



Board of Civil Service Trustees Agenda

Items listed on the agenda may be taken out of the order presented; two or more agenda items for consideration may be combined; and any item on the agenda may be removed or related discussion may be delayed at any time. Backup material for this agenda may be obtained from LuAnn D. Holmes, City Clerk, at the Office of the City Clerk, 495 South Main Street, 2nd Floor or on the city's webpage at www.lasvegasnevada.gov.

1. **Call to Order**
2. **Announcement Regarding: Compliance with Open Meeting Law**
3. **Public Comment:** Comment during this portion of the agenda must be limited to matters on the agenda for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion, as well as the amount of time any single speaker is allowed, may be limited.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of December 11, 2019
5. Discussion for possible action to certify Eligible Lists for Combination Inspector (open); Corrections Officer (Lateral) (open); Court Clerk (open); Fleet Services Supervisor (open); Legal Secretary (open); Public Safety Facilities Supervisor (open); Sr. Cultural Specialist (promotional)
6. Discussion for possible action to extend Eligible Lists for Communications Specialist (open); Corrections Sergeant (promotional); Fire Investigations Supervisor (Bomb Squad) (promotional); License Officer (open); License Technician I (X) (open); Maintenance Planner (open); Municipal Court Marshal (open)
7. Discussion for possible action to abolish Eligible List for Youth Development Specialist
8. **Citizens Participation:** Public comment during this portion of the agenda must be limited to matters within the jurisdiction of the Board. No subject may be acted upon by the Board unless that subject is on the agenda and is scheduled for action. If you wish to be heard, come forward and give your name for the record. The amount of discussion on any single subject, as well as the amount of time any single speaker is allowed, may be limited.
9. **Adjournment**

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: January 08, 2020

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: DAN TARWATER, SECRETARY

SUBJECT: 5. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 7

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Combination Inspector – Open	30	5	3
2. Corrections Officer (Lateral) – Open	238	53	39
3. Court Clerk – Open	314	175	154
4. Fleet Services Supervisor – Open	55	21	14
5. Legal Secretary – Open	119	21	17
6. Public Safety Facilities Supervisor – Open	47	10	10
7. Sr. Cultural Specialist – Promotional	4	3	3

CITY OF LAS VEGAS

ELIGIBLE LIST

Combination Inspector
Examination

December 11, 2019
Examination Date

19SEP79553-O
Requisition Number

Open
Open/Promotional

COMBINATION INSPECTOR
GROUP 1
See Attached
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	5	GROUP 1	2
REJECTED	25	GROUP 2	1
TOTAL RECEIVED	30	TOTAL ON LIST	3

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				3
FAILED				2
TOTAL TESTED				5
DID NOT APPEAR				0
WITHDREW				0

Combination Inspector (Open) 1/08/20

Candidate Name	Group
Bailey, Matthew	1
REESE, LANDON	1
Lozano, Anthony	2

Total Record Count: 3

CITY OF LAS VEGAS

ELIGIBLE LIST

Corrections Officer (Lateral)
Examination

9/24/19
10/23/19 & 11/19/19
Examination Date

19SEP5250-O
Requisition Number

Open
Open/Promotional

CORRECTIONS OFFICER (LATERAL)	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	103	GROUP 1	39
REJECTED	135	GROUP 2	0
TOTAL RECEIVED	238	TOTAL ON LIST	39

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PHYSICAL AGILITY</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED			39	
FAILED			14	
TOTAL TESTED			53	
DID NOT APPEAR			50	
WITHDREW				

Corrections Officer (Lateral) (Open) 1/08/20

Candidate Name	Group
Adams, Daniel	1
Andrews JR, Mark	1
Banks, Vironica	1
Bonsignore, Michaelangelo	1
Brian, Alec	1
Bryant Jr, Gary	1
Carvajal, Yucely	1
Dacken, Michael	1
Fontes, Sabatino	1
Gonzalez, Tomas	1
Grant, Henry	1
Guice, Morris	1
Jimenez, Juan	1
Job, Gollen	1
kendall, shane	1
leon, dahiran	1
Little, Anthony	1
Logan, Roykisha	1
Luna, Jessica	1
Martinez-Hernandez, Jezrael	1
Melgar, Carlos	1
Natali, Patrick	1
Pamplona, Eric	1
Patam, Emerson	1
Patterson, Maurice	1
Perry, Salarius	1
Quintanilla, Rene	1
Reyes, Eric	1
Shepherd-Williams, Areontay	1
Terrell, Torre	1
Thomas, Jacques	1
Timis, Constantin	1
vento, ronald	1
Walden, Jacob	1
Warren, Cortney	1
Wei, Wu	1
WIERBINSKI, ADRIANO	1
Ybarra, Josue	1
Zelaya, Juan	1

