

S. ✓

CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES
Department of Human Resources
400 Stewart Avenue
Las Vegas, Nevada
CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.ci.las-vegas.nv.us>

TELECONFERENCE AGENDA

DATE: April 23, 2003
TIME: 11:30 a.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

***NOTE: Minutes from this meeting will be included as part of the next regularly scheduled meeting on May 14, 2003.**

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS

A. ELIGIBLE LISTS TO BE CERTIFIED:

- 1) Deputy City Clerk I – Promotional
- 2) Deputy City Clerk I – Open
- 3) Fire Engineer – Promotional
- 4) Inspector (Electrical) – Promotional
- 5) Inspector (Electrical) – Open
- 6) Mechanic I – Promotional
- 7) Mechanic I – Open
- 8) Neighborhood Program Coordinator – Open
- 9) Planner II (Neighborhood Planning) – Promotional
- 10) Planner II (Neighborhood Planning) – Open
- 11) Project Engineer – Promotional
- 12) Project Engineer – Open
- 13) Skilled Trades Helper – Promotional
- 14) Skilled Trades Helper – Open

IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED:

V. CITIZEN PARTICIPATION

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET. PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD. IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call the **DEPARTMENT DESIGNEE at 229-6315** and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

67 ✓

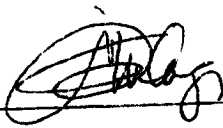
THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of Nevada, 555 E. Washington
Senior Citizen Center, 450 East Bonanza Road
Clark County Government Center, 500 South Grand Central Parkway
Court Clerk's Office Bulletin Board, City Hall Plaza
City Hall Plaza, Special Outside Posting Bulletin Board
City Hall 2nd Floor, Human Resources Posting Bulletin Board

ATTENDANCE REPORT
BOARD OF CIVIL SERVICE TRUSTEES
MEETING DATE 4-23-03 - Teleconference

| | <u>PRESENT</u> | <u>ABSENT</u> |
|------------------|----------------|---------------|
| MARK LARSON | <u>✓</u> | <u>—</u> |
| THEODORE PARKER | <u>—</u> | <u>✓</u> |
| E. LAVONNE LEWIS | <u>✓</u> | <u>—</u> |
| TONY DORF | <u>—</u> | <u>✓</u> |
| JOHAN ALISEO | <u>✓</u> | <u>—</u> |

CHARGE TO: 05101/510800

APPROVED BY: 

TO: CLAUDETTE ENUS
FAX: 702-382-7838
SUBJECT: **Reservation Confirmation**

Thank you for using Sprint Conferencing Services. This is to confirm that a conference reservation has been made. A two-hour notification to cancel is required to avoid a non-cancellation charge. Please call our toll free reservation number (800-366-2663) to reschedule, cancel or make any changes. Please use the confirmation number listed below when referring to your reservation.

CHAIRPERSON: CLAUDETTE ENUS
CONFIRMATION NUMBER: 16674705
DATE: Wednesday, April 23, 2003
TIME: 11:30 am (PST)
DURATION: 15 minutes
LINES RESERVED: DIAL IN: 0 DIAL OUT: 7
DIAL IN NUMBER(s): 800-923-4207

Sprint Conferencing Services offers many optional features. These features can be used to tailor your conference call to meet the needs of a particular meeting. Some features for consideration are:

- **Conference Fax*** - distribute documents to the conference participants in minutes.
- **Audiotaping*** - high quality cassette tapes of the conference can be made the same day (transcription* of the taped conference is also available).
- **Password Security** - for highly confidential conferences each participant must provide the password.
- **Automated Polling*** - participants can answer pre-established questions with their touch tone phones.

* these features incur an additional charge.



**ELIGIBILITY
LISTS FOR THIS
MEETING ARE
DEEMED
CONFIDENTIAL
PER NRS 603A**

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: April 23, 2003

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)

