



Special Commission for the Las Vegas Centennial Agenda

Items listed on the agenda may be taken out of the order presented; two or more agenda items for consideration may be combined; and any item on the agenda may be removed or related discussion may be delayed at any time. Backup material for this agenda may be obtained from LuAnn D. Holmes, City Clerk, at the City Clerk's Office, 495 South Main Street, 2nd Floor or on the City's webpage at www.lasvegasnevada.gov.

1. **Call to Order**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. Discussion for possible action regarding a grant request by Robert Summerfield, City of Las Vegas Planning Director, in the amount of \$327,333 for funding of a full-time position to support the Historic Preservation Commission
5. TABLED - Discussion for possible action regarding a grant request by Jonathan Jossel, CEO of the Plaza Hotel and Casino, in the amount of \$250,000 for the production of the 2019 Helldorado Rodeo
6. Report by Seth Floyd, Deputy City Attorney, regarding the use of the Helldorado name
7. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Commission and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.
8. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Commission. No subject may be acted upon by the Commission unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
9. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor

Clark County Government Center, 500 South Grand Central Parkway

Grant Sawyer Building, 555 East Washington Avenue

City of Las Vegas Development Services Center, 333 North Rancho Drive

Form Name:	LVCC Grant
Submission Time:	January 29, 2019 7:35 am
Browser:	Mozilla rv:11.0 / Windows
IP Address:	205.153.114.193
Unique ID:	473542034
Location:	36.173698425293, -115.1242980957

GRANT GUIDELINES AND ELIGIBILITY

ELIGIBILITY & EVALUATION CRITERIA

GRANT CONDITIONS UPON AWARD

APPLICATION AND REVIEW PROCESS

GRANT APPLICATION FORM

PART I. Application Cover Page

Name of Organization	City of Las Vegas Department of Planning
Organization's Mission Statement	The mission of the Planning Department is to develop and implement sound planning and licensing regulations and to enforce city codes so that citizens, businesses and visitors can benefit from an orderly, sustainable, diverse, clean and environmentally sensitive community.
Funding Amount Request	327333.00
Authorizing Official	Robert Summerfield
Authorizing Official Title	Planning Director
Authorizing Official Address	333 N. Rancho Drive 3rd Floor Las Vegas, NV 89106
Authorizing Official Title Phone	(702) 229-4856
Authorizing Official Title Email	rsummerfield@lasvegasnevada.gov
Primary Contact Title	Planning Director
Primary Contact Address	333 N. Rancho Drive 3rd Floor Las Vegas , NV 89106
Primary Contact Phone	(702) 229-4856

Primary Contact Email

rsummerfield@lasvegasnevada.gov

Project Funding Category and Working
Title

Historic Preservation Officer

PART II. Grant Description / Narrative Questions

2. Detail the significance of the project or resource based on its cultural, historic, architectural and/or archaeological quality and significance to the community.

In accordance with Chapter 19.10.150 of the city's Unified Development Code, the Planning Department is responsible for providing administrative support to the Historic Preservation Commission (hereinafter, "HPC"). This level of support requires a qualified professional who has a demonstrated interest in historic preservation (i.e. professional experience in historic preservation, architecture, archaeology, landscape architecture, etc.). Historically, the Centennial Commission has reimbursed the city for personnel costs associated with the provision of this essential function. However, at this time, the Planning Department does not have a qualified internal resource to provide this mandated level of administrative support to the HPC.

The purpose of this Centennial Commission grant request is to satisfy the Unified Development Code requirement and to ensure the HPC has the required resources to properly advise the Planning Commission and the City Council in all matters concerning historic preservation (i.e. designation of Historic Landmarks, Districts, Sites Buildings, Structures and Objects). A three-year grant for full compensation and associated overhead costs is requested to fund a full-time Historic Preservation Officer position.

1. Provide a concise description of your project's objectives and timelines. If a preservation project, please include any prior work completed, the specific location on the building that will be affected and what materials will be used in the rehabilitation work. For example, "Wood siding will be glued to repair or replace deteriorated original wood siding on the front façade." Reference the site plans and elevations. Also, include what specific project elements Centennial funds will support.	The scope of the project is to fund a full-time Historic Preservation Officer position that will reside within the Department of Planning. The Historic Preservation Officer will: • provide technical and background information to the city and the HPC; • review grant submissions, complete site visits, and provide analyses to the Director of Planning for the following application types: (a) "Las Vegas Historic Preservation Commission Centennial Legacy Grant for Historic Preservation Programs" (b) "Las Vegas Historic Preservation Commission Centennial Legacy Grant Program for Bricks and Mortar Projects" (c) "Historic Preservation Commission Application for Certificate of Appropriateness" • review applications for the designation of a Historic Landmark, District, Sites, Building, Structure and Object, and provide recommendations to Planning; • maintain the Las Vegas Historic Property Register; • review HPC staff reports, inclusive of backup, and provide recommendations for revision; • attend monthly HPC Chair Briefings as required by the Director of Planning; • attend all monthly HPC Meetings in accordance with the published schedule; • review HPC Meeting minutes, and provide feedback and recommendations to Planning; and • attend Centennial Commission, Planning Commission, and City Council meetings as requested by the Director of Planning. Grant funding will support the annual salary, benefits, and overhead costs associated with the position.
3. Include a listing of project partners, if relevant. List other funding sources, committed and applied for as part of project budget.	Not Applicable.
4. Describe how the funds will be used.	The funding will support the annual salary, benefits, and overhead costs associated with the position, such as the annual information technology infrastructure fee and cellphone services for a city issued device. The annual cost is approximately \$106,611; \$319,832 for a three-year term. An additional \$2500 is needed for initial one-time costs such as computer and cellphone purchase.

5. Provide a brief statement of your organization's history and activities. Include your experience successfully managing grants and preservation projects. Include information on any grants previously applied for from the Centennial Commission (amount of funding received; project title; date).

Since the inception of the HPC, the Department of Planning has provided administrative support to the Commission, including the services identified in the response to Question 2. In the past, the Department of Planning has supported HPC, Planning Commission, and City Council's historic preservation efforts on projects such as Fifth Street School, Las Vegas High School District, Westside School, Woodlawn Cemetery, and the U.S Post Office and Courthouse. The Department of Planning had a dedicated resource to manage the historic preservation efforts and represent the city's interest. This resource was also responsible for administering grants awarded by the HPC.

Historically, the Centennial Commission has reimbursed the city for personnel costs in direct support to the HPC. Since FY12, the average annual reimbursement amount has been \$46,400. This grant request seeks the full salary, benefits, and applicable overhead to fund a Historic Preservation Officer that will support the Department of Planning, HPC, Planning Commission, and City Council.

6. List key project personnel, including consultants, and briefly describe their responsibilities and qualifications.

Director of Planning: Robert Summerfield, AICP
• Ex-officio member of the Historic Preservation Commission

7. Describe the key activities and associated timeline for your plan.

The key activities are detailed in response to Question 2. The Department of Planning would like to proceed with a recruitment as soon as reasonably possible so that HPC approved projects may commence with a dedicated resource.

8. If the project is to be phased, please describe each phase.

Not Applicable.

9. If applicable, please provide any known project limitations that may affect the project timeline or success (i.e. asbestos; drainage; physical and structural concerns). Include plans for continued project funding and/or maintenance and provide a statement regarding the project's potential for long-term sustainability and success.

Not Applicable.

10. If applicable, please provide sustainability plans for financing the operation and/or maintenance of the project at the conclusion of the grant. Describe the final product resulting from your project. Please provide examples of any collateral material produced by your project.

The Department of Planning is requesting a three-year grant that will afford three years of service from a dedicated Historic Preservation Officer. Upon completion of the grant, the Department will seek renewal of Centennial Commission grant funds to support ongoing efforts and/or petition City Management to absorb the position into the General Fund.

PART III. . Budget Worksheet

Budget Worksheet File

https://clvo365-my.sharepoint.com/:b:/g/personal/acowles_lasvegasnevada_gov/EWCUY05lIDxBndnOMNXS5YMBHvUMXYhQmk6Jmllh7_UfCg?name=/473542034_CentennialGrantApplicationHPOBudget.pdf

PART IV. Additional Required Documents

Primary Contact Name & Title

Robert Summerfield, Planning Director

Primary Contact Signature & Date

Signature image not available.

Authorizing Official Name & Title

Robert Summerfield, Planning Director

Authorizing Official Signature & Date

Signature image not available.