Total Record Count: 39

CITY OF LAS VEGAS

ELIGIBLE LIST

Court Clerk
Examination

12/3/19 & 12/4/19
Examination Date

19OCT79649-O
Requisition Number

Open
Open/Promotional

COURT CLERK	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	276	GROUP 1	86
REJECTED	38	GROUP 2	68
TOTAL RECEIVED	314	TOTAL ON LIST	154

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)	100%			
PASSED	154			
FAILED	21			
TOTAL TESTED	175			
DID NOT APPEAR	101			
WITHDREW				

Court Clerk (Open) 1/08/20

Candidate Name	Group
Alexis, Freddie	1
Alvarez, Megan	1
Alvarez-Vazquez, Kimberly	1
Anderson, Courtney	1
Arnold, Kiesa	1
Bayliss, Yvonne	1
Bedgood-Ealy, Deborah	1
Begin, Carla	1
BELL, TAMARA	1
Belmont, Brandon	1
Bermudez, Rocio	1
Bracamontez-Munguia, Carina	1
Brown, Lewis	1
Caputo, Michael	1
Cardenas, Rachel	1
Castro, Wendy	1
Cave, Linda	1
Churchill, Mollee	1
Clark, David	1
Clark, Lucero	1
Conway, Varonica	1
Cooper, Lauren	1
Crawford, Celena	1
Curry, Michelle	1
DENSON, ALLYSON	1
DiNicola, Samantha	1
Dixon, Markie	1
Domenzain Rodriguez, Berenice	1
Duszynska, Monika	1
Eldridge, Danielle	1
Ellis, Britany	1
Erridge, Ian	1
EVAROLA, ARGY	1
GALLIHER, KIM	1
GEORGE, PATRICIA	1
Goldman, Mollie	1
Gundogdu, Michelle	1
Hall, Nicole	1
HICKS, AQUANETTA	1
Higgins, Alexis	1
Hooper, Angela	1
Husain, Sughra	1

Johnson, Ashley	1
Johnson, Shawanna	1
JORDAN, Erica	1
King, Jennifer	1
Knight, Andrea	1
Lacy, Vanessa	1
Lattimore, Marqueshia	1
LaTulippe, Susan	1
Lee, Lauren	1
Lewis, Stacey	1
Liden Nilsson, Mickaila	1
Makridis, Crystal	1
Marquez, Ztotchil	1
McDaniel, Mary Ann	1
Monroy, Monique	1
Moore, Shelley	1
Morris, Jonell	1
Murphy, Breonna	1
Myers, Gary	1
Nawn, Elizabeth	1
Nelson, Deneisha	1
OWENS, JANESE	1
READ, KATHERINE	1
Richards, Nathaniel	1
Richardson, Alicia	1
RICHARDSON, WHITNEY	1
Ruiz, Andrea	1
Rux, Meghan	1
Sams, Jordan	1
Showler, Gage	1
Silva-Acosta, Merci	1
Simms, Megan	1
Solis, Christine Anne	1
Tafoya, Cara	1
Taglioni, Evelin	1
Tuilagi, Josephine	1
Turner, Elda	1
Valadez, Crystal	1
Valencia, Dolores	1
Viray, Jocelyn	1
Watkins, Tialai	1
Williams, Lisa	1
Wright, Neshele	1
Young, Antonia	1
Alvarado, Johana	2
Aranda, Megan	2
Bass, Ashley	2

Cardenas, Dawn	2
Carnival, Juliet	2
CAUDILL, ASHLEY	2
Chavarria-Pinuelas, Nancy	2
Choate, Christina	2
Costantini, Daniel	2
Coulston, Soledad	2
Dickens, Unique	2
Earl, Ebone	2
Eng, Alyssa	2
Evarola, Ashley	2
Falcon Murillo, Karla	2
flores, cindy	2
Flores, Katia	2
Garcia, Jonathon	2
Gonzalez, Maria	2
Gumarang, William	2
Hayes, Hailey	2
Hendley, Angel	2
Hurtado, Elia	2
Ibarra, Brenda	2
Jackson, Alexis	2
Jackson, Chasity	2
Jackson, Kimberly	2
JACONETTA, LOURDES	2
Johnson, Calesha	2
Kalb, Silvia	2
Kilmer, Tyler	2
Kofler, Meagan	2
Leiva, Ashley	2
Lewis, Marisha	2
Lopez, Stephanie	2
Magallon, Teresa	2
Manor-Crane, Trina	2
MARTINEZ, JUDITH	2
Millender, Angela	2
Millender-Saenz, Cymone	2
Montemayor, Luis	2
Moore, Christopher	2
Moreau, Robin	2
Nigro, Brittany	2
Phillips, Sierra	2
Quezada, Soledad	2
RAMOS, ISAAC	2
Rankin, Quiana	2
Reyes, Corina	2
Reyes, Jacqueline	2

Rivera Santoyo, Alma	2
Rodriguez, Laura	2
Rodriguez-Ibarra, Ana	2
Rohrer, Debbie	2
Salvatierra, Marlene	2
Sanchez, Valentin	2
Sidney, Amanda	2
Swanson, Nena	2
Trujillo, Javier	2
Ugarte, Emily	2
Untal, Charissa	2
valencia, joselyn	2
Villarba, Michael Angelo	2
Ward, Nicole	2
Washington, Latasha	2
Werner-Bass, Rane	2
Wilks, Tashanda	2
Young, Keith	2

Total Record Count: 154

CITY OF LAS VEGAS

ELIGIBLE LIST

Fleet Services Supervisor
Examination

December 09, 2019
Examination Date

19OCT7857-O
Requisition Number

Open
Open

FLEET SERVICES SUPERVISOR	
GROUP 1	
None	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	21	GROUP 1	0
REJECTED	34	GROUP 2	14
TOTAL RECEIVED	55	TOTAL ON LIST	14

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				14
FAILED				7
TOTAL TESTED				21
DID NOT APPEAR				0
WITHDREW				0

FLEET SERVICES SUPERVISOR (Open) 1/08/20

Candidate Name	Group
Allen, Melvin	2
Arionus, Donald	2
Bowen, Jason	2
Flores, Paul	2
Francies, Nelson	2
Giglio, Michael	2
Gunz, Donald	2
Kordick, Charles	2
Mazutis, Stephanie	2
Pappas, Steven	2
Ranzie, Gennaro	2
Sarrafszadeh, Nima	2
Stoltz, Justin	2

Total Record Count: 14

CITY OF LAS VEGAS

ELIGIBLE LIST

Legal Secretary
Examination

December 16, 2019
Examination Date

19NOV3326-O
Requisition Number

Open
Open/Promotional

LEGAL SECRETARY	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	46	GROUP 1	4
REJECTED	73	GROUP 2	13
TOTAL RECEIVED	119	TOTAL ON LIST	17

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	100%			
PASSED				17
FAILED				4
TOTAL TESTED				21
DID NOT APPEAR				24
WITHDREW				1

Legal Secretary (Open) 1/08/20

Candidate Name	Group
Begin, Carla	1
Belaustegi, Karol	1
Comella, Betsy	1
Novak, Deborah	1
Ashley, Kirsten	2
Burris, Marcie	2
Chavarria-Pinuelas, Nancy	2
Everett-Guadagni, Dee Dee	2
Grill, Christina	2
King, Jennifer	2
Landaverde, Veronica	2
Makridis, Crystal	2
Sandoval, Anjalee	2
SCHLAGER, JARED	2
Stovall, Amanda	2
WILSON, VALENCIA	2
Yvanovich, AnnaLee	2

Total Record Count: 17

CITY OF LAS VEGAS

ELIGIBLE LIST

Public Safety Facilities Supervisor
Examination

12/3/19 & 12/4/19
Examination Date

19AUG79989 – O
Requisition Number

Open
Open/Promotional

PUBLIC SAFETY FACILITIES SUPERVISOR	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

	<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>
ACCEPTED	17	GROUP 1	7
REJECTED	30	GROUP 2	3
TOTAL RECEIVED	47	TOTAL ON LIST	10

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)		100%		
PASSED		10		
FAILED		0		
TOTAL TESTED		10		
DID NOT APPEAR		6		
WITHDREW		1		

Public Safety Facilities Supervisor (Open) 1/08/20

Candidate Name	Group
ANDRADA, SALVADOR	1
Barnum, Donald	1
Boustany, Joseph	1
Bowman, Cameron	1
Kehm, Steven	1
Merkow, Vincent	1
Orozco, Gilberto	1
Pierce, Robert	2
Pratt, Kameron	2
Rivera, Donovan	2

