



Board of Civil Service Trustees Agenda

1. **Call to Order and Roll Call**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of December 27, 2023
5. Discussion for possible action to certify Eligible Lists for Court Clerk (Open); Customer Service Representative (Open); DPS Communication Specialist (Open); Equipment Operator I (Open); Equipment Operator II (Open); Facilities Field Supervisor (Open); Graffiti Technician (Open); Law Enforcement Support Technician (Open); Logistics Technician (Open); Recreation Coordinator (Open); Sr Deputy City Clerk (Promotional); Sr GIS Analyst (Open); Sr IT Support Technician (Promotional)
6. Discussion for possible action to extend Eligible Lists for Fire Communications Specialist (Open); Fire Communications Technician I (X) (Open); Skilled Trades Helper (Open); Sr Planner (Promotional)
7. Discussion for possible action to certify Classification Specifications for Sr Chemist
8. Discussion for possible action to approve a request to place John Rivas on the rehire list for Deputy City Marshal
9. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
10. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov
The Nevada Public Notice website – notice.nv.gov
City Hall, 495 South Main Street, 1st Floor

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: January 24, 2024

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 5. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 9

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Court Clerk – Open	402	190	165
2. Customer Service Representative – Open	200	180	180
3. DPS Communication Specialist – Open	384	112	107
4. Equipment Operator I – Open	53	23	18
5. Equipment Operator II – Open	38	25	22
6. Facilities Field Supervisor – Open	50	24	21
7. Graffiti Technician – Open	106	16	15
8. Law Enforcement Support Technician – Open	305	157	84
9. Logistics Technician – Open	102	80	67
10. Recreation Coordinator – Open	144	65	59
11. Sr Deputy City Clerk – Promotional	1	1	1
12. Sr GIS Analyst – Open	6	4	3
13. Sr IT Support Technician – Promotional	74	39	35

CITY OF LAS VEGAS

ELIGIBLE LIST

Court Clerk

12/12/2023

Examination Name

Examination Date

23NOV79649

Open

Exam Number

Open/Promotional

COURT CLERK	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	320	GROUP 1	78
REJECTED	82	GROUP 2	87
<u>TOTAL RECEIVED</u>	402	<u>TOTAL ON LIST</u>	165

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100%			100%
PASSED	165			
FAILED	25			
<u>TOTAL TESTED</u>	190			

<u>DID NOT APPEAR</u>	128			
<u>WITHDREW</u>	2			

Court Clerk (Open) 1/24/24

Candidate Name	Banded Rank
Aitken, Robyn	1
Anguiano, Rodolfo	1
Arostegui, Kristy	1
Aversa, Nicole	1
Bannourah, Alana	1
Beckum, Tamara	1
Bell, Fantasia	1
Bonds, Yasminnyrell	1
Bourque, Darby	1
Bowen, Kionne	1
Bradley, Emma	1
Brooks, Shannon	1
Buttram Jr, David	1
Cardenas, Rachel	1
Casimiro, Emily	1
Cazabat, Annette	1
Chambers, Jessica	1
CHAPA-WOODWARD, CHRISTIANA	1
Churchill, Mollee	1
Cordero, Valerie	1
Crevier, Christopher	1
Crist, Sarah	1
Esparza, Angelina	1
Estrada, Valerie	1
Fuentes, Ingrid	1
Galan, Tilo	1
GALLIHER, KIM	1
Garcia, Jarzive	1
Gilbert, Sandra	1
Giles, Robert	1
Glauner, Daniel	1
Greeno, Sara	1
GRIEGO, RUTH	1
Herrera-Charles, Cindy	1
Hudgens, Jacqueline	1
Jackson, Lesharyn	1
Johnson, Liezel	1
Jones- Shaffer, Pier	1
Jones-Brummett, Pamela	1
Joseph-Giannattasio, Moncella	1
Kelly, Marsha	1
LaRance, Rachel	1

Leavitt, Leonel	1
Loafea, Amy	1
Luke, Lauren	1
Ma, Kevin	1
MANSFIELD, QUENTIN	1
Mayfield, Roshonda	1
McDonald, Samantha	1
McGregor, Eugenia	1
Miller, Tiffani	1
Mooney, Cassandra	1
NIEVES, RENISHA	1
Ochoa, Raquel	1
Odo, Elizabeth	1
Paiz, David	1
Ramirez, Priscilla	1
Rodriguez, Jamie	1
Rodriguez-Ibarra, Ana	1
Salgado, Stephanie	1
SCHLAGER, JARED	1
Seum, Karl	1
Signoretti, Ben	1
Simmons, Trinity	1
Sims, Dorcas	1
Sotelo, Alejandra	1
Spencer-Joe, Vera	1
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Stewart-Salisbury, Ricca	1
Tanksley, Kevin	1
Tate, Cedric	1
Thunstrom, Sayonna	1
Tindle, Ashley	1
Van Thyne, Shayna	1
Welch, Kia	1
Wells, Megan	1
Williams, Hayden	1
Williams, Krysan	1
Yerick, Kim	1
Aguilar Hernandez, Yamileth	2
Allen, Samantha	2
Alvarez, Desiree	2
Anderson, Theran	2
Andretich, Christina	2
Arguelles, Donaciena	2
Atkins, Ron	2
Avant, Mellissia	2
Azevedo, Ashleigh	2
Baldino, Gina	2
Beamon, Corinthia	2

Begnal, Christina	2
Billops, Quinesha	2
Bowen, Victoria	2
bradford, chearise	2
Brantley, Kalilah	2
Butler-Lizama, Jazie	2
Carrillo, David	2
Chang, Meyer	2
Chapman, Jashante	2
Clayton, Renita	2
Conway, ShaRonda	2
Core, Aiyana	2
Covarrubias, Victor	2
Cruz Calderilla, Michelle	2
Davis, Donna	2
Davis, Kendra	2
DELGADO, JESSICA	2
Diaz, Sandra	2
Drapala, Edena	2
Evarola, Ashley	2
Gaddy, Joshua	2
Garzona, Danilo	2
Gerber, Corne	2
Giglioli, Nadia	2
Glenn, Stacie	2
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Gonzalez, Gina	2
Gonzalez, Jenny	2
Gonzalez, Joel	2
Gore, Katherine	2
Hamilton, Cherrell	2
Harvey, Nicole	2
Hutsell, Kim	2
Igess, Gabrielle	2
Jimenez, Tatiana	2
Lee, Semira	2
Lloyd-Leakos, Morgan	2
Lopez, Marisela	2
Lujan, Cindy	2
Mariano, Elizabeth	2
Marshall, Aisha	2
Martinez, Tito	2
Martinez, Violeta	2
Medina, Jezzafy	2
Moore, Reyana	2
Murillo, Ludivina	2
Nelson, Sydney	2
Nnajide, Mia	2

