



## Arts Commission Minutes

### 1. Call to Order and Roll Call

Minutes:

CHAIR KLEVEN called the meeting to order at 4:00 p.m.

PRESENT: CHAIR KLEVEN and COMMISSIONERS CURRAN, SPOTT (excused until 4:23 p.m.), BEDNARCZYK, ROBERTS, WESTFIELD, DODSON, and DE SANTIS

EXCUSED: COMMISSIONERS PLASTER, HACKETT-MORGAN, HAMPTON, and DOUGLAS

ALSO PRESENT: LAURA MACHADO, Public and Visual Arts Section Manager; REBECCA HOLDEN, MARY SABO, and HOLLY LAY, Visual Arts Specialists II; JEANNE VOLTURA, Visual Arts Specialist I; VAL STEED, Chief Deputy City Attorney; and BRIAN CARROLL, Deputy City Clerk

### 2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov); and The Nevada Public Notice website – [notice.nv.gov](http://notice.nv.gov).

3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of January 19, 2023

Motion made by Monique Westfield to Approve

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 5

For-John Curran, Jennifer Kleven, Heather Bednarczyk, Eric Roberts, Monique Westfield, Michael Dodson, Joan De Santis; Excused-Mickey Sprott, Ryan Hampton, Suzanne Hackett-Morgan, Fawn Douglas, Maggie Plaster;

5. Report by Jennifer Kleven, Arts Commission Chair, regarding a monthly summary of current initiatives, cultural events and opportunities – All Wards

Minutes:

CHAIR KLEVEN welcomed COMMISSIONER DE SANTIS, who was appointed to represent Ward 4 by COUNCILWOMAN FRANCIS ALLEN-PALENSKE. The Commissioner has over 20 years of experience in the

museum industry, most recently serving as the Museum Director, Exhibit Designer and Curator for the Forest Lawn Museum in Glendale, California. COMMISSIONER DE SANTIS added that she worked at Walt Disney Imagineering for about 12 years before her work at the Museum and also worked on exhibits for the parks, World Showcase at EPCOT Center, studio tour, Walt Disney World, and Disneyland. She has designed and curated over 20 exhibits of different themes.

CHAIR KLEVEN reviewed the list of exhibitions and cultural events taking place throughout the city, which included: Our Mothers' Tongues Exhibition, Windows on First Exhibition "Kindness, Neighbors, Art" by SAPIRA CHEUK, Lunar New Year Exhibition: Year of the Rabbit, and Opposing Forces Sculpture Exhibition. She provided some of the details regarding event/exhibit locations, dates, and artists, noting additional information can be found at [www.artslasvegas.org](http://www.artslasvegas.org) or by calling 702-229-ARTS.

6. Discussion for possible action regarding the reallocation of funding assigned to the AMP Utility Cabinet Painting Program in Ward 5 and 6

Minutes:

REBECCA HOLDEN, Visual Arts Specialist II, narrated from a PowerPoint presentation, which was submitted for the record, to report on the AMP Utility Cabinet Painting Program for Wards 5 and 6. She noted that a one page document containing the same information was provided to the Commissioners, a copy of which was submitted and attached as backup. The projects were able to be completed using the Capital Improvement Plan Fund allocations from Wards 5 and 6, so no Percent for the Arts funds were used. Originally, at the recommendation of the Arts Commission, Wards 5 and 6 both had \$10,000 allocated for AMP projects; however, this was prior to receiving the other funding. Staff recommended reallocating the \$10,000 for each ward towards the AMP Utility Cabinet Painting Program, which would increase the allocation to \$42,000 from the Percent for the Arts Fund and would not be ward specific.

MS. HOLDEN informed COMMISSIONER WESTFIELD that the projects for Wards 5 and 6 were already completed, and more were able to be completed than originally expected thanks to the Councilmembers' allocation. The remaining funds would be moved and accessible for future AMP projects.

Motion made by Eric Roberts to Approve the reallocation of \$10,000 from the Ward 5 AMP Utility Cabinet Painting Program and \$10,000 from the Ward 6 AMP Utility Cabinet Painting Program back into the overarching fund for the AMP Utility Cabinet Painting Program

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 5

For-John Curran, Jennifer Kleven, Heather Bednarczyk, Eric Roberts, Monique Westfield, Michael Dodson, Joan De Santis; Excused-Mickey Sprott, Ryan Hampton, Suzanne Hackett-Morgan, Fawn Douglas, Maggie Plaster;

7. Report by Cultural Affairs staff regarding a monthly summary of current initiatives – All Wards

Minutes:

LAURA MACHADO, Public and Visual Arts Section Manager, and REBECCA HOLDEN and MARY SABO, Visual Arts Specialists II, shared in narrating a PowerPoint presentation, a copy of which was submitted and attached as backup, regarding current projects and artistic opportunities. MS. HOLDEN noted that the monthly Staff Report was also provided to the Commissioners, a copy of which was included in the backup.

