

City of Las Vegas

ARTS COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERK'S 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

AGENDA DECEMBER 20, 2018 4:00 PM

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM LUANN D. HOLMES, CITY CLERK, AT THE CITY CLERK'S OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. CALL TO ORDER
2. ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW
3. PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of the Arts Commission meeting of November 15, 2018
5. Report by John Curran, Arts Commission Chair, regarding monthly summary of current initiatives, cultural events and opportunities – All Wards
6. Report by Office of Cultural Affairs staff regarding monthly summary of current initiatives – All Wards
7. Report by John Curran, Chair of the Public Art Advisory subcommittee, summarizing the meeting of December 20, 2018 – All Wards
8. Discussion for possible action regarding the acceptance of existing artworks throughout the city, which are not formally recognized as part of the city's public art collection – All Wards
9. Discussion regarding the updated Arts Commission Bylaws – All Wards
10. DISCUSSION REGARDING TOPICS FOR FUTURE AGENDA ITEMS BY THE COMMISSION. COMMENTS MADE DURING THIS PORTION OF THE AGENDA BY INDIVIDUAL MEMBERS SHALL REFER SOLELY TO PROPOSALS FOR FUTURE AGENDA ITEMS AND ANY DISCUSSION SHALL BE LIMITED TO WHETHER OR NOT SUCH PROPOSED ITEMS ARE WITHIN THE PURVIEW OF THE COMMISSION AND/OR WHETHER SUCH PROPOSED ITEMS SHALL BE PLACED ON A FUTURE AGENDA. NO DISCUSSION REGARDING THE SUBSTANCE OF ANY SUCH PROPOSED TOPIC SHALL OCCUR AND NO ACTION SHALL BE TAKEN.

City of Las Vegas

11. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.
12. ADJOURNMENT

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive
Las Vegas Senior Center, 451 East Bonanza Road



CITY OF LAS VEGAS ARTS COMMISSION

STAFF REPORT

FY 2019

December 20, 2018

**Please reference the June 21, 2018 (FY18) Staff Report for any prior information not listed in the FY19 reporting year.*

Arts Commission Percent for Art Funded Projects FY19 (as of September 2018):

3rd Street Partnership	\$30,000.00
AMP Utility Cabinet Painting Project (Summerlin/LVA Partnership)	\$10,000.00
AMP Utility Cabinet Painting Project (Medical District; Downtown)	\$10,000.00
Chicano Park Inspired Project	\$5,000.00
Conservation & Maintenance Reservation	\$60,000.00
Historic Markers/Medallions	\$5,000.00
Neonopolis Parking Garage Mural	\$10,000.00
Symphony Park Garage	\$50,000.00
T-Alleyway Artistic Improvements	\$15,000.00
West Las Vegas Arts Center Sculpture	\$75,000.00

► 3RD STREET PARTNERSHIP

Location: *3rd Street Linear Park*

Status: *Voted onto Arts Commission Projects list on 9/21/17*

Budget Allocation: *\$30,000 (Approved 9/21/17; Percent for Arts)*

Current Expenditures: *N/A*

12/20/18 – Poetry contract to be issued by late December.

10/18/18, 11/15/18 – RFQ drafted for proposed sculpture sites.

9/20/18 – Sculpture locations have been determined with Public Works. Staff is additionally contracting with local poetry consortium to include poetry on benches at the park.

► AMP - UTILITY CABINET PAINTING PARTNERSHIP PROJECT

Location: *Sun City Summerlin traffic control cabinets*

Status: *Partnership project with Las Vegas Academy and Sun City residents confirmed*

Budget Allocation: *\$10,000 (Approved 9/21/17; Percent for Arts)*

Current Expenditures: *\$6,877.93*

12/20/18 – All student supplies ordered; scheduling to begin for the painting, weather permitting.

11/15/18 – Student signed contracts submitted for execution and are in process.

10/18/18 – Signed contracts have been received from 9 of the 18 participants.

9/20/18 – Contracts have been issued to participants; supplies to be purchased upon receipt of signatures.

►AMP - UTILITY CABINET PAINTING PROJECT

Location: *Medical District traffic control cabinets*

Status: *Funding allocated 09/20/18*

Budget Allocation: *\$10,000 (Approved 9/20/18; Percent for Arts)*

Current Expenditures: *N/A*

12/20/18 – RFQ has been issued for the sites (Martin Luther King Boulevard and Bonneville Avenue, Charleston Boulevard and Shadow Lane, Shadow Lane and Alta Drive, Tonopah and Alta Drives, Rancho and Alta Drives, Charleston Boulevard and Rancho Drive) and is to close on 1/7/19.