Your Name:	N/A - FY20 Staffing Plan Review
Your Job Title:	Historic Preservation Officer
Department:	Planning
Division:	Long Range Planning
Supervisor's Name:	Michael Howe, AICP
Supervisor's Job Title:	Planning Section Manager

JOB DUTIES REVIEW

The Job Duties Review (JDR) form is a **management tool** to assist in staffing determinations. Completed forms with management approval may be submitted to Human Resources at the time of department staffing plan review.

Instructions

1. List and describe your **most important** essential job duties and responsibilities. Duties should be described in your own words. **Language taken directly from job descriptions will not be accepted.**
2. Start with the duty or responsibility that takes the **largest amount** of your time each year.
3. Describe these duties as if you were explaining them to a new employee who is not yet familiar with your work. Please **do not use abbreviations** or acronyms.
4. Indicate **about how often** you perform each duty (daily, weekly, etc.).
5. Indicate the **percentage of your overall time** in a year that you spend on each duty. Percentages should total 100%.

1. Facilitates the preservation efforts of the Historic Preservation Commission by serving as a liaison between the Historic Preservation Commission and city departments, and the public; and providing timely and technical background information on matters related to historic preservation.		
Approximate Frequency	Annual Percentage	
☒ Daily (or almost daily)	30%	
☐ Weekly (or almost weekly)		
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☐ Quarterly (about 4x a year)		
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JOB DUTIES REVIEW

2. Serves as Secretary to the Historic Preservation Commission at the monthly meetings. Facilitates monthly Historic Preservation Commission chair briefings.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	10%	
☐ Weekly (or almost weekly)		
☒ Monthly (or almost monthly)		
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3. Prepares Historic Preservation Commission staff reports, inclusive of backup for the monthly meetings. Provides content and final approval of the Historic Preservation Commission meeting agenda. Reviews and provides approval for Historic Preservation Commission meeting minutes.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	10%	
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4. Supports the Building & Safety permit process by reviewing and providing administrative approval of applications for Certificate of Appropriateness, or providing recommendations for approval to the Historic Preservation Commission.

Accepts and reviews applications for the designation of a historic landmark, district, sites, building, structure and object; conducts historical and archival research, and provides recommendations for approval to the Historic Preservation Commission.

Accepts and reviews applications for new construction , alteration, demolition or removal of any element associate with an historic landmark, district, sites, building, structure and object; conduct historical and archival research, and provides recommendations for approval to the Historic Preservation Commission.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	20%	
☒ Weekly (or almost weekly)		
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JOB DUTIES REVIEW

5. Solicits bids on behalf of the Historic Preservation Commission for studies and surveys of properties, structures, and areas. Responsible for monitoring the performance of selected contractors, approving submittals, and authorizing payment.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	5%	
☐ Weekly (or almost weekly)		
☒ Monthly (or almost monthly)		
☐ Quarterly (about 4x a year)		
☐ Infrequently or Occasionally		

6. Accepts and reviews grant submissions, completes site visits and historical and archival research, and provides analyses to the Historic Preservation Commission for the following: (a) Las Vegas Historic Preservation Commission Centennial Legacy Grant for Historic Preservation Programs, and (b) Las Vegas Historic Preservation Commission Centennial Legacy Grant Program for Bricks and Mortar Projects.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	7%	
☐ Weekly (or almost weekly)		
☐ Monthly (or almost monthly)		
☒ Quarterly (about 4x a year)		
☐ Infrequently or Occasionally		

7. Provides Section 106 of the National Historic Preservation Act of 1966 (NHPA) review services for the department and other city departments as needed.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	10%	
☐ Weekly (or almost weekly)		
☒ Monthly (or almost monthly)		
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☐ Infrequently or Occasionally		

JOB DUTIES REVIEW

8. Maintains the Las Vegas Historic Property Register. Coordinates efforts with the Geographical Information Systems Team (GIS) to update the city's interactive map and mobile webapp for designated properties.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	4%	
☐ Weekly (or almost weekly)		
☐ Monthly (or almost monthly)		
☒ Quarterly (about 4x a year)		
☐ Infrequently or Occasionally		

9. Assists in the creation and/or update of ordinances and planning documents related to historic preservation including but not limited to the Historic Preservation Element of the Master Plan and the Unified Development Code.

Reviews state legislation pertaining to historic preservation and provide recommendations to the Director of Planning and city management.

