



Parks and Recreation Advisory Commission Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR BECKER called the meeting to order at 4:00 p.m.

PRESENT: CHAIR BECKER and COMMISSIONERS NEIGER, GEBRE (via teleconference), KELLER, ZAMORA (via teleconference), BURGOS, CORNWELL, ROBINSON, VOKITS, JONES, and WOHL (excused until 4:07 p.m.)

EXCUSED: COMMISSIONERS ARMENIAN, HOWARD, and MARTIN

ALSO PRESENT: PAT O'MARA, Deputy Parks, Recreation and Cultural Affairs Director; LISA TOVAR, Recreation Manager; STEVE GLIMP, Parks and Grounds Maintenance Manager; ASHLEY FOSTER, Administrative Secretary; REBECCA HOLDEN, Business Specialist; JIM LEWIS, Deputy City Attorney IV; and SAMANTHA DINICOLA, Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: Civic Center Building A, 525 South Main Street, 1st Floor; City Hall, 495 South Main Street, 1st Floor; the City of Las Vegas website - www.lasvegasnevada.gov; and the Nevada Public Notice website - notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of October 7, 2025

Motion made by Sue Ann Cornwell to Approve

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

For-Richard Becker, Elizabeth Gebre, Steven Neiger, Micaela Keller, Rudy Zamora, Debra Burgos, Sue Ann Cornwell, Bob Robinson, Brien Vokits, Walter Jones III; Excused-Adroushan Armenian, Melody Howard, Russell Martin, Bonnie Wohl;

5. Report by the Department of Public Safety regarding a review of arrests, citations, and calls for service at City facilities and parks - All Wards

Minutes:

LIEUTENANT JONATHAN BURDETTE, Department of Public Safety (DPS), introduced himself as the new DPS liaison and explained that he did not yet have updated statistics from the last meeting. He advised that, moving forward, he would present the prior month's data.

6. Report by Steve Glimp, Parks and Grounds Maintenance Manager, regarding park maintenance updates - All Wards

Minutes:

STEVE GLIMP, Parks and Grounds Maintenance Manager, utilized a PowerPoint presentation, a copy of which was submitted for the record, to display photos reflecting upgrades at parks within each ward, including painting the splash pad at Gary Dexter Park, installing securable pedestrian gates at Jaycee Leavitt Park (Justice Myron E. Leavitt & Jaycee Community Park), and shade replacement at Majestic Park. He highlighted upcoming projects to include trail signage replacement at Angel Park, court resurfacing at Ethel Pearson Park, and parking lot re-grading at Bradley Bridle Park.

COMMISSIONER VOKITS asked if they had an updated timeline for the pickleball courts at Bob Baskin Park. MR. GLIMP advised that he did not have exact dates, but he estimated the project would take about a month.

COMMISSIONER NEIGER wondered how parks could help alleviate the negative effects of the urban heat island effect. MR. GLIMP explained that they use mulch to help eliminate the use of rocks, though it is not always practical due to its tendency to migrate with high winds. He stated that they have used recycled tire products and small bonded rubber particles as well, noting that they can be expensive, and mulch is usually free.

COMMISSIONER KELLER commended the work done at Rotary Park, stating that a constituent called her and shared their praises for cleanliness and overall safety.

COMMISSIONER JONES felt that the fence upgrade at Ethel Pearson Park looked nice, and he looked forward to the park on Washington Avenue and D Street. He confirmed with PAT O'MARA, Deputy Parks, Recreation and Cultural Affairs Director, that the facility located on Martin Luther King Boulevard and Washington Avenue was not a city-run facility.

COMMISSIONER CORNWELL inquired whether residents near Bradley Park would be notified regarding the timeline for the grounds improvement project. MR. GLIMP responded that a two-week notice would be provided and noted that the work was expected to begin in early December.

7. Report by Lisa Tovar, Recreation Manager, regarding recreation and center updates - All Wards

Minutes:

LISA TOVAR, Recreation Manager, narrated from a PowerPoint presentation, a copy of which was submitted for the record, to provide a recreation update regarding Halloween events that took place in October and upcoming November and December events at City community centers and parks. Events in November included a Ninja Turkey Trot on November 15th at Pavilion Pool and Gobble Turkey Shoot on November 25th at Chuck Minker Sports Complex. In December, there will be a Holiday Tea on December 9th at Lieburn Active Adult Center and a Merry Grinchmas Event on December 19th at Mirabelli Community Center. MS. TOVAR stated that winter and spring registrations open on December 2nd, and she provided a staffing update, noting that they currently have five frozen positions within the Recreation Division.

