

City of Las Vegas

PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES

MARCH 6, 2018

4:00 P.M.

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM LUANN D. HOLMES, CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. [CALL TO ORDER](#)

Minutes:

ACTING CHAIR SCHULTZ called the meeting to order at 4:02 p.m.

PRESENT: ACTING CHAIR SCHULTZ and COMMISSIONERS SHERMAN, ARMENIAN, BECKER, GEBRE, NEIGER, HENLEY, LOZANO, BRIARE, ASSELIN, HOWARD and FOEMMEL (excused until 4:06 p.m.)

EXCUSED: CHAIR WHITE and COMMISSIONERS McCURDY and AKER

ALSO PRESENT: TIM HACKER, Director of Parks and Recreation, SETH FLOYD, Deputy City Attorney, and JACQUIE MILLER, Deputy City Clerk

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.](#)

Minutes:

None.

4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of February 6, 2018](#)

Motion made by MIKE HENLEY to Approve as corrected

Passed For: 11; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

ADROUSHAN ARMENIAN, LISA B. SHERMAN, RICHARD R. BECKER, ELIZABETH GEBRE, STEVEN NEIGER, LARRY SCHULTZ, MIKE HENLEY, ARMANDO LOZANO, BOB BRIARE, AUDREY ASSELIN, MELODY HOWARD; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-MICHAEL R. AKER SR., MALCOLM WHITE, WILLIAM McCURDY, ERIC FOEMMEL

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Minutes:

COMMISSIONER SHERMAN requested that her comment under Item 8 in the sentence describing the Mayfair Place Park be truncated to leave off the words "in the middle of nowhere."

5. [Report by the Department of Public Safety regarding issues at City facilities and parks All Wards](#)

Minutes:

LISA MacGREGOR, Deputy City Marshal, summarized the detailed monthly report for the Deputy City Marshals for the month of February, 2018. She reported there were a total of 77 arrests, 122 citations, 77 warning citations and 105 incident reports; 42 percent of all arrests took place inside of City parks and 32 percent were on Fremont Street. She also mentioned that auto burglaries have been a big problem. A copy of the detailed report was submitted as backup.

MARSHAL MacGREGOR reported on activities the Deputy City Marshals participated in during the month of February which included providing security and assistance to the MORE (Multidisciplinary Outreach Referral and Education) team, assisting with encampment abatement downtown, assisting in an operation targeting guns and narcotics at Cimarron High School, conducting surveillance at Palo Verde High School due to information gathered from different agencies and a student having a gun in his backpack.

6. [ABEYANCE ITEM Report by Steve Glimp, Operations and Maintenance Urban Forester, regarding the memorial tree program in parks All Wards](#)

Minutes:

STEVEN GLIMP, Urban Forester, explained the four types of memorials the City offers, which are as follows: a plaque on an existing tree, a plaque on a new tree, a memorial bench with an embedded plaque or a memorial pedestal. He distributed and submitted as backup a copy of the Standard Operating Procedures and an application form for the Memorial Program.

MR. GLIMP explained the process to apply for a memorial and noted it is up to the applicant to have a vendor make the plaque. He also reviewed the timeline for the various memorial options. COMMISSIONER SHERMAN asked if this can be done in any City park, and MR. GLIMP replied in the affirmative, noting it depends if the plaque will be placed in the turf or desert landscape; plaques will only be placed in turf at Floyd Lamb Park.

COMMISSIONER ARMENIAN asked what the most popular type of memorial was and if the plaque has to be dedicated to an individual or if it can be for an organization. MR. GLIMP replied the plaque on an existing tree is most popular. He receives two to three of those requests each month, and the cost for that is \$145; \$100 goes to the City and \$45 goes to the plaque vendor. The memorial can be dedicated to an individual or an organization.

COMMISSIONER BRIARE indicated he recently did a memorial for a deceased soccer player, and this was a very simple process. He was very pleased with the work that was done.

COMMISSIONER GEBRE asked if this program was for City or Clark County parks, and MR. GLIMP replied it is for City Parks; Clark County has a very similar program.

COMMISSIONER HENLEY asked if it was difficult to keep track of the memorials since they are located throughout the city. MR. GLIMP replied in the affirmative and explained a tree survey was done in 2012 and information about plaques on trees was gathered, but not plaques on benches or pedestals; new memorials are now being added to a database for tracking purposes. COMMISSIONER HENLEY thought another option was to designate a tree grove in a large park for memorials.

