experience is a major local landmark and downtown destination center with its high-tech canopy providing entertainment by night and shaded, breezy streetscape for daytime strolling. Strong consideration shall be given to creating a pedestrian and visual linkage to the Parkway Center site as it develops to the west of the Fremont Street Experience and the Office Core District. The same emphasis will be placed east of the Experience as a way to link with the Fremont East District.

The six-block area abutting Fremont Street between Las Vegas Boulevard and 8th Street was designated the city's Fremont East District on October 2, 2002



by Ordinance 5521. Nightclubs with live entertainment and no gaming shall dominate this area of downtown and compliment the Central Casino Core District. The Entertainment Trail (Graphic 2), part of the Urban Pathways System, begins at Las Vegas Boulevard and proceeds east to Eighth Street where it turns and goes south terminating at the Las Vegas Academy's new cultural productions theater.

A pivotal linkage in downtown shall occur on Casino Center. It shall anchor the alignment of an initial BRT and eventually a rail transit system, linking downtown to the Strip to the south and potentially to McCarran International Airport and continuing to Henderson. Stations scheduled along Main Street shall benefit the Fremont Street Experience, Office Core and the Arts District. Main Street shall continue to serve as an alternate route for local north-south downtown traffic. The corresponding Monorail Trail will further the pedestrian connection between the Districts as a component of the Urban Pathways System.

The Scenic Byway Trail along Las Vegas Boulevard connects all districts but Parkway Center together. This trail, which is currently a part of the Nevada State Scenic Byway program, may soon become part of the National Scenic Byway program. This is the only urban trail that has its own overlay attached to it. Once completely updated, Las Vegas Boulevard will provide an enjoyable, safe, clean and exciting pedestrian experience for both tourists and local residents alike.

A network of cultural and recreational pocket parks (Urban Pathways) are proposed to be linked by pedestrian corridors and trails (Map 6). This network will provide the amenities that are found in traditional central parks, but will be located in a dispersed pattern throughout the downtown. The pedestrian linkages should be relatively simple and inexpensive corridors that could include widened sidewalks, well-designed streetlamps, banners, occasional trees, benches and trash receptacles. The recreation pockets could include small, fenced areas for doggy aerobics, tot lots, human chess, handball courts, small areas with walls for practicing tennis, perhaps even putting areas.

The net effect of all linkage systems and improvements shall result in drawing people from one place to another, improving the image and character of the area, and consequently encouraging a greater use of Downtown Las Vegas in its entirety.

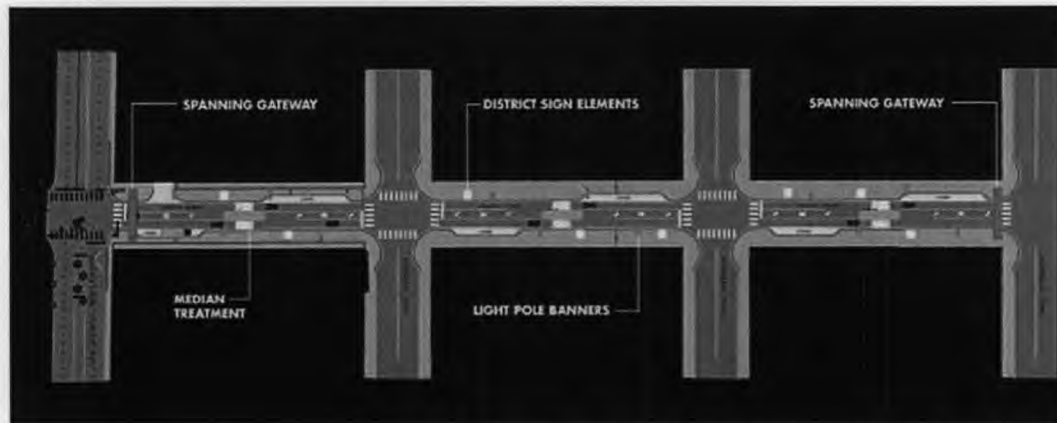


GRAPHIC 2: PROPOSED RENDERING OF THE ENTERTAINMENT TRAIL (SEE MAP 6)

CONCEPT 1: SPANNING GATEWAY, ARTIST'S RENDERING



CONCEPT 1: SPANNING GATEWAY PLAN, STREET SECTION



Creating a broad diversity of land uses in Downtown Las Vegas is key to its future success as an activity center and vital urban regional hub. It will have a hearty balance of cultural, residential, office, civic, retail, and light industrial areas.

Residential Neighborhoods: The success of downtowns across the country often depend upon integrating residential communities in, among, and adjacent to the downtown area. Las Vegas has a great opportunity to integrate a stronger residential community into the future of Downtown Las Vegas by building upon the existing infrastructure already in place. The City has approved plans for building some 18,000 residential units over the next few years within downtown Las Vegas. The creation and strengthening of neighborhoods is essential. It needs more than just the development of housing types that may focus inwardly without integrating to the physical and social structure of the surrounding community. Creating a neighborhood would include providing improved police protection, parks, schools, community centers, shopping, and other similar uses. The successful integration of residential development into Downtown Las Vegas will require focus on efforts in a specific area, such as the Arts District to establish a critical mass, and then transitioning to other areas one District at a time. Individual projects will build upon previous efforts, and the whole of the community will be built over time, utilizing the momentum gained from the earlier successes.



Parks and Open Space: Many downtowns across the nation are recognized for their formal public open space, such as William Penn's four urban greens breaking the grid of Philadelphia, Washington Square in Manhattan's Greenwich Village, and Boston's Common. Over the next few years, the City will pursue the creation of a series of small urban park spaces linked by trails and enhanced pedestrian streetscapes to expand the livability of Downtown known as "Urban Pathways." The City's acquisition of the 1933 United States Post Office Building at Stewart and Third allowed the creation of Frank Wright Plaza. This is the first public green space to be created in downtown in many years. Many new trails have been created to link the various downtown districts and attractions together (Map 6).

Hotels & Casinos: Casino use is of particular importance to the history and character of Las Vegas. Downtown must ensure its role in the casino enterprise that is so much a part of local culture and national

folklore. The downtown casino areas not only preserve the history and culture that has already been established, but ensure vitality and synergy among existing and future casinos. The casino areas delineated in the Plan illustrate areas that build upon and preserve those historical patterns while providing the opportunity for future expansion.

Government Offices: Downtown Las Vegas is host to the City Hall complex, Regional Justice Center, Federal Courthouse and Detention Center. Other City and County offices are currently dispersed across downtown with the Clark County Government Center a featured anchor in the Parkway Center District site. A new City Hall building being considered would provide an opportunity for another open space gathering point in downtown. Any new government facilities will be LEED certified and display a high quality architectural prominence that will continue to set an example for the private sector to emulate.

Office Core: Downtown Las Vegas remains the government and office core for the region despite the enormous growth of the outer suburbs. This area consists primarily of office uses with the majority of large-scale, class A office space centered in the northern half of the district. This is considered the central business district of the valley. It is home to both government and corporate office uses and supports retail, restaurant, and other service uses necessary to complete an active Office Core. The southern half of the district has smaller scaled office uses with predominantly single users in renovated structures or small office buildings. High-density residential development is also expected within this portion of the Office Core.

Light Industrial/Service Commercial: Along the existing railroad corridor is a mix of industrial and commercial services such as automotive services, paint shops, light manufacturing, laundry/cleaners, copy centers, and similar types of uses. The relationship to the railroad tracks and the freeway system nearby will continue to support light industry as well as facilitate commercial development in transitional areas near Industrial Road and other arterial streets.

Parkway Center: The former Union Pacific railroad site to the west of the Office and Casino Districts was rezoned in 1998 to Planned Development (PD), from its former Industrial (M) zoning. The City anticipates a variety of land uses developing on the site including non-gaming hotels, retail, high-rise condominiums, apartments, and a medical complex along with other mixed-use projects. Pedestrian linkages to Fremont Street



Experience and the Office Core will be very important to the City: Parkway Center will function as a natural extension of the existing downtown to enhance the businesses that already exist there. A tremendous opportunity is now emerging to develop an intermodal transportation center that would link together the fixed guideway, trans-rapid high-speed train, and the CAT bus system with other existing forms of transportation. Such a station will also serve as a bridge between Fremont Street Experience or the Office Core and Parkway Center. The new Chelsea Premium Outlet Mall and the World Market Center are the first major successful projects to generate a large volume of traffic near this District.



III. URBAN DESIGN GOALS AND OBJECTIVES

26

A. LAND USE:

1. Create retail and other pedestrian-friendly uses on the ground floor of buildings;
2. Create a clear definition of the districts in and around downtown for a more consistent, managed design character;
3. Encourage new housing opportunities and types; and
4. Encourage a diverse land use pattern within the guiding framework of long-term vitality and economic growth.

B. URBAN FORM:

1. Bring building facades to the property line/sidewalk edge;
2. Require parking structures to have ground-floor retail and façade treatments with appropriate architectural finishes;
3. Develop districts with consistent and cohesive architectural massing, establishing development standards for building heights and street-wall formation;
4. Capitalize on recent development momentum created by the opening of the World Market, Chelsea Premium Outlet Mall, the Regional Justice Center and Lloyd George Federal Courthouse.



C. PEDESTRIAN ENVIRONMENT:

1. Create streetscapes that provide safety, comfort, and interest for pedestrians;
2. Establish a network of urban trails, open spaces and linkages that will further the city's Urban Pathways System concept;
3. Encourage a network of arcades throughout downtown.

D. IMAGE AND CHARACTER:

1. Enhance the overall image of downtown through improvements at gateways, primary urban trail corridors, civic plazas, and open spaces;
2. Develop an alley beautification and management plan;
3. Establish a sense of place both within each District and in the Downtown as a whole.

E. HISTORIC PRESERVATION:

27

1. Consider any building(s) or structure(s) over 50 years old as historic with legitimate value as contributors to an urban sense of place and diverse housing and professional building fabric.
2. Preserve historic buildings and structures whenever possible by incorporating existing historic fabric into new designs and development plans.
3. Consider the sale or donation and transportation of an historic building(s) or structure(s) to another site before demolition if the building(s) or structure(s) cannot be incorporated into a new design.
4. Design infill development within the downtown area and historic districts to be contextual with the surrounding historic urban fabric.
5. Enhance the urban pathway system for residents and visitors by capitalizing on the architectural character of historic buildings and sites to create linkages and heritage destinations.



PHOTO 13: 931 THIRD STREET

Successful example of infill development and office conversion of historic home. Historic elements of the façades retained while massing of new addition kept to the rear of the building.



PHOTO 14: 630 S. FOURTH STREET

Successful downtown infill design that remains contextual with the surrounding historic area by retaining historic elements such as brick, decorative iron, multi-light windows and small scale entrance features.



PHOTO 15: RAILROAD COTTAGES

To make way for the Club Renaissance high-rise development on Casino Center Boulevard and Bonneville Avenue, three historic railroad cottages dating from 1909 were moved to the Las Vegas Springs Preserve in 2005. Other cottages were dismantled for the restoration of the three intact cottages. The project was completed with the considerable assistance and cooperation from the developers of Club Renaissance, non-profit organizations, and the City of Las Vegas.



PHOTO 16: PROPOSED MAIN STREET HISTORIC DISTRICT

As part of a program for creating economic incentives for the development of the Las Vegas Arts District, a National Register Historic District was recommended to encourage the rehabilitation of buildings in the district by providing a 20% investment tax credit for rehabilitations that meet federal standards. Unlike a local historic district, a National Register district has no constraints or additional review processes.

The completion of the Main Street Historic District nomination is pending approval by the National Register of Historic Places in the first quarter of 2006. The district includes Main Street from Garces Avenue on the north to Wyoming Avenue on the south, and is roughly two to four blocks wide, is historically significant for its industrial, warehousing and retail development that peaked during World War II until the 1960s.



IV. OUTDOOR DINING AND ENTERTAINMENT STANDARDS

29

A. OUTDOOR DINING AND ENTERTAINMENT STANDARDS: PUBLIC SIDEWALK AREAS.

The standards of this subsection apply to outdoor dining that occurs or is proposed to occur within public sidewalk areas. For the purposes of this subsection, the term "outdoor dining" and "outdoor dining area" refer to dining within the area of a public sidewalk or similar pedestrian area, unless the context refers otherwise.

1. Objective and Intent.

The objective of establishing the Outdoor Dining Standards is to promote pedestrian-friendly use of public sidewalks and similar pedestrian areas in connection with providing economic opportunities for ground floor retail. The Outdoor Dining Standards have been developed to ensure that the space used for outdoor dining is consistent with the general design of the public right-of-way and to allow for adequate pedestrian circulation. The Outdoor Dining Standards are also intended to guide applicants with the design of outdoor dining areas, establish or enhance an identifiable sense of place, create a comfortable and interesting pedestrian environment, maintain a continuous and visible pedestrian activity between nodes and building anchors, and provide minimum standards for beautification.

2. Standards.

Outdoor dining otherwise permitted within the underlying zoning district may be permitted to take place within a sidewalk area or similar pedestrian area, but only in accordance with the Outdoor Dining Standards.

