

# City of Las Vegas

**PARKS AND RECREATION ADVISORY COMMISSION  
CITY HALL, 495 S. MAIN STREET  
CITY CLERKS 2<sup>ND</sup> FLOOR CONFERENCE ROOM  
CITY OF LAS VEGAS INTERNET ADDRESS: [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov)**

## **MINUTES**

**May 3, 2016  
4:00 PM**

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM LUANN D. HOLMES, CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2<sup>ND</sup> FLOOR OR ON THE CITY'S WEBPAGE AT [www.lasvegasnevada.gov](http://www.lasvegasnevada.gov).

1. [CALL TO ORDER](#)

Minutes:

VICE CHAIR BASTIAN called the meeting to order at 4:03 p.m.

PRESENT: CHAIR WHITE (excused until 4:03:35 p.m.) and COMMISSIONERS BASTIAN, ARMENIAN, AKER, LOPEZ (excused until 4:09 p.m.), McCURDY (excused until 4:43 p.m.), BECKER, TABOR, GEBRE, SCHULZ and THOMSON

EXCUSED: COMMISSIONERS SHERMAN, NEIGER and ELIASON

NOTE: COMMISSIONER LEE'S seat is vacant until filled.

ALSO PRESENT: TIM HACKER, Director of Parks and Recreation, BOB SYLVAIN, Deputy City Attorney, and GABRIELA PORTILLO-BRENNER, Deputy City Clerk

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

After this announcement and after roll call, VICE CHAIR BASTIAN read a statement from COMMISSIONER SHERMAN indicating that her absence was due to a strange situation and that she hoped to be back soon.

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.](#)

Minutes:

None.

4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of April 5, 2016](#)

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Motion made by BILLIE BASTIAN to Approve Motion to Approve For possible action to approve the Final Minutes by reference of the Regular Meeting of April 5, 2016

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 5

ADROUSHAN ARMENIAN, MICHAEL R. AKER SR., BILLIE BASTIAN, MALCOLM WHITE, JEFFERY R. THOMSON, RICHARD R. BECKER, AMY TABOR, ELIZABETH GEBRE, LARRY SCHULTZ; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(DAVID ALEXANDER LOPEZ, LISA B. SHERMAN, WILLIAM McCURDY, ANGELA ELIASON, STEVEN NEIGER)

5. [Report by Detention and Enforcement regarding issues at City facilities and parks All Wards](#)

Minutes:

NANCY WEBER, Deputy City Marshal, pointed out that the name of the Department of Detention and Enforcement was changed to the Department of Public Safety. She disseminated and submitted as backup a detailed Deputy City Marshal monthly report for April 2016 and went over it. She stressed that the biggest issue has been young children smoking marijuana in the parks. Children under the age of 18 are turned over to the parents. Numerous complaints have been received from neighbors about noise from motorcycle riding at Floyd Lamb Park in an area considered federal land. It appears the neighbors are telling on each other. Since this property is out of the jurisdiction of the Department of Public Safety, the marshals are trying to educate the neighbors. Any complaints can be made to the Forest Service. CHAIR WHITE indicated that the Neighborhood Justice Center Mediation Facility could assist with neighborhood disputes. He offered to provide referral cards.

COMMISSIONER SCHULTZ verified with MS. WEBER that the ages of the youth caught with marijuana are 15 to 18. Middle-school-age children were caught with marijuana in their backpacks. She attributed the rise in issues with marijuana to the legalization of medical marijuana.

MS. WEBER then referred to the Attempting to Identify bulletin that was handed out and submitted for the record.

COMMISSIONER LOPEZ questioned the bathroom issue at Circle Park, to which MS. WEBER replied that a marshal came upon a person washing down in the bathroom.

6. [Report by Operations and Maintenance on park maintenance and upgrades All Wards](#)

Minutes:

ROSA CORTEZ, Parks Maintenance Manager, stated that she spoke at last month's Parks and Recreation Advisory Commission meeting about broken equipment at Mountain Ridge Skate Park. Since then, there has been more vandalism and the start-ramp was burned. Unfortunately, this will take a few months to repair; therefore, the area was taped off. The majority of the skate park remains open. With the warmer weather coming, more overtime hours have been approved to ensure proper maintenance of the parks.

