City Hall, 495 S. Main St.
Human Resources 1st Floor
Training Room 3

March 27, 2019
9:00 AM

Commission for the Las Vegas Centennial Minutes

1. **Call to Order**

Minutes:
CHAIR GOODMAN called the meeting to order at 9:03 a.m.

PRESENT: CHAIR GOODMAN and COMMISSIONERS STOLDAL, BROWN, HELTON, SINNOCK, MOWBRAY (excused until 9:04 a.m.), TRUESDELL and DARNOLD

EXCUSED: COMMISSIONERS COFFIN, BRYAN, ARNOLD and FELDMAN

ALSO PRESENT: ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, SETH FLOYD, Deputy City Attorney, and DEBRA A. OUTLAND, Deputy City Clerk

2. **Announcement Regarding: Compliance with Open Meeting Law**

Minutes:
ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of January 28, 2019 and the Special Meeting of February 11, 2019

Motion made by Hannah Brown to Approve

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4
For- Carolyn Goodman, Robert Stoldal, Hannah Brown, Louise Helton, John Mowbray, Hugh Sinnock, Ric Truesdell, Krista Darnold; Excused- Bob Coffin, Richard Bryan, Ryan Arnold, Alan Feldman;

5. Report by Joe Williams, Senior Financial Analyst, City of Las Vegas Finance Department, regarding the Commission for the Las Vegas Centennial budget for Fiscal Year 2018-2019

Minutes:
Referring to the budget worksheets in the backup, JOE WILLIAMS, Senior Financial Analyst, stated for the nine months ending March 27, 2019, $957,000 was expended; $721,000 of that was expended in the last two months. He noted the following payments: The Whole Enchilada Project – $662,000 with another $100,000 commitment; the University of Nevada, Las Vegas – $18,000; the Nevada Preservation Foundation – $1,000; Boyd Productions – $30,000 with another $80,000 still owed; and the Las Vegas Days Rodeo – $1,800. This left an ending fund balance of $3,158,831.

MR. WILLIAMS reported as of December 1st, 91,952 Centennial license plates were sold; as of the end of February, this number decreased by 758 plates to 91,194 plates. Also during this timeframe, 2,045 Raiders plates were sold. Additionally, sales of the Vegas Golden Knights plate increased 5,811 in the three-month period from December 1st to February 28th, from 13,260 to 19,071. Combined, about 8,000 Raiders and Vegas Golden Knights plates were sold in this time period.

ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, announced a new plate will also be coming out for the October 1 survivors. COMMISSIONER STOLDAL pointed out even with the other license plate sales, the Centennial plate is still bringing in $1 million a year. His understanding was that the State was also going to renew its license plate for the Centennial, which primarily sold up north. CHAIR GOODMAN commented KCLV needed to continue to market the Centennial plate.

At the request of COMMISSIONER STOLDAL, MR. WILLIAMS explained what specifically was funded with regard to the Whole Enchilada Project. Discussion also took place between CHAIR GOODMAN, COMMISSIONERS STOLDAL and TRUESDELL and MR. WILLIAMS regarding the contract with the contractor who is rehabbing the sign, sign maintenance, the Centennial Commission's commitment and the City's responsibility regarding the Whole Enchilada.

Referring to the 91,952 Centennial license plates sold, COMMISSIONER HELTON thought a great goal would be to somehow celebrate the 100,000th license plate sold. CHAIR GOODMAN suggested paying for the plate. COMMISSIONER HELTON commented any press would be helpful because sales to this point were without any media coverage. CHAIR GOODMAN asked LORA KALKMAN, Special Assistant to the Mayor, to follow up with the Public Information Office regarding marketing the 100,000th plate and whether the City could pay for it.

MR. WILLIAMS added the City receives $25 on the initial plate purchase and $20 on a renewal. MS. REINCKE stated staff can work with the Office of Communications on a media release as far as offering a prize package to buy the Centennial license plate, but someone would have to work with the Department of Motor Vehicles to make sure the person purchasing the 100,000th plate is identified. Suggestions were made by the members to give that individual a proclamation or a key to the city. COMMISSIONER HELTON acknowledged the short-term decrease noted earlier, but with proper marketing, the 100,000th plate could be sold within the next year.