- a. **Location.** Outdoor dining may occur only as an accessory use to an eating establishment and may be permitted only in the public sidewalk or similar pedestrian area immediately adjacent to the front of the establishment. The dining area may not extend beyond the boundaries of the abutting property and shall not be located in a manner that interferes with the building egress and ingress as required by the International Building Code (IBC). No outdoor dining area may be located within twenty feet of an intersection or within ten feet of a driveway or alley. Where approved by the Department of Public Works, outdoor dining in a public sidewalk or similar pedestrian area may occupy up to two

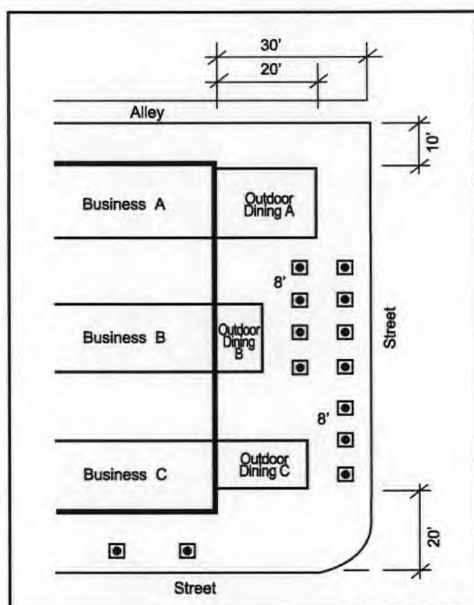


thirds of the total width of the sidewalk or available pedestrian area. In the case of a sidewalk or similar pedestrian area up to fifteen feet wide, there shall remain a minimum pedestrian clearance of five feet. For sidewalks or similar pedestrian areas with a greater width, the minimum pedestrian clearance is eight feet. This minimum clearance area must occur between any outdoor dining and a continuous line that represents where sidewalk or pedestrian area obstructions are located. Such obstructions include without limitation tree planters, landscape planters, street furniture, streetlight poles, utility poles, fire hydrants, signposts, and permitted news racks (Graphic 3).

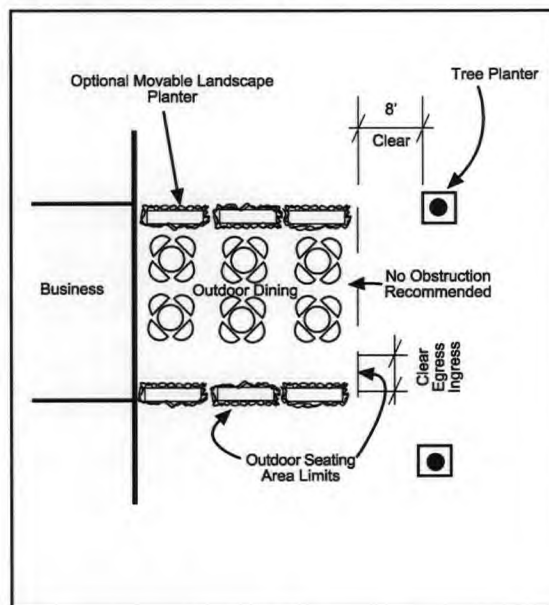
- b. **Barriers.** Outdoor dining and seating areas shall be free of any permanent barriers or other structures that create physical separation between the dining area and areas of public sidewalks. Nothing shall be attached temporarily or permanently to the sidewalk. This includes furniture, umbrellas, planters, etc. (Graphic 4).
- c. **Roofing.** Will be addressed on a case-by-case basis.
- d. **Furniture.** All furnishings within an outdoor dining area shall be movable and made of sturdy, durable and commercial grade material. They shall be designed to complement the design theme of the business. Ordinary plastic lawn chairs and tables and similar furniture are not acceptable.
- e. **Trash Enclosures.** Trash receptacles are not permitted within the outdoor dining area or the adjacent public sidewalk.



GRAPHIC 3: OUTDOOR DINING LOCATION



GRAPHIC 4: OUTDOOR DINING BARRIERS



- f. **Lighting.** Lighting, when provided, shall be shielded and of low wattage so as to illuminate only the outdoor dining area and so as to avoid producing glare that has a negative impact on pedestrian traffic. The design of the light fixtures shall be compatible with the architectural theme of the building and business.
- g. **Storage of Furniture and Equipment.** All outdoor furnishings related to an outdoor dining area shall be stored inside during non-business hours of operation. Non-permanent landscape planters may remain outside.
- h. **Maintenance.** Outdoor dining areas shall be kept in good state of repair and maintained in a clean, safe and sanitary condition. Any item of furniture or equipment that is broken, rusting, degraded, torn, or tattered shall be removed promptly. The outdoor dining area must be swept and mopped every night after closing.
- i. **Music and Live Entertainment.** Music and Live Entertainment are permitted as an accessory amenity. No dancing, cover charge or minimum drink will be permitted. Any music or entertainment will comply with applicable noise ordinances and standards.
- j. **Alcoholic Beverage Service.** Alcoholic beverage service in outdoor seating areas shall conform to LVMC Title 6.



3. Approval Process.

- a. In order to qualify for the approval of any encroachment permit or agreement that may be necessary to operate outdoor dining, the applicant must first obtain approval of a site development plan in accordance with the following provisions:
 - The approval process under Title 19 for outdoor dining is that of a Minor Review of Site Development Plan pursuant to LVMC 19.18.050(F).
 - Following a required pre-application conference, a committee shall review the proposal and the committee shall be comprised of:
 - 1) The Director of Planning and Development or a designee;
 - 2) The Director of Public Works or a designee; and
 - 3) The Director of the Office of Business Development or a designee.
- b. The committee may approve an application for outdoor dining administratively if the committee finds that the proposal is consistent with the Las Vegas Downtown Centennial Plan and complies with

the Outdoor Dining Standards. The committee, in its sole discretion, may also impose additional conditions upon the approval in order to further the goals and objectives of the Las Vegas Downtown Centennial Plan. Approved outdoor dining locations shall be subject to both ongoing and complaint-based inspections. In accordance with LVMC 19.18.050(I), approval, and noncompliance may form the basis of non-renewal or revocation of a business license.

B. OUTDOOR DINING AND ENTERTAINMENT STANDARDS: PRIVATE PROPERTY.

1. Applicability.

The standards of this subsection apply to outdoor dining or outdoor seating areas that occur or are proposed to occur on private property. For the purposes of this subsection, the terms "outdoor dining or outdoor seating" and "outdoor dining or seating area" refer to an unenclosed dining or seating area on private property.

2. Objective and Intent.

The objective of establishing Outdoor Dining and Outdoor Seating Area Standards for private property is to promote a use that enhances a pedestrian-friendly environment and adds to the vitality and livability of the downtown area.

3. Standards.

When otherwise permitted within the underlying zoning district, outdoor dining or outdoor seating on private property may be permitted to take place in accordance with the following standards:

- a. **Location.** Outdoor dining may occur only as an accessory use to a Restaurant establishment, and shall only be permitted on private property, except as otherwise allowed under this section. Outdoor seating areas may be a permitted accessory to Urban Lounges in 18b The Las Vegas Arts District, or accessory to Tavern-Limited establishments in the East Village District. The outdoor dining or seating areas shall not extend onto adjacent properties or rights-of-way. The outdoor dining or seating areas shall not be located in a manner that interferes with building egress and ingress as required by the International Building Code (IBC).



- b. **Barriers.** Outdoor dining and outdoor seating areas on private property shall have a permanent or temporary railing or other similar barrier to define the area and to prevent encroachment onto adjacent properties or rights of way.
- c. **Furniture.** All furnishings within an outdoor dining or seating area shall be made of sturdy, durable and commercial grade material, and shall complement the design theme of the business. Ordinary plastic lawn chairs and tables and similar furniture is not acceptable.
- d. **Lighting.** Lighting, when provided, shall be shielded and of low wattage so as to illuminate only the outdoor dining or seating area so as to avoid producing glare that has a negative impact on surrounding properties or rights-of-way. The design of the light fixtures shall be compatible with the architectural theme of the building and business.
- e. **Maintenance.** Outdoor dining or seating areas shall be kept in a good state of repair and maintained in a clean, safe and sanitary condition. Any item of furniture or equipment that is broken, rusting, degraded, torn, or tattered shall be removed promptly.
- f. **Music and Live Entertainment.** Music and Live Entertainment are permitted as an accessory amenity. Any music or entertainment shall comply with applicable noise ordinances and standards.
- g. **Alcoholic Beverage Service.** Alcoholic beverage service in outdoor seating areas shall conform to LVMC Title 6.

4. Approval Process.

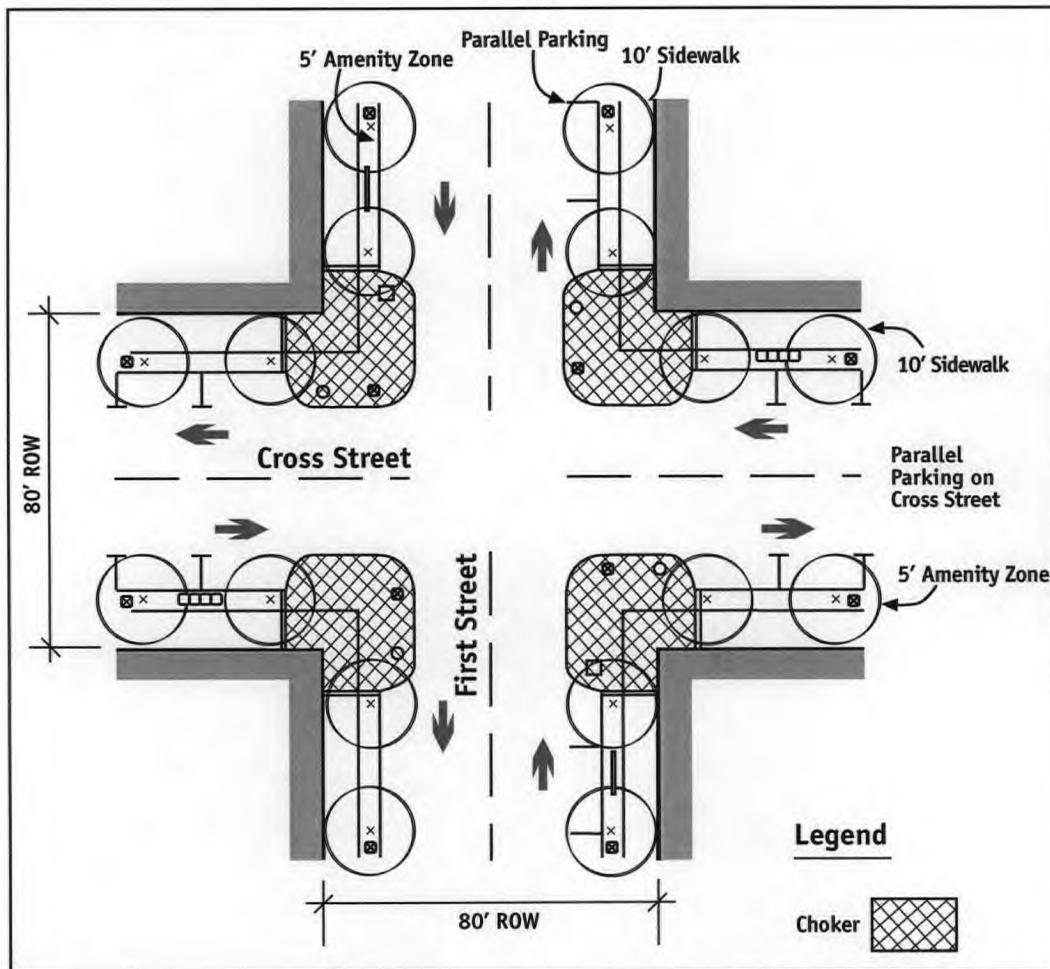
Outdoor dining and outdoor seating areas on private property require the approval of a Site Development Plan. The approval process shall be as listed under Title 19.18.050(F), "Minor Review of Site Development Plans."

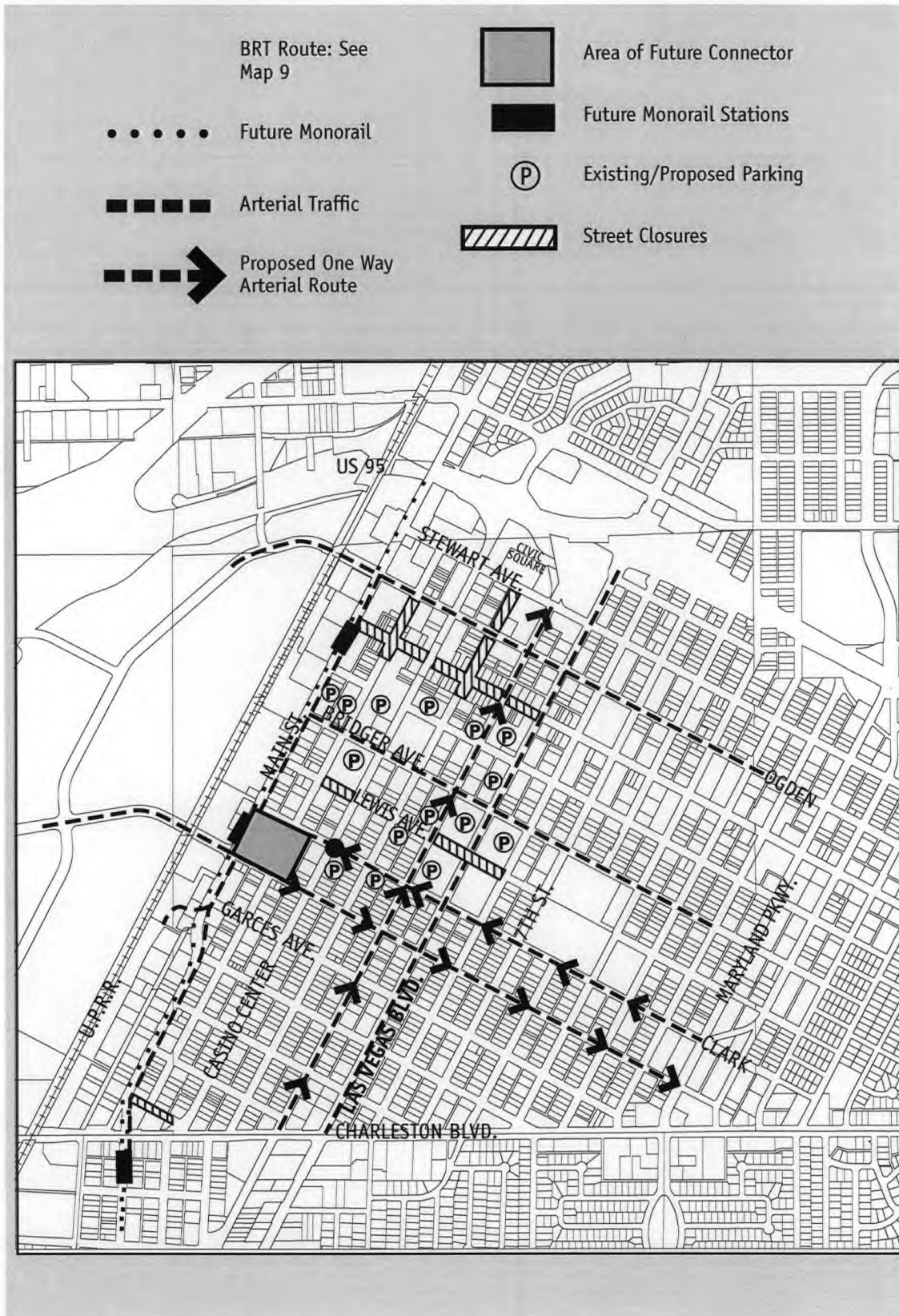


The Central Transportation Access Plan (Map 8) illustrates the primary vehicular network considerations for the Central Core area of downtown. Graphics 6 and 7 provide a cross section view of the typical street layout for downtown. Of particular note are the following strategies:

- a. Keep street closures to a minimum where possible.
- b. Incorporate the proposed BRT and fixed guideway transit system along Casino Center north of Charleston Boulevard and Third Street south of Charleston with stations near Fremont Street Experience, Bonneville Street and Charleston Boulevard.
- c. Establish shared parking structures to provide the opportunity of common shared facilities that generate pedestrian movement between parking and land uses.
- d. Boulder Street will be closed to vehicular traffic and become a pedestrian-only public plaza featuring public art.
- e. First Street will be reduced to one lane in each direction. Sidewalks shall be ten (10) feet wide with chokers located at all intersections, not including the five foot (5') amenity area. Parking will be parallel on both sides of the street (Graphic 5).
- f. The Regional Transportation Commission has proposed a Bus Rapid Transit (BRT) route and fixed guideway rail system for downtown to be implemented in the near future (Map 9). Additional right-of-way may be required along route.
- g. Landscaping and streetscape is required along all city streets (see district design standards).
- h. Buildings along the proposed BRT route must be set back 5 feet from the right-of-way to permit the required 10-foot wide sidewalk.







MAP 8: CENTRAL: TRANSPORTATION / ACCESS WITHIN AND SURROUNDING THE OFFICE CORE DISTRICT

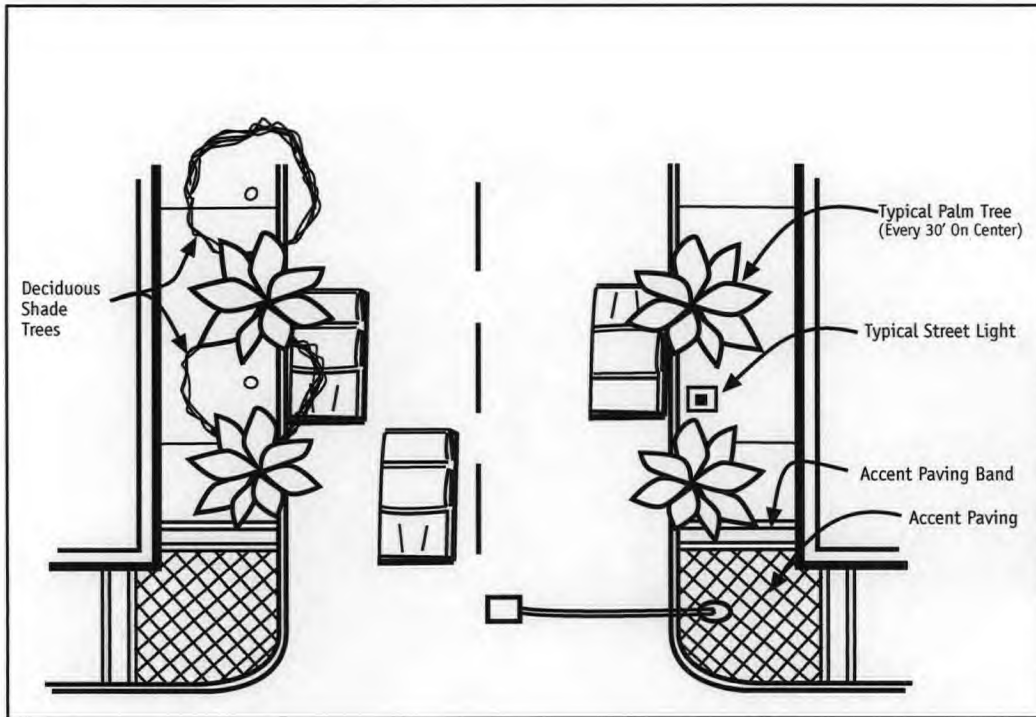
PROPOSED DOWNTOWN CONNECTOR



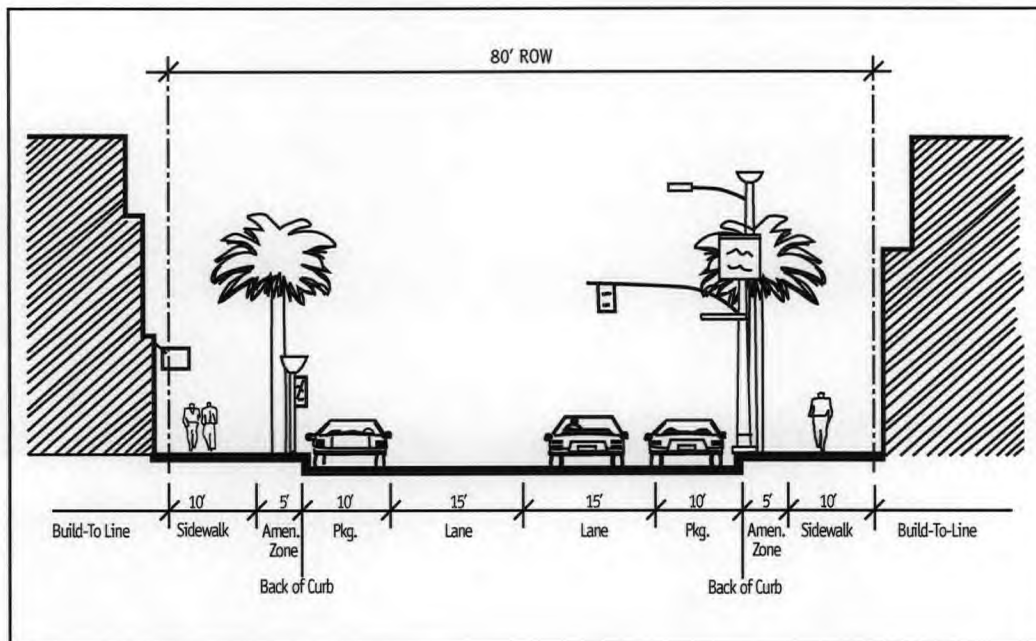
-  PROPOSED STOP LOCATION
  PROPOSED TRAVEL ROUTE
-  PROPOSED FUTURE STOP LOCATION
  5 MINUTE WALKING BOUNDARY

Map 9 Proposed Bus Rapid Transit Route

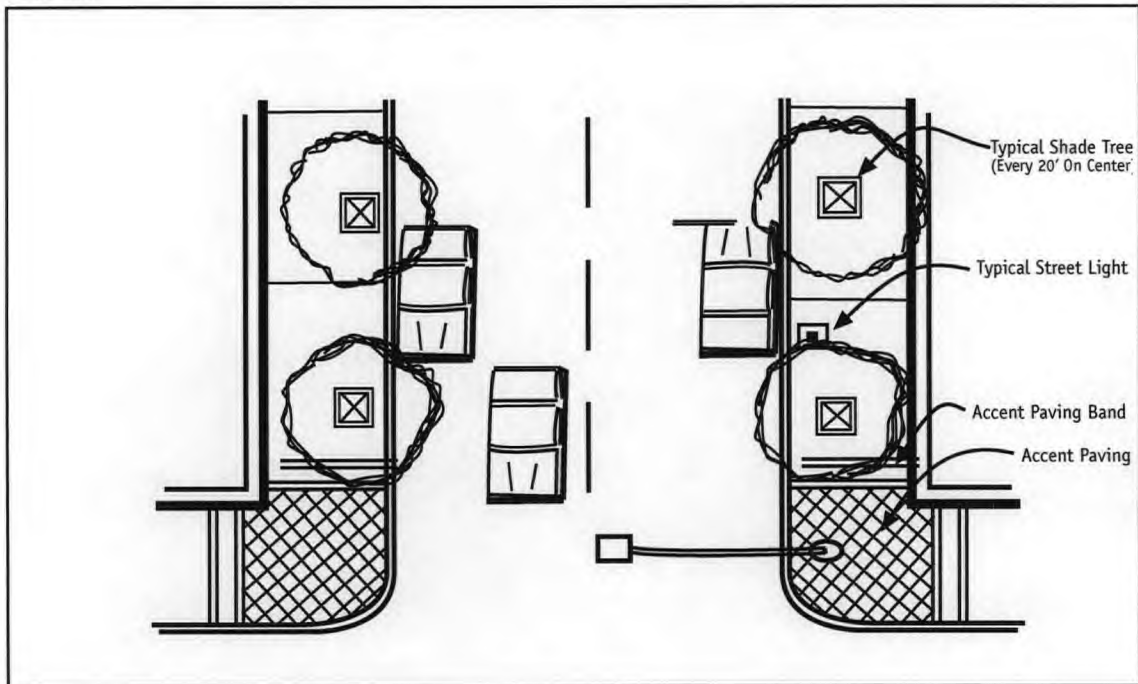
PLAN VIEW



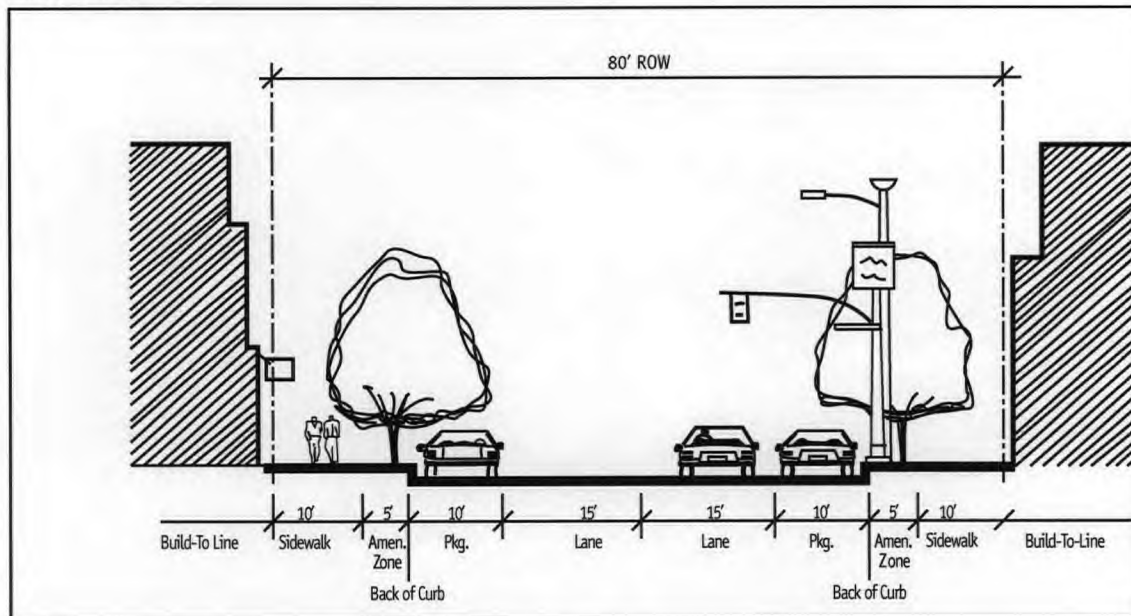
STREET SECTION



PLAN VIEW



STREET SECTION



V. DEFINITION OF DOWNTOWN DISTRICTS

40

For the purpose of this Plan, Downtown Las Vegas has been divided into nine distinct and recognizable districts (Map 4). Each district has a particular variety of land uses, density, and urban characteristics demonstrated by the existing building fabric it contains and the redevelopment opportunities it presents. All nine districts are small enough to be walkable enclaves unto themselves, yet the continuity of general design standards and streetscape design will weave them together into a continuous downtown urban experience.

District 1: Office Core – The Office Core District, which contains a concentration of legal and court-related professional functions, is the primary focus of the District. It is bound by the eastern edge of the Union Pacific Railroad right-of-way on the west, the centerline of Bridger Avenue between the tracks and properties on the west side of Las Vegas Boulevard on the north, the western property line of properties on Las Vegas Boulevard to Garces on the east, and the centerline of Garces Avenue on the south.

District 2: Las Vegas Boulevard – The Las Vegas Boulevard district creates the spine for most of the districts and is the primary tourist commercial and entertainment-directed link between The Strip, Downtown and its varied Districts. The District is generally defined to include the Las Vegas Boulevard right-of-way and all those properties adjacent thereto with frontage on both the west and east sides of the right-of-way.