TOTAL ELIGIBLE LISTS PRESENTED: 14

| | <u>APPLIED</u> | <u>TESTED</u> | <u>PASSED & PLACED ON ELIGIBLE LISTS</u> |
|---|----------------|---------------|--|
| 1. Deputy City Clerk I - Promotional | 0 | 0 | 0 |
| 2. Deputy City Clerk I – Open | 15 | 3 | 3 |
| 3. Fire Engineer – Promotional | 14 | 14 | 11 |
| 4. Inspector (Electrical) – Promotional | 5 | 5 | 5 |
| 5. Inspector (Electrical) – Open | 68 | 49 | 42 |
| 6. Mechanic I – Promotional | 4 | 4 | 1 |
| 7. Mechanic I – Open | 40 | 33 | 18 |
| 8. Neighborhood Services Program Coordinator – Open | 42 | 16 | 16 |
| 9. Planner II (Neighborhood Planning) - Promotional | 5 | 3 | 2 |
| 10. Planner II (Neighborhood Planning) – Open | 63 | 16 | 12 |
| 11. Project Engineer – Promotional | 1 | 1 | 1 |
| 12. Project Engineer - Open | 5 | 3 | 2 |
| 13. Skilled Trades Helper – Promotional | 14 | 12 | 11 |
| 14. Skilled Trades Helper – Open | 45 | 44 | 38 |

CITY OF LAS VEGAS

ELIGIBLE LIST

Deputy City Clerk I
Examination

April 3, 2003
Date of Test

03355103P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| None |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 0 | GROUP 1 | 0 |
| REJECTED | 0 | GROUP 2 | 0 |
| TOTAL RECEIVED | 0 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 0 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 0 | | | |
| FAILED | 0 | | | |
| TOTAL TESTED | 0 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Deputy City Clerk I
Examination

April 3, 2003
Date of Test

033551030
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 3 | GROUP 1 | 1 |
| REJECTED | 12 | GROUP 2 | 2 |
| TOTAL RECEIVED | 15 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 3 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 3 | | | |
| FAILED | 0 | | | |
| TOTAL TESTED | 3 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Fire Engineer
Examination

Written Test March 10, 2003
Performance Test April 8, 2003
Date of Test

03435001P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 14 | GROUP 1 | 5 |
| REJECTED | 0 | GROUP 2 | 4 |
| TOTAL RECEIVED | 14 | GROUP 3 | 2 |
| | | TOTAL ON LIST | 11* |

| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
|-----------------------|----------------|-------------|--------------------|--------------|
| (Weight) | 30% | | 70% | |
| PASSED | 11 | | 11 | |
| FAILED | 3 | | 0 | |
| TOTAL TESTED | 14 | | 11 | |
| DID NOT APPEAR | 0 | | 0 | |

*Per the MOU between the City of Las Vegas and IAFF, Local 1285 this eligible list is arranged by score from highest to lowest.

CITY OF LAS VEGAS

ELIGIBLE LIST

Inspector (Electrical)
Examination

April 9, 2003
Date of Test

03255402P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 5 | GROUP 1 | 2 |
| REJECTED | 0 | GROUP 2 | 3 |
| TOTAL RECEIVED | 5 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 5 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 5 | | | |
| FAILED | 0 | | | |
| TOTAL TESTED | 5 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Inspector (Electrical)
Examination

April 9, 2003
Date of Test

032554020
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 59 | GROUP 1 | 5 |
| REJECTED | 9 | GROUP 2 | 19 |
| TOTAL RECEIVED | 68 | GROUP 3 | 18 |
| | | TOTAL ON LIST | 42 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 42 | | | |
| FAILED | 7 | | | |
| TOTAL TESTED | 49 | | | |
| DID NOT APPEAR | 10 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Mechanic I
Examination

March 25, 2003
Date of Test

03327102P
Exam Code

Promotional
Open/Promotional

| |
|--------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 4 | GROUP 1 | 0 |
| REJECTED | 0 | GROUP 2 | 1 |
| TOTAL RECEIVED | 4 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 1 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 1 | | | |
| FAILED | 3 | | | |
| TOTAL TESTED | 4 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Mechanic I
Examination

March 25, 2003
Date of Test

033271020
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 36 | GROUP 1 | 0 |
| REJECTED | 4 | GROUP 2 | 7 |
| TOTAL RECEIVED | 40 | GROUP 3 | 11 |
| | | TOTAL ON LIST | 18 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 18 | | | |
| FAILED | 15 | | | |
| TOTAL TESTED | 33 | | | |
| DID NOT APPEAR | 3 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Neighborhood Services Program Coordinator
Examination

April 15 & 16, 2003
Date of Test

037951920
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 23 | GROUP 1 | 1 |
| REJECTED | 19 | GROUP 2 | 8 |
| TOTAL RECEIVED | 42 | GROUP 3 | 7 |
| | | TOTAL ON LIST | 16 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | | 100% | | |
| PASSED | | 16 | | |
| FAILED | | 0 | | |
| TOTAL TESTED | | 16 | | |
| DID NOT APPEAR | | 7 | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Planner II (Neighborhood Planning)
Examination

