

**CITY OF LAS VEGAS**

**CIVIL SERVICE BOARD  
AGENDA DOCUMENTATION  
NOVEMBER 8, 2000**

**TO:**  
CIVIL SERVICE BOARD OF TRUSTEES

**FROM:**  
F. CLAUDETTE ENUS  
SECRETARY TO THE BOARD

I. **CALL TO ORDER:** October 11, 2000, at 4:45 p.m. in the Human Resources Department.

**ROLL CALL:** E. LaVonne Lewis – Absent  
Lou Johnson – Present  
Mark Larson – Present  
Tony Dorf – Present  
Theodore Parker – Absent

**STAFF PRESENT**

F. Claudette Enus  
Morgan Davis  
Judy Tuttle  
Tina Ramsey  
Ruth Carroll  
Kristina Bene  
Ann Rubertino-Beck  
Patti Miller

**OTHERS PRESENT**

Jeff Morgan  
Michael Jackson  
Lou Grasmick  
John Mike Myers  
Sandy Santamaria

II. **MEETING WAS PROPERLY NOTICED AND IN COMPLIANCE WITH THE OPEN MEETING LAW:**

III. **APPROVAL OF MINUTES of Board Meeting of September 13, 2000:** A motion was made by Lou Johnson and seconded by Tony Dorf that the minutes of the Board meeting of September 13, 2000, be approved. Motion carried.

IV. **APPROVAL OF MINUTES of Teleconference Agenda of September 27, 2000:** A motion was made by Lou Johnson and seconded by Tony Dorf that the minutes of the Teleconference agenda of September 27, 2000 be approved. Motion carried.

V. **BUSINESS:**



**CITY OF LAS VEGAS CIVIL SERVICE BOARD MEETING  
ANNOTATED MINUTES  
DATE: SEPTEMBER 13, 2000  
PAGE 2**

**A. CERTIFICATION OF ELIGIBLE LISTS:**

- 1) Engineering Technician II (Traffic) – Promotional
- 2) Engineering Technician II (Traffic) – Open
- 3) Fire Investigator I - Promotional
- 4) Motor Sweeper Crew Leader - Promotional
- 5) Planner I - Promotional
- 6) Planner I - Open
- 7) Public Works Maintenance Crew Leader - Promotional
- 8) Senior Planner (Comprehensive/Current) - Promotional
- 9) Senior Planner (Comprehensive/Current) - Open

A motion was made by Tony Dorf and seconded by Lou Johnson that items 1 through 9 of the certification of eligible lists be approved. Motion carried.

**B. EXTENSION OF ELIGIBLE LISTS:**

- 1) Engineering Associate I (X) – Planning - Promotional
- 2) Engineering Associate I (X) – Planning - Open
- 3) Graphic Equipment Operator I (X) - Promotional
- 4) Graphic Equipment Operator I (X) - Open
- 5) Irrigation Systems Repairer I (X) - Open
- 6) Park Maintenance Crew Leader - Promotional
- 7) Plumber I (X) - Promotional
- 8) Plumber I (X) - Open
- 9) Recreation Activities Specialist - Promotional
- 10) Recreation Activities Specialist - Open
- 11) Senior Plumber - Promotional
- 12) Senior Plumber – Open
- 13) Systems Administration Specialist – Promotional
- 14) Video Programming Technician – Promotional
- 15) Video Programming Technician - Open

A motion was made by Lou Johnson to extend eligible lists 1 through 15. Tony Dorf seconded the motion. Motion carried.

**C. CLASSIFICATION SPECIFICATIONS FOR APPROVAL:**

- 1) Computer Systems Technician – New
- 2) Display Design/Production Artist – New
- 3) Sanitation Billing Inspector II – New
- 4) Evaluation Center Supervisor – Revised
- 5) Misdemeanor Programs Supervisor – Revised
- 6) Senior Court Clerk - Revised

**CITY OF LAS VEGAS CIVIL SERVICE BOARD MEETING  
ANNOTATED MINUTES  
DATE: SEPTEMBER 13, 2000  
PAGE 3**

Larson confirms with Human Resources Director Claudette Enus that Item 6 is to be pulled. Enus states it will be pulled to allow for study of all levels of court clerk prior to revision. A motion was made by Tony Dorf to certify classification specifications items 1 through 5. Lou Johnson seconded the motion. Motion carried.

