



Special Historic Preservation Commission Agenda

Items listed on the agenda may be taken out of the order presented; two or more agenda items for consideration may be combined; and any item on the agenda may be removed or related discussion may be delayed at any time. Backup material for this agenda may be obtained from LuAnn D. Holmes, City Clerk, at the Office of the City Clerk, 495 South Main Street, 2nd Floor or on the city's webpage at www.lasvegasnevada.gov.

1. **Call to Order and Roll Call**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of June 24, 2020
5. **HPC-78529 - ABEYANCE ITEM** - Discussion for possible action regarding updating the language on the Las Vegas Historic Preservation Commission Centennial Legacy Grant Program applications
6. **20-0039-HPC1** - Report by Kevin McOsker, Director of Building and Safety, regarding how historic preservation issues are addressed by the Department of Building and Safety
7. **20-0041-HPC1** - Update on the ownership and historic preservation status of the Huntridge Theater located at 1208 East Charleston Boulevard - Ward 3 (Diaz)
8. **20-0042-HPC1** - Discussion for possible action regarding proposing future strategies for preserving the Las Vegas High School located at 315 South 7th Street, and identifying and inviting appropriate representatives from the Clark County School District (CCSD) to a future meeting to discuss preservation strategies - Ward 3 (Diaz)
9. **20-0043-HPC1** - Report by the Department of Planning regarding Director's updates
10. **20-0044-HPC1** - Report by the Department of Planning regarding Project Update List
11. **20-0045-HPC1** - Report by the Department of Planning regarding historic and archaeological resources in local media
12. **20-0046-HPC1** - Discussion regarding topics for future agenda items by the Historic Preservation Commission. Comments made during this portion of the agenda by individual Commission Members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not any such proposed item(s) is/are within the purview of the Commission and/or whether such proposed item(s) shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken regarding the proposal.
13. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Commission. No subject may be acted upon by the Commission unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
14. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS IN
ACCORDANCE WITH THE STATE OF NEVADA EXECUTIVE DEPARTMENT DECLARATION OF
EMERGENCY DIRECTIVE 006

The City of Las Vegas Website – www.lasvegasnevada.gov

and

The Nevada Public Notice Website – notice.nv.gov

City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☒ **Action**
☐ **Report**

SUBJECT:

HPC-78529 - ABEYANCE ITEM - Discussion for possible action regarding updating the language on the Las Vegas Historic Preservation Commission Centennial Legacy Grant Program applications

PURPOSE/BACKGROUND

Since 2006, the HPC has been awarded funding from the Commission for the Las Vegas Centennial in order to support historic preservation projects through a small grants program. There are currently two grant request application forms for (1) bricks & mortar projects, and (2) historic preservation programs. The guidelines and language in each of these grants has not been reviewed or updated since 2013. Clarification and revisions are needed in several sections of each application. The Historic Preservation Officer has edited the grant language, using strikethrough text for deletions and red text for additions.

RECOMMENDATION:

That the Commission decide whether to accept the revised and updated language in the two grant applications.

BACKUP DOCUMENTATION:

1. Bricks and Mortar Project Grant Application Suggested Edits
2. Historic Preservation Program Grant Application Suggested Edits



We Did It Our Way!

Las Vegas Historic Preservation Commission Centennial Legacy Grant Program For Bricks and Mortar Projects

To commemorate the 100th anniversary of the founding of the City of Las Vegas, the Nevada Department of Motor Vehicles, in cooperation with the Commission of Museums and History of the Department of Cultural Affairs, designed, ~~prepared~~ **manufactured** and issued special license plates to ~~“[commemorate]”~~ **celebrate the occasion. The plates feature the famous "Welcome to Fabulous Las Vegas" sign that was designed by Betty Whitehead Willis in 1959. The famous sign still stands today in the median island at the south end of the Las Vegas Strip. The money from the sale of the specialized plates paid for public events as part of the Centennial Celebration in 2005. Now that the Centennial Celebration has ended, profits from the continued sale of the plates is administered by the Las Vegas Centennial Commission through their Historic Preservation Grant Program. The focus of the program is to commemorate the history of the City of Las Vegas with projects “relating to the commemoration of the history of Las Vegas, including, without limitation, historical markers, tours of historic sites and improvements to or restoration of historic buildings or structures.” - NRS 482.37903**

~~The money from the sale of this specialized plate featuring the famous "Welcome to Fabulous Las Vegas" sign designed by Betty Whitehead Willis in 1959 paid for public events as part of the Centennial Celebration in 2005. Now that the Centennial Celebration has ended, profit from the specialized license plates is directed toward a fund for historic preservation efforts in the City of Las Vegas.~~

~~The Commission for the Las Vegas Centennial [Centennial Commission] was established to administer the History Grant Program. Funding supports history, preservation, and conservation programs within the city of Las Vegas. The city of Las Vegas Historic Preservation Commission (HPC) has received funds as part of the History Grant Program to continue these efforts on a smaller scale.~~

The city's Historic Preservation Commission (HPC) receives funding from the program. The HPC was ~~The Las Vegas City Council established the HPC in 1991 to;~~ **provide protection for historically significant properties and archaeological sites which** ~~that~~ **represent important aspects of the city's heritage; to enhance the character of the community by taking such properties and sites into account during development; and to assist owners in the preservation and restoration of their properties.**

This new funding scheme allows the HPC to provide grants to property owners of ~~Toward this end, the HPC is offering a small grant program for buildings listed on the city's Historic Property Register, either individually, or as part of an historic district. as the HPC desires to incentivize the preservation and restoration of such structures.~~ **Grant funding is available for the repair or**

rehabilitation of historic properties, buildings and/or structures. To apply for a grant, please follow the guidelines and application process outlined in this packet.

For projects that do not directly involve the physical preservation of an historic building, please use the Centennial Legacy Grant ~~Program~~ for Historic Preservation Programs **application**.

The ~~grants will be reviewed by the HPC and the city of Las Vegas Historic Preservation Officer (HPO).~~

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EVALUATION CRITERIA

Projects must meet ~~the all below~~ criteria ~~below~~ to be eligible for grant funding:

The commission will give priority to projects that address a dire need or emergency that threatens the historic integrity of a property, building or structure.

- ☐ In order to qualify for Centennial Legacy Grant funding for Bricks and Mortar Projects [~~“Legacy Grant”~~], the property, **building or structure** must be a ~~residential property~~ listed on the city of Las Vegas Historic Property Register [~~“local register”~~] prior to submitting an application. The property, **building or structure** may be listed individually or may be a contributing or non-contributing ~~property~~ **factor located** within ~~the a locally~~ designated historic district. The criteria, process and effects of historic designation are provided in the City of Las Vegas Unified Development Code, Chapter 19.10.150 HD-O Historic Designation Overlay District: <https://files.lasvegasnevada.gov/planning/Historic-Designation-Ordinance.pdf>
- ☐ The applicant must be able to describe the significance of the property, building or structure to the history of Las Vegas.
- ☐ The property, **building or structure** must be free of all liens with the exception of mortgage liens.
- ☐ The property, **building or structure** must not have any open code enforcement cases.
- ☐ **Applicant must be able to demonstrate that the project will** ~~must meet the applicable design guidelines. applicable to the resource.~~ For example, projects for homes within the John S. Park Neighborhood Historic District must comply with the ~~adopted John S. Park Neighborhood Historic District Design Guidelines~~ The HPO will provide applicable design guidelines to applicants prior to application submittal. **design guidelines found**

here: <https://files.lasvegasnevada.gov/planning/Historic-Guidelines-and-Standards.pdf>. If also listed on the National Historic Property Register, the project must comply with the design guidelines found here: <https://www.nps.gov/subjects/historicpreservation/standards.htm>

- ☐ Applicant must be able to demonstrate that the project will be completed within a 12-month time frame and within the proposed budget.
- ☐ Applicant must be able to demonstrate past experience or knowledge of successfully managing and completing a historic preservation project.
- ☐ ~~The applicant must be able to complete the funded phase of a project within budget.~~
- ☐ ~~The project must be completed within 12 months from the date funds are awarded to the applicant. Funds are disbursed as a reimbursement to the applicant.~~
- ☐ ~~The applicant must be able to manage the grant and to account for expenditure of funds according to the HPC's fiscal requirements which will be distributed to awardees upon grant award.~~
- ☐ ~~The applicant must be able to meet all reporting requirements.~~
- ☐ ~~The commission will give priority to projects that address a dire need or emergency that threatens the historic or structural integrity of a building.~~

APPLICATION PROCESS

- 1) Applications are accepted ~~biannually on February 1 and August 1. Applicants are encouraged to turn in applications to the HPO early in case additional information is needed. Incomplete applications will be returned for resubmission in the next round. There will be no exceptions to this rule.~~ year round and must be received by the **Submittal Closing Date** listed in the **Historic Preservation Meeting Schedule** in order to appear at the following **Historic Preservation Commission Meeting Date**. Applicants may request a meeting with the HPO before submitting a proposal by the **Pre-Application Submittal Date**. All deadlines and dates can be found here: <https://files.lasvegasnevada.gov/city-clerk/Historic-Preservation-Commission-Meeting-Schedule.pdf?sv=2017-04-17&sr=b&si=DNNFileManagerPolicy&sig=mLf8%2BAAdM9bJhDI%2BizDQIS03fuTtjj3qsATlqhXiU%2BLo%3D>.
- 2) The HPO will determine if the minimum criteria have been met and ~~will schedule the application for review at the next available HPC meeting~~ will forward the application to the Commission for their review. If requirements are met, the HPO will schedule the applicant to appear before the next HPC Meeting.
- 3) ~~The HPC will have 30 days to review the application in relation to the criteria, after which the HPC will make an award decision at a second HPC meeting.~~ The applicant or their representative is required to attend the meeting and present their proposal in front of the Commission. Presentations are limited to five minutes per application. The applicant

must be prepared to answer any questions about the proposal.

- 4) ~~The applicant or a representative is required to attend the second HPC meeting and present their proposal. Presentations are limited to five minutes per application. After the conclusion of the presentation and question/answer period, the Commission will make a determination whether to award a grant or not.~~
- 5) Each ~~approved grant will be awarded based on~~ award is determined on the following:
 - ~~the total amount of funding available;~~
 - The significance of the property, building or structure to the history of Las Vegas
 - The emergency of the project
 - The total amount of criteria met; and
 - The requested project amount
- 6) ~~If a grant recipients will~~ is awarded, the applicant will receive written ~~notice~~ notification from the HPO, who will provide further instructions on signing all grant paperwork. ~~of award will coordinate with the HPO to with a grant contract and covenant and maintenance agreement that must be signed by the awardee and the HPO prior to project commencement.~~
- 7) If a grant is not awarded, the applicant may ask for feedback from the Commission and reapply with required changes, or apply with another project.

WHO MAY APPLY

Private and non-profit organization property owners of ~~residential~~ properties designated on the city of Las Vegas Historic Property Register.

~~Only one application per property is permitted~~ Please note that an applicant is only allowed one grant award within a five-year period.

~~ALLOWABLE COSTS~~ ELIGIBLE EXPENSES

All work must apply to areas already within the purview of the HPC which is limited to ~~work that requires a building permit and~~ to exterior changes that can be seen from the public right-of-way (viewable from the street).

Funding is available for costs associated with the following types of projects:

- The repair or rehabilitation of historic properties, buildings and/or structures
- ~~Window repair or restoration to include appropriate weatherproofing or measures to increase energy efficiency~~
- Restoration of missing or altered historic features
- Removal of incompatible or non-historic features
- Replacement of non-historic materials or features with historic materials or features (requires documentation of the original materials)

- Repair or replacement of deteriorated historic features with compatible materials;~~and~~
- Maintenance projects that preserve the integrity, safety, and stability of portions of the structure

UNALLOWABLE COSTS INELIGIBLE EXPENSES

- Planning **documents** to include architectural or engineering drawings, research, feasibility studies or documentation of work progress
- Governmental fees
- Legal, financing or leasing fees and expenses
- Purchase or repair to tools and equipment
- Taxes, delinquent loans or fines
- Sprinkler/fire suppression systems
- Interior work
- Paint, landscaping, hardscaping, fencing, lighting, furniture or signage
- HVAC, plumbing, electrical, work required for ADA compliance, security or alternative energy systems
- Materials purchased prior to grant application
- Work in progress
- Work completed by the property owner/grant recipient
- Additions and/or new construction;~~and~~
- Work on non-historic additions

AWARD AND REQUIRED MATCH

~~Grant funds will be awarded in amounts up to \$2,500. Grants require a 100% match and a minimum of two estimates from licensed and bonded contractors.~~

- Grant requests can be in an amount of up to 50% of the total cost of the project
- Grant funds will be awarded in amounts up to ten thousand dollars (\$10,000.00)
- Grants require a 100% match by the owner or other funding sources

The HPC reserves the right to grant approval of any application above the ~~\$2,500~~ **\$10,000.00** limit on a first come, first served basis.

GRANT REQUIREMENTS

If awarded a Las Vegas HPC Centennial History **Bricks and Mortar** Grant, grant recipients ~~property owners~~ are required to:

1. **Sign a grant Funding Agreement.**
2. Sign ~~the grant contract and covenant and maintenance agreement~~ **a Preservation & Maintenance Agreement** within 30 days of award to ensure that after the grant-assisted work is completed, the owner(s) will maintain the premises for a minimum of five years so as to preserve the historical significance and integrity of the features, materials,

appearance, workmanship, and environment that made the property eligible for historic designation.

3. Meet the design guidelines applicable to the **property, building or structure.**
4. The applicant must obtain all necessary **city** approvals and permits ~~from the city of Las Vegas Historic Preservation Commission and Departments of Planning and Building and Safety~~ prior to project commencement. An application for a Certificate of Appropriateness from the HPC can be submitted concurrently with the grant application and prior to the permit application process.
5. The applicant must use ~~licensed and bonded contractors only~~ **vendors and contractors who are licensed to operate within the city limits of Las Vegas.** The contractor or tradesperson selected must have experience with the work item they will complete. ~~The property owner is encouraged to select the contractor or tradesperson who is best qualified to perform the Scope of Work and is not required to select the lowest bid.~~
6. Report any changes made to the project scope or project during the duration of the grant.
7. Complete project work **within 12 months** in conformance with submitted visual and/or written specifications.
8. Provide the ~~HPC~~ **HPO** with quarterly progress updates on the project.
9. Schedule one meeting with the ~~city's~~ HPO and the **building** contractor ~~at the Department of Planning~~ to discuss the project scope **prior to work commencing;** and one meeting **with the HPO** to be conducted on site upon project completion ~~with a city of Las Vegas building inspector to confirm that the project meets all requirements prior to reimbursement~~ **for a historic integrity review to confirm that the project meets all grant requirements.**
10. **Grantee must be able to account for all expenditures and stay within the awarded budget.**
11. Display a sign (provided by the HPC) that the project was funded in whole or in part by the city of Las Vegas Historic Preservation Commission Centennial Legacy Grant for Bricks and Mortar Projects for the duration of the project.
12. Upon completion of the project, ~~grantees must present to the Commission proof of completion along with all receipts and documentation of expenditures. Proof can be in the form of a presentation, photographs, site visit, video, etc. Grant money will be dispersed after a site inspection of the approved work~~ **grantees are required to appear before the HPC to present proof of project completion. This can be in the form of an oral or visual presentation, or presenting the Commission with a work of literature, photographs, or digital material.**

PAYMENT FOR WORK

Grant funds will be disbursed only when the project is completed and approved by the HPO. ~~The city of Las Vegas will furnish a payment request form to be submitted with copies of materials~~

receipts, contractor billing forms and/or invoices. Matching funds contributed by the owner must be spent prior to the City disbursing its loan funds. Grantee is advised to review this grant award with a tax professional as these grant funds might be considered taxable income by the IRS.

- The grantee must submit invoices and proof of payments in the form of copies of cancelled checks or confirmation of electronic payments.
- The grantee must provide proof of payment of their matching funds.

Failure to comply with any applicable grant ~~criteria or Federal~~ requirements will constitute a breach of the grant contract. Such a breach will result in loss of grant funds or repayment if funds were received.

