

**CITY OF LAS VEGAS  
HISTORIC PRESERVATION COMMISSION (HPC)**

January 27, 2010

12:15 PM

401 South Fourth Street, Las Vegas Nevada 89101 – Historic Fifth Street School

**APPROVED MINUTES**

**Members Present**

Bob Stoldal, Chairman	Katherine Duncan
Richard (Dick) Cuppett	Claytee White
Dorothy Wright, Vice Chairwoman	Ray Aikens
Patrick Klenk	Mary Hausch
David Millman (Ex-Officio)	

**Members Excused**

James Veltman  
Gregory Seymour

**Members Absent**

Bob Bellis

**Citizens**

Ruth D'Hondt  
Agnes C. Marshall  
Daniel Ross  
Chris Chebegia  
Gene McClunlin  
Sarah Ann Preddy

**City Staff**

Margo Wheeler, P&D  
Courtney Mooney, P&D  
Yorgo Kagafas, P&D  
Jim Lewis, City Attorney's Office  
Tom Perrigo, P&D

**CALL TO ORDER AND NOTICE:**

Chairman Bob Stoldal called meeting to order at 12:15 p.m,

**ROLL CALL:**

Margo Wheeler, Director of Planning & Development, called roll. James Veltman, and Gregory Seymour were excused, Commissioner Bob Bellis was absent; all others present. Chairman Stoldal confirmed the meeting had been publicly posted as required.

**ITEM 5: APPROVAL OF MINUTES:**

The motion to approve the December 9, 2009 minutes was made by Commissioner Richard Cuppett and seconded by Commissioner Patrick Klenk. The motion was unanimously approved.

... Ms. Mooney requested that agenda item #14 be heard at this time...

**ITEM 14: Report by Planning & Development staff regarding the proposal to designate the Upper Las Vegas Wash area as an Urban National Park Unit.**

Tom Perrigo, Deputy Director of the Planning & Development Department, provided an overview of the project and informed the HPC that the Las Vegas City Council recently approved a Resolution that supports the designation of the Upper Las Vegas Wash as an Urban National Park Unit.

Daniel Ross, citizen, inquired about what type of activities were going to take place if it was designated as an Urban National Park. Mr. Perrigo responded that it would be primarily a research park for scientists from around the world.

**ITEM 6: HPC-37045 – Request to designate 2627 Bryant Avenue (APN 162-05-611-030), R-1 (Single-Family Residential) Zone, on the city of Las Vegas Historic Property Register as an Historic Landmark, Ward 1 (Tarkanian).**

Courtney Mooney, city of Las Vegas Historic Preservation Officer, provided a summary of the staff report that supported eligibility of the property to the city of Las Vegas Historic Property Register and recommended approval of the request.

Commissioner Hausch made a motion to approve the request. The motion was seconded by Commissioner White. Discussion followed.

Gene McClunlin reported that the property was in foreclosure.

Chris Chebegia said that he lived directly behind that property and that he was concerned about the large dead trees in the rear yard falling. He also said the pool was not being maintained.

Ms. Wheeler said that these issues would be reported to Code Enforcement.

Commissioner Aikens wanted to know who submitted the application. Ms. Mooney said it was the current owner, who was not present.

Commissioners Hausch and White withdrew their motion and second to approve due to the foreclosure issue.

Commissioner Aikens then made a motion to hold the item in abeyance. The motion was seconded by Commissioner Klenk. Motion was unanimously approved.

**ITEM 7: HPC-37047 – Consideration of revisions to Historic Properties Preservation Plan Element to include additional language for the protection of historic neighborhoods and paleontological resources, and introduction of Stewardship agreement for city-owned properties, All Wards.**

Ms. Mooney provided a summary of the item.

Mr. Ross objected to the item being heard as he didn't believe that it met the Nevada Open Meeting Laws.

Mr. Lewis provided a legal opinion that confirmed that this item had met all Nevada Open Meeting Laws and the HPC could consider the matter and vote on it.

Commissioner Klenk made a motion to approve the revised document. The motion was seconded by Commissioner White. Motion was unanimously approved.

**ITEM 8: HPC-37048 – Consideration of request for funding to purchase and ship a National Register bronze plaque for the Berkley Square Neighborhood Historic District, generally bounded by G and E Streets on the west and east, and Byrnes and Leonard Avenues on the north and south, multiple APNs, R-1 (Single-Family Residential) Zone, Ward 5 (Barlow).**

Ms. Mooney provided a summary of the item.

Ruth D'Hondt, President of the Berkley Square Neighborhood Association expressed her gratitude to the HPC for their support of this neighborhood.

Commissioner White made a motion to approve. The motion was seconded by Vice Chairwoman Wright. Motion was unanimously approved.

**ITEM 9: HPC-37150 – Consideration of nomination of the Fifth Street School, located at 401 S. Fourth Street (APN 139-34-303-001), C-V (Civic) Zone, for the 2010 National Trust Honor Award, Ward 3 (Reese).**

Ms. Mooney provided a summary of the item and stated that this is a re-submission of an application from 2009 which wasn't successful due to the large number of schools being nominated. With the HPC approval, staff would like to resubmit it for consideration in 2010.