**D. DISCUSSION AND ACTION ON SETTING A DATE TO CONSIDER  
APPLICATION FOR APPEAL:**

Chairman Larson asks for clarification. Human Resources Director Claudette Enus states she would like to hold the discussion and defer to counsel to outline the appeal procedure under the Civil Service Rules. Deputy City Attorney Morgan Davis states that the board is given specific authority to hear appeals pursuant to the rules. The procedure is obtuse but there is a 3-step process outlined in the appeal section of the rules. Once an appeal has been filed, the first step is for the board to set a date to consider whether the appeal is "receivable." This first step is all that is required today. Michael Jackson has filed an appeal and the board must make the decision to set it over at the next meeting or a subsequent meeting. Counsel recommends that the matter be considered at the next meeting. If the board follows that advice, at the next meeting the board will hear discussion and decide whether the appeal is proper and whether the board has jurisdiction to hear the matter before actually deciding the merits of the case. If the board determines they have the authority to hear the matter and it is properly filed and receivable, they will then set a hearing on the merits of the appeal within 30 days. Davis recommends that the matter be discussed at the next meeting. Chairman Larson states that he is comfortable with setting the date for the next regularly scheduled meeting, which is the second Wednesday in November. Davis reiterates that at the November meeting, the board will decide whether the appeal is receivable.

**VI. ITEMS FOR DISCUSSION ONLY – NO BOARD ACTION REQUIRED:**

None.

**V. CITIZEN PARTICIPATION:**

None.

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 5:00 p.m.



F. Claudette Enus  
Secretary to the Board



**ELIGIBILITY  
LISTS FOR THIS  
MEETING ARE  
DEEMED  
CONFIDENTIAL  
PER NRS 603A**

**CITY OF LAS VEGAS**

**CIVIL SERVICE BOARD  
AGENDA DOCUMENTATION  
NOVEMBER 8, 2000**

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS  
SECRETARY TO THE BOARD

I. CALL TO ORDER: October 25, 2000, at 11:30 a.m. via Teleconference.

ROLL CALL: E. LaVonne Lewis – Present  
Lou Johnson – Present  
Mark Larson – Present  
Tony Dorf – Absent  
Theodore Parker – Absent

STAFF PRESENT

Morgan Davis  
Judy Tuttle  
Kathy Gentile

OTHERS PRESENT

None

II. MEETING WAS PROPERLY NOTICED AND IN COMPLIANCE WITH THE  
OPEN MEETING LAW

III. BUSINESS:

A. CERTIFICATION OF ELIGIBLE LISTS:

- 1) Deputy City Marshal - Open
- 2) Equipment Operator II (Parks) – Promotional
- 3) Municipal Court Marshal I – Promotional
- 4) Municipal Court Marshal I – Open
- 5) Programmer II – Promotional
- 6) Programmer II – Open

A motion was made by Lavonne Lewis and seconded by Lou Johnson that items 1 through 6 of the above certification of eligible lists be approved. Motion carried.

**CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES**  
**Department of Human Resources**  
**416 N. 7<sup>th</sup> Street**  
**Las Vegas, Nevada**  
**CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.ci.las-vegas.nv.us>**

## **AGENDA**

**DATE: NOVEMBER 8, 2000**

**TIME: 4:45 p.m.**

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

- I. CALL TO ORDER
- II ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. APPROVAL OF MINUTES: Board Meeting of October 11, 2000
- IV APPROVAL OF MINUTES: Teleconference Agenda of October 25, 2000
- V BUSINESS
  - A. CERTIFICATION OF ELIGIBLE LISTS
    - 1) Accounting Technician I – Promotional
    - 2) Equipment Operator III (Streets) – Promotional
    - 3) Equipment Operator III (Streets) – Open
    - 4) GIS Analyst I – Promotional
    - 5) GIS Analyst I – Open
    - 6) Microcomputer Specialist I – Promotional
    - 7) Microcomputer Specialist I – Open
    - 8) Support Desk Technician – Promotional
    - 9) Support Desk Technician – Open
  - B EXTENSION OF ELIGIBLE LISTS
    - 1) Customer Service Representative – Promotional
    - 2) Customer Service Representative – Open
    - 3) Deputy City Marshal Sergeant – Promotional
    - 4) Fire Equipment Mechanic I – Promotional
    - 5) Fire Equipment Mechanic I – Open
    - 6) Office Specialist I – Promotional
    - 7) Office Specialist I – Open
    - 8) Personnel Technician – Promotional
    - 9) Plant Operations Shift Supervisor – Promotional
    - 10) Plant Operations Shift Supervisor – Open
    - 11) Senior Communications Specialist – Promotional
    - 12) Senior Personnel Technician – Promotional

**CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES**

**Date: November 8, 2000**

**Page Two**

C. CLASSIFICATION SPECIFICATIONS FOR APPROVAL

- 1) Fire Engineer – Revised
- 2) Sanitation Billing Inspector I - Revised

D. DISCUSSION AND ACTION TO CONSIDER APPLICATION FOR APPEAL

VI ITEMS FOR DISCUSSION ONLY. NO BOARD ACTION REQUIRED.

