

ORDINANCE NO. 1449

AN ORDINANCE TO AMEND TITLE I, CHAPTER 18 OF THE MUNICIPAL CODE OF THE CITY OF LAS VEGAS, NEVADA, 1960 EDITION, ADOPTING BY REFERENCE AMENDMENTS, CHANGES AND ADDITIONS TO THE CIVIL SERVICE RULES AND REGULATIONS OF THE CITY OF LAS VEGAS, COUNTY OF CLARK, STATE OF NEVADA, FOR THE EMPLOYEES OF SAID CITY; TO AMEND SECTIONS 340.7, 350.1, 350.3, 350.7 and 360.3 TO PROVIDE FOR EXAMINATION AND EMPLOYMENT OF PERSONS EMPLOYED BY THE CITY ON A TEMPORARY BASIS THROUGH FEDERALLY FUNDED POVERTY PROGRAMS; PROVIDING OTHER MATTERS PROPERLY RELATING THERETO; PROVIDING PENALTIES FOR THE VIOLATION HEREOF; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

THE BOARD OF COMMISSIONERS OF THE CITY OF LAS VEGAS DOES ORDAIN AS FOLLOWS:

SECTION 1. CIVIL SERVICE RULES ADOPTED. Those certain Ordinances No. 1017, 1142, 1239, 1285, 1326, 1338 and 1387, each being adopted by reference and on file in the office of the City Clerk, Las Vegas, Nevada, and this amendment are hereby adopted by reference and made a part of this Code, the same as if set out herein in full, hereby ratifying, approving and confirming all of said prior ordinances.

SECTION 2. APPLICABILITY: The Board of Commissioners hereby declares that it would have adopted each separate provision of this ordinance, regardless of the adoption of any other provision, and if any remedy provided for in this ordinance be held unavailable or limited in effect, such limitation shall not affect the application of any other provision of this ordinance.

SECTION 3. Any person, firm or corporation violating any of the provisions of this ordinance shall, upon conviction thereof, be punished by a fine of not more than \$500.00 and/or imprisonment in the city jail for not more than six (6) months, or any combination of such fine and imprisonment. Every day of such violation shall constitute a separate offense.

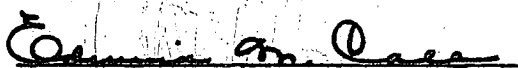
SECTION 4. All ordinances or parts of ordinances, sections, subsections, phrases, sentences, clauses or paragraphs contained in the Municipal Code of the City of Las Vegas, Nevada, 1960 Edition, in conflict herewith are hereby repealed.

PASSED, ADOPTED AND APPROVED this 8th day of April, 1970.

APPROVED:


ORAN K. GRAGSON, MAYOR

ATTEST:


Edwina M. Cole, City Clerk

The above and foregoing ordinance was first proposed and read by title to the Board of Commissioners on the 4th day of March, 1970, and referred to the following committee composed of Commissioners Howery and Thornley for recommendation; thereafter the said committee reported favorably on said ordinance on the 8th day of April, 1970, which was a Special meeting of said Board; that at said Special meeting the proposed ordinance was read by title to the Board of Commissioners as first introduced and adopted by the following vote:

VOTING "AYE": Commissioners Coblentz, Howery and Corey, and Mayor Gragson

VOTING "NAY": None ABSENT: Commissioner Thornley
(Excused)

APPROVED:
Oran K. Gragson
ORAN K. GRAGSON, MAYOR

ATTEST:
Edwina M. Cole
Edwina M. Cole, City Clerk

New Matter Underscored

A SUPPLEMENTAL DOCUMENT ADOPTED UNDER ORDINANCE NO. 1449 BY REFERENCE AND HEREBY DESIGNATED AS A PART OF THE CIVIL SERVICE RULES AND REGULATIONS OF THE CITY OF LAS VEGAS, NEVADA.