April 7, 2003
Date of Test

03276401P
Exam Code

Promotional
Open/Promotional

| |
|--------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| None |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 3 | GROUP 1 | 0 |
| REJECTED | 2 | GROUP 2 | 0 |
| TOTAL RECEIVED | 5 | GROUP 3 | 2 |
| | | TOTAL ON LIST | 2 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 2 | | | |
| FAILED | 1 | | | |
| TOTAL TESTED | 3 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Planner II (Neighborhood Planning)
Examination

April 7, 2003
Date of Test

032764010
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 33 | GROUP 1 | 2 |
| REJECTED | 30 | GROUP 2 | 2 |
| TOTAL RECEIVED | 63 | GROUP 3 | 8 |
| | | TOTAL ON LIST | 12 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 12 | | | |
| FAILED | 4 | | | |
| TOTAL TESTED | 16 | | | |
| DID NOT APPEAR | 17 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Project Engineer
Examination

April 3, 2003
Date of Test

03216001P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 1 | GROUP 1 | 0 |
| REJECTED | 0 | GROUP 2 | 1 |
| TOTAL RECEIVED | 1 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 1 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | | 100% | | |
| PASSED | | 1 | | |
| FAILED | | 0 | | |
| TOTAL TESTED | | 1 | | |
| DID NOT APPEAR | | 0 | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Project Engineer
Examination

April 3, 2003
Date of Test

032160010
Exam Code

Open
Open/Promotional

| |
|--------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 4 | GROUP 1 | 0 |
| REJECTED | 1 | GROUP 2 | 2 |
| TOTAL RECEIVED | 5 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 2 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | | 100% | | |
| PASSED | | 2 | | |
| FAILED | | 1 | | |
| TOTAL TESTED | | 3 | | |
| DID NOT APPEAR | | 1 | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Skilled Trades Helper
Examination

April 1, 2003
Date of Test

03327402P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 14 | GROUP 1 | 2 |
| REJECTED | 0 | GROUP 2 | 4 |
| TOTAL RECEIVED | 14 | GROUP 3 | 5 |
| | | TOTAL ON LIST | 11 |

TESTS

| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| (Weight) | 100% | | | |
| PASSED | 11 | | | |
| FAILED | 1 | | | |
| TOTAL TESTED | 12 | | | |
| DID NOT APPEAR | 2 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Skilled Trades Helper
Examination

April 1, 2003

Date of Test

033274020

Exam Code

Open

Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 44 | GROUP 1 | 4 |
| REJECTED | 1 | GROUP 2 | 12 |
| TOTAL RECEIVED | 45 | GROUP 3 | 7 |
| | | TOTAL ON LIST | 23 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 23 | | | |
| FAILED | 15 | | | |
| TOTAL TESTED | 38 | | | |
| DID NOT APPEAR | 6 | | | |

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Department of Human Resources
400 Stewart Avenue
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CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.ci.las-vegas.nv.us>

TELECONFERENCE AGENDA

DATE: April 23, 2003
TIME: 11:30 a.m.

11:45
11:47

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***NOTE:** Minutes from this meeting will be included as part of the next regularly scheduled meeting on May 14, 2003.

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS

A. ELIGIBLE LISTS TO BE CERTIFIED:

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- 2) Deputy City Clerk I – Open
- 3) Fire Engineer – Promotional
- 4) Inspector (Electrical) – Promotional
- 5) Inspector (Electrical) – Open
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- 7) Mechanic I – Open
- 8) Neighborhood Program Coordinator – Open
- 9) Planner II (Neighborhood Planning) – Promotional
- 10) Planner II (Neighborhood Planning) – Open
- 11) Project Engineer – Promotional
- 12) Project Engineer – Open
- 13) Skilled Trades Helper – Promotional
- 14) Skilled Trades Helper – Open

*J. Sher - m
Lawrence - jrd
passed*

- IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED:
- V. CITIZEN PARTICIPATION

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET. PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD. IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call the DEPARTMENT DESIGNEE at 229-6315 and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of Nevada, 555 E. Washington

Senior Citizen Center, 450 East Bonanza Road

Clark County Government Center, 500 South Grand Central Parkway

Court Clerk's Office Bulletin Board, City Hall Plaza

City Hall Plaza, Special Outside Posting Bulletin Board

City Hall 2nd Floor, Human Resources Posting Bulletin Board

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: April 23, 2003

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)

