



## Neighborhood Partners Fund Board Minutes

### 1. Call to Order

Minutes:

Prior to calling the meeting to order, ALMA ESTRADA, Community Program Technician, announced that Quail Ridge HOA withdrew their application. She called the meeting to order at 2:00 p.m.

PRESENT: MEMBERS TOUSSAINT (seated as Chair after Item 5), HOLMES, KILPONEN, CHRISTENSEN, SANDECKI (seated as Vice Chair after Item 5), QUALEY, BONAVENTURA, KRESS, SILVA and YTURRALDE

EXCUSED: MEMBERS WALTERS, SCHULTZ, and JACKSON-RENTER

ALSO PRESENT: ALMA ESTRADA, Community Program Technician, BRYAN SCOTT, Assistant City Attorney, and ASHLEY FOSTER, Deputy City Clerk

See Item 9 for related discussion.

### 2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall Plaza, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

### 3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

### 4. For possible action to approve the Final Minutes by reference of the Regular Meetings of June 5, 12 and 19, 2018

Motion made by Chance Bonaventura to Approve

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

For-Greg Toussaint, Sherese Holmes, Anne Kilponen, Sally Christensen, Jordan Sandeck, Gail Qualey, Chance Bonaventura, David Kress, Esthela Silva, Ydo Yturralde; Excused-Shelly Walters, Larry Schultz, Tanya Jackson-Renter;

### 5. Discussion for possible action on the election of Chair and Vice Chair

Minutes:

MEMBER CHRISTENSEN nominated MEMBER TOUSSAINT as Chair, and MEMBER BONAVENTURA nominated MEMBER SANDECKI as Vice Chair.

Motion made by Sally Christensen to Approve the election of GREG TOUSSAINT as Chair

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

For-Greg Toussaint, Sherese Holmes, Anne Kilponen, Sally Christensen, Jordan Sandecki, Gail Qualey, Chance Bonaventura, David Kress, Esthela Silva, Ydo Yturralde; Excused-Shelly Walters, Larry Schultz, Tanya Jackson-Renter;

Motion made by Chance Bonaventura to Approve the election of JORDAN SANDECKI as Vice Chair

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

For-Greg Toussaint, Sherese Holmes, Anne Kilponen, Sally Christensen, Jordan Sandecki, Gail Qualey, Chance Bonaventura, David Kress, Esthela Silva, Ydo Yturralde; Excused-Shelly Walters, Larry Schultz, Tanya Jackson-Renter;

6. Review of Bylaws and responsibilities for the Neighborhood Partners Fund Board pertaining to the project selection process and agenda items

Minutes:

Prior to Item 6, ASSISTANT CITY ATTORNEY BRYAN SCOTT made comments in regards to the Open Meeting Law and encouraged the Members to send any comments they may have to ALMA ESTRADA, Community Program Technician, or the Chair. He advised the Members to not discuss issues outside of the purview of the meeting.

MS. ESTRADA announced that the Bylaws, a copy of which was e-mailed to the Members and attached as backup, had not changed.

7. Review of the Neighborhood Partners Fund Board Program Guidelines

Minutes:

ALMA ESTRADA, Community Program Technician, pointed out that the Neighborhood Partners Fund Board Program Guidelines, a copy of which was e-mailed to the Members and attached as backup, had changed noting that the program will end in seven months instead of 12 months. This was the only change made.

8. Report on the Fiscal Year 2019-20 applications Summary Worksheet and Rating Sheet (evaluation) criteria

Minutes:

ALMA ESTRADA, Community Program Technician, stated that the worksheet was in front of the Members, a copy of which was submitted and attached as backup.

9. Discussion for possible action regarding Neighborhood Leaders' Presentations Schedule for June 4, 2019 and June 11, 2019

Minutes:

ALMA ESTRADA, Community Program Technician, stated that the schedule of presentations, a copy of which was attached as backup, was submitted to the Members via e-mail.

ASSISTANT CITY ATTORNEY BRYAN SCOTT noted that the ninth presentation (Quail Ridge HOA) would be stricken from the Neighborhood Leaders' Presentations Schedule for this meeting.

See Item 1 for related discussion.

