



Neighborhood Partners Fund Board Minutes

1. **Call to Order and Roll Call**

Minutes:

MEMBER JACKSON-RENTER called the meeting to order at 2:06 p.m.

PRESENT: CHAIR QUINN (seated as Chair after Item 5) and MEMBERS TRAMP (seated as Vice Chair after Item 5), JACKSON-RENTER, WHITTINGHAM, BAUTISTA, HUBBELL, FLANK, LALONE, BEERS, BECKER, PETRILLI, and ALVAREZ

EXCUSED: MEMBER EVANS

ALSO PRESENT: ANNE KILPONEN, Senior Neighborhood Outreach Specialist; KARLA LOPEZ, Community Program Technician; JIM LEWIS, Deputy City Attorney IV; and ASHLEY FOSTER, Deputy City Clerk

2. **Announcement Regarding: Compliance with Open Meeting Law**

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; the City of Las Vegas website – www.lasvegasnevada.gov; and the Nevada Public Notice website – notice.nv.gov.

3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. For possible action to approve the Final Minutes by reference of the Regular Meetings of June 6, 13 and 14, 2022

Motion made by Matt Tramp to Approve

Passed For: 12; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Tanya Jackson-Renter, Matt Tramp, Vicki Quinn, Peter Whittingham, Aaron Bautista, Brian Hubbell, Brenda Flank, April LaLone, Mateo Beers, Liz Becker, Angelo Petrilli, Arlene Alvarez; Excused-Warren Evans;

5. Discussion for possible action regarding the election of Chair and Vice Chair

Minutes:

MEMBER TRAMP nominated MEMBER QUINN as Chair. Subsequently, MEMBER QUINN nominated MEMBER TRAMP as Vice Chair. Both accepted their nominations.

Motion made by Tanya Jackson-Renter to Approve the nominations of Vicki Quinn as Chair and Matt Tramp as Vice Chair

Passed For: 12; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Tanya Jackson-Renter, Matt Tramp, Vicki Quinn, Peter Whittingham, Aaron Bautista, Brian Hubbell, Brenda Flank, April LaLone, Mateo Beers, Liz Becker, Angelo Petrilli, Arlene Alvarez; Excused-Warren Evans;

6. Discussion for possible action to approve the amendments to the Neighborhood Partners Fund Board bylaws

Motion made by Liz Becker to Approve

Passed For: 12; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Tanya Jackson-Renter, Matt Tramp, Vicki Quinn, Peter Whittingham, Aaron Bautista, Brian Hubbell, Brenda Flank, April LaLone, Mateo Beers, Liz Becker, Angelo Petrilli, Arlene Alvarez; Excused-Warren Evans;

7. Report by Anne Kilponen, Senior Neighborhood Outreach Specialist, on the Fiscal Year 2023-2024 Neighborhood Partners Fund Program Guidelines and application process

Minutes:

ANNE KILPONEN, Senior Neighborhood Outreach Specialist, stated that the Neighborhood Partners Fund is a matching grant program designed to increase community engagement through physical improvement projects, neighborhood education, recreation and cultural initiatives, and crime and public safety projects. The Neighborhood Partners Fund Program Guidelines, a copy of which was submitted and attached as backup, outline the criteria for this program. Neighborhood-based associations, such as homeowners and neighborhood associations, may apply for up to \$5,000 annually. Associations must be registered with the Department of Neighborhood Services (Neighborhood Services). Registration is free.

Associations are required to match their grant request. The match must include volunteer labor and may include in-kind donations and cash. A minimum of 25 percent of the match is required to come from volunteer labor valued at \$25.95 per hour this year. Associations can meet their match entirely with volunteer labor.

This is a competitive grant process with a total budget of \$80,000. The application process opened on January 30, 2023, and closed on April 30, 2023. Neighborhood Services staff provided five workshops in January and February to provide guidance on applying. Four of the workshops were in person, and one was virtual. Notice of the grant application was provided by press release, on Nextdoor, social media, and through the Council offices' electronic newsletters. In addition, Neighborhood Services notified associations that applied the prior year, as well as notified all registered associations with valid e-mail addresses.

