



Historic Preservation Commission Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR STOLDAL called the meeting to order at 12:00 p.m.

PRESENT: CHAIR STOLDAL and COMMISSIONERS LARIME (via teleconference and excused from 12:16 p.m. to 12:35 p.m.), LeVINE (via teleconference), BECK, HOTCHKISS (via teleconference), SERFAS, COSGROVE, MOODY (via teleconference and excused from 12:25 p.m. to 12:27 p.m.), GILLESPIE (ex-officio member and Nevada State Museum Designee) and SIEBRANDT (ex-officio member)

EXCUSED: COMMISSIONERS PALENCAR, PALACIOS and LONG

ALSO PRESENT: SETH FLOYD, Community Development Director, MICHAEL HOWE, Planning Section Manager; PHILIP BYRNES, Deputy City Attorney; and GABRIELA PORTILLO-BRENNER, Deputy City Clerk

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; The City of Las Vegas website – www.lasvegasnevada.gov; and The Nevada Public Notice Website – notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. Chair's announcement relative to the Historic Preservation Commission

Minutes:

CHAIR STOLDAL announced that April's regularly scheduled meeting of the Historic Preservation Commission (HPC) was rescheduled to Monday, April 25, 2022, at noon. Additionally, the HPC and the City of Las Vegas sponsored a webinar for the HPC, and for those who could not attend, the recording will be available online for another month, as well as the PowerPoints. The entire conference was very informative, but of great interest to him was the list of things the Commissioners should and should not do, and he read a few of those, all of which he regarded as practical.

5. For possible action to approve the Final Minutes by reference of the Regular Meeting of February 23, 2022

Minutes:

CHAIR STOLDAL called for a motion.

Motion made by Sondra Cosgrove to Approve

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 3

For-Robert Stoldal, Jack LeVine, Colleen M. Beck, Donald Hotchkiss, Richard Serfas, Sondra Cosgrove, Michelle Larime, Todd Moody; Did Not Vote-Diane Siebrandt, Nevada State Museum Designee; Excused-Mia Palencar, Rhonda Long, Craig Palacios;

6. **21-0417-HPC1 - ABEYANCE ITEM** - Discussion for possible action regarding accepting the final revised version of "The City of Las Vegas Historic Resource Survey Catalog" from Nevada Preservation Foundation

Minutes:

CHAIR STOLDAL read the Purpose and Background section of the Agenda Memo in the backup for this item, and he noted that delivery was postponed for various reasons.

COMMISSIONER SIEBRANDT said the final date of submittal should be revised to March of 2022, and CHAIR STOLDAL pointed out a minor edit where an "as" should be changed to "and."

AMY RAYMER, Board Member of the Nevada Preservation Foundation (NPF), said the edits of SHPO (State Historic Preservation Office) and the City of Las Vegas were completed, but she would be happy to also make the aforementioned changes. Additional typographical and formatting discrepancies were corrected, and they contacted several agencies, including the local Bureau of Land Management (BLM) office, the Department of Energy (DOE) and Nevada State Parks (NSP) requesting additional reports and surveys completed within the City limits. BLM and DOE confirmed no additional surveys were available. NPF acquired an additional report from NSP for the Mormon Fort, so they updated the report accordingly. Anything missing was located. COMMISSIONER SIEBRANDT clarified that the final report would be delivered after final approval, including the changes.

MS. RAYMER added that a spreadsheet was created for surveyed properties, with current assessment of integrity as to existence or demolition of property.

CHAIR STOLDAL was very proud of the catalog, which is the first of its kind for the State of Nevada and can be updated. Regarding the ability to provide access to the public, he asked where the public could access it and any updates electronically. COMMISSIONER SIEBRANDT said that she would work with the Communications Office on making it available to the public on the City's website, as well as the links. She added that any portions that cannot be made available could be obtained via public records requests. The Chair asked her to keep him informed, as he would prefer to include links for easy access.

Regarding the deliverable for recommendations of eligible resources to the National Register of Historic Places, the Chair asked if there is a list available. MS. RAYMER said she would have to research it and get back to him.

After the vote, COMMISSIONER BECK expressed her appreciation for the effort made, and MS. RAYMER was grateful for the Commission's patience.

