

S.V. ✓ roll call
UL
ED
EB
PR
JA
11:30

CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES

Department of Human Resources
400 Stewart Avenue
Las Vegas, Nevada

CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.lasvegasnevada.gov>

TELECONFERENCE AGENDA

DATE: OCTOBER 25, 2006

TIME: 11:30 a.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON

*NOTE: Minutes from this meeting will be included as part of the next regularly scheduled meeting on November 8, 2006.

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW

III. BUSINESS

A. ELIGIBLE LISTS TO BE CERTIFIED:

- 1) Planner I (Open & Continuous) (Open)
2) Plans Examiner (Electrical) - Promotional
3) Plans Examiner (Electrical) - Open
4) Marketing Supervisor - Open
5) Senior Code Enforcement Officer - Promotional
6) Senior Neighborhood Planner - Open
7) Water Quality Technician I - Promotional
8) Water Quality Technician I - Open

B. CLASSIFICATION SPECIFICATIONS FOR APPROVAL:

- 1) Building Inspector I/II - Revised

IV. ITEMS FOR DISCUSSION ONLY, NO BOARD ACTION REQUIRED.

V. CITIZEN PARTICIPATION

PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE CIVIL SERVICE BOARD. NO SUBJECT MAY BE ACTED UPON BY THE CIVIL SERVICE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call the DEPARTMENT DESIGNEE at 229-6315 and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of NV, Grant Sawyer Building, 555 E. Washington
Senior Citizen Center, 451 E. Bonanza Road
Clark County Government Center, 500 South Grand Central Parkway
Bulletin Board, City Hall Plaza (next door to Metro Records)
City Hall 2nd Floor, Human Resources Posting Bulletin Board

30 ✓



**ELIGIBILITY
LISTS FOR THIS
MEETING ARE
DEEMED
CONFIDENTIAL
PER NRS 603A**

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: October 25, 2006

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 8

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Planner I (Open & Continuous) (Open)	19	16	14
2. Plans Examiner (Electrical) – Promotional	3	3	0
3. Plans Examiner (Electrical) – Open	8	4	1
4. Marketing Supervisor – Open	38	24	12
5. Senior Code Enforcement Officer – Promotional	2	1	1
6. Senior Neighborhood Planner – Open	7	5	5
7. Water Quality Technician I – Promotional	1	1	1
8. Water Quality Technician I – Open	42	25	4

CITY OF LAS VEGAS

ELIGIBLE LIST

Planner I (Open & Continuous)
Examination

October 12, 2006
Date of Test

063069090
Exam Code

Open
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached
GROUP 3
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	16	GROUP 1	1
REJECTED	3	GROUP 2	9
<i>TOTAL RECEIVED</i>	19	GROUP 3	4
		<i>TOTAL ON LIST</i>	14

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>T & E</u>
(Weight)				100%
PASSED				14
FAILED				2
<i>TOTAL TESTED</i>				16
<i>DID NOT APPEAR</i>				0

CITY OF LAS VEGAS

ELIGIBLE LIST

Plans Examiner (Electrical)
Examination

October 4, 2006
Date of Test

06238308EP
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
None
GROUP 3
None

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	3	GROUP 1	0
REJECTED	0	GROUP 2	0
<i>TOTAL RECEIVED</i>	3	GROUP 3	0
		<i>TOTAL ON LIST</i>	0

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	0			
FAILED	3			
<i>TOTAL TESTED</i>	3			
<i>DID NOT APPEAR</i>	0			

CITY OF LAS VEGAS

ELIGIBLE LIST

Plans Examiner (Electrical)
Examination

October 4, 2006
Date of Test

06238308EO
Exam Code

Open
Open/Promotional

NAME
GROUP 1
None
GROUP 2
None
GROUP 3
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	5	GROUP 1	0
REJECTED	3	GROUP 2	0
TOTAL RECEIVED	8	GROUP 3	1
		TOTAL ON LIST	1

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	1			
FAILED	3			
TOTAL TESTED	4			
DID NOT APPEAR	1			

CITY OF LAS VEGAS

ELIGIBLE LIST

Marketing Supervisor
Examination

September 27, 2006
Date of Test

0679659090
Exam Code

Open
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached
GROUP 3
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	24	GROUP 1	1
REJECTED	14	GROUP 2	4
<i>TOTAL RECEIVED</i>	38	GROUP 3	7
		<i>TOTAL ON LIST</i>	12

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>T & E</u>
(Weight)				100%
PASSED				12
FAILED				12
<i>TOTAL TESTED</i>				24
<i>DID NOT APPEAR</i>				0

