



## Youth Leadership Advisory Council Minutes

### 1. Call to Order and Roll Call

Minutes:

HARRY WILLIAMS called the meeting to order at 3:38 p.m.

PRESENT: MEMBERS McANALLEN, TSAI, CASTRO, JOHNSON, BENNETT, BURTON, NGUYEN (seated as Chair subsequent to Item 7), COHEN (excused from 5:03 p.m. to 5:09 p.m.), GURNEY, KIM, HALL, MINNALEZ, KING (seated as Vice-Chair subsequent to Item 7), RUIZ, CAMARILLO, LASTER, McCRANEY, and JUDIE-MITCHELL (ex-officio member)

EXCUSED: MEMBERS BOULWARE and MESERVEY

ALSO PRESENT: DR. TAMMY MALICH, Youth Development and Social Initiatives Director; HARRY WILLIAMS, Neighborhood Outreach Specialist; GILLIAN BLOCK-SEGERBLOM, Deputy City Attorney II; and BRIAN CARROLL, Senior Deputy City Clerk

### 2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: Civic Center Building A, 525 South Main Street, 1st Floor; City Hall, 495 South Main Street, 1st Floor; the City of Las Vegas website - [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov); and the Nevada Public Notice website - [notice.nv.gov](http://notice.nv.gov).

### 3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

### 4. Introduction of Advisory Council members and City staff

Minutes:

MEMBER JUDIE-MITCHELL introduced several City staff in attendance, including DR. TAMMY MALICH, Youth Development and Social Initiatives Director, HARRY WILLIAMS, Neighborhood Outreach Specialist, and DEPUTY CITY ATTORNEY GILLIAN BLOCK-SEGERBLOM. BRIAN CARROLL, Senior Deputy City Clerk, introduced himself.

MEMBERS HALL, LASTER, McANALLEN, MINNALEZ, GURNEY, BURTON, CASTRO, TSAI, McCRANEY, COHEN, RUIZ, JOHNSON, KING, CAMARILLO, NGUYEN, and KIM introduced themselves by naming the school they attend and ward they represent.

### 5. Report by Youth Development and Social Initiatives Department staff regarding the creation and purpose of the Youth Leadership Advisory Council in Las Vegas Municipal Code 2.70

Minutes:

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, had dreamed about having the Youth Leadership Advisory Council for a long time and felt this was the youth's chance to have a voice. She narrated from a PowerPoint presentation, a copy of which was submitted for the record, to explain that the Youth Council had been proposed by a former Councilmember to receive guidance from youth within the city, noting the idea was later sponsored by COUNCILWOMEN FRANCIS ALLEN-PALENSKE, NANCY BRUNE, and OLIVIA DIAZ. DR. MALICH advised that the City Council approved the ordinance adding the Youth Council to the Las Vegas Municipal Code (LVMC) with language they crafted with the City Attorney's Office. She said the Youth Council will consist of high school students that reside or attend school within the city, foster opportunities for civic engagement, engage with City staff, and make recommendations to the City Council regarding youth development and social programs. The Youth Council will have no more than 23 voting members, who must live in the ward they represent, appointed by the City Council and include one ex-officio member. DR. MALICH advised that Youth Council members serve two-year, staggered terms that may continue if a member begins college, and she stated that freshman students will serve four-year terms, while all members appointed after the Youth Council's second year will serve two-year terms. She confirmed that Youth Council officers, which include the Chair, Vice-Chair, Secretary, and other officers deemed necessary, will serve one-year terms, and she stated that the members will adopt their bylaws and can make rules to govern their meetings. Lastly, DR. MALICH said the Youth Council shall submit an annual report to the City Council showing their efforts and future plans, and she clarified that members may be removed from the Youth Council for having more than two unexcused absences, requiring the City Council to appoint new members.

6. Discussion for possible action regarding the creation and adoption of Youth Leadership Advisory Council bylaws

Minutes:

MEMBER JUDIE-MITCHELL explained that the Youth Leadership Advisory Council was established to strengthen youth engagement in public service and reflects the City's commitment to cultivating informed and responsible young citizens that shape initiatives affecting the community. She believed the Youth Council would be a platform to develop leadership skills and advise on important issues, and she read the proposed bylaws, a copy of which was attached for the record, to the members.

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, questioned if an amendment was needed under Article III, Section B, to include members must be high school students at the time of appointment, noting that the City Council brought up members leaving for college in the middle of their term. DEPUTY CITY ATTORNEY GILLIAN BLOCK-SEGERBLOM agreed that should be added. Regarding Article VI, Section B, DR. MALICH confirmed with MS. BLOCK-SEGERBLOM that officers would serve one academic year within their two-year term.