Commissioner Hausch made a motion to approve the application submittal. The motion was seconded by Commissioner White and was unanimously approved.

**ITEM 10: HPC-37050 – Consideration of HPC participation in Coalition for Full Permanent Funding of the Historic Preservation Fund, All Wards.**

Ms. Mooney provided a summary of the item. She stated that this was not considered a lobbying effort and that staff recommended approval.

Chairman Stoldal wanted to know what the HPC support would entail. Ms. Mooney said that the coalition will include the HPC's name on a document of support to Congress to fund the program.

Commissioner White made a motion to approve. Commissioner Hausch seconded the motion. Motion was unanimously approved.

**ITEM 11: HPC-37049 – Consideration of revised Historic Preservation Commission bylaws, All Wards.**

Ms. Wheeler provided a summary of the item.

Mr. Ross objected to the HPC voting on this matter as he felt it was in violation of Nevada Open Meeting Laws.

*City of Las Vegas*

**STAFF REPORT**

**HISTORIC PRESERVATION COMMISSION MEETING DATE:** 1/27/10

**DEPARTMENT:** PLANNING & DEVELOPMENT

**ITEM DESCRIPTION:** Consideration of nomination of the Fifth Street School, located at 401 S. Fourth Street (APN 139-34-303-001), C-V (Civic) Zone, for the 2010 National Trust Honor Award, Ward 3 (Reese).

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**BACKGROUND**

- 05/20/1988 The Fifth Street School was listed on the National Register of Historic Places.
- 02/19/1992 City Council approved the designation of the Fifth Street School on the city of Las Vegas Historic Property Register as an Historic Property.

**ANALYSIS**

Staff is requesting approval to nominate the Fifth Street School for a National Preservation Honor Award.

The Fifth Street School was nominated for the 2009 National Preservation Honor Award but was denied.

**Historic Significance**

The Las Vegas Grammar School, or "Fifth Street School" was built in 1936 and is one of the only remaining intact Mission style building of its era. The school was built using federal funds as part of a building program to alleviate a population boom in Las Vegas. Built before air-conditioning, the building design allowed for air-flow, incorporating a center courtyard with fountain.

Currently the building is owned by the City of Las Vegas Redevelopment Agency (RDA). The RDA completed a rehabilitation of the building and site in 2008, opening the building for cultural use and city offices.

If approved, staff will prepare the nomination in cooperation with the RDA, Office of Business Development and Historic Preservation Commission. Nominations are due March 1, 2010.

**STAFF RECOMMENDATION**

APPROVAL of nomination of Fifth St. School for National Preservation Honor Award.

**BACKUP DOCUMENTS**

Nomination packet for 2010 National Preservation Awards.

**NATIONAL  
TRUST  
FOR  
HISTORIC  
PRESERVATION**

**Now Accepting Nominations for the 2010 National  
Preservation Awards**



Each year the National Trust for Historic Preservation celebrates the best of preservation by presenting National Preservation Awards to individuals and organizations whose contributions demonstrate excellence in historic preservation.

We invite you to nominate a deserving individual, organization, agency, or project for a National Preservation Award. The postmark deadline for all award nominations, including the Trustees' Awards, National Trust/Advisory Council on Historic Preservation Award, National Trust/HUD Secretary's Award, the Peter H. Brink Award for Individual Achievement, and National Preservation Honor Awards, is March 1, 2010. Those nominations not selected to receive a Trustees', ACHP, HUD, or Peter H. Brink Award will automatically be considered for an Honor Award.



Click [here](#) to download the 2010 nomination brochure. The nomination form can be completed electronically, but must be submitted by mail.

If you have questions or need additional information about the awards or the nomination process, please call 202.588.6315 or e-mail [awards@nthp.org](mailto:awards@nthp.org). We look forward to receiving your nomination.

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1785 Massachusetts Ave. NW, Washington, DC 20036-2117 tel: 202.588.6000 800.944.6847 fax: 202.588.6038  
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Protecting the Irreplaceable

**HPC-37150  
01/27/10 HPC**

Report Date 01/21/2010 08:55 AM

Submitted By

Page 1

A/P # 37150 HIST PRESERVATION COMMISSION

**Application Information**

Stages	Date / Time	By	Date / Time	By
Processed	01/12/2010 14:04	981094	Temp COO	
Approved			COO Issued	
Final			Expires	

**Associated Information**

Type of Work	Z-ADMNADMINISTRATIVE APPLICATION	# Plans	0	Declared Valuation	0.00
Dept of Commerce		# Plans	0	Calculated Valuation	0.00
Priority	<input checked="" type="checkbox"/> Auto Reviews	Bill Group		Actual Valuation	0.00

**Description of Work**

HPC-37150-Consideration of nomination of the Fifth Street School, located at 401 S. Fourth Street (APN 139-34-303-001), C-V (Civic) Zone, for the 2010 National Trust Honor Award, Ward 5 (Barlow).