Ortega, Jennifer	2
Oviedo, Lizbeth	2
Partridge, Karla	2
Poole, Nicole	2
PUCCI, SHARON	2
Pullen, Ebony	2
Robinson, Jamilah	2
Sainz, Jaquelyn	2
Sanchez, Diane	2
Sandefur, Shelley	2
Santiago, Jessica	2
Serna, Kassandra	2
Shearin, Justin	2
Smith, Kristyn	2
Smith, Natasha	2
Smith, Ryann	2
Smith, Zakendra	2
Somarriba, Byron	2
Taylor, Jameela	2
Taylor, Meagan	2
Thomas, Kamaria	2
Thomas, Lorri	2
Valdez, Valerie	2
Vela, Mirta	2
Vizcarra, Carmen	2
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Wetzel, Viridiana	2
Whiting, Tabitha	2
Widlowski, Marie	2
Woods, Shonteya	2
Total Record Count	165

CITY OF LAS VEGAS

ELIGIBLE LIST

Customer Service Representative
Examination Name

12/20/2023
Examination Date

23NOV3713-O
Exam Number

Open
Open/Promotional

CUSTOMER SERVICE REPRESENTATIVE	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	180	GROUP 1	160
REJECTED	20	GROUP 2	20
<u>TOTAL RECEIVED</u>	200	<u>TOTAL ON LIST</u>	180

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>APPLICATION EVALUATION</u>
(Weight)				100%
PASSED				180
FAILED				
<u>TOTAL TESTED</u>				180

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Customer Service Representative (Open) 01/24/24

Candidate Name	Banded Rank
Acosta, Monique	1
Agnew, Rozelyn	1
Alapati, Ana	1
Angel, Jessica	1
Ayala, Candelaria	1
Bahena, Gaby	1
Baker, Dinelle	1
Barnes, Kenyatta	1
Barnes, Tomiko	1
Barnett, Cynthia	1
Betancourt Liriano, Daniel	1
Borroel-Luis, Gabriela	1
Bradshaw, Leslye	1
Brown, Lari'	1
Bruno, Caitlyn	1
cabuloy, jessica shanelle	1
Canete, Judith	1
Carl, Angela	1
Carter, Bianca	1
Castenada, Gregory	1
Cervantes, Paula	1
Chavez Lara, Jose	1
Chidester, Mary	1
Constantin, Rachel	1
Cordero, Valerie	1
Cortez, Janie	1
Covarrubias, Emilia	1
Crane, Tonisha	1
creel, sean	1
Cruz, Alicia	1
Delacruz, Jose	1
Delatorre, Isaac	1
DeMarco, Misty	1
Demoleas, Eleni	1
Denson, Alisa	1
DeSantis, Kassandra	1
DICKENS, CRYSTAL	1
Drayton, Diamonique	1
Dunlap, Dshaunea	1
Dupree, Dawn	1
EARL-DAVIS, ANITA	1
Edwards, Shawnta	1

Escarpita, Daisy	1
Famous, Shineka	1
Fares, Hussam	1
Farrell, Michelle	1
Fisher, Tyreece	1
Fleming, LaNita	1
Frances III, Gilbert	1
Galan, Tilo	1
GALLIHER, KIM	1
Garcia, Aylin	1
Garcia, Odalys	1
Garcia-Holmes, Concepcion	1
Garibay Gutierrez, Cristian A	1
Gillum, Stacy	1
Gordon, Quiana	1
GORE, JESSICA	1
Greer, Johnnie	1
Griego, Gulianna	1
Guijarro, Elmer	1
Guite, Terrence	1
Gurrola, Mercedes	1
Halvorson, Susana	1
Harden, Michael	1
Harp, Eliu	1
Hasan, Adham	1
<hr/>	
Heki, Carmel	1
Holguin, Jennifer	1
HOLMES, KATRINA	1
Hortizuela, Justina	1
Jackson, Breea	1
Jackson, Freda	1
Jackson, Michael	1
Jackson, Omari	1
Jelf, Cheryl	1
Johnson, Robin	1
Johnson, Summer	1
Jones, Deandra	1
Jones, Kania	1
Jones, Kiefer	1
Karahalios, Athanasios	1
Kipe, Ashley	1
Konsolakis, Eleni	1
Landolph, Louis	1
Lares-Ramirez, Uriel	1
Lewis, Brittney	1
Liferidge, Stephanie	1
Lighthen, Christine	1

Littleton, Yolonda	1
Lizama, Angela	1
Lopez, Ramon	1
Lopez-Quezada, Janeth	1
Lujan, Cindy	1
Martinez, Karina	1
McCurdy, Madison	1
McLean, Ricardo	1
Medina, Raquelle	1
Milden, Gordon	1
milller, Eleanor	1
Montano, Maby	1
Moore, Donnell	1
MORA, TAMMY	1
Munson, Maria	1
Neal, Shaunta	1
Nobles, Hope	1
Norris, Ruth	1
Norwood, Paul	1
Pablo, Mikaila Jayline	1
Palacio, Tuwani	1
Pattison, Lisa	1
peralta, christian	1
Prince, Darlene	1
Raven, Felicia	1
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Read, Arianna	1
Reid, Emmylyn	1
Richardson, Scott	1
Richardson, Taylor	1
Richardson, Telisah	1
Romero, Vanessa	1
Salazar, Vangelina	1
SANCHEZ, ESMERALDA	1
Santos, Noel	1
Schutz, Jennifer	1
Schwieger, Jessica	1
Scott, Jocelyn	1
Smith, Jacqueline	1
Smith, Shannon	1
Sobers, Delma	1
Tayrien, Steven	1
Thongsaly, Ariel	1
Tillery, Neashel	1
Torres, Destiny	1
Toure, MBalou	1
Trzaska, Jonah	1
Tulanian, David	1

