

MINUTES

City of Las Vegas

BOARD OF COMMISSIONERS

COMMISSION CHAMBERS • 400 E. STEWART AVENUE • 386-6011

DATE: August 19, 1977

TIME: 9:00 A.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

BOARD OF CITY COMMISSIONERS

	PRESENT	ABSENT	EXCUSED
MAYOR BILL BRIARE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM PAUL J CHRISTENSEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM. RON LURIE MAYOR PRO TEM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM MYRON E LEAVITT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMM ROY WOOFER	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

CITY ATTORNEY

MIKE SLOAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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APPROVED BY REFERENCE September 14, 19 77

ATTEST:

Ernie D. Owen CITY CLERK *William N. Briare* MAYOR

MINUTES

August 19, 1977

A Special Meeting of the Board of City Commissioners of the City of Las Vegas, Nevada, held this 19th day of August, 1977 was called to order by His Honor, Mayor William H. Briare, at the hour of 9:00 A.M.

AGENDA POSTED August 16, 1977 (See Page 3 of these Minutes - Affidavit)

AGENDA MAILED August 16, 1977 (See Page 4 of these Minutes - Affidavit)

		PRESENT	ABSENT	EXCUSED
STAFF ATTENDANCE	City Manager			
	WILLIAM E. ADAMS, P.E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	City Clerk			
	EDWINA M. COLE, C.M.C.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Director, Dept. of Business Activity			
	ILA M. BRITT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Director, Dept. of Community Planning & Development			
	DONALD J. SAYLOR, A.I.P.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Director, Dept. of Cultural Services			
	HAROLD A. FOSTER	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Director, Dept. of Financial Management			
	MARVIN A. LEAVITT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Director, Dept. of Fire Services			
	SAM COOPER	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Director, Dept. of Funds, Coordination & Projects			
	RONALD JACK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Director, Dept. of Municipal Services				
J. C. CATHCART	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Director, Dept. of Parks & Recreation				
RICHARD L. CAMPBELL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Director, Dept. of Personnel & Employee Relations				
J. ROBERT McPHERSON	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Director, Dept. of Public Services				
LAURENCE HAMPTON, P.E.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

AFFIDAVIT OF MAILING

(Mailing required under the provisions of NRS CHAPTER 241)

STATE OF NEVADA)
) ss.
COUNTY OF CLARK)

EDWINA COLE, an employee of the City of Las Vegas, Nevada, being first duly sworn, deposes and says that on the 16th day of August, 1977, a copy of an Agenda (NOTICE), the attached of which is a true and correct copy, of a Special Meeting of the BOARD OF CITY COMMISSIONERS OF THE CITY OF LAS VEGAS, NEVADA, to be held on the 19th day of August, 1977, was deposited in the United States Mail, postage prepaid, first class mail, to each person and/or organization whose name appears in the Agenda Register maintained in the Office of the City Clerk as having requested, in writing, a copy of said Agenda (NOTICE).

Edwina M. Cole

EDWINA COLE

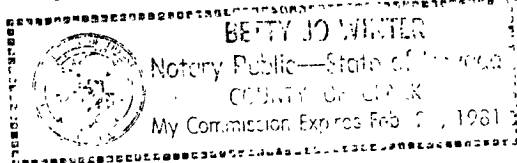
(name - an employee in the Office of the City Clerk)

Subscribed and sworn to before me

this 16th day of August, 1977

Betty Jo Winter

Notary Public in and for said County and State



DISCUSSION AND DETERMINATION OF PROCEDURE TO BE FOLLOWED IN THE SELECTION OF A NEW CITY MANAGER
Motion to Recruit by Advertisement in accord with "Proposed Selection Procedures City Mgr." amended to include an add'l Item 4(a) - JOB DESCRIPTION. 9 member Screening Committee to be appointed 9/7/77 Agenda by Board At Reg Meeting of 9/7/77

Mayor Briare: The purpose of the meeting today is to discuss the matter of the selection of a City Manager.

Commissioner Christensen: I have had the staff prepare this guideline to follow this time table and so forth. I had them make a copy for everybody. Briefly going over the qualifications here which we; well primarily the qualifications would be a Masters Degree in Administration, or equivalent, 5 years experience in Administration, or equivalent in an organization similar to what we have. A time table that we also have made up that should put a man on board by 11/1. We can start advertising in the publications that reach these people. If we get right after it we can get those ads in, so that we can get in the publications in September, so that we can close off the ads by the end of September, and review them. This sets up a staff committee of three people. Administrative Services, Federal Funds, and Personnel to take care of the paperwork and so forth, and then all of these qualifications are ratified by the Board of Commissioners. The advertisement is sent for publication by the end of this month. Then the Citizens will screen these people and boil it down to the top finalists. Which we would then interview those that we wish and make our pick from that. The only thing, we could do part of this by having another Special Meeting by the 26th of August, but if we would approve this today we wouldn't have to do that. We would establish this committee today, and then we could just establish so many committee members, and submit the names to put on this Citizens Committee. We could do that any time if we established the committee today. We could make those appointments at any time.