APPLICATION FORM

The application form is composed of four **(4)** parts:

Part I: ~~is the Applicant-tion Cover Page~~ **Information.** This provides the Commission with a quick and concise overview of who is proposing the project, where it is located, what it intends to achieve, and how much it will cost. This must be submitted as a ~~one-page document with the application packet.~~ Provide all necessary information including name, address and contact information, amount of grant request, a separate word document describing the significance of the property to the history of the City of Las Vegas, and signature indicating agreement to grant requirements.

Part II: ~~is the Project Scope. section and should describe the work to be done, what locations on the building will be effected,~~ Provide a Statement of Work that describes the work that will be completed, areas of the property building or structure that will be impacted by the work, materials to be used, a timeline of activities and brief description of prior work.

Part III: ~~is the Additional Required Documents. section. Applicants must provide all required documents or detailed explanations of why they are not applicable.~~ Applicants must provide all required documents, including site plans, archival documents, photographs or digital images, all required reports, a budget sheet and two proposals with itemized cost estimates.

Part IV: ~~is the Submittal Checklist.~~ Ensure you have included all required documentation by checking each box as completed.

PART I. APPLICATION COVER PAGE INFORMATION

Applicant Name: _____
Last First

Name of Organization (if applicable): _____

Address of project location if different than mailing address:

Assessor's Parcel Number: _____ Construction year: _____

Contributing ☐ or non-contributing ☐ property within an historic district? ☐ N/A

Mailing Address (if different than project location): _____

Phone: _____ Email: _____

Amount of Funds Requested (up to 50% of Total Project Cost): \$ _____

***Attach a separate word document that describes the significance of the property to the history of the City of Las Vegas.**

To indicate your agreement, please initial each item below, and sign and return with your application date the form:

_____ I certify that the information contained in this application is true and correct to the best of my knowledge and that any error may affect its review and approval.

_____ I declare that I have reviewed, understand and will abide by the grant guidelines and requirements and am submitting this application in accordance with that guide.

_____ I understand that if I wish to change any aspect of the project after it has been approved, I must obtain the written consent of the city from the HPC.

_____ I understand I will be required to sign the terms of the Preservation & Maintenance Agreement within thirty (30) days of project approval. by the HPC.

_____ I hereby authorize employees of the city of Las Vegas Departments of Planning and Building and Safety and members of the HPC to enter the property after appropriate notification for the purposes of inspecting the work included in this grant request.

_____ If my grant project is funded, I hereby authorize the HPC and the City of Las Vegas to use information about my application and activities for publicity and public relations purposes, including the use of photographs and digital images of the project.

Applicant Name (printed) Applicant Signature Date

PART II. PROJECT SCOPE

(Additional sheets may be attached if necessary.)

Due to space limitations, please provide detailed information about your project on a separate Word document, numbering each answer according to the question number below and attach as a separate file (Word or PDF) at the end of this application.

1. Provide a **Statement of Work** that **includes** ~~short~~ descriptions of the work to be ~~done~~ **completed**, ~~including what locations on the building will be effected,~~ **the sections of the property building or structure that will be impacted by the work**, and what materials will be used. ~~in the rehabilitation work.~~ For example, "Wood siding will be used to repair or replace deteriorated original wood siding on the front façade." Reference the site plans and elevations using numbers or letters to identify the location of proposed work.
2. Provide a timeline of activities with expected completion dates.
3. To the best of your knowledge, briefly describe previous rehabilitation work that has been done on the property. List the major work items and the year in which the work was completed.

PART III. ADDITIONAL REQUIRED DOCUMENTS

All applicants must provide the below listed information and attach at the end of this application.

- ☐ **Proof of Property Ownership and Construction Date:** ~~Include a print-out a copy of proof of ownership and construction date~~ **documentation.** ~~of property.~~ This can **be obtained from** ~~accessed~~ the Clark County Assessor **office or** website.
- ☐ **Site Plan:** Drawings need not be professional, but should be correct in scale, include a north arrow, and be sufficiently detailed to indicate the scope of work to be implemented. All applications must include a site plan regardless of the work proposed. A site plan consists of:
 - Location of property lines, streets, alleys and easements
 - An outline or “footprint” of all existing structures (e.g., house, garage, carport, shade structure or patio cover, guesthouse and other outbuildings)
 - Location of driveways, sidewalks, swimming pools, fences and walls; ~~and~~
 - Location of proposed work (for example, if you are repairing windows, indicate their locations on the site plan using numbers or letters consistent with the written scope of work)
- ☐ **Elevations:** Line drawings of the exterior elements of the building showing the location and size of windows, doors, archways or other openings in the exterior walls and the roof configuration as necessary to the project scope.
- ☐ **Archival Documents:** If you are proposing to reconstruct or replicate a structure or feature, include documentation of its original appearance such as original plans or footprints, historic photographs or contemporary photo documentation showing evidence of the original structure or feature.
- ☐ **Engineer’s Report:** If you are proposing structural work to the foundation, exterior walls or roof you must attach an independent engineer’s report attesting to the problem and the recommended repair(s).
- ☐ **Photographs:** Include ~~color~~ photographs **or digital images** of the current condition of the building as well as the locations of proposed work.
- ☐ **Manufacturer’s brochures (if applicable):**
- ☐ **Budget Sheet:** You are required to list all items associated with the project and which item will be funded by the grant (HPC) and which will be funded by the owner or other sources. An example is provided below. Please create your own budget sheet and list all expenses and attach as a separate file at the end of this application.
- ☐ **Cost Estimates/Proposals:** The contractor’s license number is required to be included on the cost estimates/proposals. **Contractors must be licensed to operate within the city limits of Las Vegas.**

- Provide two (2) original itemized cost estimates/proposals for each item of the work proposed. The exception to this requirement is in the case of a sole source. A sole source is applicable when only one contractor is qualified to perform the work.
- Each cost estimate proposal shall be ~~itemized, comparable and for the same type of product and/or scope of work, and shall be on the letterhead of the contractor providing the cost estimate.~~ Cost estimates/ proposals shall include material types, size of area(s) or quantity of materials to be used for all components of work. For example, “40 linear feet of trim on the letterhead of the contractor and itemized to include material types, cost estimates, dimensions and quantities.

Below is an Example of a Grant Budget Sheet

*Make sure to attach the separate Cost Estimate Proposals from two contractors that itemizes all needed materials and types of labor.

Description of Expense	Total Expense Amount for this Item	Funding from Other Sources	Requested Grant Amount from The HPC
Materials for window repair	\$5,000.00 for 6 windows	\$2,500.00	\$2,500.00
Labor of window repair	\$1,200.00	\$600.00	\$600.00
Labor to remove non-historic shutters	\$2,000.00	\$2,000.00	\$0
Materials for historically correct shutters	\$7,000.00 for 6 windows	\$3,500.00	\$3,500.00
Labor to mount historically correct shutters	\$3,500.00	\$2,600.00	\$900.00
Total Costs	\$18,700.00	\$11,200.00	\$ 7,500.00

PART IV. SUBMITTAL CHECKLIST

- ☐ ~~One hard copy of the completed, signed and notarized Grant Application and all applicable Additional Required Documents from Part III.~~
- ☐ ~~One electronic copy of completed, signed and notarized Grant Application and all applicable Additional Required Documents from Part III.~~
- ☐ Completed and signed Applicant Information Sheet
- ☐ Document (Word or PDF) describing the significance of the property to the history of the City of Las Vegas
- ☐ Statement of Work
- ☐ Timeline
- ☐ List of Previous Projects
- ☐ Site Plan
- ☐ Drawings
- ☐ Archival Documents
- ☐ Engineer Report (if applicable)

- ☐ Photographs or Digital Images
- ☐ Manufacturer Brochure (if applicable)
- ☐ Budget Sheet
- ☐ Two Cost Estimate Proposals

ADMINISTRATION

~~The Department of Planning staff administers the day-to-day operations of the HPC Legacy Grant program. Fiscal and project reviews are done by city staff familiar with state and local fiscal requirements and historic preservation principles and standards. The HPC encourages potential applicants and grantees to contact staff at any time for answers or discussion regarding this program.~~

~~Please direct any questions to:~~

~~Courtney Mooney, AICP
Historic Preservation Officer
City of Las Vegas
Department of Planning
333 N. Rancho Drive, 3rd Floor
Las Vegas, Nevada 89106
P: (702) 229-5260
F: (702) 474-7463
E: emooney@lasvegasnevada.gov~~

The completed packet can be scanned and submitted as a PDF via email to:

Dr. Diane C. Siebrandt
Email: dsiebrandt@lasvegasnevada.gov

If email is not available, a hard copy can be mailed to the below address:

Dr. Diane Siebrandt
Historic Preservation Officer
City of Las Vegas
Department of Planning
333 N. Rancho Drive, 3rd Floor
Las Vegas, NV 89106

Direct any questions to Diane Siebrandt
Email: dsiebrandt@lasvegasnevda.gov
Phone: 720.229.2476



Las Vegas Historic Preservation Commission Centennial Legacy Grant For Historic Preservation Programs

To commemorate the 100th anniversary of the founding of the City of Las Vegas, the Nevada Department of Motor Vehicles, in cooperation with the Commission of Museums and History of the Department of Cultural Affairs, designed, prepared ~~manufactured~~ and issued special license plates to celebrate the occasion. The plates feature the famous "Welcome to Fabulous Las Vegas" sign that was designed by Betty Whitehead Willis in 1959. The famous sign still stands today in the median island at the south end of the Las Vegas Strip. The money from the sale of this the specialized plates paid for public events as part of the Centennial Celebration in 2005. Now that the Centennial Celebration has ended, profits from the specialized license continued sale of the plates is administered by the Las Vegas Centennial Commission through their Historic Preservation Grant Program. ~~directed toward a fund for historic preservation efforts in the City of Las Vegas.~~ The focus of the program is to commemorate the history of the City of Las Vegas with projects "relating to the commemoration of the history of the City of Las Vegas, including, without limitation, historical markers, tours of historic sites and improvements to or restoration of historic buildings or structures."- NRS 482.37903

~~The plates feature the famous "Welcome to Fabulous Las Vegas" sign designed by Betty Whitehead Willis in 1959, which still stands in the median island south of Tropicana on the Strip.~~

~~The Commission for the Las Vegas Centennial [Centennial Commission] has established the History Grant Program to support community initiatives in support of the history, preservation, and conservation programs within the city of Las Vegas. The city of Las Vegas Historic Preservation Commission has received funds as part of the History Grant Program and is offering a small grant program.~~

The city's Historic Preservation Commission (HPC) receives funding from the program and in-turn provides grants for projects related to the commemoration of the history of the city of Las Vegas. Grant funding is available for projects related to any of the following categories:

- Events
- Oral Histories
- Surveys and/or Inventories of Historic Properties
- Publications
- Education
- Visual Arts
- Performing Arts
- Preservation and Conservation of Historical Collections

To apply for a grant, please follow the guidelines and application process outlined in this packet.

For projects that involve the physical preservation of an historic building, please use the Centennial Legacy Grant Program for Bricks and Mortar Projects application.

~~Projects may also include: cultural heritage and tourism; oral history; historic survey, documentation, museums and archives, and education.~~

~~The grants will be reviewed by the Historic Preservation Commission HPC.~~

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Evaluation Criteria

Criteria Set #1

Projects must meet the below criteria to be eligible for grant funding:

- ☐ The applicant must be able to describe the significance of the project to the history of Las Vegas.
- ☐ Applicant must be able to demonstrate how the project will increase overall public awareness of historic preservation.
- ☐ Applicant must be able to outline how the project will be completed within a 12-month time frame and the proposed budget.
- ☐ Applicant must be able to demonstrate past experience or knowledge of successfully managing and completing a project related to historic preservation.

~~In order to qualify for Historic Preservation Grant funding, the subject of the grant project must meet the criteria below in order to be funded. Any application failing to meet the mandatory criteria will not be considered further. The criteria listed below are intended to help applicants in developing a project and application that will best reflect the NRS mandate.~~

~~1) A building(s), site(s), structure(s), artifact(s) or event(s) that demonstrates historic significance to the city of Las Vegas and expresses a distinctive character because:~~

- ~~○ A significant portion of it (the subject) is at least forty (40) years old~~
- ~~○ It is reflective of the City's cultural, social, political, economic, or prehistoric past; and~~
- ~~○ Either:~~
 - ~~● It is associated with a person or event significant in local history; or~~
 - ~~● It represents an established and familiar visual feature of an area of the city because of its location or singular physical appearance.~~

~~2) The applicant must be able to complete the funded phase of a project within budget.~~

~~3) The project must be completed within a reasonable time in such a way that the city can comply with laws related to the sale of the commemorative license plates. Funded phases of a project should be completed within 12 months from the date funds are awarded. to the applicant. Funds are disbursed as a reimbursement to the applicant.~~

~~4) The applicant must be able to manage the grant and to account for expenditure of funds.~~

~~5) The applicant must be able to meet all reporting requirements and provide final copies of all grant funded products by the termination date as stated on a funding agreement.~~

Criteria Set #2

The HPO and the HPC will review the applications according to Criteria Set #2. The application must meet some aspect of all four of the criteria below in order to be considered for funding, with the exception of Accountability. The applicant must meet all sub-criteria under Accountability. *The ability to meet at least three criteria, by itself, does not guarantee funding, and does not determine the distribution or level of awards.* The Commission reserves the right to consider subsequent testimony and discussions, after which it discusses and adjusts distribution of funds. The following criteria are merely a method of initial ranking for purposes of further discussion. The specific criteria are:

The following additional evaluation criteria relates specifically to Events:

- How the project promotes cultural heritage tourism in Las Vegas
- How the project involves and promotes community participation

The following additional evaluation criteria relates specifically to Surveys and/or Inventories:

- How the final product will add to the long-term preservation of the property
- The size of the area to be surveyed and/or inventoried

The following additional evaluation criteria relates specifically to Publications:

- The past publications of the proposed author
- How the published material will be distributed

The following additional evaluation criteria relates specifically to Educational Projects:

- The number of students that will be involved and/or benefit from the project

- How the project will be incorporated into future lesson plans or school curriculum

The following additional evaluation criteria relates specifically to Visual and Performing Arts projects:

- How the project involves and promotes community participation
- If an art installation, how it will be sustained and maintained in the future

The following additional evaluation criteria relates specifically to Preservation and Conservation Projects:

- How the final product will be sustained and maintained in the future
- How the project will be accessible to the general public

☐ **Historic Preservation Issues**

- The project will promote or preserve some historic feature of Las Vegas;
- The applicant demonstrates an ability to raise or sustain required amounts of financial support from sources other than this grant, including donations of goods and services. In addition, the applicant demonstrates the ability to raise and sustain support (relative to the means and abilities of the applicant);
- The final product must demonstrate sustainability and the ability to be maintained so that the public can enjoy it in the future.—

☐ **Community Impact**

Examples of topics to be considered:

- The project will commemorate the history of the city of Las Vegas;
- The project promotes cultural heritage tourism in Las Vegas;
- The project demonstrates community participation as a component of historic neighborhood revitalization;
- The project will supplement training and education in the classroom in historic preservation;
- The project will increase overall public awareness of historic preservation methods and concepts;
- The facility supported by the project will be used by a broad base of the community;

☐ **Innovation and Creativity**

- The applicant demonstrates an ability to use additional resources in a creative way to complete the project should they not receive the entire grant amount requested.

☐ **Accountability**

- The applicant demonstrates an ability to complete a high quality project within budget and in a reasonable time;
- The applicant can manage the grant and can account for expenditure of funds according to the Commission's fiscal requirements.

Note:

- 1) The Commission will give consideration to projects that are emergencies, and it will look favorably on projects that can be completed in their entirety by the end of the grant.
- 2) All grantees must agree to participate in the annual May celebration of National Historic Preservation Month if asked. For example, if the project includes a tour of an historic

property that received funds from the grant program, the city may distribute brochures inviting the public to participate in the tour.