Turner, Annquette	1
Valentin, Dominick	1
Van Thyne, Shayna	1
Vance, Valeria	1
Velasco, Nicollette	1
Velge, Monica	1
Vicente, Neal Keanu	1
Viloria, Laurie	1
Walker, Annie	1
Washington -Parrotte, Jailah	1
Washington, Mia	1
Whipple, Leanna	1
White, Bret	1
White, Jasmine	1
Williams, Hayden	1
Winn, Marquesha	1
Wood, Penny	1
Woodhouse, Britannia	1
Woods, Vermethia	1
Wootton, Joshua	1
Wright, Lisa	1
Yerick, Kim	1
Yoss, Curtis	1
Zawistowski, Cleofas	1
Adams, Chrishara	2
Allen, Nigel	2
Anderson, Kendall	2
Ayala, Guadalupe	2
Baldonado, Ronny	2
Bridges, Kayla	2
Bueno jr, Teddy	2
Burton, Mariyah	2
Butler, Damon	2
Hyde, Claudia	2
Maasry, Leilah	2
Martinez, CAT	2
Perez, Jazmine	2
Robinson, Sanai	2
Salazar, Windy	2
Salgado, Stephanie	2
Shawl, Melanie	2
Shehata, Naima	2
SIDDIQUE, HASSAM	2
Taylor, LaTorrean	2

CITY OF LAS VEGAS

ELIGIBLE LIST

DPS Communication Specialist
Examination Name

23NOV80019
Exam Number

12/30/2023
Examination Date

Open
Open/Promotional

DPS COMMUNICATION SPECIALIST	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	377	GROUP 1	41
REJECTED	7	GROUP 2	66
<u>TOTAL RECEIVED</u>	384	<u>TOTAL ON LIST</u>	107

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100.00%			100%
PASSED	107			
FAILED	5			
<u>TOTAL TESTED</u>	112			

<u>DID NOT APPEAR</u>	265			
<u>WITHDREW</u>				

DPS Communication Specialist (Open) 1/24/24

Candidate Name	Banded Rank
Aberin, Shalynn	1
Angel, Megan	1
Apolinar, Selena	1
Bedolla, Jocelin	1
Bell, Fantasia	1
Bleak, Ashley	1
Blevins, Crystal	1
buford, marilyn	1
Churchill, Mollee	1
Corral, Jasmine	1
Coste, Art	1
Cound, McKenzie	1
Dabney, Arian	1
Dake, Diane	1
Davis, Rian	1
Fares, Hussam	1
Gibbon, Katherine	1
Irwin, Scarlet	1
Jones- Shaffer, Pier	1
Mariano, Elizabeth	1
Martin, Stephen	1
McClain, Marilyn	1
Mclaughlin, Rayden	1
Medina, Jezzafy	1
Miller, Brenner	1
Morataya, Dennys	1
Newmarker, ANDREA	1
Pindar, Tyler	1
Riojas, Regina	1
Roberts, Ashaunna	1
Rojas, Devin	1
Silva, Angela	1
Smith, Deondra	1
Smith, Ryann	1
Stauffacher, Caitlin	1
Strawther, Alexandra	1
Taylor, Meagan	1
Tindle, Ashley	1
Torres, Leslie	1
Virtusio, Kristine	1
Wall, Connor	1
Addison, Montines	2

Alvarado, Jaimee	2
Anderson, Derec	2
Baughman, Arial	2
BIRCH, Amos	2
Brophy, Jylian	2
Burns, Amanda	2
Carnell, Robert	2
Charles, Tiana	2
Chidester, Mary	2
Collins, Aaron	2
Coppin, Shanetta	2
Corea, Jessica	2
Cotto, Emily	2
Curtis, Alicia	2
Davis, Donna	2
Dupree, Dawn	2
Espejo, Rick	2
Evans, Connie	2
Farnum, Janean	2
Fleming, Destiny	2
Fowler, Kimberly	2
Gerber, Corne	2
Gilleard, Ericka	2
Grant, Rachel	2
Guerrero, Prisianna	2
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Harper, R'Marius	2
Hernandez, Maria	2
Hicks, Sheila	2
Houghland, Jennifer	2
Howell, Tiana	2
LeConte, Marie Lillianne	2
Lindquist, Alyssa	2
Luque, Karla	2
McDonald, Samantha	2
McKeithan, Tierra	2
McKinnie, Kiera	2
Mitchell, Denederia	2
Mitchell-Faircloth, Tra Andra'	2
Montgomery, Kymorey	2
Moore, Mary	2
Moreno, David	2
Moreno, Vanessa	2
Muniz, Samantha	2
Myers, Cherish	2
Nelson, Sydney	2
Peaks, Kiana	2
Porschea, Palmer	2

Renteria, Zoraida	2
Robinson, Jamilah	2
Robinson, Sharlene	2
Salgado, Stephanie	2
Schroyer, Alissa	2
Shelton, Jasmin	2
Smith, Kristyn	2
Sorboro, Angelo	2
Stenson, Trina	2
TIMMONS, TANYA	2
Ulloa-Navarro, Melinna	2
Welch, Kia	2
White, Rachel	2
Widlowski, Marie	2
Wilkerson, Zhanae	2
Wilson, James	2
wines, Desiree	2
Ziegler, Allison	2
Total Record Count	107

CITY OF LAS VEGAS

ELIGIBLE LIST

Equipment Operator I
Examination Name

1/10/2024
Examination Date

23DEC3510-O
Exam Number

Open
Open/Promotional

EQUIPMENT OPERATOR I	
GROUP 1	
See Attached	
GROUP 2	
N/A	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	23	GROUP 1	12
REJECTED	30	GROUP 2	6
<u>TOTAL RECEIVED</u>	53	<u>TOTAL ON LIST</u>	18

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				18
FAILED				5
<u>TOTAL TESTED</u>				23

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Equipment Operator I (Open) 1/24/24

Candidate Name	Banded Rank
Annett, Bryan	1
battis, joshua	1
Bello Acosta, Eduardo	1
Camargo, Monica	1
Jones, Kris	1
Krieger, Blake	1
Lopez, Ramon	1
Parra, Lionsio	1
Rice, Jacques	1
Sandoval, Luis	1
Segura, Manuel	1
Sloan, Norman	1
Barker, James	2
Carranza, Carlos	2
Casillas, Jose	2
Dupree, Lawrence	2
MELLEY, MATTHEW	2
Webster, Micheal	2
Total Record Count	18

