



## Building and Safety Enterprise Fund Advisory Committee Agenda

Items listed on the agenda may be taken out of the order presented; two or more agenda items for consideration may be combined; and any item on the agenda may be removed or related discussion may be delayed at any time. Backup material for this agenda may be obtained from LuAnn D. Holmes, City Clerk, at the Office of the City Clerk, 495 South Main Street, 2nd Floor or on the city's webpage at [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov).

1. **Call to Order**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of October 7, 2019
5. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an update to the 2020 Enterprise Fund Budget for Fiscal Year 2020
6. Report by Deputy Fire Chief Robert Nolan regarding an update on residential fire sprinkler inspections
7. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding express plan review fees since the inception of electronic plan review
8. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding bonding line item fees for projects within the right-of-way
9. Discussion regarding modification of Combination Building Inspector pay grades
10. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an update of the Fee Study status
11. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an update of the Administrative Code status
12. Report by Kevin McOsker, Director of the Department of Building & Safety, regarding an overview of the Enterprise Fund Budget for Fiscal Year 2021
13. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Committee and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.
14. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Committee. No subject may be acted upon by the Committee unless that subject is on the

agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

15. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor  
Clark County Government Center, 500 South Grand Central Parkway  
Grant Sawyer Building, 555 East Washington Avenue  
City of Las Vegas Development Services Center, 333 North Rancho Drive



## Counter Review Guidelines

### General Guidelines:

- Minimum Guidelines
  - Tenant Improvement of Occupancies of 2000 SF or less, excluding A, E, H, I, and R occupancy groups
  - State approved modular and/or manufactured buildings on existing graded sites
  - Cellular Communication Tower modifications to existing sites (co-locate equipment)
  - Residential Garage Conversions, including model home conversion to sales office(s)
  - Residential Room Additions/modifications 600 SF or less
  - Residential Patio Covers (City Standard and Evaluation Service Reports)
  - Engineered Patio Covers Engineered 300 SF or less
  - Owner Builder Swimming Pools
  - Repair permits where the extent of damage is noted as 50% or less
- Specific Exemptions
  - Tenant Improvements in major projects (Hotel/Casinos, Hospitals, Malls, and High Rise Buildings)
  - Project requiring structural calculations and plans, not qualified as ILO
  - Projects where a Grease Interceptor may be required
  - Medical Marijuana Facilities
  - Dry Cleaning businesses with dry cleaning equipment
  - Special Amusement Buildings per Section 411, International Building Code

### Minor Individual Work Regardless of occupancy or type or construction

- Architectural
  - Adding walls to sub-divide existing offices, but not create new suites
  - Enclosing doorways to separate offices, but not interfere with the path of egress
  - Replacement of grid or drywall ceiling not more than 400 SF in area
  - Replacement of fire rated doors and /or hardware
  - Minor interior non-structural demo
- Plumbing
  - Repairs for residential, minor plumbing requiring a permit
  - Relocation of fixtures
  - Gas line for BBQs and Fire-pit, etc.
- Electrical
  - New or relocation of electrical devices or lighting fixtures, including necessary conduit
  - Adding no more than 10 new electrical receptacles or lighting fixtures including necessary conduit
  - Relocating power through an existing in-floor duct system. Power sources shall not be changed or added to (No additional loads to existing panel)
- Mechanical
  - Replace a maximum of 3 HVAC units of different type (less than 400 pounds each)
  - Relocating or adding diffusers and ductwork within the same space (ductwork cannot be associated with a smoke management system)
- Emergency Repairs
  - Emergency repair(s) to existing building service equipment to maintain essential service for the occupants, not including the replacement of Type I hoods
- Other items as determined by the Building Official, Manager, or Plans Examination Supervisor