ADAM SIQUEIROS, Recreation Coordinator, shared a Municipal Sports Unit update including staffing structures, City athletic spaces, and Youth and Adult Sports Leagues participation. The Municipal Sports Unit has two full-time coordinators and over 30 hourly staff members. There are 175 athletic spaces across the community that are managed by the Municipal Sports Unit, including 55 soccer fields, 10 football fields, and five lacrosse fields. MR. SIQUEIROS noted that it may take a little bit of time to address problems that arise due to the large number of fields compared to the number of staff. He displayed the number of events per sport and the allocated users by season. He explained that they host around 75-100 sporting events annually, in which they partner with the Parks and Grounds Division to ensure the fields are ready. He highlighted Youth and Adult Sports Leagues participation and said that soccer remains the city's largest youth league by volume and team count. Professional partnerships the City maintains include the Las Vegas Raiders, Vegas Golden Knights, and AFC (Athletic Football Club) Bournemouth. MR. SIQUEIROS concluded by saying that they have expanded basketball, flag football, kickball and ultimate frisbee.

COMMISSIONER JONES wondered if community centers would incorporate a 30-second clock to align with industry guidelines to better prepare youth for their basketball progression. MR. SIQUEIROS explained that when tournaments come, they usually provide their own clocks, and he worried that certain gyms would not have the capacity to add them.

COMMISSIONER ROBINSON questioned if they had spoken to the A's Baseball Team in anticipation of them moving to the city. MR. SIQUEIROS believed once they were established, they would form a partnership.

COMMISSIONER VOKITS asked why there was a decline in volleyball participation, and MR. SIQUEIROS opined that they ran out of space to facilitate youth indoor volleyball events. The Commissioner inquired about the timeline for the Wayne Bunker Pickleball Courts, and PAT O'MARA, Deputy Parks, Recreation and Cultural Affairs Director, stated the contract was being finalized with an estimated approval towards the end of the year.

COMMISSIONER BURGOS wondered about adult and youth adaptive leagues offered, and MR. SIQUEIROS believed they offered adult adaptive basketball, rugby, and football leagues, though the Adaptive Division would know more specifics. MS. TOVAR added that youth with disabilities were invited to join all youth leagues offered.

CHAIR BECKER commended the Municipal Sports Unit and the Parks, Recreation, and Cultural Affairs Department for their overall work and inventive events offered.

8. Report by Patrick O'Mara, Deputy Parks, Recreation and Cultural Affairs Director, regarding the Strategic Plan for the Department of Parks, Recreation and Cultural Affairs - All Wards

Minutes:

PAT O'MARA, Deputy Parks, Recreation and Cultural Affairs Director, narrated from a PowerPoint presentation, a copy of which was submitted for the record, to provide an overview regarding the Strategic Plan process they followed. In October 2024, Department leadership (Parks, Recreation, and Cultural Affairs Department) met with the Office of Strategic Services to discuss the Strategic Plan process, and it was decided to focus on a data-driven plan. Throughout the process, several workshops with Department groups were held, and a SWOT (strengths, weaknesses, opportunities, and threats) Analysis was conducted. The entire plan was completed by City employees, distributed to the Department, and adopted in April 2025. MR. O'MARA added that towards the end of each fiscal year, MAGGIE PLASTER, Parks, Recreation and Cultural Affairs Director, would provide an update regarding their five-year plan.

MR. O'MARA highlighted three priorities within the Strategic Plan which include: training and empowering staff, standardizing practices across the department, and delivering the highest quality services possible. He explained that they plan to provide staff with the necessary tools to serve the community, ensure there are established expectations for each job role, and implement comprehensive training programs that support career development. He stated that standardizing practices across the Department would help staff members integrate more easily when transferring between centers, and it would also benefit the community when accessing services at different locations. Achieving and sustaining CAPRA (Commission for Accreditation of Park and Recreation Agencies) Accreditation was also a priority. With the focus on maintaining the City's vision of building community to make life better, the Department strives to deliver the highest quality of service possible. Through special events, they aim to share their Strategic Plan, a flyer of which was submitted for the record. The plan included the goal of establishing quality standards, ensuring consistency across events, and promoting smooth operations. Additionally, it emphasized collaboration with the Communications team to effectively publicize events. While focusing on specific divisions, the Strategic Plan included full implementation of the Cityworks software to enhance the work order system. The Cityworks software would allow the Parks and Grounds Maintenance Division to schedule the frequency of tasks for regular events that take place throughout parks, as well as create work orders for special circumstances to ensure that the work is completed. Furthermore, the system would allow the Department to quantify the data and create a timeline from the creation of a work order to its completion. MR. O'MARA concluded by saying that they were fortunate to work with the Public Works Department for renovations throughout the community.

COMMISSIONER WOHL wondered if they offered volunteer opportunities. MR. O'MARA explained that they had volunteers within their system, and other opportunities were offered through their partnership with Get Outdoors Nevada.