CITY OF LAS VEGAS

ELIGIBLE LIST

Equipment Operator II
Examination Name

1/10/2024
Examination Date

23DEC3270-O
Exam Number

Open
Open/Promotional

EQUIPMENT OPERATOR II	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	25	GROUP 1	16
REJECTED	13	GROUP 2	6
<u>TOTAL RECEIVED</u>	38	<u>TOTAL ON LIST</u>	22

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				22
FAILED				3
<u>TOTAL TESTED</u>				25

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Equipment Operator II (Open) 1/24/24

Candidate Name	Banded Rank
Annett, Bryan	1
Arndt, Joseph	1
Bello Acosta, Eduardo	1
Burks, Andrew	1
Camargo, Monica	1
Goods, Garrick	1
Jones, Kris	1
Krieger, Blake	1
Lopez, Ramon	1
Mccoy II, Darron	1
McLean II, Joey	1
Rodrigues, Samuel	1
Sandoval, Luis	1
Smith, Marquise	1
Webster, Micheal	1
Williams, LeErnest	1
Callison, Dylan	2
Carranza, Carlos	2
Dupree, Lawrence	2
Encizo, Martin L	2
Lopez, Ricardo	2
Williams, Lee	2
Total Record Count	22

CITY OF LAS VEGAS

ELIGIBLE LIST

Facilities Field Supervisor

Examination Name

1/10/2024

Examination Date

23DEC2238-O 23DEC2238-IO

Exam Number

Open

Open/Promotional

FACILITIES FIELD SUPERVISOR	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	36	GROUP 1	15
REJECTED	14	GROUP 2	6
<u>TOTAL RECEIVED</u>	50	<u>TOTAL ON LIST</u>	21

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100.00%			100%
PASSED	21			
FAILED	3			
<u>TOTAL TESTED</u>	24			

<u>DID NOT APPEAR</u>	12			
<u>WITHDREW</u>				

Facilities Field Supervisor (Open) 1/24/24

Candidate Name	Banded Rank
Blagg, Joshua	1
Blood Jr, Bret	1
Branch, Jason	1
Bravo, Alejandro	1
Burnham, Curtis	1
Contreras, Homero	1
Coombs, Mathew	1
Flores, Jesus	1
Gillinta, Richard	1
Medina, Ederick	1
Montanez, Jesus	1
Salmeron, Rember	1
Shaffer, Stephen	1
Tippetts, Rodger	1
Wheeler, Richard	1
Borelli, Michael	2
Branch, Jeffery	2
FOLKERSEN, BRYCE	2
Goad, Brendan	2
Mendez, Victor	2
Orantes, Manuel	2
Total Record Count	21

CITY OF LAS VEGAS

ELIGIBLE LIST

Graffiti Technician

Examination Name

12/26/2023

Examination Date

23DEC79673 - O

Exam Number

Open

Open/Promotional

GRAFFITI TECHNICIAN	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	16	GROUP 1	7
REJECTED	90	GROUP 2	8
<u>TOTAL RECEIVED</u>	106	<u>TOTAL ON LIST</u>	15

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				15
FAILED				1
<u>TOTAL TESTED</u>				16

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Graffiti Technician (Open) 1/24/24

Candidate Name	Banded Rank
Bueno, Teddy	1
Clark, Anthony	1
Farmer, William	1
Guijarro, Elmer	1
Krieger, Blake	1
Montanez, Gregorio	1
Murphy, Michael	1
Aquino, Joseph	2
Barajas, Fidel	2
Borges, Zanden	2
Branch, Michael	2
Evers, Steven	2
Pascual, Paolo	2
Sandoval, Ernesto	2
Sperbeck, Robert	2
Total Record Count	15

CITY OF LAS VEGAS

ELIGIBLE LIST

Law Enforcement Support Technician

11/28/2023

Examination Name

Examination Date

23NOV79586

Open

Exam Number

Open/Promotional

LAW ENFORCEMENT SUPPORT TECHNICIAN	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	261	GROUP 1	28
REJECTED	44	GROUP 2	56
<u>TOTAL RECEIVED</u>	305	<u>TOTAL ON LIST</u>	84

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100%			100%
PASSED	84			
FAILED	73			
<u>TOTAL TESTED</u>	157			

<u>DID NOT APPEAR</u>	104			
<u>WITHDREW</u>				

Law Enforcement Support Technician (Open) 1/24/24

Candidate Name	Banded Rank
Alexander, Karen	1
Angel, Megan	1
Ansary, Mustafa	1
Arguelles, Donaciena	1
Baca, Miranda	1
Banks, Jasmine	1
Baughman, Arial	1
Bennett, Jamar	1
Bourque, Darby	1
Carranza, Fermin	1
Chambers, Jessica	1
Cordero, Valerie	1
Covarrubias, Victor	1
Crist, David	1
Davis, Donna	1
Ericksen, Michael	1
Gary, Marcus	1
Glashoff, Kayla	1
Holman, Eliot	1
Kemp, Amelia	1
Lippmann, Scott	1
Obillo, Jericca	1
Padron, Josephine	1
Signoretti, Ben	1
Springer, Jewlia	1
Thompson, Darralyn	1
Thunstrom, Sayonna	1
Van Thyne, Shayna	1
Abernathy, Donald	2
Adams, Michael	2
Aguilar, Paloma	2
Allen, Jeffrey	2
Andretich, Christina	2
Barao, Joana	2
Bareng, Taryn	2
Bonds, Yasminnyrell	2
Cabrera, Oscar	2
Cannon, Anterian	2
Cavin, Lynn	2
Charles, Tiana	2
Chidester, Mary	2
Clark, Lucero	2