Application Process

Applications are accepted year round and must be received by the **Submittal Closing Date** listed in the Historic Preservation Meeting Schedule in order to appear at the following **Historic Preservation Commission Meeting Date**. Applicants may request a meeting with the city's Historic Preservation Officer (HPO) before submitting a proposal by the **Pre-Application Submittal Date**. All deadlines and dates can be found here:

[https://files.lasvegasnevada.gov/city-clerk/Historic-Preservation-Commission-Meeting-Schedule.pdf?sv=2017-04-](https://files.lasvegasnevada.gov/city-clerk/Historic-Preservation-Commission-Meeting-Schedule.pdf?sv=2017-04-17&sr=b&si=DNNFileManagerPolicy&sig=mLf8%2BAAdM9bJhDI%2BizDQIS03fuTtj3qsATlqhXiU%2BLo%3D)

[17&sr=b&si=DNNFileManagerPolicy&sig=mLf8%2BAAdM9bJhDI%2BizDQIS03fuTtj3qsATlqhXiU%2BLo%3D](https://files.lasvegasnevada.gov/city-clerk/Historic-Preservation-Commission-Meeting-Schedule.pdf?sv=2017-04-17&sr=b&si=DNNFileManagerPolicy&sig=mLf8%2BAAdM9bJhDI%2BizDQIS03fuTtj3qsATlqhXiU%2BLo%3D). biannually in February and August. If the minimum criteria have been met, the HPC will receive the application at the next available HPC meeting for review. The HPC will have 30 days to review the application, after which the application will be placed on the following HPC meeting agenda for approval or denial. Incomplete applications will be returned for resubmission in the next round. There will be no exceptions to this rule.

Upon receipt, the Commission members will review each application in relation to the criteria. Each Commission member will be allowed to review the applications independently of one another in advance of the HPC board meeting. Applicants or a representative are required to attend the HPC meeting and present their proposal. Presentations are limited to five minutes per application.

The HPO will determine if the minimum criteria have been met and will forward the application to the Commission for their review. If requirements are met, the HPO will schedule the applicant to appear before the next HPC Meeting.

The applicant or their representative is required to attend the meeting and present their proposal in front of the Commission. Presentations are limited to five minutes per application. The applicant must be prepared to answer any questions about the proposal.

After the conclusion of the presentation and question/answer period, the Commission will make a determination whether to award a grant or not.

Each award is determined on the following: ~~approved grant will be awarded based on:~~

- ~~• the total amount of funding available;~~
- The significance of the project to the history of the city of Las Vegas
- ~~• the emergency of the project~~
- The total amount of criteria met
- The requested project amount

If a grant is awarded, the applicant will receive written notification from the HPO, who will provide further instructions on signing all grant paperwork.

If a grant is not awarded, the applicant may ask for feedback from the Commission and reapply with required changes, or apply with another project.

Who May Apply

Government and quasi-government agencies, ~~schools, universities~~ **educational institutions**, and registered non-profit corporations whose missions are to preserve or conserve historical, cultural and archaeological resources within the boundaries of the city of Las Vegas or that have demonstrated historical significance to the city of Las Vegas.

Restrictions and Requirements **Eligible Expenses**

Allowable Costs

1. ~~Publishing~~
2. ~~Documentation~~
3. ~~Archive~~
4. ~~Research~~
5. ~~Interviews~~
6. ~~Events~~
7. ~~Historic resource survey and inventory~~
8. ~~Lectures~~

Funding is available for costs associated with the following types of projects:

- Events such as fairs, presentations or lectures, tours of historic places or other cultural heritage tourism and public awareness initiatives
- Interviews, transcriptions and published reports related to oral history projects
- Surveys and/or inventories of historic properties
- The publication of books, brochures, lecture series or monographs that highlight the history of the city of Las Vegas
- The creation and installation of visual art projects including historic markers or banners, artifact or photo exhibits or other visual arts medium that highlight the history of the city of Las Vegas
- The creation and performance of plays, poetry and prose readings, musicals or other performing arts medium that highlight the history of the city of Las Vegas
- Educational initiatives including the development of lesson plans or games, the creation of maps, and the research and publication of materials that highlight the history of the city of Las Vegas
- The preservation and conservation of museum or historical collections

Publishing Requirements

~~We look for work that appeals to an informed general audience; gives evidence of high standards in editing, design, and production; promises a reasonable shelf life; might not otherwise achieve top quality or even come into being; and represents a contribution without which we would be the poorer. Book proposals to which a university press or trade publisher is already committed and for which there is a feasible distribution plan are usually preferred.~~

- ~~• Published materials must be made available to the public free of charge.~~

- ~~Priority will be given to nonfiction material related to the prehistory and history of the city of Las Vegas.~~
- ~~Author(s) of proposed work, or an editor(s) of selected works, must be a scholar of history, historic architecture, historic structures, historic preservation, or archaeology. Normally, a scholar has an advanced degree (M.A. or Ph.D.) in one of these fields or a related field. Exceptional knowledge and experience in a particular area may substitute for an advanced degree in some cases.~~
- ~~A brief biography of the author(s) or editor(s) is required to explain how their expertise is relevant to the project.~~

Mandatory Disclaimer for Grant Funded Projects

All final grant funded products must include the following disclaimer in some form before awardees can be reimbursed:

“This project has been financed in whole or in part with funds from the City of Las Vegas Historic Preservation Commission Centennial Legacy Grant made possible through the sale of the Las Vegas License Plate. The contents and opinions of this funded project do not necessarily reflect the views or policies of the city of Las Vegas.”

Ineligible Expenses

Unallowable Costs

1. Landscape improvements
2. Mortgage notes, insurance policies, and so forth
3. Furnishings or anything that can be easily removed from the building. Examples include: curtains, speaker systems, chairs, tables, etc.
4. Bricks and mortar construction projects (see Bricks and Mortar grant application)
5. Volunteer labor (but can be used as a match)
6. Planning costs/internal meetings
7. Per diems
8. Mileage

Award Process

Grant funds will be awarded in amounts up to \$5,000 **ten thousand dollars (\$10,000.00)**. The Commission will entertain requests exceeding this amount ~~for projects that demonstrate exceptionally significant value to the preservation of the history of Las Vegas~~ **on a case by case basis.**

Projects may be phased. For example, **an artist** ~~historic property owner~~ may wish to apply for funding **to create a project that** ~~to plan a project which~~ can be completed in one year, and apply for funding to implement the **second phase of the** project the following year.

Project Grant Requirements

If awarded a Las Vegas HPC Centennial Legacy Historic Preservation Grant, grant ~~ees~~ recipients are required to:

1. Sign a grant Funding Agreement.
2. If applicable, obtain all necessary city approvals and permits prior to project commencement.
3. Report any changes made to the project scope or project during the duration of the grant.
4. Complete project work within 12 months in conformation with submitted visual and/or written specifications.
5. Provide the HPO with quarterly ~~financial reports and~~ progress reports. ~~updates on the project;~~
6. Notify the HPO when there are fundamental changes to your organization's programming, structure, or leadership.
7. Grantee must be able to account for all expenditures and stay within the awarded budget.
8. Include appropriate acknowledgment of the HPC's financial support in the written all printed or produced materials generated for about the project with the following, or similar, language: ~~that the project is sponsored by the City of Las Vegas. The grantee will be given a restricted license to use the City of Las Vegas logo on signs and printed materials subject to the prior approval of the Commission staff of the proposed use.~~

"This product has been financed in whole or in part with funds from the Las Vegas Historic Preservation Commission through the sale of the Las Vegas License Plate. The contents and opinions of this funded project do not necessarily reflect the views or policies of the city of Las Vegas."
9. Upon completion of the project, grantees are required to appear before the HPC Commission to present proof of project completion. This can be in the form of an oral or visual presentation, or presenting the Commission with a work of literature, photographs, or digital material.
10. All grantees must agree to participate in the annual May celebration of National Historic Preservation Month if asked. For example, if the project includes a tour of an historic property that received funds from the grant program, the city may distribute brochures inviting the public to participate in the tour.
11. ~~Two copies of the final product, whether in digital or printed format, must be submitted to the HPO upon completion of the grant-funded project.~~

Grant awards related to publications require recipients to adhere to the following additional requirements:

- Authors of proposed works should hold an advanced degree (Masters or Doctorate) in History, Historic Architecture, Historic Preservation or Conservation, Archaeology or a

related field. Exceptional knowledge and experience in a particular area may substitute for an advanced degree in some cases.

- Priority will be given to proposals for which a university press or trade publisher is already committed and for which there is a feasible distribution plan.
- Priority will be given to nonfiction material related to the prehistory and history of the city of Las Vegas.

Grant awards related to art installation require recipients to adhere to the following additional requirements:

- A suitable location must be identified by the applicant and must be approved by the HPC.
- The project must meet all permitting requirements.
- The applicant must identify a plan for the cost conservation for up to ten (10) years.
- The installation of art must not conflict with the functions of the site at which it is placed nor be in conflict with future development plans.
- Proposed works will be evaluated for resistance to theft, vandalism, weathering and excessive maintenance and repair costs.

PAYMENT FOR WORK

Grant funds will be disbursed only when the project is completed and approved by the HPO.

- The grantee must submit invoices and proof of payments in the form of copies of cancelled checks or confirmation of electronic payments.

Failure to comply with any applicable grant requirements will constitute a breach of the grant contract. Such a breach will result in loss of grant funds or repayment if funds were received.

Original and signed applications may be emailed as a pdf, or mailed to:

Dr. Diane C. Siebrandt
Historic Preservation Officer
City of Las Vegas
Department of Planning
333 N. Rancho Drive, 3rd Floor
Las Vegas, NV 89106
P: 702.229.2476
E: dsiebrandt@lasvegasnevada.gov

APPLICATION FORM

The application form is composed of ~~three (3)~~ **four (4)** parts:

Part I is the Applicant ~~tion Cover Page~~ Information. This provides the Commission with a quick and concise overview of who is proposing the project, where it is located, what it intends to achieve, and how much it will cost. **Provide all necessary information including name, address and contact information, amount of grant request, which Grant Category the project applies to (projects can apply to more than one category), and signature indicating agreement to grant requirements.**

Part II is the Grant ~~Project~~ Description. ~~section and should~~ Describe your project in detail, including its significance to the history of Las Vegas, how the funding will be used, the key activities along with a timeline, and a description of the final product resulting from the project.

~~This section must contain specific information on the historical significance of the property or subject matter as it relates to the history of Las Vegas, and a project scope that defines how the project is to be executed and, if applicable the actual building rehabilitation and future operation of the building.~~

Part III is the Proposed Budget ~~Sheet and Cost Estimates~~ section. A detailed project budget is necessary to provide the Commission with information needed to evaluate applications. In addition, this information may be used at a later date, in preparation of funding agreements between the Commission and the awardees. **You are required to list all items and associated costs for the proposed project.** Matching funds from other sources, while not mandatory, are highly encouraged. **An example budget sheet is provided that demonstrates how to list funding. Please create your own budget sheet listing all expenses and attach it as a separate document at the end of this application. In addition, provide cost estimates from two (2) contractors or vendors for all the materials and/or personnel necessary to complete the project.**

~~Matching funds from other sources, while not mandatory, are highly encouraged. The applicant budget must provide the breakdown of any outside funding and the requested grant amount. It should be broken down by category and must provide an itemized listing for each category. Applicants may use the enclosed sample budget form or an alternative budget of their choice, so long as it precisely and clearly expresses the budget. Legible spreadsheets are encouraged.~~

Part IV is the Additional Required Documents section. Part IV lists all required supplemental documentation, including a copy of your most recent audit report along with comments on the findings and recommendations, including a plan for corrective action taken on prior findings. If corrective action is not necessary, a statement describing the reason that it is not necessary should accompany the audit report. ~~A single copy of the audit report is adequate and should be included with the original signed application.~~ **Applicants must provide all required documents or detailed explanations of why they are not applicable.** **Applicants must provide all additional required documents, including resumes of key staff who will run the project, a list of past historic preservation projects managed by the applicant, proof of 501(c)(3) tax exempt status and your organizations mission statement (if applicable), a list of publications (if applicable), and site plans (if applicable).**

PART I. Applicant ~~ion~~ Cover Page Information

Applicant Name _____
Last First MI

Name of Organization (if applicable) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Amount of Funds requested _____

Grant Category (check as many as apply)

- ☐ Event (~~fair, open house, presentation, lecture series, historic tour, etc.~~).
- ☐ Oral History Project
- ☐ Survey and/or Inventory
- ☐ Publication
- ☐ Visual Arts Project (~~historic monument(s), marker(s) or banner(s), banners, and exhibits, etc.~~)
- ☐ Performing Arts Project
- ☐ Educational Project (~~reference materials, develop lessons, games, stories, photo collections, period maps, etc.~~)
- ☐ Preservation and Conservation of Historical Collection
- ☒ Performance Art (~~plays, poetry and prose readings, musicals, story telling, etc.~~).
- ☒ Cultural/Historic (~~oral histories, collections, archives, preservation of ephemera and artifacts, etc.~~).
- ☒ Misc./Other.

Signature of Applicant _____

Date _____

PART II. ~~Grant~~ **Project** Description

(Additional sheets may be attached if necessary.)

Due to space limitations, please provide detailed information about your project on a separate Word document, numbering each answer according to the question number below and attach as a separate file (Word or PDF) at the end of this application.

~~How will the award funds be used?~~

- 1. What is the significance of your project/~~activity~~ to the history of the City of Las Vegas?**
- 2. How will your project increase public awareness about historic preservation?**
- 3. What are the key activities and timeline of your ~~plan~~ project?**
- 4. Describe your experience managing historic preservation projects.**
- 5. If your project is going to be phased, please describe each phase.**
- 6. Describe the final product resulting from your project. ~~Two copies of a book, photo album, digital or audio recording, brochure, etc. that archives your project are required~~**
- 7. *Events Category Only:* Describe how your project promotes cultural heritage tourism and how it involves the local community. If a presentation or lecture, include a list of the presenter's past presentations or lectures.**
- 8. *Surveys and/or Inventories Category Only:* Describe how your project adds to the long term preservation of the property.**
- 9. *Publications Category Only:* List your publications and describe how you will distribute the material resulting from this grant award to the general public.**
- 10. *Education Category Only:* List the number of students you will reach with your project and their involvement, and how this project will be incorporated into your future lesson plans or school curriculum.**
- 11. *Visual and Performing Arts Categories Only:* Describe how your project engages the local community and how you will sustain and maintain it in the future.**

12. Preservation and Conservation of Historic Collections Category Only: Describe how you will sustain and maintain the collection in the future, and how you will make it available to the general public.

PART III. Budget Worksheet Sheet and Cost Estimates

You must submit a detailed budget for this grant. Provide a brief explanation of each budget item with quantity and cost for all items (Example: two packages of acid free tissue paper @ \$16/package; 10 hours contracted labor for painting @ \$50/hr, etc.).

Round your request to the nearest dollar amount (no decimals).

This grant follows the Maximum Consultant Rates used by the State Historic Preservation Office as a guideline for salary limits.

Professional Qualifications	Maximum Hourly Wage
1. Working for Bachelor's degree	\$ 14.00
2. Bachelor's degree in the related field	\$ 23.00
3. Bachelor's degree in the related field with five years experience in the field	\$ 28.00
4. Bachelor's degree in the related field working for a Master's degree	\$ 30.00
5. Advanced degree in the related field	\$ 89.41

Sample budget form:

1. Supplies	
	\$
	\$
	\$
	\$
Total	\$

2. Services	
	\$
	\$
	\$
	\$
Total	\$

3. Staff Salaries	
	\$
	\$
	\$
	\$
Total	\$

4. Match/In-Kind Services	
	\$
	\$
	\$
	\$
Total	\$

5. Other Funding Sources	

	\$
	\$
	\$
Total	\$
Total Project Cost	\$

A Detailed Budget Sheet is Required for this Grant Proposal

Please include all items associated with the project and which items will be funded by this grant (the HPC) and what items will be funded by other sources. An example is provided below. Please create your own budget sheet to list all expenses, making sure to include all required information, and attach as a separate file (Word or PDF) at the end of this application.

Include copies of all cost estimate proposals from contractors and/or vendors. The contractor and/or vendor's license number must to be included on the cost estimate proposals, and they must be licensed to operate within the city limits of Las Vegas.

