



Audit Oversight Committee Minutes

1. Call to Order and Roll Call

Minutes:

CHAIR SEAMAN called the meeting to order at 10:00 a.m.

PRESENT: CHAIR SEAMAN and MEMBERS THRONEBERRY, PREISS, and FIORE (via teleconference)

EXCUSED: MEMBER GAUGHAN

ALSO PRESENT: GARY AMELING, Chief Financial Officer, RADFORD SNELDING, City Auditor, BRYAN SMITH, Internal Audit Section Manager, JOHN CURTAS, Deputy City Attorney IV, NECHOLE GARCIA, Deputy City Attorney III, LUANN D. HOLMES, City Clerk, and ASHLEY FOSTER and BRIAN CARROLL, Deputy City Clerks

2. Announcement Regarding: Compliance with Open Meeting Law

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations in accordance with the noticing standards as outlined in NRS 241.020: City Hall, 495 South Main Street, 1st Floor; The City of Las Vegas website – www.lasvegasnevada.gov; and The Nevada Public Notice website – notice.nv.gov.

3. Public Comment: Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:

None.

4. For possible action to approve the Final Minutes by reference of the Regular Meeting of October 11, 2021

Motion made by Eric Preiss to Approve

Passed For: 4; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 1

For-Joseph Throneberry, Victoria Seaman, Eric Preiss, Michele Fiore; Excused-Brendan Gaughan;

5. Report by staff regarding current audits

Minutes:

BRIAN SMITH, Internal Audit Section Manager, identified the current audits the City Auditor's Office is involved in. These included the audit of the financial operations of the Customer Care Center of the Office of Strategic Services, which is nearing completion, and the audit of compliance with the City's gift card policy within several departments including Community Services, Youth Development and Social Innovation, Parks and Recreation, and the Municipal Court. Staff anticipated this audit will also include a report to the Department of Finance with

recommendations related to the gift card policy, and their oversight of gift cards being purchased by City departments.

In addition, staff is involved in verifying the completion of previously issued audit recommendations from the following reports on which the Members were previously briefed on: Audits of Fueling Transactions Oversight – Operations and Maintenance, Fire Department; Audit of Fueling Program Administration – Operations and Maintenance; Audit of Management Controls over Insurance Certificates – City Manager’s Office; Audit of Finance – Accounting Operations Division – Petty Cash Management; and Audit of IT – Computer Hardware Inventory.

6. **Discussion regarding topics for future agenda items.** Comments made during this portion of the agenda by individual members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not such proposed items are within the purview of the Committee and/or whether such proposed items shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken.

Minutes:
None.

7. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Committee. No subject may be acted upon by the Committee unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.

Minutes:
None.

8. **Adjournment**

Minutes:
CHAIR SEAMAN announced the next Audit Oversight Committee meeting was scheduled for April 11, 2022.

The meeting was adjourned at 10:05 a.m.

Respectfully submitted:

Ashley Foster, CMC, Deputy City Clerk

LuAnn D. Holmes, MMC, City Clerk

THIS MEETING WAS PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS
IN ACCORDANCE WITH THE NOTICING STANDARDS AS OUTLINED IN NRS 241.020:

The City of Las Vegas website – www.lasvegasnevada.gov
The Nevada Public Notice website – notice.nv.gov
City Hall, 495 South Main Street, 1st Floor