SECTION 1. Title I, Chapter 18, Section 2 of the Municipal Code of the City of Las Vegas, Nevada, 1960 Edition, is hereby amended to read as follows:

1-18-2: AMENDMENTS: Certain sections of the Civil Service Rules and Regulations of the City of Las Vegas are hereby deleted, modified, amended, repealed or added to, as follows, to wit:

Section 340.7 is hereby amended to read as follows:

340.7 Notice of open competitive examinations is to be given at least ten (10) days prior to the date of examination. Notice of promotional examinations is to be given at least thirty (30) days prior to the date of examination. Notice of exams held for persons employed by the City on a temporary basis, through federally funded poverty programs, is to be given at least ten (10) days prior to the date of exam. The notice for all examinations shall be posted on a bulletin board of the Personnel Department and a copy thereof shall be posted on a bulletin board of each department of the City. In the case of open competitive examinations, said notice shall also be published once in a newspaper published in the City of Las Vegas at least ten (10) days prior to the date of the examination.

Section 350.1 is hereby amended to read as follows:

350.1 At the conclusion of any examination, an eligible list consisting of the names of persons successfully passing the examination, arranged in order of final ratings received, from the highest passing score to the lowest, shall be prepared and kept available, provided that:

(a) In the case of an open competitive exam, whenever identical ratings are received, names will be arranged in order of application dates, except as provided in 350.1(b). In the case of an exam held for persons employed by the City on a temporary basis through federally funded poverty programs whenever identical ratings are received, names will be arranged in order of the date of employment on a temporary basis.

In the case of a promotional exam, whenever identical ratings are received, names will be arranged in order of length of time spent in the classification from which promoted.

(b) If one of the persons receiving such identical ratings on open competitive exam is a veteran or a disabled veteran, such person shall receive the higher position on the eligible list.

(c) Neither priority in date of application nor of examination shall be given any other advantage.

(d) In the event that an open competitive exam and an exam for persons employed by the City on a temporary basis through federally funded poverty programs are held concurrently both lists shall be certified and all persons whose names appear on the list resulting from the latter exam shall be appointed in that order prior to selection being made from the list resulting from the former. In making appointments from this list, if one appointment is to be made, it shall be made from among the top three names; if two appointments are to be made, they shall be made from among the top four names, etc. If there are less than three names, selection need not be made from the list, in which case the department head shall request a new examination which shall be given. The names from the aforementioned eligibility list shall be placed at the top of the new list, provided, however, that, if the named personnel chooses to take the new examination, his name shall appear on the new eligibility list in final grade order.

(e) At the conclusion of a promotional examination, the entire list shall be certified and, if one appointment is to be made, it shall be made from among the top two names; if two appointments are to be made, they shall be made from among the top three names, etc. After a person has been passed over for an appointment twice, he shall be selected to fill the next vacancy which occurs prior to expiration of the list unless, upon approval by the City Manager, following the recommendation of the department head and Director of Personnel, the promotion of this employee would not be in the best interests of the City. If there is

AFFIDAVIT OF PUBLICATION

STATE OF NEVADA)
COUNTY OF CLARK) SS

Louie Muratore being first duly sworn, deposes and says that he is foreman for the LAS VEGAS REVIEW-JOURNAL, a daily newspaper at Las Vegas, in the County of Clark, State of Nevada, and that the attached was continuously published in said newspaper for a period of two insertions from period of April 9, 1970 to April 16, 1970 inclusive, being the issue of said newspaper for the following dates, to wit:

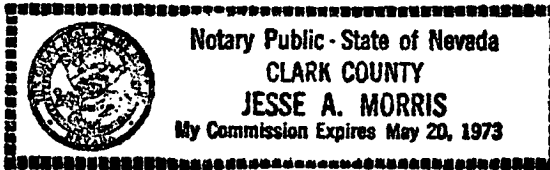
April 9, 16, 1970

That said newspaper was regularly issued and circulated on each of the dates above named.

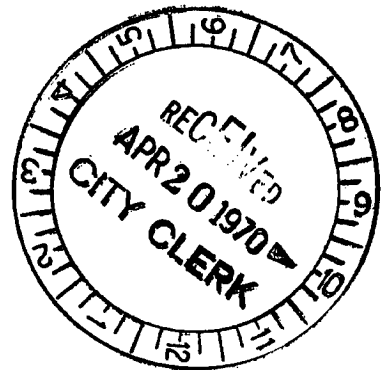
SIGNED *L. Muratore*
LOUIE MURATORE

Subscribed and sworn to before me this 16 day of April, 1970.