CITY OF LAS VEGAS

ELIGIBLE LIST

Senior Code Enforcement Officer
Examination

October 13, 2006
Date of Test

06233409P
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached
GROUP 3
None

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	1	GROUP 1	0
REJECTED	1	GROUP 2	1
<i>TOTAL RECEIVED</i>	2	GROUP 3	0
		<i>TOTAL ON LIST</i>	1

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u> <u>T&E</u>
(Weight)				100%
PASSED				1
FAILED				0
<i>TOTAL TESTED</i>				1
<i>DID NOT APPEAR</i>				0

CITY OF LAS VEGAS

ELIGIBLE LIST

Senior Neighborhood Planner
Examination

October 12, 2006
Date of Test

0679621090
Exam Code

Open
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached
GROUP 3
None

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	5	GROUP 1	4
REJECTED	2	GROUP 2	1
TOTAL RECEIVED	7	GROUP 3	0
		TOTAL ON LIST	5

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>T&E</u>
(Weight)				100%
PASSED				5
FAILED				0
TOTAL TESTED				5
DID NOT APPEAR#				0

CITY OF LAS VEGAS

ELIGIBLE LIST

Water Quality Technician I
Examination

October 9, 2006
Date of Test

06346708P
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached
GROUP 3
None

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	1	GROUP 1	0
REJECTED	0	GROUP 2	1
<i>TOTAL RECEIVED</i>	1	GROUP 3	0
		<i>TOTAL ON LIST</i>	1

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	1			
FAILED	0			
<i>TOTAL TESTED</i>	1			
<i>DID NOT APPEAR</i>	0			

CITY OF LAS VEGAS

ELIGIBLE LIST

Water Quality Technician I
Examination

October 9, 2006
Date of Test

063467080
Exam Code

Open
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached
GROUP 3
None

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	37	GROUP 1	0
REJECTED	5	GROUP 2	4
TOTAL RECEIVED	42	GROUP 3	0
		TOTAL ON LIST	4

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	4			
FAILED	21			
TOTAL TESTED	25			
DID NOT APPEAR	11			
WITHDREW	1			

**BUILDING INSPECTOR I
BUILDING INSPECTOR II**

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To perform technical building inspection work in enforcing compliance with architectural and structural codes, regulations and ordinances; to work with developers, superintendents and contractors to maintain code requirements and resolve problems relating to code compliance.

DISTINGUISHING CHARACTERISTICS

Building Inspector I: This is the entry level class in the Building Inspector series. This class is distinguished from the Building Inspector II by the level of technical knowledge and skill, the level of responsibility assumed and the independence with which employees are expected to perform. Initially under close supervision, incumbents learn to perform the essential functions of the classification, governed by applicable city policies and procedures. As experience is gained, employees are permitted greater independence within established guidelines. This class may be used as a training class, wherein employees may need only limited or no directly related work experience or the class may contain positions wherein employees perform routine tasks on a permanent basis, and therefore remain at an entry level.

Building Inspector II: This is a full journey level class within the Inspector series. Employees within this class are distinguished from the other Inspectors by the performance of architectural and structural inspections of residential and commercial structures. Employees are distinguished from Building Inspector I employees by being fully competent to independently perform the full range of duties. Employees within this class are distinguished from the Combination Inspector in that the latter is required to have certifications in all four fields of construction, to perform residential inspections in all four fields, and to perform commercial inspections in one field of expertise. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

SUPERVISION RECEIVED

Building Inspector I

Receives immediate supervision from the assigned Inspections Supervisor. Receives functional and technical supervision from designated staff assigned as trainers.

Building Inspector II

Receives general supervision from the assigned Inspections Supervisor.

CITY OF LAS VEGAS
Building Inspector I/II (continued)

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS--*Essential and other important responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Inspect commercial and residential buildings during various stages of construction and remodeling to ensure compliance with applicable building codes, ordinances and regulations.
2. Inspect foundation, concrete, steel, masonry, wood construction, framing, plastering and a large variety of other complex and routine architectural and structural system elements.
3. Inspect footings and grout for block walls and retaining walls.
4. Inspect fire-damaged property for structural safety.
5. Conduct examination of plans and specifications of new construction, additions and alterations to residential and commercial buildings to determine compliance with the provisions of applicable construction codes, ordinances and regulations.
6. Enforce planning and zoning regulations by inspecting existing buildings and premises for change of use or occupancy, or compliance with applicable codes and ordinances.
7. Inspect swimming pools and spas for steel, plumbing, gas and electrical installations.
8. Issue notices to comply when violations are identified; maintain records of history of facts for possible legal actions.
9. Investigate complaints forwarded from the supervisor or Building Official.
10. Confer with architects, engineers, contractors, builders and the general public in the field and office; explain and interpret requirements and restrictions.
11. Maintain files and reports regarding inspection and plan check activities and findings.