CHAIR BECKER expressed appreciation for the Department and the work that went into establishing the Strategic Plan. He asked if anyone from Las Vegas was running for President of NRPS (Nevada Recreation and Park Society). MR. O'MARA stated that nominations opened three days ago and they had no submissions so far, opining that with a two-month nomination period, more were expected. He added that he was currently the only representative on the board from Las Vegas and did not plan to run in this cycle.

9. Discussion for possible action regarding revisions to the Parks, Recreation Facilities, and Other City Facilities/ Property Naming Policy/Procedure - All Wards

Minutes:

PAT O'MARA, Deputy Parks, Recreation and Cultural Affairs Director, narrated from a PowerPoint presentation, a copy of which was submitted for the record, to share the recommended changes to the Parks, Recreation Facilities, and Other City Facilities/ Property Naming Policy and Procedure. He explained that the overall proposed changes were to clarify language previously seen in the Parks, Recreation, and Cultural Affairs Policy. The proposed changes included being more inclusive regarding who could solicit name recommendations and providing a specific naming convention. MR. O'MARA concluded by stating that they have allowed Councilmembers to propose name changes in practice, but it would now be a part of the official policy. Councilmembers would now be allowed to determine when the recommendation of renaming was brought before the council for a vote due to the necessity of a unanimous vote.

CHAIR BECKER clarified with DEPUTY CITY ATTORNEY JIM LEWIS that the Commission was able to hold the item in abeyance to allow for further discussion, or they could vote to allow the item to move forward to City Council. The Chair opined that the Parks, Recreation, and Cultural Affairs Department (Department) conducted the necessary outreach when creating the recommendations and felt the changes were procedural in nature.

MEMBER NEIGER asked if the Councilmembers had reviewed the changes and if they wished to move forward. MR. O'MARA explained that the Department would like to proceed, and the intent was to provide clarification to the Commissioners. MR. LEWIS added that he had read the changes, and they seemed appropriate.

COMMISSIONER VOKITS confirmed with MR. O'MARA that the changes were reviewed by the City Manager's Office, with whom they worked on them. CHAIR BECKER questioned if this policy was for their Department only, and MR. O'MARA stated that it was also used by the City Manager's Office.

Motion made by Steven Neiger to Approve the revisions as presented

NOTE: The video does not reflect the vote accurately, in that Commissioner Wohl voted affirmatively.

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

For-Richard Becker, Elizabeth Gebre, Steven Neiger, Micaela Keller, Rudy Zamora, Debra Burgos, Sue Ann Cornwell, Bob Robinson, Brien Vokits, Walter Jones III, Bonnie Wohl; Excused-Adroushan Armenian, Melody Howard, Russell Martin;

10. Report by Commission members regarding parks issues and events within their respective Council Wards and at large - All Wards

Minutes:

COMMISSIONER BURGOS shared there will be a Townhall Meeting with COUNCILWOMAN NANCY BRUNE, the Las Vegas Metropolitan Police Department, and City staff on November 6th from 6:00 p.m. to 8:00 p.m. at a location listed on the website. She stated that there will also be a Cowboy Christmas Classic Car Show at Tule Springs (Floyd Lamb Park at Tule Springs) on November 6th.

COMMISSIONER JONES said on November 8th from 8:00 a.m. to 11:00 a.m. COUNCILWOMAN SHONDRA SUMMERS-ARMSTRONG is sponsoring a park cleanup at Lorenzi Park as well as a neighborhood cleanup on November 15th at the corner of Cindysue Street and Holly Avenue.

CHAIR BECKER advised there would be a Family Fun Night on November 7th from 6:00 p.m. to 7:45 p.m. at Veterans Memorial Community Center, with games at \$5 per person, and individuals could call 702-229-1100 to reserve a spot.

11. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Commission. No subject may be acted upon by the Commission unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

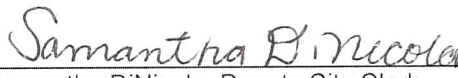
CHAIR BECKER invited COMMISSIONER CORNWELL to share with the Commissioners about an award she recently received. COMMISSIONER CORNWELL stated that MAYOR SHELLEY BERKLEY presented her with an award and a proclamation for her volunteer work at The Healing Garden at the September 17th City Council meeting. She opined that none of this would have been possible without the 58 angels and the City for their continued help in maintaining the garden.

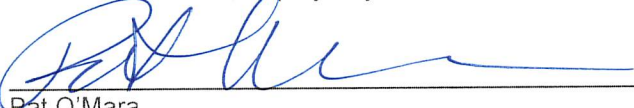
12. **Adjournment**

Minutes:

The meeting was adjourned at 4:59 p.m.

Respectfully submitted:


Samantha DiNicola, Deputy City Clerk


Pat O'Mara
Deputy Parks, Recreation and Cultural Affairs Director

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov

The Nevada Public Notice website – notice.nv.gov

Civic Center Building A, 525 South Main Street, 1st Floor

City Hall, 495 South Main Street, 1st Floor