COMMISSIONER HENLEY asked if a gift of public improvement is issued when someone chooses a memorial bench so there is no confusion that the City owns the bench, and MR. GLIMP believed the donation receipt said that. ACTING CHAIR SCHULTZ asked if the application clearly states the applicant does not have ownership of the item they choose for a memorial, and MR. GLIMP indicated he would review the application to see if it was clear.

ACTING CHAIR SCHULTZ asked about maintaining the memorials, and MR. GLIMP explained if a plaque is broken or lost and there is a record of it, it will be replaced.

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COMMISSIONER FOEMMEL asked what type of trees can be used for the memorial, and MR. GLIMP replied there is a list that is specific to each park, and confirmed for COMMISSIONER HENLEY it is somewhat based on the adopted tree palette for the region.

7. [Report by Cathy Martinez, Parks and Recreation Sr. Management Analyst, regarding the Department's financial assistance program All Wards](#)

Minutes:

CATHY MARTINEZ, Senior Management Analyst, stated the Parks and Recreation Department has a program that offers financial assistance to participants that cannot afford traditional recreational programs and are categorized as low income as outlined by the HUD (Housing and Urban Development) income limits. They can participate in educational and summer camp programs and learn to swim classes. To qualify for the program, participants must be City residents, prove they meet the income limits, have photo identification and prove they are a parent or guardian of the child.

This program is funded with \$100,000 annually, and participants can each receive up to \$900 per fiscal year; they are still required to pay either 25 or 50 percent of the program cost depending on their qualifications. Ninety-six thousand dollars has already been allocated to 124 households for Fiscal Year 2018, with approximately 85 percent of that funding going towards summer camp.

The financial assistance program has been extended to the Stupak Enrichment Program, and will be limited to the Meadows Village neighborhood, also known as Naked City. This area is economically challenged with a high crime rate, and there have been problems with gang activity, prostitution and drug trafficking. This is a pilot program that will run Monday through Friday from 8:00 a.m. to 4:00 p.m. and will be offered to the first 13 applicants. If participating in this program, a parent or guardian is required to attend a parenting class. To keep costs down, the City will use one of its vans to transport participants to swimming pools instead of using the Clark County School District buses. The City has also partnered with Three Square to provide breakfast and lunch can be provided to the participants.

COMMISSIONER SHERMAN asked if the Safekey Program is excluded from this financial assistance program, and MS. MARTINEZ replied in the affirmative. COMMISSIONER SHERMAN inquired about partnering with 501(c)(3) organizations so there could be a bigger impact, and TIM HACKER, Director of Parks and Recreation, explained that the Mayor's Fund is the channel for people to make contributions; this could be a featured program to gain contributions in the future.

COMMISSIONER BECKER asked how many families would be served with the Stupak program, and MS. MARTINEZ reiterated it was a pilot program; it will cover 100 percent of the costs and is limited to 13 participants.

8. [Reports by Commission members regarding parks issues and events within their Council Wards and at large All Wards](#)

Minutes:

Prior to hearing this item, ACTING CHAIR SCHULTZ welcomed COMMISSIONER FOEMMEL and asked him to introduce himself. COMMISSIONER FOEMMEL stated his interest for parks and recreation started when he was in the California Conservation Corps building trails for the Pacific Northwest through the California Redwoods. He reviewed his work and educational background noting that he went to school at California State University, Sacramento for Parks and Recreation Management, and he graduated from Penn State with a Graduate degree in Leisure Studies Parks and Recreation Tours and Management. COMMISSIONER FOEMMEL stated he currently works at Keolis Transit as a Road Supervisor.

ACTING CHAIR SCHULTZ announced that COUNCILWOMAN FIORE is holding an Easter event at the Centennial Hills Park and will have 15,000 Easter eggs with goodies in them for the children.

9. [Report by Tim Hacker, Parks and Recreation Director, regarding upcoming Department of Parks and Recreation activities All Wards](#)

Minutes:

TIM HACKER, Director of Parks and Recreation, reported that the Bluegrass Festival is taking place at the Centennial Hills Park on March 24th, and there will be music, food trucks and activities for the kids at the event. The Stupak Community Center Neighborhood Baby Shower will be held on March 21st; there will be new and gently used baby items available, and vendors will be on site offering a variety of services. The Spring Expo will be on April 7th at the Las Vegas Senior Center and will provide

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facility tours of the Center, the Dula Gym and the Municipal Pool along with class demos, food trucks, activities and games for the kids. Registration for summer camps and aquatics programs starts on April 3rd online and in person on April 5th.