11/15/18 – Multiple votes at the 10/18/18 meeting identified the following parameters: (1) Professional artists would be hired to each paint 2 AMP cabinets; (2) All of the cabinets will be located in Ward 1, exact sites to be determined; (3) A total of 6 cabinets will be painted; (4) Each artist will be paid \$800 per painted cabinet.

10/18/18 – Voted onto the projects listing at the 09/20/18 meeting. Locations and quantity yet to be determined.

►ART POP

Location: *Throughout the Las Vegas valley*

Status: *Partnership with Dale Sprague and Art Pop*

Budget Allocation: *\$10,000 (Annually, General Fund)*

Current Expenditures: *\$10,000*

12/20/18 – Contract has been drafted and to be issued to Art Pop in early January.

9/20/18, 10/18/18, 11/15/18 – Public Art program general funds have been allocated to continue this project in FY19.

►CHICANO PARK INSPIRED PROJECT

Location: *US-95 & Bruce underpass (approximate)*

Status: *Voted onto Arts Commission Projects list on 9/21/17*

Budget Allocation: *\$5,000 (Approved 9/21/17; Percent for Arts)*

Current Expenditures: *N/A*

9/20/18, 10/18/18, 11/15/18, 12/20/18 – Working with the Planning Department while they develop a scope for Bruce St Green.

►CONSERVATION AND MAINTENANCE

Location: *Throughout CLV Collection*

Status: *Ongoing*

Budget Allocation: *\$60,000 (Annually, Percent for Arts)*

Current Expenditures & Allocations: *\$19,963.86*

12/20/18 – Graffiti removed from the *Snowball in Vegas* sculpture by staff on 11/29/18
-Staff will no longer regularly collect objects from the *Healing Garden* after the end of 2018.

-*Bunker Park Garbage Cans* assessed for condition report.

-Testing for cleaning options for the *Flourishes* in the Cultural Corridor has begun.

-Coordinating with Mark Brandvik to have the damaged AMP cabinet along Maryland

Parkway repainted (\$800 + supplies).

-Meeting to be held late December to assess the lighting program and additional needs of the *Paintbrush Gateway* sculptures.

-Regularly observing and assessing the city's permanent art collection and addressing any additional maintenance issues as they arise.

11/15/18 – *Atomic Passage* benches have been refinished (\$3,450)

-*Monument to the Simulacrum* has been cleaned (\$1,390)

-Regularly observing and assessing the city's permanent art collection and addressing any additional maintenance issues as they arise.

10/18/18 – AMP Maryland Parkway cabinets inspected and cleaned.

- *Atomic Passage* benches being refinished (\$3,450)

-Additional replacement *Berkley Square Banners* have been received (cost TBD)

-*Monument to the Simulacrum* to be cleaned (\$1,390)

-Traffic cones and caution tape purchased for AMP (\$355.04)

-Anti-graffiti kits & paints purchased (\$6,426.82)

-Regularly observing and assessing the city's permanent art collection and addressing any additional maintenance issues as they arise.

9/20/18 – Four additional names engraved on the *Firefighter's Memorial* (\$2,797)

-Cracks repaired on *Firefighter's Memorial* (\$1,645)

-*Berkley Square Banners* replaced in the Historic Berkley Square neighborhood (\$2,900)

-Additional replacement *Berkley Square Banners* have been ordered (cost TBD)

-*Monument to the Simulacrum* to be cleaned in time for the Las Vegas Book Festival (cost TBD)

-Regularly observing and assessing the city's permanent art collection and addressing any additional maintenance issues as they arise.

► HISTORIC MARKERS/MEDALLIONS

Location: *TBD*

Status: *Voted onto Arts Commission Projects list on 9/21/17*

Budget Allocation: *\$5,000 (Approved 9/21/17; Percent for Arts)*

Current Expenditures: *N/A*

9/20/18, 10/18/18, 11/15/18, 12/20/18 – Centennial Grant application was withdrawn, as advised to by the Centennial Commission, which recommended a collaboration with the Planning Department's Historic Preservation staff in order to move the project forward and realign with the Centennial Committee's recommendations.

► NEONOPOLIS: Parking Garage Mural

Location: *Neonopolis Parking Garage*

Status: *In Progress*

Budget Allocation: *\$10,000 (Percent for Arts)*

Current Expenditures: *N/A*

12/20/18 – Entrance and exit ramp painting is completed. Meeting held on 12/12/18 with Parking Services team to identify location(s) for the Arts Commission funded initiative.

10/18/18, 11/15/18 – Painting has begun at the garage entrance and exit ramps. Staff is coordinating location for the ATC funded mural.

9/20/18 – Neonopolis parking garage is proceeding with previous plans to incorporate mural artwork on the entrance and exit ramps, using their own funding. Once this is completed, the Arts Commission will incorporate allocated funds towards continuing the mural initiatives within the garage.

► **SYMPHONY PARK GARAGE**

Location: *Downtown LV – S Grand Central Pkwy & W Clark Ave*

Status: *Voted onto project list in September, 2017*

Budget Allocation: *\$50,000 (Approved 09/21/2017; Percent for Arts)*

Current Expenditures: *\$0*

10/18/18, 11/15/18, 12/20/18 – RFQ draft is in review with Public Works and Purchasing & Contracts.

9/20/18 – Staff met with Public Works project team to determine exact location of the artwork and next steps. RFQ to be issued.

► **T-ALLEYWAY ARTISTIC IMPROVEMENTS**

Location: *Downtown LV – E Carson Ave & S 6th St*

Status: *Voted onto project list in June, 2016*

Budget Allocation: *\$15,000 (Approved 06/16/2016; Percent for Arts)*

Current Expenditures: *\$0*

12/20/18 – Applications reviewed by evaluation panel on 11/29/18. Three finalists have been selected.

11/15/18 – Applications to be reviewed by evaluation panel in late November.

10/18/18 – RFQ has closed. Applications to be reviewed by evaluation panel.

9/20/18 – RFQ issued on 8/31/18 and will close on 9/28/18. Interested applicants can be directed to the ArtsRegistryLas.Vegas website to apply.

► **WEST LAS VEGAS ARTS CENTER SCULPTURE**

Location: *West Las Vegas Arts Center, 947 West Lake Mead*

Status: *In progress*

Budget Allocation: *\$75,000 (Approved 06/16/2016; Percent for Arts)*

Current Expenditures: *\$36,000*

10/18/18, 11/15/18, 12/20/18 – Coordinating weld inspection requirements prior to beginning fabrication.

9/20/18 – Final engineering documents have been approved and artists have received their second deliverable.

5. Report by Office of Cultural Affairs staff regarding multiple existing artworks throughout the city, which are not formally recognized as part of the city's Public Art Collection – All Wards

TITLE	4
ARTIST	John Banks
LOCATION	Fire Station 4 – 421 S. 15 th St., 89104
ADDITIONAL INFORMATION: Artist approached the Arts Commission before creating this artwork in 2003, seeking support. The Commission declined to fund or be involved with this project. Artist sought support directly through the Fire Department. This artwork was never accepted or donated into the city's public art collection, though the Artist states that the artwork was donated to the city. The artist approached the Arts Commission at the April 2016 meeting about this sculpture needing repairs. Staff investigated the situation further and issued a determination on the May 2016 Staff Report that the item is not formally part of the collection.	
PHOTO(S)	
 The first photograph shows a red sculpture of the number '4' in a stylized, three-dimensional font. It is situated in a landscaped area with gravel, small trees, and palm trees. In the background, a white building with a tower section is visible, identified as Fire Station 4. The second photograph is a wider shot of the same area, showing the red '4' sculpture more prominently in the foreground, with the fire station building and surrounding street in the background. A yellow fire hydrant is visible on the sidewalk in the foreground of the second photo.	
Photo Credit: Google	

5. Report by Office of Cultural Affairs staff regarding multiple existing artworks throughout the city, which are not formally recognized as part of the city's Public Art Collection – All Wards

TITLE	F-22 Raptor
ARTIST	Digital Design LLC.
LOCATION	Raptor Play Park – 6075 N. Durango Drive, 89149
ADDITIONAL INFORMATION: The centerpiece of this park is the F-22 Raptor Fighter quarter-scale aircraft exhibit, which was commissioned through the Department of Public Works in 2011. The Raptor was selected due to its use in the 57th Wing at Nellis Air Force Base. Staff was contacted by the Operations & Maintenance department in 2018 concerning repairs needed to resolve some water damage, estimated to cost \$4,200.00.	