Below is an Example Grant Budget Expense Sheet

Personnel (List by type of labor and include hourly rate)

Description of Expense	Total Expense Amount for this Item	Funding from Other Sources	Requested Grant Amount from HPC
Project Manager (\$25 an hour)	\$5,000.00 (200 hours)	\$2,500.00	\$2,500.00
Event Manager (\$25 an hour)	\$5,000.00 (200 hours)	\$2,500.00	\$2,500.00
Volunteer Coordinator (\$20 an hour)	\$4,000.00 (200 hours)	\$4,000.00	\$0
Total Personal Costs	\$14,000.00	\$9,000.00	\$5,000.00

Project Supplies & Materials (Provide a description and attach cost estimate proposals from vendors and/or contractors)

Description of Expense	Total Expense Amount for this Item	Funding from Other Sources	Requested Grant Amount from HPC
Printing: Brochures and Signs	\$2,500.00	\$1,250.00	\$1,250.00
Lecture Materials	\$1,000.00	\$200.00	\$800.00
Podium and Chairs Rental	\$500.00	\$250.00	\$250.00
Total Supplies &	\$4,000.00	\$1,700.00	\$2,300.00

Materials			
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Contracted Services (Provide a description and attach cost estimate proposals from vendors and/or contractors)

Description of Expense	Total Expense Amount for this Item	Funding from Other Sources	Requested Grant Amount from HPC
Branding and Website Design	\$2,700.00	\$0	\$2,700.00
Catering (Sponsored)	\$5,000.00	\$5,000.00	\$0
Total Contracted Services	\$7,700.00	\$5,000.00	\$2,700.00

Funding Sources (List all sources of funding for this project including your contribution, any other city, state and/or federal government funding, and any non-government or private sources).

Funding Sources	Total Amount
Grantee Contribution	\$4,000.00
Local Shop XYZ Contribution	\$1,700.00
City of XYZ Contribution	\$10,000.00
HPC Grant Request	\$10,000.00
Total	\$25,700.00

PART IV. Additional Required Documents

~~Please attach separate sheets that address or answer the below. If an application is being submitted by an individual, or items are not applicable for any reason, please describe those circumstances in the below Statement of Non-applicability section.~~

All applicants must provide the required documents in items 1 and 2 below, while items 3-6 are specific to separate categories. Provide all required documents as either Word or PDF files at the end of this application:

- 1.) Provide resumes or curriculum vitae of the project's key personnel.
- 2.) Provide a list of your past and current historic preservation projects.

If applicable to your project, please provide the documents listed below:

- 3.) If applying as a non-profit organization, include a copy of your 501(c)(3) exempt status and your Mission Statement.
- 4.) Attach a brief presenter biography for events including presentations and lectures.
- 5.) Include site plans and artist renderings for projects related to an art installation.
- 6.) Attach a brief author biography for publication projects.
- 7.) ~~Your organization's mission statement.~~
- 8.) ~~Your organization's current budget.~~
- 9.) ~~Your organization's current projects.~~

- 10.) ~~Resumes of principal personnel or organization.~~
- 11.) ~~Your organization's long-range plan.~~
- 12.) ~~Your organization's proof of 501(c)3 filing status with tax ID number.~~
- 13.) ~~If the project involves restoration of an historic building or structure, please attach documentation certifying the building is insured.~~
- 14.) ~~If the project involves publishing of written materials, please attach a brief biography of the author(s) or editor(s) to explain how their expertise is relevant to the project.~~

Please attach the required documents as a Word or PDF file at the end of this application.

Statement of Non-applicability Agreement

If my ~~grant~~ **project** is funded, I hereby agree to all requirements stated above, and authorize the HPC and the City of Las Vegas, to utilize information about my application and activities for publicity and public relations purposes, including the use of photographs and **digital** images of the project. Parental/Guardian consent will be obtained for the use of any name and/or image of children. ~~in completed legacies.~~

Signature

Date

Signature of Supervisor (where required)

Date

ADMINISTRATION

~~The Historic Preservation Officer in the Department of Planning administers the day to day operations of the HPC Legacy Grant program. Fiscal and project reviews are done by the HPO and other city staff familiar with state and local fiscal requirements and historic preservation principles and standards. The HPC encourages potential applicants and grantees to contact staff at any time for answers or discussion regarding this program. Please direct any questions to:~~

~~Dr. Diane C. Siebrandt
Historic Preservation Officer
City of Las Vegas
Department of Planning
333 N. Rancho Drive, 3rd Floor
Las Vegas, NV 89106
P: 702.229.2476
E: dsiebrandt@lasvegasnevada.gov~~

The completed packet can be scanned and submitted as a pdf via email to:

Dr. Diane C. Siebrandt
Email: dsiebrandt@lasvegasnevada.gov

If email is not available, a hard copy can be mailed to the address below.

Dr. Diane Siebrandt
Historic Preservation Officer
City of Las Vegas
Department of Planning
333 N. Rancho Drive, 3rd Floor
Las Vegas, NV 89106

Direct any questions to Diane Siebrandt
Email: dsiebrandt@lasvegasnevda.gov
Phone: 720.229.2476

City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☐ Action

☒ Report

SUBJECT:

20-0039-HPC1 - Report by Kevin McOsker, Director of Building and Safety, regarding how historic preservation issues are addressed by the Department of Building and Safety

PURPOSE/BACKGROUND

As part of the Guest Speaker Program, Kevin McOsker has been invited to give a presentation about the City of Las Vegas Department of Building and Safety, and what procedures are in place in the event that historic property is encountered.

RECOMMENDATION:

Report only; No action required

BACKUP DOCUMENTATION:

None



City of Las Vegas Department of Building & Safety 2018 Existing Building Code

Submitted at Meeting
Date 7/15/2020 Item 6
Submitted by Staff



2018 International Existing Building Code

Introduction

- Kevin McOsker, P.E., C.B.O.
 - Director/Building Official
 - 28 years in experience
 - Field Inspections
 - Plan Review
 - Code Enforcement
 - Leadership positions
 - National Code Development Committee
 - Local Code Adoption/Amendment



2018 International Existing Building Code

- Building & Safety Department
 - Adopt and Enforce Building & Construction Codes
 - Permitting and Inspection of Construction
 - Applications for Permit
 - Building Reviews: Code Compliance
 - Reviewed by other City agencies associated w/ development
 - Planning, Public Works, Land Development, Sewer, Fire
 - Historic Buildings: loaded as a review based on current list of parcels w/ historic buildings
 - Inspections: performed at various stages of the construction process
 - Called by permit holder when ready for inspection.



2018 International Existing Building Code

- Building & Safety Department
 - Interior Building Components
 - Structural Requirements
 - Means of Egress – Stairs, exit doors, exit corridors
 - Fire Safety
 - Electrical installations
 - Sanitation – Plumbing Fixtures
 - Light and Ventilation
 - Energy Conservation
 - Accessibility



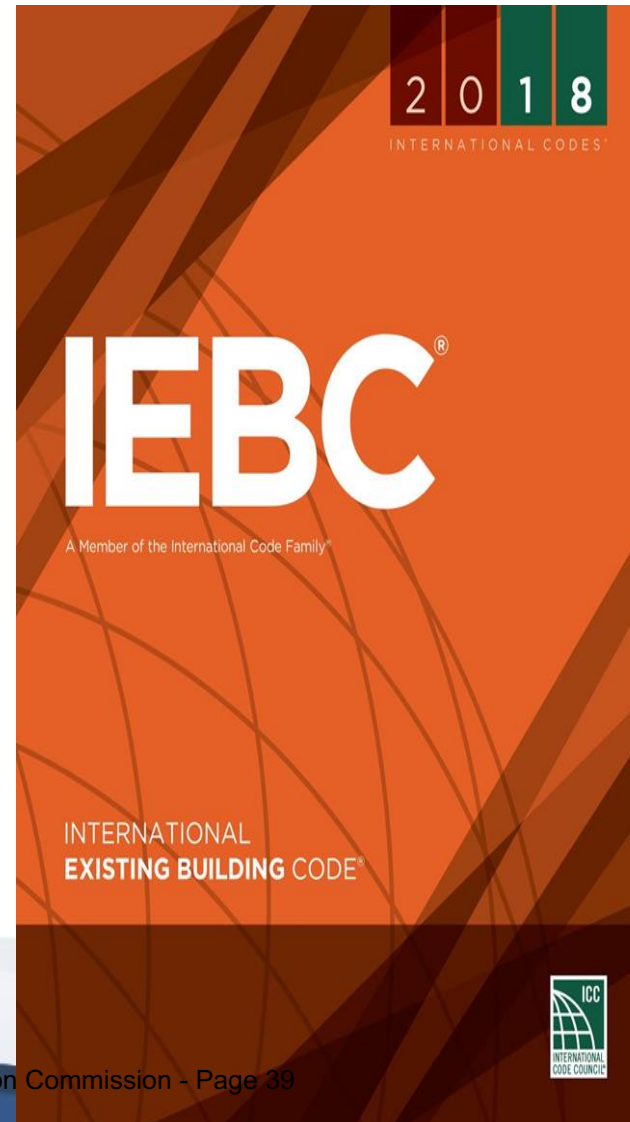
2018 International Existing Building Code

- Building & Safety Department
 - Exterior
 - Location on property
 - Exterior materials (fire resistance, weather proofing, energy)
 - Accessible routes and parking



2018 International Existing Building Code

- Existing Building Code
 - Applies to repair, alteration, change of occupancy, additions and relocation of existing buildings
 - Provision shall be deemed to nullify any provisions of local, state , or federal law



2018 International Existing Building Code

- Classification of Work
 - Repairs
 - Alteration – Level 1: remove and replace existing elements
 - Alteration – Level 2: reconfigure space, add/remove elements
 - Alteration – Level 3: work area exceeds 50% of building area
 - Change of Occupancy: change in use
 - Additions: increase in building area, # of stories, or height
 - Relocated Buildings: relocated/moved buildings
 - Historic Buildings



2018 International Existing Building Code

- Historic Buildings (definition)
 - Listed or certified as eligible by State Historic Preservation Officer or National Register of Historic Places.
 - Designated as historic under applicable state or local law.
 - Certified as a contributing resource within a National Register, state designated, or locally designated historic district.



2018 International Existing Building Code

- Historic Buildings
 - Report (1201.2), applicable to a change of occupancy or alteration
 - Safety features that comply with code
 - Safety features that would damage the historic nature
 - SDC D,E,F; structural evaluation
 - Repairs (1202)
 - Like materials and construction methods, except hazardous material (asbestos, lead paint)



2018 International Existing Building Code

- Historic Buildings (con't)
 - Fire Safety (1203)
 - Fire Sprinkler option where distinct hazard exists
 - Means of Egress allowance for existing conditions (height, width, door swings)
 - Interior Finishes: existing allowed if they are historic
 - Stairways:
 - Grand stairs can remain w/o current guard and handrails
 - Guard height need to be maintained
 - Guard openings replace missing elements in a manner to preserve historic appearance
 - Exit signs not necessarily required where historic nature would be damaged.



2018 International Existing Building Code

- Historic Buildings (con't)
 - Change of Occupancy (1204)
 - Location on Property: allows compliance though equivalency/alternatives
 - Means of Egress:
 - Existing conditions considering width, height and occupant load and/or operation constraints
 - Door swings may remain provide other exits have capacity.
 - Exit Signs: alternatives to maintain historical nature
 - Natural Light: existing may be acceptable, if modification change historic character



2018 International Existing Building Code

- Historic Buildings (con't)
 - Structural (1205)
 - Repairs other than *substantial structural damage*, restored to pre-damaged condition.
 - *Substantial structural damage*
 - Engineered evaluation
 - Allows damage to be repaired to existing condition.
 - Retrofits/Repairs
 - Wind loads based on code in effect, unless damage is from wind
 - Seismic loads based on code in effect, not less than reduced loads (75% or ASCE 41)
 - Vertical (gravity) loads in compliance with current codes
 - Dangerous Conditions: determined by code official shall be repaired



2018 International Existing Building Code

- Historic Buildings (con't)
 - Accessibility for Change of Occupancy or Alternation (305.9)
 - Requirements may not be required if *technically infeasible*





City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☐ Action

☒ Report

SUBJECT:

20-0041-HPC1 - Update on the ownership and historic preservation status of the Huntridge Theater located at 1208 East Charleston Boulevard - Ward 3 (Diaz)

PURPOSE/BACKGROUND

The Huntridge Theater located at 1208 East Charleston Boulevard is listed on the National Register of Historic Places (No. 93000686) and the Nevada State Register of Historic Places (No. 990103). The building is currently pending sale to a new owner. The Historic Preservation Commission will be provided with an update on its current ownership status as well as the steps necessary to list it on the City of Las Vegas Historic Property Register.

RECOMMENDATION:

Report only; No action required

BACKUP DOCUMENTATION:

City of Las Vegas Historic Property Register Nomination Form



DEPARTMENT OF PLANNING

Application for City of Las Vegas Historic Designation

Name of Property _____

Address (Location) _____

Type of Designation (check one) Building ☐ District ☐ Site ☐ Structure ☐

Assessor's Parcel #(s) _____

Current Zoning Designation _____

Additional Information _____

APPLICANT/ REPRESENTATIVE	Property Owner?	Yes ☐ No ☐
Address	Phone	Fax:
City	State	Zip _____
E-mail		

Required Submittal Material

Statement of Eligibility and Appropriateness for designation..... ☐

Photographs..... ☐

Letter of Property Owner Consent (if property owner is not the applicant)..... ☐

Statement of Financial Interest..... ☐

Letter of Request for Action (if designation is for a district)..... ☐

Deed/Legal Description..... ☐

FOR STAFF USE ONLY

Signature of Property Owner or Authorized
Representative of the City of Las Vegas

Print Name _____

Subscribed and sworn before me _____

This _____ day of _____, 20 _____.

Notary Public in and for
said County and State

FOR DEPARTMENT USE ONLY

Case # _____

Meeting Date: _____

Date Accepted: _____

Accepted By: _____



DEPARTMENT OF PLANNING

APPLICATION/PETITION FORM: A completed Application/Petition Form is required. The owners(s) of the real property or an authorized agent of the city of Las Vegas must sign this form. A Notary Public must notarize the signature. When the property owner(s) reside outside of Nevada, the signature may be notarized in another state.

PHOTOGRAPHS: Applicant must provide photographs (digital preferred) of the property, building, structure or archaeological site that is being nominated for designation to include at a minimum: one photograph that encompasses the entire primary facade of a property, building or structure, or entire boundaries of an archaeological site, and additional photographs of significant components of the resource (architectural elements, exposed structural details, etc). Photographs of secondary facades are also encouraged.

STATEMENT OF ELIGIBILITY AND APPROPRIATENESS FOR DESIGNATION: A detailed letter that explains the historic nature of the property and how it meets the criteria for historic designation.

LETTER OF PROPERTY OWNER CONSENT: If the applicant is not the owner, a letter from the owner of the property stating their consent for Historic Designation must be submitted at the time of application.

STATEMENT OF FINANCIAL INTEREST: This form formally declares whether or not a member of the City Council or Planning Commission has any financial interest in the subject property.

LETTER OF REQUEST FOR ACTION (If designation is for a district): If the proposed designation is to be applied to a neighborhood or multiple parcels, letters from each property owner will not be required. A letter from a representative of the area requesting the designation will suffice.

DEED & LEGAL DESCRIPTION: In order to verify ownership, a copy of the recorded deed(s) for the subject property(ies), including exhibits and attachments, is required. The deed and all attachments must be legible. In most cases, the legal description on the deed is sufficient.