Marginal Functions:

1. Attend and participate in meetings; stay abreast of new trends and innovations in the field of building inspections.
2. Perform related duties and responsibilities as required.

CITY OF LAS VEGAS
Building Inspector I/II (continued)

QUALIFICATIONS

Building Inspector I

Knowledge of:

Building related codes and ordinances enforced by the city.
Basic principles of architectural and structural design and engineering mathematics.
Pertinent federal, state and local laws, codes and regulations.
Major types of building construction, materials and methods.
Accepted safety standards and methods of building construction for commercial and residential structures.

Ability to:

Learn to interpret and apply pertinent federal, state and local laws, codes and regulations.
Learn to read and interpret complex building plans, specifications and building codes.
Learn to determine whether construction systems conform to city code requirements.
Learn to apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
Make mathematical computations rapidly and accurately.
Learn to enforce applicable codes, regulations, policies and procedures with firmness and tact.
Understand and follow oral and written instruction.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Maintain effective audio-visual discrimination and perception needed for:
-- *Making observations;*
-- *Communicating with others;*
-- *Reading and writing; and*
-- *Operating assigned equipment.*
Maintain mental capacity which allows the capability of:
-- *Making sound decisions;*
-- *Effective interaction and communication with others; and*
-- *Demonstrating intellectual capabilities.*
Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:
-- *Walking or standing for extended periods of time; and*
-- *Operating assigned equipment.*

CITY OF LAS VEGAS
Building Inspector I/II (*continued*)

Experience and Training Requirements

Experience:

Three years experience in a construction-related field.

Training:

Equivalent to graduation from high school. Specialized training in the building trades is desirable.

License or Certificate

Possession and maintenance of an appropriate, valid driver's license on the date of application.

Within eighteen months of the date of appointment, possession of the International Code Council (ICC) Building Inspector certification, which requires successful completion of the residential and commercial building inspector examinations.

Building Inspector II

In addition to the qualifications for Building Inspector I:

Knowledge of:

Complex principles and techniques of building inspection and plans examining work.
Principles of architectural and structural design and engineering mathematics.

Ability to:

Interpret and apply pertinent federal, state and local laws, codes and regulations.
Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
Read and interpret complex building plans, specifications and building codes.
Determine whether construction systems conform to city code requirements.
Enforce applicable codes, regulations, policies and procedures with firmness and tact.

CITY OF LAS VEGAS
Building Inspector I/II (continued)

Experience and Training Requirements

Experience:

Two years of increasingly responsible structural building inspection experience;

OR

Four years of verifiable journey level experience as one of the following:

Layout or framing carpenter;

Hands-on general contractor;

Construction superintendent with extensive experience in carpentry.

Training:

Equivalent to graduation from high school. Specialized training in the building trades is desirable.

License or Certificate

Possession, and maintenance, of an appropriate, valid driver's license on the date of application.

On the date of appointment, possession of the International Code Council (ICC) Building Inspector certification, which requires successful completion of the residential and commercial building inspector examinations.

WORKING CONDITIONS

Constantly = more than 2/3 of the time; Frequently = 1/3 to 2/3 of the time; Occasionally = less than 1/3 of the time; Infrequently = less than 5% of the time.

Environmental Conditions:

Location: Work is performed outdoors up to 80% of the time with exposure to all types of weather conditions.

Hazards: Working in construction zones, uneven terrain, exposure to moving objects and vehicles, sharp objects, pinch points, dust, noise, vibration, extreme heat and cold, slippery surfaces, toxic and caustic chemicals.

Equipment Used: City vehicle, radio, measuring equipment, telephone and computer.

Safety Equipment: Safety shoes, hard hat.

Physical Conditions:

Essential and marginal functions require maintaining physical condition necessary for:

Standing/walking: Constantly-frequently, in combination with walking on all types of terrain, up to 3-5 miles per shift. Can include walking throughout hazardous construction site.

Sitting: Occasionally, while riding in vehicle between inspection sites.

Lift/carry: Frequently, 1-10 lbs., paperwork, clipboards, plans, drawings.

CITY OF LAS VEGAS
Building Inspector I/II (*continued*)

Physical Conditions:

Push/pull: Occasionally, exerting a force up to 10-25 lbs. while inspecting, moving equipment.

Climbing: Occasionally, up and down ladders, walking sloped roof sheathing, in and out of bucket lift. Requires sense of balance.