Motion made by Colleen M. Beck to Approve

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 3

For-Robert Stoldal, Jack LeVine, Colleen M. Beck, Donald Hotchkiss, Richard Serfas, Sondra Cosgrove, Michelle Larime, Todd Moody; Did Not Vote-Diane Siebrandt, Nevada State Museum Designee; Excused-Mia Palencar, Rhonda Long, Craig Palacios;

7. **22-0071-HPC1 - ABEYANCE ITEM** - Discussion for possible action regarding approval of a Certificate of Appropriateness Application for the installation of a window on the garage of property located at 1212 S. 7th Street - Ward 3 (Diaz)

Minutes:

CHAIR STOLDAL clarified that the property is a contributing element, and the applicant was seeking to install a window on the garage, which will be used as rental property.

Using a PowerPoint presentation, a copy of which was submitted for the record, COMMISSIONER SIEBRANDT explained that the Certificate of Appropriateness (COA) is for the window and a wall on the garage. At

the previous meeting, there was confusion as to what had already been installed or was being requested in the COA, because of some of the images and photos that were presented. However, staff was unaware that when the application for the COA was submitted, the window had been installed, but it is not compatible and not approved in the COA. The owner then found a window that closely matches the original window.

CHAIR STOLDAL asked if the proposed change is to install a more compatible window than that installed when the property was purchased. COMMISSIONER SIEBRANDT was not certain who installed the window, but said that when she visited the site, there was a large board over the garage door and she could not see the window. However, the current applicant wants to correct the mistake to be in compliance.

JOSE RUBALCAVA, Better Place Construction, showed the existing window from photos on his phone, copies of which were not submitted, and explained that the original window type is no longer manufactured. Therefore, they would like to swap the incompatible window with one that more closely matches the original window type. He indicated to the Chair he was hired by the owner, so he was the legal representative for the owner.

COMMISSIONER BECK questioned the materials of the proposed window, and MR. RUBALCAVA replied that it is made of vinyl and glass that conform to the specifications.

COMMISSIONER LeVINE said that they could not complain about the vinyl material because it is common for windows. He did question the color of the edges, and MR. RUBALCAVA said the edges would be painted to match the existing color and blend in.

COMMISSIONER BECK discussed with COMMISSIONER SIEBRANDT that the proposed window should not take away from the house being a contributing element to the historic district.

CHAIR STOLDAL was concerned about the significant change of the façade, including due to the removal of the shutters, which are common throughout the neighborhood. MR. RUBALCAVA indicated that the shutters could be reinstalled. They were removed because they needed repair, but it was just a matter of cosmetics. The Chair verified with MR. RUBALCAVA that the shutters would be replicated and replaced. MARCUS FIFITA, Chief Executive Officer of Better Place Construction, asked if there would be an additional review for the shutters. The Chair answered that the Commission trusts that the shutters will match those throughout the neighborhood.

Motion made by Robert Stoldal to Approve the windows proposed by Better Place Construction and accept the proposal to reinstall shutters to match the historic aspect of the neighborhood for the front and casita windows

Passed For: 7; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 4

For-Robert Stoldal, Jack LeVine, Colleen M. Beck, Donald Hotchkiss, Richard Serfas, Sondra Cosgrove, Todd Moody; Did Not Vote-Diane Siebrandt, Nevada State Museum Designee; Excused-Michelle Larime, Mia Palencar, Rhonda Long, Craig Palacios;

8. **22-0127-HPC1** - Discussion for possible action regarding the approval of Contract Number: 220113-JH in the amount of \$65,000 for Kautz Environmental Consultants to conduct a Reconnaissance Level Survey of the 1950s and 1960s Charleston Heights Neighborhood, an area roughly bounded by South Rainbow Boulevard, West Charleston Boulevard, Vegas Drive and South Valley View Boulevard - Ward 3 (Diaz)

Minutes:

CHAIR STOLDAL said there is a map that was presented at the last meeting, as well as one that was included for this meeting.

COMMISSIONER SIEBRANDT explained that in August of 2021, the Commission approved to move forward with the Survey. After the proposals received were graded, Kautz Environmental Consultants was selected to perform the work, which should start ahead of schedule in April.

As a matter of clarification, CHAIR STOLDAL questioned the purpose of the three presentation meetings with the Historic Preservation Commission, and COMMISSIONER SIEBRANDT said those are required for the Commission to review the document and provide comments and concerns. The Chair said that when he compared the two maps, they seemed slightly different; however, COMMISSIONER SIEBRANDT said that it was not changed, and it is the same map, and she will ensure the proper map is used during the survey.

COMMISSIONER LARIME said the job scope mentions that the ARA (Architectural Resource Assessment) forms will be filled out if appropriate; she questioned the criteria for filling those out. COMMISSIONER SIEBRANDT indicated that because the area is so large, it would not be possible to complete the forms within the given timeframe. Therefore, the consultant will focus on areas that stay truest to the historic character of the houses in the neighborhood, and this will be included in the presentations.

DEPUTY CITY CLERK GABRIELA PORTILLO-BRENNER confirmed with COMMISSIONER LARIME that she was excused for Item 7.

After the vote, CHAIR STOLDAL questioned the funding, as they initially requested \$50,000 in the grant application. COMMISSIONER SIEBRANDT explained that she always requests \$50,000 for grant applications to the State Historic Preservation Office (SHPO), which in this case, approved a grant for \$30,000. However, the Commission for the Las Vegas Centennial approved additional funding of \$50,000, and SHPO subsequently felt that the needed amount would be \$65,000. Therefore, they have extra funding for any additional costs. She indicated to the Chair that SHPO will review the final product, and she explained the process for that.

Motion made by Colleen M. Beck to Approve

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 3

For-Robert Stoldal, Jack LeVine, Colleen M. Beck, Donald Hotchkiss, Richard Serfas, Sondra Cosgrove, Michelle Larime, Todd Moody; Did Not Vote-Diane Siebrandt, Nevada State Museum Designee; Excused-Mia Palencar, Rhonda Long, Craig Palacios;

9. **22-0128-HPC1** - Report by the Department of Planning regarding Historic Preservation Month

Minutes:

COMMISSIONER SIEBRANDT said that as part of celebrating Historic Preservation Month annually in May, the Historic Preservation Commission (HPC) submits their nominations for the award categories of Dorothy Wright Bricks and Mortar, Preservation Education, Advocacy and Career Achievement. She noted the forms were included as backup for access. She asked that they be submitted to her office by April 1 2022, with the name of the person or organization and addresses for buildings, as well as a brief narrative. The nominations will be voted on at the meeting of April 25, 2022, for presentation at the meeting of May 25, 2022.

CHAIR STOLDAL said it is important to make these recognitions. He urged the Commissioners to submit their nominations.

COMMISSIONER SERFAS asked if adaptive reuse for the Arts District would qualify under the Bricks and Mortar category. COMMISSIONER SIEBRANDT said that the award needs to be handed to someone, so the nomination would have to be for the architect, firm or manager of the area.

10. **22-0129-HPC1** - Report by the Department of Planning regarding the information signs located at Floyd Lamb Park at Tule Springs, 9200 Tule Springs Road - Ward 6 (Fiore)

Minutes:

COMMISSIONER SIEBRANDT said that after the remediation project was completed at the skeet range, COMMISSIONER BECK asked if information signs could be posted. While reviewing a PowerPoint presentation, a copy of which submitted for the record, COMMISSIONER SIEBRANDT indicated that very little information was found, perhaps about ten documents of information about the park dating back to 1978, but they do not mention the range at all. The only mention of the range was its relocation to the Clark County shooting range. In 1991, there was a nomination to the National Register of Historic Places that lists the skeet club as building number 38 and as part of a separate operation, but not included in the report. She asked COMMISSIONER BECK if she had any information for the signs, but she answered that she does not, noting that it functioned more like a gun range and not as part of Tule Springs' operation. COMMISSIONER SIEBRANDT said it was not part of the 1940's Divorce Ranch era.

COMMISSIONER SIEBRANDT continued with the presentation and said that as part of her research, she found 32 signs at Floyd Lamb Park at Tule Springs that are fading in color due to sun damage and she went through the samples depicted in slides 4-8. The map on slide 3 depicts the structures in gray and with a sign. The sign in the worst condition is for the house. She tried to find information on who originally created the signs, but the Department

of Parks and Recreation and the Cultural Affairs Office had no knowledge of who produced the signs. If the Commission wishes to replace them, the starting price for each sign is \$300, and she would have to place an item on a meeting agenda.

As a person married to a birdwatcher, COMMISSIONER COSGROVE asked if a sign of the birds common to the park could be posted, and COMMISSIONER SIEBRANDT did not see a problem with that as long as they can be identified. COMMISSIONER COSGROVE suggested going through the Audubon Society. CHAIR STOLDAL interjected that COURTNEY MOONEY, the former Historic Preservation Officer, may know who created the signs, which reflect a historic environment and important park. He hopes the Commissioners will receive a presentation on funding for upgraded signs, including with updated language, for which they will need to make sure the facts are correct.

COMMISSIONER BECK asked if Parks and Recreation could contribute to the project, and COMMISSIONER SIEBRANDT said they could provide new stands and mount them.

COMMISSIONER SIEBRANDT advised CHAIR STOLDAL that with a minimum cost of \$300 for each sign and the total cost of \$250 for a protective coating, she would estimate the project costing up to \$10,000. COMMISSIONER GILLESPIE suggested contacting the National Association of Interpretation for input before producing any upgraded signs. COMMISSIONER SIEBRANDT said Operations and Maintenance cleans the graffiti.

CHAIR STOLDAL regarded the project as a real opportunity. COMMISSIONER BECK added that the heavy usage of the park makes the signs more important.

COMMISSIONER COSGROVE interjected that the Audubon Society might be willing to contribute a sign.

11. **22-0130-HPC1** - Report by the Department of Planning regarding an update on the Strategic Neighborhood Outreach Program

Minutes:

COMMISSIONER SIEBRANDT showed the draft brochure on the overhead and went over the type of information it provides, including reasons to choose the Las Vegas Historic Register, keeping history alive and the grants available for properties in a historic district. She reiterated it is a draft, and she would take any revisions until Monday, March 28, 2022, so she can get the final product printed.

COMMISSIONER BECK said that using the word "incentives" was awkward. COMMISSIONER COSGROVE defined the words "incentives" and "benefits," and then questioned the intent. COMMISSIONER SIEBRANDT said she wants to provide both the incentives and benefits of living in a historic district, but she would be happy to make changes. CHAIR STOLDAL said using the word "incentive" sounds more like a sales pitch.

CHAIR STOLDAL and COMMISSIONERS BECK and SERFAS preferred the word "benefits," and the Chair pointed out that this item is a report only and not for action.

COMMISSIONER LARIME asked if the brochure is specific for historic districts, because she felt it could be distributed to individual property owners as well. COMMISSIONER SIEBRANDT said that her intent was to remind people who live in historic districts of the benefits, but also to inform people of the benefits of pursuing a historic district designation. She offered to have two brochures made. COMMISSIONER LARIME said she was just seeking clarification because she was wondering if it would be used for individual historic structures, such as for the Huntridge Theatre, or for neighborhoods. The brochure as presented is fine for residential neighborhoods. COMMISSIONER SIEBRANDT said that the brochure mentions individual buildings, so it is intended for individual buildings and districts. COMMISSIONER LARIME suggested making the title more general, because she initially thought it was geared for historic districts.

COMMISSIONER LeVINE observed that the same house was used throughout the brochure, and he wondered if including a cottage-style home in the John S. Park Neighborhood would tell a better story. Given the time constraints and the Commissioner's familiarity with the neighborhood, CHAIR STOLDAL asked him to submit the information for a home he feels would be a good fit. COMMISSIONER LeVINE said he would work on it.

COMMISSIONER BECK felt that the title "Living In A Historic District" would be appropriate, because the intent is to create more districts. COMMISSIONER SIEBRANDT suggested the title "Benefits of Listing on the Historic Register." COMMISSIONER COSGROVE wondered if the average person would even know what that means, and COMMISSIONER SIEBRANDT explained that the brochures are to be presented at the neighborhood meetings, where the benefits will be explained. COMMISSIONER LeVINE said it would be better to keep it generic because not all residents will be present to receive an explanation.

CHAIR STOLDAL reiterated that this matter is just for input. He felt the names of John S. Park, Beverly Green and Berkley Square should be in larger and bold print. COMMISSIONER SIEBRANDT said she could make the recommendation to the Graphics Division, who produces the final product. The Chair was surprised that the division would have a say in the final product. He then asked if the City has a rule or a Code requirement on including the date of production in the brochure, similar to what he has seen for historic documents, and COMMISSIONER SIEBRANDT said there is a rule to stamp as literature representing the City of Las Vegas. SETH FLOYD, Community Development Director, interjected that there is no City ordinance regarding such a requirement, but the Office of Communications has standards, and if the Commission thinks it would be helpful to add the production date, staff can make sure it is added.