Project Enchilada

UPDATE 2-05-2020

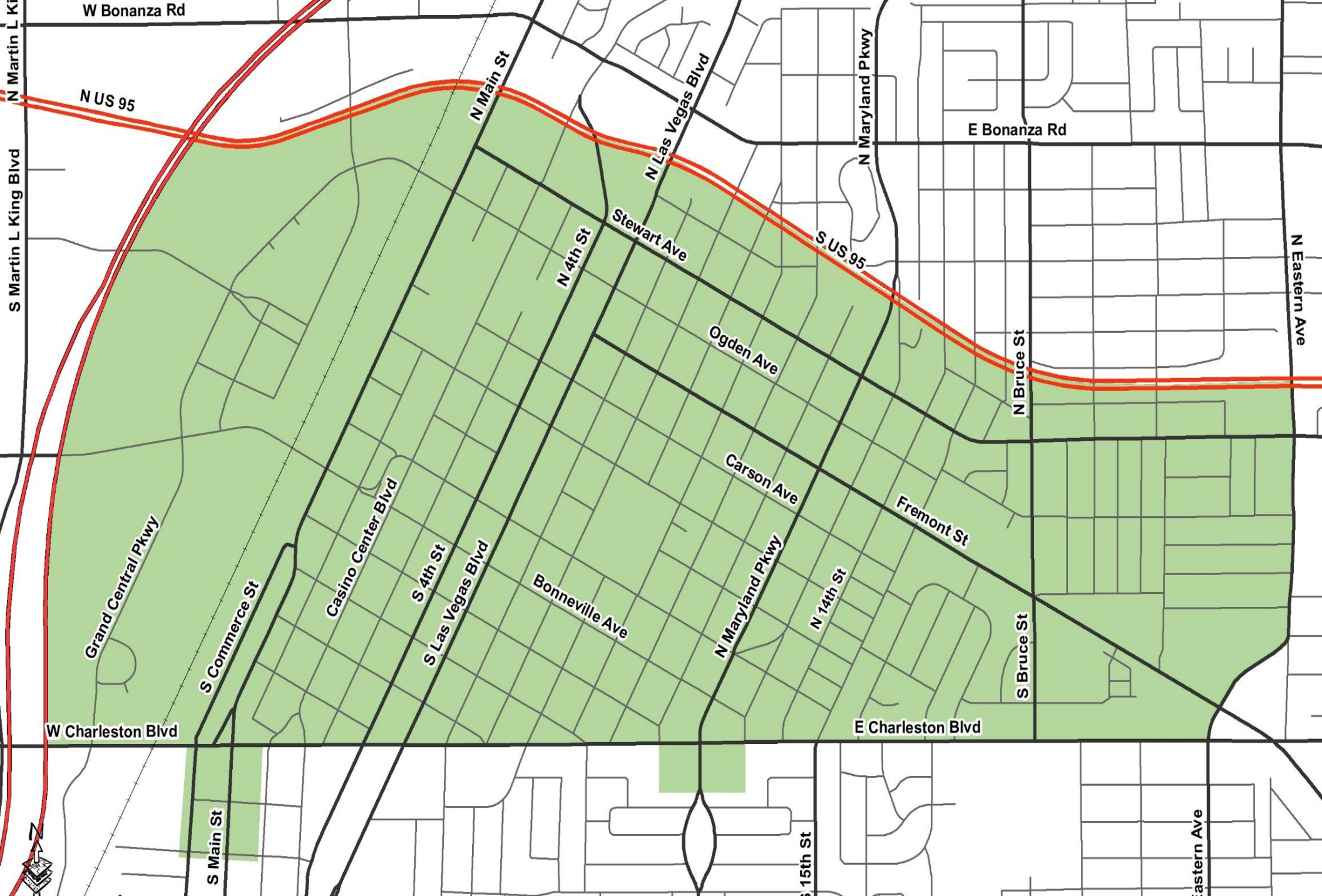
Special Historic Preservation Commission - Page 51