The Neighborhood Partners Fund Board will hear presentations from the applicants in this meeting and will make funding recommendations at their meeting on June 26, 2023. The funding recommendations will be forwarded for possible approval to the Mayor and Council at the City Council meeting scheduled for July 19, 2023. Associations that are awarded funding will be required to sign an agreement with the City prior to the project starting and funds being expended. Applicants who are awarded funding will have from mid-August 2023 to March 30, 2024, to complete their projects.

8. Presentations on Neighborhood Partners Fund Board Grant Program Applications submitted by the Beverly Green Neighborhood Association, Buffalo Coalition Neighborhood Association, Community Crusaders at the Meadows Neighborhood Association, Duncan Court Homeowners Association, Elkhorn High Noon Homeowners Association, Glen Heather Estates Neighborhood Association, Huntridge Neighborhood Association, John S. Park Neighborhood Association, Lakeside Village Homeowners Association, Rainbow Family Park Homeowners Association, Tanglewood Homeowners Association, West Mesa Estates Coalition Neighborhood Association, Willowdale Estates Homeowners Association

Minutes:

CHAIR QUINN advised each group that deliberations would occur at the June 26, 2023 Neighborhood Partners Fund Board (NPF) Meeting.

Beverly Green Neighborhood Association – POLY SCHMITT, Vice President of the Beverly Green

Neighborhood Association, introduced herself and distributed copies of a PowerPoint presentation, a copy of which was submitted for the record. She stated that several meetings of the Board and neighbors were held, and it was determined that everyone wanted a signature celebration event, as they have not had a reason to get together after the pandemic. She has owned a home in the area for 13 years and felt the need for a block party. MS. SCHMITT stated that JASON DEADRICH is the President, and they have sourced several vendors, obtained a venue, and a DJ (disc jockey) will play live vinyl music.

MEMBER TRAMP questioned if MS. SCHMITT applied for a grant last year, to which she said the neighborhood might have; however, she was unsure of the details. She and MR. DEADRICH are newly elected officers of the Association, and she believed an application could have been submitted under the previous leadership. MEMBER JACKSON-RENTER confirmed an application was submitted for the Beverly Green Neighborhood Watch Campaign.

MEMBER TRAMP noticed there was no itemization of volunteers and asked MS. SCHMITT to resubmit that information to staff.

MEMBER FLANK asked about the information in ZoomGrants about painting curbs and address numbers. MS. SCHMITT explained that they went through several iterations of ideas, and as they started to source vendors for painting curbs, it was determined that was outside of this grant's allocation. They considered other projects within the budget and received permission to change the application.

Buffalo Coalition Neighborhood Association – TERRI and TIM O'ROARKE and PREETA RAJAN appeared representing the Buffalo Coalition Neighborhood Association, which has boundary streets of Buffalo Drive, Cimmaron Road, Oakey Boulevard, and Via Olivero Avenue. The neighborhood consists of people from all over the world, and there is a vibrant neighborhood watch program. Funding from a past grant went a long way to establish and maintain that program. The Association received grants previously to kickstart past projects for the neighborhood, and the funds have helped to complete projects that have beautified the area, as well as create t-shirts, signage, and block parties. As part of those projects, the Association attempted to use local vendors in order to create a ripple effect to spread the grant money into the community. A few of the beneficiary companies were included on a flyer, a copy of which was submitted for the record.

MR. O'ROARKE stated that the streets within the neighborhood are long and wide and are often used for cut-through traffic. Many of those drivers throw their trash into the street or gutter. Some of the residents pick up trash nearly daily, and on the first Saturday of each month, many association members meet on a predetermined street and spend time picking up trash. The group wished to use grant funds to purchase the items on the second page of the flyer, which MR. O'ROARKE described. MS. O'ROARKE shared a slideshow with photos of past projects, a copy of which was submitted and attached as backup, which included a safety fair, coffee on the curb, and an ice cream social.

MEMBER LALONE complimented the presentation. She liked the trash cart and wondered how many would be purchased. MS. O'ROARKE wished to purchase 12, noting the trash carts are collapsible. The pickers on the flyer are much sturdier than the ones presently used.

MEMBER FLANK wondered how big the community is. MS. O'ROARKE said there are 172 homes, and there are seven gated communities with about 86 homes within the boundaries. The Member thanked the group for all that they do, as a lot of communities are not as engaged as they should be.