The Ward 6 park tour was cancelled; however, it will be rescheduled. The Ward 1 tour was scheduled for the following week. Several park projects are under design.

COMMISSIONER SCHULTZ mentioned that CHRISTINE KRAMAR, Special Assistant to the Mayor/City Council, would be available to reschedule the Ward 6 tour.

COMMISSIONER BASTIAN commented that since COMMISSIONER TABOR would not be able to make the Ward 1 tour, any other Commissioner wishing to join the tour was welcomed to do so. The tour would start and end at Bob Baskin Park. MS. CORTEZ said that the invitation was extended to Ward 1 staff as well. CHAIR WHITE asked that the invitation/reminder be sent via email to the Commissioners for scheduling. ROBERT SYLVAIN, Deputy City Attorney, cautioned the members to not engage in conversation by email, as this could cause an issue with forming a quorum. KELLY SCHWARZ, Senior Management Analyst, indicated that she would handle the email and scheduling process to avoid any potential issues.

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COMMISSIONER LOPEZ showed MS. CORTEZ a picture on his cellular saying that the lights would operate for one hour after pressing the button; however, he pointed out that the lights do not work. MS. CORTEZ assured him that she would relay the information to the Public Works department to rectify the problem.

7. [Report by Kathy Burkhardt, Parks and Recreation Principal Community Program Specialist, regarding programs and activities at Howard Lieburn Senior Center Ward 1](#)

Minutes:

TIM HACKER, Director of Parks and Recreation, introduced IRENE McKEANEY, Community Program Specialist, who made this presentation in the absence of KATHY BURKHARDT.

MS. McKEANEY announced that the Lieburn Senior Center's visits went up from last year by about 800 visits. This is probably due to the various activities and trips for seniors the center has instituted, including a Senior Easter Egg Hunt, fitness classes, a yearly trip to Mt. Charleston, which has sold out for this year, whale watching and the Lunch Bunch event. She submitted a copy of and went over the Lieburn Senior Center Calendar for May, as well as flyers for three events.

CHAIR WHITE said that he has visited the facility, and it is outstanding. He asked if the Center still has the rose garden. MS. McKEANEY was unaware of a rose garden; however, COMMISSIONER BASTIAN clarified that the site had various rose gardens before the renovations took place.

COMMISSIONER SCHULTZ remarked that the work the staff of Lieburn Senior Center and the City does is touching many people's lives.

8. [Report by Maggie Plaster, Parks and Recreation Deputy Director, regarding soccer tournament review All Wards](#)

Minutes:

MAGGIE PLASTER, Deputy Director of Parks and Recreation, submitted a copy of and used a PowerPoint presentation to report on the soccer tournament review. She remarked that the Municipal Sports Unit is in charge of renting out the fields for sports, such as for soccer, softball and baseball, and it is a big component of the department and a big part of its revenue, approximately \$6 million yearly. When organizations ask to rent the fields, they must sign off access to their financial records. Therefore, an outside Certified Public Accountant was contracted to review the revenues and expenditures for five major soccer tournament organizations. She went over the different types of fees and expenses any tournament may have.

In reviewing the finances, the accountant found that the average revenue is about \$400,000, with the City's portion at about \$60,000, or 17 percent of the total revenues. She pointed out that the City has not figured out appropriate revenues for the City, given that it provides the fields. Despite the disparity between the participants, the biggest share of revenues came from the Las Vegas Invitational, while the Mayor's Cup at a lower percentage of 15, which is due to the unique agreement with the City. The other tournament participants pay a \$70 hourly rate, which is a better deal for the City of Las Vegas. She indicated that the statements were shared with the Council members, but they did not provide much feedback. This review is for soccer tournaments and other types of sports will be reviewed as well.

TIM HACKER, Director of Parks and Recreation, stated that the direction came from the City Council about a year ago to start analyzing fees and how they impact revenue. These are large events, and the Council's biggest concern is fairness and equity for local and non-local participants.

CHAIR WHITE said that given the difference in hourly rates, there are multiple variables to choose from to determine equitability. MR. HACKER said that the only agreement on the old fee system is the Mayor's Cup Tournament, and it is a very unique partnership because it is in partnership with the City. On average, an hourly rate of \$70 is charged for utilization, and this does not include lighting fees.