Parent A/P #		Project/Phase Name	FIFTH STEET SCHOOL	Phase #	
Project #	37150	Size Description		Subdivision Code	
Size/Area	0.00	Proposed Start		% Completed	0.00
Proposed Stop		% Complete Formula			

**Property/Site Information**

Parcel 13934303001

Location

**Owner/Tenant**

Contact ID	AC1301956	Name	CITY OF LAS VEGAS REDEVELOPMENT	Profession	
Organization		Position		Reference #	
Mailing Address	400 E STEWART AVE 2ND FLR	State/Province	NV	Fax	
City	LAS VEGAS	Country	<input type="checkbox"/> Foreign	Mobile #	
Day Phone	(702)229-6551 x	Evening Phone			
Pager		PIN #			
Owner From	11/02/2006	E-Mail			
To		<input checked="" type="checkbox"/> Primary	100.00 %		

Contact ID	AC905304	Name	CITY OF LAS VEGAS REDEVELOPMENT	Profession	
Organization		Position		Reference #	
Mailing Address	400 E STEWART AVE 2ND FLR	State/Province	NV	Fax	(702)385-3128
City	LAS VEGAS	Country	<input type="checkbox"/> Foreign	Mobile #	
Day Phone	(702)229-2474 x	Evening Phone			
Pager		PIN #			
Owner From	02/03/2005	E-Mail			
To	11/02/2006	<input type="checkbox"/> Primary	0.00 %		

Contact ID	AC26355	Name	CITY OF LAS VEGAS	Profession	
Organization		Position		Reference #	
Mailing Address	400 E STEWART AVE	State/Province	NV	Fax	(702)382-3045
City	LAS VEGAS	Country	<input type="checkbox"/> Foreign	Mobile #	
Day Phone	(702)229-2330 x	Evening Phone			
Pager		PIN #			
Owner From	08/10/2002	E-Mail			
To	02/03/2005	<input type="checkbox"/> Primary	0.00 %		

Report Date 01/21/2010 08:55 AM

Submitted By

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**A/P Linked/Addresses**

No Addresses are linked to this Application

**Linked/Addresses**

401 S 4TH ST 105  
LAS VEGAS, 89101-

401 S 4TH ST 180  
LAS VEGAS, 89101-

401 S 4TH ST  
LAS VEGAS, 89101-

401 S 4TH ST 110  
LAS VEGAS, 89101-

401 S 4TH ST 115  
LAS VEGAS, 89101-

401 S 4TH ST 120  
LAS VEGAS, 89101-

401 S 4TH ST 125  
LAS VEGAS, 89101-

401 S 4TH ST 130  
LAS VEGAS, 89101-

401 S 4TH ST 135  
LAS VEGAS, 89101-

401 S 4TH ST 145  
LAS VEGAS, 89101-

401 S 4TH ST 150  
LAS VEGAS, 89101-

401 S 4TH ST 155  
LAS VEGAS, 89101-

401 S 4TH ST 160  
LAS VEGAS, 89101-

401 S 4TH ST 165  
LAS VEGAS, 89101-

401 S 4TH ST 170  
LAS VEGAS, 89101-

Report Date 01/21/2010 08:55 AM

Submitted By

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Address	Parcel Link	A/P Link
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401 S 4TH ST 175  
 LAS VEGAS, 89101-

400 S LAS VEGAS BLVD 101  
 LAS VEGAS, 89101-

400 S LAS VEGAS BLVD  
 LAS VEGAS, 89101-

**A/P Addresses**

No Other Addresses are associated to this Application

**Linked Parcels**

No Parcels are linked to this Application

**A/P Linked Parcels**

13934303001

**Applicants/Contacts**

<b>Primary</b> Y	<b>Capacity</b> APPL	<b>Contact ID</b> 981106	<input type="checkbox"/> <b>Foreign</b>
<b>Effective Name</b> CITY OF LAS VEGAS	<b>Expire</b>		
<b>Day Phone</b> (702)229-6301 x	<b>Eve Phone</b>	<b>Organization</b> PLANNING AND DEVELOPMENT	
<b>Pager</b>	<b>PIN #</b>	<b>Position</b>	
<b>Fax</b> (702)385-7268	<b>Mobile</b>	<b>Profession</b>	
<b>E-Mail Address</b> 731 S. 4TH STREET LAS VEGAS, NV 89101			
<b>Seasonal Addr</b>			
<b>Valid From</b>	<b>To</b>		
<b>Comments</b> No Comments			

**Contractors**

No Contractors

Fees	Status	Paid Date	Amount
<b>Total Unpaid</b>		0.00	<b>Total Paid</b> 0.00

**Inspections**

There are no inspections for this Report

Review #	Review Type	#	Status	Waived	Issued	Started	Completed	Comp By
<b>Comments</b>								

**Activity Review Details**

**Detail** STAFF RECOMMENDATION (HPC)      **Modified By** GKAGAFAS      **Modified Date/Time** 01/12/2010 14:03  
**Comments**  
 No Comments

Report Date 01/21/2010 08:55 AM

Submitted By

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Staff Recommendation

Staff Recommendation APPROVAL

Check Conditions Condition	Approval Supervisor Required	Approved By Comments	Approved Date	Applied By	Applied Date	Assigned
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No Conditions

Project #	A/P Type	Status	Stage	Relation
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No children exist for this project

Planning Condition	Description	Effective	Expire	Comments
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There is no planning condition for this project.