MEMBER ALVAREZ said this was her first time on the Board, and she was impressed with the application.

Community Crusaders at the Meadows Neighborhood Association – SHARI LANE, President of the Neighborhood Watch at the Meadows, and BONNIE SWADLING, President of the Community Crusaders, were present. Through the use of a PowerPoint presentation, a copy of which was submitted and attached as backup, MS. LANE explained that they are part of a 55-plus community of 338 homes and over 600 residents. They do not have an HOA (homeowners association), so the Neighborhood Watch and Community Crusaders are the grassroots effort to do things for the residents. Last year, the grant helped to purchase reflective vests and flashlights for those who like to walk and ride their bikes in the dark, as well as motion-activated solar lights for seniors. MS. LANE indicated they have run out of those items and are looking forward to a second phase of that project. She thanked the Board for last year's grant, which allowed them to fund a photo booth at a resident extravaganza, as well as a menu for last year's Oktoberfest. They anticipated 80 attendees;

however, they served 110. This year, they are anticipating over 100 people. She shared the Association's mission statement and provided a breakdown of the Neighborhood Watch, which included the Community Crusaders, 12 block captains, and resident participation. A map was shown of the community divided by the block captain units. Additionally, she showed photos of the block captains and associated volunteers, Oktoberfest, neighborhood watch signs, and reflective vests. This year's grant will help the group build upon its safety initiatives.

CHAIR QUINN commented that MS. LANE always goes above and beyond. MEMBER JACKSON-RENTER asked for clarity on the group. MS. LANE explained that they are a volunteer association, there is no HOA, and the management company is a separate entity. The Member wondered if MS. LANE reached out to the Department of Neighborhood Services to receive organizational help. ANNE KILPONEN, Senior Neighborhood Outreach Specialist, said they met with the Association, which is part of a mobile home park. The group is a community group that meets to focus on public safety and has been in existence for four years. MS. LANE said they have been in contact with the City to find out more about CERT (Community Emergency Response Team) and emergency preparedness.

MEMBER WHITTINGHAM added that Metro (Las Vegas Metropolitan Police Department) is a wonderful resource, and their community engagement team will help the group develop a strategic plan for CERT. MS. LANE said they worked with Metro, and some residents have already signed up for a two-day class.

MEMBER HUBBELL pointed out that the application does not include donations or a volunteer pledge and asked if the total volunteer hours could be provided to staff, to which MS. LANE confirmed, noting the total volunteer hours equals \$1,707. MS. KILPONEN asked for the pledge list of volunteer hours.

Duncan Court Homeowners Association – DANIEL YEN, Duncan Court HOA President, and JOHN TIERNEY stated that they were present last year and have returned to complete the second phase of correcting an alley wall. He confirmed for CHAIR QUINN that the project had to be split into four phases, and the first phase has been completed. The group submitted a handout for the record.

MEMBER TRAMP said he reviewed last year's presentation before the meeting and pointed out that the group was requesting another grant for the same project. He believed there was a policy that prohibits applicants from presenting a repeated project if a project is incomplete or exceeds the budget. He asked legal counsel to explain their interpretation of the policy. DEPUTY CITY ATTORNEY JIM LEWIS reviewed the Neighborhood Partners Fund Program Guidelines for 2023-2024 with the Board and opined that members of the Board could argue that this was one project that was not completed within the eight-month period of time. The Board could also consider the project in four phases. MEMBER TRAMP asked the group for their new total cost because last year, they presented the project as one full project and not phases. MR. YEN said they were new to this process, and after the presentation, the cost of materials increased. This is why they broke the project into phases. Phase 1 cost about \$5,680, and he was unsure about the cost of Phase 2. He confirmed they did not receive the full grant amount from the City. MR. LEWIS informed the Members that the Board's decision will depend upon whether the applicant completed a project that was presented to the Board and whether this is the same project or if it has been converted into four projects. MEMBER TRAMP verified with MR. YEN that the HOA had other costs to cover and was unable to cover the project for the wall. MR. YEN said he received advice from City staff but wished to continue working with the Board on this project.

