



## Neighborhood Partners Fund Board Minutes

### 1. Call to Order and Roll Call

Minutes:

CHAIR QUALEY called the meeting to order at 2:06 p.m.

PRESENT: CHAIR QUALEY and MEMBERS SCHULTZ, TOUSSAINT, CHRISTENSEN, BONAVENTURA, JACKSON-RENTER, YTURRALDE, TRAMP, HELGELIEN, FARRAY, STONEBARGER, and RAMIREZ

EXCUSED: MEMBER KRESS

ALSO PRESENT: ALMA ESTRADA, Community Program Technician, BRYAN SCOTT, City Attorney, and ASHLEY FOSTER, Deputy City Clerk

### 2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the State of Nevada Executive Department Declaration of Emergency Directive 006: The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov) and The Nevada Public Notice Website – [notice.nv.gov](http://notice.nv.gov).

### 3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

### 4. Presentations on Neighborhood Partners Fund Board Grant Program Applications submitted by the Glen Heather Estates Neighborhood Association, Mariposa Community Association, McNeil Estates Neighborhood Association, Palomino Gardens HOA, Spanish Oaks HOA, and Torrey Pines Estates HOA

Minutes:

ALMA ESTRADA, Community Program Technician, stated that the presentation by Mariposa Community Association should be stricken as they had to withdraw their application due to the project already being completed. A vote was taken to Strike the presentation.

At the request of CHAIR QUALEY, each Member introduced themselves and their Council affiliation; she also reminded the Board as to the allotted time frames and reviewed the proper procedures for the meeting. She stated that any presentation submitted would be included in the meeting backup and available online. MEMBER TOUSSAINT wondered about the amount of time given for each presenter. CHAIR QUALEY confirmed each presenter would be given five minutes for their presentation and five minutes for questions from the Board.

NOTE: MEMBER FARRAY disclosed that she lives in Crestwood and would abstain from voting on the Crestwood Neighborhood Association application that was heard at the July 1, 2020 meeting.

As each group came forward to present, CHAIR QUALEY advised them that they had five minutes to present, and the Members had five minutes for questions.

Glen Heather Estates Neighborhood Association – SHELLY WALTERS, representative for the Association, stated they are a neighborhood of 182 homes located at the southeast corner of Rancho Drive and Oakey Boulevard. Their neighborhood project is the Glen Heather Estates Neighborhood Clean Up and Celebration.

With the help of funding from this Board, past projects have been successful which included a monument sign, wall painting along Rancho Drive and a Halloween-themed block party. This year, the community would like to do a neighborhood cleanup and hold a block party, which will adhere to all COVID-19 Centers for Disease Control and Prevention Guidelines and Nevada Statutes and Directives.

MS. WALTERS expressed the cleanup will beautify the neighborhood, making it a safer place to live, and the block party will serve as a great way to meet neighbors. She referenced a slide included in the PowerPoint presentation in the backup which showed photos from their last block party, which was well attended. The cleanup project will involve a community yard sale after which local nonprofit organizations will pick up any items the neighbors would like to donate. Additionally, five dumpsters will be rented from Republic Services at a cost of \$2,260 to allow neighbors to throw away any unwanted items along with any yard clean-up materials such as tree trimmings, etc. She pointed out that some local gardeners have offered discounts for anyone that would like to have work done. Many neighbors have volunteered to help those that need assistance with the cleanup.

MS. WALTERS stated the plan is to hold a block party similar to their last one, and showed slides from that event. She described various details of the block party which would include the rental of tables and chairs, a food truck, DJ, handwashing station and portable restroom totaling \$2,500. She noted the food truck and DJ were offering discounted rates. Additionally, a raffle will be held during the block party to raise money for the Association, since they are not a Homeowners Association, but rather a volunteer neighborhood association. She believed both projects will encourage neighbors to get outdoors and get together.

MEMBER STONEBARGER asked if the community yard sales will benefit the Association or individual homeowners. MS. WALTERS explained the homeowner would keep the money from the sale of their own items. She added everyone usually pays \$5.00 towards the supplies for the community yard sale signage, and any excess money is donated to the Association.

MEMBER SCHULTZ pointed out a discrepancy between the Project Budget Worksheet and the cash and in-kind detailed submission. MS. WALTERS confirmed there was an error in the amounts. MEMBER SCHULTZ requested MS. WALTERS update the Project Budget Worksheet and submit it to staff.

MEMBER BONAVENTURA asked if the cleanup will include common areas and the outside of the neighborhood or simply personal property. MS. WALTERS explained that the City of Las Vegas generally takes care of all of their common areas.

Mariposa Community Association – STRICKEN

McNeil Estates Neighborhood Association – LAURA McSWAIN, President of the Association, briefly touched upon the history and location of the neighborhood. She stated the neighborhood is very diverse with multi-generational and LGBTQ (Lesbian, Gay, Bisexual and Transgender) families. She noted that they have received funds from this Board for the past several years. Their block party is an all-hands-on-deck event with set up, hanging a banner, turf placement and table setup the day before. Approximately 500 people attend the block party, and they do outreach throughout the neighborhood and adjacent areas to create cohesiveness. She noted that the SGI (Soka Gakkai International) Buddhist Center created some controversy when it first came into the neighborhood, but has since become very involved with the block party and has proven to be a great benefit to the community and is beloved in the neighborhood. She pointed this out as a great example of what a block party does for relationship building in the community. She noted the block party also serves as a catalyst for other activities such as car tours and outreach to the elderly residents during the COVID-19 pandemic. Referring to the breakdown in the PowerPoint presentation in the backup, she stated they are requesting \$2,882.79, which will help cover the cost of specialty items to accommodate the larger crowds. On behalf of the residents, she thanked the Board for their time and consideration.

There were no questions from the Board for MS. McSWAIN.

Spanish Oaks HOA – JULES SCHOOLMEESTER stated that last year the group had a community building project and a similar project was being requested this year. Last year, the community was in a slump with low

attendance at events and a lack of communication amongst the neighbors, so they worked on building community, social events and providing people opportunities to make connections. They wish to keep this momentum going, and their success over the past year would not have been possible without the help of this Board. They feel the ongoing solution is to be consistent with a monthly newsletter in printed and email formats, which is hand delivered to residents. She pointed out a copy of one of their newsletters that is included in the PowerPoint presentation in the backup. They also want to grow the Halloween Spooktacular Party to promote more family-friendly events and to promote volunteer opportunities and serving on HOA committees. She reviewed the project goals, some of which have already been initiated. The funding request includes three parts; full-color newsletter printing costs, funding for the Halloween Spooktacular Party, which 81 people attended last year, and assistance with food and supplies for quarterly breakfasts and Vintage Vegas History Night. She noted one of their residents is a librarian at the University of Nevada, Las Vegas and has access to a lot of materials relating to Las Vegas history and put together their presentation for that event. MS. SCHOOLMEESTER stated this is the third year requesting funding, and the group has successfully completed all grant requirements. She added they have grown their volunteer donation from the first to the second year.

MEMBER SCHULTZ referred to an entry on the Project Budget Worksheet for the Spanish Oaks Community Event budget related to the community's in-kind/cash contribution but recalled somewhere else in the detail that none of that would be applied to this event. MS. SCHOOLMEESTER explained the Board earmarks \$8,000 for the Social Committee, which is used for various activities such as garage sales, Happy Hour, the holiday party, etc. MEMBER SCHULTZ stated that this Board needs to know what portion of the Social Committee budget would be dedicated for this specific event to help them determine the community contribution. He requested this information be resubmitted.

CHAIR QUALEY asked if they offered homeowners the option of opting out of receiving the newsletter, which would save money. MS. SCHOOLMEESTER stated so far 10 people have chosen to opt out. There are 385 homes in the community, many of whom are elderly residents and prefer a hard copy of the newsletter. CHAIR QUALEY asked for confirmation that the newsletter was not included as part of the normal budget of the Association. MS. SCHOOLMEESTER commented if the newsletter had to come out of the Social Committee budget, she anticipated they would have to go to black and white print to keep costs down.

MS. ESTRADA asked MEMBER SCHULTZ for clarification as to what he wished to be corrected and resubmitted. MEMBER SCHULTZ asked that Line Item 2C on the Project Budget Worksheet be corrected.

Palomino Gardens HOA – PUOY PREMSRIRUT presented on behalf of the Association referring to the PowerPoint presentation included in the backup throughout. She stated that the neighborhood is small, being comprised of only 15 families and is located off of Charleston Boulevard and Rancho Drive. She noted the group applied for and was awarded funding by this Board two times previously. Those monies enabled them to repave their entire street and enhance visibility in their cul-de-sac by installing light poles. Several images were shown of these projects.

MS. PREMSRIRUT stated they have been experiencing heightened criminal activity, and this year's request is for funding for an enhanced security system. They would like to install fixed and pinhole cameras outside of their guardhouse to capture vehicles, license plates and drivers to enable them to see what is going on in the neighborhood and to give them the ability to investigate if necessary. Their neighborhood, which has young children as well as seniors with compromised health issues, lies between two very high crime areas, which fall above the national average and boasts the second highest crime index in Las Vegas. The homeless population has also migrated towards them considerably over the past year, creating a problem with trespassers. Although a small community, they all participate, and were able to maintain their board composition this year along with forming a separate subcommittee in order to apply for this grant. They obtained two bids from reputable companies, which were outlined in the presentation. One is more detailed than the other, but the selection will be dependent upon any funding received.

MEMBER BONAVENTURA asked if the HOA currently had cameras or if new cameras would need to be purchased. MS. PREMSRIRUT stated that the neighborhood currently does not have any cameras. MEMBER BONAVENTURA asked about the volunteer effort associated with this project. MS. PREMSRIRUT explained they have special assessments amongst the community members for purposes of financing, but volunteers will be meeting with the vendors for installation, which she believed could be completed within the next few months.

Additionally, at a minimum, they have quarterly meetings, along with an annual meeting and a very active email chain.

MEMBER TOUSSAINT asked if the community is gated. MS. PREMSRIRUT stated the community has only one ingress/egress. She expressed their belief that the cameras would be crucial for the community and a helpful tool for law enforcement.

MEMBER SCHULTZ stated the Association is contributing quite a bit of cash, but asked how they intended to make up any shortfall if the cash contribution was less than anticipated. MS. PREMSRIRUT stated she does not oversee the financial element, but they have some reserves which she believed could be used. MEMBER SCHULTZ suggested that she update that information on the application. He also pointed out there was a difference in the number of cameras being proposed by the two vendors and thought that did not represent an equitable comparison. MS. PREMSRIRUT thought the bids were driven by the vendors who made those specific recommendations.

MEMBER SCHULTZ also asked if the video feed would only be available in the guardhouse or if there would be remote access to it. MS. PREMSRIRUT explained there will be a remote location, but it has yet to be determined if it will stay within the guardhouse or hardwired to a different location. The storage time will be 30 days and can be accessed physically only by their executive officers.

Torrey Pines Estates HOA – MS. ESTRADA announced that this applicant was unable to make it to the meeting and asked if the Board would like her to attempt to reschedule them for the July 20, 2020 meeting. CHAIR QUALEY pointed out they had accommodated another applicant by rescheduling them and asked for the Board's feedback. MS. ESTRADA explained why each applicant was unable to attend on their scheduled date; after which MEMBER BONAVENTURA stated he was amenable to them being rescheduled.

MEMBER TOUSSAINT motioned to move the Torrey Pines Estates HOA presentation to the July 20, 2020 meeting. MEMBER SCHULTZ noted deliberation of funding usually takes a considerable amount of time and wanted to ensure there would be enough time to accommodate these two presenters in addition to the deliberations. MS. ESTRADA stated the meeting on July 20, 2020 is scheduled from 2:00 p.m. to 5:00 p.m. and outlined the schedule for that date.

Motion made by Chance Bonaventura to Strike the application for the Mariposa Community Association

Passed For: 12; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, Matt Tramp, Ydo Yturalde, Elizabeth Helgelien, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-David Kress;

Motion made by Greg Toussaint to reschedule the application for the Torrey Pines Estates HOA to the 7/20/2020 meeting

Passed For: 12; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Greg Toussaint, Sally Christensen, Gail Qualey, Chance Bonaventura, Larry Schultz, Tanya Jackson-Renter, Matt Tramp, Ydo Yturalde, Elizabeth Helgelien, Susy Farray, Dorian Stonebarger, Brianna Ramirez; Excused-David Kress;

5. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:  
None.

## 6. **Adjournment**

Minutes:  
The meeting was adjourned at 3:08 p.m.

Respectfully submitted:

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Ashley Foster, Deputy City Clerk

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Alma Estrada, Community Program Technician

Minutes Prepared by:  
Debra A. Outland, Deputy City Clerk

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS IN ACCORDANCE  
WITH THE STATE OF NEVADA EXECUTIVE DEPARTMENT DECLARATION OF  
EMERGENCY DIRECTIVE 006  
The City of Las Vegas Website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)  
and  
The Nevada Public Notice Website – [notice.nv.gov](http://notice.nv.gov)