Clayton, Renita	2
Cross, Michele	2
Curtis, Alicia	2
Del Los Santos, Pedro	2
Delacruz, Jose	2
Deleon, Luis	2
Dunham, Taylor	2
Dunn, Stephani	2
Enari, TaShawnti	2
Ferrara, Olivia	2
Fleming, Destiny	2
Ford, Akyra	2
Hans, Joanne	2
Harper, Cece	2
Hernandez, Estevan	2
Hicks, Sheila	2
Huff, Charles	2
Jackson, Joie	2
Kailey, Namneet	2
Leavitt, Whitney	2
Lelescu, Razvan	2
Lloyd-Leakos, Morgan	2
Mariano, Elizabeth	2
Meeks, Zachery	2
Milden, Gordon	2
<hr/>	
Moliere, Theresa	2
Moriarity, Joshua	2
Muro, Marcos	2
Ogden, Heather	2
Pablo, Mikaila Jayline	2
Quezada, Sandra	2
Robinson, Sara	2
Robinson, William	2
Salgado, Stephanie	2
Sanchez Diaz, Brenda	2
Smith, Charles-John	2
smith, jennifer	2
Tindle, Ashley	2
valencia, joselyn	2
Velarde, Paulina	2
Williams, Krysan	2
Williams, Toya	2
Total Record Count	84

CITY OF LAS VEGAS

ELIGIBLE LIST

Logistics Technician

1/9/2024

Examination Name

Examination Date

23NOV80160-O

Open

Exam Number

Open/Promotional

LOGISTICS TECHNICIAN	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	80	GROUP 1	20
REJECTED	22	GROUP 2	47
<u>TOTAL RECEIVED</u>	102	<u>TOTAL ON LIST</u>	67

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				67
FAILED				13
<u>TOTAL TESTED</u>				80

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Logistics Technician (Open) 1/24/24

Candidate Name	Banded Rank
Bauman, Christopher	1
Bourque, Darby	1
Calilung, Elpidio	1
Chavez, Celeste	1
Ence, Jeffrey	1
Guardado, Daniel	1
Jukich, Michael	1
Lopez, Ramon	1
Mahaley, Stefan	1
Price, Austin	1
Sanchez, Dylan	1
Santiago, Carlos	1
Silva, Alijah	1
Smith, Jacqueline	1
Thorpe, Douglas	1
Thurston, Bryce	1
Wallace West, Nicole	1
Williams, Michael	1
Yoss, Curtis	1
ZAMORA, MARCELUS JOSEPH	1
Adams, Michael	2
Allen, Evan	2
Alphonse, Vital	2
Anderson, Kory	2
Atwood, Devin	2
Beaumont, Duncan	2
Betts, Elizabeth Ann	2
Bonds, Yasminnyrell	2
Brown, Raymond	2
Chavez Lara, Jose	2
Chidester, Mary	2
Coleman, shakila	2
Corona, Marylynne	2
Crook, Corey	2
Descoteaux, Matthew	2
Dulay, Mark Arjay	2
Fares, Hussam	2
Friedrichs, Robert	2
Garcia, Jocelyne	2
Glenn, Michael	2
Guerrero, Prisianna	2
Guijarro, Elmer	2

Hernandez, Kelvin	2
JACKSON, KENNETH	2
Jeong, Roy	2
Johnson, Michael	2
Mariano, Wilfred	2
McDonald, Samantha	2
Mendiola, Mark	2
Moore, Donnell	2
Moore, JaQuanna	2
Mora, Michael	2
Oates, Lakawishwa	2
Preston, Connor	2
Read, Arianna	2
Rubio, Jose	2
SALAS, FIDEL	2
Selleck, Vincent	2
Shaw, Deegan	2
Tabucol, Rosemarie	2
Tamim, Elias	2
Tesfay, Michael	2
Van Thyne, Shayna	2
Velge, Monica	2
Wassmuth, Simon	2
WHITE, EDUARDO	2
Young, Jowana	2

Total Record Count	67
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CITY OF LAS VEGAS

ELIGIBLE LIST

Recreation Coordinator

1/9/2024

Examination Name

Examination Date

23NOV80045-O

Open

Exam Number

Open/Promotional

RECREATION COORDINATOR	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	65	GROUP 1	20
REJECTED	79	GROUP 2	39
<u>TOTAL RECEIVED</u>	144	<u>TOTAL ON LIST</u>	59

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				59
FAILED				6
<u>TOTAL TESTED</u>				65

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Recreation Coordinator (Open) 1/24/24

Candidate Name	Banded Rank
ACKERMAN, DILLON	1
Blanchard, Jennifer	1
Bohn, Nate	1
BONNET-LABOY, GUILLERMO	1
Dickens, LaKeisha	1
Foreman, Lamont	1
Furse, David	1
Jarvis, Alice	1
Lau, Amy	1
LeBlanc, Jason	1
Lewis, Cortnee	1
Lowery, Stephanie	1
Luevanos, Gerardo	1
Manzo, Melissa	1
Nomaaea, Rosie	1
Redmond, Malik	1
Reese, Archie	1
Scroggins, Jonathan	1
Thomas, Deidre	1
Tyra, Erin	1
Araujo, Gabriel	2
Barfield, Julia	2
Bennett, Jared	2
Biggs, Margaret	2
Blazevich Gonzalez, Jorge	2
Bradbury, Katheryne	2
Collins, Eugene	2
Coombs, Emily	2
Diaz, Maranda	2
Espejo, Rick	2
Gonzalez Jr, Asael	2
green, kevin	2
Guerra, Joann	2
Hall, Ra'Neisha	2
Harden, Michael	2
Heard, Marlon	2
Hevrin, Brenton	2
Hicks, Cardte	2
Hoeffgen, Kaleb	2
House, Joshua	2
Hussein, Mahir	2
Johnson, Henry	2

LaRance, Rachel	2
McDuffie, Shantell	2
Moikeha, Alexis	2
Ortiz, Guadalupe	2
Perez-Vera, Arturo	2
PITTS, DOUGLAS	2
Potter, Roshanda	2
Salinas, Francisco	2
Scott, Quentin	2
Shorter, Tiffany	2
Swank, Emily	2
Tatum, Cynthia	2
Thomas, Laveda	2
Trzaska, Rebecca	2
White, Deandre	2
Wytoshek, Patrick	2
Zawistowski, Alexandria	2
Total Record Count	59

CITY OF LAS VEGAS

ELIGIBLE LIST

Sr Deputy City Clerk
Examination Name

23DEC79679-P
Exam Number

12/19/2023
Examination Date

Promotional
Open/Promotional

SR DEPUTY CITY CLERK	
GROUP 1	
See Attached	
GROUP 2	
N/A	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	1	GROUP 1	1
REJECTED		GROUP 2	
<u>TOTAL RECEIVED</u>	1	<u>TOTAL ON LIST</u>	1

