



Board of Civil Service Trustees Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR CLEMENS called the meeting to order at 4:31 p.m.

PRESENT: CHAIR CLEMENS and MEMBERS MACK (via teleconference), MANHATTAN (via teleconference) and BROWN (via teleconference)

EXCUSED: MEMBER FLORES

ALSO PRESENT: ANDY SPURLOCK, Acting Secretary, JIM LEWIS, Deputy City Attorney, and JACQUIE MILLER, Sr. Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; The City of Las Vegas website – www.lasvegasnevada.gov; and The Nevada Public Notice Website – notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of November 24, 2021

Motion made by Valerie Brown to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Lois Mack, Greg Clemens, Valerie Brown, Richard Manhattan; Excused-Victor Flores;

5. Discussion for possible action to certify Eligible Lists for Accounting Technician I (Open); Legal Technician I (X) (Open); Materials Management Technician (Open); Mechanic (Open); Sr Instrument Technician (Open)

Motion made by Lois Mack to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Lois Mack, Greg Clemens, Valerie Brown, Richard Manhattan; Excused-Victor Flores;

6. Discussion for possible action to extend Eligible Lists for Administrative Support Assistant (Open); Building Services Technician (Open); Construction Inspector (Open); EMS Field Coordinator (Promotional); Fire Engineer (Promotional); Fire Fleet Supervisor (Open); Materials Management Supervisor (Open)

Motion made by Lois Mack to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Lois Mack, Greg Clemens, Valerie Brown, Richard Manhattan; Excused-Victor Flores;

7. Discussion for possible action to certify Classification Specifications for Theater Program Specialist – Education; Industrial Electrician; Theater Program Specialist – Production

Minutes:

DEPUTY CITY ATTORNEY JIM LEWIS stated it was his understanding that staff requested to strike Industrial Electrician from the certification of Classification Specifications, and ANDY SPURLOCK, Acting Secretary and Sr. Human Resources Analyst, confirmed it was a department request. MR. LEWIS requested that the motion to approve include striking Industrial Electrician.

Motion made by Lois Mack to Approve Theater Program Specialist – Education and Theater Program Specialist – Production and to Strike Industrial Electrician

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Lois Mack, Greg Clemens, Valerie Brown, Richard Manhattan; Excused-Victor Flores;

8. Discussion for possible action to abolish Eligible List for Engineering Associate; Sr Economic Development Specialist

Motion made by Lois Mack to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Lois Mack, Greg Clemens, Valerie Brown, Richard Manhattan; Excused-Victor Flores;

9. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

10. **Adjournment**

Minutes:

The meeting was adjourned at 4:40 p.m.

Respectfully submitted:

Jacquie Miller, Sr. Deputy City Clerk

Andy Spurlock, Acting Secretary

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov
The Nevada Public Notice website – notice.nv.gov
City Hall, 495 South Main Street, 1st Floor