HPC

Type of HPC Case: ADMINISTRATIVE ACTION

Link Parcel (Y/N)? Y

Meeting Information Meeting Date	Meeting Type	Meeting Status	Added By
Comments Added Date	Modified BY	Modified By	

01/27/2010	HPC	SCHEDULED	GKAGAFAS
01/12/2010			

Template Type A/P #	A/P Type	Status	Stage
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No children exist for this project

Employee ID	Last	First	MI	Comments
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981094	KAGAFAS	GEORGE	C	
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NATIONAL  
TRUST  
FOR  
HISTORIC  
PRESERVATION

HPC-37150  
01/27/10 HPC

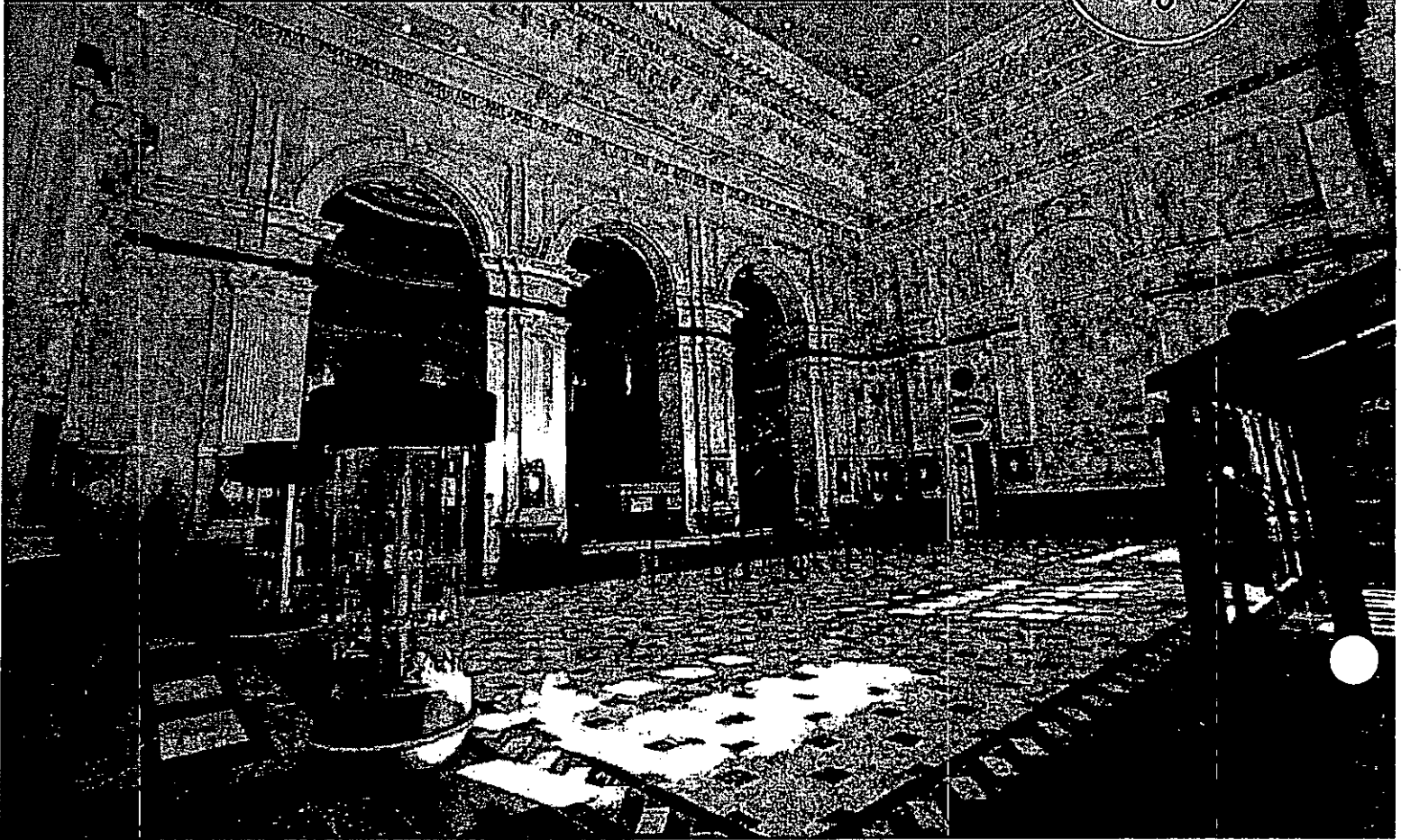
Fort Piqua Plaza  
(Preservation Honor  
Award)  
Piqua, Ohio  
Photo by Ken Schory



National Preservation Awards 2010

# National Preservation Awards

Nominations  
must be  
postmarked  
by March 1,  
2010



Each year the National Trust for Historic Preservation celebrates the best of preservation by presenting National Preservation Awards to individuals and organizations whose contributions demonstrate outstanding excellence in historic preservation. A select number of recipients are chosen for the National Preservation Honor Awards. One recipient is chosen for each of the other awards.

Please Touch Museum  
at Memorial Hall  
(Preservation Honor  
Award)  
Philadelphia, Pa.  
Photo courtesy  
NorthStar Advisors

The National Trust invites you to participate in the celebration of the best of historic preservation by nominating those individuals and organizations you believe are most deserving of a National Preservation Award.