Total Record Count: 10

CITY OF LAS VEGAS

ELIGIBLE LIST

Sr Cultural Specialist
Examination

December 11, 2019
Examination Date

19NOV79794-P
Requisition Number

Promotional
Open/Promotional

SR CULTURAL SPECIALIST	
GROUP 1	
See Attached	
GROUP 2	
See Attached	

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	3	GROUP 1	1
REJECTED	1	GROUP 2	2
TOTAL RECEIVED	4	TOTAL ON LIST	3

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL QUESTIONNAIRE</u>
(Weight)				100%
PASSED				3
FAILED				0
TOTAL TESTED				3
DID NOT APPEAR				0
WITHDREW				0

Sr. Cultural Specialist (Promotional) 1/08/20

Candidate Name	Group
Goble, Cory	1
Garth, Brian	2
Smith, LaShana	2

Total Record Count: 3

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: January 8, 2020

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: DAN TARWATER, SECRETARY

SUBJECT: 6. EXTENSION OF ELIGIBLE LISTS

BOARD ACTION: **Vote to Extend or Not Extend**
(May be taken as a group)

TOTAL EXTENSIONS OF ELIGIBLE LISTS: 7

	<u>REMAINING CANDIDATES ON LIST</u>	<u>LIST EXPIRES</u>	<u>EXT. TO</u>	<u>NUMBER OF THIS EXT.</u>
1. Communications Specialist – Open	86	1/09/20	7/09/20	2
2. Corrections Sergeant – Promotional	14	1/11/20	7/11/20	3
3. Fire Investigations Supervisor (Bomb Squad) – Promotional	1	1/11/20	7/11/20	3
4. License Officer – Open	57	1/10/20	7/10/20	1
5. License Technician I (X) – Open	94	1/09/20	7/09/20	2
6. Maintenance Planner – Open	5	1/11/20	7/11/20	3
7. Municipal Court Marshal – Open	49	1/10/20	7/10/20	1

Memorandum

City of Las Vegas
Human Resources

To: William McDonald, Director
Las Vegas Fire & Rescue

From: Megan Sakaria, Administrative Secretary

CC: Kehrlin Thomas

Date: December 3, 2019

RE: Extension of Open Eligible List: Communications Specialist

The eligible list will expire on: January 9, 2020

Candidates remaining on list: 86

Date list was certified: January 9, 2019

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: December 19, 2019

Thank you for your cooperation.

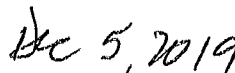
OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature



Date

Memorandum

City of Las Vegas
Human Resources

To: Michele Freeman, Director
Department of Public Safety

From: Megan Sakarla, Administrative Secretary

CC: Patty Hlavac
Karla Limon

Date: December 3, 2019

RE: Extension of Promotional Eligible List: Corrections Sergeant

The eligible list will expire on: January 11, 2020
Candidates remaining on list: 14
Date list was certified: July 11, 2018

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakarla (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.


Signed Memo Due: December 19, 2019

Thank you for your cooperation.

PROMOTIONAL ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature

110319

Date

Memorandum

City of Las Vegas
Human Resources

To: William McDonald, Director
Las Vegas Fire & Rescue

From: Megan Sakaria, Administrative Secretary

CC: Kehrln Thomas

Date: December 3, 2019

RE: Extension of Promotional Eligible List: Fire Investigations Supervisor- Bomb Squad

The eligible list will expire on: January 11, 2020

Candidates remaining on list: 1

Date list was certified: July 11, 2018

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: December 19, 2019

Thank you for your cooperation.

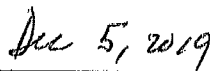
PROMOTIONAL ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature



Date

Memorandum

City of Las Vegas
Human Resources

To: Robert Summerfield, Director
Planning Department

From: Megan Sakaria, Administrative Secretary

CC: Candice Buford

Date: December 3, 2019

RE: Extension of Open Eligible List: License Officer

The eligible list will expire on: January 10, 2020
Candidates remaining on list: 57
Date list was certified: July 10, 2019

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

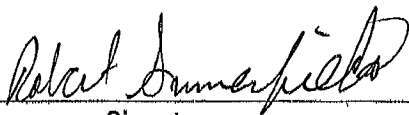
Signed Memo Due: December 19, 2019

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature

12/3/19

Date

Memorandum

City of Las Vegas
Human Resources

To: Robert Summerfield, Director
Planning Department

From: Megan Sakaria, Administrative Secretary

CC: Candice Buford

Date: December 3, 2019

RE: Extension of Open Eligible List: License Technician I (X)

The eligible list will expire on: January 9, 2020
Candidates remaining on list: 94
Date list was certified: January 9, 2019

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: December 19, 2019

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature

12/3/19

Date

Memorandum

City of Las Vegas
Human Resources

To: Mike Janssen, Director
Public Works Department

From: Megan Sakaria, Administrative Secretary

CC: Ebony Folk
Kristina Hayes

Date: December 3, 2019

RE: Extension of Open Eligible List: Maintenance Planner

The eligible list will expire on: January 11, 2020
Candidates remaining on list: 5
Date list was certified: July 11, 2018

You have the option of either extending this list for an additional six months or allowing the list to expire.