Submitted at Meeting

Date 7/15/2020 Item 7

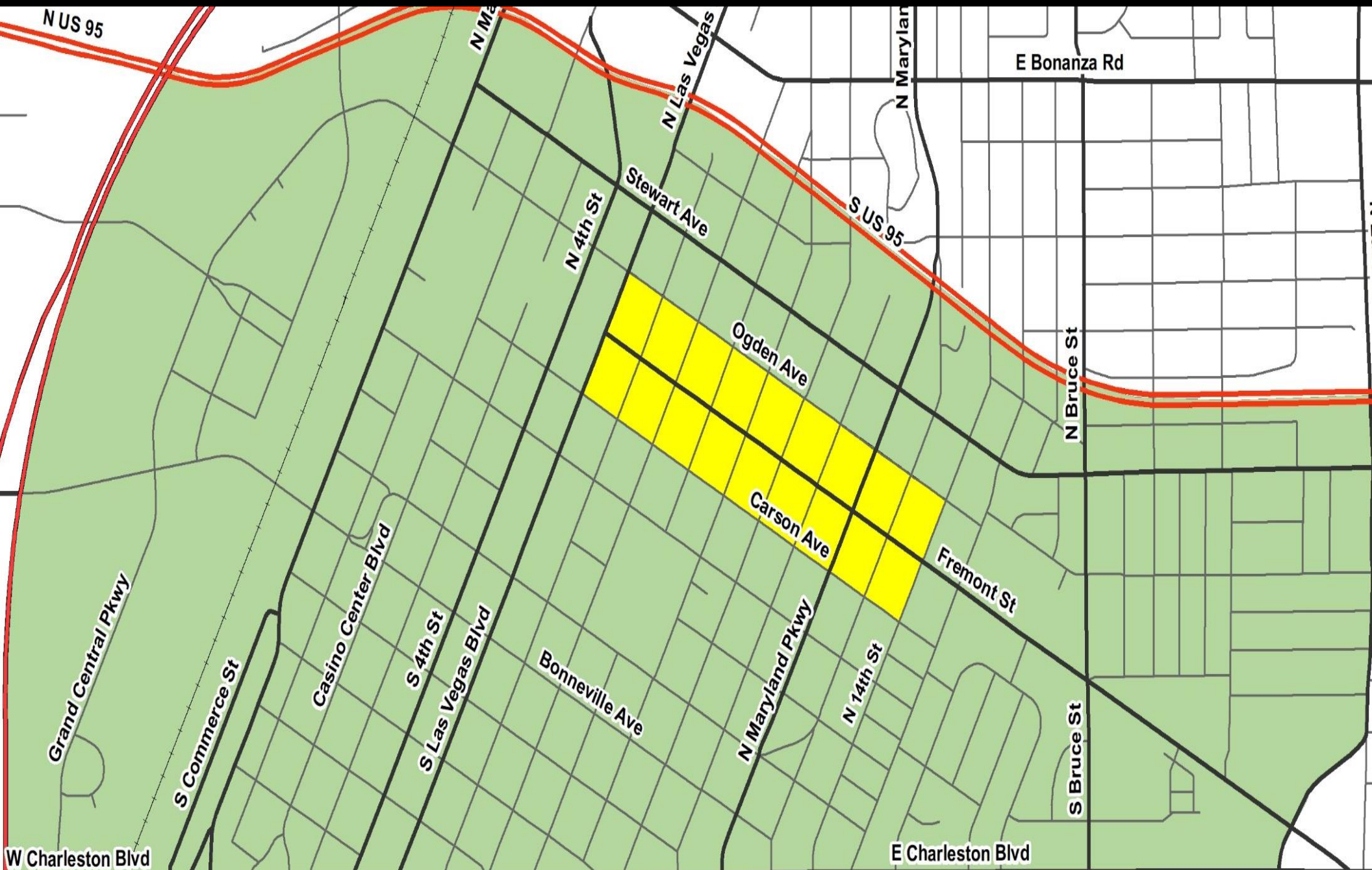
Submitted by Brad Jerbic



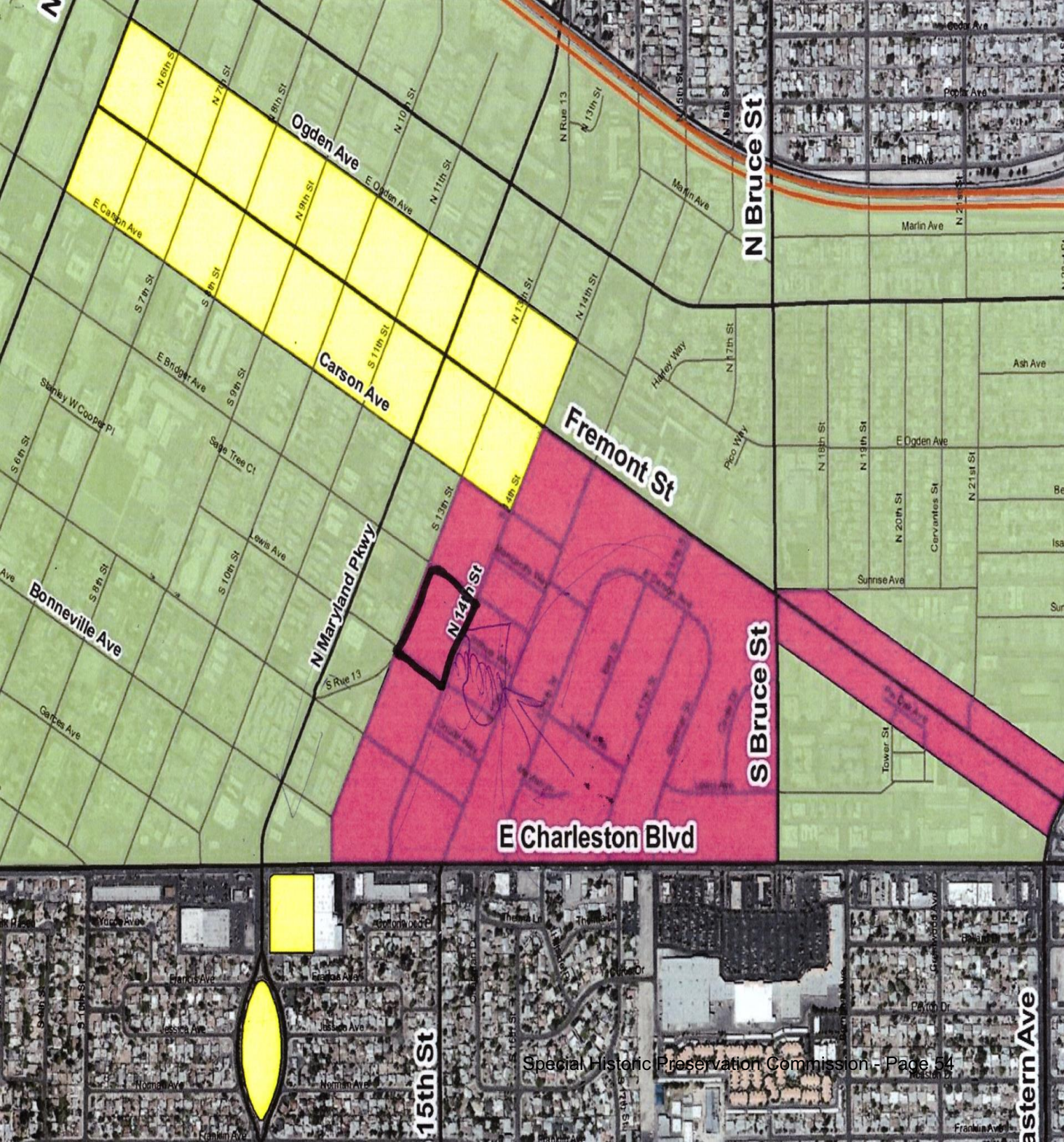


Enchilada Project Boundaries

Phase 1



Las Vegas Blvd – 14th St



Phase 2

Mayfair

&

East Fremont

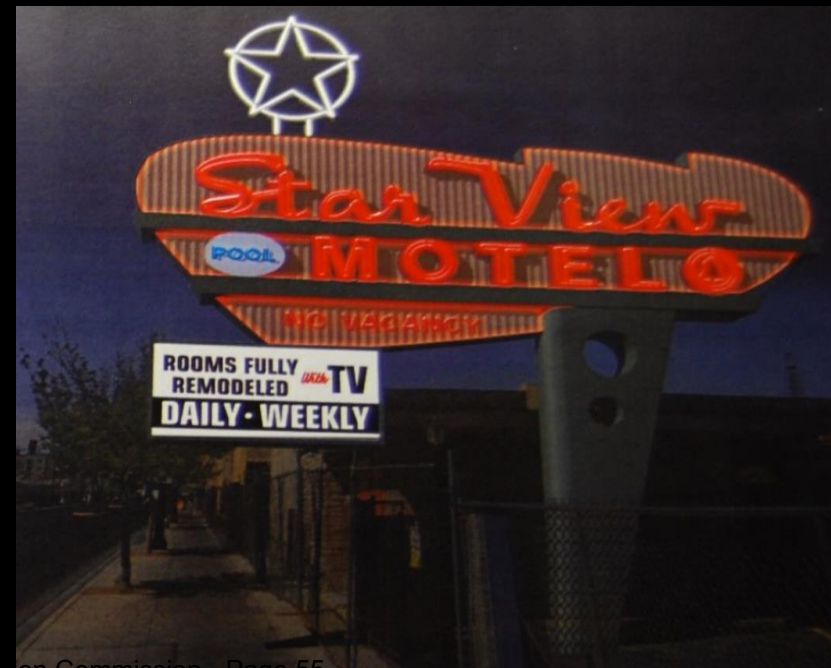
Street/Lighting



Landscape



Motels / Gas Stations



Neon Signs

SIGNS RESTORED

Current









Special Historic





MOTELS COMPLETED JANUARY 2020

TRAVELERS MOTEL





LUCKY MOTEL



MOTELS COMING
MID-2020

1
2
0
0



1208



1216



1301



1313

VALLEY

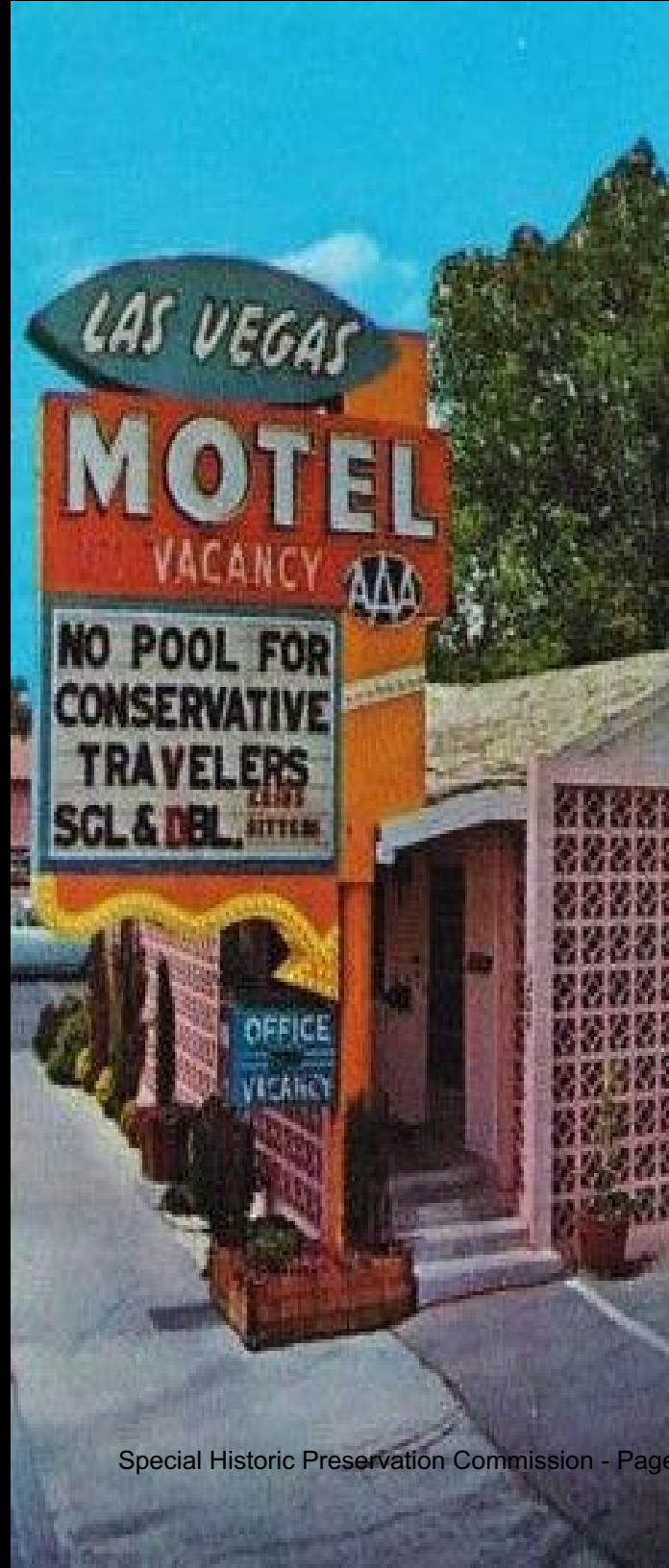


SIGNS CURRENT



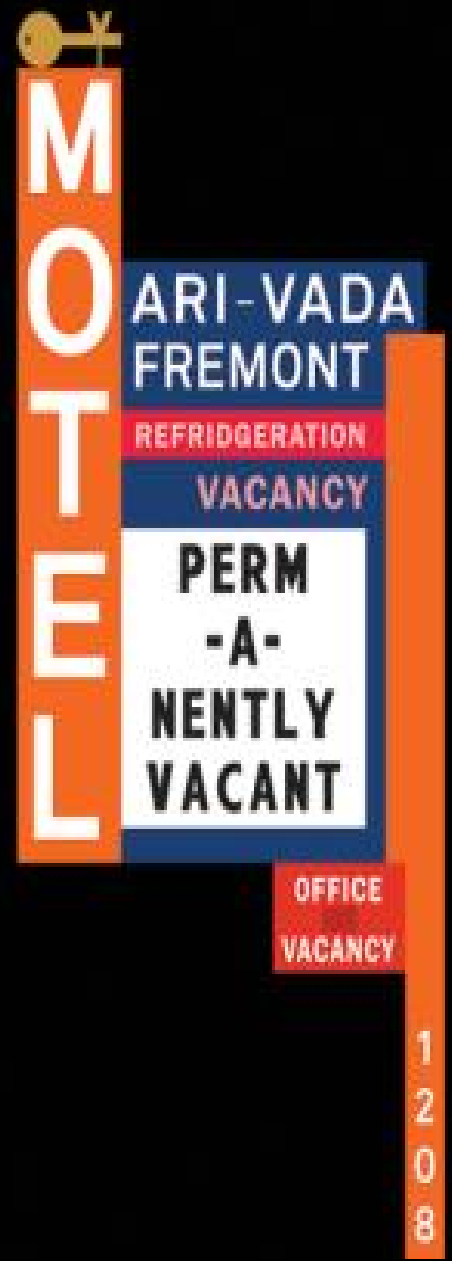
SIGNS RESTORED

Proposed





Special Historic Preservation Commission - Page 79

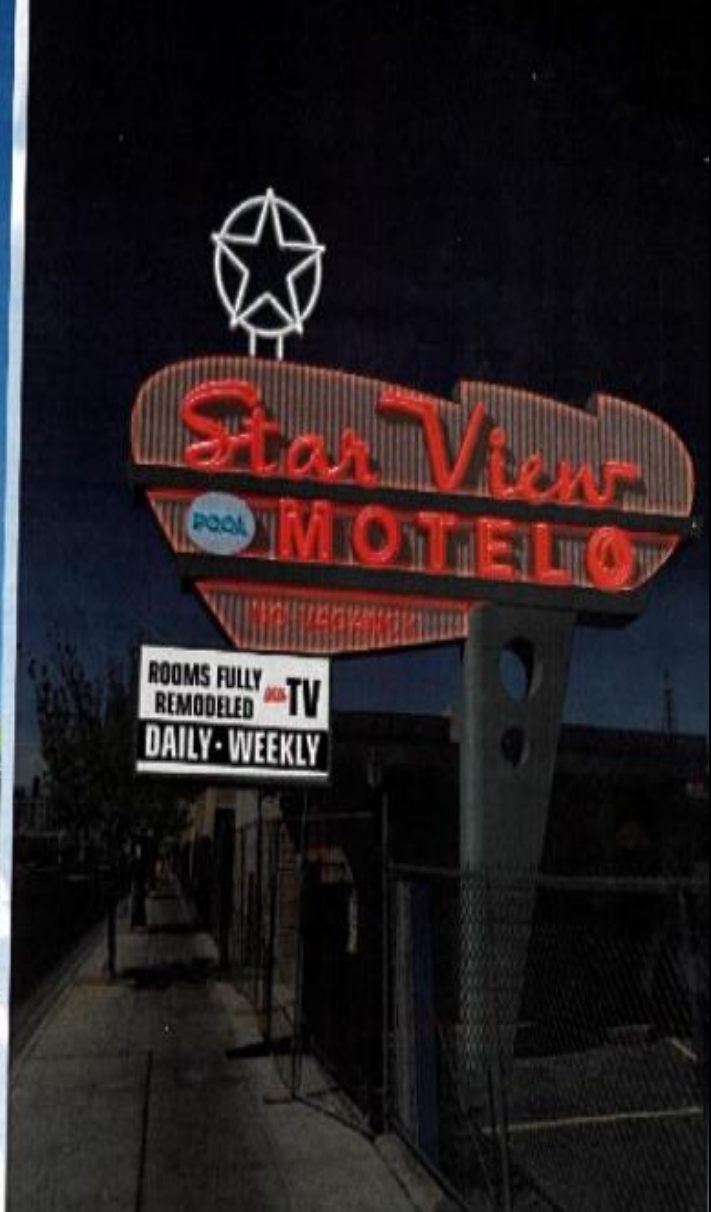




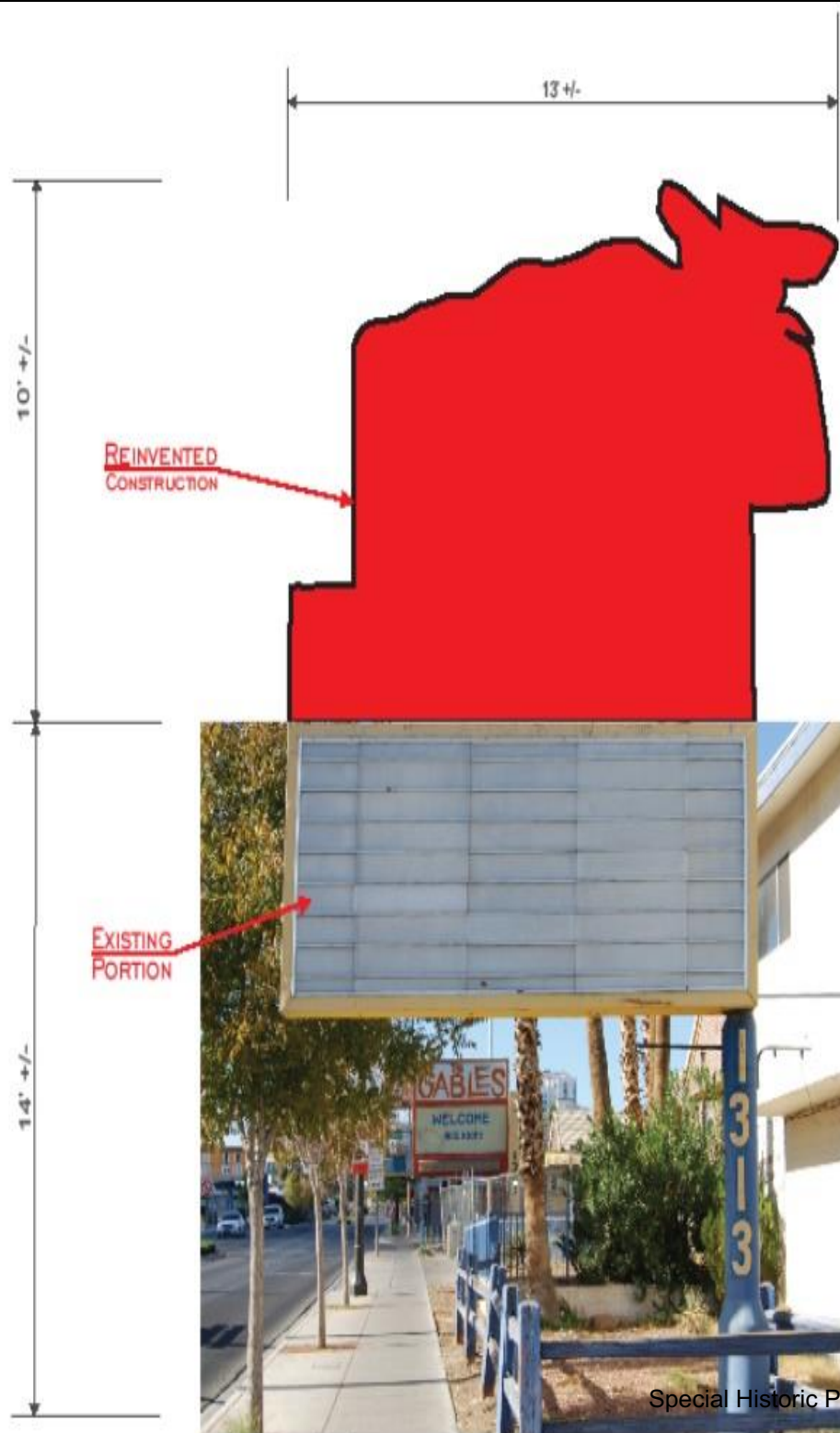
Current



Proposed
Day View



Proposed
Night View



EAST ELEVATION



HISTORIC INSPIRATION

GAS STATIONS RESTORED

Flying A

800 Fremont



Current



Restored

10th Street Mobil

1000 Fremont St.



Special Historic Preservation Commission - Page 84

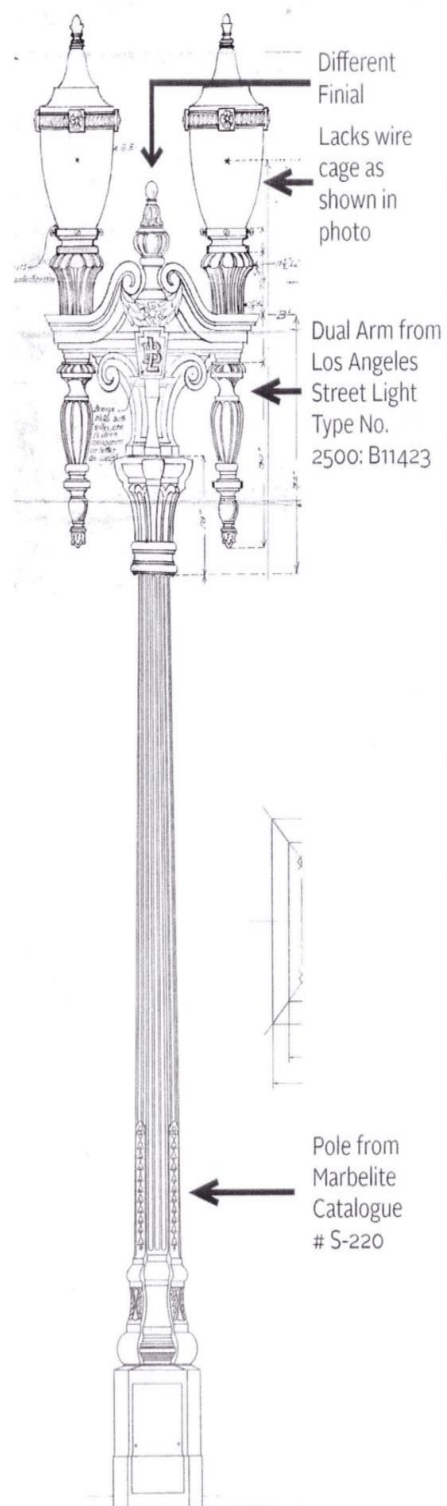




STREETLIGHTS

1929

STREET LIGHTS



Special Historic Preservation Com
Composite Drawing of
Marbelite Street Light



COMMISSIONERS ACT ON LIGHTS AND AIRPORT

DOWNTOWN LIGHT SYSTEM AND AIRPORT PROPOSAL ENDORSED

The proposal of F. J. Simons providing that he equip a municipal airport upon land owned by the City of Las Vegas and to be leased to him for a 20-year period was acted upon favorably by the city commissioners in their meeting last evening.

The matter of installation of a new business street lighting system which will supersede the present lighting in the business district was also acted upon favorably, with the prospect that an ordinance of intention likely will be passed, according to Mayor J. P. Hesse, estimates made and competitive bids called for, which is the regular procedure for matters of this kind.

A petition representing owners of 55 per cent of the frontage of properties which would be affected was presented for consideration.

The land upon which the city may authorize Simon to equip an airport is a section near the Wickman ranch which is owned by a group of local ex-service men, and which is being given the city for airport use.

20 Year Lease

If present plans materialize, Simon, who represents Texaco products here, will equip and operate for 20 years, under the title "Las Vegas Municipal Airport," a landing field with a 65 by 75 foot steel hangar with a capacity of eight ships, an administration building, 12 by 16, a power unit or connection, an aircraft refueling system, a well and pump, flood light, four corner marker lights, wind tower and sock, lighted, and fence around the field.

The field, according to the contract under consideration, must be maintained according to the rules of the United States Department of Commerce, and as a Triple A field, if the lease is let to Simon as it now stands. The cost of equipping it will be around \$20,000, and not less than \$12,000, and the equipping and maintenance of the field will constitute Simon's payment for the lease of the land.

Road Required

The contract provides that the city will clear the land, smooth and roll a plat a mile long and half a mile wide, furnish water for a wet roll, and furnish and keep in repair a dirt and gravel road from the highway to the airport.

Final action upon the airport is being held up pending settlement of matters pertaining to the acquiring of the land for the port by the city.

ORDINANCE FOR NEW ORNAMENTAL STREET LIGHT SYSTEM PASSED

City Council Names Ralph Waggoner of Los Angeles Engineer to Draw Up Plans For Proposed Installation; Special Assessment District Set Forth in Measure.

An ordinance providing for installation of an ornamental lighting system for the downtown district of Las Vegas, and a resolution appointing Ralph Waggoner, Los Angeles street lighting engineer, as engineer for the project, was passed by the city council Thursday night, and the ordinance will come up again at 10 a. m. June 22.

Fremont, Main and Fifth streets will be lighted with the special system, according to the ordinance, and a special assessment is planned to pay for the system.

Waggoner was appointed in the resolution unanimously passed by the commissioners and was authorized to go ahead immediately with the preparation of an estimate of the expense, the platting and diagramming of the work and locality, and preparation of a special assessment map, also of specifications and plans. Waggoner is to supervise the construction and installation of the system, also.

Data to be Filed

Waggoner is to file in the city clerk's office as soon as possible two information sheets, one of which will show the location of the lighting standards and conduits, foot curbs and the proposed assessment district, and the other of which is to show the design, actual measurements in detail of the pipes and reinforcement construction of the foundation to the ornamental posts, which are to be oscillatory, centrifugally cast, according to the ordinance.

The matter of suitable street lighting came up four months ago for consideration, and the council passed favorably upon the proposition of installing new equipment for the business streets, definite action being withheld pending satisfactory investigation of the problem in all its angles.

Study Is Made

Officials, who have been making a study of the situation, now feel they have enough information upon which to base definite action.

The specification of the area to be included in the special assessment district are set forth in a legal notice published elsewhere in this paper. The streets to be lighted are as follows:

In Clark's Las Vegas Townsite The easterly side of Main street from the northerly side of Bridger street to the southerly side of Stewart street.

Fremont street from the easterly side of Main to the westerly side of Fifth.

From the northerly side of Bridger to the southerly side of Stewart.

In Hawkins' addition: The easterly side of Fifth street from the northerly side of Bridger street to the southerly side of Stewart.

\$75 Added to Log Cabin Fund of Boy Scouts

Penney's, Odd Fellows, Mesquite Club, W. E. Hawkins and H. D. Buzick Are Newest Contributors to Cause of Youth.

A \$75 boost in the contribution to the boy scout log cabin fund last night swelled the total to \$365. "That's certainly fine, and we're well on our way," said K. O. Knudson, in charge of the drive, last night, "but we need plenty more, and I want to assure citizens of Las Vegas again that the money will go to a worthy cause in the upbuilding of our coming manhood."

Those who contributed during the last two days are J. C. Penney company, \$5; Odd Fellows' lodge, \$25; Mesquite club, \$10; W. E. Hawkins, \$10; H. D. Buzick, \$5.

The contributors now stand as follows:

American Legion Post No. 8	\$50
J. Warren Woodard	10
E. W. Griffith	5
Oasis Rebekah Lodge No 31	10
Las Vegas Coal and Ice Co.	5
White Cross Drug Co.	10
Mesquite Grocery	25
Skaag's Safeway Store	25
G. P. Gehring	5
Oasis Confectionery	5
Sanitary Plumbing & Heating	5
Nevada Title & Abstract Co.	10
Nevada Cafe	10
Order of Eastern Star	15
Masonic Lodge	25
Eagles	25
Kiwanians	50
J. C. Penny Company	25
Odd Fellows Lodge	25
Mesquite Club	10
W. E. Hawkins	10
H. D. Buzick	5

Total to date \$365

Names of future contributors will be published with these each issue of the Age.