HPC-37150  
01/27/10 HPC

# Award Categories

## Louise du Pont Crowninshield Award

The Louise du Pont Crowninshield Award is the National Trust for Historic Preservation's highest national recognition. The award is made with the greatest care and only when there is indisputable evidence of superlative achievement over time in the preservation and interpretation of our cultural, architectural and maritime heritage, including buildings, architecture, districts, archeology, cultural landscapes, and objects of significance in the history and culture of the United States.

Factors that weigh heavily in consideration for the award include depth and breadth of achievement over time, volunteer commitment, significant national involvement in historic preservation, and recognition of achievement from other organizations. Both individuals and organizations are eligible. Posthumous awards are not made, and self-nominations are not allowed. Members of the National Trust for Historic Preservation Board of Trustees, Board of Advisors, and staff are not eligible during the period of their active service and for three years thereafter. Crowninshield winners are selected by the Preservation Committee of the National Trust Board of Trustees.

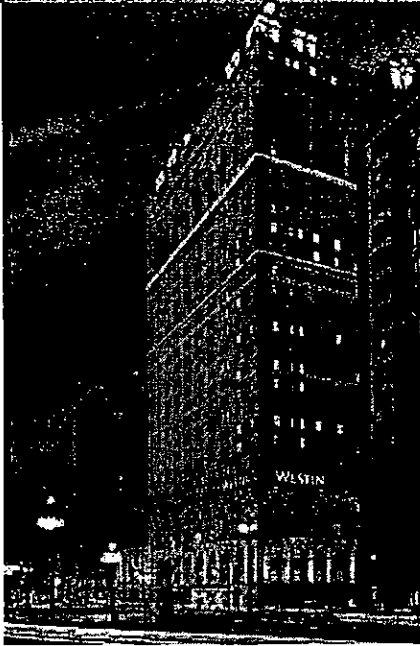
**If you have any questions or need additional information, please call (202) 588-6216.**

ABOVE: Book Cadillac Hotel  
(Preservation Honor Award)  
Detroit, Mich.

Photo courtesy Sandvick  
Architects, Inc.

RIGHT: The Cheyenne and Arapaho  
Tribes (Bent's Fort)  
(Preservation Honor Award)  
La Juna, Colo.

Photo courtesy National Park  
Service



## The Trustees' Award for Organizational Excellence

This award recognizes a nonprofit organization, large or small, that has demonstrated sustained and superlative achievement in historic preservation and has accomplished the following goals:

- Achieved outstanding success in historic preservation over a sustained period of time

- Broadly and effectively communicated the value of historic preservation to its constituents

- Exhibited leadership in issues of importance to historic preservation

- Demonstrated integrity in its dealings, including financial management

- Made appropriate efforts to be inclusive in the composition of its board, staff, membership, and programs

Nominations should include relevant information regarding budget, paid staff, and volunteer support. The Preservation Committee of the National Trust Board of Trustees selects the recipient of the award.

**If you have any questions or need additional information, please call (202) 588-6315.**

## The John H. Chafee Trustees' Award for Outstanding Achievement in Public Policy

This award honors an individual or organization that has made an outstanding contribution in historic preservation in the field of public policy. Nominations for this award are judged according to the following criteria:

- Outstanding achievement in historic preservation public policy at the federal, state, or local level over a sustained period of time

- Broad and effective advocacy for the value of historic preservation to elected officials and government agencies, either as a colleague or a constituent

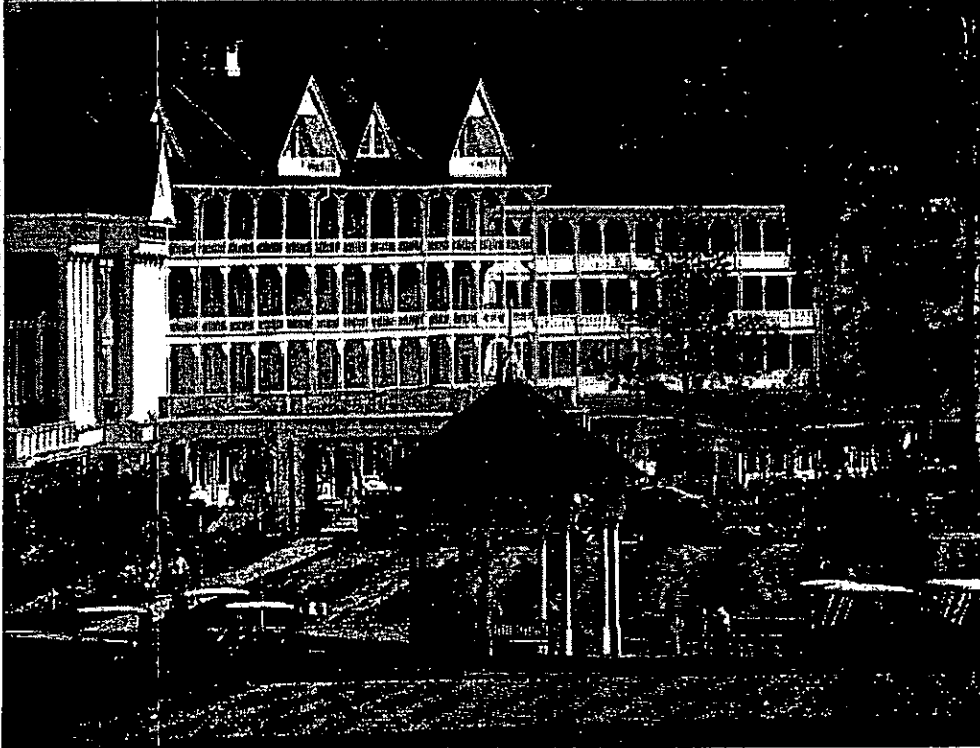
- Leadership on issues of importance to historic preservation policy as an elected official, career public servant, citizen volunteer, or advocate