VII. CITIZEN PARTICIPATION

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET. PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call **the DEPARTMENT DESIGNEE at 229-6315** and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of Nevada, 555 E Washington  
Senior Citizen Center, 450 East Bonanza Road  
Clark County Government Center, 500 South Grand Central Parkway  
Court Clerk's Office Bulletin Board, City Hall Plaza  
City Hall Plaza, Special Outside Posting Bulletin Board

**CITY OF LAS VEGAS**  
**CIVIL SERVICE BOARD**  
**AGENDA DOCUMENTATION**  
**NOVEMBER 8, 2000**

<b>TO:</b> CIVIL SERVICE BOARD OF TRUSTEES	<b>FROM:</b> F. CLAUDETTE ENUS SECRETARY TO THE BOARD
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                          Mark Larson – Present  
                          Tony Dorf – Present  
                          Theodore Parker – Absent

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Morgan Davis  
Judy Tuttle  
Tina Ramsey  
Ruth Carroll  
Kristina Bene  
Ann Rubertino-Beck  
Patti Miller

OTHERS PRESENT

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John Mike Myers  
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V. BUSINESS:

**CITY OF LAS VEGAS CIVIL SERVICE BOARD MEETING  
ANNOTATED MINUTES  
DATE: SEPTEMBER 13, 2000  
PAGE 2**

**A. CERTIFICATION OF ELIGIBLE LISTS:**

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- 6) Planner I - Open
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- 5) Irrigation Systems Repairer I (X) - Open
- 6) Park Maintenance Crew Leader - Promotional
- 7) Plumber I (X) - Promotional
- 8) Plumber I (X) - Open
- 9) Recreation Activities Specialist - Promotional
- 10) Recreation Activities Specialist - Open
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**C. CLASSIFICATION SPECIFICATIONS FOR APPROVAL:**

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- 6) Senior Court Clerk - Revised

**CITY OF LAS VEGAS CIVIL SERVICE BOARD MEETING  
ANNOTATED MINUTES  
DATE: SEPTEMBER 13, 2000  
PAGE 3**

Larson confirms with Human Resources Director Claudette Enus that Item 6 is to be pulled. Enus states it will be pulled to allow for study of all levels of court clerk prior to revision. A motion was made by Tony Dorf to certify classification specifications items 1 through 5. Lou Johnson seconded the motion. Motion carried.

**D. DISCUSSION AND ACTION ON SETTING A DATE TO CONSIDER  
APPLICATION FOR APPEAL:**

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**VI. ITEMS FOR DISCUSSION ONLY – NO BOARD ACTION REQUIRED:**

None.

**V. CITIZEN PARTICIPATION:**

None.

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 5:00 p.m.



F. Claudette Enus  
Secretary to the Board

**CITY OF LAS VEGAS**  
**CIVIL SERVICE BOARD**  
**AGENDA DOCUMENTATION**  
**NOVEMBER 8, 2000**

<b>TO:</b> CIVIL SERVICE BOARD OF TRUSTEES	<b>FROM:</b> F. CLAUDETTE ENUS SECRETARY TO THE BOARD
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I. CALL TO ORDER: October 25, 2000, at 11:30 a.m. via Teleconference.

ROLL CALL:        E. LaVonne Lewis – Present  
                      Lou Johnson – Present  
                      Mark Larson – Present  
                      Tony Dorf – Absent  
                      Theodore Parker – Absent

STAFF PRESENT  
Morgan Davis  
Judy Tuttle  
Kathy Gentile

OTHERS PRESENT  
None

II. MEETING WAS PROPERLY NOTICED AND IN COMPLIANCE WITH THE OPEN MEETING LAW

III. BUSINESS:

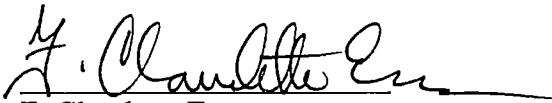
- A. CERTIFICATION OF ELIGIBLE LISTS:
- 1) Deputy City Marshal - Open
  - 2) Equipment Operator II (Parks) – Promotional
  - 3) Municipal Court Marshal I – Promotional
  - 4) Municipal Court Marshal I – Open
  - 5) Programmer II – Promotional
  - 6) Programmer II – Open

A motion was made by Lavonne Lewis and seconded by Lou Johnson that items 1 through 6 of the above certification of eligible lists be approved. Motion carried.

**CITY OF LAS VEGAS CIVIL SERVICE BOARD MEETING  
ANNOTATED MINUTES  
DATE: OCTOBER 25, 2000  
PAGE 2**

- IV. ITEMS FOR DISCUSSION ONLY: NO BOARD ACTION REQUIRED:  
None
  
- V. CITIZEN PARTICIPATION:  
None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 11:35 a.m.