NOTARY PUBLIC, IN AND FOR
CLARK COUNTY, NEVADA



Jesse A. Morris



ORDINANCE NO. 1449

AN ORDINANCE TO AMEND TITLE 1, CHAPTER 18 OF THE MUNICIPAL CODE OF THE CITY OF LAS VEGAS, NEVADA, 1960 EDITION, ADOPTING BY REFERENCE AMENDMENTS, CHANGES AND ADDITIONS TO THE CIVIL SERVICE RULES AND REGULATIONS OF THE CITY OF LAS VEGAS, COUNTY OF CLARK, STATE OF NEVADA, FOR THE EMPLOYEES OF SAID CITY; TO AMEND SECTIONS 340.7, 350.1, 350.3, 350.7 AND 360.3 TO PROVIDE FOR EXAMINATION AND EMPLOYMENT OF PERSONS EMPLOYED BY THE CITY ON A TEMPORARY BASIS THROUGH FEDERALLY FUNDED POVERTY PROGRAMS; PROVIDING OTHER MATTERS PROPERLY RELATING THERETO; PROVIDING PENALTIES FOR THE VIOLATION HEREOF; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

THE BOARD OF COMMISSIONERS OF THE CITY OF LAS VEGAS DOES ORDAIN AS FOLLOWS:

SECTION 1. CIVIL SERVICE RULES ADOPTED. Those certain Ordinances No. 1017, 1142, 1239-1285, 1326, 1338 and 1387, each being adopted by reference and on file in the office of the City Clerk, Las Vegas, Nevada, and this amendment are hereby adopted by reference and made a part of this Code, the same as if set out herein in full, hereby ratifying, approving and confirming all of said prior ordinances.

SECTION 2. APPLICABILITY: The Board of Commissioners hereby declares that it would have adopted each separate provision of this ordinance, regardless of the adoption of any other provision, and if any remedy provided for in this ordinance be held unavailable or limited in effect, such limitation shall not affect the application of any other provision of this ordinance.

SECTION 3. Any person, firm or corporation violating any of the provisions of this ordinance shall, upon conviction thereof, be punished by a fine of not more than \$500.00 and/or imprisonment in the city jail for not more than six (6) months, or any combination of such fine and imprisonment. Every day of such violation shall constitute a separate offense.

SECTION 4. All ordinances or parts of ordinances, sections, subsections, phrases, sentences, clauses or paragraphs contained in the Municipal Code of the City of Las Vegas, Nevada, 1960 Edition, in conflict herewith are hereby repealed.

PASSED, ADOPTED AND APPROVED this 8th day of April, 1970.

APPROVED:

-ORAN K. GRAGSON, MAYOR

ATTEST:

-EDWINA M. COLE, City Clerk

A SUPPLEMENTAL DOCUMENT ADOPTED UNDER ORDINANCE NO. 1449 BY REFERENCE AND HEREBY DESIGNATED AS A PART OF THE CIVIL SERVICE RULES AND REGULATIONS OF THE CITY OF LAS VEGAS, NEVADA.

SECTION 1. Title 1, Chapter 18, Section 2 of the Municipal Code of the City of Las Vegas, Nevada, 1960 Edition, is hereby amended to read as follows:

1-18-2:
AMENDMENTS: Certain sections of the Civil Service Rules and Regulations of the City of Las Vegas are hereby deleted, modified, amended, repealed or added to, as follows, to wit:

Section 340.7 is hereby amended to read as follows:

340.7 Notice of open competitive examinations is to be given at least ten (10) days prior to the date of examination. Notice of promotional examinations is to be given at least thirty (30) days prior to the date of examination. Notice of exams held for persons employed by the City on a temporary basis, through federally funded poverty programs, is to be given at least ten (10) days prior to the date of exam. The notice for all examinations shall be posted on a bulletin board of the Personnel Department and a copy thereof shall be posted on a bulletin board of each department of the City. In the case of open competitive examinations, said notice shall also be published once in a newspaper published in the City of Las Vegas at least ten (10) days prior to the date of the examination.