Chief Justice Taft Taken to Hospital

WASHINGTON, June 7. (AP) William H. Taft, chief justice of the United States, was rushed to the hospital today because of gall bladder trouble. His condition was not pronounced serious by doctors, who said he would require a complete rest of several days.

Gratto Funeral to

New Lights to Be Dedicated This Evening

W. E. Ferron, Mayor Hesse And Commissioners Will Conduct Ceremony When Ornamental Lights Turned On For First Time.

At 6 o'clock this evening Las Vegas citizens will gather at the corner of Third and Fremont streets to celebrate the completion of the city's new Marbellite ornamental lighting system.

Nine months ago J. B. Miller of the Marbellite Corporation of America came to Las Vegas to start sowing the seeds which were destined to bring about this great civic improvement.

Tonight Mr. Miller will mingle with the Las Vegas who gather on the city's main thoroughfare and see the first turning on of the beautiful lights which have just been installed on Fremont, Fifth and Main streets.

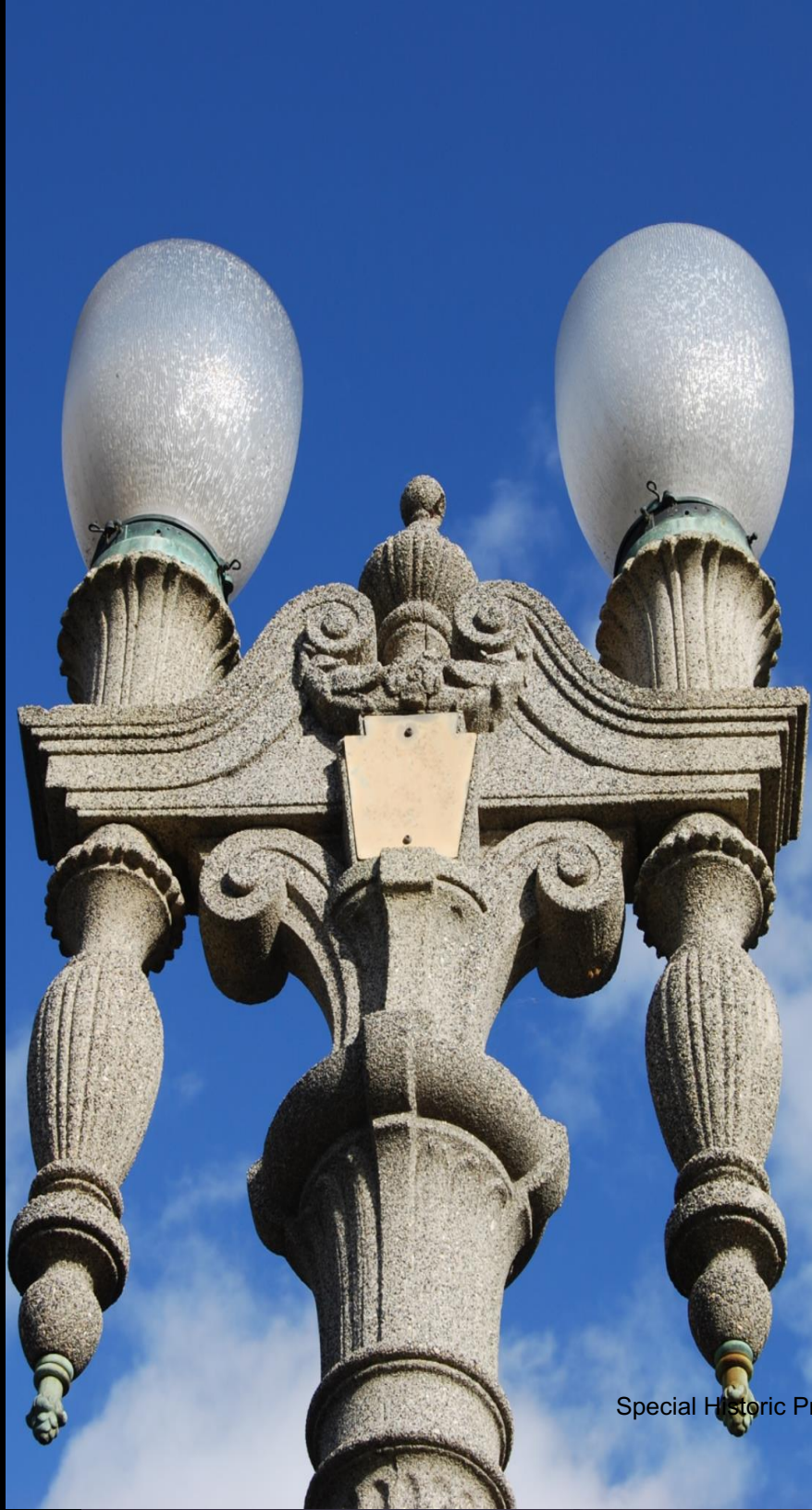
The present lights on these streets will be turned out at 6 this evening, and W. E. Ferron, president of the City Planning commission, and Mayor J. Fred Hesse, with members of the board of city commissioners, will conduct the dedication of the lights in a brief ceremony.

"I wish to congratulate the city on the enterprise just completed," said Mr. Miller, who arrived yesterday. "There is no question in my mind but that the cost of the lighting system will be more than repaid with the favorable publicity Las Vegas will get by their presence."

"They will serve to notify the country at large that Las Vegas is not a mere desert mining town, but an enterprising community in which the citizens take pride in better civic conditions."

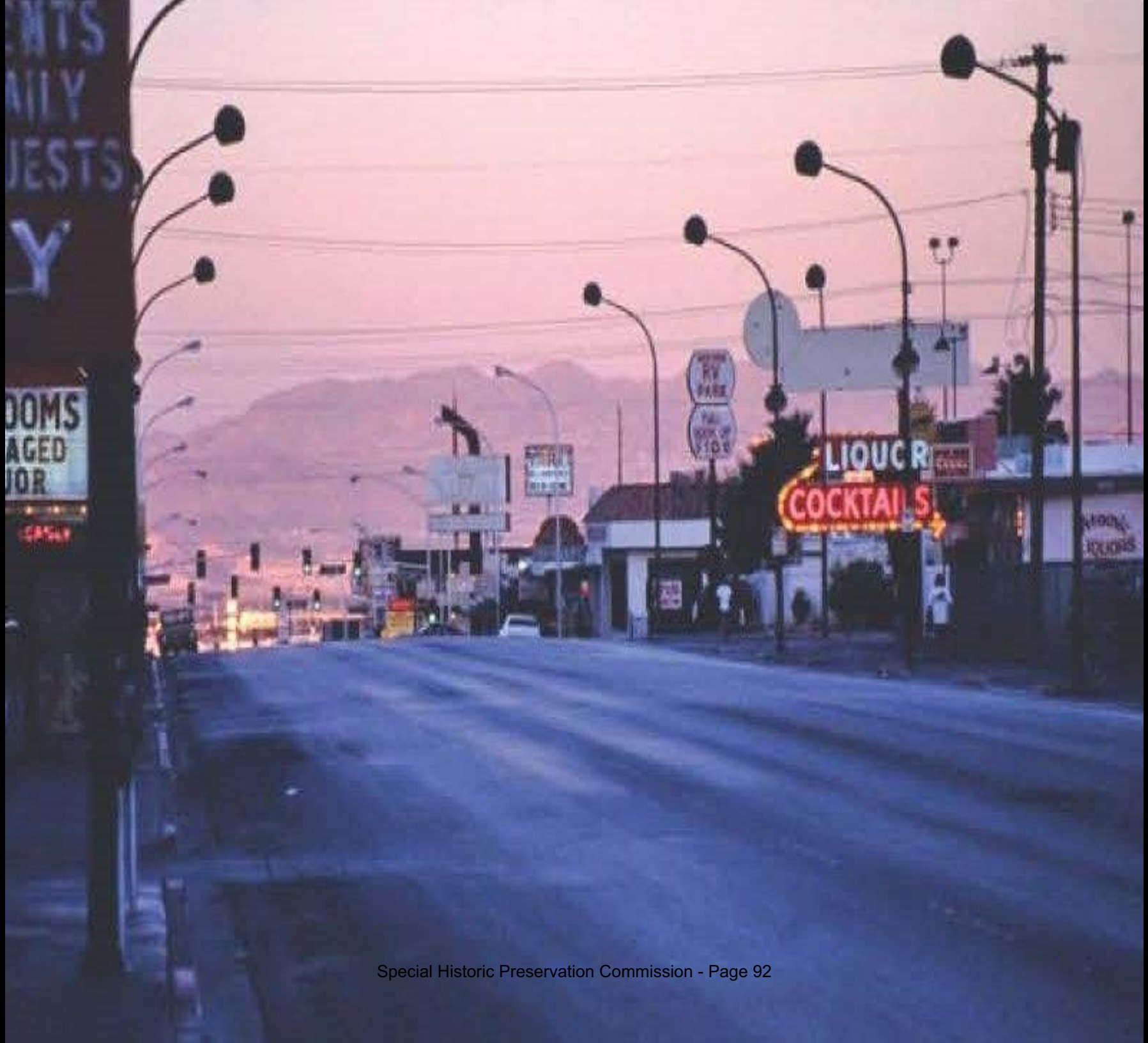
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Hairdryer streetlights



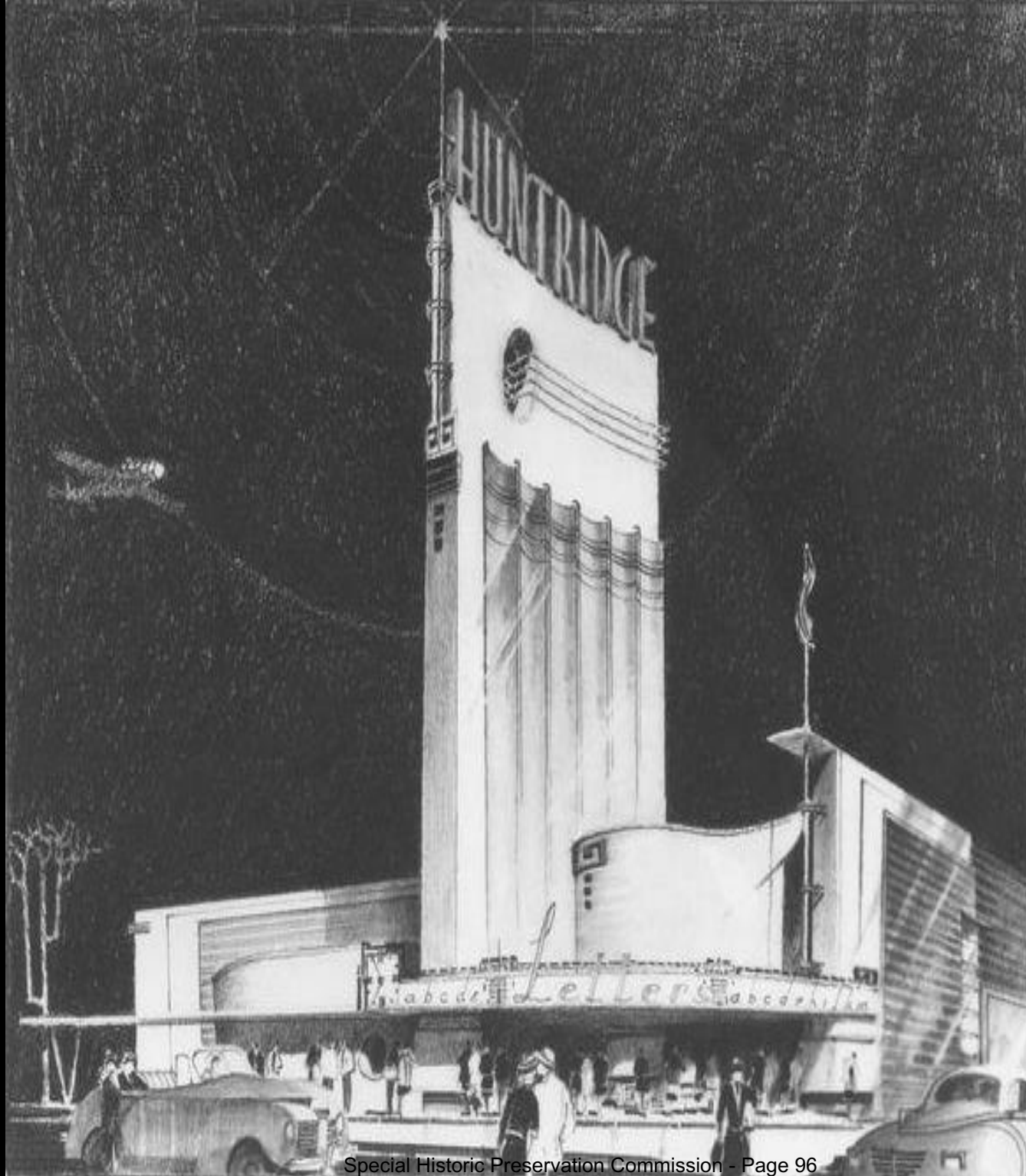


STREETSCAPE



PROJECT ENCHILADA

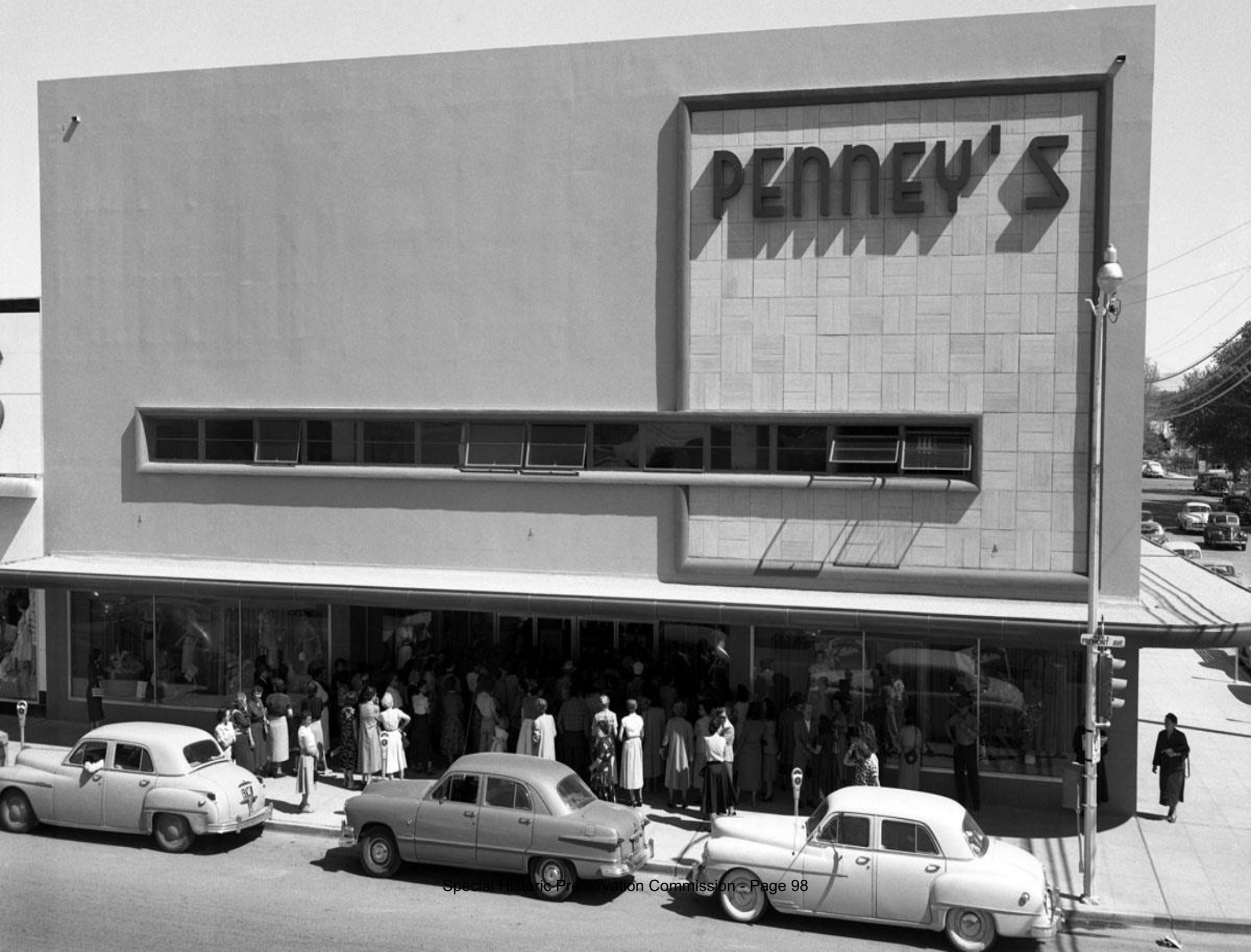




Special Historic Preservation Commission - Page 96

" S. CHARLES LEE ARCHITECT















Project Enchilda

Phase I

Mid 2020

City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☒ **Action**
☐ **Report**

SUBJECT:

20-0042-HPC1 - Discussion for possible action regarding proposing future strategies for preserving the Las Vegas High School located at 315 South 7th Street, and identifying and inviting appropriate representatives from the Clark County School District (CCSD) to a future meeting to discuss preservation strategies - Ward 3 (Diaz)

PURPOSE/BACKGROUND

The Las Vegas High School Academic Building and Gymnasium, now the Las Vegas Academy of International Studies and Performing Arts located at 315 South 7th Street, is listed on the National Register of Historic Places (No. 86002293) and the City of Las Vegas Historic Property Register. In addition, the Las Vegas High School Neighborhood Historic District is also listed on the National Register of Historic Places (No. 90002204). Recent reports pertaining to the school, including a 2017 Historical Assessment & Feasibility Study (see HPC-78146 meeting held on February 26, 2020) and an update to the Las Vegas High School National Register of Historic Places Nomination (see HPC-78748 meeting held on June 24, 2020) provide current conditions of the school buildings and property. The Commission is asked to propose future strategies for further preservation actions, including identifying and inviting representatives from the school district to attend a future meeting to discuss preservation strategies.