Commissioner Lurie: Your committee doesn't have to be formed until after your applications start coming in. Because they are not going to review them until such time as the closing of....

Commissioner Christensen: Yes, that is what I was getting at. If you establish the committee then you have plenty of time to appoint the members.

Commissioner Lurie: What we are establishing today is that there will be a citizens committee picked to review the applications and pick the ones that we want to look at.

Commissioner Christensen: Right..

Mayor Briare: Commissioner under your proposed selection procedure you indicate in Paragraph 3 Part D, "Staff finalizes job qualifications and requirements. Would requirements be another way of saying job description?"

Commissioner Christensen: No, that is primarily the qualifications and the requirements that they have to meet to apply. I am in agreement with you to have a job description, but I think we

need to make up that job description when we narrow the thing down. We would be putting the cart before the horse. I agree to your job description. We need to have one before this man takes over.

Mayor Briare: Well maybe the staff could insert that somewhere. Maybe toward the end of the 10 steps.

Commissioner Christensen: Sure we could do that at a Regular Meeting, there is no problem there.

Commissioner Leavitt: Well I wonder if we could have that job description before our first meeting in September.

Commissioner Christensen: Well they can prepare it, and then we will have to ratify it yes.

John Bramble: I would like to make one point. Would you want to ratify this before you place the advertisement. Because we do have some concern, we do have to have our information to ICMA or to whoever you want to advertise before the 1st of September.

Commissioner Leavitt: Well the advertisement doesn't need the job description, but I would like to take a look at a job description at our first meeting in September.

Commissioner Christensen: That would be no problem.

Commissioner Lurie: The main thing is preparing the qualifications and getting the advertisement publicized for September.

Mayor Briare: I reviewed in some of the professional publications and so forth, that sometimes they put a salary in. I suppose that that may or may not be of any value.

Commissioner Christensen: We do have a problem on the salary. If you take a sampling of the related equivalent management jobs throughout the Country you will find that they make more money than they do here. But we are locked in because of the Governors salary. I am sure the salary would go on the advertisement. The salary range. Which range is pretty well fixed.

Mayor Briare: When you show a size of organization of 25 million which is less than what we are really involved with, and an organization of 500 employees. You are picking up some people who a \$30,000.00 salary or whatever it is might look real good to them. However if you were to truly show the other side of the coin. That the top budget might be "X" number of dollars, you are going to draw another group of people who for a salary of \$32,000.00 is going to say "forget it Charlie Brown".

Commissioner Christensen: The entities that have the size budget we have, and the number of personnel we have

are in the \$50,000.00 range right today. Who ever comes to work here is going to come to work for less anyway. I still think we will get qualified applicants. If we show the salary range I think we will be in good shape. That would undoubtedly be in the ad.

Mayor Briare: Any other questions or comments?

Commissioner Leavitt: I would like to make a motion, that we adopt the proposed selection of a City Manager with the addition of between four and five a draft of the job description to be presented to the Board of City Commissioners the first meeting in September. That we adopt the qualifications, and authorize staff to proceed with the advertising and selection of the City Manager as outlined.

Mayor Briare: I would like to report that the response to a suggestion I made earlier in the week was not overwhelming. But I do want to say this. The last time that the four of us, and Commissioner Woofter has already indicated Edwina, he is officially excused this morning. He indicated that he wasn't going to be able to be here. But all of us sat for a good number of days reviewing applications for a Super Manager during the days of Senate Bill 601. I guess we had hundreds. Maybe it is jumping the gun a little bit, but in the event that some kind of consolidation takes place between November of 1978 when it is going to be on the ballot, and perhaps July of the next year. I suppose that the two entities, or some how or other there might be another effort made to hire a "Super Chief". You can't tell who is going to be qualified, or who is going to have a position like that. Even though the response was not overwhelming, and not only wasn't it overwhelming but it wasn't very favorable, I think it was still a pretty good idea.