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				1
FAILED				
<u>TOTAL TESTED</u>				1

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Sr Deputy City Clerk (Promotional) 1/24/24

Candidate Name	Banded Rank
CARROLL, BRIAN	1
TOTAL RECORD COUNT	1

CITY OF LAS VEGAS

ELIGIBLE LIST

Sr GIS Analyst
Examination Name

12/26/2023
Examination Date

23NOV79843-O
Exam Number

Open
Open/Promotional

SR GIS ANALYST
GROUP 1
See Attached
GROUP 2
See Attached

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	4	GROUP 1	2
REJECTED	2	GROUP 2	1
<u>TOTAL RECEIVED</u>	6	<u>TOTAL ON LIST</u>	3

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>APPLICATION EVALUATION</u>
(Weight)				100%
PASSED				3
FAILED				1
<u>TOTAL TESTED</u>				4

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Sr GIS Analyst (Open) 1/24/24

Candidate Name	Banded Rank
Ramirez, Desiree	1
Whitlock, Rebecca	1
Kielbasinski, Thomas	2
TOTAL RECORD COUNT	3

CITY OF LAS VEGAS

ELIGIBLE LIST

Sr IT Support Technician
Examination Name

23NOV79845-O
Exam Number

1/8/2024
Examination Date

Promotional
Open/Promotional

SR IT SUPPORT TECHNICIAN
GROUP 1
See Attached
GROUP 2
N/A

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	39	GROUP 1	9
REJECTED	35	GROUP 2	26
<u>TOTAL RECEIVED</u>	74	<u>TOTAL ON LIST</u>	35

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				35
FAILED				4
<u>TOTAL TESTED</u>				39

<u>DID NOT APPEAR</u>				
<u>WITHDREW</u>				

Sr IT Support Technician (Promotional) 1/24/24

Candidate Name	Banded Rank
Anderson, Jeffrey	1
Beaver, Ralph	1
Cabezas, Michael	1
Duran, Salvador	1
Edwards, Elizabeth	1
Ramirez, Oscar	1
Rodriguez, Christian	1
Sepulveda, Alberto	1
Widney, Scott	1
Bantolina, Marc	2
Boydman, Joshua	2
Boyum, Scott	2
Corder, Mitchell	2
Covarrubias, Jupiter	2
Cullen, Kevin	2
Dennis, Tony	2
Donato Gomes, Gabriel	2
Furlow, Virgil	2
Ghussain, Sean	2
Gomez, Juan	2
Henderson, Jesse	2
Heuberg, Matt	2
Johnson, Joseph	2
Kaline, Angel	2
Langendorf, Jerrod	2
Lewis, Leighton	2
Lunsford, Chris	2
Mahoutchi, Rana	2
Manawat, Dexter	2
Martinez, Arturo	2
Mattay, Erin	2
McKenzie, Brian	2
Pickens, Justin	2
Pierce, John	2
Tetreault, Edward	2
Total Record Count	35

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: January 24, 2024

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 6. EXTENSION OF ELIGIBLE LISTS

**BOARD ACTION: Vote to Extend or Not Extend
(May be taken as a group)**

TOTAL EXTENSIONS OF ELIGIBLE LISTS: 4

	<u>REMAINING CANDIDATES ON LIST</u>	<u>LIST EXPIRES</u>	<u>EXT. TO</u>	<u>NUMBER OF THIS EXT.</u>
1. Fire Communications Specialist – Open	86	1/12/24	7/12/24	1
2. Fire Communications Technician I (X) – Open	6	1/27/24	7/27/22	3
3. Skilled Trades Helper – Open	32	1/26/24	7/26/23	1
4. Sr Planner – Promotional	1	1/26/24	7/26/22	4

Memorandum

City of Las Vegas
Human Resources

To: Fernando Gray, Director
Las Vegas Fire & Rescue

From: Susie Badger, Administrative Secretary - HR

CC: Tip Dizon
Jacob Tilford

Date: December 7, 2023

RE: Extension of Open Eligible List: Fire Communications Specialist

The eligible list will expire on: January 12, 2024
Candidates remaining on list: 86
Date list was certified: July 12, 2023

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Susie Badger (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: January 4, 2024

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.

Fernando Gray

12-12-23

Signature

Date

Memorandum

City of Las Vegas
Human Resources

To: Fernando Gray, Director
Las Vegas Fire & Rescue

From: Susie Badger, Administrative Secretary - HR

CC: Tip Dizon

Date: December 7, 2023

RE: Extension of Open Eligible List: Fire Communications Technician I (X)

The eligible list will expire on: January 27, 2024

Candidates remaining on list: 6

Date list was certified: July 27, 2022

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Susie Badger (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: January 4, 2024

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.

Fernando Gray

12-12-23

Signature

Date

Memorandum

City of Las Vegas
Human Resources

To: Joey Paskey, Public Works Director
Public Works Department

From: Susie Badger, Administrative Secretary - HR

CC: Kelly McCartney-Perone
Pearl Vu

Date: 12/7/2023

RE: Extension of Open Eligible List: Skilled Trades Helper

The eligible list will expire on: January 26, 2024
Candidates remaining on list: 32
Date list was certified: July 26, 2023

You have the option of either extending this list for an additional six months, allow the list to expire or indicate no preference.

This list is shared with: **Parks and Rec**

Please indicate your decision below, sign your name and return this memo to Susie Badger (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: January 4, 2024

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months. **DO NOT EXTEND** the eligible list six months.

m.m.

NO PREFERENCE

Joey Paskey

Digitally signed by Joey Paskey
Reason: I am approving this document
Date: 2023.12.13 14:43:31-08'00'

Signature

Date

Memorandum

City of Las Vegas
Human Resources

To: Maggie Plaster, Acting Director
Department of Parks, Recreation and Cultural Affairs

From: Susie Badger, Administrative Secretary - HR

CC: Erin Radke
Ashley Foster
Halley Pabst

Date: 12/7/2023

RE: Extension of Open Eligible List: Skilled Trades Helper

The eligible list will expire on: January 26, 2024
Candidates remaining on list: 32
Date list was certified: July 26, 2023

You have the option of either extending this list for an additional six months, allow the list to expire or indicate no preference.

