



## Board of Civil Service Trustees Minutes

### 1. Call to Order and Roll Call

Minutes:

CHAIR CLEMENS called the meeting to order at 4:30 p.m.

PRESENT: CHAIR CLEMENS and MEMBERS MANHATTAN (via teleconference), BROWN (via teleconference and seated as Vice Chair after Item 5) and QUINN (via teleconference)

ALSO PRESENT: ANDY SPURLOCK, Acting Secretary, NECHOLE GARCIA, Deputy City Attorney, and BRIAN CARROLL, Deputy City Clerk

### 2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov); and The Nevada Public Notice Website – [notice.nv.gov](http://notice.nv.gov).

### 3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

### 4. For possible action to approve the Final Minutes by reference of the Regular Meeting of July 13, 2022

Motion made by Vicki Quinn to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Greg Clemens, Valerie Brown, Richard Manhattan, Vicki Quinn;

### 5. Discussion for possible action regarding the election of Chair and Vice Chair

Minutes:

CHAIR CLEMENS clarified with BRIAN CARROLL, Deputy City Clerk, that nominations needed to be made for the positions of Chair and Vice Chair.

MEMBER QUINN nominated ACTING CHAIR CLEMENS for the position of Chair, and MEMBER BROWN for the position of Vice Chair.

DEPUTY CITY ATTORNEY NECHOLE GARCIA opined that the motions should be taken separately.

Motion made by Vicki Quinn to Approve the nomination of Greg Clemens as Chair

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Greg Clemens, Valerie Brown, Richard Manhattan, Vicki Quinn;

Motion made by Vicki Quinn to Approve the nomination of Valerie Brown as Vice Chair

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Greg Clemens, Valerie Brown, Richard Manhattan, Vicki Quinn;

6. Discussion for possible action to certify Eligible Lists for Contracts Assistant (Office of Cultural Affairs) (Open); Fire Communications Technician I (Open); Grant Program Coordinator (Grant Funded Position) (Open); Painter (Open); Youth Development Specialist (Open)

Motion made by Valerie Brown to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Greg Clemens, Valerie Brown, Richard Manhattan, Vicki Quinn;

7. Discussion for possible action to certify Classification Specifications for Adaptive Recreation Coordinator; Industrial Electrician

Motion made by Richard Manhattan to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Greg Clemens, Valerie Brown, Richard Manhattan, Vicki Quinn;

8. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

9. **Adjournment**

Minutes:

The meeting was adjourned at 4:36 p.m.

Respectfully submitted:

---

Brian Carroll, Deputy City Clerk

---

Andy Spurlock, Acting Secretary

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS  
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)

The Nevada Public Notice website – [notice.nv.gov](http://notice.nv.gov)

City Hall, 495 South Main Street, 1st Floor