MEMBER BECKER said she visited the neighborhood and noticed one section of the wall was completed. She confirmed with MR. YEN the group has broken the project into phases to surround the neighborhood. The Member said her interpretation is that the project's cost was more than anticipated; however, now that it has been broken into phases, she believed that should be allowed because the applicant is completing a section each year. MR. LEWIS wished to hear from staff, as they wrote the guideline language. MS. KILPONEN said the guidelines do not prohibit associations from having phases. For this project, staff spoke with the applicant when they were alerted that the group was unable to fund the entirety of the project. Staff tried to work with the applicant to see what could be done to ensure a portion of the project was completed. She noted the decision is at the discretion of the Board. MR. LEWIS said in this instance, there is nothing in the rules regarding phases.

MEMBER JACKSON-RENTER believed the applicant was making a good faith effort, and there was room for consideration. CHAIR QUINN agreed.

MEMBER WHITTINGHAM asked about the purpose of extending the wall. MR. YEN said a lot of kids in the

neighborhood intentionally knock down some of the cinder blocks for steps and jump over the wall regularly. Since the completion of the first phase, they have not seen this happen. Additionally, a contractor reinforced the wall with cement.

MEMBER LALONE asked where children gained access to the community. MR. YEN said the children are from neighboring apartment complexes and currently use the alleyway as a shortcut.

Elkhorn High Noon Homeowners Association – JOHN GALLAGHER appeared with LONNIE KALLFELZ representing Elkhorn High Noon Homeowners Association, which is located northwest of Centennial Hills and has 243 townhomes within the community. Through a PowerPoint presentation, a copy of which was submitted and attached as backup, MR. GALLAGHER explained that the community is partially illuminated by solar-powered lights, which are manufactured locally by American Solar Electric. They wished to illuminate two mailboxes in the community for safety reasons. The lights have solar panels, which power LED (light-emitting diode) lights. The batteries are made of lithium-ion phosphate cells, which are considerably more efficient and are manufactured by K2 Energy Solutions, Inc.

MEMBER FLANK asked if there is another community that has these lights, to which MR. GALLAGHER believed so. MEMBER BECKER appreciated the solar power use and that the batteries can be recycled.

MEMBER WHITTINGHAM wondered what time of day the original mailbox was broken into. MR. GALLAGHER replied sometime in the evening. MEMBER WHITTINGHAM suggested complementing the lights with a camera. MR. GALLAGHER said they have discussed it; however, cameras are expensive, and they only wished to illuminate two corners of the area.

MEMBER TRAMP noted that last year, the group applied for a grant for solar lights and asked what this request was for in comparison to last year. MR. GALLAGHER explained that last year's request was for new batteries, and this year, they would like to install two new lights. MEMBER TRAMP wondered if there was any conflict of interest between the Association and American Solar Electric. MR. GALLAGHER stated that the company is an independent contractor, and there are no residents who work for the company.

MEMBER HUBBELL noticed there were no donations noted and volunteer activity only included residents. He wondered if an itemized list of volunteers was needed. MR. KALLFELZ did not have the names of the volunteers at this time but would obtain them at an upcoming meeting with Metro. MR. LEWIS read from the Neighborhood Partners Fund Program Guidelines regarding volunteer hours and believed the project complies with the guidelines if it involves installing lights and working with the Neighborhood Watch. If not, he felt the group needed to work with the Department of Neighborhood Services (Neighborhood Services) to ensure their application was correct.

Glen Heather Estates Neighborhood Association – SHELLY WALTERS, President of the Glen Heather Estates Neighborhood Association, said the neighborhood is comprised of 182 homes located at the southeast corner of Rancho Drive and Oakey Boulevard. Through a PowerPoint presentation, a copy of which was submitted and attached as backup, MS. WALTERS described the project of the Glen Heather Estates' Glen Heatherween Block Party. The Association requested \$5,000. She listed some of the projects completed through assistance from the NPF program including the construction of a monument sign, a painted wall, and block parties in 2013, 2016, 2018, 2020, 2021, and 2022. This year, they hoped to have a fourth Halloween block party. The neighborhood is excited to have the block party as an annual event, and MS. WALTERS said it will benefit the community in many ways. Neighbors from Rock Da Party Crew will provide music, and Quality Food Service will be the food truck vendor. Both businesses will give the Association a discount, and in past years, Quality Food Service gave a \$1,000 discount. MOB (Masters of Barricades) and RSVP Party Rentals will provide tables and chairs, and party supplies will be purchased from Party City. This year, the Association would like the block party to take place on October 28th. She shared several photos, noting the event begins with neighbors decorating their yards. Invitations are mailed out asking for volunteers and will serve as a notification to the neighborhood. Volunteers are asked to pass out treats, and a map will be created illustrating the houses designated to do so. Balloons will be delivered on the day of the event, and trick-or-treating will begin followed by the block party.