- Success in broadening the base of support for historic preservation beyond its traditional constituencies

**If you have any questions or need additional information, please call (202) 588-6167.**



## Award Categories



### The Trustees Emeritus Award for Excellence in the Stewardship of Historic Sites

This award recognizes sustained excellence by a nonprofit organization or government agency in the preservation, management, and interpretation of one or more historic sites. The award recognizes achievement over a period of at least 25 years in any one or more of the following areas:

- Promoting preservation through unique and effective programming
- Preservation and maintenance of historic structures and landscapes
- Interpretation and education programming for the public
- Excellence in general or fiscal management, especially in challenging situations

If you have any questions or need additional information, please call (202) 588-6151.

### Peter H. Brink Award for Individual Achievement

This award recognizes an individual who has made extraordinary contributions during the past year toward saving a historic place. The award is made based on significant personal intervention, advocacy, or development efforts. Nominations for this award are judged according to the following criteria:

- Outstanding individual, on-the-ground achievement that goes beyond the normal course or boundaries of a person's job or profession
- Efforts beyond those typically associated with successful preservation work
- Contributions associated with a specific threat to a building, location, or region
- Efforts that have taken place, whole or in part, within the past year
- If not successful in saving the place, achievements that have made an impact or effected demonstrable change

If you have any questions or need additional information, please call (202) 588-6315.

### The National Trust/HUD Secretary's Award for Excellence in Historic Preservation

This award recognizes organizations and agencies for their success in advancing the goals of historic preservation while providing affordable housing and/or expanded economic opportunities, particularly for low- and moderate-income families and individuals.

In addition to the general evaluation criteria outlined under the National Preservation Honor Awards category, the following criteria will also be applied to the National Trust/HUD Award nominees:

Does the nominated project or activity provide for the adaptive use of historic structures and districts for affordable housing and/or economic development opportunities for low- and moderate-income residents?

Is the project or activity in an area that is part of a locally developed, overall community revitalization effort or part of a community revitalization plan?

Although HUD funding or other participation in nominated projects is not required, the nomination should clearly state what role, if any, HUD played in the nominated project or activity.

A jury of preservation professionals and HUD representatives is invited each year to review the nominations for the National Trust/HUD Secretary's Award for Excellence in Historic Preservation.

If you have questions or need additional information, please call HUD USER at (800) 245-2691 or the National Trust Awards Coordinator at (202) 588-6315.

Bedford Springs Hotel  
Historic District  
(Preservation Honor Award)  
Bedford, Pa.

Photo courtesy Sandvick  
Architects, Inc.

## Award Categories

### The National Trust/Advisory Council on Historic Preservation Award for Federal Partnerships in Historic Preservation

The National Trust/Advisory Council on Historic Preservation (ACHP) Award honors outstanding partnerships that advance the preservation of important historic resources. It celebrates a project or program in which a federal agency and one or more non-federal partners have achieved an exemplary preservation outcome.

In addition to the general evaluation criteria outlined under the National Preservation Honor Awards category, the following criteria will also be applied to the National Trust/ACHP Award nominees:

Extent to which the completed project or established program demonstrates an exemplary federal role and a sustained federal/non-federal partnership

Preservation of a significant historic resource through a creative team approach

Demonstrated commitment to furthering a federal preservation ethic

Nominations should specify the federal agency and non-federal partners contributing to the success of the project or program. A jury of preservation professionals from the National Trust and the ACHP will review the nominations.

If you have questions or need additional information, please call the ACHP at (202) 606-1385 or the National Trust Awards Coordinator at (202) 588-6315.

Southworth Mansion  
(Preservation Honor Award)  
Cleveland, Ohio  
Photo by Bill Reiter

### National Preservation Honor Awards

The National Preservation Honor Awards recognize the efforts of individuals, non-profit organizations, public agencies, and corporations whose skill and determination have given new meaning to their communities through preservation. These efforts include:

citizen attempts to save and maintain important landmarks, as well as architects, craftspeople, and developers whose exemplary work restores the richness of the past. We applaud the vision of elected and appointed officials who support preservation projects and legislation in their communities, and educators and journalists who help Americans understand the value of preservation. All demonstrate commitment, leadership, and achievement worthy of national recognition.