**City of Las Vegas - Building & Safety Enterprise Fund**  
**FY2020 Budget vs. Actuals**  
**As of December 17, 2019**

Acct. #	Acct. Description	BUDGET FY19 Total	BUDGET FY20 Total	% DIFF FY19-FY20	Actuals					YTD Totals Actuals	Projection As of Dec 17	ANALYSIS % of Budget	
					Jul-19	Aug-19	Sep-19	Oct-19	Nov-19				
<b>REVENUE</b>													
227010	Structural Permits	5,167,067	5,373,750	4%	494,911	524,313	505,433	466,771	456,857	2,448,285	5,875,984	46%	
227020	Electrical Permits	807,112	839,396	4%	117,416	112,132	108,733	160,746	106,307	605,334	1,452,802	72%	
227030	Plumbing Permits	251,836	261,909	4%	29,449	25,545	23,214	28,076	23,962	130,246	312,590	50%	
227040	Sign Permits	120,627	125,452	4%	9,269	28,275	15,736	12,828	5,264	71,372	171,293	57%	
227050	Air Conditioning Permits	316,018	328,659	4%	33,494	22,432	25,019	29,975	27,190	138,110	331,464	42%	
227060	Life Safety Permit (Fire Plans Check)	185,600	193,024	4%	15,946	11,394	15,804	19,009	13,202	75,355	180,852	39%	
227070	Zoning	-	-	-	-	-	-	-	-	-	-	-	
227080	Plans Check Fee	1,719,856	1,788,650	4%	403,230	164,290	223,280	260,534	126,821	1,178,155	2,827,572	66%	
227090	Plans O/T Reimbursement	-	-	-	-	-	-	-	-	-	-	-	
227110	Sign Admin Fee	78,164	81,291	4%	(50)	2,200	3,850	264	-	264	634	3%	
227120	Express Hourly PC Fee	180,000	187,200	4%	2,838	1,980	3,960	8,910	2,528	20,216	48,518	11%	
229010	Administrative Fees	1,458,011	1,516,331	4%	150,373	160,488	150,688	153,569	121,931	737,049	1,768,918	49%	
229020	Off-site Permit Fee	-	-	-	-	-	-	-	-	-	-	-	
229140	Manufactured Home tags	-	-	-	-	-	-	-	-	-	-	-	
229080	Miscellaneous Permits	15,000	15,600	4%	-	-	-	-	-	-	-	0%	
263100	Charges For Labor/Material	107,707	112,015	4%	161,561	-	-	-	-	-	161,561	387,746	144%
264100	On-Site Construction Inspection (express insp.)	200,000	208,000	4%	13,118	12,309	8,057	17,680	9,577	60,741	145,778	29%	
270060	Certification Inspections	111,456	115,914	4%	10,664	11,008	8,600	9,576	8,944	49,192	118,061	42%	
270080	Special Inspection Fees	20,000	20,800	4%	-	951	-	634	-	1,585	3,804	8%	
270100	Miscellaneous Fees	167,863	174,578	4%	27,549	29,564	27,791	29,293	20,917	135,114	324,274	77%	
331200	Interest On Investments	86,491	89,951	4%	(47,566)	20,327	15,880	19,269	14,701	22,611	54,266	25%	
335010	Cash over or short	-	-	-	545	(745)	(98)	-	-	(298)	(715)	-	
355060	Jury Duty/Witness Fees/Cash over & Short	-	-	-	30	-	-	-	-	30	72	-	
355140	Additional Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	
371000	Operating Transfers in	-	-	-	-	-	-	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>10,992,808</b>	<b>11,432,520</b>		<b>1,422,777</b>	<b>1,126,463</b>	<b>1,135,947</b>	<b>1,219,184</b>	<b>938,201</b>	<b>5,842,572</b>	<b>14,022,173</b>	<b>51%</b>	
	Deferred Income	-	-	-	-	-	-	-	-	-	-	-	

<b>EXPENSES</b>												
<b>LABOR</b>												
401100	Salaries and Wages	4,628,018	5,546,569	20%	300,751	315,900	310,014	327,536	442,597	1,696,788	4,072,315	31%
401100	Salaries (Fire Plans Exam)	435,699	430,621	-1%	24,232	27,144	28,070	27,912	38,342	145,700	349,690	34%
401200	P.T.O. Accruals	-	-	-	26,361	475	1,321	209	-	28,366	68,078	-
401210	Vacation Used	34,452	14,543	-24%	20,537	22,748	20,537	27,544	119,864	119,864	287,674	-
401220	Sick Time Used	10,181	616	-6%	6,255	13,441	15,790	13,441	16,790	46,283	111,079	-
401230	Holiday Off	23,909	2,883	-12%	21,369	21,369	989	989	56,616	106,766	253,838	-
401240	TILO Used	1,428	19	-1%	3,746	19	616	616	9,325	9,325	22,380	-
401250	Salary Add-Ons	39	1,402	36%	77	162	192	162	192	1,872	4,493	-
401260	Paid Time Not Worked	-	-	-	-	-	-	292	1,201	1,493	3,583	-
401150	Hourly Wages	-	-	-	-	1,402	1,321	-	1,895	4,618	11,083	-
401300	B&S Overtime	261,500	317,420	21%	20,304	21,644	18,382	22,118	31,037	113,485	272,364	36%
401350	Fire Overtime	35,000	2,214	-6%	961	1,606	1,606	2,454	4,997	12,232	29,357	35%
401350	TILO Earned	-	-	-	-	-	-	-	-	-	-	-
401500	Holiday Overtime	-	1,339	-	-	-	1,119	-	13,757	16,215	38,916	-
401600	Callback Pay	-	-	-	-	157	-	189	140	-	486	-
401700	Bonus/Severance Pay	-	28,405	-	-	-	-	-	-	28,405	68,172	-
403450	Unused Vacation & Sick	-	-	-	-	-	-	-	-	-	-	-
403050	Employee Retirement	-	-	-	-	171,516	114,415	113,387	114,173	513,491	1,232,378	-
403080	PERS ER Contribution	-	(822)	-	394	209	307	568	53	-	1,297	-
403091	Birthdays Holiday Pay	-	992	-	209	190	190	116	190	909	2,182	-
403200	Medicare Insurance	-	7,151	-	5,737	5,772	5,889	9,640	34,189	82,054	16,886	-
403260	Health and Wellness Allowance	-	3,110	-	1,054	2,580	2,580	-	6,744	16,186	16,186	-
403300	Uniform & Clothing Allowance	-	110,968	-	-	-	-	3,375	-	114,343	274,423	-
403500	Executive Physical Reimburse	-	2,611	-	(2,611)	-	-	-	-	-	-	-
403550	Taxable Mileage	-	-	-	-	-	-	1,125	-	1,125	2,700	-
403900	Benefit Allocation	3,562,981	4,828,427	36%	101,792	105,162	105,162	105,162	155,199	572,477	1,373,945	12%
	Benefit (Fire Plans Exam)	339,944	378,947	12%	8,481	9,490	8,481	8,481	12,721	47,654	114,370	13%
	<b>TOTAL LABOR</b>	<b>9,228,042</b>	<b>11,536,984</b>		<b>704,168</b>	<b>679,549</b>	<b>651,219</b>	<b>657,138</b>	<b>929,589</b>	<b>3,621,893</b>	<b>8,692,543</b>	<b>31%</b>

<b>DISCRETIONARY</b>												
510400	Banking Services	226,000	336,000	49%	-	41,646	39,933	37,263	37,450	156,292	375,101	47%
510900	Other Professional Serv	757,002	1,157,002	53%	50,865	-	-	-	75,978	126,843	1,157,002	11%
520100	Telephone	28,526	29,531	4%	-	2,521	2,428	2,428	2,438	9,815	23,556	33%
520200	Telephone - Long Distance	668	767	15%	-	-	-	-	-	-	-	0%
520400	Telephone-Cellular	-	-	-	(3)	-	-	-	-	-	(3)	(7)
520500	Water	-	-	-	-	-	-	-	-	-	-	-
520600	Electricity	-	-	-	-	-	-	-	-	-	-	-
520700	Gas	-	-	-	-	-	-	-	-	-	-	-
520800	Waste Removal	98	98	0%	-	-	-	-	-	-	-	0%
530200	Postage	6,000	40,000	567%	19	5	5	5	127	161	386	0%
530300	Travel	13,299	13,299	0%	1,595	27	5,582	1,062	-	8,266	19,838	62%
530400	Mileage Reimbursement	9,501	9,501	0%	-	-	-	-	-	-	-	-
530500	Training & Development	37,500	42,500	13%	489	250	3,585	2,280	412	7,016	16,838	17%
530600	Printing & Reproduction	17,006	17,006	0%	59	344	2,567	536	77	3,583	8,599	21%
530700	Copying Charges	27,468	32,940	20%	-	-	2,786	1,010	1,012	4,808	11,539	15%
530710	Desktop Printer Charges	3,127	3,234	3%	-	-	1,129	527	502	2,158	5,179	67%
530900	Legal Publications	-	-	-	-	-	-	-	-	-	-	-
531000	Advertising	1,000	1,000	0%	271	-	-	-	410	681	1,634	68%
531100	Non-Employee Travel	-	-	-	-	-	-	-	-	-	-	-
531200	Meals & Entertainment	-	-	-	-	102	-	-	255	357	857	-
540200	Maintenance Of Equipment & Vehicle Repairs (540300)	9,978	9,978	0%	-	-	-	4,372	-	4,372	10,493	44%
540300	Vehicle Damage Repairs	-	-	-	-	-	-	-	-	-	-	-
540400	Maintenance Of Software	278,187	278,187	0%	226,057	95	95	95	95	226,437	278,187	81%
550100	Rental of Office Equipment	-	-	-	-	2,844	-	-	-	2,844	2,844	-
550400	Rental of Land, Offices	-	-	-	-	-	-	-	-	-	-	-
560100	Dues & Subscriptions	3,231	3,229	0%	100	-	58	-	300	458	3,000	14%
560200	Alarm & Security Services	1,200	1,200	0%	-	-	-	-	-	-	-	0%
560500	Contract Services	-	-	-	-	-	-	-	-	-	-	-
560800	Fleet Addition	81,300	31,300	-38%	-	-	-	-	-	-	-	0%
560900	Internal Charges & Fleet Addition	276,034	276,032	0%	33,727	33,727	33,727	33,727	33,727	168,635	276,032	61%
560910	Facilities Charges	-	-	-	-	-	-	-	-	-	-	-
561300	Professional Certifications	9,499	9,499	0%	418	538	619	991	1,177	3,743	8,983	39%
561900	Pers Computer Add Expense	-	-	-	-	-	-	-	-	-	-	-
562000	Witness Fees	-	-	-	-	-	-	-	-	-	-	-
562200	Other Misc Exp	98	98	0%	-	-	-	-	-	-	-	0%
562600	Association Fees	98	98	0%	-	-	-	-	-	-	-	0%
591100	Maint - City Vehicles	140,012	146,431	5%	10,449	11,082	11,082	11,082	11,082	54,777	131,465	37%
591200	Maint - Radios & Pagers	70,361	67,013	-5%	5,671	5,647	5,634	5,566	5,490	28,008	67,219	42%
591210	Maint - Phone/Fax/Modem	-	-	-	-	-						

**LISTED BELOW ARE THE CLARK COUNTY CLASS SPECIFICATIONS**

The job descriptions describe job summary, class characteristics, typical job duties, knowledge and skills requirements, physical requirements, licensing/certification requirements, and minimum education and experience

**SHOW MORE**

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Class Title	Code	Min Salary	Max Salary
WRD INSPECTOR II <a href="/careers/clarkcounty/classspecs/1300639">(/careers/clarkcounty/classspecs/1300639)</a>	N27434	\$54,828.80 yr	\$85,051.20 yr
WRD INSPECTOR I <a href="/careers/clarkcounty/classspecs/1300636">(/careers/clarkcounty/classspecs/1300636)</a>	N27433	\$50,835.20 yr	\$78,769.60 yr
BUILDING INSPECTOR I <a href="/careers/clarkcounty/classspecs/65676">(/careers/clarkcounty/classspecs/65676)</a>	N27531	\$50,835.20 yr	\$78,769.60 yr
BUILDING INSPECTOR TRAINEE <a href="/careers/clarkcounty/classspecs/65788">(/careers/clarkcounty/classspecs/65788)</a>	N27530	\$43,534.40 yr	\$67,537.60 yr
WRD SENIOR INSPECTOR <a href="/careers/clarkcounty/classspecs/1300642">(/careers/clarkcounty/classspecs/1300642)</a>	N27435	\$59,217.60 yr	\$91,873.60 yr
FIRE INSPECTOR TRAINEE <a href="/careers/clarkcounty/classspecs/66445">(/careers/clarkcounty/classspecs/66445)</a>	497141	\$53,913.60 yr	\$80,059.20 yr
CONSTRUCTION MANAGEMENT INSPECTOR <a href="/careers/clarkcounty/classspecs/65758">(/careers/clarkcounty/classspecs/65758)</a>	N21433	\$54,828.80 yr	\$85,051.20 yr
WRD PRETREATMENT INSPECTOR <a href="/careers/clarkcounty/classspecs/66893">(/careers/clarkcounty/classspecs/66893)</a>	N28333	\$54,828.80 yr	\$85,051.20 yr
FIRE INSPECTOR <a href="/careers/clarkcounty/classspecs/66444">(/careers/clarkcounty/classspecs/66444)</a>	497042	\$57,116.80 yr	\$90,043.20 yr
BUILDING INSPECTOR II <a href="/careers/clarkcounty/classspecs/65677">(/careers/clarkcounty/classspecs/65677)</a>	N27532	\$54,828.80 yr	\$85,051.20 yr

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Class Title	Min Salary	Max Salary	Code
SENIOR COMBINATION BUILDING INSPECTOR 1 (/careers/henderson/classspecs/1072105)	\$45.78 hr	\$52.42 hr	000680
COMBINATION BUILDING INSPECTOR 3 (/careers/henderson/classspecs/1159147)	\$40.77 hr	\$46.68 hr	000670
COMBINATION BUILDING INSPECTOR 2 (/careers/henderson/classspecs/1159144)	\$39.97 hr	\$45.76 hr	000669
COMBINATION BUILDING INSPECTOR 1 (/careers/henderson/classspecs/1159141)	\$39.19 hr	\$44.87 hr	000668
SENIOR COMBINATION BUILDING INSPECTOR 3 (/careers/henderson/classspecs/1072303)	\$47.62 hr	\$54.53 hr	000682
SENIOR COMBINATION BUILDING INSPECTOR (/careers/henderson/classspecs/1072102)	\$44.88 hr	\$51.39 hr	000679
COMBINATION BUILDING INSPECTOR (/careers/henderson/classspecs/1159137)	\$38.41 hr	\$43.98 hr	000667
BUILDING INSPECTOR TRAINEE (/careers/henderson/classspecs/1155086)	\$20.84 hr	\$23.86 hr	001086
SENIOR COMBINATION BUILDING INSPECTOR 2 (/careers/henderson/classspecs/1072301)	\$46.69 hr	\$53.47 hr	000681
CODE ENFORCEMENT OFFICER - BUILDING CERTIFIED (/careers/henderson/classspecs/1068634)	\$38.41 hr	\$43.98 hr	000939

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2 (/careers/ClassSpecifications?page=2)
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4 (/careers/ClassSpecifications?page=4)
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# ADMINISTRATIVE CODE CHANGES FOR 2019

## Chapter 1

Section 101.2 **Purpose** amended

Amended to include safety for first responders.

Section 101.3 **Source** amended

Outdated sourcing; amended to include copyright acknowledgement.

Section 101.4 **Scope** amended

Exception added

Section 102.2 **Additions, Alterations, or Repairs** deleted

Deleted section “Additions, Alterations or Repairs”

Section 102.4 **Existing Occupancy** amended

Amended to include requirements for C of O issuance for an existing building.

Section 102.7 **Temporary Structures** amended

Amended to clarify the discretion of the Building Official or 180 days. Also added was clarification on permitted safety installations during construction.

Section 102.9 **Professional Office Conversions** amended

Clarification of IEBC used, lot lines instead of property lines, and fire protection methods called out.

Section 103 **Definitions** amended

Approved Construction Documents, Approved Fabricator/Manufacturer, Approved Products, Approved Special Inspector, Construction Documents, Construction Trailer or Construction Offices, Correction, Department, Deferred Submittals, Design Professional, Fence, Manufactured Home, Mobile Home, Modular Building, Nationally Recognized Body, Occupant, Owner/Builder, Quality Assurance Agency, Quality Assurance Agreement, Reviewed and Accepted, Revision, Sales Trailer, Standard Plans, and Wall were added.

## ADMINISTRATIVE CODE CHANGES FOR 2019

	Building Official, Code Enforcement Agency, Jurisdiction, Listed and Listing, Occupancy, Technical Officers, and Valuation or Value were amended or clarified.
	Elevator Code and Structural Observation were deleted.
Section 105 <b>Alternate Materials, Methods of Design and Methods of Construction</b> amended	Language added to clarify approval of 'alternates.'
Section 106 <b>Modification</b> amended	Language added to indicate that modifications are handled on a case-by-case basis.
<b>Chapter 2</b>	<b>Chapter 2</b>
Section 201.1 <b>Creation of the Enforcement Agency</b> amended	The department of Building & Safety is established as the enforcement agency.
Section 202.2 <b>Deputies</b> amended	Language removed regarding deputizing and authorizing technical officers because it was addressed in the definitions section.
Section 202.3 <b>Right of Entry</b> amended	Language added to include obtaining a warranty for entry and inspection.
Section 202.4 <b>Identification</b> amended	Language clarified to be anyone representing the department in an official status.
Section 202.15 <b>Contracting For Services</b> added	Section added
Section 202.16 <b>Peer Review</b> added	Section added

## ADMINISTRATIVE CODE CHANGES FOR 2019

Section 202.17 **Alternative Plan Review or Inspection Services** added

Section added

Section 202.18 **Guarantee or Warranty** added

Section added

Section 202.19 **Emergency Provision** added

Section added

Section 204.2 **Members** amended

Clarification of the ability for other technical officers or fire personnel to be members of the Board of Appeals.

### Chapter 3

### Chapter 3

Section 301.1 **Permits Required** amended

Exception added for emergency repairs of building service equipment.

Section 301.2 **Licensing and Contractor Requirements** amended

Clarification on the requirement of a business license, deleted section regarding stamps or seals as this is addressed in another section on submittal of plans.

Section 301.4 **Work Exempt from Permit** amended

Items 6, 7, 9, 12, 13, 16, 17, 19 amended.  
Items 21 through 40 added.

Grading Permit Exemptions, Plumbing Permit Exemptions, Electrical Permit Exemptions, and Sign Permit Exemptions, and Mechanical Permit Exemptions added.

Section 301.5 **Manufactured Home or Modular Building Permits** amended

Section substantially amended to comply with the State of Nevada Division of Manufactured Housing Regulations.  
Bonding provisions removed.

Section 301.6 **Grading Permit-Acreage Limitations** deleted

Section deleted.

## ADMINISTRATIVE CODE CHANGES FOR 2019

Section 301.6 <b>Building Relocation</b> amended	Section amended to change title.
Section 301.7 <b>Demolition Permits</b> amended	Section amended to include a required sewer investigation prior to the issuance of any demolition permit.
Section 301.8 <b>Change of Occupancy</b> amended	Language changed to indicate a change of occupancy when no work is performed.
Section 302.2 <b>Application</b> amended	Deleted section from Licensing and Contractor Requirements regarding stamps or seals included here.
Section 303.1 <b>Issuance</b> amended	Clarification made in the language to specify 'reviewed for code compliance' instead of 'approved.'
Section 303.1.1 <b>Phased Design and Construction</b> added	Section added.
Section 303.1.2 <b>Plan Review in the Case of Code Updates</b> amended	Department standard for code cycle changes and plan submittal is revised.
Section 303.2 <b>Retention of Plans</b> amended	Clarification of language for retention period of approved plans.
Section 303.4 <b>Expiration</b> amended	Language changed to amend from 'passed' inspections to 'passed' and 'partial-passed' inspections to extend the expiration date of a permit. Clarification of permits without inspections performed. Clarification of permit renewal fees.
Section 304.1.2 <b>Fee-Related Definitions</b> amended	Clarification of definitions and removal of item 6, "Substantial redesign."

## ADMINISTRATIVE CODE CHANGES FOR 2019

Section 304.2 <b>Plan Examination Fees</b> amended	Section reads that all fees comply with the adopted fee schedule.
Section 304.2.1 <b>New Construction</b> deleted	Section deleted – all fees comply with the adopted fee schedule.
Section 304.2.2 <b>Size-Based Adjustment to Base Plan Examination Fee</b> deleted	Section deleted – all fees comply with the adopted fee schedule.
Section 304.2.3 <b>Other Construction</b> deleted	Section deleted – all fees comply with the adopted fee schedule.
Section 304.2.4 <b>General Requirements</b> amended	Language modified to refer to the current adopted fee schedule.
Section 304.2.5 <b>Expiration of Plan Examination</b> amended	Section amended to clarify the expiration of plan examination and the associated fees.
Section 304.2.6 <b>Substantial Redesign</b> added	Section added for plans substantially redesigned during the plan review process after initial submittal and review.
Section 304.3.1 <b>New Construction</b> deleted	Section deleted – all fees comply with the adopted fee schedule.
Section 304.3.2 <b>Size-Based Adjustment to Base Fee</b> deleted	Section deleted – all fees comply with the adopted fee schedule.
Section 304.3.3 <b>Other Construction</b> deleted	Section deleted – all fees comply with the adopted fee schedule.

## ADMINISTRATIVE CODE CHANGES FOR 2019

Section 304.3.4 **Mechanical/Plumbing/Electrical Work Only** deleted

Section deleted – all fees comply with the adopted fee schedule.

Section 304.7 **Fee Increases** amended

Section amended to cite the current adopted fee schedule and the correct CPI as published by the US Department of Labor.

Section 304.9 **Moving Permit Fees** deleted

Section deleted – all fees comply with the adopted fee schedule.

Section 304.10 **Demolition and Related Permit Fees** deleted

Section deleted – all fees comply with the adopted fee schedule.

Section 304.13 **Other Fees** deleted

Section deleted – all fees comply with the adopted fee schedule.

Section 305.1 **Inspections** amended

Section amended to ensure that inspection approvals comply with this code and the building codes.

Section 305.2 **Inspection Access** added

Provision added to allow inspections access.

Section 305.3 **Permit and Approved Plans** added

Work may not begin without a permit and the plans must remain on the premises until final approval.

Section 305.4 **Approval Required** added

Inspections must be passed before more work can be performed.

Section 305.5 **Required Building Inspections** amended

Item 2, Underslab/underfloor Electrical, Plumbing, and Mechanical Inspection deleted. Item 5, Lath, Gypsum board and Gypsum panel product inspection added. Item 8, Required Pool/Spa Inspections added. Item 9, Required Electrical Inspections added.

## ADMINISTRATIVE CODE CHANGES FOR 2019

Section 305.6 **Other Inspections** added

Section added to explain our QAA process/agencies.

Section 306 **CONTRACTOR'S REPONSIBILITIES** added

Section added to address Quality Control Agreement, Duties, Competent Employees including Master or Qualified Employees, and Supervision On-Site.

Section 308.2 **Certificate Issued** amended

Section amended to include sewer and water verifications or approvals.

Section 308.3 **Certificate of Completion** amended

Section amended to remove examples of projects for Certificates of Completion.

Section 308.4 **Temporary Certificate of Occupancy** amended

Language clarified to match the department's process for issuance of Temporary Certificates of Occupancy.

### Chapter 4

### Chapter 4

Title simplified to **SEWER CONNECTION**

Title changed from **PROVISIONS RELATING TO THE PLUMBING CODE.**

Section **GENERAL REQUIREMENTS AND PROHIBITIONS** deleted

Section deleted because it was not applicable to sewer connections.

Section 402 **DEFINITIONS AND QUALIFICATIONS OF CONTRACTORS AND PLUMBERS** deleted

Section was addressed in Chapter 3 under Contractor's Responsibilities.

Section 403 **PERMITS – WORKSITE REQUIREMENTS** deleted

Section was addressed in Chapter 3 under Contractor's Responsibilities.

Section 404 **PLAN PREPARATIONS AND CALCULATION** deleted

Section was addressed in Chapter 3 under Application

## ADMINISTRATIVE CODE CHANGES FOR 2019

Section 405 **OCCUPANCY FEES FOR SEWER CONNECTION** deleted

Section was incorporated into Section 401 FEES FOR SEWER CONNECTION.

Section 406 **SEWER TRUNK EXTENSIONS AND OVERSIZING REFUNDING** deleted

Section was deleted because Public Works handles the agreements for this type of refunding.

Section 407 **FEES** deleted

Section deleted because all fees are included in the current adopted fee schedule as discussed in Chapter 3.

### Chapter 5

### Chapter 5

Chapter 5 **PROVISIONS RELATING TO THE MECHANICAL CODE** deleted

Chapter 5 information incorporated into the Mechanical section of Chapter 3.

### Chapter 6

### Chapter 6

Chapter 6 **FALLOUT SHELTERS** deleted

Chapter 6 deleted.

### Chapter 7

### Chapter 7

Chapter 7 **HOUSING SECURITY** deleted

Chapter 7 deleted.

### Items not contained in the Admin Code

Fast Track Plumbing Program has not been included in this Admin Code.