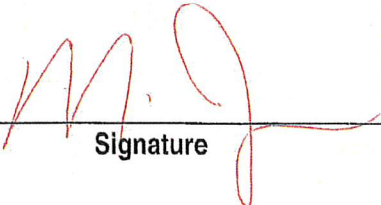
Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: December 19, 2019

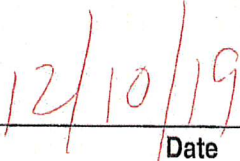
Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months. DO NOT EXTEND the eligible list six months.



Signature



Date

Memorandum

City of Las Vegas
Human Resources

To: Dana Hlavac, Court Administrator
Municipal Court

From: Megan Sakaria, Administrative Secretary

CC: Sandy Santamaria

Date: December 3, 2019

RE: Extension of Open Eligible List: Municipal Court Marshal

The eligible list will expire on: January 10, 2020
Candidates remaining on list: 49
Date list was certified: July 10, 2019

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Megan Sakaria (x6344) no later than the date listed below in order that we may meet the Civil Service Board Agenda posting deadline.

Signed Memo Due: December 19, 2019

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

EXTEND the eligible list six months.

DO NOT EXTEND the eligible list six months.



Signature

12/3/19

Date

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: January 8, 2020

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: DAN TARWATER, SECRETARY

SUBJECT: 7. DISCUSSION AND POSSIBLE ACTION ON ABOLISHING ELIGIBLE LIST

BOARD ACTION: APPROVE, NOT APPROVE, OR HOLD IN ABEYANCE

The City is requesting that the following eligible list be abolished in accordance with Civil Service Rules, Chapter IV, Section 9, c. (1):

1. Youth Development Specialist

The reasoning is as follows:

The current eligible list no longer suits the needs of the department.

RECOMMENDATION

The City recommends approval of the abolishment of this list.

Megan Sakaria

From: Jacob Tilford
Sent: Monday, December 9, 2019 9:29 AM
To: Megan Sakaria
Subject: FW: Youth Development Specialist Vacancy

Megan,

Can you please add this to the next CSB?

Thanks!

Jake Tilford
Office: 702-229-4879

From: Suzana Kotur <skotur@LasVegasNevada.GOV>
Sent: Monday, December 9, 2019 9:18 AM
To: Jacob Tilford <jtilford@LasVegasNevada.GOV>
Subject: RE: Youth Development Specialist Vacancy

Go ahead and proceed with the abolishment.

From: Jacob Tilford <jtilford@LasVegasNevada.GOV>
Sent: Monday, December 9, 2019 8:41 AM
To: Suzana Kotur <skotur@LasVegasNevada.GOV>
Subject: FW: Youth Development Specialist Vacancy

Suzana,

See the attached and below. Department is requesting permission to abolish the current list for Youth Development Specialist. Please let me know if we are approved to send forward to the CSB. The new recruitment is being drafted and should post tomorrow.

Thanks,

Jake Tilford
Office: 702-229-4879

From: Lalaine M. Vines <lcollins@LasVegasNevada.GOV>
Sent: Thursday, December 5, 2019 4:35 PM
To: Jacob Tilford <jtilford@LasVegasNevada.GOV>
Cc: Sherita Rogers <vrogers@LasVegasNevada.GOV>; Leslie Estrada <lestrada@LasVegasNevada.GOV>
Subject: Youth Development Specialist Vacancy

Hello Jacob,

Our team has completed both the phone and in-person interviews for the Youth Development Specialist vacancy. All 30 candidates in groups A & B were offered a phone interview. Seven candidates were selected for an in-person interview. At this time we have determined that none of the remaining candidates are able to perform the essential functions of the position.

Attached is the summary of our interview process. Please advise us of our next steps.

Thank you for your assistance,

Lalaine M. Vines

Youth Development Coordinator
Youth Development and Social Innovation | Safekey
702.229.3290 | 702.219.4083
416 North 7th Street Las Vegas, Nevada 89101



lasvegasnevada.gov