Moreover, COMMISSIONER COSGROVE wondered if it is not a part of a historic records policy. MR. FLOYD said the City has hundreds of records retention schedules, but he was not sure they needed a date for the creation of a record. COMMISSIONER COSGROVE cited an example of a situation in which a date might be helpful to locate a certain type of record, pursuant to the Public Records Act. COMMISSIONER SIEBRANDT mentioned that she puts dates on all the documents she creates, but she could not speak on past practice. COMMISSIONER COSGROVE suggested having the Open Governments Group look into and bring it to the attention of the City Council that it would be helpful to provide dates on records.

COMMISSIONER LARIME asked if the Las Vegas High School could be added to the list, and COMMISSIONER SIEBRANDT pointed out that it is not on the local register; therefore, the rules do not apply. COMMISSIONER LARIME commented that Berkley Square is not on the local register either, yet it is listed on the brochure, so maybe that should be clarified in the brochure. COMMISSIONER LeVINE suggested including residential historic districts and other notable areas. COMMISSIONER SIEBRANDT clarified that Berkley Square is on the local register. If space allows, she could include properties on national listings as well. CHAIR STOLDAL stressed that including the neighborhoods on the local register is essential, but if space allows, they should mention the Las Vegas High School neighborhood as honorary. COMMISSIONER LeVINE observed that the brochure has blank space on the fold where the historically designated neighborhoods are listed

CHAIR STOLDAL emphasized that the brochure is not going to please everyone, so perhaps the Commissioners should consider producing multiple brochures. Having a planning background, COMMISSIONER SERFAS said that the point is to get people excited about participating and not to discourage them. COMMISSIONER BECK said that while they were caught up on titles, she feels it is a good, informational brochure about available opportunities.

12. **22-0131-HPC1** - Report by the Department of Planning regarding the Historic Preservation Commission's budget

Minutes:

COMMISSIONER SIEBRANDT referred to the budget sheet provided for the meeting, and said it reflects the expenditures and balance. For the Survey Catalog, the State Historic Preservation Office (SHPO) will reimburse the Commission. Payment of \$1,500 for the Design Review Training was in process. The Commission for the Las Vegas Centennial grant for \$75,000 was recently approved by the City Council, so that money has been added to the budget. The total available money is \$92,955.57. CHAIR STOLDAL said maybe there is enough money to upgrade the signs at Floyd Lamb Park at Tule Springs.

13. **22-0132-HPC1** - Report by the Department of Planning regarding Director's updates

Minutes:

SETH FLOYD, Community Development Director, said COMMISSIONER SIEBRANDT would be providing an update on projects, and he would provide input if necessary.

14. **22-0134-HPC1** - Report by the Department of Planning regarding Project Update List

Minutes:

COMMISSIONER SIEBRANDT reported on various Historic Preservation Commission (HPC) projects using a PowerPoint presentation, a copy of which was submitted for the record.

HPC Projects:

Las Vegas High School National Register of Historic Places – District Listing – The National Park Service approved this, and a press release will be forthcoming.

Neon Museum Time of the Signs - The first part was completed and the second part is pending.

Westside Survey - The work stated March 8, 2022.

Charleston Heights Survey - The work on this should start in early April of 2022.

Other Updates:

Huntridge Circle Park - Parks and Recreation will provide a report once more information is available.

Floyd Lamb Park Hay Barn - This project is still in progress, and some of the doors were installed. A report should be available at the next meeting of the HPC.

Mesquitewood Historic Listing - The Planning Commission will hear it on April 12, 2022, for designation as a historic property, and then it will be heard at the City Council meeting of May 18, 2022.

Exhibits and Events: There was a YESCO Exhibit at Nevada Humanities, which has a small and quaint space in the Arts District. The exhibit on the history of YESCO signs was very interesting. Nevada Preservation Foundation's Home + History 2022 is coming up April 29-May 1, 2022. Tickets and information are available at NEVADA.PRESERVATION.ORG/HHLV-2022.

Design Review Class - National Alliance of Preservation Commissions (NAPC):

NAPC sent everyone an email with the links to the CAMP (Commission Assistance and Mentoring Program) recording that will be available to view until May 9, 2022. They asked that the Commissioners refrain from sharing this recording with anyone who did not register for CAMP. The links to the NAPC manual and the course evaluation are embedded in the e-mail. An HPC group discussion item about the class will be on the April meeting agenda. COMMISSIONER SIEBRANDT noted that going back to listen to the recording is well worth the time.

Reminder:

COMMISSIONER SIEBRANDT reminded everyone that the next meeting of the HPC would be held Monday, April 25, 2022 instead of Wednesday, April 27, 2022 because the Chambers will not be available.

Regarding Huntridge Circle Park, CHAIR STOLDAL believed J DAPPER has an agreement with the City regarding his involvement. Additionally, he mentioned the City, the Regional Transportation Commission (RTC) and Clark County are working on the transportation plan for Maryland Parkway. However, the HPC has not been involved in any of these projects, and he wondered how the HPC could be included in the process before plans are finalized, especially given that there are many historic properties along Maryland Parkway. COMMISSIONER SIEBRANDT said SHPO (State Historic Preservation Office) required a 106 Review for Maryland Parkway, and that information was submitted to the Nevada Department of Transportation (NDOT), and it is available online. MICHAEL HOWE, Planning Section Manager, interjected that the Maryland Parkway design involves roadway profile changes, so it will not alter the current alignment. Nevertheless, he agreed with COMMISSIONER SIEBRANDT that it does go through a 106 Review for potential effect on adjacent historic properties. The Chair insisted that there are many components to such a project, which could also have unexpected changes.

CHAIR STOLDAL emphasized that many historic preservation commissions throughout the country are made aware of 106 Reviews, and he wondered why that is not the case for the HPC. SETH FLOYD, Community Development Director, explained that the scope of the HPC's involvement is limited to and defined by Title 19.

However, one of the goals in the Master Plan is to have historic properties identified on the local register, which is one of the reasons the Survey Catalog and the Charleston Heights Neighborhood Survey are so important. Certainly, if any of the Commissioners feel there is a historic property along the proposed transit line for Maryland Parkway, a resource study could be performed, even if just starting with a windshield study by the City's Historic Preservation Officer. Once any resources are identified for the local register, the HPC can be included in the process, in accordance with the Code. MR. FLOYD believes the process is heading in the right direction in terms of involving the HPC.

CHAIR STOLDAL appreciated the limitations of the HPC; however, he felt there is a broad mandate for historic preservation and education, making it necessary for the HPC to be kept apprised, especially given the expertise and qualifications of the membership.

15. **22-0135-HPC1** - Report by the Department of Planning regarding historic and archaeological resources in local media

Minutes:

COMMISSIONER SIEBRANDT referred to the animated map regarding how Las Vegas has grown in the past 100 years. CHAIR STOLDAL said there was some good information.

16. **22-0136-HPC1 - Discussion regarding topics for future agenda items by the Historic Preservation Commission.** Comments made during this portion of the agenda by individual Commission Members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not any such proposed item(s) is/are within the purview of the Commission and/or whether such proposed item(s) shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken regarding the proposal.

Minutes:

CHAIR STOLDAL asked the Commissioners if they had any topics to propose for future discussion.

COMMISSIONER COSGROVE asked for a presentation explaining how to make a records request, and COMMISSIONER SIEBRANDT thought there was a presentation made last year by the City Clerk's Office, but there information is available on the City's website on how to make a records request.

CHAIR STOLDAL said he was expecting a quarterly report by the Huntridge Theatre, so he was looking forward to a report at April's meeting. Additionally, he would like updates to the Historic Preservation Manual to resume. A printed copy or a folder on the City's website would be nice.

17. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Commission. No subject may be acted upon by the Commission unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

18. **Adjournment**

Minutes:

The meeting was adjourned at 1:37 p.m.

Respectfully submitted:

Gabriela Portillo-Brenner, Deputy City Clerk

Diane Siebrandt, Historic Preservation Officer

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov

The Nevada Public Notice website – notice.nv.gov

City Hall, 495 South Main Street, 1st Floor