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CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES
Department of Human Resources
400 Stewart Avenue
Las Vegas, Nevada
CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.ci.las-vegas.nv.us>

TELECONFERENCE AGENDA

DATE: January 22, 2003
TIME: 11:30 a.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

***NOTE:** Minutes from this meeting will be included as part of the next regularly scheduled meeting on February 12, 2003

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS
 - A. ELIGIBLE LISTS TO BE CERTIFIED:
 - 1) Permits Technician – Promotional
 - 2) Permits Technician – Open
 - 3) Recreation Activities Specialist – Promotional
 - B. REQUEST TO BE PLACED ON RE-HIRE LIST:
 - 1) Michael J. Rehan
- IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED:
- V. CITIZEN PARTICIPATION

11:30 start - 11:35 end
Larson - absent
Doug - absent
Parker - absent
Alexis - present
Lewis - present ✓

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET. PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD. IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call the **DEPARTMENT DESIGNEE** at **229-6315** and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of Nevada, 555 E. Washington
Senior Citizen Center, 450 East Bonanza Road
Clark County Government Center, 500 South Grand Central Parkway
Court Clerk's Office Bulletin Board, City Hall Plaza
City Hall Plaza, Special Outside Posting Bulletin Board
City Hall 2nd Floor, Human Resources Posting Bulletin Board

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**ELIGIBILITY
LISTS FOR THIS
MEETING ARE
DEEMED
CONFIDENTIAL
PER NRS 603A**

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date January 22, 2003

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

BOARD ACTION: **Vote to Certify or Not Certify**
(May be taken as a group)

TOTAL ELIGIBLE LISTS PRESENTED: 3

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Permits Technician – Promotional	4	2	2
2. Permits Technician – Open	58	30	16
3. Recreation Activities Specialist – Promotional	22	19	19

CITY OF LAS VEGAS

ELIGIBLE LIST

Permits Technician
Examination

January 9, 2003
Date of Test

02264811P
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached
GROUP 3
See Attached

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	3	GROUP 1	0
REJECTED	1	GROUP 2	1
TOTAL RECEIVED	4	GROUP 3	1
		TOTAL ON LIST	2

	<u>TESTS</u>			
	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	2			
FAILED	0			
TOTAL TESTED	2			
DID NOT APPEAR	1			

CITY OF LAS VEGAS

ELIGIBLE LIST

Permits Technician
Examination

January 9, 2003
Date of Test

022648110
Exam Code

Open
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached
GROUP 3
See Attached

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	38	GROUP 1	1
REJECTED	20	GROUP 2	7
TOTAL RECEIVED	58	GROUP 3	8
		TOTAL ON LIST	16

	<u>TESTS</u>			
	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	16			
FAILED	14			
TOTAL TESTED	30			
DID NOT APPEAR	8			

CITY OF LAS VEGAS

ELIGIBLE LIST

Recreation Activities Specialist
Examination

January 7, 2002
Date of Test

0233331P
Exam Code

Promotional
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached
GROUP 3
See Attached

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	20	GROUP 1	2
REJECTED	2	GROUP 2	4
TOTAL RECEIVED	22	GROUP 3	13
		TOTAL ON LIST	19

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)		100%		
PASSED		19		
FAILED		0		
TOTAL TESTED		19		
DID NOT APPEAR		1		

**CITY OF LAS VEGAS
AGENDA DOCUMENTATION**

Date January 22, 2003

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

SUBJECT: B. REQUEST TO BE PLACED ON RE-HIRE LIST

**BOARD ACTION: Vote to place or not to place on re-hire list
(May be taken as a group)**

September 9, 2002

To: David Washington
Fire Chief

From: Michael Rehan
Firefighter/Paramedic

Re: Resignation of position

Dear Chief,

This letter is to serve as written "Letter of Resignation" from my position with the City of Las Vegas. I have been offered, and have excepted a position with a fire department back home. It is with a great deal of mixed emotions that I must make this decision. I am heart broken to have to leave the department here, but this serves as an opportunity for me to return home to my family.

I have always taken great pride in being a member of the Las Vegas Fire and Rescue. Having served here almost five years, I would like to be placed on the rehire list as per the civil service rules.


My last official day here will be September 20th.
My date of appointment with my new agency is September 23, 2002.

I will keep my Fire Captain and Battalion Chief advised accordingly, and will be available to process out as appropriate.

It has been pleasure to serve under your leadership and command.

Thank you.

Sincerely and Professionally yours,



Michael J. Rehan

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date January 22, 2003

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TO: CLAUDETTE ENUS
FAX: 702-598-0877
SUBJECT: **Reservation Confirmation**

Thank you for using Sprint Conferencing Services. This is to confirm that a conference reservation has been made. A two-hour notification to cancel is required to avoid a non-cancellation charge. Please call our toll free reservation number (800-366-2663) to reschedule, cancel or make any changes. Please use the confirmation number listed below when referring to your reservation.

CHAIRPERSON: CLAUDETTE ENUS
CONFIRMATION NUMBER: 15210082
DATE: Wednesday, January 22, 2003
TIME: 11:30 am (PST)
DURATION: 15 minutes
LINES RESERVED: DIAL IN: 0 DIAL OUT: 7
DIAL IN NUMBER(s): 800-659-8294

Sprint Conferencing Services offers many optional features. These features can be used to tailor your conference call to meet the needs of a particular meeting. Some features for consideration are:

- **Conference Fax*** - distribute documents to the conference participants in minutes.
- **Audiotaping*** - high quality cassette tapes of the conference can be made the same day (**transcription*** of the taped conference is also available).
- **Password Security** - for highly confidential conferences each participant must provide the password.
- **Automated Polling*** - participants can answer pre-established questions with their touch tone phones.

* these features incur an additional charge.

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TESTS

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PASSED	2			
FAILED	0			
TOTAL TESTED	2			
DID NOT APPEAR	1			