PHOTO(S)



Photo Credit: Google

5. Report by Office of Cultural Affairs staff regarding multiple existing artworks throughout the city, which are not formally recognized as part of the city's Public Art Collection – All Wards

TITLE	N/A
ARTIST	N/A
LOCATION	Ansan Sister City Park – 7801 Ducharme Ave., 89145
ADDITIONAL INFORMATION: Built in 1994, the park is named after AnSan City in South Korea. In turn, AnSan City has also built a replica of our very own Angel Park in their community, naming it “Las Vegas Park.” It includes an eight--foot--tall statue of a popular Korean children’s character, a 10--foot pergola and a playground and sandbox designed in the traditional Yin Yang symbol. Staff was contacted by the Operations & Maintenance department in 2018 concerning repairs needed to the bronze sculpture and stone base.	

PHOTO(S)



Photo Credit: Yelp

5. Report by Office of Cultural Affairs staff regarding multiple existing artworks throughout the city, which are not formally recognized as part of the city's Public Art Collection – All Wards

TITLE	David G. Lorenzi
ARTIST	N/A
LOCATION	Lorenzi Park – 3343 W. Washington Ave., 89107
ADDITIONAL INFORMATION: Lorenzi Park was the vision of David G. Lorenzi, a French immigrant who purchased 80 acres of property about two miles west of the original townsite in 1912. The park opened as Lorenzi's Lake Park in 1926 with a pool, dance pavilion, lakes and orchards. Lorenzi Park is listed on the city's Historic Property Register as an historic district and on the Nevada State Register of Historic places. The sculpture was likely accessioned into the collection when the Parks & Leisure Department contained both recreational and cultural elements of the today separated Parks & Recreation Department and Office of Cultural Affairs. Little information is known regarding the piece. It is in need of restorative work.	
PHOTO(S)	
	
Photo Credit: City of Las Vegas	

THE LAS VEGAS ARTS COMMISSION BYLAWS

ARTICLE I: DEFINITIONS

For purposes of these bylaws, the following definitions shall apply:

1. “Arts Code” means the Las Vegas Municipal Code Chapter 2.34 (“Arts Commission”).
2. “Bylaws” means the operational rules and procedures as more particularly set forth in the Las Vegas Municipal Code section 2.34.080.
3. “City Clerk” means the City Clerk of the city of Las Vegas.
4. “City Council” means the City Council of the city of Las Vegas.
5. “City Manager” means the City Manager of the city of Las Vegas.
6. “Commission” means the Las Vegas Arts Commission established pursuant to Las Vegas Municipal Code Chapter 2.34.
7. “LVMC” means the Las Vegas Municipal Code.

ARTICLE II: PURPOSE

The Commission, comprised of individuals collectively appointed by the City Council, City Manager, and fellow members to represent the total cultural well-being of the Las Vegas community, shall serve as an advisory body to the City Council on matters pertaining to the arts as more particularly set forth in LVMC 2.34.120.

In accordance with the Arts Code, members of the Commission as a whole are to use their skills, knowledge, and experience in various artistic disciplines to make ongoing recommendations to the City Council on a range of matters pertaining to the arts in the Las Vegas community, including, but not limited to: suggesting the use of eligible funds in the Arts Fund and Municipal Arts Fund (colloquially referred to as the Percent for the Arts Fund) consistent with the Commission’s function; advising on legislation to support works of art; guiding the City Council on plans for encouraging or facilitating private and government funding for works of art; consulting with art professionals, practicing artists, colleges, universities, and libraries to help coordinate the development of local artists and local works of art; reviewing and making recommendations about the acquisition, commission, and purchase of artwork; and such other matters as the Commission deems necessary and proper as pertaining to the Arts Code.

ARTICLE III: MEMBERSHIP

1. Members. In accordance with LVMC 2.34.030, the Commission shall consist of 12 voting members: 3 members appointed by the Mayor; 1 member appointed by each of the City Councilmen; 2 members appointed by the simple majority of those Mayor and City Councilmen-appointed members who are present and voting; and 1 member representative of city staff,

appointed by the City Manager, or a designee, who shall serve ex officio (the “Ex-Officio Member”).

2. Term. Except with respect to the Ex-Officio Member, the terms of each voting member of the Commission shall be for 4 years, or until his or her successor is appointed and qualifies. And no member shall be reappointed more than once. Upon the expiration of any term, a successor must be timely appointed, without undue delay, in accordance with LVMC 2.34.030 and Article II(1) of these Bylaws.

3. Vacancies. If any position on the Commission becomes vacant for reasons other than the expiration of a term, the Mayor, City Councilman, or Commission who appointed the former Commission member shall similarly appoint a replacement member only for the remainder of such term in accordance with LVMC 2.34.030 and Article II(1) of these Bylaws. Any member appointed to fill such a vacancy, no matter the duration of the unexpired term, will be deemed to have been appointed once under the Arts Code and these Bylaws.

4. Absences & Removal of Commissioners. Members of the Commission may be removed for malfeasance, misconduct, or neglect of duty pursuant to the provisions of the Arts Code, and any amendments thereto enacted subsequent to the adoption of these Bylaws. Any member of the Commission who, without a satisfactory excuse, is absent three consecutive meetings thereof, shall be deemed to have resigned as a member of the Commission and shall cease to be a member thereof. An excused absence is defined as (i) something more than a mere inconvenience, (ii) an absence due to the illness of the Commission member or an illness to his or her family, (iii) an absence that has been approved by the ex officio member, except that such an excused absence can be approved no more than twice consecutively, and (iv) an absence due to an employment related activity.

The City Council shall have the sole right to remove a member from the Commission. The Ex-Officio Member may recommend to the City Council the removal of a member who has violated his or her duties pursuant to the provisions of the Arts Code and these Bylaws. The City Council shall make the final determination as to whether to accept or reject such recommendation. Any member recommended for removal shall have the right to a hearing before the City Council.

5. Debts. The Commission shall not incur any debt or liability exceeding the net assets of the Commission.

ARTICLE IV: OFFICERS

1. Officers. The officers of the Commission shall be a chairperson, vice-chairperson, the second vice-chairperson, and secretary. Any person currently serving as the chairperson, vice-chairperson, and second vice-chairperson as of the date of the adoption of these Bylaws shall continue to serve in that capacity until the next regularly scheduled election for such positions occurs. The chairperson, vice-chairperson, and second vice-chairperson shall be elected annually by the Commission from among its voting member, and shall not serve in the same capacity for more than two (2) consecutive one-year terms. A secretary, who will not be a voting officer nor a member of the Commission, shall be appointed by and serve at the pleasure of the Ex-Officio Member, and may serve in the same capacity until a successor is appointed.

2. Chairperson. The chairperson, or in his or her absence, the vice-chairperson, or in his or her absence, the second vice-chairperson, shall preside over all meetings of the Commission. In the absence of all three, a temporary presiding chairman shall be elected from among the voting members present. The chairperson shall appoint all committees of the Commission unless it is specially provided or ordered otherwise. He or she shall exercise a general supervision over all of the affairs of the Commission. The chairperson may be a member ex officio of any subcommittee.

3. Vice-Chairperson. In the absence of the chairperson, the vice-chairperson shall be vested with the powers of, and perform the duties of the chairperson. He or she shall have such other powers and such duties as may be assigned to him or her by the chairperson, the Commission, these Bylaws, or the Arts Code.

4. Second Vice-Chairperson. In the absence of the chairperson and the vice-chairperson, the second vice-chairperson shall be vested with the powers of, and perform the duties of the chairperson. He or she shall have such other powers and perform such duties as may be assigned to him or her by the chairperson, the Commission, these Bylaws, or the Arts Code.

5. Secretary. The Ex-Officio Member's appointee shall serve as the secretary. The secretary, or his or her designee, shall work with the Department of Cultural Affairs and the chairperson to develop agenda items and related backup to submit to the City Clerk for agenda finalization and posting in compliance with the requirements of NRS Chapter 241. The City Clerk shall be responsible for arranging meeting sites, recording the proceedings and preparing the meeting minutes for approval of the City Clerk. The secretary does not have any voting privileges as to matters voted on by the Commission.

6. Resignation. Any member may resign at any time by giving written notice of his or her resignation to the Commission or to the Chairperson. Any such resignation shall take effect at the time specified therein, or if the time when it shall become effective is not specified therein, it shall take effect immediately upon its receipt by the Commission or the Chairperson.

ARTICLE V: COMMITTEES

The regular committees of this Commission shall be:

1. Special Committees. Special committees, otherwise referred to as subcommittees, may be appointed from time to time by the chairperson to consider and report to the Commission on subjects and projects involving the arts in the city of Las Vegas. All special committee meetings shall be open to any member of the Commission.