Motion made by Gail Qualey to Approve

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

For-Greg Toussaint, Sherese Holmes, Anne Kilponen, Sally Christensen, Jordan Sandecki, Gail Qualey, Chance Bonaventura, David Kress, Esthela Silva, Ydo Yturralde; Excused-Shelly Walters, Larry Schultz, Tanya Jackson-Renter;

10. Report on Neighborhood Partners Fund Board Grant Program Applications submitted by the Arville-Oakey Neighborhood Watch Association, El Camino Community Association, Rainbow Park Neighborhood Association, Aurora TOPP Neighborhood Association, Buffalo Coalition Neighborhood Association, Desert Shores Community Association, Desert Racquet Club HOA, Huntridge Park Neighborhood Association, Quail Ridge HOA, Cultural Corridor Coalition, Las Vegas Meadows LTD, Mannelta Lane HOA, McNeil Estates Neighborhood Association

Minutes:

As each group came forward to present, CHAIR TOUSSAINT advised them that each group had five minutes to present, and the Members had five minutes for questions and answers.

Arville-Oakey Neighborhood Watch Association – MIKE HEDRICK, Vice President of the Arville-Oakey Neighborhood Watch Association, began his presentation by discussing last year's event, which was a block party that had a greater participant turnout than expected. The neighborhood wished to have another block party this year. MR. HEDRICK explained that the majority of the community is Orthodox Jew, so the block party must be catered by someone who can address those specific dietary needs. He informed MEMBER BONAVENTURA that last year, the majority of the funding received went to the caterer who provided the food, containers, tableware, utensils, and service.

MEMBERS CHRISTENSEN and QUALEY wondered about changes within the neighborhood after the block party held last year. MR. HEDRICK replied that a WhatsApp group was created and more members have joined the Neighborhood Watch Association. Out of approximately 175 homes in the neighborhood's respect areas of Artesian 1, Artesian 2, and Royal Crest, a total of 78 people have signed up in the WhatsApp group.

Rainbow Family Park Neighborhood Association – KEITH THOMAS, Secretary-Treasurer, and DIANE HARRINGTON, Vice President of the Rainbow Family Park Neighborhood Association, were present. Using a PowerPoint presentation, which was submitted and attached as backup, MR. THOMAS stated that the neighborhood is located in Ward 1 surrounded by Sahara Avenue, Charleston Boulevard, Buffalo Drive, and Rainbow Boulevard. Last year, the neighborhood association received funding for a Cinco de Mayo picnic which MR. THOMAS shared several pictures of. This year, the neighborhood association has a three-phase request which includes purchasing a laptop to manage finances, co-sponsoring a Trunk or Treat Halloween event (the neighborhood will sponsor the candy), and paying for postage for two mailings. He provided a breakdown of the projected costs which estimates approximately \$1,600 for the computer project, \$2,000 for the Trunk or Treat project, and \$660 for the two mailings project.

MEMBER SANDECKI asked about asset management for the computer. MR. THOMAS said additional coverage can be purchased. For instance, AppleCare costs about \$250 for three years of coverage. The Secretary-Treasurer will manage the laptop. He informed MEMBER KILPONEN that one of the mailings will be for the Trunk or Treat project and the other mailing will be for a community meeting. He listed the projects in order of importance for MEMBER BONAVENTURA which were the "Trunk or Treat" project, the two mailings project, and the computer project.

El Camino Community Association – Using a second PowerPoint presentation, which was submitted and attached as backup, MR. THOMAS reintroduced himself as being on the Board of Directors for the Provident Community Garden. The garden is located inside the boundaries of the El Camino Community Association which is working with the Provident Community Garden on a beautifying project. MR. THOMAS provided a brief history of the Provident Community Garden's past funding requests and stated that this year, the group is requesting a grant of \$2,850 to build a community bed that will provide food for anybody that wants it and will be maintained by master gardeners. Utilizing the PowerPoint presentation, he showed pictures of the garden and pointed out the location of the community box.

MR. THOMAS confirmed for MEMBER KRESS that the garden is open to the community from sunrise to sunset; access is made available by using a gate code. He explained to MEMBER BONAVENTURA that there are no irrigation lines and that the garden taps into a water line that comes from the church.

MEMBER CHRISTENSEN wondered if all boxes are full and rented. MR. THOMAS stated that there used to be a \$150 box fee but now the only requirement is paying the water fee of \$10 per month. He told MEMBER QUALEY that both individual people and organizations may utilize the garden and informed CHAIR TOUSSAINT that the neighborhood association does not use any funds and is a loose coalition of neighbors. On the other hand, the Provident Community Garden is a 501(c)(3).

MEMBER KILPONEN noticed many of the residences are in the unincorporated Clark County area and wondered what the neighborhood association did to reach out to the city residents to get them involved in the garden. MR. THOMAS indicated outreach has been done via word-of-mouth.

CHAIR TOUSSAINT recessed the meeting from 2:49 p.m. to 2:58 p.m.