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	2%	
☐ Weekly (or almost weekly)		
☐ Monthly (or almost monthly)		
☐ Quarterly (about 4x a year)		
☒ Infrequently or Occasionally		

10. Prepares the annual report of Historic Preservation Commission activities for submission to the State Historic Preservation Office (SHPO).

Approximate Frequency	Annual Percentage	
☐ Daily (or almost daily)	2%	
☐ Weekly (or almost weekly)		
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JOB DUTIES REVIEW

Responsibility for the Work of Other City Employees

Read each statement carefully and check the **one** that most accurately describes your job.

- ☐ 1. **I have no supervisory or lead responsibility.**
- ☒ 2. **Lead/Crew Leader:** I plan, schedule and assign tasks; provide “what, how or why” direction; ensure work is completed according to proper procedure; monitor work progress and review results. I also serve as a technical expert in my work unit.
- ☐ 3. **First Line Supervisor:** I schedule, supervise, and evaluate the work of my employees. In addition, I participate in human resource actions such as selecting new employees, discipline and termination for those employees who report to me.
- ☐ 4. **Second-Line Supervisor:** I assist the manager of a work group in the day-to-day management of staff. I am responsible for directing and evaluating the work of first-line supervisors, as well as the staff reporting to the first-line supervisors. I recommend human resource actions such as hiring, discipline, termination and pay changes for first-line supervisors and their staff.
- ☐ 5. **Third-Line Supervisor:** I am responsible for first-line and second-line supervisors and their staff in a section within a division. In addition to the Human Resources responsibilities listed above, I am also responsible for formulating operating budgets for my assigned area.

If you selected any option other than #1, please list the classifications you lead or supervise and the number of employees in each:

- **Planner I (1) Planner II (1)**

Responsibility for Contractors, Vendors, or Volunteers

Read each statement and check **all that apply** to your current job.

- ☐ 1. **None:** I am not responsible for the work of any contractors, vendors, or volunteers.
- ☒ 2. **Vendor Selection:** I solicit short-term bids from vendors, define specifications, recommend vendor selection, and place orders.
- ☐ 3. **Daily Supervision/Coordination:** I oversee the work of on-site contractors or volunteers.
- ☐ 4. **Technical Expert:** I provide technical expertise and guidance to contractors on a regular or ongoing basis.
- ☒ 5. **Contract Monitoring:** I ensure that the terms of a contract are met by monitoring and evaluating contractor performance.
- ☒ 6. **Contract Managing:** I define the terms of contract agreements and ensure work is completed satisfactorily. I can authorize payment to contractors based on my evaluation of the work performed.
- ☐ 7. **Other:**

JOB DUTIES REVIEW

Financial Responsibility

Read each statement and check **all that apply** to your current job.

- ☐ 1. **Financial Transactions:** I collect funds or make payments (by cash, check, credit card, or transfers) on behalf of the City. I am responsible for ensuring that the amounts I receive or pay out are accurate.
- ☐ 2. **Budget Monitoring:** My work involves using financial knowledge and business understanding to monitor, identify, and act on potential financial overruns and variances at an early stage.
- ☐ 3. **Program Budgeting:** I am responsible for planning, preparing, monitoring, and managing the budget for an ongoing City program, long-term project, or a section of a division.
If checked, ***provide recent examples*** of the program, project or section you are responsible for:
- ☐ 4. **Division Budgeting:** I am responsible for planning, preparing, monitoring, and managing the budget for a division.
- ☐ 5. **Department Budgeting:** I am responsible for planning, preparing, monitoring, and managing the budget for a City department.
- ☐ 6. **Other (specify):**
- ☐ 7. **None**

Signature of employee providing information above

Date

Signature – Supervisor/Manager*

Date

Signature – Director*

Date

***Anyone other than employee signing this form is only attesting to the accuracy of the duties information, and should provide any correcting or clarifying remarks as warranted.**



Memorandum

Department of Planning
Administration Division

To: Las Vegas Centennial Commission

From: Robert Summerfield, AICP
Planning Director

Date: January 31, 2019

Subject: Supplemental Submittal No. 1: Centennial Grant Request for a Historic Preservation Officer

An analysis was completed by the Department of Planning (Planning) to determine a practical compensation level for a full-time Historic Preservation Officer. The findings indicated that the average range of salary was:

Minimum: \$65,603
Mid-Point: \$76,744
Maximum: \$87,866

This salary range is based upon the comparable (Southwestern) government entities identified in the table below:

Entity	Job Classification	Salary	CLV Comparable Job Classification (\$)
City of Boulder	Historic Preservation – Planner I	\$47,800 - \$72,800	Management Analyst I
City of Mesa	Historic Preservation Planner	\$59,985 - \$88,566	Management Analyst II
City of Oakland	Planner III, Historic Preservation	\$79,019 - \$97,023	Management Analyst II / Sr. Management Analyst
City of Orange	Historic Preservation Planner	\$81,972 - \$105,120	Sr. Management Analyst
City of Tacoma	Historic Preservation Coordinator	\$59,238 - \$75,920	Management Analyst I

The fully burdened compensation ranges for the City of Las Vegas' comparable job classifications are below:

Job Classification	Compensation Level	Salary (100%)	Benefits (78%)	Total Compensation
Management Analyst I	Minimum	\$49,576	\$38,669	\$88,245
	Mid-Point	\$64,449	\$50,270	\$114,719
	Maximum	\$79,322	\$61,871	\$141,193
Management Analyst II	Minimum	\$52,991	\$41,333	\$94,324
	Mid-Point	\$71,538	\$36,484	\$108,022
	Maximum	\$90,085	\$45,943	\$136,028
Sr. Management Analyst	Minimum	\$58,819	\$29,998	\$88,817
	Mid-Point	\$79,406	\$40,497	\$119,903
	Maximum	\$99,993	\$50,996	\$150,989

Planning is proposing the Management Analyst I compensation range for the Historic Preservation Officer position. In lieu of the minimum salary (\$49,576), an annual salary for \$57,015 (additional \$44,471 for benefits) has been submitted for approval for the following reasons:

1. Since this position would be Appointive, candidates may negotiate their initial salary. This figure provides capacity for negotiations and a merit adjustment(s) during the three-year grant period.
2. The city's benefits obligation (currently 78% of the full salary) is subject to incremental adjustments.

Attached for reference is a Job Duties Review for the proposed Historic Preservation Officer position.

Your Name:	N/A - FY20 Staffing Plan Review
Your Job Title:	Historic Preservation Officer
Department:	Planning
Division:	Long Range Planning
Supervisor's Name:	Michael Howe, AICP
Supervisor's Job Title:	Planning Section Manager

JOB DUTIES REVIEW

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JOB DUTIES REVIEW

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JOB DUTIES REVIEW

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If you selected any option other than #1, please list the classifications you lead or supervise and the number of employees in each:

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Responsibility for Contractors, Vendors, or Volunteers

Read each statement and check **all that apply** to your current job.

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- ☒ 2. **Vendor Selection:** I solicit short-term bids from vendors, define specifications, recommend vendor selection, and place orders.
- ☐ 3. **Daily Supervision/Coordination:** I oversee the work of on-site contractors or volunteers.
- ☐ 4. **Technical Expert:** I provide technical expertise and guidance to contractors on a regular or ongoing basis.
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- ☐ **3. Program Budgeting:** I am responsible for planning, preparing, monitoring, and managing the budget for an ongoing City program, long-term project, or a section of a division.
If checked, ***provide recent examples*** of the program, project or section you are responsible for:
- ☐ **4. Division Budgeting:** I am responsible for planning, preparing, monitoring, and managing the budget for a division.
- ☐ **5. Department Budgeting:** I am responsible for planning, preparing, monitoring, and managing the budget for a City department.
- ☐ **6. Other (specify):**
- ☐ **7. None**

Signature of employee providing information above

Date

Signature – Supervisor/Manager*

Date

Signature – Director*

Date

***Anyone other than employee signing this form is only attesting to the accuracy of the duties information, and should provide any correcting or clarifying remarks as warranted.**

Commission for the Las Vegas Centennial
Internal Charges

Fiscal Year Ended	Amount
6/30/2006	25,047.00
6/30/2007	6,000.00
6/30/2008	82,194.00
6/30/2009	121,323.00
6/30/2010	109,498.00
6/30/2011	133,681.00
6/30/2012	106,183.00
6/30/2013	119,387.00
6/30/2014	57,237.00
6/30/2015	61,936.00
6/30/2016	81,172.00
6/30/2017	119,873.00
6/30/2018	125,878.00

Note:

The above charges paid for actual time work on Centennial related project for Esther Reincke and Courtney Moonie. The average is 88,500.00 per year for two persons.

Amount requested 327,333 or 109,111 per year for one person, 20,611 more than the average for two persons in prior years

Submitted At Meeting
Date 7/11/19 Item 4

Form Name:	LVCC Grant
Submission Time:	January 30, 2019 7:52 am
Browser:	Mozilla rv:11.0 / Windows
IP Address:	205.153.114.144
Unique ID:	473838586
Location:	36.173698425293, -115.1242980957

GRANT GUIDELINES AND ELIGIBILITY

ELIGIBILITY & EVALUATION CRITERIA

GRANT CONDITIONS UPON AWARD

APPLICATION AND REVIEW PROCESS

GRANT APPLICATION FORM

PART I. Application Cover Page

Name of Organization	Plaza Hotel and Casino
Organization's Mission Statement	A Downtown icon committed to building lasting relationships and provide legendary service and classic gaming with a modern twist. The renaissance has begun the Plaza way.
Funding Amount Request	250000.00
Authorizing Official	Jonathon Jossel
Authorizing Official Title	CEO
Authorizing Official Address	1 Main Street Las Vegas, NV 89101
Authorizing Official Title Phone	(702) 386-2526
Authorizing Official Title Email	jonathan.jossel@plazahotelcasino.com
Primary Contact (If different from above)	Linnea Mitchell
Primary Contact Title	Director of Special Events
Primary Contact Address	1 Main Street Las Vegas, NV 89101
Primary Contact Phone	(702) 786-5244
Primary Contact Email	linnea.mitchell@plazahotelcasino.com

Project Funding Category and Working Title	Historic Event
Project Address (if applicable)	1 Main Street Las Vegas, NV 89101

PART II. Grant Description / Narrative Questions

2. Detail the significance of the project or resource based on its cultural, historic, architectural and/or archaeological quality and significance to the community.	The Plaza believes this historic event should continue in our community and we are providing the infrastructure and rodeo arena that has been needed to keep the rodeo sustainable. We have an outdoor arena that we would love to host the Helldorado Rodeo. We want to offer the rodeo free this first year to allow the rodeo time to grow in the new location. The rodeo is the longest lasting rodeo in our community and we would love to help continue it's existence.
1. Provide a concise description of your project's objectives and timelines. If a preservation project, please include any prior work completed, the specific location on the building that will be affected and what materials will be used in the rehabilitation work. For example, "Wood siding will be glued to repair or replace deteriorated original wood siding on the front façade." Reference the site plans and elevations. Also, include what specific project elements Centennial funds will support.	The Helldorado Rodeo will be held during the same time as the parade. This year it is on Mothers Day weekend which is a slow time for hotel properties. We will work with the other hotel properties along the Fremont Street Experience so they are aware of the event and ask they theme the week as a western, Helldorado comes home. We are also under the gun to get the PRCA permit filed in order to sanction this rodeo. This will be a qualifier for the NFR for participants.
3. Include a listing of project partners, if relevant. List other funding sources, committed and applied for as part of project budget.	None at this time however, we will reach out to PRCA sponsors (locally) for their participation and will also reach out the FSE.
4. Describe how the funds will be used.	The funds received will be strictly for the production of the rodeo. Flying U will produce the rodeo and we will also have prize money, announcers, clown, judges, rodeo clowns, sound system and funds to market and advertise the event.
5. Provide a brief statement of your organization's history and activities. Include your experience successfully managing grants and preservation projects. Include information on any grants previously applied for from the Centennial Commission (amount of funding received; project title; date).	The Plaza build the arena and successfully held a 10 day rodeo in conjunction with the NFR. This will be the first year of producing the Helldorado Rodeo. Linnea Mitchell will oversee the production and she has the experience and qualifications to ensure this is a successful, two day event.

6. List key project personnel, including consultants, and briefly describe their responsibilities and qualifications.	Flying U Rodeo will produce the rodeo with Linnea Mitchell overseeing the entire event.
7. Describe the key activities and associated timeline for your plan.	Once the Plaza receives approval for funding, we will put the marketing plan in place, will finalize the PRCA application and get the word out that the Helldorado Rodeo is coming home.
8. If the project is to be phased, please describe each phase.	N/A
9. If applicable, please provide any known project limitations that may affect the project timeline or success (i.e. asbestos; drainage; physical and structural concerns). Include plans for continued project funding and/or maintenance and provide a statement regarding the project's potential for long-term sustainability and success.	N/A
10. If applicable, please provide sustainability plans for financing the operation and/or maintenance of the project at the conclusion of the grant. Describe the final product resulting from your project. Please provide examples of any collateral material produced by your project.	Our plan is to continue the tradition of the Helldorado Rodeo in our downtown area. We are seeking funds this year to get us started but will decrease funding request next year.