CHAIR GOODMAN asked if a budget was required for 2020 or if the Centennial Commission was simply a line item in the City's proposed budget. MR. WILLIAMS explained the Centennial Commission is not required under Nevada Revised Statute to issue a budget like the City of Las Vegas is; instead he and MS. REINCKE make projections starting with the remaining budget of committed funds. He provided examples of carryover projects.

COMMISSIONER STOLDAL thought there was a deadline involved with using the funds within a certain period of time. MS. REINCKE stated most agreements are one year, but if someone is getting close to the end of their project and know that it will not be completed, they can request an extension. She noted the $100,000 for the Historic Preservation Commission is one that is carried over every year, but hopefully with the hiring of a new Historic Preservation Officer, they can look at some of the smaller grants that need funding, and that amount should start going down.

MR. WILLIAMS directed COMMISSIONER STOLDAL where to find the outstanding accounts on the worksheet. After the Commissioner stated the University of Nevada, Las Vegas went online with their project last Friday, MS. REINCKE indicated their final invoices should be submitted shortly. She asked the Commission to keep in mind those organizations that may not have used all of the money awarded to them.

COMMISSIONER HELTON asked that the members be notified when the license plate project comes online. With MS. REINCKE'S retirement, CHAIR GOODMAN commented for the sake of continuity, ROBERT SUMMERFIELD, Planning Director, would be the point of contact. Additionally, she announced that MICHELLE LIGHT, Society of American Archivists, who has been a valuable contact, accepted a position at the Library of Congress in Washington D.C. She asked MR. SUMMERFIELD to contact MS. LIGHT to see who her replacement was. Additionally, she thought that a letter should be sent to MS. LIGHT thanking her.

6. Report by Stacie Lang, Junior League of Las Vegas, regarding the educational mini-grants

Minutes:
STACIE LANG, Junior League of Las Vegas, thanked the Commission for its contribution toward the educational mini-grants, which she described as an extension of their education grants program but with a focus on Las Vegas history.

MS. LANG pointed out the timeline for this was tighter than their normal program, but during the time they did have, they used approximately 200 volunteer hours to facilitate the entire program. Twenty-four applications were submitted, of which 23 were awarded funding. Of the $50,000 that the Junior League was awarded by the Commission, to date, the League awarded $26,348, and 21 of the 23 checks have cleared.
An awards ceremony was held on January 24th, which COMMISSIONER MOWBRAY attended.

MS. LANG indicated they are following up on the last two checks and have reached out to the teachers regarding how their projects are going and to get feedback on any real-life impact. CHAIR GOODMAN asked about the age group of the program since Nevada history is studied in Fourth Grade. MS. LANG stated they included all Clark County School District teachers just in case they were able to fit that curriculum into their schedule, but there was a focus on Fourth and Seventh Grade.

She expressed the Junior League members love this program and would like to do more if the Commission would consider awarding additional funding. CHAIR GOODMAN deferred to COMMISSIONER HELTON since the recommendation came from her. COMMISSIONER HELTON acknowledged the very short time frame and that the teachers had already planned what they were going to do for the year by the time this opportunity came up. However, some rose to the challenge, and now that they know the opportunity exists, she wondered if the grant could be extended to the next school year to allow them to spend the remaining balance. MS. LANG confirmed they would be able to use the remaining money. She reiterated the amount awarded and how much was spent.

COMMISSIONER MOWBRAY stated how impressed he was at the awards ceremony with the enthusiasm of the teachers and the various topics ranging from 1904 to Howard Hughes days, the Nevada Test Site, etc. He thought it was a great way to keep the memory of the Las Vegas community alive.

COMMISSIONER STOLDAL requested a list of projects, which MS. LANG submitted for the record. He reiterated the Commission's focus is the development of the city of Las Vegas and its people. MS. LANG explained this was considered when reviewing the grant applications, noting there was one that was not awarded because it could not be tied to Las Vegas. COMMISSIONER MOWBRAY added the awards ceremony was held in the old Morelli home, and there are a lot of good memories in that home.