CHAIR QUINN remembered asking MS. WALTERS last year to reach out to COUNCILMAN BRIAN KNUDSEN because he has two small children and lives in the area. MS. WALTERS replied that she invited the Councilman but he was unavailable.

MEMBER LALONE thanked MS. WALTERS for her presentation and confirmed the Councilman was unable to attend the event. She thought this project looked adorable and said job well done.

Huntridge Neighborhood Association – Through a PowerPoint presentation, a copy of which was submitted and attached as backup, MELISSA CLARY, resident of the Huntridge neighborhood, KELLY WALLACE, President, and TAFFY WATKINS, Vice President, presented on the Huntridge Block Party. MS. CLARY said the group includes the project leaders and volunteers written in their application. MS. WALLACE indicated they received a grant in the past and held a plant party, which was successful. This year they wished to host a block party to bring the neighbors together. Huntridge is part of Ward 3 and is one of Las Vegas' original neighborhoods. They do not have a paid HOA but have a volunteer association, as well as shopping, entertainment, and quality housing in the area. There are 330 residential homes within Huntridge, and the residents love and take pride in the neighborhood because of its vintage style. MS. WATKINS explained that the group wished to hold an outside event that brings everyone together. The block party will include music by Hypnotiques, a jumping castle, and a cake walk. Additionally, they will partner with neighboring businesses. The event will take place on October 7th but no location has been determined yet.

MEMBER ALVAREZ thought this project sounded like an amazing way to bring the community together. She liked the incorporation of an education component to historic preservation. MS. WALLACE confirmed that they would like to invite the Nevada Preservation Foundation to participate as well.

MEMBER WHITTINGHAM asked what the thought process was for the requested grant amount of \$4,537.39 instead of rounding the number to \$5,000. MS. WALLACE said they added up vendor costs and that was the total.

CHAIR QUINN encouraged the group to invite their Councilwoman to the event.

John S. Park Neighborhood Association – ATTORNEY DAYVID FIGLER, ERIC KRAL, and RAE LATHROP, distributed copies of a PowerPoint presentation to the Members, a copy of which was submitted for the record. MR. FIGLER introduced himself as the President of the John S. Park Neighborhood Association and a resident of the neighborhood for 23 years. He also participated in the application process to declare John S. Park as the first historic neighborhood. MR. KRAL said the neighborhood plan was adopted in 2001. There are approximately 1,000 residents and 367 single-family homes, as well as businesses along Las Vegas Boulevard and Charleston Boulevard they hoped would benefit from the grant application. He explained the geography of the neighborhood, which is bounded by Charleston Boulevard on the north, Oakey Boulevard to the south, 9th Street to the east, and Las Vegas Boulevard to the west. The historic district is at the north end of the neighborhood and includes 134 homes. The group would like to create 18-by-24-inch aluminum road signs to post around the neighborhood, which will be professionally fabricated, printed, and graffiti-coated. They plan to work with a local resident within the neighborhood, who is an artist, to create a custom graphic that represents the area and establishes a community history. They were humbled by the number of volunteers who have come forward and MR. KRAL believed this was a great opportunity for collaboration. Through these signs, they hoped to deepen this project and create a historical abstract of the neighborhood.