PART III. . Budget Worksheet

Budget Worksheet File	https://clvo365-my.sharepoint.com/:x:/g/personal/acowles_lasvegasnevada_gov/EcUvGSvLUrFFuU_6SHYbPswBiddx_vyECOCKecGc67gXxg?name=/473838586_rodeobudget.xlsx
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PART IV. Additional Required Documents

Primary Contact Name & Title	Jonathon Jossell
Primary Contact Signature & Date	Signature image not available.
Authorizing Official Name & Title	Jonathon Jossel CEO Plaza Hotel and Casino
Authorizing Official Signature & Date	Signature image not available.

2019 2 Day Downtown Las Vegas Helldorado Days

Expense Budget

Goods/Services:			room needed
Contract Personnel			
Announcer	Boyd Polhemus	\$6,000	
Entertainer		\$3,500	1
Music	Josh Hilton	\$2,500	1
Sound	Josh Hilton?/ or local	\$3,500	
Pick Up men			1
1		\$1,200	1
2		\$1,200	1
Secretary		\$1,500	1
Timer1		\$500	1
Timer 2		\$500	1
Prize Money		\$35,000	
PRCA approval		\$1,200	
PRCA Judges		\$1,500	
Total		\$58,100	
Scoreboard			
Lighting			
Livestock		\$80,000	5
Permits		\$5,000	
Insurance		\$7,000	
Arena Fee		\$10,000	
Rodeo Banners		\$10,000	
Labor		\$10,000	
Portable Restrooms		\$8,000	
Bleacher/Trash Clean-up		\$14,000	
Water Truck/Water		\$3,000	
Medical/EMT		\$2,500	
Equipment Rental		\$12,000	
Traffic Plan/Safety		\$3,000	
Additional Parking/Stable		\$6,000	
Marketing Fee		\$50,000	
Total:		\$278,600	
TOTAL to produce the rodeo		\$278,600	
Total Request from Centennial		\$250,000	
Amount to be paid by Plaza		-\$28,600	

2019 2 Day Downtown Las Vegas Helldorado Days

Expense Budget

Goods/Services:

Contract Personnel

Announcer	Boyd Polhemus	\$6,000	<i>Rodeo announcer on horseback in arena</i>
Entertainer		\$3,500	<i>Entertainment in arena</i>
Music	Josh Hilton	\$2,500	<i>Music played during rodeo</i>
Sound	sound system	\$3,500	<i>Sound man</i>
Pick Up men			<i>Rodeo personnel</i>
1		\$1,200	<i>Rodeo personnel</i>
2		\$1,200	<i>Rodeo personnel</i>
Secretary		\$1,500	<i>Track contestants and payout</i>
Timer1		\$500	<i>Rodeo personnel</i>
Timer 2		\$500	<i>Rodeo personnel</i>
Prize Money		\$35,000	<i>Prize money paid directly to contestants</i>
PRCA approval		\$1,200	<i>PRCA designation</i>
PRCA Judges		\$1,500	<i>PRCA judges</i>
Scoreboard		\$0	<i>Plaza</i>
Lighting		\$0	<i>Plaza</i>
Livestock		\$80,000	<i>Flying U Productions</i>
Permits		\$5,000	<i>necessary permits, including city permits</i>
Insurance		\$7,000	<i>required insurance</i>
Rodeo Banners		\$10,000	<i>Banners to be produced with Centennial logo</i>
Labor		\$10,000	<i>Staff to work inside rodeo arena</i>
Portable Restrooms		\$8,000	
Bleacher/Trash Clean-up		\$14,000	
Water Truck/Water		\$3,000	
Medical/EMT		\$2,500	
Equipment Rental		\$12,000	
Marketing Fee		\$50,000	

Total Production Costs	\$259,600
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Total Request from Centennial	\$220,000
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Centennial logo will be prominent in the arena

Centennial license plate information will be made available on site

Any costs above the allocated funding from the Centennial will be covered by the Plaza