Bending/twisting: Frequently, at waist, knees and neck while performing inspection functions and driving vehicle.

Kneeling/crouching/crawling: Infrequent kneeling or crouching, with crawling in attics and crawl spaces.

Hands/arms: Constant use of both hands and arms in reaching, handling, grasping, fingering, gripping while taking measurements, recording data, keyboarding, reviewing plans.

Sight: Constantly, taking accurate measurements, inspecting constructions sites. Requires color vision, visual acuity in near-, mid- and far-ranges.

Speech/hearing: Constantly, in communicating with public and contractors, maintaining safe work environment.

ARB

REV 9/28/06

FLSA and City: nonexempt

CSB 10/25/06

BUILDING INSPECTOR I
BUILDING INSPECTOR II

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To perform technical building inspection work in enforcing compliance with architectural and structural codes, regulations and ordinances; to work with developers, superintendents and contractors to maintain code requirements and resolve problems relating to code compliance.

DISTINGUISHING CHARACTERISTICS

Building Inspector I: This is the entry level class in the Building Inspector series. This class is distinguished from the Building Inspector II by the level of technical knowledge and skill, the level of responsibility assumed and the independence with which employees are expected to perform. Initially under close supervision, incumbents learn to perform the essential functions of the classification, governed by applicable city policies and procedures. As experience is gained, employees are permitted greater independence within established guidelines. This class may be used as a training class, wherein employees may need only limited or no directly related work experience, or the class may contain positions wherein employees perform routine tasks on a permanent basis, and therefore remain at an entry level.

Building Inspector II: This is a full journey level class within the Inspector series. Employees within this class are distinguished from the other Inspectors by the performance of architectural and structural inspections of residential and commercial structures. Employees are distinguished from Building Inspector I employees by being fully competent to independently perform the full range of duties. Employees within this class are distinguished from the Combination Inspector in that the latter is required to have certifications in all four fields of construction, to perform residential inspections in all four fields, and to perform commercial inspections in one field of expertise. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

SUPERVISION RECEIVED

Building Inspector I

Receives immediate supervision from the assigned Inspections Supervisor. Receives functional and technical supervision from designated staff assigned as trainers.

Building Inspector II

Receives general supervision from the assigned Inspections Supervisor.

CITY OF LAS VEGAS

Building Inspector I/II (*Continued*)

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS--*Essential and other important responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Inspect commercial and residential buildings during various stages of construction and remodeling to ensure compliance with applicable building codes, ordinances and regulations.
2. Inspect foundation, concrete, steel, masonry, wood construction, framing, plastering and a large variety of other complex and routine architectural and structural system elements.
3. Inspect footings and grout for block walls and retaining walls.
4. Inspect fire-damaged property for structural safety.
5. Inspect mobile home set-up for code compliance.
- 6.5. Conduct examination of plans and specifications of new construction, additions and alterations to residential and commercial buildings to determine compliance with the provisions of applicable construction codes, ordinances and regulations.
- 7.6. Enforce planning and zoning regulations by inspecting existing buildings and premises for change of use or occupancy, or compliance with applicable codes and ordinances.
- 8.7. Inspect swimming pools and spas for steel, plumbing, gas and electrical installations.
- 9.8. Issue notices to comply when violations are identified; maintain records of history of facts for possible legal actions.
- 10.9. Investigate complaints forwarded from the supervisor or Building Official.
- 11.10. Confer with architects, engineers, contractors, builders and the general public in the field and office; explain and interpret requirements and restrictions.
- 12.11. Maintain files and reports regarding inspection and plan check activities and findings.

Marginal Functions:

1. Attend and participate in meetings; stay abreast of new trends and innovations in the field of building inspections.
2. Perform related duties and responsibilities as required.

CITY OF LAS VEGAS
Building Inspector I/II (~~C~~ontinued)

QUALIFICATIONS

Building Inspector I

Knowledge of:

Building related codes and ordinances enforced by the city.
~~Complex principles and techniques of building inspection and plans examining work.~~
~~Basic P~~principles of architectural and structural design and engineering mathematics.
Pertinent federal, state and local laws, codes and regulations.
Major types of building construction, materials and methods.
Accepted safety standards and methods of building construction for commercial and residential structures.