TOTAL ELIGIBLE LISTS PRESENTED: 14

| | <u>APPLIED</u> | <u>TESTED</u> | <u>PASSED & PLACED ON ELIGIBLE LISTS</u> |
|---|----------------|---------------|--|
| 1. Deputy City Clerk I - Promotional | 0 | 0 | 0 |
| 2. Deputy City Clerk I - Open | 15 | 3 | 3 |
| 3. Fire Engineer - Promotional | 14 | 14 | 11 |
| 4. Inspector (Electrical) - Promotional | 5 | 5 | 5 |
| 5. Inspector (Electrical) - Open | 68 | 49 | 42 |
| 6. Mechanic I - Promotional | 4 | 4 | 1 |
| 7. Mechanic I - Open | 40 | 33 | 18 |
| 8. Neighborhood Services Program Coordinator - Open | 42 | 16 | 16 |
| 9. Planner II (Neighborhood Planning) - Promotional | 5 | 3 | 2 |
| 10. Planner II (Neighborhood Planning) - Open | 63 | 16 | 12 |
| 11. Project Engineer - Promotional | 1 | 1 | 1 |
| 12. Project Engineer - Open | 5 | 3 | 2 |
| 13. Skilled Trades Helper - Promotional | 14 | 12 | 11 |
| 14. Skilled Trades Helper - Open | 45 | 44 | 38 |

CITY OF LAS VEGAS

ELIGIBLE LIST

Deputy City Clerk I
Examination

April 3, 2003
Date of Test

03355103P
Exam Code

Promotional
Open/Promotional

| |
|---------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| None |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 0 | GROUP 1 | 0 |
| REJECTED | 0 | GROUP 2 | 0 |
| TOTAL RECEIVED | 0 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 0 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 0 | | | |
| FAILED | 0 | | | |
| TOTAL TESTED | 0 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Deputy City Clerk I
Examination

April 3, 2003
Date of Test

033551030
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 3 | GROUP 1 | 1 |
| REJECTED | 12 | GROUP 2 | 2 |
| TOTAL RECEIVED | 15 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 3 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 3 | | | |
| FAILED | 0 | | | |
| TOTAL TESTED | 3 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Fire Engineer
Examination

Written Test March 10, 2003
Performance Test April 8, 2003
Date of Test

03435001P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 14 | GROUP 1 | 5 |
| REJECTED | 0 | GROUP 2 | 4 |
| TOTAL RECEIVED | 14 | GROUP 3 | 2 |
| | | TOTAL ON LIST | 11* |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 30% | | 70% | |
| PASSED | 11 | | 11 | |
| FAILED | 3 | | 0 | |
| TOTAL TESTED | 14 | | 11 | |
| DID NOT APPEAR | 0 | | 0 | |

*Per the MOU between the City of Las Vegas and IAFF, Local 1285 this eligible list is arranged by score from highest to lowest.

CITY OF LAS VEGAS

ELIGIBLE LIST

Inspector (Electrical)
Examination

April 9, 2003
Date of Test

03255402P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 5 | GROUP 1 | 2 |
| REJECTED | 0 | GROUP 2 | 3 |
| TOTAL RECEIVED | 5 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 5 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 5 | | | |
| FAILED | 0 | | | |
| TOTAL TESTED | 5 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Inspector (Electrical)
Examination

April 9, 2003
Date of Test

032554020
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 59 | GROUP 1 | 5 |
| REJECTED | 9 | GROUP 2 | 19 |
| TOTAL RECEIVED | 68 | GROUP 3 | 18 |
| | | TOTAL ON LIST | 42 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 42 | | | |
| FAILED | 7 | | | |
| TOTAL TESTED | 49 | | | |
| DID NOT APPEAR | 10 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Mechanic I
Examination

March 25, 2003
Date of Test

03327102P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 4 | GROUP 1 | 0 |
| REJECTED | 0 | GROUP 2 | 1 |
| TOTAL RECEIVED | 4 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 1 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 1 | | | |
| FAILED | 3 | | | |
| TOTAL TESTED | 4 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Mechanic I
Examination

March 25, 2003
Date of Test

033271020
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 36 | GROUP 1 | 0 |
| REJECTED | 4 | GROUP 2 | 7 |
| TOTAL RECEIVED | 40 | GROUP 3 | 11 |
| | | TOTAL ON LIST | 18 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 18 | | | |
| FAILED | 15 | | | |
| TOTAL TESTED | 33 | | | |
| DID NOT APPEAR | 3 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Neighborhood Services Program Coordinator
Examination