MS. MACHADO, MS. HOLDEN, and MS. SABO shared information regarding the location and timeline as well as the artists involved in the following initiatives: recognition of Arts Commissioner MARNI CARLSON, Staff Update, Las Vegas Municipal Code update, upcoming Arts Commission schedule, Las Vegas Arts and Culture Summit, Call for Art: Art in Public Places and Artwork Purchase Program, Call for Art: Windows on First: Temporary Public Art Project, 3rd Street – East Ogden Avenue to East Fremont Street Public Art Project, AMP Utility Cabinet Painting Project (All Wards), Becker Technology Center Mural, Big Heart Sculpture, Casino Center Pocket Park Sculpture Project, Charleston Boulevard Underpass Mural Project, Civic Center Plaza Public Art Project, Conservation and Maintenance, East Las Vegas Community Center Interior Mural, East Las Vegas Public Art Projects Celebration, Historic Westside Mural Program, Mayor's Urban Design Awards, Medical District Public Art Project, Municipal Courthouse Public Art Project, Parking Meter Art Wraps, Public Art Master Plan, and Windows on First.

MS. HOLDEN indicated that MS. MACHADO was promoted to the Public and Visual Arts Section Manager and oversees the Gallery and Public Art Programs. She welcomed HOLLY LAY, Visual Arts Specialist II, who was present and has experience working in the Department as a part-time staff member. MS. HOLDEN recognized the other staff members part of the Gallery and Public Art Programs including HOLLY LAY, Visual Arts Specialist II; and AARON COWAN, MARISA LUJAN, HOMERO HIDALGO, KIMBERLY PULIDO, and MELANIE LA MAY, Technician/Specialists. MONICA MONTOYA is an unpaid UNLV (University of Nevada, Las Vegas) Intern working with the Division through the UNLV Gallery Practices Program.

COMMISSIONER ROBERTS said the projects were exciting and thought the Parking Meter Art Wraps will be a fantastic integration into the community.

COMMISSIONER SPROTT acknowledged that the East Las Vegas Community Center Mural received an award, and the design is beautiful. She was excited to hear it was recognized.

COMMISSIONER CURRAN thanked staff for all that they do and asked about the installation timeline for the Municipal Courthouse Public Art Project. MS. MACHADO said the artwork is in fabrication, and Domsy Glass is working with the third-party quality assurance company. It is set to install in June and will be completed by July. The Commissioner clarified with MS. SABO that the evaluation panel for the Casino Center Pocket Park Sculpture Project was selected, and they will meet in a few weeks to select the short list of finalists. COMMISSIONER CURRAN knows the adjacent property owner, J DAPPER, would have good input to provide.

At the request of CHAIR KLEVEN, MS. HOLDEN directed the Commissioners' attention to the Subcommittees tab in their binders, stating that the Project Development Subcommittee traditionally meets once per year to propose new initiatives at the Arts Commission's annual meeting. She believed the bulk of the Subcommittee's work is to propose projects for the new year ahead. Staff receives requests from City management, other departments, and outside stakeholders, and they bring the list of projects to the Project Development Subcommittee in August to review and make recommendations. In September, recommendations from the Subcommittee are reviewed by the Arts Commission and voted upon. Those projects then go into the Municipal Arts Plan and to City Council to review expenditures for public art projects. MS. HOLDEN said the Education Subcommittee and Project Development Subcommittee are most active. She noted that the subcommittees are limited to six members, or it would establish a quorum of the entire Arts Commission. The Chair asked if other members could attend and make public comment, and MS. HOLDEN explained that members could attend but making comments may constitute a violation of the Open Meeting Law since they may make a quorum by way of giving comments on projects being considered.

CHAIR KLEVEN asked about the RFP (Request for Proposal) process for the Civic Center Plaza Public Art Project. MS. MACHADO explained that when she was developing the RFP scope of work, they approached LGA Architecture, the architect for the new building, and were provided a lengthy description of what they envisioned for the project site. They used keywords that were historically used and broad enough for the artists to interpret what the words meant while also working within their own artistic practice. After meeting with the artists, she believed the artists desired more concrete wording, and a meeting will be scheduled to develop that wording.

CHAIR KLEVEN asked if there has been consideration on changing what the base structure of the Ansan Sister City Park sculpture is made out of in order to prevent further damage. MS. HOLDEN said staff considers the pedestal as part of the entire piece. The Public Arts Program has little information on how it was acquired by the City but have continued to care for and maintain the pedestal as is. Around three years ago, all of the slate was replaced, and the concrete had to be reinforced. At this time, staff will keep the piece as is but may continue to discuss options internally. She said slate is a challenging material, and they previously discussed putting a fence around the project, but they do not want to fence off public art.

The Chair thanked staff for their hard work on the projects.

8. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Commission and/or whether such proposed

items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.

Minutes:  
None.


9. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Commission. No subject may be acted upon by the Commission unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

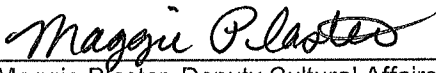
Minutes:  
None.

10. **Adjournment**

Minutes:  
The meeting was adjourned at 4:49 p.m.

Respectfully submitted:

  
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Brian Carroll, Deputy City Clerk

  
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Maggie Plaster, Deputy Cultural Affairs Director  
Department of Parks, Recreation and Cultural Affairs

Minutes Prepared by:  
Ashley Foster, CMC, Deputy City Clerk

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS  
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:  
The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)  
The Nevada Public Notice website – [notice.nv.gov](http://notice.nv.gov)  
City Hall, 495 South Main Street, 1st Floor