



## Building and Safety Enterprise Fund Advisory Committee Agenda

1. **Call to Order and Roll Call**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of June 30, 2021
5. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding the impact the permit fee increase had on the Fiscal Year 2021 Enterprise Fund Budget
6. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding non-statutory fees
7. Report by Richard Rozier, Acting Fire Marshal, regarding an update on residential fire sprinkler inspections
8. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an update on deferred sprinkler submittals
9. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an update on department staffing
10. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an update related to the merger of the Building & Safety and Planning Departments creating the Community Development Department
11. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Committee and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.
12. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Committee. No subject may be acted upon by the Committee unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
13. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS  
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)

The Nevada Public Notice website – [notice.nv.gov](http://notice.nv.gov)

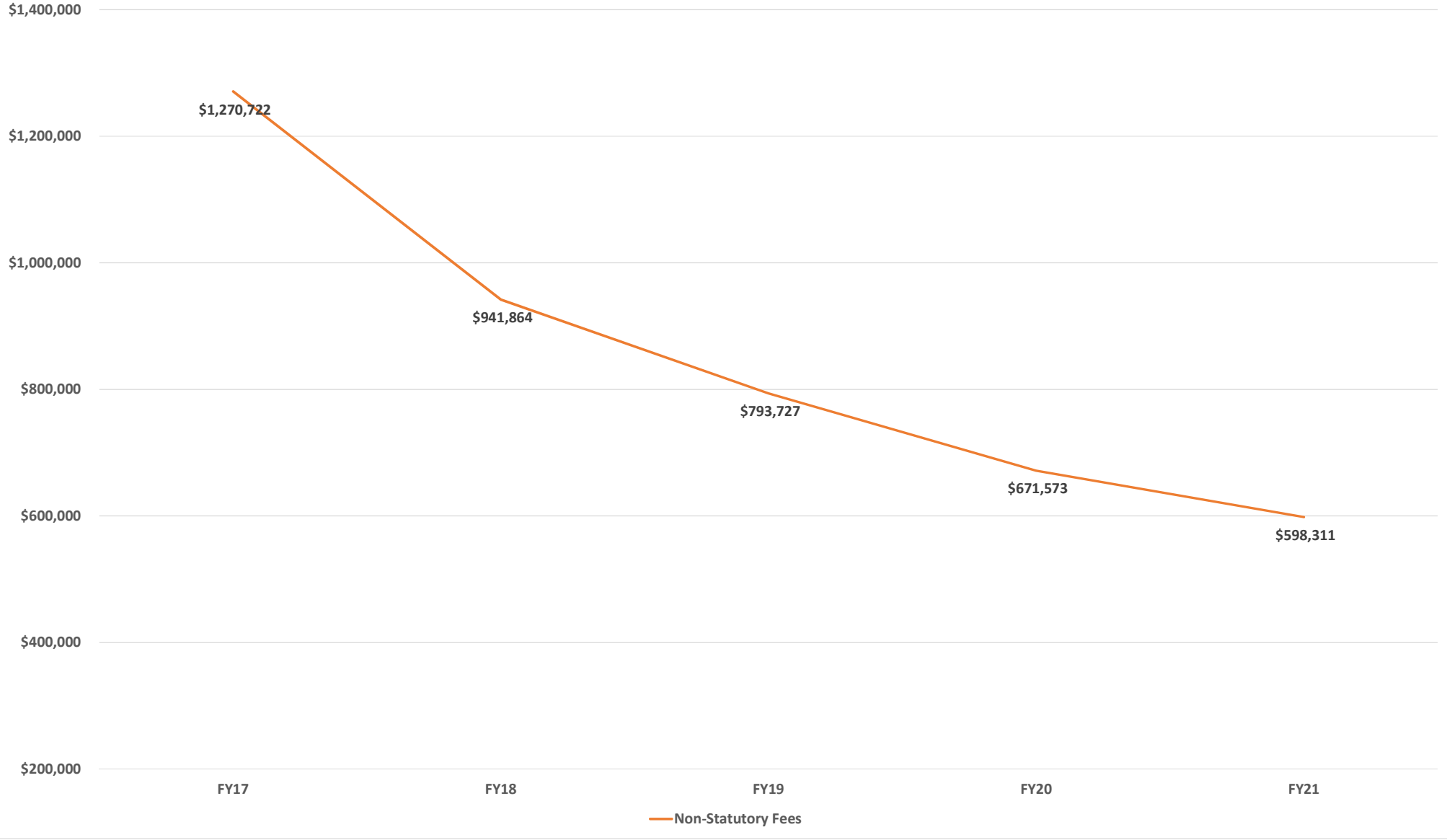
City Hall, 495 South Main Street, 1st Floor

**City of Las Vegas - Building & Safety Enterprise Fund  
FY2022 Budget vs. Actuals  
As of October 11, 2021**

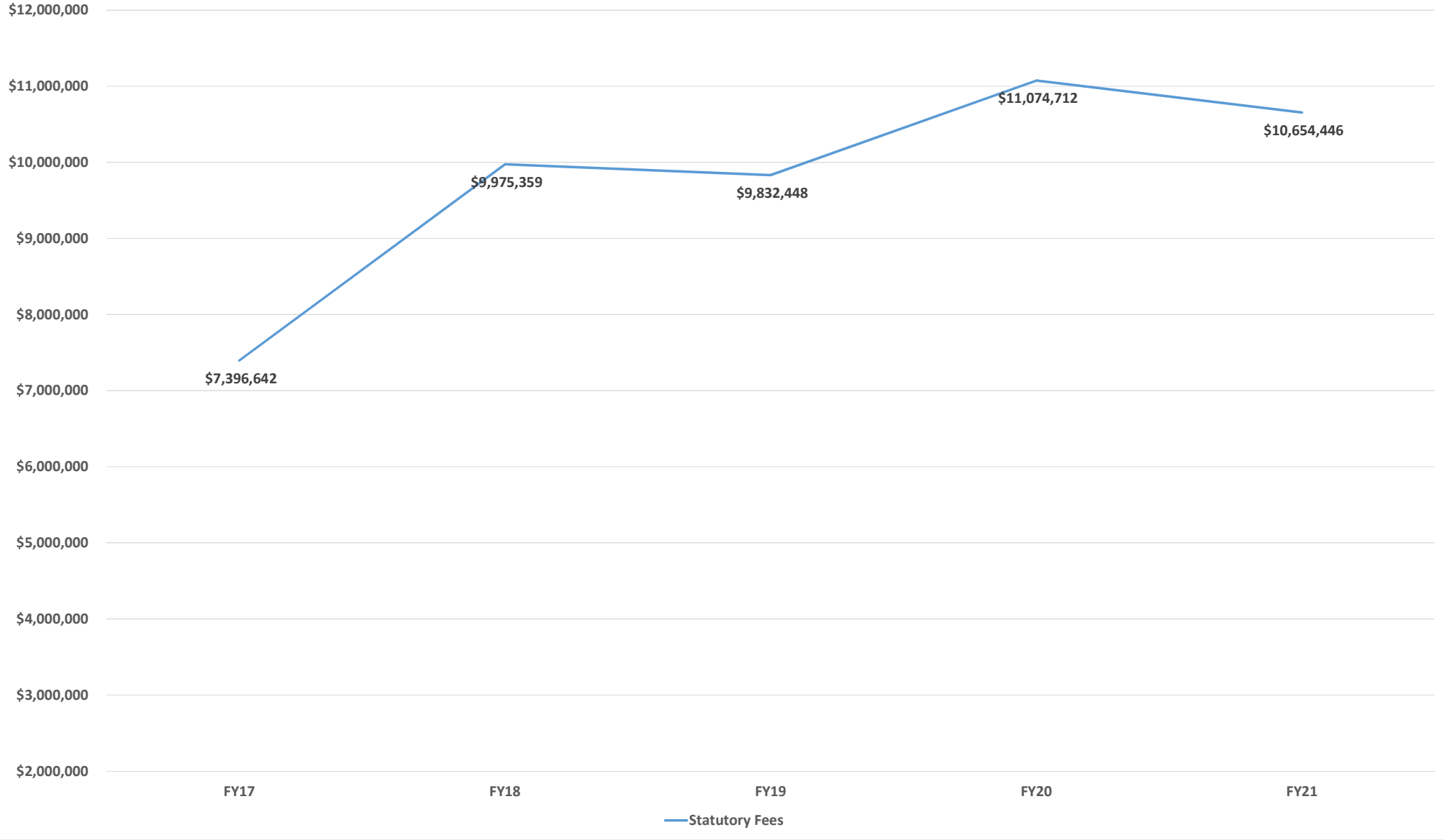
Acct. #	Acct. Description	BUDGET		Actuals			YTD Totals Actuals	Projection As of Oct 11	ANALYSIS % of Budget
		FY22 Total	Jul-21	Aug-21	Sep-21	Actuals			
<b>REVENUE</b>									
227010	Structural Permits	6,018,600	577,332	886,613	680,247	1,944,192	7,776,768	32%	
227020	Electrical Permits	1,454,145	115,234	141,768	138,667	395,669	1,582,676	27%	
227030	Plumbing Permits	385,268	27,512	31,974	32,209	91,695	366,780	24%	
227040	Sign Permits	142,470	8,384	9,170	9,367	26,901	107,664	19%	
227050	Air Conditioning Permits	434,106	63,540	54,597	43,967	162,104	648,416	37%	
227060	Life Safety Permit (Fire Plans Check)	640,260	17,047	42,373	44,659	104,079	416,316	16%	
227070	Plans Check Fee	2,395,347	204,864	289,538	264,317	758,719	3,034,876	32%	
227080	Plans O/T Reimbursement	-	-	-	-	-	-	-	
227110	Express Admin Fee	18,860	-	2,750	-	2,750	11,000	15%	
227120	Express Hourly PC Fee	105,801	4,620	27,060	-	31,680	126,220	30%	
228010	Administrative Fees	1,969,438	149,203	178,929	165,220	493,348	1,973,392	25%	
228020	Off-site Permit fee	-	-	-	-	-	-	-	
229140	Manufactured Home tags	-	-	-	-	-	-	-	
229080	Miscellaneous Permits	16,224	-	-	-	-	-	0%	
263100	Charges For Labor/Material	387,746	-	-	-	-	-	0%	
264100	On-Site Construction Inspection (express insp.)	460,420	7,888	8,179	6,354	22,421	89,684	5%	
270080	Certification Inspections	127,506	5,604	5,903	7,569	18,976	75,904	15%	
270080	Special Inspection Fees	21,632	-	-	543	544	2,178	3%	
270100	Miscellaneous Fees	389,605	24,832	32,614	20,502	77,948	311,792	20%	
331200	Interest On Investments	184,979	(27,623)	13,144	9,365	(5,114)	(20,456)	-3%	
335010	Cash over or short	-	-	-	-	-	-	-	
355060	Jury Duty/Witness Fees/Cash over & Short	-	-	-	-	-	-	-	
356140	Additional Miscellaneous	-	-	-	-	-	-	-	
371000	Operating Transfers in	-	-	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>15,151,607</b>	<b>1,178,317</b>	<b>1,624,608</b>	<b>1,422,987</b>	<b>4,125,912</b>	<b>16,503,648</b>	<b>27%</b>	
	Deferred Income	-	-	-	-	-	-	-	
<b>EXPENSES</b>									
<b>LABOR</b>									
401100	Salaries and Wages	4,925,975	236,088	291,759	278,714	806,561	3,226,244	16%	
401100	Salaries (Fire Plans Exam)	557,918	22,693	27,820	28,256	78,769	315,078	14%	
401200	P.T.O. Accrual	-	-	-	-	-	-	-	
401210	Vacation Used	34,296	18,267	28,253	80,616	80,616	323,264	-	
401220	Sick Time Used	11,344	10,207	15,409	36,960	36,960	147,840	-	
401225	Infectious Disease Leave	323	585	463	1,174	1,174	5,496	-	
401230	Holiday Off	22,670	2,928	18,932	44,730	44,730	176,920	-	
401240	TLO (Deduction)	5,017	1,315	3,725	10,067	10,067	40,228	-	
401250	Salary Add-Ons	987	1,315	584	2,886	2,886	11,544	-	
401260	Paid Time Not Worked	-	-	-	1,480	1,480	5,920	-	
401150	Hourly Wages	-	-	-	-	-	-	-	
401300	B/S Overtime	269,883	12,983	17,501	11,294	41,778	167,112	14%	
401300	Fire Overtime	27,787	5,267	5,400	3,361	14,028	56,112	50%	
401350	TLO Earned	-	-	-	-	-	-	-	
401500	Holiday Overtime	2,154	-	-	2,412	4,566	18,264	-	
401600	Callback Pay	151	-	-	-	-	604	-	
401700	Bonus/Severance Pay	5,950	-	-	-	5,950	23,800	-	
403450	Unused Vacation & Sick	-	-	-	-	-	-	-	
403500	Employee Retirement	1,595,366	167,021	113,013	111,676	391,710	1,566,840	-	
403800	PEERS ER Contribution	-	305	522	462	1,289	5,156	-	
403901	Birthday Holiday Pay	-	-	-	-	-	-	-	
403200	Medicare Insurance	84,109	5,606	5,730	5,472	16,808	67,232	-	
403260	Health and Wellness Allowance	14,000	526	228	2,000	2,754	11,016	-	
403300	Uniform & Clothing Allowance	-	-	-	-	-	-	-	
403500	Executive Physical Reimburse	7,675	-	-	-	-	-	-	
403550	Taxable Mileage	-	-	-	-	-	-	-	
403750	401a Contribution	-	1,484	1,492	-	2,976	11,904	-	
403800	Benefit Allocation	1,186,105	81,042	80,194	78,840	240,076	960,304	20%	
403800	Benefit (Fire Plans Exam)	125,050	7,740	7,740	7,740	23,220	92,880	19%	
403920	Workers Comp Benefit Allowance	-	10,638	11,267	-	21,906	87,620	-	
	<b>TOTAL LABOR</b>	<b>8,614,068</b>	<b>634,485</b>	<b>697,286</b>	<b>699,073</b>	<b>1,830,844</b>	<b>7,323,376</b>	<b>21%</b>	
<b>DISCRETIONARY</b>									
510400	Banking Services	336,000	-	36,016	33,336	69,352	277,468	21%	
510900	Other Professional Serv	1,000,000	-	31,052	56,397	87,449	349,796	9%	
520100	Telephone	21,995	-	4,874	-	4,874	19,498	22%	
520200	Telephone - Long Distance	668	-	-	-	-	-	0%	
520400	Telephone-Cellular	-	-	-	-	-	-	-	
520500	Water	-	-	-	-	-	-	-	
520600	Electricity	-	-	-	-	-	-	-	
520700	Gas	-	-	-	-	-	-	-	
520800	Waste Removal	98	-	-	-	-	-	0%	
530200	Postage	500	24	35	17	76	304	15%	
530300	Travel	13,290	-	-	-	-	-	0%	
530400	Mileage Reimbursement	0	-	-	-	-	-	0%	
530500	Training & Development	42,000	275	462	285	1,022	4,088	2%	
530600	Printing & Reproduction	5,600	2,650	77	340	3,069	12,279	55%	
530700	Copying Charges	11,000	964	797	587	2,338	9,352	21%	
530710	Desktop Printer Charges	3,127	53	69	-	122	488	4%	
530900	Legal Publications	-	-	-	-	-	-	-	
531000	Advertising	0	-	-	-	-	-	0%	
531100	Non-Employee Travel	-	-	-	-	-	-	-	
531200	Meals & Entertainment	150	-	-	-	150	600	-	
540200	Maintenance Of Equipment & Vehicle Repairs (640300)	7,350	-	4,372	-	4,372	17,488	59%	
540300	Vehicles Damage Repairs	-	-	-	-	-	-	-	
540400	Maintenance Of Software	262,000	230,079	139	-	230,218	920,672	88%	
550100	Rental of Office Equipment	-	-	-	-	-	-	-	
550400	Rental of Land Offices	-	-	-	-	-	-	0%	
560100	Guest & Subscriptions	3,229	-	-	-	-	-	0%	
560200	Alarm & Security Services	0	-	-	-	-	-	0%	
560500	Contract Services	0	-	-	-	-	-	0%	
560600	Fleet Addition	0	-	-	-	-	-	0%	
560900	Internal Charges & Fleet Addition	499,560	-	-	-	-	-	0%	