April 15 & 16, 2003
Date of Test

037951920
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 23 | GROUP 1 | 1 |
| REJECTED | 19 | GROUP 2 | 8 |
| TOTAL RECEIVED | 42 | GROUP 3 | 7 |
| | | TOTAL ON LIST | 16 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | | 100% | | |
| PASSED | | 16 | | |
| FAILED | | 0 | | |
| TOTAL TESTED | | 16 | | |
| DID NOT APPEAR | | 7 | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Planner II (Neighborhood Planning)
Examination

April 7, 2003
Date of Test

03276401P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| None |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 3 | GROUP 1 | 0 |
| REJECTED | 2 | GROUP 2 | 0 |
| TOTAL RECEIVED | 5 | GROUP 3 | 2 |
| | | TOTAL ON LIST | 2 |

TESTS

| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| (Weight) | 100% | | | |
| PASSED | 2 | | | |
| FAILED | 1 | | | |
| TOTAL TESTED | 3 | | | |
| DID NOT APPEAR | 0 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Planner II (Neighborhood Planning)
Examination

April 7, 2003
Date of Test

032764010
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 33 | GROUP 1 | 2 |
| REJECTED | 30 | GROUP 2 | 2 |
| TOTAL RECEIVED | 63 | GROUP 3 | 8 |
| | | TOTAL ON LIST | 12 |

TESTS

| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| (Weight) | 100% | | | |
| PASSED | 12 | | | |
| FAILED | 4 | | | |
| TOTAL TESTED | 16 | | | |
| DID NOT APPEAR | 17 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Project Engineer
Examination

April 3, 2003
Date of Test

03216001P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 1 | GROUP 1 | 0 |
| REJECTED | 0 | GROUP 2 | 1 |
| TOTAL RECEIVED | 1 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 1 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | | 100% | | |
| PASSED | | 1 | | |
| FAILED | | 0 | | |
| TOTAL TESTED | | 1 | | |
| DID NOT APPEAR | | 0 | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Project Engineer
Examination

April 3, 2003
Date of Test

032160010
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| None |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| None |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|---------------------|----------------------|----------------------|
| ACCEPTED | 4 | GROUP 1 | 0 |
| REJECTED | 1 | GROUP 2 | 2 |
| TOTAL RECEIVED | 5 | GROUP 3 | 0 |
| | | TOTAL ON LIST | 2 |

| | <u>TESTS</u> | | | |
|-----------------------|----------------|-------------|--------------------|--------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | | 100% | | |
| PASSED | | 2 | | |
| FAILED | | 1 | | |
| TOTAL TESTED | | 3 | | |
| DID NOT APPEAR | | 1 | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Skilled Trades Helper
Examination

April 1, 2003
Date of Test

03327402P
Exam Code

Promotional
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 14 | GROUP 1 | 2 |
| REJECTED | 0 | GROUP 2 | 4 |
| TOTAL RECEIVED | 14 | GROUP 3 | 5 |
| | | TOTAL ON LIST | 11 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 11 | | | |
| FAILED | 1 | | | |
| TOTAL TESTED | 12 | | | |
| DID NOT APPEAR | 2 | | | |

CITY OF LAS VEGAS

ELIGIBLE LIST

Skilled Trades Helper
Examination

April 1, 2003
Date of Test

033274020
Exam Code

Open
Open/Promotional

| |
|----------------|
| NAME |
| GROUP 1 |
| See Attached |
| GROUP 2 |
| See Attached |
| GROUP 3 |
| See Attached |

REPORT OF EXAMINATION

| | <u>APPLICATIONS</u> | | <u>ELIGIBLE LIST</u> |
|-----------------------|----------------------------|----------------------|-----------------------------|
| ACCEPTED | 44 | GROUP 1 | 4 |
| REJECTED | 1 | GROUP 2 | 12 |
| TOTAL RECEIVED | 45 | GROUP 3 | 7 |
| | | TOTAL ON LIST | 23 |

| | <u>TESTS</u> | | | |
|-----------------------|-----------------------|--------------------|---------------------------|---------------------|
| | <u>WRITTEN</u> | <u>ORAL</u> | <u>PERFORMANCE</u> | <u>OTHER</u> |
| (Weight) | 100% | | | |
| PASSED | 23 | | | |
| FAILED | 15 | | | |
| TOTAL TESTED | 38 | | | |
| DID NOT APPEAR | 6 | | | |