F. Claudette Enus  
Secretary to the Board

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date November 8, 2000

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TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

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SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

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BOARD ACTION: **Vote to Certify or Not Certify**  
**(May be taken as a group)**

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**TOTAL ELIGIBLE LISTS PRESENTED: 9**

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED &amp; PLACED ON ELIGIBLE LISTS</u>
1. Accounting Technician I – Promotional	24	19	17
2. Equipment Operator III (Streets) – Promotional	5	3	3
3. Equipment Operator III (Streets) – Open	20	14	14
4. GIS Analyst I – Promotional	4	4	2
5. GIS Analyst I – Open	10	5	4
6. Microcomputer Specialist I – Promotional	9	5	1
7. Microcomputer Specialist I – Open	87	49	21
8. Support Desk Technician – Promotional	3	2	1
9. Support Desk Technician – Open	47	8	5

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Accounting Technician I**  
**Examination**

**October 18, 2000**  
**Date of Test**

**00341009P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	22	GROUP 1	12
REJECTED	2	GROUP 2	4
<b>TOTAL RECEIVED</b>	24	GROUP 3	1
		<b>TOTAL ON LIST</b>	17

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	17			
FAILED	2			
<b>TOTAL TESTED</b>	19			
<b>DID NOT APPEAR</b>	3			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Equipment Operator III (Streets)**  
Examination

**October 23, 24 & 25, 2000**  
Date of Test

**00308008P**  
Exam Code

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
None
<b>GROUP 3</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	3	GROUP 1	3
REJECTED	2	GROUP 2	0
<b>TOTAL RECEIVED</b>	<b>5</b>	GROUP 3	0
		<b>TOTAL ON LIST</b>	<b>3</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)			100%	
PASSED			3	
FAILED			0	
<b>TOTAL TESTED</b>			<b>3</b>	
<b>DID NOT APPEAR</b>				

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Equipment Operator III (Streets)**  
Examination

**October 23, 24 & 25, 2000**  
Date of Test

**003080080**  
Exam Code

**Open**  
Open/Promotional

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	17	GROUP 1	12
REJECTED	3	GROUP 2	2
<b>TOTAL RECEIVED</b>	<b>20</b>	GROUP 3	0
		<b>TOTAL ON LIST</b>	<b>14</b>

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)			100%	
PASSED			14	
FAILED			0	
<b>TOTAL TESTED</b>			<b>14</b>	
<b>DID NOT APPEAR</b>			<b>3</b>	

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**GIS Analyst I**  
Examination

**October 23, 2000**  
Date of Test

**00281710P**  
Exam Code

**Promotional**  
Open/Promotional

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
None
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	4	GROUP 1	0
REJECTED	0	GROUP 2	0
<b>TOTAL RECEIVED</b>	<b>4</b>	GROUP 3	2
		<b>TOTAL ON LIST</b>	<b>2</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	2			
FAILED	2			
<b>TOTAL TESTED</b>	<b>4</b>			
<b>DID NOT APPEAR</b>	<b>0</b>			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**GIS Analyst I**  
**Examination**

**October 23, 2000**  
**Date of Test**

**002817100**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	7	GROUP 1	0
REJECTED	3	GROUP 2	1
<b>TOTAL RECEIVED</b>	10	GROUP 3	3
		<b>TOTAL ON LIST</b>	4

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	4			
FAILED	1			
<b>TOTAL TESTED</b>	5			
<b>DID NOT APPEAR</b>	2			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Microcomputer Specialist I**  
**Examination**

**October 17, 2000**  
**Date of Test**

**00306708P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
None
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	7	GROUP 1	0
REJECTED	2	GROUP 2	0
<b>TOTAL RECEIVED</b>	9	GROUP 3	1
		<b>TOTAL ON LIST</b>	1

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	1			
FAILED	4			
<b>TOTAL TESTED</b>	5			
<b>DID NOT APPEAR</b>	2			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Microcomputer Specialist I**  
**Examination**

**October 17, 2000**  
**Date of Test**

**003067080**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	61	GROUP 1	1
REJECTED	26	GROUP 2	8
<b>TOTAL RECEIVED</b>	87	GROUP 3	12
		<b>TOTAL ON LIST</b>	21

	<b><u>TESTS</u></b>			
	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	21			
FAILED	28			
<b>TOTAL TESTED</b>	49			
<b>DID NOT APPEAR</b>	12			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Support Desk Technician**  
**Examination**

**October 19, 2000**  
**Date of Test**

**00342609P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	2	GROUP 1	0
REJECTED	1	GROUP 2	1
<b>TOTAL RECEIVED</b>	<b>3</b>	GROUP 3	0
		<b>TOTAL ON LIST</b>	<b>1</b>

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)		100%		
PASSED		1		
FAILED		1		
<b>TOTAL TESTED</b>		<b>2</b>		
<b>DID NOT APPEAR</b>		<b>0</b>		

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Support Desk Technician**  
Examination