District 3: Downtown South – The downtown South District is a mixed-use area containing a wide variety of land uses and density of existing utilitarian buildings. The District is bound by the eastern edge of the Union-Pacific Railroad right-of-way on the west, the centerline of Garces Avenue on the north, the western property line of the properties on the western side of Las Vegas Boulevard to Wyoming on the east, and the centerline of Wyoming Avenue on the south. The District also includes the two block area bounded by Garces and Hoover on the west side of Sixth Street.

District 3a: "18b" The Las Vegas Arts District – is surrounded by the Downtown South District but has its own standards. The District is bound by the western edge of properties on the west side of Main Street on the west to Charleston Boulevard and then the centerline of Commerce Street on the west, the centerline of Hoover Avenue on the north, properties on the east side of Fourth Street to the south side of Colorado Avenue on the east, and then the properties on the south side of Colorado for the south.



District 4: Parkway Center – Parkway Center District encompasses a large part of the former Union Pacific railroad yards and once was the center of Las Vegas' industrial area. It is poised to become the heart of the expanded downtown urban area and is bounded by Interstate 15 on the west, Interstate 515 on the north, the centerline of Grand Central Parkway to Bonneville Avenue, then Bonneville Avenue to the Union Pacific Railroad right-of-way on the east and then the centerline of Charleston Boulevard on the south.

District 5: Central Casino Core – The Central Casino Core is home to the classic and historic Las Vegas casinos of Glitter Gulch. It is bounded by the eastern side of the Union-Pacific Railroad Right-of-way on the west, Interstate 515 on the north, the western property line of the properties on the west side 8th Street to Bridger on the east and then the centerline of Bridger on the south. Properties along Las Vegas Boulevard are exempt from this district and must adhere to the Las Vegas Boulevard District standards.

District 6: Northern Strip Gateway – The Northern Strip Gateway is centered by the Stratosphere Tower Hotel and Casino. The boundary is the centerline of Sahara Avenue on the south, the east side of the Union-Pacific Railroad Right-of-Way on the west, the centerline of Wyoming Avenue on the north and the properties on the west side of Las Vegas Boulevard on the east.

District 7: East Village – The East Village District is the traditional area of the downtown. The boundary is the centerline of Las Vegas Boulevard on the west, the centerline of Odgen Avenue to Fifteenth Street, then the properties on the north side of Fremont Street for the north, the centerline of Eastern Avenue on the east and the properties on the south side of Fremont Street to Fifteenth Street and then the centerline of Carson Avenue to Las Vegas Boulevard on the south.

District 7a: The Fremont East District – The Fremont East District anchors the western section of the East Village District and is bound by the centerline of Las Vegas Boulevard on the west, the centerline of Ogden Avenue on the north, the centerline of Seventh Street on the east and the centerline of Carson Avenue on the south.



VI. DESIGN STANDARDS PER DISTRICT

42

A: OFFICE CORE DEVELOPMENT STANDARDS (MAP 10).

1. Site Planning Standards.

a. Setbacks.

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. Lot Coverage.

Lot coverage shall be limited only by setback requirements.

c. Height.

Height limits are not automatically applied as called for in Title 19.08.

d. Service Area.

Service areas and loading docks shall not be located at frontage lines. All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. Utilities.

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. Alleys.

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

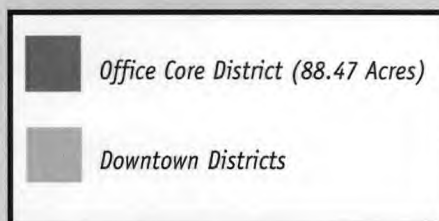
g. Encroachments.

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

2. Permitted Uses.

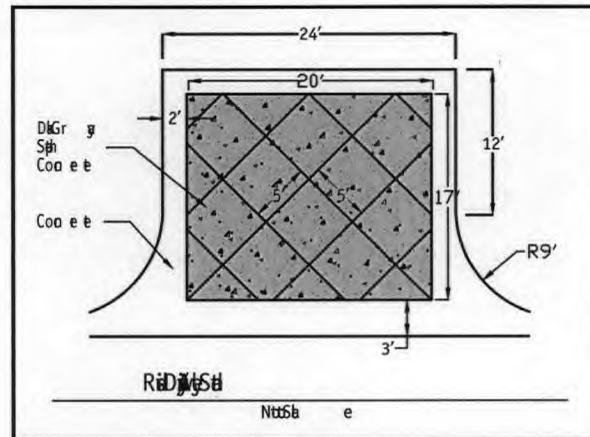
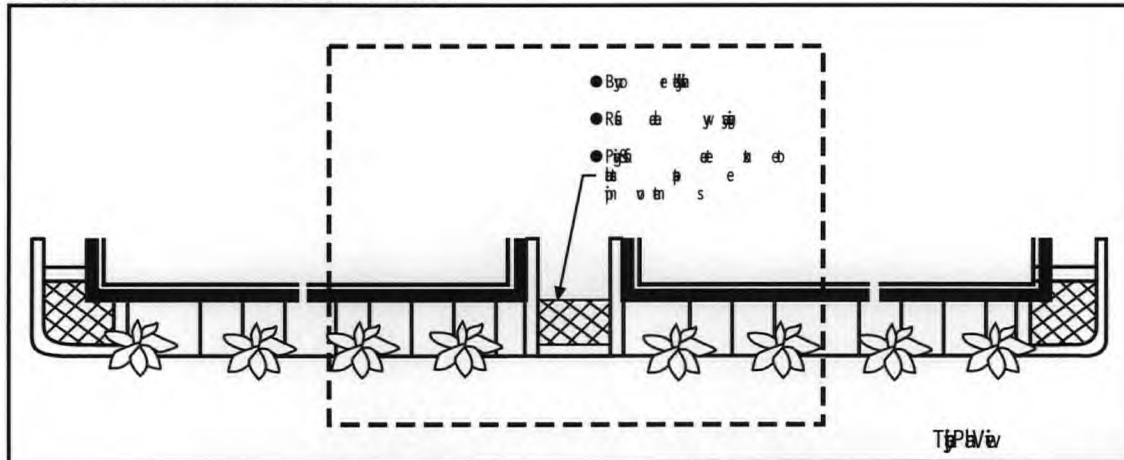
Per Title 19.04.010 Land Use Table.





MAP 10: OFFICE CORE

GRAPHIC 8: STANDARD REQUIRED ALLEYWAY TREATMENT.



3. Parking and Related Standards.

a. Title 19.10 Parking Standards are not automatically applied.

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

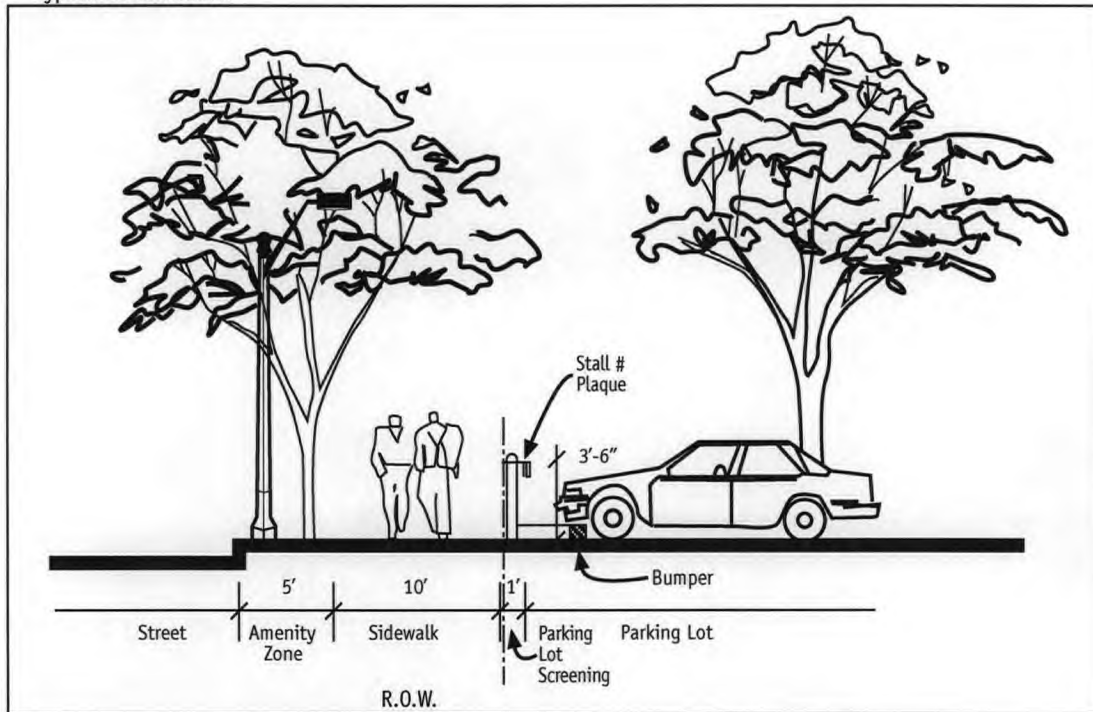
When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

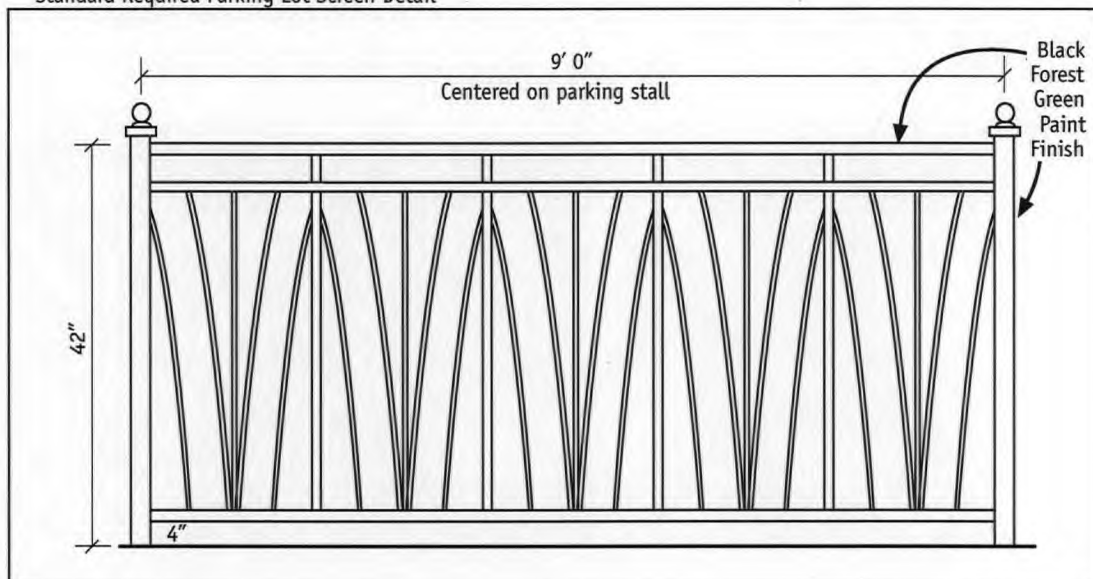
Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the

Typical Street Section



Standard Required Parking Lot Screen Detail





architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan {Title 19.18.050F(2)}.

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.



h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.

Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping/streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.

4. Streetscape Standards.

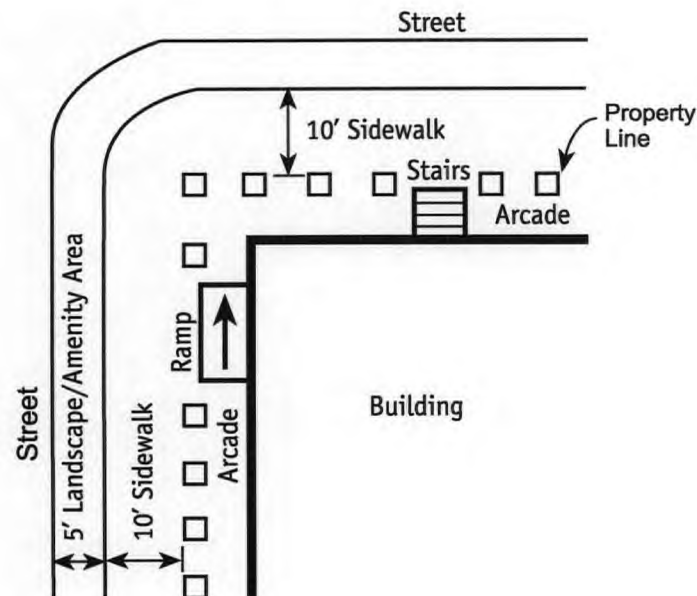
a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).



GRAPHIC 11: SIDEWALKS





The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public

PHOTO 17: SIDEWALKS

Southern Live Oak, Shoestring Acacia or African Sumac were chosen due to their low water use, rapid growth ability and expansive shade canopy as shown in this photo.



Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.

b. North-South Streets.

Major north-south streets (Main, Fourth, Las Vegas Boulevard, Casino Center – north of Charleston and Third Street – south of Charleston) shall be designed thematically with Deglet-Noor Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet. All other north-south streets shall only have shade trees (Photo 17).

