



Youth Leadership Advisory Council Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR NGUYEN called the meeting to order at 3:31 p.m.

PRESENT: CHAIR NGUYEN and MEMBERS KING (excused until 3:44 p.m.), CAMARILLO, McANALLEN, TSAI, CASTRO (excused until 3:34 p.m.), BENNETT, BURTON, COHEN (excused until 3:39 p.m.), GURNEY, KIM, MINNALEZ, MESERVEY, RUIZ, LASTER, and JUDIE-MITCHELL (ex-officio member)

EXCUSED: MEMBERS BOULWARE, JOHNSON, HALL, and McCRANEY

ALSO PRESENT: DR. TAMMY MALICH, Youth Development and Social Initiatives Director; GILLIAN BLOCK-SEGERBLOM, Deputy City Attorney II; and BRIAN CARROLL, Senior Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: Civic Center Building A, 525 South Main Street, 1st Floor; City Hall, 495 South Main Street, 1st Floor; the City of Las Vegas website - www.lasvegasnevada.gov; and the Nevada Public Notice website - notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of November 18, 2025

Motion made by Khloe Camarillo to Approve

Passed For: 12; Against: 0; Abstain: 0; Did Not Vote: 1; Excused: 7

For-Cara McAnallen, Emilia Tsai, Luca Bennett, Aleiya Burton, Jolie Thao Nguyen, Grayson Gurney, Jeana Kim, Anara Minnales, Avery Meservey, Manuel Ruiz, Khloe Camarillo, Timothy Laster; Did Not Vote-Sheena Judie-Mitchell; Excused-Kahlil Boulware, Aiyana Castro, Alina Johnson, Ethan Cohen, Kory Hall, Janiah King, Eric McCraney;

5. ABEYANCE ITEM - Report by Dr. LuAnn D. Holmes, City Clerk, regarding an overview of Robert's Rules of Order

Minutes:

DR. LUANN D. HOLMES, City Clerk, narrated from a PowerPoint presentation, a copy of which was submitted for the record, to explain that public meetings should be conducted fairly and efficiently by using parliamentary procedure, which she defined as a modified version of Robert's Rule of Order. She advised that parliamentary procedure allows boards to follow the agenda, maintain order, remain transparent and courteous, and let each

member provide input. DR. HOLMES said a quorum of members is required to conduct business, stating that the Youth Council's quorum is 11 voting members, which is half of all members plus one, and she confirmed that all meetings were video recorded. She explained that no member should speak without being recognized by CHAIR NGUYEN, who runs the meeting, keeps discussion focused on agenda items, and puts motions to a vote. She asked all members to always state their name for the record, address all comments to the Chair, and be wary of having private discussions near the mics. Lastly, DR. HOLMES recommended keeping discussion relevant to an agenda item, not speaking more than twice on each item, and remembering that the Youth Council was creating a permanent record.

6. Discussion regarding establishing participation expectations and a meeting engagement structure to support effective member involvement during Youth Leadership Advisory Council meetings

Minutes:

CHAIR NGUYEN emphasized the importance of participation, as she said each member represents the youth and contributes their perspective and experiences. She opined that the Youth Council should use a round-robin format for larger discussion items, allowing each member one minute to share their thoughts. MEMBER BURTON agreed and suggested one speaking turn per meeting.

7. Report by Youth as Solutions participants regarding current work group activities, priority focus areas, and youth-led recommendations

Minutes:

CHAIR NGUYEN advised that this item would allow Youth as Solutions work group members to report on their accomplishments.

Teen Youth Driver Safety - MEMBER COHEN believed that DR. TAMMY MALICH, Youth Development and Social Initiatives Director, had information regarding the structure of the Youth as Solutions program going forward, and DR. MALICH requested the other work groups first provide their updates.

Teen Youth Pedestrian Safety - MEMBER McANALLEN reported that she had spent time researching articles and videos, and she found that phones and distractions were the main cause of injuries and fatalities. She had created and submitted the budget plan to Google Classroom, which was due by December, though she was unsure if the budget plan had been accounted for, as she did not have computer access. The Member believed safety was an important issue that needed to be solved.

Teen Youth Scooter/Bicycle/Electric Vehicle Safety - MEMBER TSAI advised that she and MEMBER MINNALEZ held a meeting with Clark County Commissioner JUSTIN JONES, who led e-bike safety ordinances, to better understand the safety issue. They planned to implement safety education assemblies at local schools and create flyers, posters, and social media posts about the issue. Through help from DR. MALICH, MEMBER TSAI confirmed they received a \$1,000 grant, which she felt was a great accomplishment.

DR. MALICH clarified that deadlines must be met for the grant, otherwise they would lose funding or the ability to participate. She noted that each work group was required to provide their project plan and budget, advising that she was communicating with the leads of each work group and cited concern with limited or lack of responses. She had received the required documents from MEMBERS TSAI, MINNALEZ, and BOULWARE, and she recognized that MEMBER McANALLEN had directly submitted the documents into Google Classroom, though Youth as Solutions had yet to confirm receipt. DR. MALICH had compiled the documents received to apply for the single grant, received by Youth as Solutions, and she commended the teams for their work, since theirs was the only application that did not require revisions. Further, they received feedback that the grant was well-written, explanatory, and professionally put together. She advised that they would focus on pedestrian, e-bike, and scooter safety based on the approved project plan and budget, and she asked any members interested in being involved to speak with her after the meeting. DR. MALICH listed two upcoming opportunities to write and share an op-ed and to create a documentary, where 10 groups will be selected, receive specialized training, and possibly travel to share their documentary. Additionally, DR. MALICH said there was an opportunity available to sit on the panel at the Mayor's Principal Appreciation event.