**October 19, 2000**  
Date of Test

**003426090**  
Exam Code

**Open**  
Open/Promotional

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	10	GROUP 1	1
REJECTED	37	GROUP 2	2
<b>TOTAL RECEIVED</b>	<b>47</b>	GROUP 3	2
		<b>TOTAL ON LIST</b>	<b>5</b>

	<b><u>TESTS</u></b>			
<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>	
(Weight)		100%		
PASSED		5		
FAILED		3		
<b>TOTAL TESTED</b>		<b>8</b>		
<b>DID NOT APPEAR</b>		2		

**CITY OF LAS VEGAS**  
**AGENDA DOCUMENTATION**

Date November 8, 2000

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**TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY**

---

**SUBJECT: B. EXTENSION OF ELIGIBLE LISTS**

---

**BOARD ACTION: Vote to Extend or Not Extend  
(May be taken as a group)**

---

**TOTAL EXTENSIONS OF ELIGIBLE LISTS: 12**

	<u>REMAINING CANDIDATES ON LIST</u>	<u>LIST EXPIRES</u>	<u>EXT. TO</u>	<u>NUMBER OF THIS EXT.</u>
1. Customer Service Representative – Promotional	4	11/10/00	5/10/01	1
2. Customer Service Representative – Open	101	11/10/00	5/10/01	1
3. Deputy City Marshal Sergeant – Promotional	5	11/10/00	5/10/01	1
4. Fire Equipment Mechanic I - Promotional	1	11/10/00	5/10/01	2
5. Fire Equipment Mechanic I – Open	15	11/10/00	5/10/01	2
6. Office Specialist I – Promotional	1	11/10/00	5/10/01	1
7. Office Specialist I – Open	35	11/10/00	5/10/01	1
8. Personnel Technician – Promotional	6	11/10/00	5/10/01	2
9. Plant Operations Shift Supervisor – Promotional	5	11/10/00	5/10/01	1
10. Plant Operations Shift Supervisor – Open	2	11/10/00	5/10/01	1
11. Senior Communications Specialist – Promotional	5	11/10/00	5/10/01	2
12. Senior Personnel Technician – Promotional	4	11/10/00	5/10/01	2

**CITY OF LAS VEGAS**

**AGENDA DOCUMENTATION**

Date November 8, 2000

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**TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY**

---

**SUBJECT: C. CLASSIFICATION SPECIFICATIONS FOR APPROVAL**

---

**BOARD ACTION: DISCUSSION AND POSSIBLE ACTION**

---

**CLASSIFICATION SPECIFICATIONS:**

**REVISED**

1. Fire Engineer
2. Sanitation Billing Inspector I

Fire Engineer was revised to refine the minimum qualifications by removing two that were desirable, but not required.

Sanitation Billing Inspector I was revised due to changes in duties resulting from the development of a higher level within the series.

**RECOMMENDATION**

The City recommends approval of these revised classification specifications.

**FIRE ENGINEER**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

**DEFINITION**

To operate a variety of firefighting vehicles, apparatus and equipment; to participate in emergency response activities.

**SUPERVISION RECEIVED**

Receives general supervision from higher level supervisory and management staff.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS**—*Essential and other important responsibilities and duties may include, but are not limited to, the following:*

**Essential Functions:**

1. Operate numerous types of vehicles, equipment, tools and apparatus in response to fire and emergency alarms; drive equipped and manned vehicle to scene of emergency along pre-determined route, ensuring safe movement and minimal response time; position vehicle properly in relation to fire hydrants and fire location.
2. Operate pump, aerial ladder, snorkel and other required equipment, regulating pressure of water and other fire suppression agents through equipment.
3. Inspect vehicles, equipment and apparatus including aerial lift and pumping equipment for proper operation and condition; perform routine servicing and minor repair work; identify and report the need for major repairs; complete records of daily vehicle checks and inventories.
4. Respond to emergency medical incidents; may analyze patient needs and administer first aid until relieved by proper medical personnel.
5. Perform the duties of a Firefighter when apparatus is not being used at a scene.
6. Preserve evidence at a fire scene.
7. Operate radio equipment.
8. Participate in fire station housekeeping and regular floor watch detail; attend training classes and participate in drills and fire inspections.

**CITY OF LAS VEGAS**  
**Fire Engineer (*continued*)**

**Ability to:**

Effectively deal with personal danger which may include exposure to:

- *Fire encompassed surroundings*
- *Dangerous persons*
- *Dangerous animals*
- *Hazards of emergency driving*
- *Hazards associated with traffic control and working in and near traffic*
- *Natural and man-made disasters.*

Maintain effective audio-visual discrimination and perception needed for:

- *Making observations*
- *Communicating with others*
- *Reading and writing*
- *Operating assigned equipment and vehicles.*

Maintain mental capacity which allows the capability of:

- *Exercising sound judgment and rational thinking under dangerous circumstances*
- *Evaluating various options and alternatives and choose an appropriate and reasonable course of action*
- *Demonstrating intellectual capabilities during training and testing processes.*

**Experience and Training**

**Experience:**

Three years of experience with the City of Las Vegas Fire Services Department assigned to a position whose primary responsibility is controlling and extinguishing fires as a first responder in emergency situations.

**Training:**

Equivalent to graduation from high school, successful completion of the Las Vegas Fire Services Department fire cadet academy and successful completion of the most recent driver operator certification process..

**License or Certificate**

Possession of an appropriate valid class B driver's license with F endorsement on the date of application.

**CITY OF LAS VEGAS**  
**Fire Engineer (*continued*)**

**WORKING CONDITIONS**

**Environmental Conditions:**

Emergency firefighting environment; exposure to fire encompassed surroundings, dangerous persons and animals, natural and man-made disasters; hazards of emergency driving; hazards associated with traffic control and working in and near traffic.

**Physical Conditions:**

Essential and marginal functions require maintaining physical condition appropriate to the performance of assigned duties as specified by firefighter certification.

ARB  
REV 10/20/00  
FLSA & City: nonexempt

CSB 11/8/00

## SANITATION BILLING INSPECTOR I

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

### DEFINITION

To conduct on-site inspections of commercial businesses to establish and verify sewer billing accounts; to enforce sewer services ordinances and regulations; and to perform a variety of tasks relative to assigned area of responsibility.

### DISTINGUISHING CHARACTERISTICS

**Sanitation Billing Inspector I:** This is the entry level class in the Sanitation Billing Inspector series. It is distinguished from the Sanitation Billing Inspector I by the performance of the more routine tasks and duties assigned to positions within the series including assisting in conducting field inspections for large and complex commercial sewer customers. This class has a limited adjustment authority and requires assistance in dealing with more complicated issues.

### SUPERVISION RECEIVED

Receives general supervision from higher supervisory and management staff.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS**—*Essential and other important responsibilities and duties may include, but are not limited to, the following:*

#### **Essential Functions:**

1. Conduct routine on-site inspections of commercial establishments to verify fixture count or use code so sewer bills reflect proper charge; make necessary rate adjustments on accounts resulting from on-site inspections.
2. Interpret and explain city sewer ordinances and regulations, and assist the Sanitation Billing Technicians in handling questions and problems either in person or on the telephone.
3. Monitor vacant commercial locations and unbillable properties, determine correct parcel numbers and keep land use maps current.
- 4.
5. Review daily business license reports and records for impact on sewer service billings.
6. Determine correct sewer charges based on inspection of premises or owner's declaration; make adjustments to charges based on inspection findings within authorized dollar limit; detect inconsistent information provided by customer that may warrant further investigation; investigate incorrect rate structures and amend to reflect current use and proper billing.

**CITY OF LAS VEGAS**  
**Sanitation Billing Inspector I (continued)**

**Essential Functions:**

7. Compile data and statistics on inspections; prepare written reports.
8. Compose and send correspondence to customers regarding fee adjustments or other non-routine situations.
9. Bring new types of fixtures to the attention of supervisor so sewer code can be amended.
10. Accept, respond to and resolve telephone, in-person and written inquiries and complaints from commercial customers.
11. Access various geographic information systems (GIS) data to determine billable customers, parcel numbers, sewer lines and land uses.

**Marginal Functions:**

1. Perform related duties and responsibilities as required.

**QUALIFICATIONS**

**Knowledge of:**

Basic interviewing techniques.  
Basic mathematical principles.  
Bookkeeping or basic accounting procedures and practices.  
Customer service principles and practices.  
Modern office procedures, methods and computer equipment.  
Principles and procedures of record keeping.  
Principles of business letter writing and basic report preparation.

**Ability to:**

Learn to interpret applicable procedures, rules, codes and regulations governing sewer services.  
Learn the basics of the ordinances and regulations applicable to sewer billing services.

Learn to respond to potentially confrontational situations.  
Become familiar with local geography and street locations.  
Understand and follow oral and written instructions.  
Make computations rapidly and accurately.  
Communicate clearly and concisely, both orally and in writing.  
Establish and maintain effective working relationships with those contacted in the course of work.  
Maintain mental capacity which allows for effective interaction and communication with others.  
Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:  
— *Walking, standing or sitting for extended periods of time; and*  
— *Operating computer equipment.*

**CITY OF LAS VEGAS**  
**Sanitation Billing Inspector I (continued)**

**Ability to:**

Maintain effective audio-visual discrimination and perception needed for:

- *Making observations;*
- *Communicating with others;*
- *Reading and writing; and*
- *Operating computerized equipment.*

**Experience and Training Requirements**

**Experience:**

One year of work experience which required the frequent interpretation, explanation or enforcement of varied codes and regulations, including one year of frequent, heavy public contact. Business inspection experience is desirable.