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be 36-inch box trees at 15 to 20 foot intervals.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

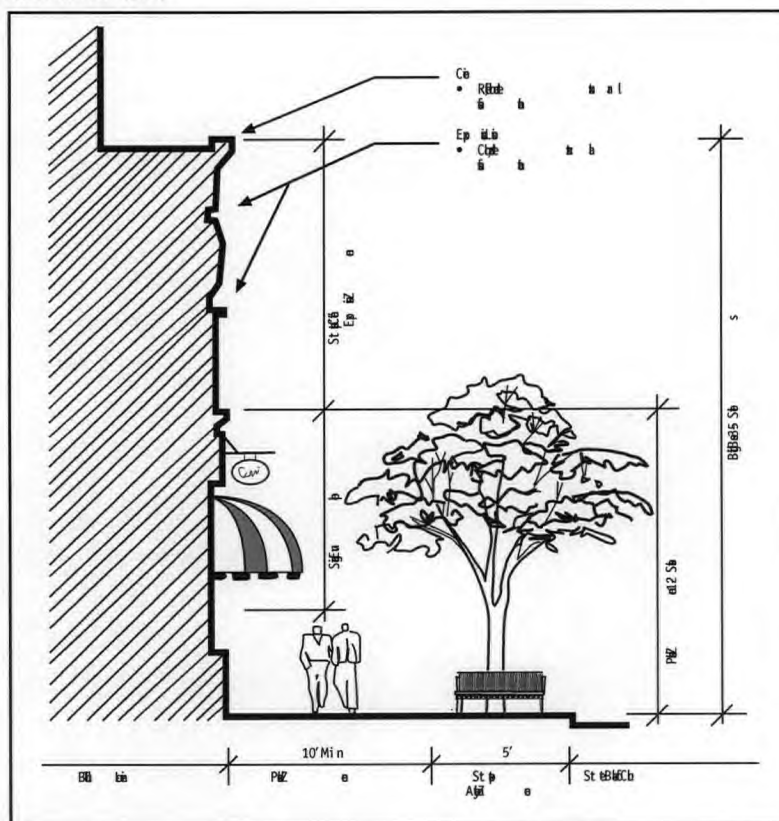
As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.



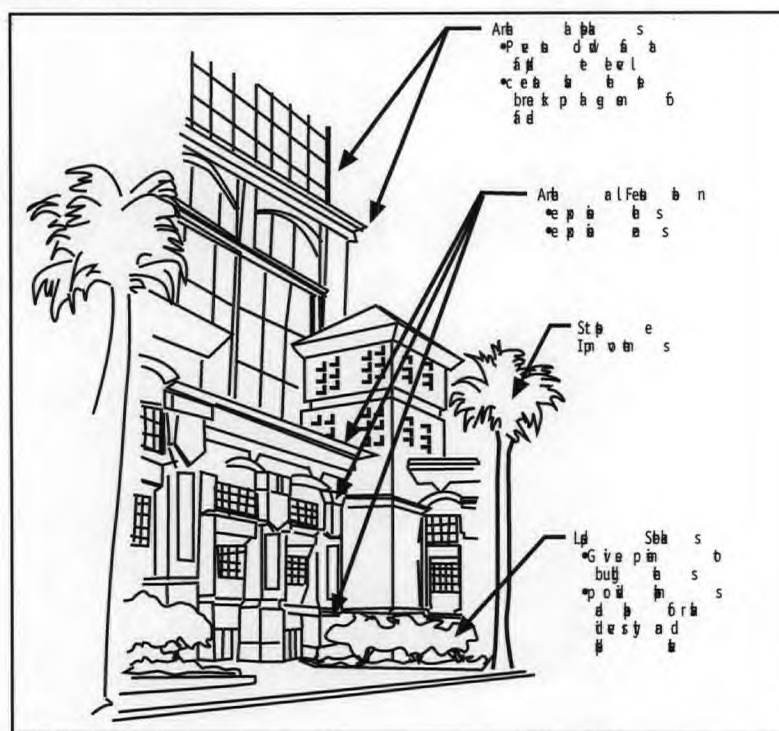
4. Architectural Design Standards.

- a. Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building views.
- b. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and be continuous on all sides (Graphic 13).
- c. Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expression zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades (Graphic 14).
- d. The use of arcades, awnings and canopies on the ground floor of a building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.
- e. The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be

GRAPHIC 13: BUILDING FACADE AT STREET LEVEL



GRAPHIC 14: BUILDING MASSING AND SETBACKS



accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line; and/or through the use of canopies or awnings, etc. (Graphic 14).

- f. Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 percent shall be used on ground floors in all pedestrian-oriented areas.

6. Signage Standards.

- a. The design, installation, and maintenance of all signs shall be in full conformance with Title 19.14, Sign Standards as revised and amended.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.
- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
- c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and it's relationship to the lot and/or the surrounding area.
- d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
- e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and small stones, and crushed rock to a minimum depth of two inches in all areas.
- f. When a project is proposed with turf in it's landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
- g. The clustering of plant material into groups of three or more plants is encouraged.



- h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.
- i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
- j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.

8. Construction Standards.

- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
- b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:
 - 1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 - 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 - 3. The construction fencing shall be no higher than 12 feet.
 - 4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City Traffic Engineer.
- c. **Construction and Real Estate Signs.** Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:



1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



B: LAS VEGAS BOULEVARD DEVELOPMENT STANDARDS (MAP 11).

55

1. Site Planning Standards.

a. Setbacks.

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. Lot Coverage.

Lot coverage shall be limited only by setback requirements.

c. Height.

Height limits are not automatically applied as called for in Title 19.08.

d. Service Area.

Service areas and loading docks shall not be located at frontage lines. All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. Utilities.

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. Alleys.

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

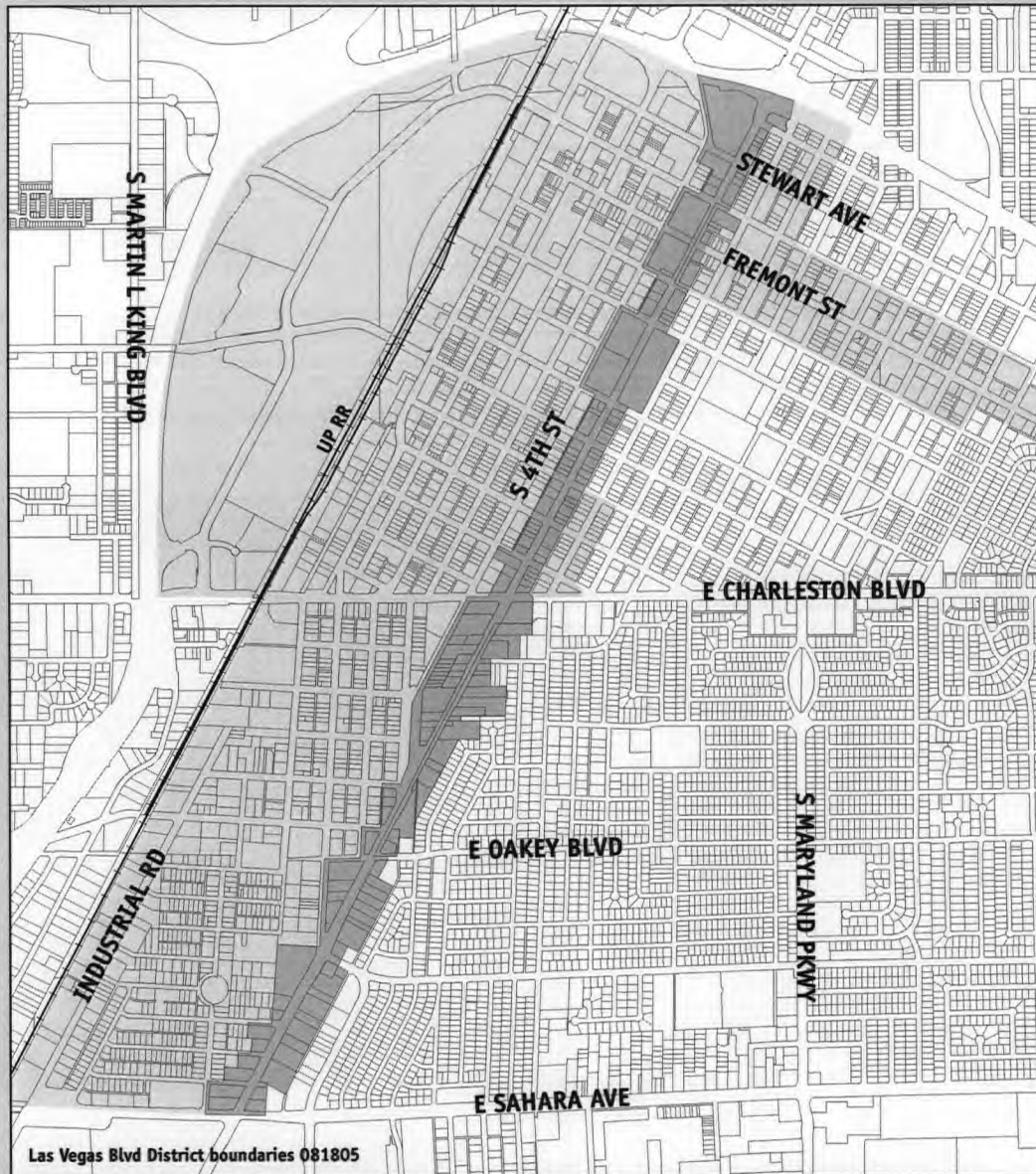
g. Encroachments.

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

2. Permitted Uses.

Per Title 19.04.010 Land Use Table.





	Las Vegas Boulevard District (130.40 Acres)
	Downtown Districts

MAP 11: LAS VEGAS BOULEVARD DISTRICT

3. Parking and Related Standards.

a Title 19.10 Parking Standards are not automatically applied.

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan {Title 19.18.050F(2)}.

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.



h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.

Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping/streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.

4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.



b. North-South Streets.

Las Vegas Boulevard shall be designed thematically with Deglet-Noor Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet.

c. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

d. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.

**5. Architectural Design Standards.**

- a. Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building views.
- b. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and be continuous on all sides (Graphic 13).
- c. Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expression zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades (Graphic 13).
- d. The use of arcades, awnings and canopies on the ground floor of a building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.

- e. The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line; and/or through the use of canopies or awnings, etc. (Graphic 13).
- f. Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 percent shall be used on ground floors in all pedestrian-oriented areas.

6. Signage Standards.

- a. All applicable standards and procedures in Chapter 19.06 that govern the Scenic Byway Overlay District shall apply.
- b. Illumination. At least 75% of the total sign surface areas for that development (excluding awning signs) must consist of illuminated signage, in the form of neon signs, animated signs, or a combination thereof.
- c. Off-premise Signs. Off-premise signs are not permitted within the Las Vegas Boulevard Scenic Byway Overlay District.
- d. Maintenance. The owner and operator of each sign are jointly and severally responsible for ensuring that appropriate sign maintenance occurs and that damaged or nonfunctional signs and lighting are promptly repaired and made functional.
- e. A long-term goal is to restore historic neon signs in partnership with the Neon Museum and install them within the median along Las Vegas Boulevard.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.
- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
- c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and its relationship to the lot and/or the surrounding area.



- d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
 - e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and small stones, and crushed rock to a minimum depth of two inches in all areas.
 - f. When a project is proposed with turf in it's landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
 - g. The clustering of plant material into groups of three or more plants is encouraged.
 - h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.
 - i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
 - j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.
8. **Construction Standards.**
- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
 - b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:
 - 1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 - 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 - 3. The construction fencing shall be no higher than 12 feet.



4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City Traffic Engineer.
- c. **Construction and Real Estate Signs.** Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:
1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
 2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
 3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



1. Site Planning Standards.

a. **Setbacks.**

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. **Lot Coverage.**

Lot coverage shall be limited only by setback requirements.

c. **Height.**

Height limits are not automatically applied as called for in Title 19.08.

d. **Service Area.**

Service areas and loading docks shall not be located at frontage lines.

All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. **Utilities.**

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. **Alleys.**

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

g. **Encroachments.**

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

h. **Fences/Walls.**

Fences/walls may be up to eight feet (8') as measured from the finished grade of the property for non-residential properties. Walls must be decorative in nature with a minimum of 20 percent contrasting material





MAP 12: DOWNTOWN SOUTH DISTRICT

for all C-M, and M zoned property. No perimeter landscape is required for non-residential properties. Residential properties must adhere to Title 19.08.040.

2. Permitted Uses.

Per Title 19.04.010 Land Use Table.

3. Parking and Related Standards.

a. Title 19.10 Parking Standards are not automatically applied.

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan {Title 19.18.050F(2)}.

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the



lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.

h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.

Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping / streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.



4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.

b. North-South Streets.

Major north-south streets (Main, Casino Center, Fourth, and Las Vegas Boulevard) shall be designed thematically with Deglet-Noor Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet.

All other north-south streets shall only have shade trees (Photo 16).

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be 36-inch box trees at 15 to 20 feet intervals.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.



5. Architectural Design Standards.

- a. Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building views.
- b. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and be continuous on all sides (Graphic 13).
- c. Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expression zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades (Graphic 14).
- d. The use of arcades, awnings and canopies on the ground floor of a building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.
- e. The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line; and/or through the use of canopies or awnings, etc. (Graphic 14).
- f. Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 percent shall be used on ground floors in all pedestrian-oriented areas.



6. Signage Standards.

- a. The design, installation, and maintenance of all signs shall be in full conformance with current Title 19.14, Sign Standards as revised and amended.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.

- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
 - c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and it's relationship to the lot and/or the surrounding area.
 - d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
 - e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and small stones, and crushed rock to a minimum depth of two inches in all areas.
 - f. When a project is proposed with turf in it's landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
 - g. The clustering of plant material into groups of three or more plants is encouraged.
 - h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.
 - i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
 - j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.
8. **Construction Standards.**
- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
 - b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:



1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 3. The construction fencing shall be no higher than 12 feet.
 4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City Traffic Engineer.
- c. **Construction and Real Estate Signs.** Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:
1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
 2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
 3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



1. Site Planning Standards.

a. **Setbacks.**

All structures located in 18b The Las Vegas Arts District are exempted from the automatic application of the building setbacks called for in Title 19.08. This exemption does not prohibit the Planning Commission or the City Council from imposing a setback in connection with the approval of a Site Development Plan.

b. **Lot Coverage.**

Lot coverage shall be limited only by setback requirements.

c. **Height.**

Height limits are not automatically applied as called for in Title 19.08.

d. **Service Area.**

Service areas and loading docks shall not be located at frontage lines. All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. **Utilities.**

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. **Alleys.**

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

g. **Encroachments.**

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

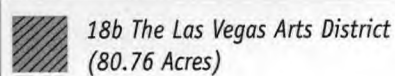
2. **Permitted Uses:**

(Definitions found in Title 19.20)

1. **Residential and Lodging Uses**

- Condominium
- Home Occupation
- Hotel or Motel
- Multifamily
- Single Family-attached





Downtown Districts

MAP 13: 18b THE LAS VEGAS ARTS DISTRICT

- Mixed-Use (Special Use Permit required)
 - Townhouse
 - Limited Timeshares and Fractional Ownership (Special Use Permit required)
 - Live/Work
2. Institutional and Community Service Uses
- Child Care Center
 - College, University or Seminary (Special Use Permit required)
 - Government Facility
 - Library, Art Gallery or Museum-Public and Private
 - Music Conservatories, Dance Schools and Art Instruction
 - Public or Private School, Primary (Special Use Permit required)
 - Public or Private School, Secondary (Special Use Permit required)
3. Office and Professional Uses
- Financial Institution without Drive-through
 - Hypnotherapy
 - Medical Office
4. Recreation, Entertainment and Amusement Uses
- Billiard Parlor or Pool Hall (Special Use Permit required)
 - Commercial Amusement/Recreation - indoor
 - Health Club
 - Night Club (Special Use Permit required)
 - Private Club, Lodge or Fraternal Organization
 - Public Park or Playground
 - Performing Arts and movie theaters
 - Horse-drawn carriage rides (Special Use Permit required)
5. Retail and Personal Services
- Antique/Collectible Store
 - Astrologer, Hypnotist, or Psychic Art and Science (Special Use Permit required)
 - Catering Service
 - Copy Center
 - Dry Cleaners
 - General Personal Service
 - General retail, other than listed, 3,500 sq. ft. or less.
 - Hotel Lounge Bar (Special Use Permit required)



- Jewelry Store, Class III (Special Use Permit required)
- Jewelry Store, New
- Laundry, Self-Service
- Liquor Establishment -Tavern (Special Use Permit required)
- Museum or Art Gallery-Private
- Restaurant with Service Bar (Special Use Permit required)
- Restaurant, 2,000 sq. ft or more, w/o Drive-Through
- Restaurant 2,000 sq. ft. or less, w/o Drive-Through
- Supper Club (Special Use Permit required)
- Tattoo Parlor/Body Piercing Studio (Special Use Permit required)
- New and used Books
- New and Used/Vintage Clothing
- New and Used CD's/Records/Videos
- Urban lounge (Special Use Permit required)
- Wedding chapel

6. Commercial and Business Services

- Desktop Publishing
 - Electrical, Watch, Clock, Jewelry and Similar Repair
 - Off-Premise Advertising Sign (Special Use Permit required)
- In addition to the complying with all criteria listed in Title 19, Off-Premise Advertising Signs, shall be directly mounted to and flush with the wall of a structure, and shall not be freestanding, mounted on top of a roof, or project past the walls or roof of a building.

7. Industrial and Manufacturing

- Light Assembly and Fabrication
- Printing and Publishing

8. Wholesale, Distribution and Storage

- Wholesale Showroom Facility

9. Utilities, Communications and Transportation

- Monorail (Special Use Permit required)
- Mounted Antenna of 15' or less
- Parking Structure
- Recording Studio



3. Parking and Related Standards.

a Title 19.10 Parking Standards are not automatically applied.

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan (Title 19.18.050F(2)).

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.



h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.

Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping / streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.

4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.



b. North-South Streets.

Major north-south streets (Main, Casino Center, Fourth, and Las Vegas Boulevard) shall be designed thematically with Deglet-Noor Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet.

All other north-south streets shall only have shade trees (Photo 16).

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be 36-inch box trees at 15 to 20 feet intervals.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.

5. Architectural Design Standards.

a. Façade Configuration.

The goal of the Arts District is to encourage building design that contributes to the quality of life in an active, aesthetically considered manner. Street level design should enliven the street with visual continuity of activity from interior uses to the pedestrian experience. Extended, solid walls are discouraged at the street level. Wherever solid walls are present, surface treatment that contributes to the aesthetic character of the façade is encouraged to provide visual interest. This may include



but is not limited to color, murals, surface articulation, texture, and graphics.

b. Shading/Climate Control.

The use of arcades, awnings, canopies, and other shade devices is required. The incorporation of misting systems at the pedestrian level is also strongly encouraged to complement the objectives of this plan.

c. Exterior Materials.

Exterior materials of all buildings shall contribute to the artistic character and quality of life of the District.

d. Screening Requirements.

Service areas (including storage, special equipment, maintenance, trash dumpsters and loading areas) shall be screened from pedestrian or street view with elements that contribute to the aesthetic expression of the building.

e. Service and Loading Areas.

All service and loading areas shall be positioned so service vehicles will not disrupt traffic flow to or from the site or within parking lots. No service, storage, maintenance or loading area may extend into a setback area.

f. Rooftop mechanical equipment.

No highly reflective material or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building view.

g. Reflective glass.

Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 shall be used on ground floors in all pedestrian-oriented areas.

6. Signage Standards.

- a. In order to encourage a diverse and visually interesting environment, signage in the Arts District is exempt from the automatic application of size, type and area limitations. However, the exemption does not prohibit City staff, Planning Commission, and the City Council from imposing limitations on the approval of such signage. Construction, location, installation, maintenance and issuance of certificates for signage shall be in accordance with Title 19.14.



- b. For development that is subject to the Site Development Plan Review process as described in Title 19.18, signage shall be reviewed and approved as part of the development plan for the property.
- c. For all other applications, signage shall be reviewed and approved by a representative of each of the following City departments: Planning and Development, Office of Business Development and Leisure Services.
- d. Signage shall reflect the arts-related nature of the district by incorporating artistic details, sculptural elements, three-dimensional features, ornate designs, or other similar expressive elements.
- e. Signage shall be consistent with the architectural character of the building to which it is attached or related.
- f. The size and area of the signage shall be appropriate to the business being advertised (Planning & Development Staff determine appropriateness).
- g. Wall signage shall be designed as an integral element of the façade and shall be appropriately sized and located relative to other façade elements.
- h. The signage may be internally or externally illuminated, provided it does not create unnecessary glare or pose impacts to residential units or abutting properties.
- i. Murals or other artistic treatments that do not contain a commercial message are not considered signage.



7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.
- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
- c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and its relationship to the lot and/or the surrounding area.
- d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
- e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and

small stones, and crushed rock to a minimum depth of two inches in all areas.

- f. When a project is proposed with turf in it's landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
- g. The clustering of plant material into groups of three or more plants is encouraged.
- h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.
- i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
- j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.

8. Construction Standards.

- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
- b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:
 - 1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 - 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 - 3. The construction fencing shall be no higher than 12 feet.
 - 4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk



closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City Traffic Engineer.

c. Construction and Real Estate Signs. Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:

1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



8. Transit Corridor Design Standards.

- a. Properties that directly abut the Monorail right-of-way are subject to the Transit Corridor Design Standards.
- b. Residential development is not permitted on the first floor of such buildings.
- c. Buildings shall be a minimum of 3 stories or 45 feet high unless waived by City Council.
- d. Surface parking lots are not permitted within 600' of a monorail station.

1. Site Planning Standards.

a. **Setbacks.**

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. **Lot Coverage.** Lot coverage shall be limited only by setback requirements.

c. **Height.**

Height limits are not automatically applied in accordance with the requirements of Title 19.06.

d. **Service Areas.**

Service areas and loading docks shall not be located at frontage lines. All auto-related facilities (working bays, storage, etc.) shall be oriented away and screened from public view.

e. **Utilities.**

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of a development.

f. **Encroachments.**

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

2. **Permitted Uses.** Only the following uses are permitted:

(Definitions found in Title 19.20)

a. **Residential and Lodging Uses**

- Condominiums or Apartments
- Home Occupation
- Hotel

b. **Institutional and Community Service Uses**

- Museums
- Performing Arts Center
- Children's Day Care





MAP 14: UNION PARK

c. Office and Professional Uses

- Professional and General
- High-Technology
- Service
- Research and Development
- Major or Minor Medical
- Flexible Office/Work Space, Class B
- Internet and High-technology incubators
- Computer server farms
- Internet backbone facilities
- Government and Public Offices
- Bank/Credit Union/Savings and Loan/Trust

d. Recreation, Entertainment and Amusement Uses

- Casino/Hotels (only within Gaming Enterprise Overlay District, Map 5)
- Nightclub
- Sports Stadium

e. Retail and Personal Services

- General Retail
- Convenience Retail
- Restaurant/Delicatessen/Coffee Shop/Bakery
- Health Club

f. Commercial and Business Services

- Off-Premise Advertising Sign (Special Use Permit required; may be freestanding or directly mounted to and flush with the wall of a structure)
- Trade Center/Wholesale and Retail Showrooms
- Exhibition Space
- Conventions

g. Industrial and Manufacturing

h. Wholesale, Distribution and Storage

i. Utilities, Communications and Transportation

- Transportation Center
- Heliport
- Monorail
- Gasoline Sales Facilities
- Parking Facilities



3. Parking and Related Standards.

a. Title 19.10 Parking Standards are not automatically applied.

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Lot Screening.

Where a parking lot abuts a public street, a 42-inch high decorative fence shall be provided to screen the parking lot from the right-of-way. The design of the screen fence shall be in conformance with the specifications described in Graphic 9.

e. Parking Structures.

Above-grade parking structures shall be set back a minimum of 10 feet from public rights-of-way, except where desirable ground-floor uses such as restaurants, retail, and commercial facilities are incorporated into the first floor of the structure, accessible from and directly facing the public right-of-way. In this case, the setback is not required and the applicable build-to requirements apply. Where the 10-foot setback is required, a landscape buffer shall be provided to screen the structure at the pedestrian level, and shall include 24-inch box shade trees planted at a minimum of 20-feet on center, with a minimum of (4) five-gallon shrubs for each required shade tree. The exterior walls of all parking structures shall be designed to be compatible with the color, texture, detailing, and articulation of the principal building or surrounding buildings. All interior surfaces of parking structures shall be painted with a complimentary color.

f. Temporary Parking Facilities.

When a development requires a temporary parking lot (up to a maximum of 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan per LVMC 19.18.

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways in accordance with the requirements of LVMC 19.10. Surface treatments including paving and striping shall be maintained in good conditional at all times. Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscape area, street, or alley. Each bumper shall be installed a minimum of



two feet from the edge of the sidewalk, landscape area, street or alley. Parking spaces directly adjacent to buildings are discouraged.

h. Parking Lot Landscaping.

A minimum of one shade tree per six parking spaces shall be provided in landscape islands and / or on the perimeter of surface parking lots. A minimum of 10 square feet of landscape area shall be provided for each surface parking space.

i. Parking Lot Access.

Wherever possible, adjacent parcels requiring access drives shall share a common centrally-located access drive. Wherever a driveway is abandoned, the owner shall remove all drive-way pavement and approach, reinstall the curb and gutter, and landscape the area to match the adjacent landscaping or streetscape.

j. On-Street Valet Parking.

On-Street Valet parking is permitted within the Las Vegas Downtown Centennial Plan area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.



4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public

Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.

b. North-South Streets.

Major north-south streets (Grand Central Parkway) shall be designed thematically with Deglet-Noor Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height to the top of the brown trunk and be spaced at a maximum of 30 feet on center. Southern Live Oak, Shoestring Acacia or African Sumac shade trees (24-inch box minimum) may be interspersed between the palm trees. All other north-south streets shall only have shade trees (36-inch box minimum), and shall have a minimum spacing of 15 feet on-center and a maximum spacing of 20 feet on-center.

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be a minimum 36-inch box, and shall have a minimum spacing of 15 feet on-center and a maximum spacing of 20 feet on-center.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10-foot wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.

5. Architectural Design Standards.

a. Permitted Exterior Materials.

The exterior materials of all buildings shall contribute to a cohesive physical environment and shall convey a sense of permanence and



continuity. Materials and colors shall be consistent with the standards contained herein and shall be reviewed and approved by the PC-ARC. The following are permitted exterior building finish materials:

- Stone
- Synthetic or Simulated Stone Products, subject to PC-ARC review
- Brick, Block or Terra Cotta Masonry
- Finished Metal Systems
- Glass
- Decorative Concrete Masonry Units (CMU)
- Panelized E.I.F.S. (Exterior Insulation and Finish System)
- Tilt-Up Concrete Panel Systems (limited to secondary and flex-space buildings, and subject to PC-ARC review)

For buildings that are five stories or less in height, stone cladding or a stone and glass system shall be used to a height of not less than 15 feet above finished ground level or up to the second story windowsill height, whichever is greater. For buildings over five stories in height, stone cladding or a stone and glass system shall be used to a height of not less than two (2) feet below the third story windowsill.

b. Prohibited Exterior Materials.

The use of the following exterior building material finishes, as the main finish material or where visible from the street or any primary pedestrian routes, shall be prohibited:

- Mirrored glass
- Darkly-tinted glass at ground level
- Wood and asphalt shingles
- Corrugated fiberglass or sheet metal products
- Plastic laminates
- Ceramic tile

c. Glazing.

Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of a minimum of 60 percent shall be used on ground floor of structures. The use of high performance glazing is encouraged.

d. Roof and Cornice Design.

Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level



and surrounding building views. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and continuous on all sides (Graphic 13).

e. Façade Articulation.

Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expressions zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades. Building surfaces over 20 feet high or 50 feet in length shall be relieved with a change of wall plane or by other means that provide strong shadow and visual interest (Graphic 14).

f. Shade Structures.

The use of arcades, awnings and canopies on the ground floor of building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.

g. Building Entry.

The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line/ and/or through the use of canopies or awnings, etc. (Graphic 14).

h. Fencing.

Moderate use of decorative metal fencing is allowed provided that it coordinates with the color and architecture of neighborhood buildings. Property screening or fencing using wood or plastic materials is prohibited. Chain link fencing is prohibited except as temporary construction fencing in conjunction with obtaining a temporary construction permit.

i. Retaining Walls.

Retaining walls, as necessary, shall be designed as an extension of the architectural character of the building. When abutting the building directly, retaining walls shall use the same architectural materials. When retaining walls are constructed as independent site elements, alternate surface materials, compatible with the adjacent development, may be proposed within the same color palette.

j. Approval of Color and Materials.

Samples of all primary exterior materials shall be submitted to the PC-ARC for approval, pursuant to the requirements listed in LVMC 19.18 for Site Development Plan Review applications.



k. Additional Design Standards.

Development within that portion of the Parkway Center District bounded by Bonneville Avenue on the south, Grand Central Parkway on the west and north, and the Union Pacific Railroad right-of-way on the east, shall conform to the development standards contained in the Union Park Design Standards, as adopted by the City.

6. Signage Standards.**a. Applicability.**

The design, installation, and maintenance of all signs shall be in full conformance with the requirements of LVMC 19.14, "Sign Standards," as revised and amended, except as otherwise provided herein.

b. General Signage Design Standards.

1. Colors and materials shall be consistent with the surrounding architectural materials.
2. Signs shall be easily read from the pedestrian level. Significant contrast between the background and letter should be used to contribute to the legibility of the information.
3. All freestanding signs shall be placed perpendicular to approaching vehicular traffic for easy visibility. They should be located so that vehicular sight distances around entry drives and intersections are not negatively affected.

c. Permitted Signage.

Only the following signs are permitted:

- Freestanding monument signs at entry points into the planned development.
- Existing Interim Billboard Signs, to be removed or architecturally updated with adjacent development.
- Guide signs within the planned development to enhance traffic circulation.
- Modular wall signs, including hanging signs and parapet signs no greater than 50 square feet in area.
- Modular awning signs no greater than 25 square feet in area.
- Public utility signs.
- Animated signs.
- Neon signs.
- Letters and/or copy incorporated into the architectural structure of the building façade, parapet walls, or fascia as part of the architectural expression.

d. Prohibited signage.

The following signs are expressly prohibited in the Parkway Center:

- Temporary A-frame signs.



- Beacon lights.
- Bench signs.
- Changeable copy signs.
- Tethered balloons.
- General advertising signs.
- Magnetic signs.
- Portable signs.
- Paper, cloth or plastic streamers.
- Painted signs on display windows with temporary paint.
- Pennants.
- Roof signs.
- Statuary with lettering or graphics.
- Pole signs.
- Painted wall signs.

e. Specific Standards-Building Identification Signs.

All office buildings shall be identified with freestanding monument signs oriented to streets and/or primary pedestrian routes. Identification signs shall clearly display the building's street address at the top and provide space for appropriate recognition of the building's primary tenants. Building identification signs shall be located adjacent to a public right-of-way, and shall comply with all sight visibility requirements at all street intersections and driveways. The sign shall be located no more than 100 feet from the principal building on the site.

f. Specific Standards-Wall Signs.

1. All signs shall fit within the architectural frame or sign band of the storefront, or occupy the same square footage to enhance the architectural character of the buildings.
2. The size of any sign shall be consistent with the proportions of the scale of building elements in the façade.
3. All signs should establish a façade rhythm, scale and proportion where not currently existing.
4. All signs should be appropriate in color and texture to the building on which it is placed.
5. No building signs shall be permitted above the bottom of the second floor windowsill. Signs above this height may be allowed for a maximum of two (2) tenants per office building or for the name of a hotel and are limited letter signs, either illuminated or non-illuminated, with one (1) square box sign allowed in which a logo can be illuminated.



6. The identification of each building or store's address is required. A minimum of six-inch high numbers should be used to identify the address. This should be located within ten (10) feet of the main entry, and in conformance with LVMC 13.28.

7. Landscape Standards.

a. Drought Plan.

All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.

b. General Landscape Design Standards.

A gradation of plant materials shall be planned, progressing from low-maintenance, water conserving plants along streets and primary pedestrian routes, to more concentrated planting schemes with more lush plants and more intensive maintenance in public open spaces and near building entrances. Larger landscape areas shall be predominantly low-maintenance, drought-tolerant materials. High-maintenance materials shall be concentrated in areas where pedestrians will frequently come into contact with them, such as at building entrances and public plazas.

c. Minimum Landscape Area.

The minimum width of required landscape buffer areas per parcel shall be as follows:

- Front yard (only when buildings are not located directly at the build-to line as required):
- Side yard:
- Corner side yard (only when buildings are not located directly at the build-to line as required):
- Rear yard:

d. Plant Coverage.

Trees are required in landscaped areas at the minimum rate of one (1) tree per 500 square feet of landscape area; however, tree spacing shall not exceed 30 feet on center. Trees provided in public rights-of-way do not count towards this requirement. Trees shall be a minimum 36-inch box, and a minimum of four 5-gallon shrubs shall be provided for each required tree.

e. Landscape Maintenance.

All plant materials shall be maintained in good order, and shall receive acceptable levels of professional maintenance per industry standards,



including irrigation controls, fertilizer, staking, and pruning, as necessary. Owners shall cause dead or dying plant materials to be replaced within 30 days, with such replacements to match the mature size and caliber of surrounding plant materials.

f. Cooperative Maintenance of Public Landscapes.

Consideration shall be given to the creation of a landscape maintenance association, special improvement district, or some other organizational tool for the maintenance of common landscape and landscape within rights-of-way.

8. Construction Standards.

a. Noise. The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.

b. Construction Fences. Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:

1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
3. The construction fencing shall be no higher than 12 feet.
4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City Traffic Engineer.

c. Construction and Real Estate Signs. Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:



1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



1. Site Planning Standards.

a. **Setbacks.**

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. **Lot Coverage.**

Lot coverage shall be limited only by setback requirements.

c. **Height.**

Height limits are not automatically applied as called for in Title 19.08.

d. **Service Area.**

Service areas and loading docks shall not be located at frontage lines.

All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. **Utilities.**

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. **Alleys.**

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

g. **Encroachments.**

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

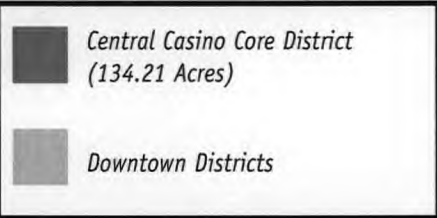
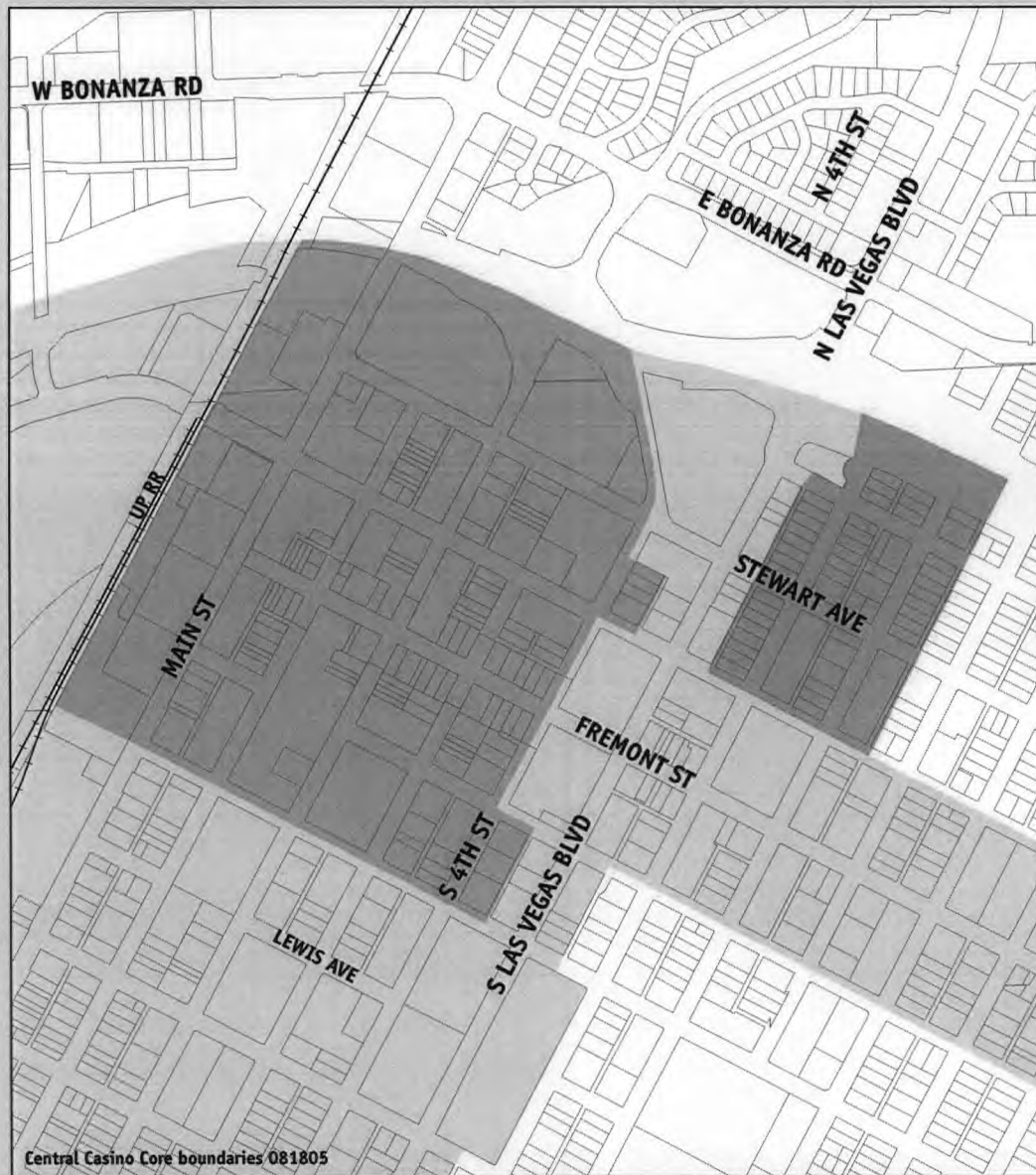
2. Permitted Uses.

Per Title 19.04.010 Land Use Table.

3. Parking and Related Standards.

a. **Title 19.10 Parking Standards are not automatically applied.**





MAP 15: CASINO CENTER CORE DISTRICT

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan (Title 19.18.050F(2)).

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.

h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.



Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping / streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.

4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.

b. North-South Streets.

Major north-south streets (Main, Casino Center, Fourth, and Las Vegas Boulevard) shall be designed thematically with Deglet-Noor



Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet.

All other north-south streets shall only have shade trees (Photo 16).

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be 36-inch box trees at 15 to 20 feet intervals.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.

5. Architectural Design Standards.

- a. Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building views.
- b. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and be continuous on all sides (Graphic 13).
- c. Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expression zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades (Graphic 14).



- d. The use of arcades, awnings and canopies on the ground floor of a building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.
- e. The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line; and/or through the use of canopies or awnings, etc. (Graphic 14).
- f. Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 percent shall be used on ground floors in all pedestrian-oriented areas.

6. Signage Standards.

- a. The design, installation, and maintenance of all signs shall be in full conformance with current Title 19.14, Sign Standards as revised and amended, except where Title 19.06.100, the Downtown Casino Overlay District applies.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.
- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
- c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and its relationship to the lot and/or the surrounding area.
- d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
- e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and



small stones, and crushed rock to a minimum depth of two inches in all areas.

- f. When a project is proposed with turf in it's landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
- g. The clustering of plant material into groups of three or more plants is encouraged.
- h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.
- i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
- j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.

8. Construction Standards.

- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
- b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:
 - 1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 - 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 - 3. The construction fencing shall be no higher than 12 feet.
 - 4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk



closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City Traffic Engineer.

c. Construction and Real Estate Signs. Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:

1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



1. Site Planning Standards.**a. Setbacks.**

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement. Industrial zoned properties are exempt from this requirement.

A required fifteen foot (15') setback from back of curb will include a ten foot (10') wide sidewalk and a five foot (5') wide landscaped strip in front of wall / fence.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. Lot Coverage.

Lot coverage shall be limited only by setback requirements.

c. Height.

Height limits are not automatically applied as called for in Title 19.08.

d. Service Area.

Service areas and loading docks shall not be located at frontage lines. All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. Utilities.

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. Alleys.

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

g. Encroachments.

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.





■ Northern Strip Gateway
(162.01 Acres)

■ Downtown Districts



MAP 16: NORTHERN STRIP GATEWAY

h. Walls and Fences.

Decorative eight foot (8') solid block walls are permitted on all sides, to include 20% contrasting material. When such walls are adjacent to a public street a three foot (3') wide landscape strip is required, utilizing clustered three to five (3-5) gallon shrubs and one 15-gallon decorative tree every 20 feet.

2. Permitted Uses.

Per Title 19.04.010 Land Use Table.