RECOMMENDATION:

That the Commission propose future strategies for further preservation actions and identify representatives from the school district who can be invited to attend a future meeting.

BACKUP DOCUMENTATION:

None

City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☐ Action

☒ Report

SUBJECT:

20-0043-HPC1 - Report by the Department of Planning regarding Director's updates

PURPOSE/BACKGROUND

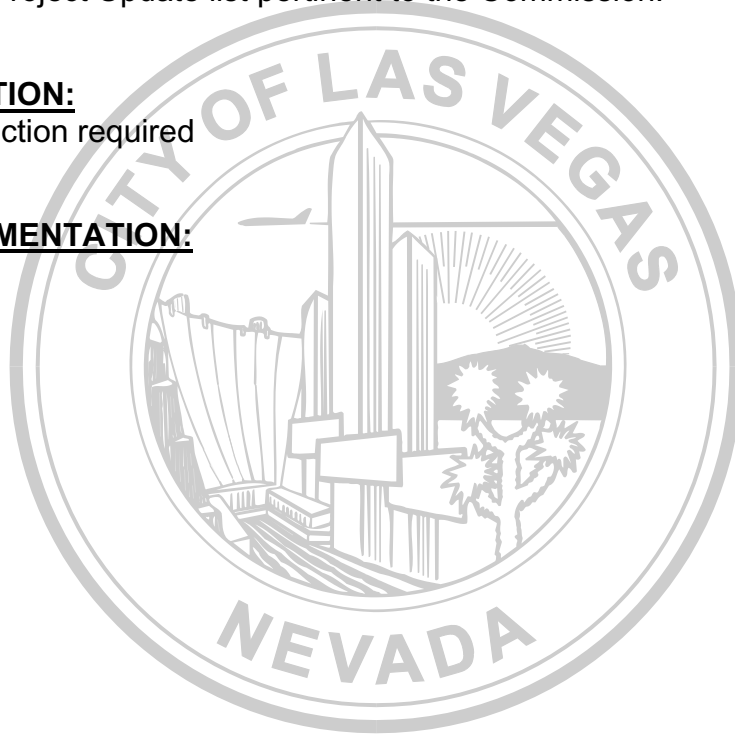
The Director of the Department of Planning will provide updates on any items outside the scope of the Project Update list pertinent to the Commission.

RECOMMENDATION:

Report only; No action required

BACKUP DOCUMENTATION:

None



City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☐ Action

☒ Report

SUBJECT:

20-0044-HPC1 - Report by the Department of Planning regarding Project Update List

PURPOSE/BACKGROUND

The project update list includes information regarding active grants awarded by the HPC as well as those awarded by the Commission of the Las Vegas Centennial; updates on historic properties; and on-going and pending future agenda items.

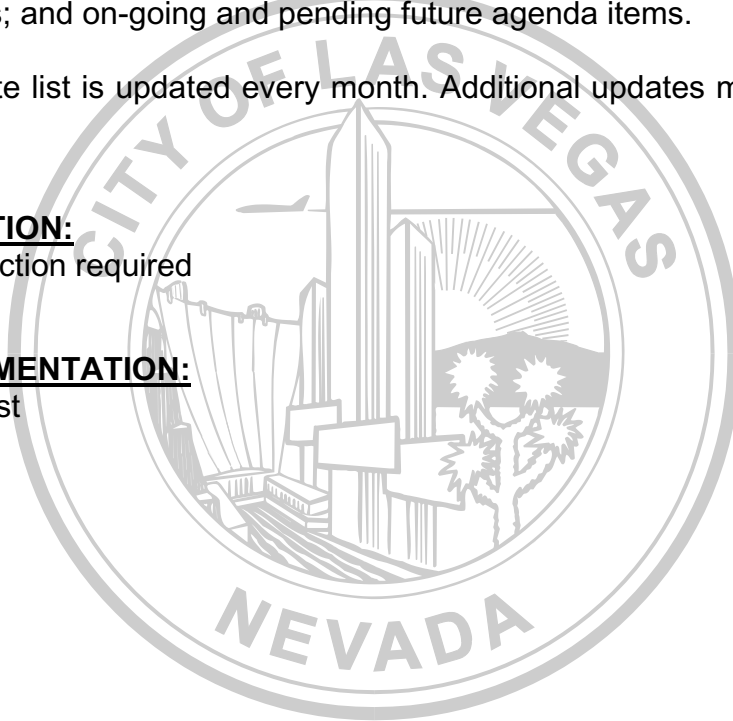
The project update list is updated every month. Additional updates may be available at the meeting.

RECOMMENDATION:

Report only; No action required

BACKUP DOCUMENTATION:

Project Update List



Project Updates

Historic Preservation Commission

Updated 25 June 2020

Project Or Site Name	Status	Next Milestone	Project Deadline	Comments/Notes
Historic Preservation Commission Grants				
Las Vegas High School National Register of Historic Places Re-Nomination	HPC requested revisions in-progress.	July 13: Submit revised report to SHPO	June 30, 2020	Final draft completed – HPC will give comments at 24 June meeting
Motor Court Survey	HPC requested revisions in-progress.	July 13: Submit revised report to SHPO	June 30, 2020	Final draft completed – HPC will give comments at 24 June meeting
SHPO Conference Grant	Awarded grant on 20 April	Attend on-line conference	August 31, 2021	On-line conference scheduled for August 3-9.
SHPO Survey Grant	Awarded grant on 20 April	Write and distribute Request for Proposals (RFP)	August 31, 2021	Grant awaiting final signatures.
Commission for the Las Vegas Centennial Grants				
Blue Angel Motel Statue and Sign Restoration	Restoration completed and installed on Charleston Blvd.	Will have a ribbon cutting ceremony soon as COVID-19 pandemic allows.	June 30, 2021	Installed at intersection of Charleston Blvd/Fremont St/Eastern Ave on March 12, 2020.
Floyd Lamb Park Hay Barn Project	Design completed	Final approval from SHPO still pending.	Originally May 30, 2020 – Delayed and may now be November 2020	SHPO requested some clarifications on submissions, which were completed and resubmitted on 13 May. SHPO unable to approve roof, as well as some other structural upgrades. The HPO is working with SHPO and Public Works on the issues.
Fremont Street Experience LED Sign	Completed and running 24/7 (except for now)	Grantee will present a final report during the 8	December 31, 2019	While the design and installation of the sign has been completed, grantee is still

	during the COVID-19 pandemic)	June 2020 Commission Meeting		required to get approval from the Commission for additional images
Historic Preservation Commission Funding	Awarded 27 January 2020	Completion of Grant Agreement estimated late February/early March	December 31, 2020	Grant Agreement paperwork has been signed and is fully executed
Home & History Las Vegas 2020	Awarded 27 January 2020	Original April dates cancelled due to COVID-19. Will now be held September 11-13, 2020	Due to COVID-19 given until December 2020	You can access the list of events here: https://nevadapreservation.org/hhlv2020/
Hugh Taylor Archive Project	Currently in-progress	Grantee will present a progress report during the 27 July 2020 Commission Meeting	December 2020	
Junior League Educational Mini Grants	Interrupted due to COVID-19 – currently on hold.	Attendance at Commission Meeting to give report	December 2020	Tentatively on 27 July meeting schedule, but subject to change.
Las Vegas Days Parade	Cancelled due to COVID-19	Parade was cancelled and due to staffing issues, unable to be rescheduled this year.	No specification	Will need to discuss funding.
Las Vegas Days Rodeo	Preparations in-progress	Due to COVID-19 dates changed from 6-9 May 2020 to 8-10 October 2020	Grant does not specify	Will need to discuss funding.
The City of Las Vegas: The Twenties (Part II) Documentary	Completed	Part II completed, next discussion is for Part III.	End of May 2020	Premiered on May 15, 2020. Due to COVID-19 unable to have in-person event, but film was released on KCLV Channel 2, YouTube, Facebook and several streaming channels.
Las Vegas High School Auditorium and Entryway Renovation	Currently in-progress	Work started March 2020	Grant does not specify	

Mob Museum Educational Outreach Vehicle	Delayed due to COVID-19	Museum closed due to COVID-19 – work on the car on-hold as well.	Extended to end of 2020	Soon as able to return to work, the project will continue.
Project Enchilada Sign Restorations	Currently in-progress	Refurbishment of Alicia I-III (Formally Las Vegas/Fremont/Starview Motels)	No specification	Two signs (Travelers and Lucky) of the seven have been refurbished as of February 2020. Alicia I-III undergoing restorations now.
UNLV Latinx Voices Oral History Project	Currently in-progress	Continued collection of oral histories	Grant does not specify	
Updates on Historic Properties				
Historic Westside	Survey in-progress by consulting agency [Not at CLV project]		End of Summer 2020	Survey in-progress by North Wind Consultants via Nevada Preservation Foundation grant
Harrison House	Received SHPO grant for repairs to plumbing and electrical systems			Owner awarded a Centennial Commission Grant on June 8 to refurbish and restore historic windows and doors.
Huntridge Theater	Sale to private developer in escrow		TBD	
Old Mormon Fort	Have expressed interest in submitting grant requests		TBD	
Old Motel Signs in East Yard	Pending interest in refurbishment of signs		TBD	Signs include: Par-A-Dice; Rummel; Vegas Motel; the Blue Angel Gateway Arch; Fun City; Arcade [from NY]
Moulin Rouge Columns	Stored at old Cashman Center		TBD	Will be moved to East Yard in the near future
Reed Whipple Building	In-Progress		TBD	Being converted into administrative space for the Neon Museum
Safari Motel Sign	Submitted for Centennial Grant – Abeyance until May meeting	Was asked to present updated report to Commission during 23 March Meeting but unable to attend	TBD	

Scenic Byway Signs	Delayed due to COVID-19	Field documentation completed but letters to owners delayed.	March 2020	Planning Department Staff (including HPO) were completing the inventory but is now delayed due to COVID-19
Victory Hotel	Demolished 21 April 2020			The building was a hazard and was demolished by the city.
Westside School	Possible new wooden floor project			HPO in initial discussions with Operations & Maintenance about guidelines
Vegas Heights Community Center [1201 Miller Ave]	Interest in listing it on the historical register			Was a union building for African-American Firefighters [ca.1950s]
On-going Agenda Items				
Certificates of Appropriateness	Handled as they come in			
Guest Speaker Program	Working on rescheduling speakers we had to cancel due to COVID-19			Working on rescheduling speakers we had to cancel due to COVID-19
Priority List	Currently in-progress			
Website Updates	Currently in-progress			
Future Agenda Items				
Beverly Green Design Guidelines	Pending			Previous interest in creating local design guidelines for the historically listed neighborhood
Bonanza Village Design Guidelines	Pending			Previous interest in engaging with neighborhood community to determine if historic listing is desired
Floyd Lamb Park	Pending			Previous interest in amending National level of significance
Helen Toland House Plaque (1134 Comstock Drive)	Pending			Previous interest in placing a plaque in front of the house
JC Penny Building (520 Fremont Street)	Pending			Previous interest in historic listing

John S Park Design Guidelines Amendments	Pending			Previous interest in updating current guidelines

Item 10 Updates

- **Las Vegas High School National Register of Historic Places Re-Nomination:** North Winds incorporated HPC comments and suggested edits, I received it on July 13 and sent it to SHPO for review. They have 30 days to review and will come back to me with any suggested edits.
- **Motor Court Survey:** North Winds incorporated HPC comments and suggested edits and I received report on July 13. I will send the data sheets to SHPO to include in their Nevada Cultural Resource Information System (NVCRIS)
 - For those unfamiliar with this, it is an online GIS database service that contains recorded archaeological and architectural resources and inventories for the state. It basically tells us what has been surveyed and/or inventoried and submitted to SHPO.

SHPO Conference Grant: National Alliance of Preservation Commissions Forum

- Monday August 3 through Sunday August 9
- On-line
- Diane, Claytee, Bob, Michelle, Colleen

SHPO Survey Grant:

- SHPO requested a slight change to our submission, the grant they awarded will be for the following
 - Conduct detailed review of the current state of literature on the topic of historic property surveys within the city limits of Las Vegas.
 - (1) identify and compile a list of completed and in-progress surveys of historic properties located within the city limits of Las Vegas, and obtain electronic copies of each survey
 - (2) review the surveys and identify any required updates for structures and/or properties dating from the city's prehistoric period up to 1939 and if found to be outdated or inadequate, complete a survey update
 - (3) produce a comprehensive reference catalog of completed and in-progress historic property surveys.

City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☐ Action

☒ Report

SUBJECT:

20-0045-HPC1 - Report by the Department of Planning regarding historic and archaeological resources in local media

PURPOSE/BACKGROUND:

The Commission has requested staff to compile articles relating to southern Nevada historic and archaeological resources in local media. Attached are the articles recently released in regards to Southern Nevada historic and archaeological resources. If additional articles or sources are identified by the commission they should be communicated with staff so they can be included in future agendas.

RECOMMENDATION:

Report only; No action required

ARTICLE LINK(S):

New documentary takes a look at Las Vegas in the 1920s:

<https://www.reviewjournal.com/entertainment/tv/new-documentary-looks-at-las-vegas-in-the-1920s-2023261/>

Public invited to watch premiere of second episode of Las Vegas documentary:

<https://www.ktnv.com/positivelylv/public-invited-to-watch-premiere-of-second-episode-of-las-vegas-documentary>

City of Las Vegas

AGENDA MEMO

SPECIAL HISTORIC PRESERVATION COMMISSION MEETING OF: JULY 15, 2020

DEPARTMENT: PLANNING

DIRECTOR: ROBERT SUMMERFIELD

HISTORIC PRESERVATION OFFICER: DR. DIANE SIEBRANDT

☐ Action

☒ Report

SUBJECT:

20-0046-HPC1 - Discussion regarding topics for future agenda items by the Historic Preservation Commission. Comments made during this portion of the agenda by individual Commission Members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not any such proposed item(s) is/are within the purview of the Commission and/or whether such proposed item(s) shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken regarding the proposal.

RECOMMENDATION:

Report only; No action required

BACKUP DOCUMENTATION:

None