560910	Facilities Charges	-	-	-	-	-	-	-	
561300	Professional Certifications	9,499	140	881	559	1,680	6,320	17%	
561900	Pers Computer Add Expense	-	-	-	-	-	-	-	
562000	Witness Fees	-	-	-	-	-	-	-	
562200	Other Misc Exp	98	-	-	25	25	100	26%	
562600	Association Fees	98	-	-	-	-	-	0%	
591100	Maint - City Vehicles	132,219	12,559	13,236	12,675	38,472	153,888	28%	
591200	Maint - Radios & Papers	70,839	5,843	5,287	5,297	16,227	64,908	23%	
591210	Maint - Phone/Fax/Modem	-	-	-	-	-	-	-	
591300	PC Applications & Infrastructure	377,299	33,843	33,843	33,843	101,829	407,316	27%	
592000	Capital Recovery Expense	61,224	5,051	5,051	5,051	15,153	69,612	25%	
592100	Pers Computer Cap Recovery	-	2,100	2,100	2,100	6,300	25,200	-	
593100	Personal Liability Insurance	-	-	-	-	-	-	-	
593200	Vehicle Liability Insurance & Depreciation	17,760	1,490	1,490	1,490	4,470	17,880	25%	
594100	Depreciation	17,234	-	-	-	-	-	0%	
595200	Facility Charges	273,375	21,997	21,997	21,997	65,991	263,964	24%	
595300	Liability Insurance Charge	25,205	-	2,100	2,100	4,200	16,800	-	
596100	Customer Service & Payment Cer	65,200	5,800	-	-	5,800	23,200	-	
599000	General Govt Cost Allocation	2,827,673	235,640	235,640	235,640	706,920	2,827,680	25%	
610100	Office Supplies	4,000	482	667	351	1,500	6,000	38%	
610200	Computer Supplies	40,000	-	-	-	-	-	0%	
610300	Special Department Supplies	40,971	667	584	455	1,706	6,824	4%	
610311	Awards/Trophies	-	-	-	-	-	-	-	
610400	Printed Forms - Outside	-	-	-	-	-	-	-	
610600	Photo & Duplicating Supplies	39	-	-	-	-	-	0%	
610900	Books & Maps	54,501	-	1,025	60	1,085	4,340	2%	
611000	Groceries	-	-	-	-	-	-	-	
611050	Water	-	-	-	-	-	-	-	
611200	Application Software	23,039	89	351	6,069	6,489	25,956	28%	
611300	System Software	-	-	-	-	-	-	-	
611400	Uniform & Clothing Purchases	-	-	-	-	-	-	-	
611600	Plant Default Expense	-	-	-	-	-	-	-	
650200	Gasoline or Diesel	59,000	5,747	6,126	4,872	16,745	66,980	28%	
650500	Alternative Fuels	3,000	103	387	543	1,031	4,124	34%	
670100	Office Furnishings	3,923	190	150	340	1,360	9%		
670200	Small Tools & Equipment	2,060	25	150	500	650	2,600	33%	
670500	Telephone Supplies	2,800	-	-	-	-	100	1%	
691000	Motor Vehicle Parts	18,599	-	912	-	912	3,648	5%	
610900	Machinery & Equipment	-	-	-	-	-	-	-	
	FIRE non-labor (PC's, certs, etc.)	48,135	3,150	3,149	3,148	9,447	37,768	20%	
	FIRE Facilities charge	0	-	-	-	-	-	0%	
	FIRE non-labor (GSA)	84,762	7,064	7,064	7,064	21,192	84,768	25%	
	FIRE labor total	58,881	59,247	57,096	175,224	700,896	700,896	25%	
	<b>TOTAL NON LABOR</b>	<b>6,325,922</b>	<b>565,833</b>	<b>609,972</b>	<b>424,687</b>	<b>1,400,492</b>	<b>5,601,968</b>	<b>22%</b>	
	<b>TOTAL EXPENSES</b>	<b>15,139,990</b>	<b>\$1,200,318</b>	<b>\$1,007,258</b>	<b>\$1,023,760</b>	<b>\$3,231,336</b>	<b>\$12,925,344</b>	<b>21%</b>	
	<b>FIRE TOTAL</b> </								

<b>Fee Increase</b>				
<b>Year</b>	<b>Q1 Revenue</b>	<b>% Growth</b>	<b>Q1 Permit Volume</b>	<b>Volume Growth</b>
<b>FY21</b>	\$ 3,584,623		6320	
<b>FY22</b>	\$ 4,125,912	15%	6621	5%

**Building & Safety Enterprise Fund  
Non-Statutory Fees**



**Building & Safety Enterprise Fund  
Statutory Fees**



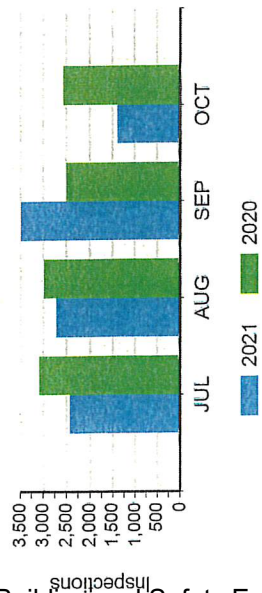


# LAS VEGAS FIRE & RESCUE Inspections - Engineering Statistics

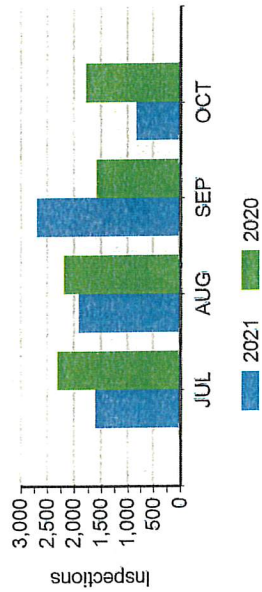
Inspections: Completed July 2021 - October 2021