Commissioner Christensen: Looking at that side of the coin Mayor. There is another angle there too. The person seeking this job has got to look at that. At the possibility that if in fact there is a consolidation, if we are going to sell this ballot question we are going to have to start talking in terms of unification or something like that. If in fact that does come to pass, there is a good chance that the stronger of the two managers of the two entities will have a better shot at that top job. It could be a plus for advertising. A person may have a bigger opportunity than it looks on the surface even if he does a first class job. Which is the kind of person we are going to get.

Mayor Briare: Well on the pessimistic side I think you will no doubt have some repeats of those applications that came in to us before.

Commissioner Christensen: There is no question.

Mayor Briare: Yes there may be some same people. But if they were to think, well gosh if I leave my job now in such and such a city. Maybe my tenure in Las Vegas won't be very long. I think we have pretty well established that the tenure is not very long anyway.

Commissioner Leavitt: I would like to add one more thing. I would like to amend the instructions. I would like to add to rather than amend. I would like to make that screening committee be a 9 member committee, and that the 9 members be selected from the Citizens of the City of Las Vegas, to be selected by us on the first September meeting.

Mayor Briare: Mr. Sloan before we take a vote on the motion, in regards to the Notice of Publication of the meetings etc. etc. Would it be possible to appoint a committee today consisting of the City Commissioners present to name a Selection Committee? Then have notices go out inviting those people to serve on the Selection Committee? Otherwise you know what our problem is. We couldn't even ask for a Selection Committee until September, or is that allright.

Commissioner Christensen: We can ask for a Selection Committee today because we made the notice at the meeting to discuss the procedures, and take appropriate steps. That is one of the appropriate steps, so we can decide on a Committee today, and as I understand it we can name them any time.

Mayor Briare: Would that be necessary to include in the motion, or do we just do it? In other words name a Committee as soon as we act on this motion. Name candidates for this Committee, and then narrow it down to 9.

Commissioner Christensen: Well we can pick the candidates and then name them in our September meeting. The motion does include setting up this committee.

Mayor Briare: In the meantime perhaps each member of the Commission who nominates somebody then would take it upon himself to get the concurrence of the person. Any other questions or comments? Those in favor say aye. Are there any opposed? (No response). There being no opposed the motion is carried.

Motion carried by the following vote:
Commissioners Lurie, Leavitt, Christensen
and Mayor Briare voting aye; noes, none.
Commissioner Woofter excused.

AGREEMENT TO
PERFORM DESIGN
SERVICES FOR A
NAVAL RESERVE
TRAINING FACILITY
AND REED WHIPPLE
CENTER BETWEEN
LAS VEGAS AND

Mayor Briare: The next item is a housekeeping item. Commissioner Leavitt are you familiar with this?

THOMAS A.
DOBRUSKY
Agreement
with Thomas
A. Dobrusky
Approved

Commissioner Leavitt: Yes. What happened here is that we approved an agreement with Wallace and Montgomery to perform certain services at the Naval Reserve Training Facility. It was originally thought to be mostly engineering, but it turned out that the project was mostly architectural. Mr. Dobrusky has an agreement to act with Mr. Montgomery, and because the work now seems to be more architectural than engineering, he wants us to turn this around and enter into a contract with Dobrusky rather than Wallace-Montgomery. Is that about the gist of it Mr. Hampton?

Mr. Larry Hampton: Just one minor correction. Our original approval was for Wallace-Montgomery-Dobrusky. They would have to spend a lot of additional time in preparing agreements among themselves, and there would also be an increase in their liability insurance. The contract amount would not change, the work would not change. The same three parties would be involved, however, instead of us having an agreement with three individual companies, we would have an agreement only with Dobrusky.

Mayor Briare: Wallace and Montgomery are both aware of this?

Mr. Hampton: Yes.

Mayor Briare: The motion then would be to approve the amendment to the agreement?

Mr. Hampton: Yes.

Commissioner Leavitt: I will so move.

Commissioner Lurie: But all the parties here agreed to this?

Mr. Hampton: Yes.

Commissioner Leavitt: I move we adopt the new agreement.

Mayor Briare: Comments? (No response). Those in favor say aye. (All responding) Opposed? (No response).
Motion is carried.

Motion carried by the following vote:
Commissioners Lurie, Leavitt, Christensen
and Mayor Briare voting aye; noes, none.
Commissioner Woofter excused.

There being no further business to come before the Board,
at the hour of 10:15., Mayor William H. Briare declared this
Special Meeting of the Board of City Commissioners
A D J O U R N E D.

APPROVED:

William H. Briare

WILLIAM H. BRIARE, MAYOR

ATTEST:

EDWINA COLE, CITY CLERK

APPROVED BY REFERENCE at a Regular Meeting of the Board

of City Commissioners held on the

14th

day of

September

1977.