Aurora TOPP Neighborhood Association – DENISE REITZ, President of the Aurora TOPP Neighborhood Association, discussed the neighborhood association's proposed project to hang signage, which will help visitors identify that they are coming into a neighborhood association. She hoped to have eight to 12 signs made. She gathered neighbors who were in support of making others aware of what is going on in the neighborhood. Subsequent to the installation of the signage, the neighborhood association will host a block party to get to know more people. She confirmed for MEMBER QUALEY that the total cost for the project is \$4,531.72. ALMA ESTRADA, Community Program Technician, commented that she has reached out to the Department of Public Works regarding the fee for installation of the signs but has not received a response. MS. REITZ informed CHAIR TOUSSAINT that the signage will be metal and mounted on light poles located on Cedarbrook Drive, O'Bannon Drive, and Verdinal Drive. They have already received permission from the City to install the signage.

In response to MEMBER SILVA'S query, MS. REITZ stated that flyers will be attached to mailboxes informing residents of the block party which will be at the end of O'Bannon Drive. Permission for the block party has already been received from the homeowners. At the request of MEMBER BONAVENTURA, she noted the costs for the signage (\$1,852.20) and catering from Famous Dave's (\$1,979.22) for the block party.

Buffalo Coalition Neighborhood Association – PETER FATA, representing the Buffalo Coalition Neighborhood Association, explained the definition of Aloha and stated that the neighborhood association had its first meeting in 2017 at Derfelt Elementary School, and before that time, in 2014, organized a community watch program with 76 active homeowners. Since then, neighborhood lunches have been held twice a year in addition to semi-annual block parties, weekly neighborhood coffees, attending Las Vegas Metropolitan Police Department (LVMPD) First Tuesdays and City Council meetings as well as town hall meetings with the Planning Commissioners. The neighborhood is a gem but is also concerned about safety in the neighborhood, which is why the group has requested funding for stickers to be used in the residents' cars.

DINA CIANCHETTI, President of the Buffalo Coalition Neighborhood Association, distributed a booklet to the Members, a copy of which was submitted and attached as backup, and explained the neighborhood association's proposed project specifics which includes 32 – 24 by 24 signs to be hung on light poles that will feature the artwork of HAILEY HERRERA, PhD., 10 – 8 by 18 no outlet signs, 10 – 18 x 18 private street signs, and 500 fabric stickers for homeowners denoting their vehicle ownership. Most of the neighbors are responsible for the streets. There is also ask for stickers to be placed on the back of residents' vehicles.

MEMBER QUALEY wondered if there was a plan for installation. TERRI O'ROURKE showed a map of where the signs will be installed and stated that the City of Las Vegas will hang the signs. She informed MEMBER BONAVENTURA that the signs with MS. HERRERA'S artwork were most desired; they will be double-sided and will be placed at the locations indicated by red dots on the map within the booklet. MEMBER YTURRALDE complimented the artwork.

MS. O'ROURKE provided a brief breakdown of costs for MEMBER QUALEY stating that any remaining funds may be spent on a coffee get together for the residents.

Desert Shores Community Association – CAREY BRACKETT, General Manager, DONNA TOUSSAINT, President, and KAREN McCLAIN, Assistant Manager for Desert Shores were present. MS. McCLAIN stated

that in 2017, Desert Shores held its first Winter Wonderland in the community park where over 500 residents attended with their guests, and the park was converted from grass to a snowy wonderland. This year, the Desert Shores Board of Directors has approved holding a second Winter Wonderland event and has allocated \$12,000 of the community events budget for the celebration along with 65 hours of volunteer time. The event will be held in December and is in its planning phase; the group has contacted several vendors to obtain pricing and secure a date.

MS. TOUSSAINT commented on the benefits of volunteering and how during the holidays it can be stressful and expensive. This event offers an opportunity to relax and have a good time with friends.

In response to his query, MS. BRACKETT said almost all of the \$12,000 will be spent on Las Vegas Entertainment who will provide the snow and Santa Clause, and any other funding received will offset remaining costs. There are other expenses such as decorations as well as a build-your-own hot chocolate station.

MS. TOUSSAINT informed MEMBERS SILVA and KRESS that the event is open to Desert Shores members, their families and guests. The group anticipated 700 to 800 attendees.