Section 350.1 is hereby amended to read as follows:

350.1 At the conclusion of any examination, an eligible list consisting of the names of persons successfully passing the examination, arranged in order of final ratings received, from the highest passing score to the lowest, shall be prepared and kept available, provided that:

(a) In the case of an open competitive exam, whenever identical ratings are received, names will be arranged in order of application dates, except as provided in 350.1 (b). In the case of an exam held for persons employed by the City on a temporary basis through federally funded poverty programs whenever identical ratings are received, names will be arranged in order of the date of employment on a temporary basis. In the case of a promotional exam, whenever identical ratings are received, names will be arranged in order of length of time spent in the classification from which promoted.

(b) If one of the persons receiving such identical ratings on an open competitive exam is a veteran or a disabled veteran, such person shall receive the higher position on the eligible list.

(c) Neither priority in date of application nor of examination shall be given any other advantage.

(d) In the event that an open competitive exam and an exam for persons employed by the City on a temporary basis through federally funded poverty programs are held concurrently both lists shall be certified and all persons whose names appear on the list resulting from the latter exam shall be appointed in that order prior to selection being made from the list resulting from the former. In making appointments from this list, if one appointment is to be made, it shall be made from among the top three names; if two appointments are to be made, they shall be made from among the top four names, etc. If there are less than three names, selection need not be made from the list, in which case the department head shall request a new examination which shall be given. The names from the aforementioned eligibility list shall be placed at the top of the new list, provided, however, that, if the named personnel chooses to take the new examination, his name shall appear on the new eligibility list in final grade order.

(e) At the conclusion of a promotional examination, the entire list shall be certified and, if one appointment is to be made, it shall be made from among the top two names; if two appointments are to be made, they shall be made from among the top three names, etc. After a person has been passed over for an appointment twice, he shall be

selected to fill the next vacancy which occurs prior to expiration of the list unless, upon approval by the City Manager, following the recommendation of the department head and Director of Personnel, the promotion of this employee would not be in the best interests of the City. If there is only one name which has not been passed over for an appointment twice, selection need not be made from the list, in which case the department head shall request a new examination which shall be given. The name from the aforementioned eligibility list shall be placed at the top of the new list provided, however, that, if the named personnel chooses to take the new examination, his name shall appear on the new eligibility list in final grade order.

(f) Upon approval of the City Manager, on the recommendation of the Director of Personnel, where it is clearly in the best interests of the City to have only males or females on a specific job, appointment to a given position can be made from among the top three male or female names as appropriate.

(g) An open competitive examination and a promotional examination for the same classification may be given concurrently and in such event the eligibility list established from the promotional examination shall take precedence over the eligibility list established from the open competitive examination.

Section 350.3 is hereby amended to read as follows:

350.3 Eligible lists resulting from a promotional examination shall remain in effect for one year from date of certification. Eligible lists resulting from an open competitive examination shall remain in effect for six months from date of certification, provided, however, that in cases in which both an open competitive examination and a promotional examination have been given for Rule 350.1 (g), the eligible list established as the result of open competitive examination shall remain in effect for ninety (90) days from date of certification. Eligible lists resulting from an exam held for persons employed by the City on a temporary basis through federally funded poverty programs shall remain in effect for one (1) month from date of certification.

Any eligible list may be extended by the Civil Service Board at the request of the Personnel Director and approval of the City Manager for an additional period, not to exceed six (6) months, provided, however, that, when a new examination is given before expiration of an existing list as provided in Rule 350.1 (d) and (e), the name or names placed at the top of the new list shall be removed at the time the prior list expires.

Section 350.7 is hereby amended to read as follows:

350.7 The re-employment list shall be given preference over any other employment list whenever vacancies shall occur in the competitive service.

Section 360.3 is hereby amended to read as follows:

360.3 Seniority for employees in the competitive service shall be defined as follows: For classification consistently filled through open competitive exams and/or exams held for persons employed by the City on a temporary basis through federally funded poverty programs seniority shall be based on:

1. Date of employment.
2. Examination grade.
3. Date of original application.

For classifications consistently filled through promotional examinations, seniority shall be based on:

1. Date of promotion to the classification.
2. Promotional examination grade.

In the event two or more employees are promoted on the same date to the same classification from two or more separate eligible lists, the employees promoted from the earliest eligible list shall have seniority.

