



Board of Civil Service Trustees Agenda

Items listed on the agenda may be taken out of the order presented; two or more agenda items for consideration may be combined; and any item on the agenda may be removed or related discussion may be delayed at any time. Backup material for this agenda may be obtained from LuAnn D. Holmes, City Clerk, at the Office of the City Clerk, 495 South Main Street, 2nd Floor or on the city's webpage at www.lasvegasnevada.gov.

The public is encouraged to send comments electronically prior to the meeting via e-mail to meetingcomments@lasvegasnevada.gov. Emails MUST contain the meeting name, date and item number in the subject. Emails received up to an hour before the meeting will be considered public record, read during the meeting where appropriate and will be included in the backup. A time limit may be imposed on the reading of comments as is done during meetings when comments are made in person.

1. **Call to Order and Roll Call**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of August 12, 2020
5. Discussion for possible action to certify Eligible Lists for Communications Specialist Supervisor (Promotional); Sr Neighborhood Outreach Specialist (Open)
6. Discussion for possible action to approve a request to place George Cooper on the rehire list for Deputy City Marshal
7. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
8. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE STATE OF NEVADA EXECUTIVE DEPARTMENT
DECLARATION OF EMERGENCY DIRECTIVE 006

The City of Las Vegas website – www.lasvegasnevada.gov
and
The Nevada Public Notice Website – notice.nv.gov

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: August 26, 2020

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 5. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 2

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Communications Specialist Supervisor – Promotional	9	5	5
2. Sr Neighborhood Outreach Specialist – Open	111	62	57

CITY OF LAS VEGAS

ELIGIBLE LIST

Communications Specialist Supervisor
Examination

August 10, 2020
Examination Date

20JUN80011-P
Requisition Number

Promotional
Open/Promotional

NAME
GROUP 1
N/A
GROUP 2
See Attached
GROUP 3
N/A

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	9	GROUP 1	0
REJECTED	0	GROUP 2	5
TOTAL RECEIVED	9	GROUP 3	0
		TOTAL ON LIST	5

TESTS

	<u>WRITTEN</u>	<u>Essay</u>	<u>Oral</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	15%	15%	70%	
PASSED	5	5	5	
FAILED	0	0	0	
TOTAL TESTED	5	5	5	
DID NOT APPEAR	1			
WITHDREW	3			

COMMUNICATIONS SPECIALIST SUPERVISOR (PROMOTIONAL) 8/26/20

Candidate Name	Seq. Rank	Group
Petersen, Lily	1	2
Federson, LaTasha	2	2
Underwood, Aubrey	3	2
Fonseca, Joshua	4	2
Cossman, Gregory	5	2

Total Record Count: 5

CITY OF LAS VEGAS

ELIGIBLE LIST

Sr Neighborhood Outreach Specialist
Examination

August 12, 2020
Examination Date

20JUL79882-O
Requisition Number

Open
Open/Promotional

SR NEIGHBORHOOD OUTREACH SPECIALIST	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	62	GROUP 1	4
REJECTED	49	GROUP 2	53
TOTAL RECEIVED	111	TOTAL ON LIST	57

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100%			
PASSED	57			
FAILED	5			
TOTAL TESTED	62			
DID NOT APPEAR	0			
WITHDREW	0			

SR NEIGHBORHOOD OUTREACH SPECIALIST (OPEN) 08/26/20

Candidate Name	Group
Cloutier, Maurice	1
Kauffman, David	1
Pruitt, Ashley	1
Villatoro, Sandra	1
Allred, Helen	2
Arno, Kasha	2
Bennett, Jared	2
Bradley-Ryk, Molly	2
Brice, Malik	2
Brook, Hannah	2
Brooks, Kipchogie	2
Bueno, Mariella	2
Buford, Kischa	2
Castro, Evelyn	2
Charter, Kirsten	2
Cochrane, Stephanie	2
Darby-Rogers, Tayhesia	2
Dean, Oprah	2
DiBlasi, Carla	2
Evans, Deborah	2
Ferguson, Me'Kayla	2
Figueroa MPA, Venicia	2
Fraser, Raymond	2
Garibay, Martha	2
Guerrero, Maricela	2
Hamdard, Abdul	2
HERNANDEZ, FELIZIA	2
Hollingsworth, Caitlin	2
Howard, Christie	2

