

CITY OF LAS VEGAS

AGENDA DOCUMENTATION

Date: January 11, 2017

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: DAN TARWATER, SECRETARY

SUBJECT: 6. EXTENSION OF ELIGIBLE LISTS

**BOARD ACTION: Vote to Extend or Not Extend
(May be taken as a group)**

TOTAL EXTENSIONS OF ELIGIBLE LISTS: 7

	<u>REMAINING CANDIDATES ON LIST</u>	<u>LIST EXPIRES</u>	<u>EXT. TO</u>	<u>NUMBER OF THIS EXT.</u>
1. Building Services Technician – Open	17	1/27/17	7/27/17	1
2. Deputy City Marshal Sergeant – Promotional	3	1/13/17	7/13/17	1
3. Environmental Systems Technician Trainee (X) – Open	93	1/22/17	7/22/17	3
4. Fire Communications Training Specialist – Promotional	1	1/27/17	7/27/17	2
5. Motor Sweeper Operator – Promotional	15	1/13/17	7/13/17	1
6. Park Maintenance Supervisor – Open	12	1/13/17	7/13/17	2
7. Sr. License Technician – Open	5	1/13/17	7/13/17	1

Memorandum

City of Las Vegas
Human Resources

To: Jerry Walker, Director
Operations & Maintenance Department

From: Alison Packard, Sr. Human Resources Technician

CC: Janet DiAmbrosio-Smith

Date: December 7, 2016

Re: Extension of Eligible List – Building Services Technician

The current open eligible list for the position of Building Services Technician will expire on January 27, 2017. As of this date, there are seventeen (17) candidates on the open eligible list (5 in group 1). This list was certified on July 27, 2016.

You have the option of either extending this list for an additional six months or allowing the list to expire.

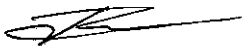
Please indicate your decision below, sign your name and return this memo to Alison Packard, X5041, no later than December 21, 2016, in order that we may meet the Civil Service Board Agenda posting deadline.

Thank you for your cooperation.

OPEN ELIGIBLE LIST:

☒ **EXTEND** the eligible list six months.

☐ **DO NOT EXTEND** the eligible list six months.



Signature

12-7-16

Date

:ap

Memorandum

City of Las Vegas
Human Resources

To: Michele Freeman, Director
Department of Public Safety

From: Alison Packard, Sr. Human Resources Technician

CC: Rhonda Knightly

Date: December 5, 2016

Re: Extension of Eligible Lists—Deputy City Marshal Sergeant

The current promotional eligible list for the position of Deputy City Marshal Sergeant will expire on January 13, 2017. As of this date, there are three (3) candidates on the promotional eligible list. This list was certified on July 13, 2016.

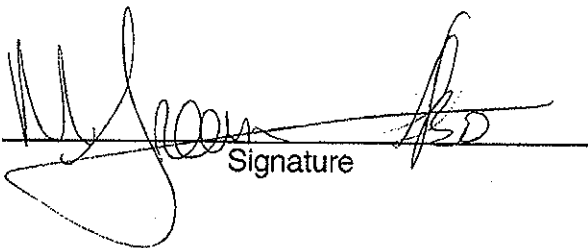
You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Alison Packard, X5041, no later than December 21, 2016, in order that we may meet the Civil Service Board Agenda posting deadline.

Thank you for your cooperation and assistance.

PROMOTIONAL ELIGIBLE LIST:

☒ **EXTEND** the eligible list six months. ☐ **DO NOT EXTEND** the eligible list six months.


Signature

120516
Date

:ap

Memorandum

City of Las Vegas
Human Resources

To: David Bowers, Director
Public Works Department

From: Alison Packard, Sr. Human Resources Technician

CC: Ebony Folk
Kristina Hayes

Date: December 1, 2016

Re: Extension of Eligible List – Environmental Systems Technician Trainee (X)

The current open eligible list for the position of Environmental Systems Technician Trainee (X) will expire on January 22, 2017. As of this date, there are ninety-three (93) candidates on the open list. This list was certified on July 22, 2015.