MR. KRAL said the idea was developed among a committee after which a design brief was created and provided to the resident artist. Up to 10 line sketches will be created that the committee can vote on, and from there, the artist will create the top three CAD (computer-aided design) renderings, which will be put out to vote to the community at large. After that, the design will go to production, and the sign vendor will fabricate the chosen design. They would like to partner with the City of Las Vegas to ensure signage locations are appropriate, do not obstruct any traffic signage, and the signs are properly mounted. They understand that they may need to pay for the City's time and resources. In addition, the Association would like to host its own party for neighbors to meet each other. MR. KRAL stated that ALLAN and LORI ROGERS moved into The Pines at John S. Park, and he was excited to see what they could produce. RANDY MENDRE contributed to the neighborhood with his sculptures and cactus gardens; therefore, they would like to honor MR. MENDRE, as well as strengthen the neighborhood with one of his designs. Lastly, MR. KRAL said inspiration also came from the Beverly Green neighborhood signage, which was created through NPF funding. The vendors the group hopes to use are Mendre Sculptures, RoadSafe Traffic Systems, Inc., and the City of Las Vegas' Traffic Engineering Division. They hoped this would bring the community together to research and share the history of their homes and create a sense of place and beauty.

MR. KRAL confirmed for MEMBER TRAMP that MR. MENDRE is donating his services pro bono. MR. FIGLER said MR. MENDRE'S sculptures are well known throughout the neighborhood.

MEMBER PETRILLI noted the neighborhood match is less than the requested amount and wondered if there was something the group could do to match the grant request through donations or volunteer time. MR. KRAL believed they could utilize the volunteer hours they submitted, as well as the services of the power wash company he works for. MEMBER PETRILLI asked the group to provide an amended application to staff for consideration.

MEMBER ALVAREZ said she lives in the John S. Park neighborhood and thought this was a wonderful project. She asked about the artist competition. MR. KRAL said prior to this meeting, they reached out to several artists, and the committee chose MR. MENDRE to move forward based upon the donation and program he put together. He confirmed there would be a design competition where MR. MENDRE will create 10 designs that will be narrowed down by the committee, and the results will be voted on by the neighborhood before the final product is designed.

MR. LEWIS confirmed with MEMBER ALVAREZ that she lives in the John S. Park neighborhood and advised that she abstain from participating in this application any further.

MEMBER PETRILLI asked MR. LEWIS about the required permitting and zoning for the signage. MR. LEWIS said some signage has requirements; however, the Association will have to work with the Department of Planning [sic]. He thought it was unlikely for this project but indicated the John S. Park neighborhood is the first historic preservation neighborhood, and some of the signage may have to be reviewed by the HPC (Historic Preservation Commission).

Lakeside Village Homeowners Association – HOLLY SHAKYA and MARGE BALAVANDER provided copies of a handout and PowerPoint presentation to the Members, both of which were submitted for the record. MS. SHAKYA said they are mostly a senior community of 89 homes, and the community is laid out in such a way that residents are welcome to socialize outdoors. Securing this grant would allow the Association to purchase items not only to enhance the community but to also enhance the residents' daily experiences while providing a safe and enriching environment for all. The community is a wildlife habitat, and they hoped by requesting the benches, residents would be able to sit, visit, read a book, and enjoy the wildlife in the green belt areas. Additionally, they hoped the proposed picnic tables would allow additional gatherings beyond the annual barbecues, pool parties, ice cream socials, and movie nights. The security cameras they wish to purchase will add safety for the elderly residents and will help to keep the neighborhood safe. MS. SHAKYA shared photos of a birthday party for a 91-year-old resident followed by a celebration of life and memorial, as well as the items they wished to purchase with funding.

CHAIR QUINN complimented the group on a lovely presentation.

At the request of MEMBER PETRILLI, MS. SHAKYA confirmed she would share cost information with staff.

Rainbow Family Park Homeowners Association – KEITH THOMAS and MARGARITA ALLEN were present and distributed a PowerPoint presentation, a copy of which was submitted and attached as backup, to the Members. MR. THOMAS said they appeared before the Board a number of times and were thankful for the opportunity to present. The neighborhood is west of Rainbow Boulevard, between Sahara Avenue and Charleston Boulevard, and east of Buffalo Drive. They are not an HOA but are a neighborhood association of concerned citizens. Photos of previous events were shown, which MR. THOMAS identified as being successful. This year they would like to have another picnic event to focus on neighborhood safety, which they would host at Rainbow Family Park, and they will invite Metro and the Marshals. To encourage attendance, they would like to have a free taco truck, ice cream, safety flashlights, and three Ring doorbell cameras as door prizes. There are about 600 homes within the Association boundaries, and the group believed a safety event could help with increasing awareness about safety issues. MS. ALLEN will head the project team, which will include other officers of the Association. Additionally, 16 residents have volunteered to help plan and carry out the safety event, which they've requested \$5,000 for. Copies of the bids and related costs were included in the application, which MR. THOMAS reviewed.

