City Hall, 495 S. Main St.
Human Resources 1st Floor
Training Rooms 3 and 4

February 3, 2020
1:30 PM

Community Development Recommending Board Minutes

1. **Call to Order**

Minutes:
DEPUTY CITY ATTORNEY ELIAS GEORGE called the meeting to order at 1:39 p.m., as clarified by GABRIELA PORTILLO-BRENNER, Deputy City Clerk.

PRESENT: CHAIR MILLER (seated as Chair after item 5) and MEMBERS JANISON (seated as Co-Chair after Item 5), MARLON (seated as Alternate Co-Chair after Item 5), WASHINGTON, SAYLES, BRUNO-WALSH, HADDAD, O'ROARKE and HARPER

EXCUSED: MEMBERS McKNIGHT, JIMENEZ, De SALVIO and SUMMERS-ARMSTRONG

ALSO PRESENT: ANGELA WASHINGTON, Grant Program Coordinator, STEPHANY COALEY, Grant Program Coordinator, MELANIE RILEY, Grant Program Coordinator, ELIAS GEORGE, Deputy City Attorney, and GABRIELA PORTILLO-BRENNER, Deputy City Clerk

2. **Announcement Regarding: Compliance with Open Meeting Law**

Minutes:
ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 55 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of March 26, 2019

Motion made by Terri Janison to Approve

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

For-Karmen La'shaun Miller, Terri Janison, Erika Washington, David Marlon, Laura Bruno-Walsh, Patricia Haddad, Wesley Harper, Sydni Sayles, Terri O'Rourke; Excused-Aranzazu Jimenez, Louis De Salvio, Mack McKnight, Shondra Summers-Armstrong;

5. Discussion for possible action regarding the election of Chair, Co-Chair and Alternate Co-Chair

Minutes:
ANGELA WASHINGTON, Grant Program Coordinator, sequentially asked for nominations for the seats of Chair, Co-Chair and Alternate Co-Chair for 2020.

Successively, MEMBER JANISON nominated MEMBER MILLER as Chair; MEMBER MILLER nominated MEMBER JANISON as Co-Chair; MEMBER BRUNO-WALSH nominated MEMBER MARLON as Alternate Co-Chair. Each member accepted as they were nominated.

Motion made by Terri Janison to Approve Member Miller as Chair

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

For-Karmen La'shaun Miller, Terri Janison, Erika Washington, David Marlon, Laura Bruno-Walsh, Patricia Haddad, Wesley Harper, Sydni Sayles, Terri O'Rourke; Excused-Aranzazu Jimenez, Louis De Salvio, Mack McKnight, Shondra Summers-Armstrong;

Motion made by Karmen La'shaun Miller to Approve Member Janison as Co-Chair

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

For-Karmen La'shaun Miller, Terri Janison, Erika Washington, David Marlon, Laura Bruno-Walsh, Patricia Haddad, Wesley Harper, Sydni Sayles, Terri O'Rourke; Excused-Aranzazu Jimenez, Louis De Salvio, Mack McKnight, Shondra Summers-Armstrong;

Motion made by Laura Bruno-Walsh to Approve Member Marlon as Alternate Co-Chair

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

For-Karmen La'shaun Miller, Terri Janison, Erika Washington, David Marlon, Laura Bruno-Walsh, Patricia Haddad, Wesley Harper, Sydni Sayles, Terri O'Rourke; Excused-Aranzazu Jimenez, Louis De Salvio, Mack McKnight, Shondra Summers-Armstrong;

6. Report by Angela Washington, Grant Program Coordinator, regarding Housing and Urban Development (HUD) federal grants and scoring of federal funds

Minutes:
ANGELA WASHINGTON, Grant Program Coordinator, reported that the City of Las Vegas' grant application process began on October 14, 2019 with the posting of a Request for Proposal (RFP) for agencies seeking program funding from the City's allocation of Community Development Block Grant (CDBG) dollars and from its allocation of Housing Opportunities for Persons with AIDS (HOPWA) grant dollars. Interested agencies were asked to attend one of three technical workshops held on October 29 and October 30, 2019. The approximate amount of funding for CDBG programming is $740,000, and the approximate amount of HOPWA funding is $1.2 million. The RFP closed on November 21, 2019, and the Community Development Recommending Board (CDRB) received eligible applications for review on December 9, 2019.