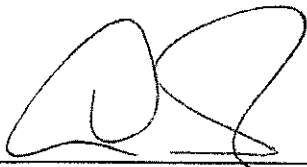
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Thank you for your cooperation and assistance.

OPEN ELIGIBLE LIST:

☒ **EXTEND** the eligible list six months. ☐ **DO NOT EXTEND** the eligible list six months.



Signature



Date

:ap

Memorandum

City of Las Vegas
Human Resources

To: William McDonald, Director
Las Vegas Fire & Rescue

From: Alison Packard, Sr. Human Resources Technician

CC: Laura Lee
Kehrin Thomas

Date: December 1, 2016

Re: Extension of Eligible List – Fire Communications Training Specialist

The current promotional eligible list for the position of Fire Communications Training Specialist will expire on January 27, 2017. As of this date, there is one (1) candidate on the promotional list. This list was certified on January 27, 2016.

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Alison Packard, X5041, no later than December 21, 2016, in order that we may meet the Civil Service Board Agenda posting deadline.

Thank you for your cooperation and assistance.

PROMOTIONAL ELIGIBLE LIST:

☒ ~~EXTEND~~ the eligible list six months. ☒ ~~DO NOT EXTEND~~ the eligible list six months.



Signature

12/8/16

Date

:ap

Memorandum

City of Las Vegas
Human Resources

To: Jerry Walker, Director
Operations & Maintenance Department

From: Alison Packard, Sr. Human Resources Technician

CC: Janet DiAmbrosio-Smith

Date: December 7, 2016

Re: Extension of Eligible List – Motor Sweeper Operator

The current promotional eligible list for the position of Motor Sweeper Operator will expire on January 13, 2017. As of this date, there are fifteen (15) candidates on the promotional eligible list (9 in group 1). This list was certified on July 13, 2016.

You have the option of either extending this list for an additional six months or allowing the list to expire.

Please indicate your decision below, sign your name and return this memo to Alison Packard, X5041, no later than December 21, 2016, in order that we may meet the Civil Service Board Agenda posting deadline.

Thank you for your cooperation.

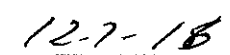
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Date

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Memorandum

City of Las Vegas
Human Resources

To: Jerry Walker, Director
Operations & Maintenance Department

From: Alison Packard, Sr. Human Resources Technician

CC: Janet DiAmbrosio-Smith

Date: December 7, 2016

Re: Extension of Eligible List – Park Maintenance Supervisor

The current open eligible list for the position of Park Maintenance Supervisor will expire on January 13, 2017. As of this date, there are twelve (12) candidates on the open eligible list (3 in group 1). This list was certified on January 13, 2016.

You have the option of either extending the list for an additional six months or allowing one the list to expire.

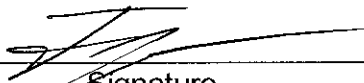
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Signature



Date

:ap

Memorandum

City of Las Vegas
Human Resources

To: Tom Perrigo, Director
Planning Department

From: Alison Packard, Sr. Human Resources Technician

CC: Denise Marcella

Date: December 5, 2016

Re: Extension of Eligible List – Sr. License Technician

The current open eligible list for the position of Sr. License Technician will expire on January 13, 2017. As of this date, there are five (5) candidates on the open eligible list. This list was certified on July 13, 2016.

You have the option of either extending the list for an additional six months or allowing the list to expire.

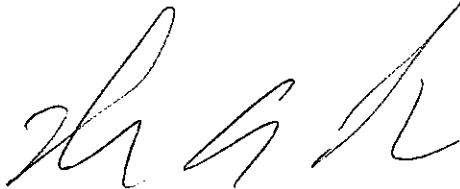
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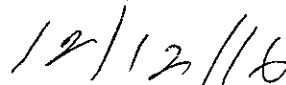
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