The National Trust for Historic Preservation is particularly interested in nominations that:

Showcase historic preservation as a strategy to renew the viability of diverse older neighborhoods

Revitalize the livability of older communities

Protect the historic and scenic character of America's rural landscapes

Meet community needs through the rehabilitation and active use of individual landmarks

Demonstrate that older buildings are excellent examples of green and sustainable construction

National Preservation Honor Award nominees are judged for the success they have achieved in the preservation, rehabilitation, restoration, and interpretation of our architectural and cultural heritage. The general evaluation criteria include the following:

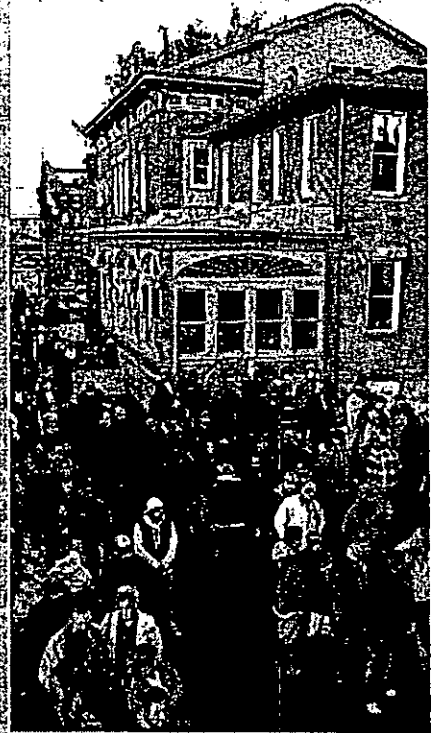
Impact of the nominee's project or effort on the community

Quality and degree of difficulty of the nominee's project or effort

Degree to which the nominee's project or effort is unusual or pioneering, or serves as an example that influences others

A jury of active preservationists is invited each year to review nominations for the National Preservation Honor Awards. Although the composition of the jury changes each year, the National Trust for Historic Preservation strives to achieve balanced representation from the various professional disciplines and geographic regions of the United States.

If you have any questions or need additional information, please call (202) 588-6315 or email [awards@nthp.org](mailto:awards@nthp.org).



HPC-37150

01/27/10 HPC

# Requirements



## Eligibility

- Any individual, organization, agency, or project involved in historic preservation is eligible to receive a National Preservation Award.
- Nominated projects must have been completed within the past three years.
- Nominations submitted in previous years that were not selected to receive an award may be revised, expanded, and re-submitted.
- Nominations may be made without the knowledge of the nominee.
- Self-nominations will be accepted.
- Nominations for posthumous awards will not be accepted.
- National Trust for Historic Preservation Trustees, Advisors, and staff are not eligible to receive a National Preservation Award for individual achievement during the period of their active service and for three years thereafter.
- Properties owned by or affiliated with the National Trust for Historic Preservation will not be considered, nor will individuals or groups of individuals for their work relative to the National Trust for Historic Preservation properties.

## General Requirements—Nomination Requirements

All nomination materials should be submitted both in hard copy and electronically on a Windows-compatible CD. Materials that were not created electronically should be scanned and copied onto the CD.

Nomination materials must include:

- A completed nomination form
- \$30 nomination fee (Please make checks payable to the National Trust for Historic Preservation.)
- A concise description (750 words or less) of the project, program, organization, or individual that is being nominated  
If the nominated project involves a site or district, explain its historical significance, the challenges overcome, unique strategies and activities carried out, especially those related to sustainability and "green" construction, and the impact of these activities on the community. Also include any information that is available on the craftspeople and laborers who were involved in the original construction or work.  
Describe the people involved and how this project could be a model for other communities. Those who made a significant contribution to its success should be listed as co-nominees. If the nominee is an individual or organization, describe its accomplishments and contributions to the area of historic preservation.

- Up to five supporting brochures or news clippings
- Up to five letters of recommendation that demonstrate community support. A listing of any awards received may also be included.
- Fifteen (15) jpeg digital images at a minimum resolution of 400 dpi. Most images should be in a horizontal format and the images must be submitted on the same CD that includes all other nomination materials.

Images should illustrate various aspects of the project or program—before and after results, overall exteriors from a variety of angles, and interior shots. Significant architectural details should be identified with close-up shots. Images should include people and activity around the site, including a shot of the project in the context of the greater community.

Nominations for individual achievement must include at least two different head shots of the nominee. The balance should illustrate the body of work for which the individual is being nominated.

All images must be labeled and include a credit line for publication. All images should be in focus with proper exposure.

## Nomination Procedures

Nominations must conform to the procedures outlined in this brochure to be considered for a National Preservation Award.

All nomination materials must be submitted in a pocket-style folder that contains hard copies and the CD with electronic copies of the materials.

All nominations not selected to receive a Trustees', ACHP, Peter H. Brink, or HUD Secretary's Award will be considered in the judging for the National Preservation Honor Awards, unless the nominator requests otherwise by checking the appropriate box on the nomination form.

National Preservation Award recipients will be notified no later than August 1, 2010. In the case of all other entrants, the nominator will be notified. Award announcements and presentations are made at a special ceremony during the National Preservation Conference, and award recipients are expected to be present, along with co-nominees able to attend. The 2010 ceremony will be on Thursday, October 28, in Austin, Texas.