Over the course of two days, the Community Development Recommending Board will hear from applicants who met eligibility requirements. The applicants' appearances before the Board were divided into two categories: returning programs and new programs. Returning-program applicants were not asked to offer a full presentation to the Board, but instead were asked to be available for questions the Board may have regarding their applications or programs. Applicants with returning programs have been allocated five minutes each for questions the Board may have for them. New program applicants have been asked to make a presentation to the Board. Ten minutes have been allocated for each new program, which is broken down into five minutes for the actual presentation and five minutes to answer questions from the Board. This meeting would consist entirely of CDBG presentations from new agencies.

MS. WASHINGTON asked all Board members to disclose any conflicts of interest they may have with any of the agencies that would be appearing. Respectively, MEMBER JANISON disclosed that she works for the Grant a Gift Autism Foundation, CHAIR MILLER that she participates in one of the programs for the Clark County Public Education Foundation and MEMBER MARLON that he is a 12-year Board member for HELP of Southern Nevada.

MS. WASHINGTON announced an adjustment to the agenda as HELP of Southern Nevada withdrew their application for the program, No Place Like Home, for the HOPWA grant and would not be presenting. However, they will be presenting for CDBG funds.

MS. WASHINGTON explained the process for CHAIR MILLER: for the questions and answers portion, the Chair will allow the Members to ask questions for each program listed, and the respective agency representatives will be asked to come forward to answer questions.

CHAIR MILLER welcomed all new Board Members and asked them to be patient as she was not familiar with all of the names.

At MS. WASHINGTON'S request, CHAIR MILLER called each agency one at a time.

Aid for AIDS of Nevada (AFAN) – AFAN Housing Project: Regarding Question 31 about AFAN's audit, MEMBER JANISON observed that it indicates the Year-End 2017 Finding Audit was not submitted to the Federal Clearinghouse within nine months after the fiscal year end and wondered if this meant there was no audit conducted. LINDSEY ATKINS, Finance Manager, explained that they submitted for year-end 2017; they are only late for year-end 2018. MEMBER JANISON verified with MS. ATKINS that the attached audit is for year-end 2017.

MEMBER HARPER questioned the status of the funds as according to the application notes, they were looking to have the allocated funds spent by December of 2019, and ANTIOCO CARRILLO, Executive Director, answered that they were still waiting for $50,000 that was supposed to be provided by November of 2019 by one of their sponsors. AFAN was given an extension to expend the monies by June of 2020. As a matter of clarification, MEMBER HARPER gathered from the explanation that the funding was not available for AFAN to spend, which is why they were given an extension. MR. CARRILLO concurred and added they had to have the funds available to spend before they could submit for reimbursement. They are now on target to spend the money within the extension timeline because of the scheduled AIDS Walk, which is their major fundraising event held in March. He anticipates spending the entire amount.

MEMBER HARPER asked why they were only able to assist 106 households when the notes indicate they intended to aid 245 households, and MR. CARRILLO explained that it was partly due to internal restructuring and office relocation, which caused them to lose some of the people they were helping. They also had challenges in filling some staff vacancies.

Going back to the audit, MEMBER JANISON asked if they had a clean audit in 2017, and MS. ATKINS replied affirmatively.

CHAIR MILLER said the five-minute timeframe for questions and answers had expired, and then read Item 7 after realizing that was the correct item for discussion on the application for Aid for AIDS of Nevada (AFAN) – AFAN Housing Project.

7. Discussion regarding allocation of funding for Fiscal Years 2020-2021 and 2021-2022 Housing Opportunities for Persons with AIDS (HOPWA) funding for: Aid for AIDS of Nevada (AFAN); Golden Rainbow; Women's Development Center; The Gay and Lesbian Center of Southern Nevada; and HELP of Southern Nevada

Minutes:
After reading the item, CHAIR MILLER announced that discussion regarding Aid for AIDS of Nevada (AFAN) had inadvertently been held under Item 6 and that HELP of Southern Nevada withdrew its application for this funding.

Golden Rainbow – HIV Housing and Support Program: MEMBER HARPER questioned unspent funds for 2018-2019 under the performance notes. GARY COSTA, Executive Director, explained that the unspent funds were for the housing program for moving expenses and not for rental assistance. Due to high rental rates, they did not have many people moving during that fiscal year. However, they have since spent the funds, and they are on track this year to spend their allocated funding.

MEMBER O'ROURKE asked if they issue checks or vouchers, and MR. COSTA replied that they issue checks payable to the landlord, the service provider or the utility company. They have very strict controls with their bank to make sure the checks are not cashed at check-cashing establishments.

Women's Development Center – HOPWA: The Board Members had no questions for this agency.

The Gay and Lesbian Center of Southern Nevada – HOPWA Support Services: In looking at Question 25 in the application regarding data for the past three years, MEMBER JANISON asked why they had the exact same number of 56 individuals being helped for 2016, 2017 and 2018, and wondered how they collect data. VINCE COLLINS, Director of Operations, explained that their accountant gathered the information from an impact statement and did not reflect the information accurately. MEMBER JANISON then asked how they collect data to show they are having the impact represented with the funds being used. MR. COLLINS explained that they are in the middle of their first year of using HOPWA funding, and they are using the CAREWare database that is in line with one of their other programs. They also gather data from other sources, as well as from Clark County and internally. MEMBER JANISON emphasized that data is very important to this Board in order to consider funding allocations and for required reporting on appropriate use of the dollars; therefore, she persisted and deduced that they did not provide services in 2016 and 2017 and did not have three years of data. MR. COLLINS confirmed this, and TODD DICKEY, HIV Services Manager, indicated to MEMBER JANISON that the data they collect through CAREWare and their testing clinic is compiled into an annual impact statement. Unfortunately, this was replicated, but he assured her that the numbers are different every year.

MEMBER HARPER inquired about the entry in the application indicating that in Fiscal Year 2019-2020 zero of the projected 60 households received a benefit. MR. COLLINS explained that they were in the process of reorganizing the grant while in transition with a new Director of Operations, and when they initially received the grant, they were unaware that they were actually getting HOPWA funding. The reorganization stalled the entire roll out process of implementing services and in trying to get compliant on how to report to the City. In the process, they found that they were making mistakes, which they are correcting. They have also asked that the data be released to them again for reevaluation so they can determine all of the tasks performed in order to receive credit for them and actually get an accurate count of the individuals they have been able to serve. MR. DICKEY further explained that they have requested that State make changes to their CAREWare system so they can better track HOPWA clients and in turn provide more accurate reporting. CHAIR MILLER thanked them for addressing the questions.

See Item 6 for related discussion.

8. Presentations regarding applications for Housing Opportunities for Persons with AIDS (HOPWA) funds for Fiscal Years 2020-2021 and 2021-2022 submitted by: Access to HealthCare Network Inc.; and Horizon Ridge Wellness Clinic, Inc.

Minutes:
Prior to each applicant making their presentation, CHAIR MILLER explained they would be given five minutes to make their presentation, and the Board Members would have five minutes to ask questions.

Access to HealthCare Network, Inc. – Ryan White: TREVOR RICE, Chief Operating Officer, JENNIFER VASQUEZ, Statewide Director, and DAN DAVIS, Chief Financial Officer, were present. MR. RICE stated that their non-profit has provided services statewide to over 200,000 individuals since 2006 through several of their programs, including the Ryan White program, and they are all designed to improve health outcomes for all those they serve, thereby reducing the overall cost of care for their communities.

MS. VASQUEZ said they have administered Ryan White Grants Part B since 2007 and Part A since 2017, and they have taken over the eligibility component, which has been rolled over into the case management component for both Parts A and B. Additionally, they have administered the ADAP (Age Drug Assistance Program) since 2008. Through this program, they identify clients who need assistance with premiums, co-pays and medications. They also identify clients who may or may not be insured or underinsured and help them obtain health insurance through Medicare, Medicaid, ACA (Affordable Care Act) or private health insurance, depending on their employer. In northern Nevada, they also help with providing transportation and food bank home delivered meals. With their transportation component, their goal is to get people to and from their medical services and/or pharmacies.

MR. RICE added that they have been providing health education services in the form of chronic disease and diabetes self-management and prevention classes, as well as programs designed to address food insecurity for the past seven years. They are one of only three agencies in the state licensed to provide chronic disease self-management education, which is reimbursable by Medicare. They are currently certified to teach the National Diabetes Prevention program and are undergoing the recognition process with the CDC (Centers for Disease Control) and CMS (Centers for Medicare and Medicaid Services) to be able to obtain reimbursement for those services through Medicare. Additionally, they have provided access to medical nutrition therapy to underserved populations in patient centered fashion, including to Ryan White HIV/AIDS patients for the past two years, and they have been very successful in this area in Northern Nevada.

With their proposal, they would like to combine the health education services they provide and expand to provide them in Southern Nevada as well, and integrate those with non-medical case management in order to provide a set of comprehensive services and improve the overall health outcomes of the individuals they serve in order to reduce the cost of care. He noted his belief that these types of services are the wave of the future and will help improve communities. He asserted there is a need for the services they provide because six in ten Americans have a chronic disease and one out of three healthcare dollars are spent on treating diseases rather than on preventing them.

With the reflected program budget of approximately $577,000, MEMBER BRUNO-WALSH asked if they are seeking assistance from any other funding resources, and MR. RICE replied affirmatively, stating that they have internal sources of funding already in place, such as separately funded transportation services, and they will put reimbursed dollars back into the program for sustainability and to help other clients.

MEMBER MARLON thanked them for helping such a vulnerable population and asked how they track the 200,000 clients. MR. RICE answered that they primarily use the database system, Salesforce, to track all activities. For Ryan White clients, they use the CAREWare program, but they input the information into both systems to track concurrently.

MEMBER JANISON acknowledged that the data is from the services provided in Northern Nevada and that they want to expand services to Southern Nevada; however, with approximately $300,000 of the funding budgeted for salaries, she asked how many of the Board members and employees are from Southern Nevada and if the money for salaries will be used for local staff. MR. RICE replied that currently none of the Board members reside in Southern Nevada, and MS. VASQUEZ answered that 28 members of their staff reside in Las Vegas. The salary monies will be used to cover salaries for new dieticians and for a portion of case managers being funded through Part B grants, and they all will be residing in Southern Nevada.

MEMBER JANISON confirmed with MS. VASQUEZ that PLWHAIV stands for People Living With HIV. She then asked how many people they would be helping because under Question 21, which asks how many Las Vegas residents are eligible, they entered "all that qualify." MS. VASQUEZ answered that they have data showing how many people live in the city limits; however, they would first have to determine income eligibility to see how many qualify for the services. Therefore, they could not provide a figure, but they will use their data to identify and reach out to potential clients. Without knowing income levels, MEMBER JANISON wondered how they would be able to track or even expect this Board to approve funding. MR. RICE interjected that they listed under Question 20 the number of consumers by service type. After hearing this, MEMBER JANISON confirmed with MR. RICE that the information in Question 20 includes the actual number of estimated individuals they will provide services to just in Las Vegas.

MEMBER HARPER asked what would happen if they were approved but not funded in year three. MR. RICE replied that one of their major reasons for seeking reimbursement through Medicare and Medicaid for certain services is to be able to make the program self-sustaining by year three.

Horizon Ridge Wellness Clinic, Inc. – Destiny and Beyond Transitional Program: BRUCE EDDINGS, Administrator, explained that their behavioral health agency provides mental health and substance abuse services to children and adults. They are also a provider of Ryan White Part A, through which they provide mental health, substance abuse, medical case management and supportive services. As a provider for 330(b), which is for individuals who are HIV positive, they can contract with a pharmacy locally and nationally in order to provide medications for their clients living with AIDS.

They are a grassroots agency that has been expanding their program, and one of the biggest challenges they deal with is the increasing number of individuals with HIV who are homeless or on the verge of becoming homeless. To address this, he is trying to develop wraparound services to provide housing support and help their homeless clients become self-sufficient. He added that many of their clients suffer with mental health illness and substance abuse, and their population focus includes communities of color, which includes over 33 percent of individuals living with HIV/AIDS despite the Clark County population of blacks being 11 percent. They have been doing a lot of outreach to try to empower people to take control of their health care and make better choices.

The Fifth Annual National HIV/AIDS Awareness Day in Las Vegas conference has the theme "I Am Here – A New Awakening," which was designed with the intent to reenergize the community, to take control and to recognize that these types of clients have a voice in the community. They will offer testing, food and entertainment, as well as a kids' corner full of activities. He emphasized that they are involved in the community to try to make a big difference. He has over 30 years of experience and has licensed social workers and case managers on his staff.

In reviewing the application, CHAIR MILLER confirmed with MR. EDDINGS that they are affiliated with Broadbent. She then asked about their plans for getting the most return on investment as they go through the process and try to address needs of people who have not been able to get services, noting that the funding pool keeps getting smaller and smaller with every year. MR. EDDINGS answered that they have a Memorandum of Understanding with the Southern Nevada Health District as well as access to health care, and they work with other agencies, such as AFAN, Golden Rainbow, Nevada Faith and Health Coalition, Urban League, NAACP (National Association for the Advancement of Colored People) and many local churches.

As a licensed alcohol and drug counselor, MEMBER MARLON asked how they address substance abuse in their populations, and MR. EDDINGS replied that they actually have a substantial number of clients suffering with mental health and substance abuse, and they offer help through licensed drug and alcohol counselors. However, many of the issues cannot be addressed when dealing with individuals who are homeless and roaming the streets. They have had some success in finding jobs for some of their clients, but unfortunately, they have many challenges with drug addiction.

MEMBER SAYLES said she is aware of their upcoming event because her church will be heavily involved. She then asked who they have partnerships with for wraparound services, and MR. EDDINGS answered that the Southern Nevada Health District, NAACP, 100 Black Men and 100 Black Women. Additionally, they have employment partnerships with Caesar's Hotel and Casino, CVS Pharmacy, Mario's Westside Market and some local grassroots agencies.

Regarding their Board members, MEMBER JANISON asked who is related and how. MR. EDDINGS indicated that ROBERT EDDINGS, who is his older brother, is married to VIVIAN FARLOW, and they reside locally.

With respect to Question 25 about data, MEMBER JANISON observed that they have indicated servicing over 300 clients yearly, but she wondered how they track their data and their success. MR. EDDINGS explained that they use two systems, one being CAREWare to track clients who receive services, and they get many referrals through this system as well. They also use ICANotes to track electronic medical records, services being used and appointments made, as well as treatment and progress.

With so many agencies doing some of the same work and competing for dollars, MEMBER JANISON asked MR. EDDINGS what he feels makes their agency stand out and qualified to help their clients. MR. EDDINGS said that they really go beyond what is required by trying to find housing for their clients, even without having available housing dollars, trying to find employment for their clients, noting that many of their clients are illiterate and need tutoring and help with resume writing. Additionally, they work with children and families, so they really take a holistic approach to treatment, because they believe in treating the body, mind and spirit. They also have an OB/GYN on staff to help women. They were recently approved as a Type 20 organization, and they will expand to be able to provide triage services, including physicals and credit repair to better assist their clients get to a better place in life.

CHAIR MILLER recessed the meeting from 2:30 p.m. to 2:41 p.m.

9. Discussion regarding allocation of funding for Fiscal Years 2020-2021 and 2021-2022 Community Development Block Grant (CDBG) funding for: HELP of Southern Nevada; Boys Town, Nevada, Inc.; Catholic Charities of Southern Nevada; Clark County Public Education Foundation; Foster Kinship; Grant a Gift Autism Foundation; Helping Hands of Vegas Valley; Jewish Family Service Agency; Lutheran Social Services; Nevada Partnership for Homeless Youth; St. Jude's Ranch for Children – Homeless Youth Families; St. Jude's Ranch for Children – Therapeutic Residential Foster Care; Tech Impact; The Salvation Army

Minutes:
CHAIR MILLER reconvened the meeting at 2:41 p.m. and prior to each applicant making their presentation, she explained they would be given five minutes to make their presentation and the Board Members would have five minutes to ask questions.

HELP of Southern Nevada – ERS – Rapid Rehousing: MEMBER HARPER questioned the expenditures as they indicated that only 33 percent of the funds allocated had been issued through October of 2019. FUILALA RILEY, Chief Executive Officer, replied that they had to restructure that department's management staff. With the new reduced amount, they are on track to spend the remaining amount.

Boys Town Nevada, Inc. Boys – Town Nevada Care Coordination Services Plus: MEMBER HARPER asked about their expenditures, because according to the information, there was over $15,000 unspent over the past two years. During Fiscal Year 2019-2020, they only spent 28 percent of their funding. During Fiscal Year 2017-2018, $4,000 of the allocated funding was not spent. Lastly, during Fiscal Year 2018-2019, they had $14,000 of unspent funds. He wondered why they were having difficulty spending the funding. JOHN ETZEL Executive Director, explained that for 2019-2020 through present day they were at 39 percent. He noted that last year when they presented, they were at less than 20 percent, and they had some difficulties with the grant requirements and in determining eligibility, they found that some of the families were not eligible. Moreover, GRACIELA RIVERA explained that sometimes they spend a lot of time screening clients and those clients sometimes do not actually follow through and enter the program. They have also had difficulty making sure they are working within the city limits and that the clients are able to commit to the six-month program. This is why they were unable to bill for some of the families.

Catholic Charities of Southern Nevada – Meals on Wheels: There were no questions from the Board for this organization.

Clark County Public Education Foundation – Family Learning Program: MEMBER HARPER inquired as to why they were only at 41 percent of spending their allocation funding through October of 2019. DR. BEVERLY MATHIS, Vice President of Teacher Exchange and Family Learning, and CYNTHIA MORA, Associate Director of the Family Learning Program, were present. MS. MORA explained that they collaborate with a financial assistance program to teach financial literacy; however, this partner bills separately and untimely, which is probably why they have not spent all the funding. MEMBER HARPER clarified with MS. MORA that the services have been provided and they will be able to show the money has been spent after they receive the paperwork from their partner. MS. MORA added that they receive invoices from their partner quarterly as outlined in the contract. She assured him that the money will be spent.

MEMBER BRUNO-WALSH asked if they are taking any steps to reduce waste with the Clark County Free and Reduced Lunch Program, due to time constraints at lunch time, which they mentioned in Question 20 of the application. MS. MATHIS answered that they are housed in Title 1 schools and are there to work with the parents. She assured MEMBER BRUNO-WALSH that it is something she is not aware of.

After observing that Question 20 lays out the schools for the program, MEMBER HADDAD asked how they define eligibility for the schools they will bring the program into, and MS. MATHIS replied that those are schools located within the City that they currently operate in, and they hope to continue providing services, depending on the funding received. Following up, MEMBER JANISON asked if they would take their program out of the schools if they do not receive funding, and MS. MATHIS replied affirmatively, noting that they recently had to pull their program from several schools. They depend fully on this Board’s support. She further explained to MEMBER JANISON, who said it is a very good program, that this is not their only funding source but is certainly one of the biggest.

Foster Kinship – Kinship Navigator Program: MEMBER HARPER noted that this is a fantastic program, and then asked why they had only spent 43 percent of their funding through October of 2019, stating that they did not seem to be on track. ALI CALIENDO, Executive Director, explained that she was under the impression that they had until June to spend their funding, and she assured MEMBER HARPER that they had already billed through December and were at over 50 percent in terms of the spend, and they will have the remaining funds spent prior to June of 2019.

Grant a Gift Autism Foundation – Autism Workforce Development Project (TeenWORKS): There were no questions from the Board for this organization.

Helping Hands of Vegas Valley – HHOVV Bus Transportation: MEMBER JANISON clarified with CHAIR MILLER that this organization had two applications, but they were only reviewing the application for HHOVV Bus Transportation at this time, and ANGELA WASHINGTON, Grant Program Coordinator, confirmed this.

MARSHA BLAKE, Executive Director, was present. MEMBER JANISON asked about the Board members of their organization, which the applicant indicated in their application there is a married couple in Florida. MS. BLAKE explained that on January 1, 2019, Helping Hands of Vegas Valley and Helping Hands of North Las Vegas merged. Helping Hands of North Las Vegas had two 10-year Board members that were married and moved to Florida. JOE DABROWSKI, who had been past president, is the current President on the HHOVV Board and as their IT specialist, handles all their databases. For insurance purposes for their directors and officers, it made sense to keep them on as Board members, and they participate in meetings via Skype and travel in two or three times per year. She further explained to MEMBER JANISON that NORENE RAJISH is ANDREA DABROWSKI’S mother and joined the North Las Vegas Board about nine years ago and lives in Las Vegas.

MEMBER HARPER questioned the unspent and forfeited funding of $14,000 for the last two fiscal years, noting that of the 200 targeted clients, only 167 received services. MS. BLAKE could not speak to the years prior to 2018 as she stepped into her position in August of 2019. The funds forfeited in 2019 was due to the merge, as she was trying to figure out how things worked. Given that the original grant had been written to provide one driver, they had to figure out what percentage of their clients actually qualified under CDBG funding. Consequently, they had to redo their budget, and this took some time to implement. However, they are on track to spend all the money.

MEMBER SAYLES asked if funding from this grant is their only resource, and MS. BLAKE answered that they received $255,000 from the Regional Transportation Commission and about $313,000 from the Aging and Disability Services Division.

Jewish Family Service Agency – Senior Lifeline Case management: There were no questions from the Board for this organization.

Lutheran Social Services – Senior Supportive Services: CHAIR MILLER discussed with ANGELA WASHINGTON, Grant Program Coordinator, if they should table discussion regarding this organization until the arrival of a representative, and MARISA CERVANTES arrived immediately thereafter, so it was not tabled.

MEMBER HARPER observed that as of October of 2019, only 21 percent of the award had been spent and for Fiscal Year 2018-2019, only 75 percent of the targeted recipients had been served. MS. CERVANTES stated that they have 58 participants registered for the program, and she felt that they should fulfill the project outcome goals by the end of the quarter. Regarding the spending, they did have a delay in salary expenditures because they hired an assistant who resigned a week later, so they had to take the time to repost and rehire, which put them behind on personnel expenses. However, she assured the Board that they will be on track for the second half of the year.

MS. CERVANTES explained to MEMBER SAYLES that they were allocated funding to serve 75 recipients and currently had 58 clients.

Nevada Partnership for Homeless Youth – Safe Place: **Youth Outreach & Intervention Program New**: MEMBER HARPER commented that the information provided shows they had only spent 18 percent of funding through October of 2019 and that they had only served 49 of the total 55 number of recipients; he asked for some insight. ARASH GHAFOORI and MELISSA JACOBOWITZ were present. MS. JACOBOWITZ explained that they had served 27 clients through December of 2019, and she felt they would fulfill their goal of serving 55 clients by the end of the fiscal year. Regarding the funding, MR. GHAFOORI commented that they had some turnover with the outreach position, which has been filled, and he is confident they will have no problem spending all of the allocated funding.

St. Jude's Ranch for Children – Homeless Youth Families: Regarding Question 25, MEMBER JANISON commented that they referred to three years of data and had a lot of information, so she asked the applicant to speak about the number of children they have helped and how they keep track. DENISE CHARLES, Program Director, indicated that for Fiscal Year 2018-2019, they served 212 individuals in their housing and support services program, which includes all their transitional rapid rehousing and family support, and they only had 16 individuals enrolled as City of Las Vegas participants. She added that all of their data is entered into HMIS (Homeless Management Information System). Following up, MEMBER JANISON asked why that answer was not provided on the application. JED BLAKE, Director, explained that he filled out the application and provided the answer in narrative form because the program has achieved several milestones, so it was his interpretation of the answer.

St Jude's Ranch for Children – Therapeutic Residential Foster Care: MEMBER JANISON asked about the data under Question 25 and if they are tracking the number of children they are helping through HMIS. JED BLAKE, Director, said that because this program involves foster care, St. Jude's is responsible for utilizing some form of data management program, and they use the KaleidaCare program to track performance related to their goals, therapy, medication information, etc. He regarded it as an electronic case file that is updated by administrators, therapists and house parents.

Tech Impact – CXWorks Las Vegas Customer Service Contact Center Training Program: KERA DORSEY, Programs Manager, and DANIELLE MUNAO, Nevada Development Coordinator, were present. MEMBER JANISON questioned the consulting fees and salaries for the individuals, acknowledging that they are headquartered outside of Nevada. She wondered why if they take in over $3 million in fees, they would have a need to ask for $35,000 for salaries and if that money is to fund people living in Las Vegas. MS. MUNAO answered that their full budget is upwards of $8 million, with 70 percent of the budget being for IT services and support. They assist approximately 250 non-profits throughout the United States and actually break even. Thirty percent of their budget is allocated to their workforce development programs, and the budget for CXWorks is $411,000 for the upcoming fiscal year. For the 10 students residing in Las Vegas, the cost will be approximately $114,000, so the impact of the requested funding will make a big difference because they are fully philanthropically supported with their workforce development programs. The salaries are for local staffing, and they all assist directly with Las Vegas residents.

MEMBER O'ROURKE asked why they would need $171,404 for travel, and MS. MUNAO explained that because they are located in four different states, the money covers the cost of travel for some of their staff members who have to fly in to assist with program operations. At the request of MEMBER O'ROARKE, MS. MUNAO explained that for their April event, they fly in the Executive Director, Director of Development and National Programs Director, and they come approximately once every quarter. They also have a luncheon in April that other staff members come from the East Coast to fulfill their assigned roles.

MEMBER HADDAD observed that the application asks for clients to have their high school diploma or GED or to have not completed their bachelor degree, so she asked why the bar was set there. MS. DORSEY explained that the requirement was set because they want to focus on people that do not have the opportunity or means to attend a four-year university. The high school diploma is for basic employability.

The Salvation Army – The Career Corner: There were no questions from the Board for this organization.

10. Presentations regarding applications for Community Development Block Grant (CDBG) funding for Fiscal Years 2020-2021 and 2021-2022 submitted by: Iron Sharpens Iron Mentoring, Inc.

Minutes:
Given that the applicant had not arrived, ANGELA WASHINGTON, Grant Program Coordinator, suggested taking a break to allow a few more minutes. CHAIR MILLER recessed the meeting from 3:21 p.m. to 3:32 p.m. However, CHAIR MILLER recessed the meeting again from 3:33 p.m. to 3:41 p.m. because the Board was ahead of schedule, as MS. WASHINGTON pointed out, and had to wait for all the applicant representatives to arrive.

Prior to making their presentation, CHAIR MILLER explained they would be given five minutes to make their presentation and the Board Members would have five minutes to ask questions.

Iron Sharpens Iron Mentoring Inc. – Mentorship: CAMILIA WILLIAMS and JOHN WILLIAMS, Coach, were present, and MR. WILLIAMS said that he is the Founder and Chief Executive Officer of the program. He has been mentoring and working with boys ages 9-18 for a long time and has been doing it in Las Vegas for six years. Each year he helps an average of 100 boys who come to him through the diversion court and through referrals from the community, social workers and pastors, and he tries to help anyone who comes to him. It is an evidence- and strength-based program, and it is his passion.

MS. WILLIAMS stated that she has been the program Volunteer Coordinator for six years and although they provide services for boys, they intend to provide services for girls in the future as well. She is experienced in Human and Child Development. MR. WILLILAMS said he has a degree in Economics, but he worked as a football coach for 25 years and has been mentoring youth for a long time because it is what his coach did for him when his pastor and parents could not reach him.

MEMBER HARPER recognized the value of the program, but he wanted to reconcile what the Board charged to do and how programs are evaluated with what is presented. When he went through the application, it was difficult for him to make the connection. Therefore, for Question 18 regarding goals and outcomes, the Board needs to identify measurable outcomes for funding provided. He asked what measurable outcomes would be achieved through this funding that the Board could report to the federal government. MR. WILLIAMS responded that they are working with about 100 boys who have reached out for services they cannot afford. The funding should help them provide mentoring services for approximately 50 more boys, and in the future assist girls as well.

MEMBER HARPER stated that the application was submitted in response to a Request for Proposal (RFP) issued by the City, who has certain measurable results in certain categories in order to be eligible for funding. However, in looking at the application, he really has to work to figure out how the information provided fits the RFP requirements. Consequently, in order to support the funding request, which is what he would like to do, he needs additional information that can help him understand how they measure the benefits of mentorship, as well as what their goals and outcomes are. MS. WILLIAMS said that some of their goals include reducing the rate of truancy to ensure that the children are learning, to reduce drug use by the boys and to reduce the parent-to-child domestic violence incidents. MEMBER HARPER said it would be easier to understand if they could provide the truancy numbers and how their program intervened and helped lower truancy. MEMBER HARPER explained that this is frankly how all the applicants will be evaluated, so it would be easier to provide a baseline, and then the impact and results they expect after funding is expended. He emphasized that he needs tools to be able to measure their great success. MS. WILLIAMS explained that they successfully graduate about 65 percent of the youth that go through the program, and they have not returned to the system.

More specifically, MR. WILLIAMS explained for MEMBER HARPER that their 12-week program includes a step-by-step assessment orientation with the parents to identify the services the clients will need and whether they can or cannot provide all the services needed. Subsequently, they make an agreement with the participants, such as on school attendance school, being respectful and having integrity, as well as teach them anger management, how to interact with law enforcement and how to communicate with teachers. They also provide tutoring services. After week eight, if the clients have specific issues, they reserve the right to use the last four weeks to help with remaining the issues, such as with gang violence and weapons.

MEMBER JANISON agreed with MEMBER HARPER that they are doing a great job and asked about salaries, to which MR. WILLIAMS replied that he is the only person who receives a salary of $1,600 monthly when there is money available. Last year, he did not receive a salary for six months. In looking at the 2018 Form 990, it says that they brought in $25,000, and the prior year they brought in $33,000. MEMBER JANISON was concerned about with the request of $50,000, how the money is being spent and why the funding request had increased so much. From what she could tell, the funding is mostly going toward operations and salaries. MS. WILLIAMS explained that they hope to hire a coordinator because it is becoming harder for her to handle the increasing caseload. MEMBER JANISON asked about the request for rent money, and MR. WILLIAMS replied that they currently operate out of the AME (African Methodist Episcopal) Church, where he pays a minimum amount for rent, but they are running out of room because their caseload keeps growing. They really need to get their own building. They are currently able to take 90 boys on Saturdays, and they break them up into groups of 10-15 throughout the day. However, the plan is to extend by another two hours in order to be able to mentor another 45 boys.

CHAIR MILLER thanked MR. WILLIAMS and MS. WILLIAMS for their program and their time.

11. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

12. **Adjournment**

Minutes:
The meeting was recessed from 2:30 p.m. to 2:41 p.m., from 3:21 p.m. to 3:32 p.m., from 3:33 p.m. to 3:41 p.m. and was adjourned at 3:52 p.m.

Respectfully submitted:

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Gabriela Portillo-Brenner, Deputy City Clerk

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Angela Washington, Grant Program Coordinator

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:
City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive