



**LAS VEGAS
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May 2, 2017

Mr. Doug Metzler
Crossing Business Center 4, LLC
444 South Flower Street
Los Angeles, California 90071

Re: CRG-70246 [PRJ-67952] - CITY REFERRAL GROUP

Dear Mr. Metzler:

Your request for a Minor Amendment of an approved Site Development Plan Review (SV-0016-01) FOR A PROPOSED EXPANSION TO AN EXISTING PARKING LOT on 2.04 acres located on the northeast corner of Desert Crossing Court and Covington Cross Drive (APN 138-30-113-024), PC (Planned Community) Zone, Ward 2 (Beers) [PRJ-67952], will be considered by the City Referral Group on **Wednesday, May 10, 2017** at 2:30 p.m. at the Development Services Center, 333 North Rancho Drive, 3rd Floor, Boundary Conference Room (3B).

Please plan to attend. If you have any questions or cannot attend the meeting please call me at 702.229.4714.

Sincerely,

Steven Swanton, AICP
Senior Planner
Department of Planning
Case Planning Division

SS:clb

cc: Mr. Barrett Powley
Encompass Studio
2412 West Charleston Boulevard, Suite #155
Las Vegas, Nevada 89102

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