**Training:**

Equivalent to an associate degree from an accredited college with major course work in business management or a related field.

**License or Certificate**

Possession of an appropriate, valid driver's license on the date of application.

**WORKING CONDITIONS**

**Environmental Conditions:**

Travel from site to site; office and field environments; exposure to computer screens; exposure to inclement weather conditions.

**Physical Conditions:**

Essential and marginal functions may require maintaining physical condition necessary for bending, stooping, kneeling, walking, standing and sitting for prolonged periods of time; operating motorized vehicles.

ARB           REV 8/31/00  
FLSA & City: nonexempt  
CSB 11/8/00

TO CLAUDETTE ENUS  
FAX 702-598-0877  
SUBJECT Reservation Confirmation

Thank you for using Sprint Conferencing Services. This is to confirm that a conference reservation has been made. A two-hour notification to cancel is required to avoid a non-cancellation charge. Please call our toll free reservation number (800-366-2663) to reschedule, cancel or make any changes. Please use the confirmation number listed below when referring to your reservation.

**CHAIRPERSON:** CLAUDETTE ENUS  
**CONFIRMATION NUMBER:** 7529474  
**DATE:** Wednesday, November 22, 2000  
**TIME:** 11:30 am (PST)  
**DURATION:** 15 minutes  
**LINES RESERVED:** DIAL IN: 0 DIAL OUT: 6  
**DIAL IN NUMBER(s):** 800-659-8304

Sprint Conferencing Services offers many optional features. These features can be used to tailor your conference call to meet the needs of a particular meeting. Some features for consideration are:

- **Conference Fax\*** - distribute documents to the conference participants in minutes.
- **Audiotaping\*** - high quality cassette tapes of the conference can be made the same day (transcription\* of the taped conference is also available).
- **Password Security** - for highly confidential conferences each participant must provide the password.
- **Automated Polling\*** - participants can answer pre-established questions with their touch tone phones

\* these features incur an additional charge.

CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES  
Department of Human Resources  
416 N. 7<sup>th</sup> Street  
Las Vegas, Nevada  
CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.ci.las-vegas.nv.us>

## TELECONFERENCE AGENDA

DATE: NOVEMBER 22, 2000  
TIME: 11:30 a.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

**\*NOTE: Minutes from this meeting will be included as part of the next regularly scheduled meeting on December 13, 2000**

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. BUSINESS

A CERTIFICATION OF ELIGIBLE LISTS:

- 1) Aquatic Biologist – Promotional
- 2) Aquatic Biologist – Open
- 3) Code Enforcement Officer I – Promotional
- 4) Maintenance Worker I – Promotional
- 5) Maintenance Worker I – Open
- 6) Recreation Leader I – Promotional
- 7) Recreation Leader I – Open

*Pulled until  
Dec 13 reg mty*

- IV. ITEMS FOR DISCUSSION ONLY NO BOARD ACTION REQUIRED.
- V. CITIZEN PARTICIPATION

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons Special equipment for the hearing impaired is available for use at meetings If you need an accommodation to attend and participate in this meeting, please call the DEPARTMENT DESIGNEE at 229-6315 and advise of your need at least 48 hours in advance of the meeting The City's TDD number is 386-9108

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS

State of Nevada, 555 E. Washington  
Senior Citizen Center, 450 East Bonanza Road  
Clark County Government Center, 500 South Grand Central Parkway  
Court Clerk's Office Bulletin Board, City Hall Plaza  
City Hall Plaza, Special Outside Posting Bulletin Board

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date November 22, 2000

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TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: F. CLAUDETTE ENUS, SECRETARY

---

SUBJECT: A. ELIGIBLE LISTS TO BE CERTIFIED

---

BOARD ACTION: Vote to Certify or Not Certify  
(May be taken as a group)

---

TOTAL ELIGIBLE LISTS PRESENTED: 7

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	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED &amp; PLACED ON ELIGIBLE LISTS</u>
1. Aquatic Biologist – Promotional	1	1	0
2. Aquatic Biologist – Open	4	2	1
3. Code Enforcement Officer I – Promotional	67	63	49
4. Maintenance Worker I – Promotional	2	2	1
5. Maintenance Worker I – Open	123	96	80
6. Recreation Leader I – Promotional	7	6	5
7. Recreation Leader I – Open	180	121	118

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Aquatic Biologist**  
**Examination**

**November 3, 2000**  
**Date of Test**

**00249010P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
None
<b>GROUP 3</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	1	GROUP 1	0
REJECTED	0	GROUP 2	0
<b>TOTAL RECEIVED</b>	1	GROUP 3	0
		<b>TOTAL ON LIST</b>	0

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	0			
FAILED	1			
<b>TOTAL TESTED</b>	1			
<b>DID NOT APPEAR</b>	0			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Aquatic Biologist**  
**Examination**

