



Board of Civil Service Trustees Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR JORDAN called the meeting to order at 4:30 p.m.

PRESENT: CHAIR JORDAN and MEMBERS MACK, CHAIDEZ, CLEMENS (via teleconference until 4:40 p.m.) and MANHATTAN

ALSO PRESENT: ANDY SPURLOCK, Acting Secretary, JACK ESLINGER, Deputy City Attorney, and JACQUIE MILLER, Sr. Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the State of Nevada Executive Department Declaration of Emergency Directive 006: The City of Las Vegas website – www.lasvegasnevada.gov and The Nevada Public Notice Website – notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

MEMBER MANHATTAN stated that he is mindful of the pandemic and the impact it is having on people's employment options. He thought the City might benefit from having a stronger candidate pool to choose from if positions were held open again for new applicants. He added that today may be his first Nay vote.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of June 24, 2020

Motion made by Lois Mack to Approve

Passed For: 5; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Rodney Jordan, Lois Mack, Rumaldo Chaidez, Greg Clemens, Richard Manhattan;

5. Discussion for possible action to extend Eligible Lists for Corrections Officer (Lateral) (open); Court Clerk (open); Engineering Associate (open); License Officer (open); License Technician I (X) (open); Public Safety Facilities Supervisor (open)

Motion made by Rumaldo Chaidez to Approve

Passed For: 4; Against: 1; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Rodney Jordan, Lois Mack, Rumaldo Chaidez, Greg Clemens; Against-Richard Manhattan;

6. Discussion for possible action to certify Classification Specifications for Call Center Specialist; Senior Call Center Specialist; Chief of Fire Investigations – Bomb Squad; Fire Investigations Captain; Fire Investigator Fire Investigations Lieutenant

Minutes:

DEPUTY CITY ATTORNEY JACK ESLINGER announced that Human Resources staff would be making a clarification regarding one of the positions in this item, but it does not materially change the item.

ANDY SPURLOCK, Acting Secretary, explained that there is a four-level Fire Investigations series, and the titles were changed. There is a Chief, a Captain and two more, which were retitled from other classifications. An error was made in the way it appears on this agenda and in the backup documentation as Fire Investigator Fire Investigations Lieutenant looks like one title of one classification. The language should have been written to clearly delineate the two classifications as Fire Investigator and Fire Investigations Lieutenant, but it did not. This is a mini flex series of two classifications and retitling of Fire Investigator I and Fire Investigator II. If approved, approval will be for two classifications.

MR. ESLINGER further clarified for CHAIR JORDAN that the positions should read Fire Captain; Fire Investigator; Fire Investigations Lieutenant. CHAIR JORDAN re-read the item for clarity.

Motion made by Richard Manhattan to Approve

Passed For: 5; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Rodney Jordan, Lois Mack, Rumaldo Chaidez, Greg Clemens, Richard Manhattan;

7. Discussion for possible action to approve a request to place Rocio Portillo on the rehire list for Court Specialist (X)

Motion made by Lois Mack to Approve

Passed For: 5; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

For-Rodney Jordan, Lois Mack, Rumaldo Chaidez, Greg Clemens, Richard Manhattan;

8. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

MEMBER MANHATTAN stated that it would be useful to have separate items for lateral and non-lateral positions in the future. He can appreciate the need to extend eligibility lists for lateral positions as they are not necessarily new or external hires; however, until the Coronavirus passes and things are more stable, he could not support extending eligibility lists based on comments he made under Item 3. DEPUTY CITY ATTORNEY JACK ESLINGER explained that lateral positions are not necessarily and not usually within the City of Las Vegas and confirmed for MEMBER MANHATTAN that they are usually external as well. MEMBER MANHATTAN acknowledged and then said to strike that.

CHAIR JORDAN stated that he would be remiss if he did not thank the City of Las Vegas team, both Human Resources and legal counsel for guiding him through years of leadership and guiding him from Board member to Chair. He told the Board members that the City of Las Vegas team demonstrates hard work to produce the data and provides wise counsel services to make this Board more productive as an asset. Decisions this Board reviews and approves changes lives and makes an immediate impact on this community. CHAIR JORDAN said that City staff has shown continued equality, leadership, transparency and mentoring for this Board, and he appreciated the guidance during his tenure on this Board.

He added that we are in the middle of a movement in which we must show empathy among the masses in regards to ethnicity, cultures and genders and have respect for one another's existence and to respect the team and the City you represent.

ANDY SPURLOCK, Acting Secretary thanked CHAIR JORDAN for his service. He said this is not a Board that proposes action other than within very narrow confines of Eligibility Lists, revisions to classifications and new classifications for bargaining units. It is important to keep order and flow so there are no re-interpretations of items. MR. SPURLOCK commented that CHAIR JORDAN has been stellar and reiterated his appreciation.

MR. ESLINGER echoed those comments and said it was a pleasure having CHAIR JORDAN as the Chair and appreciated his willingness to assume that role and the job he did while serving in it.

See Item 3 for related comments.

9. Adjournment

Minutes:

The meeting was adjourned at 4:42 p.m.

Respectfully submitted:

Jacquie Miller, Sr. Deputy City Clerk

Andy Spurlock, Acting Secretary

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS IN ACCORDANCE
WITH THE STATE OF NEVADA EXECUTIVE DEPARTMENT DECLARATION OF
EMERGENCY DIRECTIVE 006
The City of Las Vegas Website – www.lasvegasnevada.gov
and
The Nevada Public Notice Website – notice.nv.gov