Ability to:

~~Learn to~~ interpret and apply pertinent federal, state and local laws, codes and regulations.
~~Learn to~~ Read and interpret complex building plans, specifications and building codes.
~~Learn to~~ Determine whether construction systems conform to city code requirements.
~~Learn to~~ Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
Make mathematical computations rapidly and accurately.
~~Learn to~~ Enforce applicable codes, regulations, policies and procedures with firmness and tact.
Understand and follow oral and written instruction.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Maintain effective audio-visual discrimination and perception needed for:
-- *Making observations;*
-- *Communicating with others;*
-- *Reading and writing; and*
-- *Operating assigned equipment.*
Maintain mental capacity which allows the capability of:
-- *Making sound decisions;*
-- *Effective interaction and communication with others; and*
-- *Demonstrating intellectual capabilities.*
Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:
-- *Walking or standing for extended periods of time; and*
-- *Operating assigned equipment.*

CITY OF LAS VEGAS
Building Inspector I/II (*Continued*)

Experience and Training Requirements

Experience:

Three years experience in a construction-related field.

Training:

Equivalent to graduation from high school. Specialized training in the building trades is desirable.

License or Certificate

Possession and maintenance of an appropriate, valid driver's license on the date of application.

Within ~~six~~ eighteen months of the date of appointment, possession of the International Code Council (ICC) Building Inspector certification, which requires successful completion of the residential and commercial building inspector examinations.

Building Inspector II

In addition to the qualifications for Building Inspector I:

Knowledge of:

Complex principles and techniques of building inspection and plans examining work.
Principles of architectural and structural design and engineering mathematics.

Ability to:

Interpret and apply pertinent federal, state and local laws, codes and regulations.
Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
Read and interpret complex building plans, specifications and building codes.
Determine whether construction systems conform to city code requirements.
Enforce applicable codes, regulations, policies and procedures with firmness and tact.

CITY OF LAS VEGAS
Building Inspector I/II (*Continued*)

Experience and Training Requirements

Experience:

Two years of increasingly responsible structural building inspection experience;

OR

Four years of verifiable journey level experience as one of the following:

Layout or framing carpenter;

Hands-on general contractor;

Construction superintendent with extensive experience in carpentry.

Training:

Equivalent to graduation from high school. Specialized training in the building trades is desirable.

License or Certificate

Possession, and maintenance, of an appropriate, valid driver's license on the date of application.

On the date of appointment, possession of the International Code Council (ICC) Building Inspector certification, which requires successful completion of the residential and commercial building inspector examinations.

WORKING CONDITIONS

Constantly = more than 2/3 of the time; Frequently = 1/3 to 2/3 of the time; Occasionally = less than 1/3 of the time; Infrequently = less than 5% of the time.

Environmental Conditions:

Location: Work is performed outdoors up to 80% of the time with exposure to all types of weather conditions.

Hazards: Working in construction zones, uneven terrain, exposure to moving objects and vehicles, sharp objects, pinch points, dust, noise, vibration, extreme heat and cold, slippery surfaces, toxic and caustic chemicals.

Equipment Used: City vehicle, radio, measuring equipment, telephone and computer.

Safety Equipment: Safety shoes, hard hat.

Physical Conditions:

Essential and marginal functions require maintaining physical condition necessary for:

Standing/walking: Constantly-frequently, in combination with walking on all types of terrain, up to 3-5 miles per shift. Can include walking throughout hazardous construction site.

Sitting: Occasionally, while riding in vehicle between inspection sites.

Lift/carry: Frequently, 1-10 lbs., paperwork, clipboards, plans, drawings.

CITY OF LAS VEGAS

Building Inspector I/II (~~C~~continued)

Physical Conditions:

Push/pull: Occasionally, exerting a force up to 10-25 lbs. while inspecting, moving equipment.

Climbing: Occasionally, up and down ladders, walking sloped roof sheathing, in and out of bucket lift. Requires sense of balance.

Bending/twisting: Frequently, at waist, knees and neck while performing inspection functions and driving vehicle.

Kneeling/crouching/crawling: Infrequent kneeling or crouching, with crawling in attics and crawl spaces.

Hands/arms: Constant use of both hands and arms in reaching, handling, grasping, fingering, gripping while taking measurements, recording data, keyboarding, reviewing plans.

Sight: Constantly, taking accurate measurements, inspecting constructions sites. Requires color vision, visual acuity in near-, mid- and far-ranges.

Speech/hearing: Constantly, in communicating with public and contractors, maintaining safe work environment.

ARB

REV ~~4/27/06~~9/28/06

FLSA and City: nonexempt

CSB ~~6/14/06~~

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: October 25, 2006

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: B. CLASSIFICATION SPECIFICATIONS FOR APPROVAL

BOARD ACTION: DISCUSSION AND POSSIBLE ACTION

CLASSIFICATION SPECIFICATIONS:

REVISED

1. Building Inspector I/II

Building Inspector I/II was revised to add the lower level.

NEW

RECOMMENDATION

The City recommends approval of this revised classification specification.