Johnson, Calesha	2
Julian, Scott	2
Khauv, Ami	2
Landaz Chapman, Jennifer	2
Lewis, Naomi	2
Marker, Lori	2
Martinez, Andrea	2
McAllaster, Eleanor	2
Medeckj, Ariadna	2
Medill, Kerri	2
Montoya, Desiree	2
MORALES, JOHNNY	2
Paul, Keith	2
Pe Benito, Riezl	2
Pickens, Ricky	2
Ramos, Kristina	2
Reese, Rodney	2
Reyes, Gerald	2
Roberson, Paul	2
Salehian, Sheila	2
Sayles, Sydni	2
Schwab, Erin	2
Sykes, Shellby	2
Thomas, Jonathan	2
Torres, Daniel	2
Toston, Johnathon	2
Williams, Crystal	2
Young, Zachary	2

Total Record Count: 57

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: August 26, 2020

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: VINCE ZAMORA, SECRETARY

SUBJECT: 6. REQUEST TO BE PLACED ON REHIRE LIST: GEORGE COOPER

BOARD ACTION: APPROVE, NOT APPROVE, OR HOLD IN ABEYANCE

George Cooper, an employee from April 24, 2012 to Present, has requested to be placed on the Rehire List for Deputy City Marshal. A copy of the HR department deputy director's approval is attached for the board's information and review.

Civil Service Rules {Chapter IV, Section 6a (5), Page 14} state that to be eligible for placement on a Rehire List, the former employee must submit a written request to the to the Director of Human Resources, or designee, and must (a) have had regular status in any classification formerly held; (b) have left the City's employment in good standing within the past twenty-four months; and (c) receive the Civil Service Board's approval of said request.

George Cooper meets the criteria for placement on the Rehire List, and it is recommended that the Board approve his request.

Graciél F. Manginelli

From: Esther Domenzain
Sent: Thursday, August 6, 2020 9:00 AM
To: Jacob Tilford; Graciél F. Manginelli
Subject: FW: Rehire list

Please process. Add it to the next CSB agenda.

From: Vince Zamora <vzamora@LasVegasNevada.GOV>
Sent: Thursday, August 06, 2020 8:53 AM
To: Esther Domenzain <edomenzain@LasVegasNevada.GOV>
Subject: RE: Rehire list

Approved.

Vincent Zamora
Acting Director
Human Resources
Direct (702) 229-5043 | Cell (702) 236-2799
495 S. Main St. | Las Vegas, NV 89101



lasvegasnevada.gov



From: Esther Domenzain <edomenzain@LasVegasNevada.GOV>
Sent: Thursday, August 6, 2020 8:52 AM
To: Vince Zamora <vzamora@LasVegasNevada.GOV>
Subject: FW: Rehire list

Vince, may I have your approval to place George on the rehire list?

Esther Y. Domenzain
Sr. Human Resources Analyst
Human Resources Dept
702.229.4763 - Direct Line
702.229-5438 - HR Records Main Line
495 S. Main St., 1st Floor | Las Vegas, NV 89101

Important Links:
[Emergency Disease Control Leave Policy - REVISED 4/1/20](#)
[Coronavirus Update Blog](#)
[Southwest Medical Resources](#)

Tell us how we're doing! Please [click here](#) to take a short online survey to help us improve our customer service.

From: Michele Freeman <mfreeman@LasVegasNevada.GOV>
Sent: Wednesday, August 05, 2020 2:30 PM
To: Esther Domenzain <edomenzain@LasVegasNevada.GOV>
Subject: RE: Rehire list

Hi Esther,

I approve this. Please let me know if you are not the correct person to forward this to. Thank you!

From: George Cooper <gcooper@LasVegasNevada.GOV>
Sent: Wednesday, August 5, 2020 1:50 PM
To: Michele Freeman <mfreeman@LasVegasNevada.GOV>
Subject: Rehire list

Good afternoon ma'am,

I would like to respectfully request to be added to the rehire list please for a future vacancies.

Thank you for your time And consideration regarding this matter,

Respectfully,

*Marshal George Cooper P#1042
Deputy City Marshal Unit
City of Las Vegas*