CHAIR GOODMAN thought the request to extend the grant should be a formal letter from the Junior League with an explanation of what was spent and how they plan to spend the remaining funds along with the request for next year. She asked if they were considering including more teachers, more schools etc.

COMMISSIONER TRUESDELL wondered how the success of the program could be evaluated year to year in regard to the Commission's obligation related to awarding funding. COMMISSIONER HELTON commented the school year ends in May, which is near Las Vegas' Centennial birthday on May 15th and wondered if any of the teachers had a demonstrable project if it could be included as part of the Centennial celebration next year, and if appropriate, be displayed in the lobby of City Hall.

CHAIR GOODMAN asked if there was a template regarding the requirements which was reflective that the focus be on the city which would also help in the evaluation process. MS. LANG thought something more definitive would be wonderful because that was one of the speed bumps they encountered. They wanted to award as much as possible, but wished to stay with the Commission's vision as far as what the money was to be used for. CHAIR GOODMAN thought that was possible, but also mentioned she did not recall any minimum or maximum dollars per grant. COMMISSIONER HELTON explained the criteria the Junior League uses for its other grants was used. MS. LANG confirmed stating there was no minimum, and the maximum is dependent on grade which was written into the original grant. If more than 50 applications are received, up to $1,000 can be awarded for high school students and $1,500 for elementary students per request. CHAIR GOODMAN suggested COMMISSIONER HELTON review the criteria from the Junior League and get input from the Commission but emphasized it should be city specific.

COMMISSIONER STOLDAL commented his understanding was that the first $50,000 was to learn the process, etc. and that the Junior League would come back with a report indicating what they would like to do moving forward, and the Commission would look at it as potentially a reoccurring grant for a five-year period. He would like to continue with that. While $1,000 is not that much, it can help in getting some of these projects off the ground. He also wondered if some could be guests on the Mayor's show on Channel 2; COMMISSIONER HELTON thought that was a great idea.

MS. LANG stated the Project List provided was part of the report being prepped for the Commission per the agreement. CHAIR GOODMAN reiterated the need for a formal application and asked that any input from the members be provided to COMMISSIONER HELTON so that the grant would be ready to go for the next school year.

MS. LANG reiterated the timeline was very tight and this opportunity did not come up until after their normal education grants program started. For that program, they received more than 200 applications, of which, 150 had to be turned away. She was positive more could have been awarded to the teachers if the timeline had not been so tight.

Discussion took place between COMMISSIONERS HELTON and STOLDAL regarding how to handle the remaining money that did not get spent and awarding the grant going forward. COMMISSIONER STOLDAL thought the original $50,000 awarded should get spent first, and then they should come back and ask for $50,000 for a four- or five-year plan. What would be requested for the coming year would be a continuation of the money that was not spent.

COMMISSIONER TRUESDELL understood spending the remaining balance but thought there should be a review of the requirements and expectations before considering extending this for five years. ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, recommended finalizing the current grant agreement. There are two more Centennial Commission meetings prior to school going back into session, and she suggested COMMISSIONER HELTON work with MS. LANG prior to the May meeting to develop the criteria. MS. LANG could request the remaining balance at the July meeting along with any more money she felt they needed. She suggested having a completely new grant agreement for that remaining money and any additional monies needed for another grant cycle. CHAIR GOODMAN asked if the remaining money was on hold since the allocation was already made. Money could be allocated so that at the start of the fall school year they would have $50,000, but the Commission would only allocate an additional amount to bring the total up to $50,000 and would not give a blanket for the next five years.

CHAIR GOODMAN stated this could be agendized for May and the working group could meet before then.

7. Report by Michael Mann, Facilities Project Manager, City of Las Vegas Operations and Maintenance, providing an update on the Blue Angel Motel sign renovation and relocation project

Minutes:
ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, indicated the presenters were unable to attend and asked that this item be abeyed until the May meeting at which time JERRY WALKER, Director of Operations and Maintenance, would be asked to provide a full update on the Blue Angel Motel sign.