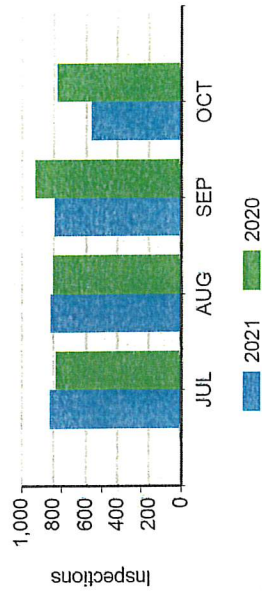
**All Inspections**



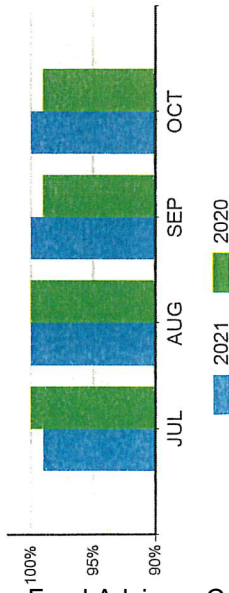
**Non-Development**



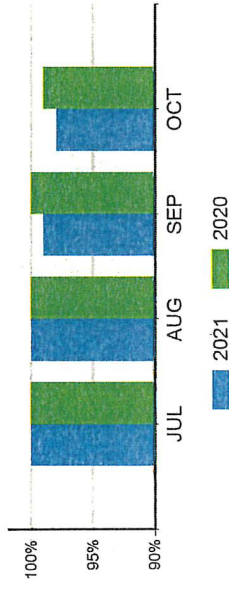
**Development**



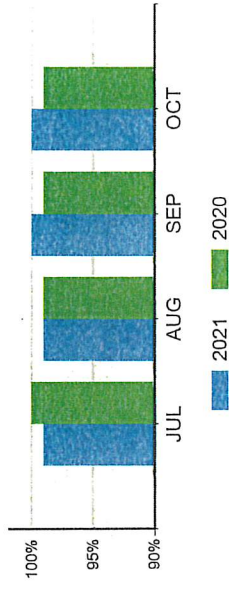
**Development Inspections Completed on Scheduled Date**



**Commercial Inspections Completed on Scheduled Date**



**Fire Permit Inspections Completed on Scheduled Date**



Building and Safety Enterprise Fund Advisory Committee - October 2021

	JUL				AUG				SEP				OCT				TOTALS			
	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	YOY	
<b>ALL INSPECTIONS</b>	2,418	3,077	2,710	2,977	3,477	2,485	1,372	2,548	9,977	11,087	-10.0%									
<b>NON-DEVELOPMENT</b>	1,598	2,297	1,894	2,175	2,687	1,572	812	1,774	6,991	7,818	-10.6%									
All Inspection	32	158	40	127	50	39	18	116	140	440	-68.2%									
Business Licensing	328	325	387	314	370	369	149	337	1,234	1,345	-8.3%									
Complaints	32	71	27	24	39	13	10	26	108	134	-19.4%									
IMP Annual	1,206	1,743	1,440	1,710	2,228	1,151	635	1,295	5,509	5,899	-6.6%									
<b>DEVELOPMENT</b>	820	780	816	802	790	913	560	774	2,986	3,269	-8.7%									
Commercial Building Permit	143	128	164	110	118	143	66	139	491	520	-5.6%									
Fire Permits	409	450	372	571	347	610	288	483	1,416	2,114	-33.0%									
Residential Building Permit					6		2		8	0	0.0%									
SLP Tract	238	167	279	120	300	155	199	143	1,016	585	73.7%									
Temporary Use Permit	30	35	1	1	19	5	5	9	55	50	10.0%									
<b>Completed on Scheduled Date</b>	814	777	814	798	788	905	558	768	2,974	3,248	-8.4%									
<b>% of Development Total</b>	99%	100%	100%	100%	99%	100%	99%	100%	99%	99%	0.2%									
Commercial Building Permit	100%	100%	100%	100%	99%	100%	99%	100%	100%	100%	-0.2%									
Fire Permits	99%	100%	99%	100%	99%	100%	99%	100%	99%	99%	0.4%									
Residential Building Permit					100%		100%		100%	0%	100.0%									

Submitted At Meeting  
Date 10/28/21 Item 7  
by staff





# LAS VEGAS FIRE & RESCUE Reviews - Engineering Statistics

Reviews: Completed July 2021 - October 2021



Fire Inspection Descriptions	
All Inspections	Annual Renewable Operational Use Permits – Hazardous materials, Place of assembly, repair garages, and similar
Temporary Use Permit	Temporary Operational Use Permits for tents and canopies, fire work displays, consumer fireworks booths, special events and other single or multiple day activities.
Business Licensing	City of Las Vegas Business license inspection requests
Complaints	Customer requests for possible reported fire and safety hazards. Non operable access gates, non-complaint fire protection systems, overcrowding, blocked exits or similar
IRP Annual	Annual lower risk inspections conducted.
Commercial Building Permit	Development related inspection requests for building fire inspection, fire sprinkler, fire alarm, access gates and similar