This list is shared with: **Public Works**

Please indicate your decision below, sign your name and return this memo to Susie Badger (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: January 4, 2024

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months. **DO NOT EXTEND** the eligible list six months.

NO PREFERENCE

Maggie Plaster
Signature

12/14/23
Date

Memorandum

City of Las Vegas
Human Resources

To: Seth Floyd, Director
Department of Community Development

From: Susie Badger, Administrative Secretary - HR

CC: Candice Buford

Date: December 7, 2023

RE: Extension of Promotional Eligible List: Sr Planner

The eligible list will expire on: January 26, 2024
Candidates remaining on list: 1
Date list was certified: January 26, 2022

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Susie Badger (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: January 4, 2024

Thank you for your cooperation.

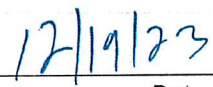
PROMOTIONAL ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature



Date

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: January 24, 2024

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 7. CLASSIFICATION SPECIFICATIONS FOR APPROVAL

BOARD ACTION: DISCUSSION AND POSSIBLE ACTION

CLASSIFICATION SPECIFICATIONS: 1

REVISED

1. Sr Chemist

RECOMMENDATION

The City recommends approval of the new and revised classification specifications.

SR CHEMIST

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Provides direction and training to laboratory staff and performs standard to complex physical, chemical, and microbial analyses necessary for wastewater treatment plant process control and determining compliance with federal and state requirements, water quality standards and other regulations and concerns, in accordance with established methods; performs a variety of technical tasks and quality assurance functions relative to assigned area of responsibility.

DISTINGUISHING CHARACTERISTICS

Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned and the level of independence expected. Employees perform the most difficult and responsible types of duties assigned to classes within this series. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Environmental Laboratory & Compliance Manager or higher level management staff.

Acts as lead worker, exercising functional or technical supervision, including scheduling and assigning tasks, providing guidance, ensuring work is completed according to proper procedure, monitoring work progress, and reviewing results.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

1. Provides functional and technical oversight and training to laboratory staff; plans, coordinates, and schedules assignments; monitors work progress and reviews work results.
2. Coordinates special sampling events, including the collection of samples from various stages of the wastewater treatment process at the Water Pollution Control Facility (WPCF) and from satellite Reuse Facilities, for priority pollutants, special projects or other permit required monitoring. Coordinates analytical activities with contract laboratories, other departments within the City, various agencies and other parties.

CITY OF LAS VEGAS
Sr Chemist (continued)

Essential Functions:

3. Examines data for compliance with discharge permit requirements, water quality standards and miscellaneous regulations and statutes and presents reports on such examinations; interprets and reviews laboratory data and reports for clarity and accuracy; identifies anomalies and unusual trends and alerts appropriate staff for corrective action.
4. Assists with data compilation and preparation of analytical reports from sampling, field and laboratory testing, quality assurance evaluations, special projects or statistical analyses for review by the manager.
5. Performs quality assurance and quality control tasks related to State of Nevada laboratory certification requirements; ensures that quality assurance and quality control procedures and measures are followed; participates in ensuring the laboratory maintains its certification.
6. Assists with validation of laboratory data, verifying completion of bench sheets and correct data input into LIMS and other spreadsheets. Reviews contract laboratory results reports and assists with data entry into the NetDMR system.
7. Analyzes samples for physical, chemical and microbial constituents using approved methods; calculates and evaluates results; completes documentation; enters data into LIMS and spreadsheets.
8. Calibrates, operates, maintains, troubleshoots, and repairs a variety of complex laboratory instruments and equipment.
9. ~~Coordinates review process for standard operating procedures and other laboratory plans including Quality Assurance Plans, Chemical Hygiene Plan, and Good Laboratory Practices.~~
10. Keeps track of and oversees laboratory instrument and equipment service contracts, including scheduling maintenance and submitting purchase requisitions for continuation of service.
11. Supervises inventory of laboratory chemicals and supplies, ensuring supplies are ordered in a timely manner.
12. Follows laboratory standards out lined in the CHP, promoting adherence to laboratory health and safety guidelines.
13. Provides functional and technical oversight to laboratory staff performing investigations and research to develop and improve sampling and laboratory procedures and methods.
14. Attends meetings with city staff and other agencies; represents the city in discussions related to wastewater treatment, laboratory procedures, biomonitoring, ambient monitoring and the watershed.
15. Operates a motor vehicle and transports a sampling boat and trailer to other treatment facilities, Lake Mead and various other sites to collect deep water samples and conduct analyses. Operates boat according to proper procedure.

CITY OF LAS VEGAS
Sr Chemist (continued)

Marginal Functions:

1. Operates City vehicle for official business purposes.
2. Performs related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Principles of organic, inorganic, physical chemistry, and biological analyses.
Principles of qualitative and quantitative analysis.
Chemical laboratory procedures, techniques and methods.
Modern laboratory procedures, instruments and computer equipment.
Laboratory sampling procedures, sampling equipment and field instruments.
Instrument and Method validation procedures.
Permit requirements and regulations related to the analysis of wastewater.
Pertinent federal, state and local laws, codes and regulations.
Occupational hazards and standard lab and applicable sampling safety practices.

Skills in:

Preparing standard solutions.
Performing stoichiometric calculations.
Interpreting and explaining laboratory policies and procedures.
Conducting complex research projects.
Using and maintaining laboratory equipment.
Developing sampling plans.
Analyzing, interpreting, and applying the results of laboratory testing.
Coordinating the activities of a technical laboratory.
Interpreting, applying and explaining applicable city, department and division policies and procedures.
Producing written documents with clearly organized thoughts using proper sentence construction, punctuation, spelling and grammar.
Performing competently in the use of spreadsheet, word processing, email and other applicable software applications.
Using computers and a variety of complex computer software programs.
Using Laboratory Information Management Systems.
Preparing clear, concise and technical reports.
Working independently with minimal supervision.
Swimming at a sufficient level to ensure personal safety while taking water samples.
Communicating clearly and concisely, both orally and in writing.
Establishing and maintaining effective working relationships with those contacted in the course of work, including City officials and the general public.