MR. HACKER stated staff is doing a mid-year review of the various centers' business plans, and the City's budget is also being reviewed. He did not want to cut program funding and believed he would lose a customer service position to make up for a two percent decrement; however, he assured the Commissioners this will not affect customer service. MR. HACKER explained the economy continues to improve, but there is a lot of demand on the City's resources.

10. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.

Minutes:

KATHLEEN KAHR, resident, stated she lives across the street from Huntridge Circle Park, and requested that the City have a rule that there is no camping in City Parks. She wondered if the Marshals could roust everyone in the park and converse with them to make sure they are awake.

TIM HACKER, Director of Parks and Recreation, explained that the Federal Appellate Court in California ruled that a person sleeping in the park during operational hours is not considered camping, and there is nothing the City can do about it. People are not allowed to sleep in the park after operational hours; if that happens, MR. HACKER recommended calling Metro (Las Vegas Metropolitan Police Department) or the City Marshals.

MS. KAHR wondered about having the marshals do a well check on people in the park. MR. HACKER indicated he would pass along MS. KAHR'S concerns to the appropriate department and suggested that she express her concerns to MARSHAL MacGREGOR as well.

ACTING CHAIR SCHULTZ asked if people were sleeping in the park during non-operational hours. MS. KAHR indicated they are sleeping at the park during operational hours but not when it is closed; however, she felt it appeared people were camping in the park. ACTING CHAIR SCHULTZ also recommended that MS. KAHR express her concerns to the Department of Public Safety or MARSHAL MacGREGOR; she could do that at any time and did not have to wait until this Commission's next meeting. He reiterated that court rulings dictate what can be enforced and explained that the Parks and Recreation Department is programmatically focused on sports and wellness and programs at the community centers.

COMMISSIONER HENLEY asked about the operating hours for Huntridge Circle Park, and MR. HACKER confirmed the park is open from 8:00 a.m. until 5:00 p.m.

COMMISSIONER ASSELIN suggested that MS. KAHR express her concerns to the Councilperson for her ward. MR. HACKER appreciated the concern and frustration park users have regarding people they think are not using the park appropriately. He agreed the Council office was a good place to direct concerns and stated that COUNCILMAN COFFIN is quite aware of and in tune with trying to get issues resolved at the park. He added that the Department of Public Safety is seeking more officers, which could potentially address some of the issues. He reiterated that the Court ruling allows sleeping in the park during operational hours. MS. KAHR suggested closing the park during a couple of hours during the day to act as a de-escalation period.

COMMISSIONER BECKER felt tension from the residents was escalating and asked if any progress had been made or if measures had been implemented to address these issues. MR. HACKER explained that prior to COUNCILMAN COFFIN being a Councilman, the park was closed and inaccessible. COUNCILMAN COFFIN saw the park as an asset that should be enjoyed by the community. The hours of operation have been changed, restrooms have been locked and the vegetation has been trimmed and changed so if inappropriate activities are taking place, they can be seen. There are also proposals to replace the grass under the trees and replace it with rock so it is not comfortable for certain uses during the day.

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ACTING CHAIR SCHULTZ asked if restructuring of the park's landscape to mitigate abuse or unintended purposes is within the scope of the Parks and Recreation Department, and MR. HACKER replied that would be under the Operations and Maintenance Department.

COMMISSIONER HOWARD asked if the City works with homeless agencies that provide vouchers for people so they are not on the streets and if Huntridge Circle Park is a focus for homeless advocates. MR. HACKER replied in the affirmative and explained the City's Department of Community Services works with homeless issues and neighborhood stabilization.

ACTING CHAIR SCHULTZ thought a benchmarking program regarding homelessness was initiated recently in San Antonio, Texas and wondered if the City should look into those to see if they would make sense in Las Vegas. DEPUTY CITY ATTORNEY SETH FLOYD suggested considering adding an item to a future agenda and having City departments report on efforts taking place. MR. HACKER stated that what was being discussed is outside the scope of this Commission, and he recommended against that type of agenda item.

COMMISSIONER BECKER wondered if the Parks and Recreation Department could develop a program and hold it in the park as he thought it may help clear people from the area. MR. HACKER indicated they held early morning boot camps at the park for a few weeks last year but did not have consistent participation. They do occasionally hold special events in the park to bring people in during the afternoon hours, and they will continue to do that.

11. [ADJOURNMENT](#)

Minutes:

The meeting was adjourned at 4:48 p.m.

Respectfully submitted:

Jacquie Miller, Deputy City Clerk

Tim Hacker, Director of Parks and Recreation

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive