



## Neighborhood Partners Fund Board Minutes

### 1. Call to Order

Minutes:

CHAIR TOUSSAINT called the meeting to order at 2:00 p.m.

PRESENT: CHAIR TOUSSAINT and MEMBERS SANDECKI, HOLMES, KILPONEN, CHRISTENSEN, QUALEY, BONAVENTURA, SCHULTZ, JACKSON-RENTER, KRESS, SILVA and YTURRALDE

ALSO PRESENT: ALMA ESTRADA, Community Program Technician, BRYAN SCOTT, Assistant City Attorney, and JACQUIE MILLER, Deputy City Clerk

### 2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

### 3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

### 4. Report on Neighborhood Partners Fund Board Grant Program Applications submitted by the Palomino Gardens HOA, Spanish Oaks HOA, James Down Towers Resident Council, Turning Point Community Association and Beverly Green Neighborhood Association

Minutes:

Prior to each group making their presentation, CHAIR TOUSSAINT and MEMBER SANDECKI explained that they would be given five minutes to present their project to the Board, and the Board would have five minutes to ask them questions.

Palomino Gardens HOA - CHRISTY ZIFF, President of the Palomino Gardens Homeowners Association and the Project Manager for this project, reviewed a PowerPoint presentation, which was submitted and attached as backup. She stated that they were recipients of the grant last year for a street resurfacing project, which was just completed. This year's project request is for light pole rehabilitation. She has lived in the neighborhood for approximately 17 years, and the poles were installed but not functional for the first 12 years. She reviewed slides showing the different poles and their condition noting that some of the bases are rusted and unsafe, one of the poles was capped off due to the instability of the base and the lights use incandescent and halogen bulbs and are inefficient. She also mentioned that the lights are currently not functioning because a meter blew during a windstorm, but they are getting that repaired. MS. ZIFF reviewed a slide regarding benefits of having lights, which included security for the residents and safety for those living in and visiting the community. She stated that all 15 homeowners would be involved in this process and would be making a monetary contribution to this project as well.

MEMBER BONAVENTURA asked if they would be adding a pole where the base had been capped off, and MS. ZIFF replied in the affirmative saying it was part of the six poles included in the bids they obtained.

Spanish Oaks HOA - JULIE SCHOOLMEESTER, Newsletter & Safety Committees Chair for Spanish Oaks Homeowners Association, reviewed a PowerPoint presentation, which was submitted and attached as backup. She stated that they were struggling to provide clear and consistent communication to their residents and with getting residents/homeowners to be active in the community. When transitioning to a new property management company, they decided to reboot the newsletter and focus on social events with a cross generational appeal, and they want to build Spanish Oaks' reputation as being a great place to live. They have 385 homes in their community and would like assistance with the cost of printing the newsletter, which is several hundred dollars each month. They would also like funding for a "Movie on the Green" event, which would be a family friendly event, and assistance with food and supplies for their quarterly breakfasts. She stated that they have approximately 60 people that attend the breakfast events and would like to increase that number to 100.

MEMBER SCHULTZ asked for clarification about the donation pledge letter which states that the HOA marks \$6,500 per year for Social Committee activities and expenses. He wondered if that allocation was intended for the same activities projected in this plan, and MS. SCHOOLMEESTER replied that the funding is for anything the Social Committee does such as event flyers, the Christmas party and other events like garage sales that come up throughout the year. MEMBER SCHULTZ asked what portion of the \$6,500 would be a match towards this specific project, and MS. SCHOOLMEESTER did not believe that she would have the full \$3,000 match; however, she thought that people would donate items for some of the activities. She added that they have been able to cover the breakfasts in the past and tried to do the movie but ran out of money. She also noted that they have not tried to do a monthly newsletter before. MS. SCHOOLMEESTER thought they would have the full match for the breakfast and about half of the newsletter.

MEMBER QUALEY asked what would be the most important event if they did not receive the full funding, and MS. SCHOOLMEESTER stated that she would order it as the movie, the newsletter and the breakfast.

MEMBER BONAVENTURA asked if they had considered purchasing a printer and using their funds to do the printing. She stated that with the volume of printing, she did not know if it would be cost effective to get the quality they desire. She also stated that one of their homeowners owns a UPS Store and gives them copies for approximately 20 cents per copy.

CHAIR TOUSSAINT asked if the newsletter is also available by email, and MS. SCHOOLMEESTER replied in the affirmative, but only about six people take advantage of that.

MEMBER KILPONEN asked if the community was a senior community, and MS. SCHOOLMEESTER replied that about 60 percent of the homeowners are seniors.

James Down Towers Resident Council - MARK MATULIS appeared on behalf of 205 residents in James Down Towers. He recognized ALMA ESTRADA, Community Program Technician, for her assistance throughout this process. MR. MATULIS stated that James Down Towers is managed by the Southern Nevada Regional Housing Authority and governed by HUD (Department of Housing and Urban Development). He said they have many low-income residents, and many residents use wheelchairs and walkers. He explained that they used to have an in-house water filtering system and could fund it through the stipend they received from the refreshment vendors and the washers/dryers at their facility. However, approximately five years ago, HUD decided to keep that money. The machinery was removed, and they no longer had filtered water. The closest facility to get filtered water is a kiosk that is across the street. It is a tremendous challenge for residents to pick up water at that location, and he shared a situation where they almost experienced a fatality of a resident who was trying to reach the kiosk. MR. MATULIS also spoke about the desire to have birthday parties with BINGO for their residents on an ongoing basis to provide a morale boost and give them something to look forward to.

MEMBER SCHULTZ thought this was an admirable cause. He referred to the online application and the detailed breakdown from Culligan for the water filtration system. He said that was approximately \$2,000 of the \$5,000 being requested and wondered where the backup for the remaining \$3,000 was. MR. MATULIS stated that was for the birthday parties and BINGO, and they would manage that funding through their Resident Council.

MEMBER CHRISTENSEN thought the Culligan water portion seemed to be expensive and wondered how they would be able to pay for maintaining the system. MR. MATULIS explained the maintenance costs would be minimal as they would own the system and it would need to have filters changed out every two or three months.

CHAIR TOUSSAINT asked about the source of the water and why they need a filtration system. MR. MATULIS confirmed it comes from the Las Vegas Valley Water District. VANESSA HAMLIN, resident and Chair of their Resident Council, stated that the building is old and they constantly have leaks and numerous plumbing issues. They are concerned about the quality of water as sometimes there are black particles that come out of the faucets and sometimes there are temperature issues.

Turning Point Community Association - ELIZABETH EVANS appeared on behalf of their community, and introduced DAN CAMBONE, President; ANN LAWTON, Vice President and Secretary; and her husband, GARY. MS. EVANS thanked MS. ESTRADA for her support. She reviewed a PowerPoint presentation regarding their project, which was submitted and attached as backup. She stated that their community is located within the Master Community of Painted Desert, and that approximately 30 percent of their residents are tenants of the property owners.

MS. EVANS showed slides of the landscaping and some homes that had balconies, and she noted that there are 62 homes that do not have any space on their property to enjoy the outdoors. She also showed a slide of areas in their community that had concrete circles that used to have plants and flowers in them, but as the property aged, so did the plantings, but they were not replaced. They have consulted with Arborists and would like to install Mediterranean Palm Trees in the circles. They would also like to install tables and seats in the common areas on both ends of Turning Point, trash receptacles near the seated areas and new rock and ground coverage in some areas of the community. Additionally, they would like to have a community-wide party that would include food trucks, an onsite shredding service, a dumpster on the property, a pet registration desk, a trash can marking desk and a magic show put on by one of their residents known as "Mr. Magic".

MEMBER SCHULTZ stated that it looked like they were doing many good things for the community. He asked about "Mr. Magic" and the amount of his in-kind donation, as there were two different amounts on one of the forms. MS. EVANS confirmed that it was \$500 for 45 minutes.

MEMBER BONAVENTURA asked who would be servicing the trash cans once they are in place, and MS. EVANS replied that they already have a partnership with a janitorial service, and they come three times a week in the summer.

MEMBER SANDECKI asked if the Mediterranean Palm was on the Southern Nevada Water Authority's list of desertscaped plants, and MS. EVANS replied that she was not sure, but there are a number of them on their property. The person they spoke with has worked with their property for several years, and he indicated that they are easily sustainable and do not need a lot of water.

MEMBER JACKSON-RENTER asked if the water source was already in place for the palm trees and if it was functional. MS. EVANS stated that the water source was already there, and she thought they were in working condition, but she had never seen anything planted in the circles since they moved there in 2004.

Beverly Green Neighborhood Association - PATRICK COLEMAN, President, and MICHELLE LARIME, Secretary of the Beverly Green Neighborhood Association, appeared. MR. COLEMAN said that they just finished their signage project that was funded through a Neighborhood Partners Fund Board grant, which was very successful and energized the residents. They voted on their next project, and they would like to install pet waste stations. He indicated that they have a large number of pet owners and several apartment communities within the boundaries of their neighborhood. MS. LARIME explained that there is a lot of pet waste in the neighborhood as not everyone is cleaning up after their dogs. They are requesting funding for three different types of stations throughout the neighborhood. The first is for four premium waste stations where the trash can is included with the bag. The churches and apartment complexes have indicated they are interested in the full stations and that they would take care of them and maintain the bag. The second is for 10 standard stations, which include the bags only without the trash can. These would be used for businesses that do not want to change a bag and dispose of the trash. MS. LARIME indicated that neighbors could refill the stations as necessary. She added that they would need property owner approval for both types of stations, as they require mounting on the property. For the other areas in the neighborhood, they are requesting the two-in-one system, which is the bag dispenser and a sign that can be mounted to street poles. Preliminary numbers indicated they would need about 24

stations, but that could change as they finalize the installation locations. MS. LARIME stated that as a match for the project, the neighbors will be installing the stations, and they are also looking at organizing three large neighborhood cleanups. MR. COLEMAN added that the volunteers would also paint the curbs as appropriate, red around fire hydrants and yellow in other areas. MS. LARIME summed up that they are requesting \$4,900 for signage, waste stations and supplies to install them.

MEMBER BONAVENTURA asked about storing the bags for the stations, and MR. COLEMAN replied that he has a room on the outside of his house, and MS. LARIME added that they discussed the Board officers and certain volunteers would primarily be the ones monitoring the stations and bags, and they would keep them at MR. COLEMAN'S house.

MEMBER SCHULTZ asked how they would be able to purchase additional bags once the starter kit was exhausted, and MS. LARIME replied that they have an active base of residents who have pledged to contribute money. They also have an online store that has become very popular, and they are holding the funds from the store for other little projects or future grant matches.

MEMBER YTURREALDE stated that she has heard from other residents that they love the online store.

MEMBER SANDECKI asked if the poles used for mounting the stations to belong to Beverly Green or if they are public, and MS. LARIME replied that they would be mounted to public poles, which is why they would have to work with the City of Las Vegas.

CHAIR TOUSSAINT asked about putting posts in the sidewalk, and MR. COLEMAN clarified it would be in the apartment community lots, and they supported using the cement. One of the neighborhood residents volunteered to assist with that. MR. COLEMAN confirmed for CHAIR TOUSSAINT that the posts would not affect any City sidewalks.

5. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:  
None.

## 6. **Adjournment**

Minutes:  
The meeting was adjourned at 3:17 p.m.

Respectfully submitted:

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Jacquie Miller, Deputy City Clerk

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Alma Estrada, Community Program Technician

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor  
Clark County Government Center, 500 South Grand Central Parkway  
Grant Sawyer Building, 555 East Washington Avenue  
City of Las Vegas Development Services Center, 333 North Rancho Drive