Winning nominations will become the property of the National Trust for Historic Preservation and will not be returned. Other nominations will be returned. Return packaging, address, and postage or shipping account number must be included with each nomination. Every effort will be made to protect the submissions. The National Trust for Historic Preservation cannot be held responsible for any of the material submitted.

**Deadline: Complete submissions for all award nominations must be postmarked no later than March 1, 2010.**

# Nomination Form



This form must be completed and signed in order for entries to be judged.

**NOMINEE (PROJECT, INDIVIDUAL, OR ORGANIZATION)**

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

NOMINATION SUBMITTED BY (NAME)

ORGANIZATION

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

To add co-nominee information, see next page.

**SUBMISSION DEADLINE: March 1, 2010**

Check the category for which you are submitting the nomination.

- Louise du Pont Crowninshield Award
- Trustees' Award for Organizational Excellence
- John H. Chafee Trustees' Award for Outstanding Achievement in Public Policy
- Trustees Emeritus Award for Excellence in the Stewardship of Historic Sites
- Peter H. Brink Award for Individual Achievement
- National Trust/HUD Secretary's Award for Excellence in Historic Preservation
- National Trust/ACHP Award for Federal Partnerships in Historic Preservation
- National Preservation Honor Awards

Projects not selected to receive a Trustees', ACHP, or HUD Secretary's Award will automatically be considered for the National Preservation Honor Awards, with the exception of the Crowninshield Award nominations, unless the following is checked:

- Do not consider this nomination for a National Preservation Honor Award.

Briefly describe the project/activity for which the individual(s) or organizations(s) is being nominated (35 words or less).

If the project is a building or district, please complete the following:

Date of original construction: \_\_\_\_\_

Is the project site recognized for its significance by any of the following designation programs?

- National Historic Landmark
- National Register of Historic Places
- State Designation Program
- Local Designation Program
- Other (specify): \_\_\_\_\_

- If you are not a National Trust member, check here to receive a six-month complimentary membership.
- Check here if you would like to receive information about National Trust membership at the Forum level—for professional and volunteer preservation leaders.

**RELEASE AUTHORIZATION**

The undersigned gives to the National Trust for Historic Preservation the absolute and unqualified right to use in whole or in part, in whatever manner the National Trust may desire, including (but not limited to) use for publicity, audio-visual presentation, and/or promotion, all photographs, video, and other materials submitted to the National Trust's National Preservation Awards Program for one year.

The National Trust for Historic Preservation is hereby given permission to make any editorial changes and/or additions to the materials referred to in paragraph one above as it may deem necessary or desirable for production purposes.

The undersigned hereby guarantees to have on file all individual agreements and signatures from each model (adult, minor with parent or guardian written approval), creator, photographer, and producer needed for this assignment to the National Trust for Historic Preservation.

RELEASE AUTHORIZED BY

SIGNATURE

NAME AND TITLE

HPC-37150  
01/27/10 HPC

# Co-Nomination Form



Co-nominees are individuals, businesses, groups, or entities that had a significant role or contributed to the success of the project. Co-nominees will be invited to be on stage with the primary recipient at the awards ceremony and must be listed here to receive an invitation.

CO-NOMINEE 1 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 2 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 3 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 4 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 5 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 6 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 7 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

CO-NOMINEE 8 (IF APPLICABLE)

CONTACT PERSON

ADDRESS

CITY, STATE, ZIP

TELEPHONE

E-MAIL

For additional co-nominees, please list names and contact information on a separate sheet.

# National Trust for Historic Preservation



Fox Oakland Theater  
(Preservation Honor  
Award)  
Oakland, Calif.

Photo courtesy  
Nathanael Bennett  
Photography

All award nominations should be addressed to:

National Preservation Awards Coordinator  
National Trust for Historic Preservation  
1785 Massachusetts Avenue, N.W.  
Washington, DC 20036

For information, call (202) 588-6315 or email [awards@nthp.org](mailto:awards@nthp.org).

The National Trust for Historic Preservation provides leadership, education, and advocacy to save America's diverse historic places and revitalize our communities. Through membership in the National Trust, you assist our efforts to save America's cultural and architectural heritage. Your support helps revitalize historic districts, older neighborhoods, central business districts, rural communities, and maritime heritage. Individual (\$20) and Family (\$30) members receive our bi-monthly magazine *Preservation*, free or discounted admission to National Trust museum properties and a 10% discount at their respective museum shops. National Trust Forum (\$115) membership entitles you or your organization to all the valuable benefits listed above and, in addition, a subscription to the quarterly *Forum Journal*, the monthly *Forum News*, access to the Forum Online website, technical advice, and a 25% discount on publications from the Preservation Books catalog and substantial discounts on registration for the National Preservation Conference and Preservation Leadership Training. Support is provided by membership dues; endowment funds; individual, corporate, and foundation contributions; and grants from state and federal agencies.

For more information go to [www.PreservationNation.org/take-action/awards/](http://www.PreservationNation.org/take-action/awards/).

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NATIONAL  
TRUST  
FOR  
HISTORIC  
PRESERVATION®

Helping people protect, enhance  
and enjoy the places that matter to them.