City Hall, 495 S. Main St.
Council Chambers - 2nd Floor

July 20, 2020
2:00 PM

Neighborhood Partners Fund Board Minutes

1. Call to Order and Roll Call

Minutes:
CHAIR QUALEY called the meeting to order at 2:00 p.m.

PRESENT: CHAIR QUALEY and MEMBERS SCHULTZ, TOUSSAINT, CHRISTENSEN (excused until 2:09 p.m.), BONAVENTURA (via telephone), JACKSON-RENTER, KRESS, YTURRALDE (via telephone) (excused until 2:14 p.m. and at 2:42 p.m.), TRAMP, FARRAY, STONEBARGER, and RAMIREZ

EXCUSED: MEMBER HELGELIEN

ALSO PRESENT: ALMA ESTRADA, Community Program Technician, BRYAN SCOTT, City Attorney, and ASHLEY FOSTER, Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:
ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the State of Nevada Executive Department Declaration of Emergency Directive 006: The City of Las Vegas website – www.lasvegasnevada.gov and The Nevada Public Notice Website – notice.nv.gov.

3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

4. Presentations on Neighborhood Partners Fund Board Grant Program Applications submitted by the Mannetta Lane HOA and Torrey Pines Estates HOA

Minutes:
CHAIR QUALEY advised each group as they came forward that they would have five minutes to present, and the Members would have five minutes to ask questions.

Mannetta Lane HOA – RICHARD BOWLES stated funds were being requested to upgrade their common area lighting. Currently, there are three different types of lighting fixtures throughout the community with various lighting levels, and the new lighting would provide consistency and enhance vision at night. They also expect their utility bill to decrease which will help prevent an increase in HOA assessments. Additionally, the new lighting would have a failure rate of less than three percent and a lifetime of approximately five years, decreasing maintenance costs dramatically.

MEMBER SCHULTZ welcomed MR. BOWLES and inquired as to who M Corp was. MR. BOWLES explained they are a local lighting vendor and that he had no personal affiliation with this company. He further explained for MEMBER SCHULTZ that the NV Energy rebate was paid directly to the lighting vendor who was charging the applicant the net amount as opposed to the full amount. He stated it is a very seamless process, and he hoped the project would be completed within a couple months. MEMBER SCHULTZ liked the project equating good lighting to security.

Torrey Pines Estates HOA – CURTIS MARKOVIC described the project to upgrade the landscaping located at the entrance to the community he has lived in for approximately 15 years. He stated the area is notorious for people dumping garbage, furniture and palm fronds and would like the area landscaped to deter the dumping. He displayed a rendering of the proposed landscaping and explained his design plans, noting the area that must remain open for City access.

MEMBER CHRISTENSEN asked who owns the subject property. MR. MARKOVIC explained the property is owned by the City, but they are in the process of working with the HOA and the City to obtain the appropriate permits and permission to complete the landscaping.

MEMBER BONAVENTURA commented that they have been working with the HOA on this area for quite some time and asked if the HOA would take over the maintenance responsibility of this area once the improvements are completed. MR. MARKOVIC replied in the affirmative and said they will also be tapping into the HOA's water system in order to water the landscaping. MEMBER BONAVENTURA asked if the HOA would be willing to remove the landscaping improvements if a property owner decided to develop their property and needed a greater ingress and egress; MR. MARKOVIC confirmed.

Since the property the applicant is proposing to improve is owned by the City, CITY ATTORNEY BRYAN SCOTT informed the applicant that he would need an encroachment agreement with the City prior to making such improvements and asked if he had contacted Public Works. MR. MARKOVIC said he has worked closely with MEMBER BONAVENTURA, but he was not sure where they were in that process. MR. SCOTT indicated if a grant was awarded, it may need to be conditional upon obtaining an encroachment agreement.

In response to questions by MEMBER TOUSSAINT, MR. MARKOVIC stated currently there is no landscaping on the property, and he explained how they would tap into the existing irrigation system in other landscaped areas to water the proposed landscaping.

CHAIR QUALEY asked for clarification regarding the difference in the donation amount referenced in the documentation and in the donation letter. MR. MARKOVIC explained the donation was for a Bobcat to be used to dig holes and haul in the rock.

MEMBER SCHULTZ thought the letter signed by MR. MARKOVIC regarding permission to proceed with the project, which was submitted as part of the application package, should be withdrawn because he does not have such authority and asked staff to note this. He also asked who owned the trees and paid for the water that they are tapping into to irrigate the proposed landscaping; MR. MARKOVIC replied the Torrey Pines Estates HOA.

5. Discussion for possible action regarding recommendation of funding for Fiscal Year 2020-2021 Neighborhood Partners Fund Board projects

Minutes:
CHAIR QUALEY explained the process in that the Board would deliberate each project, whereas each member would have an opportunity to speak, and then a motion would be taken regarding the awarding of any funds.

MEMBER TOUSSAINT asked for the total number of projects and how much money the Board had to spend per project. ALMA ESTRADA, Community Program Technician, stated there were 16 projects with a total of $80,000 in funding available. CHAIR QUALEY added the total amount being requested was $71,590. She pointed out the process was different this year with regard to submittals in that organizations had to change their projects due to the pandemic and asked that the Board take this into consideration while deliberating.

MEMBER SCHULTZ recommended each project be discussed, a preliminary decision be made and an accumulative vote be taken at the end of those discussions instead of individual votes being taken. He also commented that although the total ask is less than the funding amount available, the Board should not feel compelled to approve every project for the full amount; he thought merit should be a determinant and that they should not just spend the money for the sake of doing so.

CITY ATTORNEY BRYAN SCOTT agreed that all of the projects could be discussed and a preliminary number be decided upon, but believed that the Clerk's Office needed each project to be voted upon individually to identify specifically the dollar amount for each project.

MEMBER TOUSSAINT commented that each applicant worked hard on their proposals, and he believed if the entire $80,000 available was not awarded, next year's funding may be reduced. MR. SCHULTZ pointed out the entire amount was not awarded the prior year, and the City Council did not determine that to be cause to reduce the amount available. MR. SCOTT added it was at the discretion of the Board to make such a determination, as it is unknown what may happen the following year. From a fiscal responsibility perspective, MEMBER SCHULTZ reiterated the merit of the applicant should be considered over exhausting the available funding.

MEMBER CHRISTENSEN stated the City currently has a budget crisis and asked what happens to any funding not awarded. MEMBER BONAVENTURA added the City is facing a $100 million budget deficit, and he thought there were projects under consideration that would benefit the community, and others that should be awarded a reduced amount or no funding at all. He thought it fiscally wise for the Board to consider each project individually instead of approving them all just because the money is available.

CHAIR QUALEY explained her recollection of the process last year. MEMBER SCHULTZ reiterated his thoughts regarding discussing each project and getting a consensus of the value of each project and voting on the slate at the end.

Aurora TOPP Neighborhood Association – MEMBER JACKSON-RENTER supported the Neighborhood Watch signs that were requested, but expressed concern with the block party component due to COVID-19. MEMBERS FARRAY and STONEBARGER agreed and thought this was a valid concern. With so many projects listing a neighborhood party/gathering, MEMBER STONEBARGER thought any precedent the Board set on this first application needed to be carried throughout all of the deliberations.

MEMBER BONAVENTURA pointed out a lot of the projects being considered were matching their volunteer hours with a block party and not specifically to the work the funds were being requested. He noted this application did not include the cost of brackets for the Neighborhood Watch signs being requested and said if that cost was included, the total would be $786.30, which was something he could support.

CHAIR QUALEY stated this applicant requested $2,849.71, and she thought what they proposed was a good project. They noted they would be working with the Las Vegas Metropolitan Police Department to build a strong community, and the applicant had informed the Board of the precautions they would take with regard to the social component. There are many unknowns currently, and the Board bases its decisions upon the documentation and information it has received throughout the process. If money is awarded for an event with a social component and then that event cannot take place, the money would not be expended. MS. ESTRADA confirmed this, pointing out that a couple of groups that were previously awarded funding and were unable to complete their project due to COVID-19 were not given that money. She added that the applicants have until April 2021 to complete their projects.

MEMBER SCHULTZ asked if the concerns voiced were with regard to COVID health concerns and as it relates to gatherings. CHAIR QUALEY confirmed that was part of the concern. MEMBER SCHULTZ stated many of the applications included some type of social component and noted state and local law would take precedence over any action of this Board. He thought there were many ways gatherings could be held that would comply with state and local laws. He did not think it was a topic for discussion. MEMBER BONAVENTURA stated COVID-19 would be a factor in his consideration, and he did not think it to be fiscally responsible to approve funds for social gatherings that were not directly related to the improvement of the project. He would be opposed to any social gathering that was not related to promoting a new neighborhood association that was possibly in its first year. Subsequently, MEMBER STONEBARGER asked how much money would be saved if no funding associated with social gatherings was approved.