CHAIR NGUYEN added that members could join Youth as Solutions work groups during Item 10.

8. Discussion regarding the Youth Leadership Advisory Council's public outreach and engagement strategy, including coordination with City staff for appropriate communication channels

Minutes:

CHAIR NGUYEN confirmed that the Youth Council previously discussed several outreach ideas, including working with Councilmembers and creating Instagram, TikTok and Facebook accounts, noting that social media accounts would be managed by City staff.

MEMBER McANALLEN believed using Instagram would target teens and allow people in Las Vegas to interact with the Youth Council by attending in person and voicing concerns. Further, she thought Facebook could be used to keep parents informed of youth concerns.

MEMBER CASTRO stressed the importance of TikTok due to the large youth presence and short video format to share information.

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, had spoken with the City's Social Media team to create Instagram, TikTok, and X accounts for the Youth Council, and she offered to work with the Chair to create a group to manage those accounts when they are created.

MEMBER BURTON suggested having teens participate with the social media accounts.

9. Discussion regarding finalizing Youth Leadership Advisory Council public outreach events

Minutes:

CHAIR NUGYEN noted that the Youth Council previously discussed leadership and community engagement opportunities, such as food and school supply drives, tutoring, partnering with Scouting America, collaborating with the Clark County School District, promoting road safety through Teen Safety Day, and having a resource booth at events. She confirmed this item would focus on finalizing events and clarifying next steps to move forward.

MEMBER McANALLEN opined that Teen Safety Day would be a great opportunity to have Youth as Solution leaders get involved and speak.

MEMBER MINNALEZ understood that Youth Teen Traffic Safety Day was in the summer, and she believed the safety work group leaders could advocate for their group and provide a demonstration.

MEMBER BURTON said food drives were not seasonal and could be implemented soon.

MEMBER COHEN wanted to raise money for school supplies to help people their age get ready for the school year. MEMBER JUDIE-MITCHELL offered to work with the Council Offices, as they often host back-to-school supply drives, including mid-year drives around January. MEMBER MINNALEZ suggested a mid-year drive for teachers, as they may run out of supplies during the year.

MEMBER MESERVEY stressed the need to participate in school assemblies, since they reach students of all ages. MEMBER JUDIE-MITCHELL stated that members should participate together in school assemblies, and she suggested having links in social media posts to invite youth to share opinions during Youth Council meetings.

Regarding education assemblies, MEMBER TSAI said her Youth as Solutions work group would be holding safety education assemblies between March and April, and she thought they could have a separate committee focused on the assemblies.

10. Discussion regarding identifying Youth Leadership Advisory Council members for Youth as Solutions teen safety work groups

Minutes:

CHAIR NGUYEN said this item would allow members to express interest in joining work groups focused on teen driver, pedestrian, and bicycle/scooter safety, noting that leadership for these groups was already assigned.

MEMBER McANALLEN led the Teen Youth Pedestrian Safety work group and was researching why fatalities took place. She confirmed a safety panel would visit schools in March or April to tell teens how to remain safe.

MEMBER TSAI advised that they would be hosting multiple events, making flyers, pamphlets, and social media posts, holding safety education assemblies at local schools, and creating public awareness campaigns.

The Chair asked if any members wanted to join one of the groups.

See Item 7 for related discussion.

11. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Advisory Council and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.

Minutes:

MEMBER COHEN believed they had a good foundation for social media, and he suggested creating a calendar of planned posts for the next few months, such as specialized videos and collaborations to increase the Youth Council's social media presence.

MEMBER CASTRO opined that having a social media board would be better than having all members involved, and she questioned if that board should be finalized.

MEMBER MINNALEZ said they should make a group and plan for Teen Traffic Safety Day, since their target youth audience would attend that event.

MEMBER BURTON wondered if they could create a workshop for social media posting, as she believed members needed to put effort into filming videos. MEMBER JUDIE-MITCHELL confirmed they would work with the Social Media team to start that process and potentially bring a workshop date for Youth Council approval.

CHAIR NGUYEN believed they should establish meeting attendance rules for members. DEPUTY CITY ATTORNEY GILLIAN BLOCK-SEGERBLOM noted that rules were established in the ordinance that created the Youth Council, and she clarified that two unexcused absences would make members subject to removal according to the bylaws.

MEMBER TSAI opined that each member should establish two goals for social media posts and one focus for work groups similar to their Youth as Solutions work groups.

MEMBER LASTER liked the idea of implementing round-robin discussion for different agenda items at the next meeting.

MEMBER MESERVEY emphasized the need to take action on these ideas, such as action taken by the e-bike safety (Teen Youth Scooter/Bicycle/Electric Vehicle Safety) work group to acquire a grant.

12. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Advisory Council. No subject may be acted upon by the Advisory Council unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

13. **Adjournment**

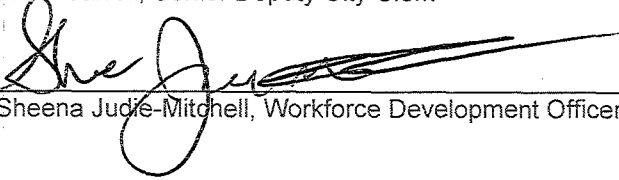
Minutes:

The meeting was adjourned at 4:13 p.m.

Respectfully submitted:

W V

Brian Carroll, Senior Deputy City Clerk



Sheena Judie-Mitchell, Workforce Development Officer

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov

The Nevada Public Notice website – notice.nv.gov

Civic Center Building A, 525 South Main Street, 1st Floor

City Hall, 495 South Main Street, 1st Floor