West Mesa Estates Coalition Neighborhood Association – DEBORAH TURK and LARRY McALLISTER, President of the West Mesa Estates Neighborhood Coalition, were present and displayed a presentation on the

overhead, a copy of which was submitted and attached as backup. MR. McALLISTER said the goal of this grant application is branding and beautification of the neighborhood, which is located at the southwest corner of Alta Drive and Durango Drive. He indicated they are not an HOA and are registered with the City as a neighborhood association. He believed this was their third grant request, noting one of the challenges they wished to address was to add signage to the neighborhood, which will be completely funded by neighborhood pledges. They hoped to have this signage installed by September. Residents have been involved in this project by discussing options at several meetings, researching signage companies, obtaining quotes, and voting on the final design.

MS. TURK indicated the second project seeks an NPF grant for signage on 12 light poles, which will show that residents take pride in the neighborhood, care about making it a desirable place to live, are willing to invest time and money voluntarily without an HOA to carry out beautification projects, and will encourage homeowners to maintain their properties. Residents have participated by meeting many times to organize the project, submitting artwork for consideration, voting to select the final artwork, researching vendors, and obtaining quotes. The third project involves neighborhood communications, activities, and yard signs. She explained that the light pole artwork will be used in neighborhood newsletters and e-mails so that neighborhood information is immediately identifiable. The Coalition will host at least one neighborhood potluck. Contests will be judged by special guests, and winners will receive yard signs featuring the new artwork. All of this will build cohesiveness and camaraderie among residents leading to a better quality of life and a safer neighborhood. Twenty-three volunteers pledged 157 hours at a value of \$4,702.15. The Coalition secretary will donate the printing of three neighborhood newsletters at a cost of at least \$500. The total neighborhood match is \$5,202.15, which is 183 percent of the \$2,843.95 grant request; however, if the \$3,300 cash pledges for the marquee sign is considered, the neighborhood match is 300 percent of the grant request amount.

MEMBER WHITTINGHAM said he can relate to what the group wants to do. He noted the Buffalo Coalition Neighborhood experienced the same lack of identification. They have been able to accomplish neighborhood cohesiveness by working together.

MEMBER TRAMP was unsure what the application was for. MR. McALLISTER said they would like to install a marquee sign to let people know the name of the subdivision; however, they were advised that because the wall is privately owned, it may not qualify for grant funding so they began looking at the 24-inch aluminum signage for the light poles to beautify the neighborhood. MS. TURK added that the requested amount also includes the permit and hardware for sign installation. She directed MEMBER TRAMP'S attention to Solution 2, which indicated that the group sought a grant for the signage. MR. McALLISTER said they already signed the contract for the marquee signage, which will be self-funded.

MEMBER PETRILLI wondered why the group did not apply for the more expensive project. MS. TURK stated that when their grant writer submitted their application, MS. KILPONEN provided a recommendation on which signage the group should request a grant for. MS. KILPONEN understood that the group sought funding for 12 light pole signs, noting that because the group is a neighborhood association and not an HOA, the property ownership can become a challenge in terms of some of the agreements that must be signed with respect to long-term maintenance and other legalities. The light pole signage is something groups can work with the City's Traffic Engineering Division on, which is an easier process.

CHAIR QUINN appreciated the application and the work the group has done.

Tanglewood Homeowners Association – ALTAMIT LEWIS, President, and MIRIAM SAAVEDRA, Board Member, Tanglewood Homeowners Association, were present. Through a PowerPoint presentation, a copy of which was submitted and attached as backup, MS. LEWIS stated that the Tanglewood housing development has 275 homes with approximately 712 residents. It is located off of the intersection of Smoke Ranch Road and Torrey Pines Drive. The Board is composed of five members and was a recipient of the NPF grant and has utilized funding for a multiphase project to improve the community park and the appearance of the neighborhood. Funds were used to add a jungle gym, a dragonfly, and a water fountain, repair the swings, add a park bench, and improve the landscaping around the monument sign and center island.

She reiterated that the project is multiphase with a seven-year timeline, and in the future, they would like to add additional swings and a shade structure. Before and after photos were shown of the improvements made near the monument sign and center island.

MS. SAAVEDRA and MS. LEWIS expressed the need to beautify the neighborhood, which increases the

perceived value of the homes and builds community among the residents. The project team includes MS. SAAVEDRA and MS. LEWIS, as well as the other three board members and homeowners who wish to participate. Board meetings are held to discuss future plans and obtain feedback. MS. LEWIS indicated they were requesting \$4,255 for the landscaping improvement, noting the Board will provide a 53 percent match with volunteer hours, pledging a total of 75 hours.

MEMBER JACKSON-RENTER asked if there is a water source for the landscaping. MS. LEWIS confirmed, stating that there are also trees planted. MS. SAAVEDRA added that the community used to have pine trees but they died and now the area is barren. MEMBER TRAMP asked if the previous projects have stayed in good standing. MS. LEWIS replied in the affirmative; however, some kids have dug up the ground near the dragonfly, which needs to be leveled. She also confirmed their chosen landscaper was used in the past and is also their current landscaper.

MEMBER BECKER noticed some pine trees and asked if they were also being removed. MS. SAAVEDRA said currently, there are 13 pine trees in the park and a few in the entrance but some might need to be removed because of age or disease.

CHAIR QUINN said this was a lovely presentation and complimented the improvements to the park. MS. LEWIS asked if the before and after photos in the PowerPoint were helpful, to which the Chair said yes, as some of the Board members change and it is helpful to see what changed in the last year.

Willowdale Estates Homeowners Association – LESLIE COLEMAN distributed copies of a job quote, as well as a layout of the neighborhood, copies of which were submitted for the record, to the Members. He stated their request for \$5,000, noting the total cost for the new camera system is \$9,400, and they expected to spend about \$500 in landscaping after installation. Recently, there has been an uptick in crime in the gated community, which consists of 65 homes located on the corner of Alexander Road and Bradley Road. This year, someone destroyed the mailboxes followed by the vandalizing of cars by a group of youths in addition to a car being stolen; however, when trying to provide images from the camera system to Metro, the images were poor, and when they called the camera installers, they said the system was obsolete. They obtained bids for a new camera system and are asking for a matching grant to install it, which will consist of license plate readers and a pinhole camera at the keypad.

MEMBER LALONE wondered how the applicant would meet the volunteer match criteria. MR. COLEMAN said they would complete the installation regardless but requested a grant, as they try to keep the HOA fees low. MR. LEWIS understood MR. COLEMAN to mean that the grant would not go to an operating budget and believed MR. COLEMAN said they will provide 50 percent in cash. MR. COLEMAN confirmed this was correct. MR. LEWIS asked the applicant to speak with staff to ensure his application was clear about his cash match. MEMBER BECKER said there were volunteer hours listed in the application with four different community members' names and hours. MR. LEWIS said the application met the volunteer match requirement. MEMBER PETRILLI requested the application be amended to explain that \$5,000 from the reserve funds will be applied in addition to the requested amount.

NOTE: MEMBER WHITTINGHAM abstained from participation and voting on the Buffalo Coalition Neighborhood Association, as he lives within the neighborhood and is an active member of the Association. MEMBER ALVAREZ abstained from the John S. Park Neighborhood Association application.


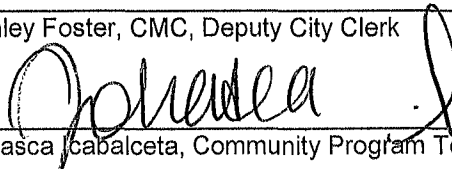
9. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

10. **Adjournment**

Minutes:
The meeting was recessed from 2:24 p.m. to 2:36 p.m., 4:05 p.m. to 4:13 p.m., and adjourned at 4:48 p.m.

Respectfully submitted:

for 
Ashley Foster, CMC, Deputy City Clerk

Johasca Cabalceta, Community Program Technician

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov

The Nevada Public Notice website – notice.nv.gov

City Hall, 495 South Main Street, 1st Floor