3. Parking and Related Standards.**a Title 19.10 Parking Standards are not automatically applied.****b. Handicapped Parking.**

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan (Title 19.18.050F(2)).

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.



Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.

h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.

Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping / streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.

4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other



landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.

b. North-South Streets.

Major north-south streets (Main, Casino Center, Fourth, and Las Vegas Boulevard) shall be designed thematically with Deglet-Noor Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet.

All other north-south streets shall only have shade trees (Photo 16).

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be 36-inch box trees at 15 to 20 feet intervals.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.



5. Architectural Design Standards.

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- a. Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building views.
- b. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and be continuous on all sides (Graphic 13).
- c. Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expression zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades (Graphic 14).
- d. The use of arcades, awnings and canopies on the ground floor of a building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.
- e. The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line; and/or through the use of canopies or awnings, etc. (Graphic 14).
- f. Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 percent shall be used on ground floors in all pedestrian-oriented areas.



6. Signage Standards.

- a. The design, installation, and maintenance of all signs shall be in full conformance with current Title 19.14, Sign Standards as revised and amended.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.

- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
 - c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and it's relationship to the lot and/or the surrounding area.
 - d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
 - e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and small stones, and crushed rock to a minimum depth of two inches in all areas.
 - f. When a project is proposed with turf in it's landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
 - g. The clustering of plant material into groups of three or more plants is encouraged.
 - h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.
 - i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
 - j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.
8. **Construction Standards.**
- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
 - b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:



1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 3. The construction fencing shall be no higher than 12 feet.
 4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City traffic engineer.
- c. **Construction and Real Estate Signs.** Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:
1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.
 2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
 3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



1. Site Planning Standards.

a. Setbacks.

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. Lot Coverage.

Lot coverage shall be limited only by setback requirements.

c. Height.

Height limits are not automatically applied as called for in Title 19.08.

d. Service Area.

Service areas and loading docks shall not be located at frontage lines.

All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. Utilities.

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. Alleys.

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

g. Encroachments.

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

2. Permitted Uses.

Per Title 19.04.010 Land Use Table.

3. Parking and Related Standards.

a. Title 19.10 Parking Standards are not automatically applied.





	East Village District (104.66 Acres)
	Downtown Districts

MAP 17: EAST VILLAGE DISTRICT

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and/or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and/or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and/or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan {Title 19.18.050F(2)}.

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and/or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

Parking spaces directly adjacent to buildings are discouraged.

h. Parking Lot Access.

When possible, adjacent parcels requiring access drives shall share a common centrally located access drive.



Wherever a driveway is abandoned, the owner shall remove all driveway pavement and approach, re-install curb and gutter, and landscape the area to match the adjacent landscaping / streetscape.

i. On-Street Valet Parking.

On-Street Valet parking is permitted within the Centennial Planning area. Requests for an on-street valet parking permit must be made in writing and shall be accompanied by a filing fee to the City Traffic Engineer. A right-of-way usage fee may also apply. The City Traffic Engineer is solely responsible for issuing on-street valet permits with conditions that are in the best interest of the City and the general safety of the public.

4. Streetscape Standards.

a. Right-of-Way Improvements.

All streets shall have a five foot amenity zone and a 10 foot wide, unobstructed sidewalk (Graphic 11).

The surface of the sidewalk should appear as a consistent pattern. At the corners, the sidewalk must ramp down to provide for handicapped access and have stamped pattern concrete (Graphic 12).

The entire 10-foot width of public right-of-way sidewalks shall not exceed a 2 percent slope.

All new developments shall provide and install light fixtures, benches, trash receptacles and tree grates in accordance with the Las Vegas Downtown Centennial Plan area models and specifications. Placement and spacing of light fixtures shall be as directed by Public Works.

Supporting landscape and streetscape improvements shall be incorporated into the streetscape design including lighting, and other landscape elements such as freestanding planters, planter boxes and hanging baskets.

Streetlights and decorative pedestrian lights shall be incorporated into any new streetscape improvements per district standards. Overhead lights must provide the ambient light necessary for safety and traffic operations and must meet City of Las Vegas Department of Public Works standards. Pedestrian lights should be placed in a clear geometric pattern with regular spacing to add a sense of order to the street. Roadway lighting shall be installed per the Public Works approved standards.

b. East-West Streets.

Fremont Street shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary



landscape element. Said trees shall be 36-inch box trees at 15 to 20 feet intervals.

c. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

d. Bus Turnouts.

Charter bus drop-off areas shall be provided in close proximity to the entrances of newly constructed hotels. Parking for buses shall be accommodated off-site or in a remote, non-obtrusive location so as not to interfere with the normal flow of traffic.

As appropriate, public bus turnouts shall be required to accommodate bus stops outside existing travel lanes as required by Public Works.



5. Architectural Design Standards.

- a. Roofs and rooftops shall be designed with consideration to views from above. No highly reflective materials or contrasting colors shall be used. All mechanical equipment shall be screened from street level and surrounding building views.
- b. An articulated roofline and/or an articulated cornice shall be designed as a major feature at or near the top of all new buildings and be continuous on all sides (Graphic 13).
- c. Extended, blank, expressionless walls at the street level shall be prohibited. The use of expression lines and expression zones utilizing materials, colors, and/or relief shall be required in the pedestrian zone to create visually interesting facades (Graphic 14).
- d. The use of arcades, awnings and canopies on the ground floor of a building is required unless waived by City Council as part of a site development plan review. An encroachment agreement with Public Works is required.
- e. The main entry of the building from the street shall be appropriately articulated in the architectural design of the building. This shall be accomplished through change in materials, colors, and/or the amount of detailing around the entry; having the entry slightly recessed or protruding from the primary building line; and/or through the use of canopies or awnings, etc. (Graphic 14).

- f. Reflective or tinted glass shall not exceed 60 percent of the overall exterior enclosure of any building. Reflectivity of any glass shall not exceed 22 percent reflectivity index. Only non-reflective clear glass or non-reflective tinted glass with a visible light transmittance of about 60 percent shall be used on ground floors in all pedestrian-oriented areas.

6. Signage Standards.

- a. The design, installation, and maintenance of all signs shall be in full conformance with current Title 19.14, Sign Standards as revised and amended.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.
- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
- c. At Staff's direction, perimeter landscaping may be required depending on the design of the project and its relationship to the lot and/or the surrounding area.
- d. Where perimeter landscape is required, the minimum requirement will be one 24" boxed tree every 20 feet on center with four (5) gallon shrubs per each required tree.
- e. Ground covers shall be installed in all landscaped areas. Non-vegetative ground covers shall include, but not be limited to, rocks and small stones, and crushed rock to a minimum depth of two inches in all areas.
- f. When a project is proposed with turf in its landscape design it will be limited to a maximum of 25% of total landscaped area for commercial and industrial projects and a maximum of 30% for a multi-family project.
- g. The clustering of plant material into groups of three or more plants is encouraged.
- h. All landscape and irrigation plans shall be prepared and stamped by a registered Architect, Landscape Architect, Residential Designer or Civil Engineer.



- i. The owner, developer and occupant of the property are jointly and severally responsible for maintaining or assuring the ongoing maintenance of installed landscaping so that the landscaping continues to thrive.
- j. All landscape located within the public right-of-way shall have an encroachment agreement from Public Works prior to installation.

8. Construction Standards.

- a. **Noise.** The entire Las Vegas Downtown Centennial Plan area shall be considered a commercial use district as related to the noise ordinance, per Title 9.16.
- b. **Construction Fences.** Construction fences within the Las Vegas Downtown Centennial Plan area shall be subject to the requirements listed in Title 19.18.100, "Temporary Commercial Permit." In addition to the requirements listed in Title 19.18.100, the following standards shall also apply:
 - 1. Any exposed plywood utilized for construction fencing shall be painted. Where chain link fencing is utilized, a privacy screen shall be utilized so as to screen and protect passersby from the construction activities.
 - 2. The construction fencing shall not be allowed to encroach public rights-of-way, except as otherwise approved by the City Traffic Engineer or designee.
 - 3. The construction fencing shall be no higher than 12 feet.
 - 4. Plywood fencing with a canopy over the sidewalk providing a covered walkway shall be required wherever multi-level construction is occurring adjacent to the sidewalk. These covered walkways must be designed per International Building Code Chapter 33, Section 3306 and permitted through the Building Department. Sidewalk closures with pedestrian detouring will not be permitted in lieu of the walkway canopy unless authorized by the City traffic engineer.
- c. **Construction and Real Estate Signs.** Permits for construction and real estate signs shall be issued in accordance with Title 19.14. In addition, the following standards shall apply:
 - 1. Construction signs shall be located on the same site as the approved development, or on the same site as an approved construction yard for that specific development. Real estate signs may be located on the same site as the approved development, or on the same site as an approved Temporary Real Estate Sales Office where allowed.



2. Complimentary directional signage is permitted only for businesses that are directly affected by the new project.
3. Construction and real estate signs may be located directly on construction fencing. In such cases, the minimum setback requirements, maximum area requirements, minimum clearance requirements, and maximum number requirements shall not be automatically applied. Such signage shall be issued via a temporary sign permit. Freestanding construction and real estate signs shall be subject to the requirements listed in Title 19.14.090.



1. Site Planning Standards.

a. Setbacks.

Front: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Corner Side: 70% of the first story façade shall align along the front property line. Arcades, shade structures, or civic amenities such as plazas and courtyards may satisfy this requirement.

Side: No side yard setback is required.

Rear: No rear yard setback is required.

b. Lot Coverage.

Lot coverage shall be limited only by setback requirements.

c. Height.

Height limits are not automatically applied as called for in Title 19.08.

d. Service Area.

Service areas and loading docks shall not be located at frontage lines. All auto-related facilities (working bays, storage, etc.) shall orient away and be screened from public view.

e. Utilities.

Utility vaults shall be located underground for all new developments. Ideally, these will be incorporated within the building footprint. In no case shall they be located along the street frontage of the project.

All power lines shall be located underground from the nearest street access to the project site.

f. Alleys.

Alleys that are not abandoned with new development shall be redeveloped to conform to the standard alleyway treatment (Graphic 8).

g. Encroachments.

No aerial encroachments are permitted. No vacations of the street right-of-way shall be permitted for expanding the building footprint.

2. Permitted Uses.

Per Title 19.04.010 Land Use Table.

3. Parking and Related Standards.

a Title 19.10 Parking Standards are not automatically applied.





	Fremont East District (25.16 Acres)
	Downtown Districts



MAP 18: FREMONT EAST DISTRICT

b. Handicapped Parking.

Per Title 19.10(G).

c. Loading.

Per Title 19.10.020 Loading Standards are not automatically applied.

d. Parking Screening.

When parking lots face public streets, ornamental screen and landscaping shall be incorporated (Graphic 9).

e. Parking Structures.

Parking structures shall have ground level retail, office and /or restaurant space incorporated into the design of the structure. Such structures shall have no front or corner side setback (Graphic 10).

Exterior walls of all parking structures shall be designed as part of the architectural form of the primary and /or the surrounding buildings and shall incorporate the same materials, finishes and proportions of the primary building.

Where parking structures do not incorporate ground level retail, office and /or restaurant space then a ten-foot landscaped setback is required. Said setback shall have sufficient enough landscaping as to block the parking structure from view at the pedestrian level.

f. Temporary Parking.

When a development requires a temporary parking lot (up to 36 months), a solid parking surface and streetscape amenities are required, but the interior landscaping requirements may be waived by filing a Minor Review of Site Development Plan {Title 19.18.050F(2)}.

g. Parking Lot Development Standards.

All off-street surface parking lots shall be paved and include access aisles and driveways. Surface treatments including paving and striping shall be maintained in good condition at all times.

Surface parking lots shall provide a minimum of one shade tree for every six spaces in landscaped islands and /or on the perimeter of the lot. A minimum of ten square feet of landscaped surface area must be provided for each parking space.

Bumpers or tire stops shall be provided for all parking stalls heading into a sidewalk, landscaped area, street, or alley. Each shall be installed at a minimum of two-feet from the beginning of said sidewalk, landscaped area, street, or alley.

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b. North-South Streets.

Major north-south streets (Main, Casino Center, Fourth, and Las Vegas Boulevard) shall be designed thematically with Deglet-Noor



Date Palms or similar type palms as the primary landscape element. Said trees shall be 25 feet or greater in height and be spaced at 30-foot increments. Southern Live Oak, Shoestring Acacia or African Sumac shade trees may be provided between the palm trees with a minimum height of 15-feet.

All other north-south streets shall only have shade trees (Photo 16).

c. East-West Streets.

East-west streets shall be designed thematically with Southern Live Oak, Shoestring Acacia or African Sumac shade trees as the primary landscape element. Said trees shall be 36-inch box trees at 15 to 20 feet intervals.

d. Flood Control Development Standards.

When the finished floor elevation of the ground floor of a building must be raised above the grade of the adjacent public sidewalk due to flood control purposes, any stairs or ramps to the new finished floor elevation must be accommodated on private property and not within the public right-of-way in order to maintain a consistent 10' feet wide public sidewalk. Said stairs or ramps should be accommodated within an exterior arcade or similar architectural feature (Graphic 11).

e. Bus Turnouts.

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6. Signage Standards.

- a. The design, installation, and maintenance of all signs shall be in full conformance with current Title 19.06.100, Downtown Casino Overlay District as revised and amended.

7. Landscape Standards.

- a. All landscape plans must comply with the City of Las Vegas Municipal Code Chapter 14.11 Drought Plan. Where landscape standards differ in the Las Vegas Downtown Centennial Plan then Chapter 14.11 will prevail.
- b. Landscape and irrigation plans may be combined on the same drawing with required Site Development Plan when lot coverage allows for perimeter landscaping.
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