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CHAIR WHITE discussed that the report was presented at a City Council meeting, so the soccer community has access to it. It will be posted on the City's website.

COMMISSIONER SCHULTZ asked for the market rate for cities with a similar demographic. MR. HACKER replied that a few years ago consultants were contracted to analyze that type of information, which was used to base the current fee structures. He believes that compared to its closest competitor, Phoenix, Arizona, the City is in the market.

COMMISSIONER AKER discussed with MR. HACKER that the fee for lighting is an additional \$10 an hour.

COMMISSIONER BECKER asked if comparisons were made to other local jurisdictions, to which MR. HACKER replied that even though there are some differences, it really falls back to quality, adding that the City has the nicest fields in town. The City of Henderson has a lower base rate, but it has a la carte fees; the City has a flat rate, aside from lighting fees. As the City looks at future demands, it is likely going to implement tiered fees, which would be a more fair way to see how the market will respond.

COMMISSIONER TABOR pointed out that the City has some of the best fields in the country.

9. [Report by Tim Hacker, Parks and Recreation Director, regarding department announcements All Wards](#)

Minutes:

TIM HACKER, Director of Parks and Recreation, stated that the business plan for recreation facilities was put together with the intent to tie it into the budget. As directed by the City Manager, a two percent decrement in the budget was necessary in last year's budget and for next year's budget, due to variables controlling property tax caps. Therefore, staff is looking into subtle reductions, and the recreation facilities and senior centers are responding incredibly to this request. He remarked that the City must be doing something right, because patronage at all the recreation facilities and senior centers continues to increase.

Corporate Challenge is in its last month, and the City took some first place medals. The Helldorado Days Parade is scheduled for this month.

The Get Outdoors Nevada Day celebration will be taking place at Lorenzi Park, in conjunction with the National Park Service. Bass Pro Shop will be participating, and the City will be co-sponsoring the event.

COMMISSIONER McCURDY apologized for being late and explained that he was caught in an accident. He then asked if any food trucks have exclusive rights with Doolittle Community Center, to which MR. HACKER replied that the food trucks have to be licensed, but the tournament directors choose the food trucks.

CHAIR WHITE asked if the Commissioners could help with any ceremonial activities for Helldorado Days. KELLY SCHWARZ, Senior Management Analyst, indicated that the Commissioners could participate in the parade. To COMMISSIONER McCURDY, she advised that the parade was no longer open for float registration. The parade will start at the intersection of 4th Street and Gass Avenue on 5/14/2016 at 10:00 a.m. She announced that the City of Las Vegas, as a finalist for the prestigious All-American City Award, will be giving out items. CHAIR WHITE encouraged the Commissioners to participate as much as possible. Unfortunately, he would be out of town.

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10. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED.

Minutes:

COMMISSIONER ARMENIAN stated that the Armenian Genocide Memorial Monument was originally intended for a park within the City limits. Unfortunately, that was not possible. The Armenian community then decided on building the monument at Sunset Park in Clark County. His daughter disseminated and submitted as backup a packet of information, including a map showing the location of the country of Armenia, an Armenian synopsis and Clark County's Monument Policy, both of which the Commissioner highlighted, as well as pictures of the monument and of celebrations of its construction and a commemorative booklet titled "Forget Us Not." CHAIR WHITE said that, unfortunately, this matter was not scheduled on this agenda for the Commissioners to ask questions. He thanked COMMISSIONER ARMENIAN for his presentation.

COMMISSIONER BASTIAN announced that AMY CARVER'S husband, VINCE, recently passed away. MS. CARVER was a long-time employee with Parks and Recreation, and her husband worked for the City of Las Vegas and Henderson. He asked the Commissioners to keep her in their thoughts.

11. ADJOURNMENT

Minutes:

The meeting was adjourned at 5:02 p.m.

Respectfully submitted:

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Gabriela Portillo-Brenner, Deputy City Clerk

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Tim Hacker, Director of Parks and Recreation

Facilities are provided throughout City Hall for the convenience of persons with disabilities. Reasonable efforts will be made to assist and accommodate persons with disabilities or impairments. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 702-229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1<sup>st</sup> Floor  
Clark County Government Center, 500 South Grand Central Parkway  
Grant Sawyer Building, 555 East Washington Avenue  
City of Las Vegas Development Services Center, 333 North Rancho Drive