Subsequent to the motion, MR. STOLDAL indicated there was some confusion regarding a second Blue Angel Motel sign that was outside versus the subject sign which is in the warehouse. COMMISSIONER TRUESDELL wondered if the City had already acquired the second sign. CHAIR GOODMAN asked staff to find out more information; ROBERT SUMMERFIELD, Planning Director, stated he would follow-up.

Motion made by John Mowbray to Hold in Abeyance to 5/20/2019

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4
For- Carolyn Goodman, Robert Stoldal, Hannah Brown, Louise Helton, John Mowbray, Hugh Sinnock, Ric Truesdell, Krista Darnold; Excused- Bob Coffin, Richard Bryan, Ryan Arnold, Alan Feldman;

8. Report by Robert Summerfield, Planning Director, regarding the transition of duties related to the Commission for the Las Vegas Centennial to the Planning Department

Minutes:
ROBERT SUMMERFIELD, Planning Director, stated with the pending retirement of ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, based on previous conversations and those with the Mayor's Office and City management, there appeared to be a clear consensus in having the responsibilities involved with the Centennial Commission merged with that of the Historic Preservation Officer (HPO).

MR. SUMMERFIELD noted the recruitment for an HPO is still currently active, and the Human Resources Department determined that thus far, 34 applicants met the minimum qualifications. With this being a three-year grant-funded position, he thought it surprising that some of the applicants were individuals with PHD's in historic preservation and doctoral candidates with degree programs in historic preservation. Additionally, 25 have Master's Degrees in a historic-related field. He warned more than half of these applicants have requested salaries above the range slated for this position which may create a hiring issue.

MR. SUMMERFIELD stated his staff has met with MS. REINCKE regarding the transition of duties to the Planning Department, which will take on the responsibility of establishing agendas, and as soon as an HPO is hired, that person will serve as the Executive Director role for this Commission. In the meantime, MR. SUMMERFIELD and MICHAEL HOWE, Acting HPO, will support this board.

MR. SUMMERFIELD announced COMMISSIONER STOLDAL would be sitting on the interview panel which is beneficial since he sits on both this board and the Historic Preservation Commission. He stated the transition is underway, and MS. REINCKE has forwarded a considerable amount of documentation to the Planning Department. He asked the Commission for their indulgence as following in MS. REINCKE'S footsteps is a big hill to climb.

CHAIR GOODMAN added the work that MS. REINCKE does with regard to special events is enormous and needs full-time attention in itself. She did not believe that anyone could handle both special events and the historic preservation work and that the salary was not going to capture what was needed. She asked if the Commission was able to use additional funds to reach a range that will capture the right individual.

COMMISSIONER TRUESDELL did not wish to give more money to the Planning Department and thought there should have been a net savings to the Commission with special events being handled elsewhere. CHAIR GOODMAN stated this will be a full-time position that will cover the Centennial Commission and the Historic Preservation Officer.

MR. SUMMERFIELD clarified he was not asking for more money, he was simply providing a report. He noted the salary range, not including benefits, is $49,500 to $57,000, but the request from some of the qualified candidates is up to $80,000. As information, he pointed out the City of North Las Vegas as a part of their budget proposal this year, was proposing an HPO, and they scaled it down from $90,000 to $80,000 because the City of Las Vegas posted a much lower salary scale. CHAIR GOODMAN also pointed out the draft budget has been before the City Council, and it has to be finalized and submitted to the State in June. She noted part of MS. REINCKE'S salary was picked up by the Centennial Commission, but the special events hat was picked up by the City.

MR. SUMMERFIELD stated the tentative budget will be before the Council in April, with a workshop in May and the final budget to be submitted prior to the deadline. He did not believe the Commission would have another meeting prior to that happening. He deferred to those who were more familiar with this Commission. He noted, however, the mechanism would be on a reimbursement basis. The HPO will code their time on Centennial-related matters, and JOE WILLIAMS, Senior Financial Analyst, will reimburse the General Fund up to the allocated amount. He explained currently the Centennial Commission reimburses the General Fund for part of MS. REINCKE'S time and for the HPO. Going forward, one person will be handling both functions.

MS. REINCKE further explained there will be one line item that is Centennial related that will pull from the budget. Instead of her and an HPO, there will just be one person pulling from that budgeted amount. COMMISSIONER STOLDAL asked if there would be a net savings to this Commission; MS. REINCKE indicated there would not. She noted the Commission has never paid for any part of her salary that was not Centennial related.

COMMISSIONER TRUESDELL requested a detailed breakdown at the May meeting so the Commission knows what they are paying for and what the expectations are. DEPUTY CITY ATTORNEY SETH FLOYD recommended because the recruitment is still ongoing MR. SUMMERFIELD could provide a report at the May meeting, and if someone was hired, he could incorporate into his report an explanation regarding some of the questions that have come up. CHAIR GOODMAN thought some of the well-educated, experienced individuals would not accept the current salary range. MR. FLOYD stated the Commission approved funding at its last meeting, and if they wanted to approve more funding, they would need to call a special meeting. CHAIR GOODMAN thought MR. SUMMERFIELD should keep this in mind during the interview process. MR. SUMMERFIELD stated given the City's hiring process, the likelihood of hiring someone prior to the May meeting, would be slim, but the interview process could be completed. If they find a good candidate that has requested a salary above what is authorized, that could be brought back to the Commission for consideration. MR. FLOYD commented an agenda item for MR. SUMMERFIELD to bring this back should be added under Agenda Item 12.

COMMISSIONER BROWN was confused how a job offer could be made if the salary they could offer was unknown. MR. SUMMERFIELD explained if one of the candidates in the pool was exceptional and their salary request exceeded that of the current budget allocation, an agenda item could be added as a placeholder, and as COMMISSIONER STOLDAL will be part of the interview panel, he could weigh in if the person is worth the extra money or not. CHAIR GOODMAN added the salary arrangement was established years ago when the Commission was originally formed.

JOE WILLIAMS, Senior Financial Analyst, stated in prior years, an average of $125,000 was paid per year which included MS. REINCKE'S salary/benefits along with the salary/benefits of the former HPO. He pointed out if the salary range is increased, the benefit range will also increase, and the $322,000 that was approved for a three-year period will not cover that. He explained how by using the $82,000 budgeted for MS. REINCKE'S salary, the Commission could go as high as $181,000 to bring someone onboard, but that would have to be reassessed because the $82,000 budgeted for MS. REINCKE'S salary will go away.

In response to questions by CHAIR GOODMAN, MR. SUMMERFIELD explained the former HPO was a full-time employee, but was only charged to the Centennial Commission part-time. MR. WILLIAMS explained the process he goes through with regard to running labor distribution reports and the reimbursement for actual time. MS. REINCKE added she and the former HPO were City employees, and their full salaries/benefits came from the Office of Administrative Services and the Department of Planning, and their time spent on Centennial and HPO-related duties was coded as such and extracted.

CHAIR GOODMAN asked about the salaries of these two positions. MR. WILLIAMS explained in prior years it was approximately $125,000. MR. FLOYD commented from a budget perspective there might be room to raise the salary, but from a legal aspect, a certain amount was approved over three years and if the Commission wished to add to that amount, another agenda item was needed. Further discussion took place regarding the salaries and what was charged to the Centennial. MR. WILLIAMS explained the amount was based on the time each worked and the charge code they used, but in prior years, it was an average of about $125,000. He said MS. REINCKE probably coded more time than the HPO.

Subsequent to this item, CHAIR GOODMAN thanked MS. REINCKE for her passion and the fabulous job she has done over the years for the Centennial and with special events. She presented MS. REINCKE with a plaque thanking her for her years of service.

MS. REINCKE stated it has been a wild 15-year ride, and many projects were saved due to Centennial Commission funding, and she prays it continues. She expressed love for her job, boss and working with the Commission and under former Mayor OSCAR GOODMAN and the current MAYOR GOODMAN. She acknowledged Helldorado was her passion, and she thanked the members for their time and commitment.

9. Report by Esther Reincke, Executive Director of the Commission for the Las Vegas Centennial, regarding the Executive Director job duties

Minutes:
ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, reviewed the following ideas that came out of the working group meeting noting that COMMISSIONER DARNOLD, Las Vegas Convention and Visitors Authority, came up with some great ideas to help in streamlining the process. 1. Limit the number of times an organization can apply. There are a few groups that have come before the Commission repeatedly; some have been wonderful projects while others needed closer scrutiny as to whether the Commission should fund them or not. 2. Set a maximum dollar amount for a grant application. 3. Establish timeframes in which grants will be accepted. 3. Set a timeline in which funding needs to be spent. 4. Establish guidelines on the process to return unused funds. 5. Consider revising/updating criteria qualifications for funding.

MS. REINCKE thought it may make sense to incorporate some of these ideas into the Centennial Commission grant process.

ROBERT SUMMERFIELD, Planning Director, stated he looks forward to working with COMMISSIONER DARNOLD; a lot of these are items that came up during discussions regarding the transition of duties to the Planning Department. Establishing a more structured protocol will be in the offing as the Planning Department is already very regimented on timelines due to various entitlements. CHAIR GOODMAN thought it made sense to afford different individuals the opportunity to take advantage of the funding instead of the same ones appearing before the Commission numerous times.

10. Report by Esther Reincke, Executive Director of the Commission for the Las Vegas Centennial, regarding progress of the Boyd Production documentary

Minutes:
ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, stated other than some scheduled vacation days, she will be staying on with the City until May 2nd. The Boyd Productions documentary should be completed May 15th, which is a City Council meeting day, and the working group will be able to review a rough cut version on April 1st. MS. REINCKE wished to get in place how to celebrate this documentary that the Centennial Commission paid for prior to leaving.

She stated she is working with ALLY HAYNES-HAMBLEN, Director of the Office of Cultural Affairs, on a red carpet reception/event at Charleston Heights. The Office of Communications will place a ceremonial item on the May 15th City Council agenda where CHAIR GOODMAN will make an announcement, and graphics will be displayed inviting everyone to the event. The reception will be from 6:30 p.m. to 7:00 p.m., and she hoped everyone could attend. She informed CHAIR GOODMAN the documentary would be about an hour. The Chair wondered if it could be shown on KCLV or Channel 10. MS. REINCKE and COMMISSIONER STOLDAL confirmed the City owns the documentary and can do whatever it wants with it. COMMISSIONER STOLDAL hoped the documentary would be longer than 60 minutes and spoke of working with the Junior League on the integration of 15 to 18 vignettes.

MS. REINCKE explained the plan is to run the documentary on KCLV, and the Office of Communications will work on getting it to out to other locations. She thought it would be a great learning tool for the Clark County School District.

CHAIR GOODMAN thought Channel 10 should play it also. COMMISSIONER STOLDAL thought that was fine, but mentioned talks of distribution and it being syndicated through all of the cities around the country. CHAIR GOODMAN suggested DAVID RIGGLEMAN, Director, Office of Communications, attend the Centennial Commission meeting in May to further discuss the documentary and distribution. COMMISSIONER HELTON wondered if the working group should have a follow-up meeting to discuss distribution. COMMISSIONER STOLDAL indicated MARK ROSENBERG, Cable Station Manager, is on the documentary committee. He noted contractually, there is a one-day turnaround for everyone to review the documentary and provide their input to MS. REINCKE who will forward it on. MS. HELTON re-stressed the importance of the distribution aspect.

11. Report by Esther Reincke, Executive Director of the Commission for the Las Vegas Centennial, regarding completed and current projects and announcements relative to the Commission for the Las Vegas Centennial

Minutes:
ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, stated Clark County is not as quick in spending funds as the City would like. As such, a formal request was received for an extension on the $98,000 grant application approved for the Las Vegas Academy High School. She indicated JOLENE MITCHELL, Las Vegas Academy of the Arts, would update the Commission at an upcoming meeting.

MS. REINCKE referenced the Helldorado Parade flyer in the backup, noting 60 applications were received.