Desert Racquet Club HOA – A handout was distributed to the Members, a copy of which was submitted and attached as backup, as BILL SMITH, President of the Desert Shores Racquet Club HOA, introduced himself and CAROL PAGONE, Vice President of the Desert Shores Racquet Club HOA, and explained the proposed project to upgrade the community's security system. He noted a survey was conducted last year and out of 195 residents, 74 percent responded favorably to upgrading the security system, which is outdated and requires the use of two different apps. MR. SMITH stated that approximately \$8,600 is needed to establish a foundation and another \$6,000 to apply the security system's features. He and MS. PAGONE informed MEMBER SILVA that 23 to 25 cameras were needed which will extend coverage to the north and south ends of the community's greenbelt, which is a common area between the homes and the lake. Additionally, a camera will be placed in the weight room.

MEMBER SANDECKI noticed the group had a three-phase implementation built into the quote and wondered if the group was looking to the Board to fund the first part of the project. MR. SMITH replied that the group desired funding to complete all three phases but would start with setting the foundation for the security system.

Huntridge Park Neighborhood Association – Using a PowerPoint presentation, which was submitted and attached as backup, KATHLEEN KAHR D'ESPOSITO spoke about her experience living in Huntridge Park Neighborhood having moved there in her 30's and working multiple jobs to pay for her house. She shared the title of the proposed project, Huntridge Has Heart, which is a beautification project at the corner facing Huntridge Circle Park heading north on Maryland Parkway. The idea is to put up information about the Neighborhood Watch program and local services that are available to people that need them. Included in the project is an art mural that MS. KAHR D'ESPOSITO shared an image of. The woman in the mural will resemble ERICA MARTINEZ, Vice President of the Huntridge Park Neighborhood Association. It has not yet been decided if the mural will be titled the Huntress or the Hero. MS. KAHR D'ESPOSITO believed this project illustrates community engagement from the residents as all are in support of the project. She explained for MEMBER KRESS that part of the cost of the project includes anti-graffiti coating and informed MEMBER BONAVENTURA that the project will utilize local, professional artists from the neighborhood. MEMBER SILVA thought the positive messages and information for the homeless were a great idea.

CHAIR TOUSSAINT spoke of growing up in Las Vegas and having spent a lot of time in the Huntridge Park area, which he believed, has always been a great community. He acknowledged that MS. KAHR D'ESPOSITO has been before the Board with other projects which have all been interesting and very well thought out. MS. KAHR D'ESPOSITO commented on the resources the City provides.

Cultural Corridor Coalition – PAM THOMAS, Cultural Corridor Coalition, stated that the organization includes downtown businesses and organizations including the Mob Museum, U.S. Vets, the Neon Museum, the Las Vegas Natural History Museum, the Old Las Vegas Mormon Fort, Anderson Dairy, Eurie Creative, and Bunkers Mortuary. The organizations meet every other month to discuss neighborhood issues, events, and ways to market, and the struggle against the preconceived idea about the neighborhood, which is characterized by the first block of blight that is seen when entering the neighborhood. The empty buildings and empty lots lack regular maintenance, and, as a result, the Cultural Corridor's common purpose over the years has been to come together to showcase neighborhood events and also complete beautification projects in the district to help improve visitors' impressions of the neighborhood. The proposed project will recruit neighborhood volunteers to

help paint over graffiti on The Ukulele Lounge, the first building seen on the right when entering from downtown. She informed MEMBER BONAVENTURA that she anticipated between 50 and 100 neighborhood volunteers. An approximately \$3,000 grant from the Board will help to purchase paint and materials to paint over the graffiti and to do a large-scale neighborhood cleanup from Bonanza Road and Washington Avenue. MS. THOMAS shared several images of past events and an image of what The Ukulele Lounge used to look like. She hoped The Ukulele Lounge will be restored to its original appearance.

In response to several questions from MEMBER KRESS regarding graffiti removal, MS. THOMAS explained that graffiti removal would only take place on building of The Ukulele Lounge. She did not anticipate covering the building with an anti-graffiti surface but planned to have enough material to repaint when needed.

MEMBERS CHRISTENSEN and SILVA complimented the project and were impressed by the number of donations already collected.

MS. THOMAS stated that she has also considered the installation of fake cameras to try and dissuade people from targeting the building. She believed The Ukulele Lounge to be owned by DR. FELD and noted he has given his permission to paint the building.

Las Vegas Meadows LTD – KRISTI KITTENDORF, Activity Director, and KATHLEEN BIENENSTEIN, resident at Las Vegas Meadows, shared in presenting their proposed project for a theme-based resident dinner, and through the use of a PowerPoint presentation, which was submitted and attached as backup, showed images of what the group did with the funding awarded last year. This year's event will be Hollywood themed and will be free to the residents. Several images were shown of how the event will be decorated. She explained for MEMBER YTURRALDE that although this event is one special occasion, at least two dinners with entertainment are held every month for the residents. MS. KITTENDORF added that the events bring out a lot of residents, many of whom have not been seen for a while. She believed last year's event had 192 attendees, and she would love this year's event to have over 200.

MS. BIENENSTEIN informed MEMBER KILPONEN that Las Vegas Meadows is located at 2900 South Valley View and is a 55-plus retirement community.

Mannetta Lane HOA – Using a PowerPoint presentation, which was submitted and attached as backup, RICHARD BOWLES pointed out the location of the Mannetta Lane community bounded by Vegas Drive to the north, Michael Way to the east, and an NV Energy substation to the south. He explained that the proposed project was born out of a coincidence of a reserve study being done and an evaluation of the community's landscaping situation. It was discovered that a couple of tree roots are lifting sidewalks and threatening building foundations, a tree canopy had to be removed because it was infringing on the substation infrastructure and water damage had occurred to the walls of the entrance to the community caused by the irrigation infrastructure for the palm trees. He indicated the project will benefit all 90 units in the community because if infrastructure damage can be avoided, then the community does not have to have any special assessments. More specifically, there will be three buildings directly impacted where the tree trunks will be removed. MR. BOWLES noted that volunteers do not have the expertise necessary to complete the work; therefore, the community's landscaper will do it. Volunteers will help by diverting traffic and writing notifications of when the events are taking place.

He showed a picture of one of the tree roots lifting the sidewalk and a proposal from the landscaper to remove the two trees. An aerial view of the area was shown indicating where the tree line was infringing on the NV Energy substation property as well as images of the replacement foliage and of the water stains from irrigation. Additionally, MR. BOWLES shared the proposals from the landscaping company stating that one of the proposals offered to do at no cost to the community. Recently, two social events were held to make residents aware of the issues, the proposals, and to seek feedback.

MR. BOWLES hoped the project would eliminate any legal or safety concerns, provide a measure of financial predictability, enhance the market value or the current value of the community, and enhance community pride. He informed MEMBER YTURRALDE that the wall of the NV Energy substation existed prior to the community being built. He confirmed NV Energy has been involved in some of the efforts to trim the trees by the wall. ASSISTANT CITY ATTORNEY BRYAN SCOTT asked MR. BOWLES if NV Energy has given permission to Mannetta Lane to attach a lattice structure to the shared wall and encouraged him to call NV Energy to ensure that they have the ability to attach the structure if it is necessary to support the foliage.

MR. BOWLES informed CHAIR TOUSSAINT that the community was built approximately 20 years ago.

MEMBER KILPONEN thanked MR. BOWLES for bringing in the pictures because it helped to explain the situation.

McNeil Estates Neighborhood Association – JEFF ROGAN, Vice President of the McNeil Neighborhood Association, introduced himself and LAURA MCSWAIN, President of the McNeil Neighborhood Association, and discussed the proposed project of an annual block party. The event is not limited to McNeil Estate residents only and other neighborhoods in the general area of Charleston Boulevard, Rancho Drive, Cashman Drive, and Oakey Boulevard are welcome. MR. ROGAN passed around photographs of a previous block party, which were submitted and attached as backup. He explained that the event is family-focused and they raise money in addition to the grant request. The neighborhood association tries to match or exceed whatever it can and last year, a silent auction and bake sale were held to raise additional funds. He informed MEMBER SILVA that funds are primarily raised for the block party in addition to beautification projects.

MEMBER QUALEY asked for clarification regarding the budget worksheet to which MR. ROGAN stated that he would send an e-mail to MS. ESTRADA with the requested information.

NOTE: CHAIR TOUSSAINT disclosed that he is a homeowner in the Desert Shores community, and his wife is on the Board of Directors for Desert Shores. As the Desert Shores Racquet Club is part of the Desert Shores community, he abstained from the discussions pertaining to the Desert Shores Community Association and Desert Shores Racquet Club HOA applications.

MEMBER QUALEY disclosed that she also lives in the Desert Shores community and is the President of the Master Association so she abstained from the discussions pertaining to these two applications.

11. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:  
None.

12. **Adjournment**

Minutes:  
The meeting was recessed at 2:49 p.m., reconvened at 2:58 p.m. and adjourned at 4:40 p.m.

Respectfully submitted:

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Ashley Foster, Deputy City Clerk

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Alma Estrada, Community Program Technician

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor  
Clark County Government Center, 500 South Grand Central Parkway  
Grant Sawyer Building, 555 East Washington Avenue  
City of Las Vegas Development Services Center, 333 North Rancho Drive