DR. MALICH reminded the Youth Council that Article VIII requires an annual report be submitted to the City Council, and she suggested adding a Secretary position to compile information for the report.

MEMBER COHEN believed this was a great opportunity to represent youth ideas, and he felt the bylaws were in a good spot for implementation.

MEMBER NGUYEN understood there was a desire to have a Secretary position, which she thought should be defined in Article VI. She wanted to hold at least one community outreach event per academic year to raise awareness of the Youth Council. MEMBER JUDIE-MITCHELL confirmed with MEMBER NGUYEN that she was speaking of community outreach.

MEMBER HALL agreed with MEMBERS NGUYEN and COHEN regarding youth engagement and the bylaws.

MEMBER KING commented that the Secretary position should be added to keep track of records and finalize the report.

MEMBER BURTON agreed that a Secretary position would be beneficial, and she proposed adding a Comms (Communications) Director to run social media and use their platform to connect with other young adults. She wondered about the election of Chair and Vice-chair, and MEMBER JUDIE-MITCHELL confirmed that agenda item would take place shortly.

MEMBER McANALLEN suggested having a Volunteer Chair to help with community outreach in the Youth Council's inaugural year, and she felt good about the bylaws. She wondered if members would be added during a school year if a member is removed. DR. MALICH said the Youth Council had three open seats they were attempting to fill, and she confirmed the two-year term for new members would begin on their date of appointment.

MEMBER CASTRO believed the Volunteer, Communications Coordinator, and Secretary positions were good ideas.

Regarding Article VIII, MEMBER NGUYEN questioned if all members would present to the City Council, to which MEMBER JUDIE-MITCHELL responded only the Chair and Vice-Chair.

Motion made by Khloe Camarillo to Approve as amended to add the Secretary officer position and include members must be high school students at the time of appointment to Article III, Section B

Passed For: 16; Against: 0; Abstain: 0; Did Not Vote: 1; Excused: 2

For-Cara McAnallen, Emilia Tsai, Aiyana Castro, Alina Johnson, Aleiya Burton, Jolie Thao Nguyen, Ethan Cohen, Grayson Gurney, Jeana Kim, Kory Hall, Anara Minnalez, Janiah King, Manuel Ruiz, Khloe Camarillo, Timothy Laster, Eric McCraney; Did Not Vote-Sheena Judie-Mitchell; Excused-Kahlil Boulware, Avery Meservey;

7. Discussion for possible action regarding the election of Chair and Vice-Chair

Minutes:

DR. LUANN D. HOLMES, City Clerk, explained that the Chair would run the meeting and facilitate conversations between the Members and the public. Referring to Robert's Rules of Order, she noted that people would address the Youth Council through the Chair, who would recognize Members wanting to speak. She clarified that the Vice-Chair would take over those responsibilities in the Chair's absence.

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, asked any members interested in becoming Chair to explain why they should be considered, and she confirmed with DR. HOLMES that Members could vote for multiple people.

MEMBER COHEN wanted the Youth Council to make a positive difference by implementing things to make the community better. He believed Las Vegas could be a better place for and because of youth.

MEMBER BURTON sought to promote inclusivity, diversity, and mental health matters. She has previous experience as President of Speech and Debate and Vice President of Student Council at Spring Valley High School. She felt she could be a voice for the youth.

MEMBER NGUYEN believed leadership was about taking action and making a difference. She began a food distribution program at Clark High School, organized free dental outreaches with help from the LVMPD (Las Vegas Metropolitan Police Department), and created a tutoring program. Further, she served as Vice Chair of the Nevada Youth Legislature and helped present a bill to the State Legislature. The Member wanted to ensure the Advisory Council became a team to get things done.

MEMBER CASTRO wanted to make a difference in the community, noting she had hosted community service projects in Las Vegas, including a hospice drive for children and a homeless sock drive, and served as Student Body Vice President at Arbor View High School. She strived to be inclusive and ensure all voices are heard.

DR. HOLMES announced each nominee for Chair and directed the Members to say aye and raise their hands after each nominee was called. Subsequent to the hand tally, BRIAN CARROLL, Senior Deputy City Clerk, declared that MEMBER NGUYEN had been elected Chair with 10 votes.

HARRY WILLIAMS, Neighborhood Outreach Specialist, advised they would follow the same process for Vice-Chair, noting that Members that ran for Chair could also run for Vice-Chair, and he asked for a short recess after elections were held.

MEMBER McANALLEN listed previous community experiences serving as Executive Director for the SHERO

Teen Board, Executive Chair for Volunteens, and Lead Volunteer for Best Buddies. She hoped to be a helping hand in the community and assist the Chair.

MEMBER CAMARILLO advised that she had served on the YNAPP (Youth Neighborhood Association Partnership Program) Board and had presented five service projects to that Board. Further, she was a Class Representative for her middle school's student council, attends the engineering and design program, and can think intuitively.

MEMBER KING confirmed she serves on the Clark County School District's Superintendent Student Advisory Council to form educative policies. She studied Robert's Rules of Order, represented Nevada in Mock Trial for two years, and wanted to become a public defender and advocate for the Youth Council.

MEMBER BURTON stated that she was empathetic and served as Vice President in Mock Trial, Speech and Debate, and Student Council.

MEMBER KIM had lived in Las Vegas, Arizona, and Korea, noting she had met people in different backgrounds and wanted to be the voice of the unheard. She served on the Southern Nevada Health District Advisory Council and was the Vice President of Operation Smile.

MEMBER TSAI confirmed with DR. HOLMES that each Member could vote once for each candidate.

DR. HOLMES announced each nominee for Vice-Chair and directed the Members to say aye and raise their hands after each nominee was called. Subsequent to the hand tally, MR. CARROLL declared that MEMBER KING had been elected Vice-Chair with 14 votes.

Motion made by NOTE: By way of hand tallies, Jolie Thao Nguyen was voted in as Chair and Janiah King as Vice-Chair

For: 0; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

8. Report by Dr. LuAnn D. Holmes, City Clerk, regarding an overview of Open Meeting Law

Minutes:

DR. LUANN D. HOLMES, City Clerk, utilized a PowerPoint presentation, a copy of which was submitted for the record, to define Nevada Open Meeting Law (OML) as conducting business in an open and transparent manner to the public. She explained that OML applies to many public bodies, including the Youth Council created by the City Council, noting that the Legislature does not have to apply OML. She advised that a public meeting requires a quorum of members, which is half the total body plus one, who can then deliberate and take action, stating that the Youth Council's quorum was 11 members. DR. HOLMES clarified that 11 members attending an event together may not constitute a public meeting, as long as they do not discuss Youth Council business, and she cited attorney-client privilege as a reason that a quorum may be held outside of a public forum. She advised that agendas are sent out electronically to all members, and she expressed concern that replying to that message with thoughts on an agenda item would constitute a serial quorum that could influence votes. Further, she defined a walking quorum as a member telling a few members how they would vote on an item, followed by another member sharing that decision with other members, thereby influencing the decision and violating OML.

MEMBER BURTON wondered if the Members could have a group chat for team bonding. DR. HOLMES advised that was not against the law but stressed they could not discuss Youth Council business in that chat. She suggested leaning on the side of caution by not having a group chat.

MEMBER HALL questioned if they would receive the agendas before the meeting, and DR. HOLMES confirmed they would receive agendas via e-mail. She confirmed that OML requires the agenda to be posted three working days before a meeting and anything provided to the Members must also be provided to the public. Further, she advised that the City posts agendas one week before a meeting, unless an emergency meeting is called. She confirmed that the Members should have received an onboarding manual in the mail explaining how to access the digital agenda, and she offered to present on Robert's Rules of Order at the next Youth Council meeting.

DR. HOLMES promised that the City Clerk's Office would provide plenty of meeting agendas for the Members and the public. She explained that agendas must include the meeting's date, time, and location, which must be ADA- (Americans with Disabilities Act) compliant and accessible to everyone. She said content on an agenda must be clear and complete so anyone reading the agenda can understand what will be discussed. She noted that all board and commission meetings are supported by the City Clerk's Office, including recording, transcribing, and providing summary minutes of each meeting, which she compared to the Secretary role. Further, DR. HOLMES confirmed that the Youth Council would approve those minutes at the following meeting. She advised that OML requires agendas to have two dedicated periods for the public to speak, citing this meeting's agenda with Public Comment, where anyone can speak about items on the agenda, and Citizens Participation, which is considered an open forum. She clarified that members of the public can be removed for disruptive behavior. Regarding the Youth Council's compliance with OML, she asked the Members to always speak into the microphone, allow public participation, and take all actions during a meeting. DR. HOLMES felt the Youth Council was important to the City and would empower local youth participation.

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, wondered how City staff could communicate with the Youth Council. DR. HOLMES advised that staff would be careful to not create serial communications by blind copying Members in e-mails, and she stressed that communication was fine as long as it did not involve a quorum.

9. Report by Dr. Tammy Malich, Youth Development and Social Initiatives Director, regarding the National Youth Leadership Council's Youth as Solutions program

Minutes:

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, reported there had been 120 youth injuries or fatalities in Clark County from youth going to or from school during the 2024-2025 CCSD (Clark County School District) school year. She confirmed there had already been 109 youth injuries or fatalities from August 10th to that day. She clarified that this agenda item involved a Youth as Solutions grant to allow a youth-led leadership opportunity to investigate and create a plan to make change. DR. MALICH advised that she received the award after co-submitting the application with MEMBER BOULWARE, noting three additional youth leaders were needed to attend monthly meetings, and she said the initiative's goal was to raise community awareness about youth driver, pedestrian, bicycle, and scooter safety. She stated they would work with the Department of Public Safety, Department of Public Works, the Las Vegas Metropolitan Police Department, and CCSD to create PSA's (public service announcements), printed materials, and host community meetings to increase awareness. She wondered if any Members wanted to be involved, noting this could become a subcommittee item for the Youth Council to address as a collective. DR. MALICH cited an event regarding a middle school student being involved in a traffic incident while she was a Middle School Principal, and she felt this was an important issue.

MEMBER McANALLEN expressed interest in serving, noting that a friend suffered from a similar incident at her high school.

In response to MEMBER HALL, DR. MALICH confirmed they would be creating a solution, such as lobbying the Legislature to create stricter laws. MEMBER HALL wanted to join the initiative.

MEMBER BURTON sought to participate and asked how they would communicate. DR. MALICH clarified she would reach out to MEMBERS McANALLEN, HALL, BURTON, and BOULWARE with additional information, stating that the online meetings were only available to four participants, who would bring information back to the larger group.

MEMBERS COHEN, TSAI, and MINNALEZ also expressed interest in joining.

CHAIR NGUYEN noted many Members were interested, and she questioned how nominees would be selected. DR. MALICH confirmed four Members would be assigned to attend the meetings and others could be designated alternates, and she advised that Members could provide information attained to other boards they are involved with. She felt impressed by their willingness to nominate themselves for this opportunity and for the officer positions. She offered to find ways for the Members to provide updates to the Council Office, noting that City staff for Ward 4 was in attendance.

10. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to

whether or not such proposed items are within the purview of the Advisory Council and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.

Minutes:

MEMBER McANALLEN wanted to discuss different committees and positions for the Youth Council.

MEMBER HALL believed they should talk about problems within the community they could address, such as violence and children's transportation from schools.

MEMBER COHEN opined they should promote the Youth Council by establishing a marketing plan through newsletters and social media.

MEMBER CASTRO wanted to discuss social media platforms they could use.

MEMBER BURTON believed they should converse about additional leadership positions and events to target youth in the community, such as food drives and school supplies drives.

MEMBER MINNALEZ sought to discuss, finalize, and vote on the positions.

DR. TAMMY MALICH, Youth Development and Social Initiatives Director, questioned how clear an agenda item needed to be for appointing additional officers. BRIAN CARROLL, Senior Deputy City Clerk, confirmed that the item needed to be as clear as possible. He suggested discussing adding positions to the Youth Council's bylaws at the next meeting, followed by electing those positions at a future meeting. DR. MALICH clarified for the Youth Council that agenda items may be discussions, reports, and action items. She said a discussion item could include defining additional positions, while actions could be taken at a later meeting.

CHAIR NGUYEN felt the Youth Council wanted to add a Secretary position, and she asked if the election would be held at the next meeting. MR. CARROLL opined that this item was to discuss topics for future meetings, and he worried that too much discussion on a topic could violate Open Meeting Law, since that topic was not agendized.

11. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Advisory Council. No subject may be acted upon by the Advisory Council unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

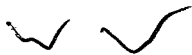
None.

12. **Adjournment**

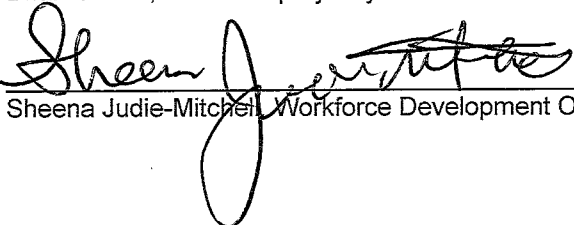
Minutes:

The meeting was recessed from 4:31 p.m. to 4:37 p.m. and adjourned at 5:25 p.m.

Respectfully submitted:



\_\_\_\_\_  
Brian Carroll, Senior Deputy City Clerk



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Sheena Judie-Mitchell, Workforce Development Officer

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS  
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)

The Nevada Public Notice website – [notice.nv.gov](http://notice.nv.gov)

Civic Center Building A, 525 South Main Street, 1st Floor

City Hall, 495 South Main Street, 1st Floor