MS. REINCKE thanked everyone and submitted for the record her official resignation letter as Executive Director of the Commission for the Las Vegas Centennial. CHAIR GOODMAN commented MS. REINCKE has left an indelible mark.

12. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Commission and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.

Minutes:
ROBERT SUMMERFIELD, Planning Director, captured the following items:

1. An item to discuss the Junior League mini grant program, specifically the success criteria, the Junior League's criteria for funding of grantees and possible ways to promote the program for end-of-year success stories. COMMISSIONER HELTON requested the item be for discussion and possible action in order to get the information to the teachers while they are still planning for the following year. CHAIR GOODMAN added COMMISSIONER HELTON was going to tighten up the Centennial criteria to make sure it is city specific.

2. An item providing the labor budget breakdown for reimbursement of labor and/or benefits costs from the Centennial Commission to City staff with possible action to augment the currently-allocated budget amounts for the Historic Preservation Officer. CHAIR GOODMAN asked if that was specified to Nevada Revised Statute standards. DEPUTY CITY ATTORNEY SETH FLOYD indicated he would review the draft agenda once prepared to ensure it covers that.

3. An item to discuss the Boyd Productions documentary distribution plan, specifically to include the Office of Communications to describe how it can be promoted on Channel 2, Channel 10 and the world network. MR. FLOYD stated as part of their agreement, they are required to give a report, so this can be done as part of that report. MR. SUMMERFIELD indicated staff could reach out to see if they wished to combine their report with the request regarding the distribution plan. He confirmed for COMMISSIONER STOLDAL that the distribution plan was not a part of their grant. It would be a city plan on how to distribute the product. MR. FLOYD suggested this be two items; a report and a companion item to discuss the distribution.

CHAIR GOODMAN added that there be discussion regarding the Board's composition and the possibility of adding members because of those members who are frequently missing due to scheduling conflicts and time commitments to their own jobs.

COMMISSIONER STOLDAL requested an update on the Blue Angel sign and an update from the Las Vegas Academy regarding their plans. MR. SUMMERFIELD indicated staff would reach out to them to see if they were available for the May meeting.

13. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Commission. No subject may be acted upon by the Commission unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
CHIEF OF STAFF TED OLIVAS stated he is responsible for the Office of Administrative Services and while they do not want to see ESTHER REINCKE, Executive Director of the Commission for the Las Vegas Centennial, leave, he assured the Commission that it is in good hands. They will be well-served by ROBERT SUMMERFIELD, Planning Director, and his team who are process-oriented and a top-notch part of the City of Las Vegas. He stated during MS. REINCKE'S earlier comments, one could tell this Commission is in her heart. While working with her, her attitude has not been why we cannot, but how we can. She knew each Commissioner had things they wanted to accomplish, and she cared about how the City could do those things. She will be missed, and staff appreciates everything she has done.

COMMISSIONER HELTON thanked MS. REINCKE and shared the story of how MS. REINCKE came onboard about the time the Centennial event was about to launch and had to take over when the individual who took the Commission through much of the preparation, got married and left. She noted MS. REINCKE helped with the kickoff event of the Centennial plate, which involved an auction of the first 100 plates. MS. REINCKE confirmed she started with the City in 2004 after working for the Fremont Street Experience, and the kickoff event was their first big event together.

COMMISSIONER STOLDAL also commented on the passion MS. REINCKE has shown and the level of energy she has brought to the various projects over the past 15 years. Despite the many challenges, she has figured out a way to make all of the projects work. He said the City is losing something valuable, and he will miss her.

COMMISSIONER BROWN stated she most appreciated MS. REINCKE'S responsiveness and could not remember ever asking a question that she could not get an answer to, which is impressive.

CHAIR GOODMAN wished MS. REINCKE everything wonderful.

14. **Adjournment**

The meeting was adjourned at 10:28 a.m.

Respectfully submitted:

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Debra A. Outland, Deputy City Clerk

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Esther Reincke, Executive Director
Commission for the Las Vegas Centennial

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:
City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive

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