



Education Subcommittee of the Arts Commission Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR KLEVEN called the meeting to order at 3:32 p.m.

PRESENT: CHAIR KLEVEN and COMMISSIONERS HACKETT-MORGAN, DOUGLAS, DE SANTIS, ROBERTS (excused until 3:37 p.m.), and CHEUK

ALSO PRESENT: LAURA MACHADO, Public and Visual Arts Section Manager; REBECCA HOLDEN, MARY SABO, and HOLLY LAY, Visual Arts Specialists II; VAL STEED, Chief Deputy City Attorney; and BRIAN CARROLL, Acting Senior Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; the City of Las Vegas website – www.lasvegasnevada.gov; and the Nevada Public Notice website – notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. Report by Cultural Affairs staff regarding updates to the Education and Workshop Program outline and goals – All Wards

Minutes:

MARY SABO, Visual Arts Specialist II, utilized a PowerPoint presentation, a copy of which was submitted for the record, to report that around 32 people attended A Conversation with LUIS VARELO-RICO, which was held on January 9th at the Historic Fifth Street School. MR. VARELO-RICO discussed his artistic practice and provided insights on his public art projects at the event. Less than half of the participants registered for the event, but Q'SHAUNDRA JAMES, Technician/Specialist, assisted in acquiring the e-mail addresses and names of attendees. MS. SABO displayed a tentative calendar for quarterly events and noted that the months were subject to workshop leader availability. She said workshop topics would coincide with survey results obtained in 2023, which she listed from the presentation, and she stated that a granting workshop would be the topic for the next event.

COMMISSIONER DOUGLAS recalled that other artists had expressed interest in the workshops, and she wondered if workshops had been chosen. MS. SABO reiterated that they wanted to hold the grant workshop next, and she clarified that specific workshop leaders were not lined up. Staff planned to review the survey to

select potential workshop leaders and topics. The Commissioner opined that an RFP (request for proposals) workshop should be held, and she hoped it would include sample RFPs and provide completion instructions.

COMMISSIONER HACKETT-MORGAN said she had previously been involved with a grant workshop for the City and expressed that she was available.

COMMISSIONER CHEUK advised that NAC's (Nevada Arts Council) project grant for artists would open in April, and she expressed excitement for April's grant workshop. She clarified with MS. SABO that most workshops would take place in person. The Commissioner noted that NAC was reviewing submissions for the last round of project grants, and she offered to provide submission weak points that are identified. LAURA MACHADO, Public and Visual Arts Section Manager, asked if NAC and COMMISSIONER HACKETT-MORGAN would be interested in holding a panel discussion on grants, and COMMISSIONER CHEUK confirmed and offered to involve their Grant Analyst.

CHAIR KLEVEN asked if attendees of A Conversation with LUIS VARELO-RICO provided feedback or completed a survey, and she opined that holding surveys could measure the success of workshops. MS. SABO explained that MS. MACHADO and the audience asked questions to MR. VARELO-RICO during the event, and she believed holding a survey would be helpful for future events. COMMISSIONER CHEUK attended the event and felt the conversation was informative. The Chair questioned how staff defined a successful workshop program and what was considered a good amount of attendance. MS. SABO said that needed to be discussed, and she believed they needed to collect more data. She thought the last panel was well attended, noting that people participated that had not registered for the event. CHAIR KLEVEN stated that a good measure would be tracking how many attendees apply for an RFP, and COMMISSIONER DE SANTIS wondered if that information was being tracked. MS. SABO advised that e-mail addresses and names were collected from most event attendees.

5. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items an any discussion shall be limited to whether or not such proposed items are within the purview of the Subcommittee and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.

Minutes:
None.

6. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Subcommittee. No subject may be acted upon by the Subcommittee unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

7. **Adjournment**

Minutes:
The meeting was adjourned at 3:47 p.m.

Respectfully submitted:



Brian Carroll, Acting Senior Deputy City Clerk



Maggie Plaster, Director
Department of Parks, Recreation and Cultural Affairs

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov

The Nevada Public Notice website – notice.nv.gov

City Hall, 495 South Main Street, 1st Floor