



Board of Civil Service Trustees Agenda

1. **Call to Order and Roll Call**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of September 22, 2021
5. Discussion for possible action to certify Eligible Lists for Animal Control Officer I (X) (Open); Parks Crew Leader (Promotional); Plumber (Open); Production Services Supervisor (Promotional); Sr Signing & Marking Technician (Open)
6. Discussion for possible action to extend Eligible Lists for Environmental Systems Technician Trainee (Open); Facilities Field Supervisor (Open); Motor Sweeper Operator (Promotional); Park Maintenance Field Supervisor (Open)
7. Discussion for possible action to abolish Eligible List for Grant Coordinator
8. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
9. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov
The Nevada Public Notice website – notice.nv.gov
City Hall, 495 South Main Street, 1st Floor

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: October 13, 2021

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 5. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 5

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Animal Control Officer I (X) – Open	261	154	128
2. Parks Crew Leader – Promotional	22	16	15
3. Plumber – Open	39	17	10
4. Production Services Supervisor – Promotional	3	3	3
5. Sr Signing & Marking Technician – Open	8	3	3

CITY OF LAS VEGAS

ELIGIBLE LIST

Animal Control Officer I (X)
Examination

9/18/21 & 9/13/21
Examination Date

21AUG3468-IO
Exam Code

Open
Open/Promotional

ANIMAL CONTROL OFFICER I (X)	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	255	GROUP 1	66
REJECTED	6	GROUP 2	62
TOTAL RECEIVED	261	TOTAL ON LIST	128

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>OTHER</u>
(Weight)	100%			
PASSED	128			
FAILED	26			
TOTAL TESTED	154			
DID NOT APPEAR	100			
WITHDREW	1			

ANIMAL CONTROL OFFICER I (X) (OPEN) 10/13/21

Candidate Name	Group
Ackley, Matthew	1
acosta, gabriel	1
Amaya, Paul	1
Anderson, Letidda	1
Anderson, Ryan	1
Arceo, Brenda	1
Armstrong, Neil	1
Bargiel, Christopher	1
Bizon, Timothy	1
Bjorklund, Larson	1
Branscombe, Justin	1
Braunstein, Christopher	1
Carroll, Aaron	1
Childress, Ernest	1
Cox, Aaron	1
Crump, Christopher	1
Delgado, Shayna	1
Doughty, Meghan	1
Dungey, William	1
Ellis, Denise	1
Espejo, Rick	1
Fulton, Ronald	1
Gates, Dana	1
Green, Mykayla	1
Guzman, Sergio	1
HYDE, ANGELA	1
Hyzny, Stephen	1
Imperial, Leonela	1
JOHNSON, ROBERT	1
Jones, Jesse	1
Kingston, Charles	1
Kwan, Lily	1
Lafferty, Rachel	1
Lee, Nicolette	1
Lloyd-Leakos, Morgan	1
Luna, Jony	1
Lund, Stephen	1
Maldonado, Jonathon	1
Marchione, Marianna	1
Mentado, Maria	1
Mori, Justin	1
Niemann, Carol	1

Norden, Jesse	1
Pena Gamez, Angel	1
Rabb-Brumfield, Michael	1
Rexroad, Sue Lynn	1
Rodgers, Bill	1
Ruiz, Reyto	1
Santos-Perez, Itchel	1
Sedano, Albert	1
Smith, Jacqueline	1
Smith, Watson	1
Splettstoesser, Shalynn	1
Taylor, Robert	1
Thorpe, Douglas	1
Thrower, Dorian	1
Torres, David	1
Tucker, Chase	1
Vaca, Kelley	1
Vreeland-Feil, Jesse	1
Weathers, Joel	1
Weaver, Julie	1
welsh, jim	1
Wetzstein, Shane	1
Yellow Kidney, Hailee	1
zaragoza, alexandrya	1
Aldecua, Hamlet	2
Andretich, Christina	2
Baker, Boyd	2
baugus, exazavion	2
Bayne, Brooke	2
Belisle-Chapa, Xochitl	2
Bradford, Jessie	2
Brown, Sharina	2
Capizzi-Tucker, Carla	2
Cervantes, Kayla	2
Chavez, Brian	2
Clark, Tabatha	2
Davenport, Krystin	2
Day, Janet	2
Dove, Kindra	2
Elder, Maki	2
Ellis, Necole	2
Fajardo, Rogelio	2
Fernandez, Mark	2
Fierro Cordero, Daniel	2
Fradiue, Sylvia	2
Garcia Guerrero, Miguel	2
Gonzalez, Freddy	2

Gonzalez, Luis Fernando	2
Granelli, Carlos	2
Green, Tony	2
Guerra-Lara, Christian	2
Heninger, Kelsee	2
HERNANDEZ, GABRIEL	2
JACKSON, CODY	2
Johnson, Awbrei	2
Johnson, Rafzeem	2
Lopez, Vanessa	2
Magbual, Rogelio	2
Martinez, Carolina	2
McDonald, Sharon	2
McQuoid, Sydney	2
Munson, Maria	2
Nevarez, Bryan	2
Perez, Steven	2
Pipino, Mary	2
Pousse, Emmanuel	2
Powell, Ryan	2
Ramirez, Samuel	2
Reinert, Brian	2
RIOS, WENDY	2
Rollins, Brian	2
Sandoval, Luis	2
scarpace, genelle	2
Sollish, Michael	2
Soriano, Jonathan	2
Sosa, Daniel	2
Soza, Phillip	2
Stinson, Luke	2
Tan, Stephen	2
Tarr, Amanda	2
Torres, Maricielo	2
Vasquez, Carlos	2
Vidal, Raul	2
White, Bret	2
Youngblood, Torrie	2
Ziga, Matthew	2
Total Record Count:	128

CITY OF LAS VEGAS

ELIGIBLE LIST

Parks Crew Leader
Examination

September 14, 2021
Examination Date

21AUG79536-P
Requisition Number

Promotional
Open/Promotional

PARKS CREW LEADER	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	18	GROUP 1	11
REJECTED	4	GROUP 2	4
TOTAL RECEIVED	22	TOTAL ON LIST	15

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100%			
PASSED	15			
FAILED	1			
TOTAL TESTED	16			
DID NOT APPEAR	1			
WITHDREW	1			

PARKS CREW LEADER (PROMOTIONAL) 10/13/21

Candidate Name	Group
Bobbett, Joshua	1
Bowman II, Jack	1
Branch, Jason	1
Cameron, Quincy	1
Cardenas, Angel	1
cunanan, matthew	1
HOLLIWAY, JOHN	1
Martinez-Acevedo, Enrique	1
ozuna, adam	1
Rich, Travis	1
Westrup, Ryan	1
Eastman, Doug	2
Gex, John	2
Ramos, Juan	2
VanLandschoot, Kelly	2
Total Record Count:	15

CITY OF LAS VEGAS

ELIGIBLE LIST

Plumber
Examination

September 21, 2021
Examination Date

21JUL79828 - O
Exam Number

Open
Open/Promotional

PLUMBER
GROUP 1
See Attached
GROUP 2
See Attached

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	24	GROUP 1	3
REJECTED	15	GROUP 2	7
TOTAL RECEIVED	39	TOTAL ON LIST	10

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100%			
PASSED	10			
FAILED	7			
TOTAL TESTED	17			
DID NOT APPEAR	3			
WITHDREW	4			

PLUMBER (OPEN) 10/13/21

Candidate Name	Group
Holdren, Tyler	1
Papulis, Christos	1
ROBILLARD, PAUL	1
Anghilante, Louis	2
McCarthur, Terrence	2
Plutowski, Frederick	2
secara, florin	2
Stephen, Timothy	2
Vargas Jr, Santiago	2
Webb, David	2
Total Record Count:	10

CITY OF LAS VEGAS

ELIGIBLE LIST

Production Services Supervisor
Examination

09/20/21
Examination Date

21SEP80000-IO
Exam Number

Promotional
Open/Promotional

PRODUCTION SERVICES SUPERVISOR	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	3	GROUP 1	2
REJECTED	0	GROUP 2	1
TOTAL RECEIVED	3	TOTAL ON LIST	3

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				3
FAILED				
TOTAL TESTED				3
DID NOT APPEAR				0
WITHDREW				0

PRODUCTION SERVICES SUPERVISOR (PROMOTIONAL) 10/13/21

Candidate Name	Group
Coakley, Monica-Marie	1
PIKRONE, ROGER	1
Basso, Jeffrey	2
Total Record Count:	3

CITY OF LAS VEGAS

ELIGIBLE LIST

Sr Signing & Marking Technician
Examination

09/20/21
Examination Date

21AU2773-O
Requisition Number

OPEN
Open/Promotional

SR SIGNING & MARKING TECHNICIAN
GROUP 1
See Attached
GROUP 2
N/A

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	3	GROUP 1	3
REJECTED	5	GROUP 2	0
TOTAL RECEIVED	8	TOTAL ON LIST	3

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				3
FAILED				
TOTAL TESTED				3
DID NOT APPEAR				0
WITHDREW				0

SR SIGNING & MARKING TECHNICIAN (OPEN) 10/13/21

Candidate Name	Group
Acosta, Fabian	1
Lewis, Michael	1
Thomas, Dayne	1
Total Record Count:	3

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: October 13, 2021

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 6. EXTENSION OF ELIGIBLE LISTS

BOARD ACTION: Vote to Extend or Not Extend
(May be taken as a group)

TOTAL EXTENSIONS OF ELIGIBLE LISTS: 4

	<u>REMAINING CANDIDATES ON LIST</u>	<u>LIST EXPIRES</u>	<u>EXT. TO</u>	<u>NUMBER OF THIS EXT.</u>
1. Environmental Systems Technician Trainee – Open	40	10/28/21	04/28/22	1
2. Facilities Field Supervisor – Open	46	10/28/21	04/28/22	1
3. Motor Sweeper Operator – Promotional	13	10/14/21	04/14/22	1
4. Park Maintenance Field Supervisor – Open	27	10/14/21	04/14/22	1

Memorandum

City of Las Vegas
Human Resources

To: Mike Janssen, Executive Director of Infrastructure
Development Services Center

From: Megan Sakaria, Administrative Secretary

CC: Ebony Folk
Kristina Hayes

Date: September 1, 2021

RE: Extension of Open Eligible List: Environmental Systems Technician Trainee

The eligible list will expire on: October 28, 2021
Candidates remaining on list: 40
Date list was certified: April 28, 2021

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: September 23, 2021

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.

Ebony Folk for Mike Janssen
Signature

09/30/2021
Date

Memorandum

City of Las Vegas
Human Resources

To: Jerry Walker, Director
Operations and Maintenance

From: Megan Sakaria, Administrative Secretary

CC: Janet DiAmbrosio

Date: September 1, 2021

RE: Extension of Open Eligible List: Facilities Field Supervisor

The eligible list will expire on: October 28, 2021
Candidates remaining on list: 46
Date list was certified: April 28, 2021

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

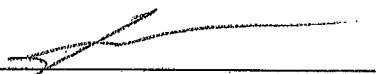
Signed Memo Due: September 23, 2021

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months. DO NOT EXTEND the eligible list six months.

NO PREFERENCE
Jds



Signature

9-8-21

Date

Memorandum

City of Las Vegas
Human Resources

To: Jerry Walker, Director
Operations and Maintenance

From: Megan Sakaria, Administrative Secretary

CC: Janet DiAmbrosio

Date: September 1, 2021

RE: Extension of Promotional Eligible List: Motor Sweeper Operator

The eligible list will expire on: October 14, 2021
Candidates remaining on list: 13
Date list was certified: April 14, 2021

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: September 23, 2021

Thank you for your cooperation.

PROMOTIONAL ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature

9-8-21

Date

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: October 13, 2021

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 7. DISCUSSION AND POSSIBLE ACTION ON ABOLISHING ELIGIBLE LIST

BOARD ACTION: APPROVE, NOT APPROVE, OR HOLD IN ABEYANCE

The City is requesting that the following eligible list be abolished in accordance with Civil Service Rules, Chapter IV, Section 9, c. (1):

1. Grant Coordinator

The reasoning is as follows:

The current eligible list no longer suits the needs of the department.

RECOMMENDATION

The City recommends approval of the abolishment of this list.



Megan Sakaria

From: Suzana Kotur
Sent: Wednesday, September 22, 2021 5:29 PM
To: Megan Sakaria
Subject: FW: Grant Coordinator Interview

Megan,

Can you please submit the Grant Coordinator list for abolishment?

Let me know if you need anything.

Thanks!

Additionally, visit the link below for information on the most efficient way to seek medical care related to COVID-19 based on your individual health plan.

[Medical Care for COVID-19](#)

Suzana Kotur | Human Resources Administrator
Human Resources
702-229-4227
833 Las Vegas Blvd North | Las Vegas, NV 89101



lasvegasnevada.gov



Important Links:

[Emergency Disease Control Leave Policy- Revised 04/01](#)
[Coronavirus Update Blog](#)

From: Susan Quintana <squintana@LasVegasNevada.GOV>
Sent: Wednesday, September 22, 2021 8:42 AM
To: Suzana Kotur <skotur@LasVegasNevada.GOV>
Cc: Jacob Tilford <jtilford@LasVegasNevada.GOV>
Subject: FW: Grant Coordinator Interview

Hi, Suzana...good morning.

We completed our last interview for the Grant Coordinator (one last candidate declined interview) and will not be selecting anyone from this list. Can we please abolish and start a new recruitment?

Thanks,
Susie Q.

Susie Quintana

Administrative Section Manager • CAPRA Coordinator
Department of Parks and Recreation | Administration
451 E. Bonanza Road | Las Vegas, NV 89101
(702) 229-1832 | (702) 419-4728



lasvegasnevada.gov



From: Katie Sears <ksears@LasVegasNevada.GOV>
Sent: Wednesday, September 22, 2021 8:24 AM
To: Susan Quintana <squintana@LasVegasNevada.GOV>
Cc: Matthew Garban <mgarban@lasvegasnevada.gov>
Subject: Grant Coordinator Interview

Hi Susie,

We held our final interview with the remaining candidate for Grant Coordinator. We will not be selecting Ms. Nancy Gots or hiring for the position at this time.

Thank you,

Katie Sears, MPA

Senior Management Analyst
Department of Parks and Recreation
Direct 702-229-1896 | Cell 702-908-1813
441 E. Bonanza Road, Las Vegas, NV 89101



lasvegasnevada.gov