3. Time spent in the classification from which promoted.

In the event factor one in both instances described above is not conclusive, factor two shall govern; and if factor two is not conclusive, factor three shall govern.

The above and foregoing ordinance was first proposed and read by title to the Board of Commissioners on the 4th day of March, 1970, and referred to the following committee composed of Commissioners Howery and Thornley for recommendation; thereafter the said committee reported favorably on said ordinance on the 8th day of April, 1970, which was a Special meeting of said Board; that at said Special meeting the proposed ordinance was read by title to the Board of Commissioners as first introduced and adopted by the following vote:

VOTING "AYE": Commissioners Coblenz, Howery and Corey, and Mayor Gragson.

VOTING "NAY": None. **ABSENT:** Commissioner Thornley (Excused)

APPROVED:

-ORAN K. GRAGSON, MAYOR

ATTEST:

-EDWINA M. COLE, City Clerk

April 9, 1970

only one name which has not been passed over for an appointment twice, selection need not be made from the list, in which case the department head shall request a new examination which shall be given. The name from the aforementioned eligibility list shall be placed at the top of the new list provided, however, that, if the named personnel chooses to take the new examination, his name shall appear on the new eligibility list in final grade order.

(f) Upon approval of the City Manager, on the recommendation of the Director of Personnel, where it is clearly in the best interests of the City to have only males or females on a specific job, appointment to a given position can be made from among the top three male or female names as appropriate.

(g) An open competitive examination and a promotional examination for the same classification may be given concurrently and in such event the eligibility list established from the promotional examination shall take precedence over the eligibility list established from the open competitive examination.

Section 350.3 is hereby amended to read as follows:

350.3 Eligible lists resulting from a promotional examination shall remain in effect for one year from date of certification. Eligible lists resulting from an open competitive examination shall remain in effect for six months from date of certification, provided, however, that in cases in which both an open competitive examination and a promotional examination have been given for the same classification, as provided in Rule 350.1(g), the eligible list established as the result of open competitive examination shall remain in effect for ninety (90) days from date of certification. Eligible lists resulting from an exam held for persons employed by the City on a temporary basis through federally funded poverty programs shall remain in effect for one (1) month from date of certification.

Any eligible list may be extended by the Civil Service Board at

the request of the Personnel Director and approval of the City Manager for an additional period, not to exceed six (6) months, provided, however, that, when a new examination is given before expiration of an existing list as provided in Rule 350.1(d) and (e), the name or names placed at the top of the new list shall be removed at the time the prior list expires.

Section 350.7 is hereby amended to read as follows:

350.7 The re-employment list shall be given preference over any other employment list whenever vacancies shall occur in the competitive service.

Section 360.3 is hereby amended to read as follows:

360.3 Seniority for employees in the competitive service shall be defined as follows: For classifications consistently filled through open competitive exams and/or exams held for persons employed by the City on a temporary basis through federally funded poverty programs seniority shall be based on:

1. Date of employment.
2. Examination grade.
3. Date of original application.

For classifications consistently filled through promotional examinations, seniority shall be based on:

1. Date of promotion to the classification.
2. Promotional examination grade.

In the event two or more employees are promoted on the same date to the same classification from two or more separate eligible lists, the employees promoted from the earliest eligible list shall have seniority.

3. Time spent in the classification from which promoted.

In the event factor one in both instances described above is not conclusive, factor two shall govern; and if factor two is not conclusive, factor three shall govern.

AFFIDAVIT OF PUBLICATION

STATE OF NEVADA)
COUNTY OF CLARK) SS

Louie Muratore being first duly sworn, deposes and says that he is foreman for the LAS VEGAS REVIEW-JOURNAL, a daily newspaper at Las Vegas, in the County of Clark, State of Nevada, and that the attached was continuously published in said newspaper for a period of two insertions from period of April 9, 1970 to April 16, 1970 inclusive, being the issue of said newspaper for the following dates, to wit:

April 9, 16, 1970

That said newspaper was regularly issued and circulated on each of the dates above named.

SIGNED


LOUIE MURATORE

Subscribed and sworn to before me this 16 day of April, 1970.

NOTARY PUBLIC, IN AND FOR
CLARK COUNTY, NEVADA