MEMBER CHRISTENSEN noted one applicant has repeatedly requested funding for a party each year, and she did not think that was money that needed to be spent and that that community could put together their own potluck. MEMBER SCHULTZ thought this was an interesting point and commented that one applicant had indicated during their presentation that they were told holding a party would help in meeting the volunteer hour requirement.

MEMBER CHRISTENSEN indicated the Aurora TOPP Neighborhood Association has only been awarded money one other time as opposed to the one she referenced that comes back year after year, so she did not have an issue awarding money for a party to this applicant.

MEMBER TOUSSAINT pointed out the Charter calls for the Board to support community development, and he thought that parties were considered a form of community development and that he was not opposed to such.

MR. SCOTT reminded the Board that the Governor has not prohibited gatherings entirely; but rather suggests no gatherings of 50 individuals or more and that they practice social distancing and wear masks.

CHAIR QUALEY thought each application should be considered individually, and social gatherings should not be opposed altogether. MR. SCOTT confirmed this would be appropriate.

MEMBERS RAMIREZ and TRAMP agreed with MEMBER BONAVENTURA in that public funds should not be awarded for parties. MEMBER RAMIREZ indicated her support for the Neighborhood Watch signage, but not the party. MEMBER TRAMP added that private businesses have been forced to close to the public and awarding funds to hold a social gathering would not send a good message.

CHAIR QUALEY asked MR. SCOTT about money being awarded for social gatherings on a contingency basis regarding stipulations in place at the time of the event. MR. SCOTT referenced the guidelines and directives put out by the Governor's Office, noting that it may be difficult for some of the associations to comply. Ultimately, the decision to fund any particular project is up to this Board. CHAIR QUALEY pointed out these gatherings may not occur for months and reiterated the guidelines may be different at that time. MS. ESTRADA also reiterated that the applicants have until April 2021 to complete their projects.

Due to differing opinions, MEMBER SCHULTZ thought social gatherings was a policy issue and could be discussed under that agenda item. When considering each project, he thought the social component needed to be in relation to the actual endeavor. If that was the case, then the characterization of the event could be what the ultimate purpose was; i.e., security, getting to know one another, beautification, working on a problem, etc. He noted this was the criteria established for these applications, and he did not think the Board had any authority over the public health dynamic.

MEMBER TRAMP added that even though an applicant may not be awarded funding for a gathering did not mean that the applicant could not raise the funding in another manner to hold that gathering. MEMBER JACKSON-RENTER asked legal counsel about the City's liability if funds were used for social gatherings and pointed out COVID-19 was not a factor when the applications were submitted. She empathized with the applicants, but noted the Board still has to be responsible as a City. MR. SCOTT advised the City will not bear any liability with regard to any parties held because it is not the party holding the event and the Board had indicated to the applicants that they must follow the Governor's Directives.

If there was a sweeping decision not to fund parties, MEMBER STONEBARGER asked about the applicants having the opportunity to apply for a different project. MS. ESTRADA explained the current year applications were closed, and the next funding cycle may be different in that the agreement may include something in relation to COVID-19. MR. SCOTT encouraged the Members to move forward.

MEMBER SCHULTZ motioned for this applicant to receive the full amount requested based on a well-submitted and well-documented application. MEMBER BONAVENTURA stated he did not support funding the full amount, and recommended funding only the amount for signage and brackets in the amount of $786.30. He explained the breakdown and how he arrived at that figure at the request of MEMBER TOUSSAINT.

Aviana Homeowners Association – MEMBER SCHULTZ pointed out this Association had indicated that they were told to hold a picnic to meet their volunteer hour match, and he was concerned that it was not an integral part of the drainage project. He found this project questionable because of the way it was structured.

MEMBER BONAVENTURA expressed concern that this Board should not subsidize maintenance that the HOA is responsible for. The City already completed a drainage improvement project in this area, and it was agreed last year that the Board would not vote to approve deferring the maintenance responsibility the HOA was supposed to be doing. As such, he could not support this funding request.

If parties were not going to be approved this year and additional maintenance items were not going to be approved, MEMBER STONEBARGER asked what HOA items would qualify for funding. CHAIR QUALEY commented no decision had been made across the board to disqualify anything and that each application would be considered and voted on individually.

MEMBER TOUSSAINT was confused in that the Board was supposed to promote a sense of community and parties are a huge factor in HOAs building a relationship with the homeowners. He did not believe a party that achieves this should be denied.

CHAIR QUALEY pointed out this was the second phase of this project and the applicant had completed quite a bit already. She noted the documentation provided referenced the project itself, not a party. Additionally, they have a tremendous amount of volunteer hours and are working with the City. She thought this was a good project that warranted funding.

MEMBER BONAVENTURA stated the first phase of the project has been completed, which included capital improvements done by the City, and the applicant was requesting funding for the maintenance of the drainage area. He reiterated that last year he believed the Board came to the consensus it would not subsidize what an HOA was already supposed to be maintaining.

MEMBER JACKSON-RENTER expressed this Board provides the opportunity to acquire funds from the City to help beautify these neighborhoods. MEMBER CHRISTENSEN understood MEMBER BONAVENTURA'S statement but feels projects that beautify a neighborhood are always good projects.

Subsequent to MEMBER BONAVENTURA pointing out that the match indicated on the application was $50 less than the amount requested, CHAIR QUALEY amended her motion to reflect this.

Beverly Green Neighborhood Association – MEMBER STONEBARGER loved how this Association personalized their signage.

MEMBER SCHULTZ stated after a little clean up, the applicant had submitted a good package, and he was confident in what was being proposed.

MEMBER BONAVENTURA stated he liked this project and the personalized signs, but he had an issue with the $1,000 being requested for party supplies. As such, he would support funding for the signage, brackets and beautification materials but not for the party supplies.

CHAIR QUALEY read the various project costs and pointed out they have 153 volunteer hours with 12 people volunteering. MEMBER BONAVENTURA reiterated $1,000 was being requested for party supplies.

Buffalo Coalition Neighborhood Association – MEMBER SCHULTZ stated he did not understand the provision this applicant had to rehabilitate private property and asked staff and legal counsel to comment. MS. ESTRADA explained the planters they are asking to improve are located at the entrance to the street. Past projects have included "welcome to the neighborhood" boulders placed on a piece of property either privately owned or City owned. MEMBER SCHULTZ understood the benefit to the Buffalo Coalition, but commented the proposal would also benefit the private property owner who is not a part of the coalition. He questioned if this fell within the scope of this Board and asked for a legal opinion. MR. SCOTT referenced another application that involved private property and agreed while the improvements benefit the private property owner, they also benefit the community because the planters are the entry feature into the community. As such, he opined that the Board could award money for the project if it voted to do so.

CHAIR QUALEY added that in her experience with HOAs, she has seen this situation many times and usually the HOA ends up taking care of the property. She pointed out the applicant's request is for $5,000, and the project documentation totals $5,477.42. This group has a tremendous amount of donations and volunteer hours, and she felt the project would provide benefit beyond the community. MEMBER STONEBARGER also pointed out that this is a neighborhood association and not an HOA, so there are no dues to go towards the improvement of the planters.

MEMBER CHRISTENSEN commented that this project affects the frontage going into the area, and she thought it was a very good project. MEMBER BONAVENTURA indicated his support of this project since the planter is a major feature of the public right-of-way, faces the street and is at the entryway to the neighborhood so will benefit the entire community as well as those driving by.

Crestwood Neighborhood Association – MEMBER STONEBARGER expressed support for this project due to the amount of collaboration. The applicant indicated they had already spoken with Public Works and Operations and Maintenance, the University of Nevada, Las Vegas and Cooperative Extension and had a lot of support for the maintenance of this project. MEMBER SCHULTZ also supported the project for the amount requested. He thought the project was both documented and presented well. CHAIR QUALEY agreed, stating the project would benefit beyond the community.

MEMBER BONAVENTURA asked if the applicant had provided a revised cost for the dumpsters because what was presented seemed excessive. MS. ESTRADA stated that she did not recall this group having been asked to resubmit a new quote. CHAIR QUALEY recalled the applicant stating they would check to see if they could get a lower price. MEMBER SCHULTZ recalled the applicant acknowledging they would try to obtain a lower price but that it was not an action item required in order for the application to proceed.

After noting dumpster pricing from a particular website as well as another application, MEMBER BONAVENTURA recommended allocating $500 instead of $1,300 for the dumpsters.

Desert Shores Racquet Club HOA – MEMBER BONAVENTURA commented this project was to install electric power and lighting along the boat dock, which the applicant had stated during their presentation was for use by the HOA and not open to the public. Because the project would only benefit a few boat owners in the HOA and not the public or the entire community, he was adverse to approve funding for such. VICE CHAIR SCHULTZ commented this was the proposal put forth by the community, and there are always projects that benefit some more than others.

El Camino Community Association – MEMBER STONEBARGER liked that the applicant donated food from their garden to a local nonprofit which was partnering in an alternative way. She recalled that the Board had some questions regarding the cost involved with upgrading their website. MEMBER BONAVENTURA expressed his concern that the applicant was going to use someone they know to design the website as opposed to obtaining bids or quotes from other vendors, so he was unsure of the amount requested for that and asked for input from the other members.

CHAIR QUALEY reviewed the vendor costs on the application and thought the $1,500 requested to upgrade the website was a fair amount and not unusual.

MEMBER CHRISTENSEN pointed out this applicant requested $3,577.74 with a minimum of $2,000, and it seemed if the Board approved the lesser amount, they could use $1,500 to upgrade the website and possibly save costs in other areas such as the flyers.

At the request of MEMBER BONAVENTURA, MS. ESTRADA clarified the match amount.

CHAIR QUALEY reviewed the associated costs, donations, volunteer hours and match. She commented that she likes what the group does for the community as a whole.

Glen Heather Estates Neighborhood Association – MEMBER STONEBARGER supported this community celebration, noting it is a culmination of the project by celebrating at the end with a community cleanup. MEMBER CHRISTENSEN stated this project included several parts such as a neighborhood cleanup, goodwill type components and a party afterwards. She thought it seemed very cohesive, and she supported the party after the fact.

MEMBER BONAVENTURA expressed concern with the yard sale in that each neighbor being allowed to throw their personal items away would personally benefit by utilizing the dumpsters the City was awarding funds for. He compared this to a housecleaning, and he did not see how that would benefit the community or the public. MEMBER FARRAY believed the majority of the project involved social events, which she did not agree with.

Las Vegas Meadows Community Crusaders – MEMBER SCHULTZ expressed his concern regarding the connection between the Crusaders ad hoc organization and the commercial entity known as Las Vegas Meadows because he believes the event benefits the commercial entity in terms of image enhancement of their ongoing commercial enterprise. The Board had questioned the fact that the community manager is a key employee of Las Vegas Meadows and was part of the volunteer effort, but has since withdrawn those volunteer hours to make the disconnection between the two; however, he still had a lingering concern.

MEMBER BONAVENTURA reiterated his concern with the City's General Fund deficit related to COVID-19 and did not think it appropriate to fund this project at this time. MEMBER KRESS realizes that these projects may have been conceived prior to COVID-19, but agreed it was not appropriate to hold gatherings at this time.

CHAIR QUALEY stated this community has a different dynamic in that it is an elderly population and, therefore, they do not have a lot of opportunities to get out. She thought this provided a lot of community involvement and support, but would like an element added to their applications going forward. She reviewed the ask, costs, donations and volunteer hours, and expressed her support of this project.

Mannetta Lane HOA – MEMBER STONEBARGER supported the overall project but noted the match amount was less than what was being requested. CHAIR QUALEY asked staff to comment. MS. ESTRADA stated that this group had trouble uploading their forms, so she had to upload them on their behalf. CHAIR QUALEY reviewed the information in ZoomGrants, to which MS. ESTRADA explained staff does a reimbursement so if all of the hours needed are not submitted the applicant will not get the full reimbursement; the amount reimbursed will be restricted to their match.

CHAIR QUALEY indicated if the Board supported the project, they could award the match amount and not the full $5,000.

McNeil Estates Neighborhood Association – MEMBER STONEBARGER expressed her support of the community block party. She indicated the requested amount was less than $5,000, so she thought that was being responsible. She pointed out that they do receive a lot of donations and thought this was a "best practices" block party and the most popular that she has heard of. MS. ESTRADA added that they have been holding this block party for several years, and the attendance has grown each year.

MEMBER BONAVENTURA spoke to being consistent with regard to the City's fiscal deficit and the COVID-19 pandemic; as such, he indicated his opposition to this project.

Palomino Gardens HOA – MEMBER BONAVENTURA supported this project as it enhances the public safety of the entire community and the surrounding area with cameras facing outside the neighborhood.

MEMBER STONEBARGER indicated she had noted a shortage in volunteer hours but did not see this in the application match and asked if that had been made up. MS. ESTRADA stated the applicant had submitted a correction at the request of the Board that she thought related to the volunteer hours and which she had forwarded to them.

Rainbow Family Park Neighborhood Association – MEMBER TRAMP stated he had some concerns regarding the cost of their website since the amount differed from that of another applicant that utilized the same vendor. Being new to the Board, he asked if they have granted this type of money for websites to associations in the past. CHAIR QUALEY believed this request was for a new website whereas the other applicant was requesting funding for an upgrade to an existing website; MEMBER BONAVENTURA stated that was his recollection as well.

Spanish Oaks HOA – MEMBER BONAVENTURA noted the applicant had indicated they already had an $8,000 budget for this type of social event. Noting that and the prior statements made regarding the fiscal deficit and COVID-19, he indicated he would not be in favor of this project.

MEMBER KRESS supported the communication component with the newsletter but did not support the party. MEMBER BONAVENTURA asked for the figure associated with the communications component.

MEMBER SCHULTZ stated he would be remiss if he did not comment about this proposal as well as others being considered. He said personally, he has never been an advocate of the City paying for social gatherings, but he has always recognized and accepted that they are an integral part of the Neighborhood Partners Fund Board (NPFB) program. He thought it was terribly unfair to these community organizations to be given a set of criteria, for them to have submitted their applications in good faith based on that criteria during a period when everyone knew what the COVID-19 situation was, and then not support those elements that were within the scope of the program. He felt this was not in good faith from the City to the organizations who submitted these applications.

CHAIR QUALEY noted the newsletter printing costs totaled $3,638.25. MEMBER BONAVENTURA stated because this is an HOA where homeowners pay dues, and they already have an $8,000 social committee budget allocated for these types of things, he did not feel it was appropriate for the City to subsidize what the social committee and HOA are already paying for as far as community outreach. Additionally, he wished to clarify that he understands things have changed since the applicants submitted their applications, but with the best interest of the entire city, of which this Board is the steward of their tax dollars, it is fiscally responsible to make sure that the funds are going towards things that will benefit the community, which is an improvement and not something already being paid for by an HOA. MEMBER FARRAY added that with no end in sight, the Board cannot assume that everything will be better by April 2021, so she did not agree with awarding the money for these types of events this fiscal year.

CHAIR QUALEY clarified no money would be given to the applicants until after the event occurs.

MEMBER JACKSON-RENTER indicated she was sympathetic with everything going on with COVID-19, and noted many events, including in Ward 5, have been canceled. She is voting in opposition to these events in support of what the Governor is trying to do for the State and is more concerned about the wellness of the community. MEMBER KRESS commented how difficult it is to vote in opposition of the social events because they are in the spirit of the NPFB and community building, but under the current circumstances, sacrifices have been made throughout the entire country, which is why he is not supporting the community gatherings.

Torrey Pines Estates HOA – MEMBER BONAVENTURA stated this HOA has been working with the Ward 6 office for quite some time. Rainbow Boulevard was planned to go across the 215 Beltway, so there are five lanes that are open with a large section at the end of the street. He applauded this HOA for taking the initiative to improve the public right-of-way not only for that community, but the entire surrounding area. He asked that any approval be conditioned upon obtaining an easement approval from the City that it will maintain this section and also that if that private property owner needed to access their property for any type of development, they would be willing to waive that easement for that property owner. MR. SCOTT clarified it would be an encroachment agreement, not an easement, that was needed from the City.

Turning Point Community Association – MEMBER SCHULTZ stated the applicant was asked to provide greater detail with regard to their proposal, and he believes they supplied a supplemental proposal for the rock but not a detailed proposal for the original proposal. MS. ESTRADA indicated what the Board had is what the applicant submitted. MEMBER SCHULTZ thought the documentation related to the vendor costs did not seem detailed enough.

MEMBER BONAVENTURA liked that this project involved improving the common area of the entire community, but asked staff to ensure any money awarded is used for the fan palms and gravel since that was not clear in the application. CHAIR QUALEY noted their vendor cost sheet did not include that information, but the sheet from the vendor actually doing the work included the fan palms and rock costs. MEMBER SCHULTZ reiterated the information provided did not include a breakdown and asked staff to work with this organization to obtain detailed numbers. MS. ESTRADA stated she refers to the invoices that are submitted, which include the description of everything. MEMBER SCHULTZ commented he supported the project, but that the quality of this applicant's submittal did not match that of other submittals due to the lack of detailed line items. CHAIR QUALEY reiterated the vendor cost estimate sheet listed the palms and decorative rock separately but no further breakdown of those costs was provided. The sheet from Green Environmental Landscaping included that information, but it was not transferred over to their worksheet. The vendor quote matches the $5,000 being requested.

MS. ESTRADA proceeded to verify the amounts that the Board approved for each organization.

Motion made by Chance Bonaventura to Approve the recommendation to City Council to fund the Aurora TOPP Neighborhood Association in the amount of $786.30

NOTE: An initial motion to Approve the recommendation to City Council to fund the Aurora TOPP Neighborhood Association in the amount of $2,849.71 by Member Schultz failed with Members Christensen, Bonaventura, Jackson-Renter, Kress, Tramp, Farray, and Ramirez voting No and Members Yturralde and Helgelien Excused.

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Gail Qualey to Approve the recommendation to City Council to fund the Aviana HOA in the amount of $4,950

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Chance Bonaventura to Approve the recommendation to City Council to fund the Beverly Green Neighborhood Association in the amount of $2,646.25

Passed For: 9; Against: 2; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Sally Christensen, Gail Qualey, Chance Bonaventura, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Against-Greg Toussaint, Larry Schultz; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Dorian Stonebarger to Approve the recommendation to City Council to fund the Buffalo Coalition Neighborhood Association in the amount of $5,000

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Greg Toussaint to Approve the recommendation to City Council to fund the Crestwood Neighborhood Association in the amount of $4,996

NOTE: Member Farray abstained from voting as she lives in the Crestwood neighborhood.

Passed For: 10; Against: 0; Abstain: 1; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Dorian Stonebarger, Brianna Ramirez; Abstain-Susy Farray; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Chance Bonaventura to Deny the funding request of the Desert Shores Racquet Club HOA

NOTE: Chair Qualey abstained from voting as she serves on the Board of Directors for the Desert Shores Community Association (the Master Association), and Member Toussaint abstained from voting as his wife also serves on the Board of Directors for the Master Association.

Passed For: 6; Against: 3; Abstain: 2; Did Not Vote: 0; Excused: 2

For-Chance Bonaventura, Larry Schultz, David Kress, Matt Tramp, Susy Farray, Brianna Ramirez; Against-Sally Christensen, Tanya Jackson-Renter, Dorian Stonebarger; Abstain-Greg Toussaint, Gail Qualey; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Larry Schultz to Approve the recommendation to City Council to fund the El Camino Community Association in the amount of $3,577.75

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Dorian Stonebarger to Approve the recommendation to City Council to fund the Glen Heather Estates Neighborhood Association in the amount of $4.800

Passed For: 6; Against: 5; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Larry Schultz, Tanya Jackson-Renter, Dorian Stonebarger; Against-Chance Bonaventura, David Kress, Matt Tramp, Susy Farray, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Chance Bonaventura to Deny the funding request of the Las Vegas Meadows Community Crusaders

NOTE: An initial motion to Approve the recommendation to City Council to fund the Las Vegas Meadows

Community Crusaders in the amount of $4,508.13 by Member Stonebarger failed with Members Toussaint, Bonaventura, Schultz, Jackson-Renter, Kress, Tramp, Farray, and Ramirez voting No and Members Yturralde and Helgelien Excused.

Passed For: 7; Against: 4; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Brianna Ramirez; Against-Greg Toussaint, Sally Christensen, Gail Qualey, Dorian Stonebarger; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Chance Bonaventura to Approve the recommendation to City Council to fund the Mannetta Lane HOA in the amount of $4,088.06

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Chance Bonaventura to Deny the funding request of the McNeil Estates Neighborhood Association

NOTE: An initial motion to Approve the recommendation to City Council to fund the McNeil Estates Neighborhood Association in the amount of $2,882.79 by Member Stonebarger failed with Members Christensen, Bonaventura, Jackson-Renter, Kress, Tramp, Farray, and Ramirez voting No and Members Yturralde and Helgelien Excused.

Member Stonebarger disclosed that her husband’s business has donated to the McNeil Estates Neighborhood Association; however, she does not benefit from the proposed project and would be voting.

Passed For: 7; Against: 4; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Sally Christensen, Chance Bonaventura, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Brianna Ramirez; Against-Greg Toussaint, Gail Qualey, Larry Schultz, Dorian Stonebarger; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Gail Qualey to Approve the recommendation to City Council to fund the Palomino Gardens HOA in the amount of $5,000

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 1; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Did Not Vote-Larry Schultz; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Dorian Stonebarger to Approve the recommendation to City Council to fund the Rainbow Family Park Neighborhood Association in the amount of $4,330

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 1; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Did Not Vote-Larry Schultz; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Gail Qualey to Approve the recommendation to City Council to fund the Spanish Oaks HOA in the amount of $3,638.25

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Chance Bonaventura to Approve the recommendation to City Council to fund the Torrey Pines Estates HOA in the amount of $5,000 with the condition the applicant obtain an Encroachment Agreement to be maintained until such time that it needs to be removed for access by the private property owner or the City of Las Vegas

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

Motion made by Matt Tramp to Approve the recommendation to City Council to fund the Turning Point Community Association in the amount of $5,000

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 2

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, David Kress, Matt Tramp, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-Ydo Yturralde, Elizabeth Helgelien;

6. Discussion for possible action on recommendations to amend the application process or documents used for the annual Neighborhood Partners Fund Program cycle

Minutes:
CHAIR QUALEY asked the members to provide any recommendations they had for next year to ALMA ESTRADA, Community Program Technician. She complimented MS. ESTRADA on cleaning up the applications and eliminating other things to make it much more understandable. She noted that some applicants still submitted portions of the old application and then asked about the timeline for application submittals and meeting with the applicants. MS. ESTRADA explained the application process starts in mid-February and that the applicants have until April to submit. During that time, four workshops are held to assist with the application process and answer questions related to various projects. However, this year, two of those workshops had to be canceled due to COVID-19. She still provided the material normally distributed at those workshops and was able to assist with any questions over the phone and via e-mail.

CHAIR QUALEY wondered if after the City received the applications, but before the Neighborhood Partners Fund Board (NPFB) started meeting to hear presentations, if a member could work with staff to help review any documentation. She thought this would be beneficial for everyone. MS. ESTRADA explained she goes through the applications as they are received and returns some for corrections, but the applicants do not always send in the requested information. With the timing of the Board members being appointed, she was not sure how that would work. CITY ATTORNEY BRYAN SCOTT indicated a member who has been active on the Board could voluntarily review the applications; it would not have to be a sworn-in member. CHAIR QUALEY thought MS. ESTRADA did a good job but that another pair of eyes may be helpful; MS. ESTRADA agreed. MEMBER SCHULTZ said he volunteered last year to do just that and continued to make his services available to the City.

MEMBER SCHULTZ appreciated the protocol sheet provided by the City Clerk's Office when using this venue. He noted he had trouble hearing until he turned the volume up and suggested a cheat sheet of "to dos" also be included on this sheet.

MEMBER SCHULTZ provided an analysis of the Ward distribution of the 16 qualifying applications, and commented on the outreach being done. He encouraged staff and the Council Offices to continue to do outreach to obtain a better distribution of the applications which would more fairly represent the entire city of Las Vegas.

MEMBER TOUSSAINT was concerned that the ground rules have changed in determining whether or not a project is an acceptable or valuable project. He did not question the Members intentions, but they changed what has been done for more than a dozen years; one of which is community gatherings. These are an expensive proposition for HOAs and more expensive for neighborhood associations. These events are valuable in that they bring people together and help build communities. Some may have money for that, but then there will not be money for other things. An HOA does not have a pool of money waiting to be spent. He acknowledged the concern over the City's budget and that possibly that concern was not the same as other members who work for the City. He was concerned that applicants who applied for and received grants in the past did not receive any funding this year and thought they would be disappointed, especially those that were maybe encouraged to have a social gathering. He said he was unhappy going down this road.

MEMBER TRAMP requested that a transparency clause be included as part of the application to avoid any conflicts of interest (i.e., associations using a project to try to enhance a neighbor's business, etc.). He also wished for the applicants to provide documentation that they obtained competitive bids for vendor projects. MEMBER BONAVENTURA agreed, suggesting that applicants obtain quotes from at least two vendors.

Although her vote may not have reflected such, MEMBER CHRISTENSEN stated she loves community projects that conclude with a celebration and not those where the entire amount of funding being requested is for a party.

MEMBER STONEBARGER stated after learning that HOAs are typically not funded for the maintenance component, she wondered if a statement could be included on the application that those types of projects are not historically favorable. MR. SCOTT thought staff had a list of projects that would not bear consideration, but that the parties could be if tied to the actual community event. CHAIR QUALEY referenced the program guidelines, noting that information was outlined pretty well but possibly some additional wording may be helpful.

MEMBER JACKSON-RENTER stated she loves the spirit of the NPFB, which is to bring communities and neighbors together. She felt bad having to vote against those projects with a social component and was hopeful that next year they would be in a better place so some of the social events could be brought back. This year has been a plethora of uncertainty which has affected everyone, and even if she was not a City employee and was simply a resident, she would feel the same and support the City.

7. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
CHAIR QUALEY stated it was a pleasure working on the Neighborhood Partners Fund Board and that she was proud to be a part of the program.

8. **Adjournment**

Minutes:
The meeting was adjourned at 4:48 p.m.

Respectfully submitted:

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Ashley Foster, Deputy City Clerk

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Alma Estrada, Community Program Technician

Minutes Prepared by:
Debra A. Outland, Deputy City Clerk

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS IN ACCORDANCE WITH THE STATE OF NEVADA EXECUTIVE DEPARTMENT DECLARATION OF EMERGENCY DIRECTIVE 006
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