2. Duties. Special committees shall report to the Commission. Special committees operate under the authority and power delegated by the Commission, these Bylaws, and the Arts Code. Any such delegation shall be clearly and accurately reported in the minutes of any meeting when such delegation occurs.

3. Chairperson. A committee chairperson shall be appointed by the Chairperson of the Commission or elected by the members of the individual committees, at the sole option of the Chairperson of the Commission.

ARTICLE VI: MEETINGS OF MEMBERS

1. Annual Meeting. The annual meeting of the Commission for the election of officers of the Commission and the transaction of the general business of the Commission shall be held at the annual September meeting.
2. Regular Meetings. Regular meetings of the Commission may be held every month, except July and August.
3. Special Meetings. Special meetings of the Commission may be called at any time by the chairperson. These special meeting must be called by the chairperson or, in the chairperson's absence, the vice-chairperson or second vice-chairperson, on the written request of the simple majority of the Commission.
4. Quorum. Seven members, which may include the Ex-Officio Member, constitute a quorum for any action to be taken by the Commission, except for the adoption or any amendment to these Bylaws that shall be governed by the provisions of Section X (Adoption and Amendment) of these Bylaws.
5. Rules of Order. Except as may be provided in these Bylaws and the Arts Code, "Robert's Rules of Order Newly Revised" shall be the operational rules of the Commission.

ARTICLE VII: CONFLICTS OF INTEREST

1. Interlocking Directories and Conflict of Interest. The members of the Commission from time to time are likely to be people of diversified interests and connected with other organizations or individuals with which, from time to time, this Commission may have dealing. In such cases, the member who has an interest or connection with any organization or individual, or a conflict of interest as more particularly set forth in NRS 281A.420, shall abstain from discussing or voting on that organization's or individual's dealings with, or applications to, the Commission.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

1. Parliamentary Procedure. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the meetings of the Commission in all cases where applicable and not inconsistent with these Bylaws, the Arts Code, or any special rules of order adopted by the Commission. Motions made by any member of the Commission may, but are not required to be, seconded for voting purposes.
2. Conflicting Provisions. These Bylaws shall not conflict with the Ordinance adopted by the City Council that authorized the creation of the Commission—i.e., LVMC Chapter 2.34. In the event of any conflict, the following order of priority shall prevail: the Arts Code, Bylaws, Special Rules, if any, adopted by the Commission, and Robert's Rules of Order.

ARTICLE IX: REQUIRED FILINGS WITH CITY CLERK

1. Bylaws. The executed original of these Bylaws, and each amendment thereto, must be filed with the office of the City Clerk within 10 calendar days after adoption by the Commission. The secretary shall be responsible for obtaining execution of the Bylaws, including any amendment thereto, by the chairperson and file such Bylaws and amendments, if any, with the City Clerk.
2. Meeting Agendas. The originals of the agenda, agenda backup items, certificate of posting, and certificate of mailing are to be filed with the office of the City Clerk within 10 calendar days after the meeting date of the Commission in which the Bylaws or any Amendments were adopted.
3. Meeting Minutes. The executed original of the meeting minutes of each Commission meeting are to be filed with the office of the City Clerk within 10 calendar days after approval by the Commission.

ARTICLE X: ADOPTION OF BYLAWS AND AMENDMENTS

1. Bylaws. The Bylaws, and each proposed amendment thereto, shall be presented to the Commission for the consideration as part of the Commission agenda at a minimum of two regularly scheduled meetings of the Commission.
2. Amendments. Each proposed amendment to these Bylaws shall require a two-thirds vote of the entire membership of the Commission, and any such amendments must be ratified by the City Council. Any such amendments and the nature thereof shall be given to the members of the Commission at least three (3) weeks prior to the date of the meeting at which said amendments are to be presented for discussion only. The vote on said amendments shall occur at the first subsequent meeting.

THESE BYLAWS WERE FIRST CONSIDERED BY THE COMMISSION ON MM/DD/YYYY AND ADOPTED ON MM/DD/YYYY.

CITY OF LAS VEGAS ARTS COMMISSION

ATTEST:

Ally Haynes-Hamblen	Date
Ex-Officio Member	

Name of Chairperson	Date
Chairperson	

Approved as to form:

Elias P. George
Deputy City Attorney

Date _____