**November 3, 2000**  
**Date of Test**

**002490100**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	2	GROUP 1	0
REJECTED	2	GROUP 2	1
<b>TOTAL RECEIVED</b>	<b>4</b>	GROUP 3	0
		<b>TOTAL ON LIST</b>	<b>1</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	1			
FAILED	1			
<b>TOTAL TESTED</b>	<b>2</b>			
<b>DID NOT APPEAR</b>	<b>0</b>			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Code Enforcement Officer I**  
Examination

**November 2, 2000**  
Date of Test

**00281110P**  
Exam Code

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>	
ACCEPTED	66	GROUP 1	10
REJECTED	1	GROUP 2	32
<b>TOTAL RECEIVED</b>	<b>67</b>	GROUP 3	7
		<b>TOTAL ON LIST</b>	<b>49</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	49			
FAILED	14			
<b>TOTAL TESTED</b>	<b>63</b>			
<b>DID NOT APPEAR</b>	<b>3</b>			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Maintenance Worker I**  
**Examination**

**October 25, 2000**  
**Date of Test**

**00371009P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
None
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
None

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	2	GROUP 1	0
REJECTED	0	GROUP 2	1
<b>TOTAL RECEIVED</b>	2	GROUP 3	0
		<b>TOTAL ON LIST</b>	1

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	1			
FAILED	1			
<b>TOTAL TESTED</b>	2			
<b>DID NOT APPEAR</b>				

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Maintenance Worker I**  
**Examination**

**October 25, 2000**  
**Date of Test**

**003710090**  
**Exam Code**

**Open**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>	
ACCEPTED	121	GROUP 1	37
REJECTED	2	GROUP 2	32
<b>TOTAL RECEIVED</b>	<b>123</b>	GROUP 3	11
		<b>TOTAL ON LIST</b>	<b>80</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	80			
FAILED	16			
<b>TOTAL TESTED</b>	<b>96</b>			
<b>DID NOT APPEAR</b>	<b>25</b>			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Recreation Leader I**  
**Examination**

**October 30, 2000**  
**Date of Test**

**00360009P**  
**Exam Code**

**Promotional**  
**Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	6	GROUP 1	2
REJECTED	1	GROUP 2	2
<b>TOTAL RECEIVED</b>	<b>7</b>	GROUP 3	1
		<b>TOTAL ON LIST</b>	<b>5</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	5			
FAILED	1			
<b>TOTAL TESTED</b>	<b>6</b>			
<b>DID NOT APPEAR</b>	<b>0</b>			

**CITY OF LAS VEGAS**

**ELIGIBLE LIST**

**Recreation Leader I  
Examination**

**October 30, 2000  
Date of Test**

**003600090  
Exam Code**

**Open  
Open/Promotional**

<b>NAME</b>
<b>GROUP 1</b>
See Attached
<b>GROUP 2</b>
See Attached
<b>GROUP 3</b>
See Attached

**REPORT OF EXAMINATION**

	<b><u>APPLICATIONS</u></b>		<b><u>ELIGIBLE LIST</u></b>
ACCEPTED	142	GROUP 1	42
REJECTED	38	GROUP 2	64
<b>TOTAL RECEIVED</b>	<b>180</b>	GROUP 3	12
		<b>TOTAL ON LIST</b>	<b>118</b>

**TESTS**

	<b><u>WRITTEN</u></b>	<b><u>ORAL</u></b>	<b><u>PERFORMANCE</u></b>	<b><u>OTHER</u></b>
(Weight)	100%			
PASSED	118			
FAILED	3			
<b>TOTAL TESTED</b>	<b>121</b>			
<b>DID NOT APPEAR</b>	<b>21</b>			

ATTENDANCE REPORT

BOARD OF CIVIL SERVICE TRUSTEES

MEETING DATE Nov 8 2000

	<u>PRESENT</u>	<u>ABSENT</u>
MARK LARSON	<u>X</u>	_____
LOU JOHNSON	<u>X</u>	_____
THEODORE PARKER	_____	_____
E. LAVONNE LEWIS	_____	_____
TONY DORF	<u>X</u>	_____

CHARGE TO:05101/510800

APPROVED BY: *William A. Swatts*

A ATTENDANCEREPORT

*11-9-00*  
*TO Lencihan*

**SIGN-IN SHEET  
CIVIL SERVICE BOARD MEETING**

DATE: November 8, 2000

**PLEASE PRINT**

NAME

ORGANIZATION

John Mike Myers

Las Vegas Fire Rescue

Michael Jackson

Las Vegas Fire Rescue

Lion Brasnigh

CEA

Sandy Gandy

CLV

Bette Miller

CCV

JEFF MORGAN

FIRE & RESCUE

Bertal Washington

LV F/R

RUTH CARROLL

HR

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