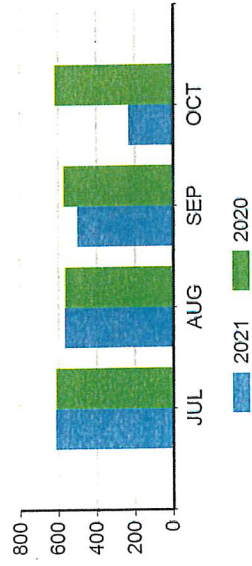


# LAS VEGAS FIRE & RESCUE Reviews - Engineering Statistics

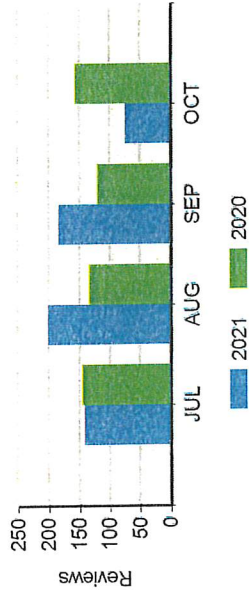
Reviews: Completed July 2021 - October 2021



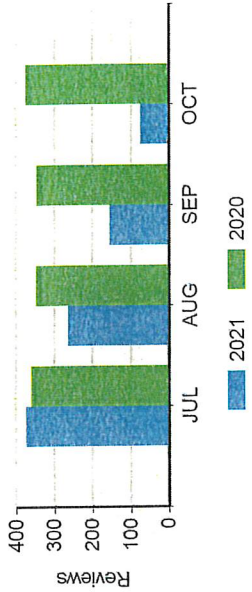
All Reviews



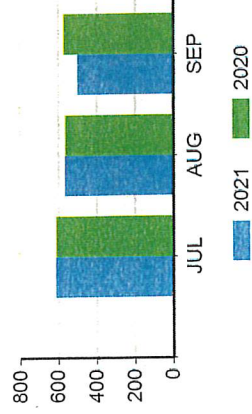
Commercial Building Permits



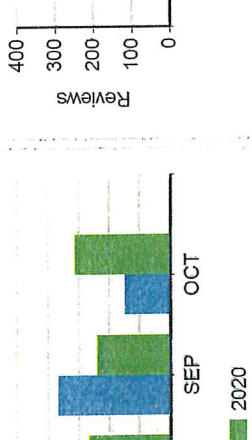
Fire Permits



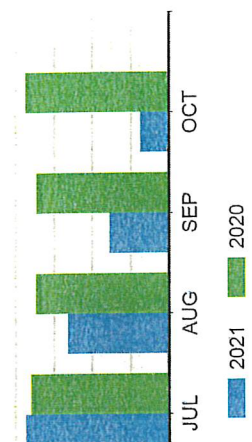
Land Development



SFD Tract

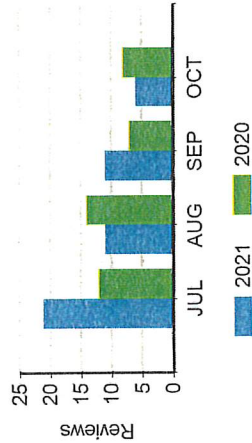


Temporary Use Permits

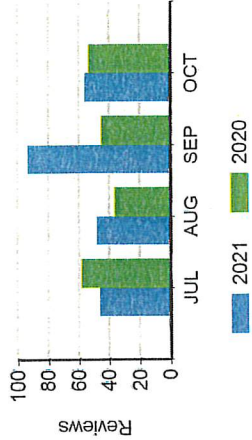


Building and Safety Enterprise Fund Advisory Committee October 2021

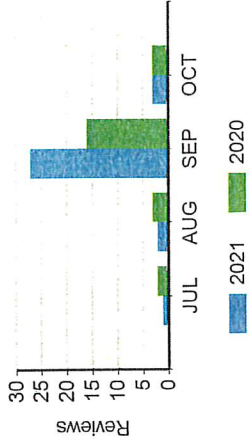
Residential Building Permits



SFD Tract



Temporary Use Permits



	JUL 2021	JUL 2020	AUG 2021	AUG 2020	SEP 2021	SEP 2020	OCT 2021	OCT 2020	TOTALS 2021	TOTALS 2020	YOY %
<b>ALL REVIEWS</b>	614	609	564	562	500	567	230	612	1,908	2,350	-18.8%
Commercial Building Permit	141	144	201	132	183	118	74	155	599	549	9.1%
Fire Permits	373	359	264	346	154	345	73	374	864	1,424	-39.3%
Land Development	32	34	38	31	32	36	18	19	120	120	0.0%
Residential Building Permit	21	12	11	14	11	7	6	8	49	41	19.5%
SFD Tract	46	58	48	36	93	45	56	53	243	192	26.6%
Temporary Use Permit	1	2	2	3	27	16	3	3	33	24	37.5%
<b>Completed On Time % of Total</b>	97%	99%	99%	91%	98%	97%	95%	98%	97%	98%	1.2%
Commercial Building Permit (14)	99%	99%	100%	95%	100%	97%	99%	99%	99%	98%	1.3%
Fire Permits (14)	96%	98%	98%	88%	94%	96%	86%	99%	96%	95%	0.4%
Land Development (14)	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0.0%
Residential Building Permit (14)	100%	100%	100%	100%	100%	100%	83%	100%	98%	100%	-2.0%
SFD Tract (14)	100%	100%	100%	97%	100%	100%	100%	100%	100%	99%	0.5%
Temporary Use Permit (14)	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0.0%

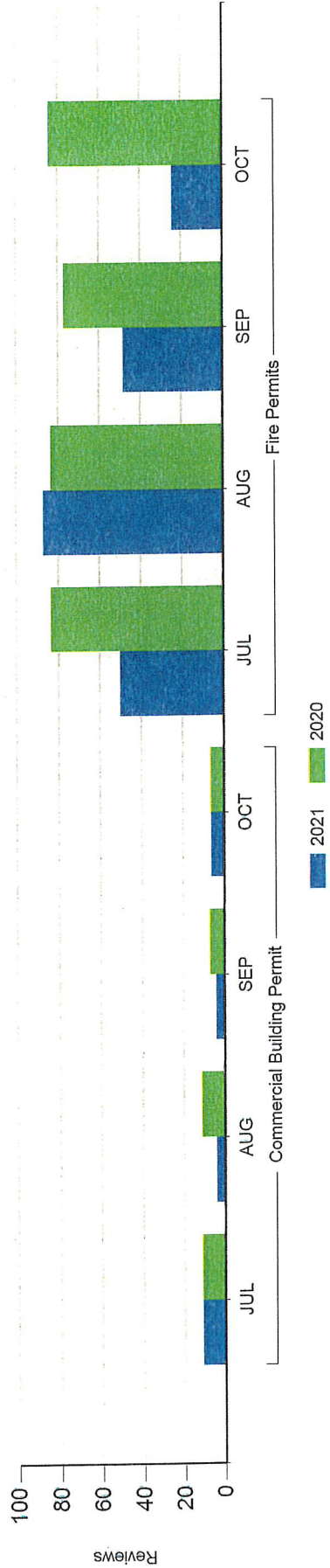


# LAS VEGAS FIRE & RESCUE Reviews - Engineering Statistics

Reviews: Completed July 2021 - October 2021



## OTC and Express Reviews



	JUL				AUG				SEP				OCT				TOTALS			
	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	YOY	
<b>ALL REVIEWS</b>	614	609	564	562	500	567	612	1,908	2,350	-19%										
OTC and Express	61	94	91	94	52	84	30	234	362	-35%										
% of Total	10%	15%	16%	17%	10%	15%	5%	12%	15%	-3%										
Commercial Building Permit	141	144	201	132	183	118	74	599	549	9%										
OTC and Express	11	11	4	11	4	7	6	25	35	-29%										
% of Total	8%	8%	2%	8%	2%	6%	4%	8%	8%	0%										
Fire Permits	373	359	264	346	154	345	73	864	1,424	-39%										
OTC and Express	50	83	87	83	48	77	24	209	327	-36%										
% of Total	13%	23%	33%	24%	31%	22%	33%	22%	23%	-10%										

## Fire Engineering Plan Review Descriptions

Commercial Building Permit	Tenant improvements/new buildings/commercial upgrades
Fire Permits	Permits required by fire code, i.e. fire alarms, sprinklers etc.
ISD/R Fire Sprinkler	Residential/minor commercial fire sprinklers
Residential Building Permits	Single family dwellings/additions/improvements
Land Development	Civil improvement plans onsite & offsite
SFD Tract	Single family dwellings/possibly sprinklered or not

\*Please note that Fire Mylar Reviews are completed by appointment only and are excluded from this report.