CITY OF LAS VEGAS
Sr Chemist (continued)

Competencies:

Core Workforce Competencies

Professionalism – Demonstrates core values by being honest, respectful and positive.

Effective Communication – Expresses verbal and written thought in a clear and understandable manner.

Customer Focus – Demonstrates genuine concern and satisfies external and/or internal customers based on the CLV core purpose and values.

Adaptability – Able to effectively modify behavior to suit changing workforce demands.

Problem Solving – Solves problems by considering all causes, solutions and outcomes.

Productive Partnerships – Develops, maintains and strengthens partnerships with others.

Technical and Safety Expertise – Possesses a depth of knowledge, skill and ability in a technical (job) area.

Experience and Training Requirements

Experience:

Four years of technical lead in chemical and/or bacteriological testing and instrumentation experience in a water or wastewater laboratory involving one or more of the following areas: troubleshooting and method development for complex laboratory instruments, microbiological or zooplankton identification.

Training:

Bachelor's degree from an accredited college or university with a major in chemistry, environmental science, biology or a closely related science field. A combination of formal education and directly related work experience may substitute for the degree. The city assesses 1.5 years of fulltime experience as equivalent to one year of education.

License or Certificate

Possession of an appropriate, valid driver's license within 6 months of appointment, and maintenance thereafter.

Possession of a State of Nevada Division of Wildlife Safe Boating certificate within 6 months of the date of appointment, and maintenance thereafter.

Possession of a Wastewater Quality Analyst in Training certificate from the Nevada Water Environment Association within 9 months of the date of appointment.

CITY OF LAS VEGAS
Sr Chemist (continued)

License or Certificate

Possession of a Grade 1 Wastewater Quality Analyst certificate from the Nevada Water Environment Association within 1 year of the date of appointment.

Possession of a Grade 2 Wastewater Quality Analyst certificate from the Nevada Water Environment Association within 2 years of the date of appointment.

Possession of a Grade 3 Wastewater Quality Analyst certificate from the Nevada Water Environment Association within 3 years of the date of appointment.

Possession of a Grade 4 Wastewater Quality Analyst certificate from the Nevada Water Environment Association within 4 years of the date of appointment, and maintenance thereafter.

WORKING CONDITIONS

Environmental Conditions:

Laboratory, wastewater treatment plant and field environments; exposure to potentially hazardous chemicals, waste and infectious materials; inclement weather conditions; work in or with water; work along the banks of the wash. Environment includes water sampling in a wash and on board a boat on a large lake, at times during extreme weather conditions.

Physical Conditions:

Essential and marginal functions require:

Maintaining physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:

- *Walking, climbing, standing or sitting for extended periods of time;*
- *Moderate to heavy lifting; and*
- *Operating assigned equipment and vehicles.*

Maintaining effective audio-visual discrimination and perception needed for:

- *Making observations;*
- *Performing laboratory analyses;*
- *Communicating with others;*
- *Reading and writing; and*
- *Operating assigned equipment, vehicles and watercraft.*

Maintaining cognitive capacity which allows the capability of:

- *Making sound decisions; and*
- *Effective interaction and communication with others.*

RW

NEW 01/09/24

FLSA: exempt; City: nonexempt

CSB 01/24/24

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: January 24, 2024

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 8. REQUEST TO BE PLACED ON REHIRE LIST: John Rivas

BOARD ACTION: APPROVE, NOT APPROVE, OR HOLD IN ABEYANCE

John Rivas, an employee from July 8, 2019 to June 30, 2023, has requested to be placed on the Rehire List for Deputy City Marshal. A copy of the HR department director's approval is attached for the board's information and review.

Civil Service Rules {Chapter IV, Section 6a (5), Page 14} state that to be eligible for placement on a Rehire List, the former employee must submit a written request to the to the Director of Human Resources, or designee, and must (a) have had regular status in any classification formerly held; (b) have left the City's employment in good standing within the past twenty-four months; and (c) receive the Civil Service Board's approval of said request.

Mr. Rivas meets the criteria for placement on the Rehire List, and it is recommended that the Board approve his request.

Susie Badger

From: Ronald Prewitt
Sent: Wednesday, December 20, 2023 1:51 PM
To: Susie Badger
Cc: Suzana Kotur
Subject: FW: DCM Application

Follow Up Flag: Follow up
Flag Status: Flagged

Susie,

Please place this rehire on the 1/24/24 Civil Service Board agenda.

Ron Prewitt

Sr. Human Resources Analyst
Human Resources | Recruitment & Selection
(702) 229-5049
833 N Las Vegas Blvd. | Las Vegas, NV 89101



lasvegasnevada.gov



From: Sue Brown <sbrown@LasVegasNevada.GOV>
Sent: Wednesday, December 20, 2023 1:00 PM
To: Ronald Prewitt <rprewitt@LasVegasNevada.GOV>
Subject: FW: DCM Application

Vince approved it. Please see below.

Thanks,

Sue Y. Brown

Deputy Director
Human Resources | Administration
Phone: 702-229-1218

From: Vince Zamora <vzamora@LasVegasNevada.GOV>
Sent: Wednesday, December 20, 2023 12:52 PM
To: Sue Brown <sbrown@LasVegasNevada.GOV>
Subject: Re: DCM Application

Approved. Thank you Sue.

Vince,

The department is considering a rehire of **John Rivas** for Deputy City Marshal. Please see John's request below asking to be on the rehire list. The earliest certification date would be the 1/24/24 CSB.

Hire Date: July 8, 2019

Resignation Date: June 30, 2023

Ron Prewitt

Sr. Human Resources Analyst

Human Resources | Recruitment & Selection

(702) 229-5049

833 N Las Vegas Blvd. | Las Vegas, NV 89101

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<image007.jpg>

From: John Rivas <jprivas1996@gmail.com>

Sent: Wednesday, December 20, 2023 10:09 AM

To: Ronald Prewitt <rprewitt@LasVegasNevada.GOV>

Subject: Re: DCM Application

CAUTION: This email originated from an **External Source**. Please **use caution** before opening attachments, clicking links, or responding to this email. **Do not sign-in with your City of Las Vegas account credentials**

Sent from my iPhone

May I be put on the rehire list?

Sent from my iPhone

On Dec 19, 2023, at 2:50 PM, Ronald Prewitt
<rprewitt@lasvegasnevada.gov> wrote:

John,