

City of Las Vegas

PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES

December 2, 2014
4:00 PM

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM LUANN D. HOLMES, ACTING CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. CALL TO ORDER

Minutes:

CHAIR WHITE called the meeting to order at 4:03 p.m.

PRESENT: CHAIR WHITE and COMMISSIONERS BUCHMAN, ARMENIAN, LEE, AKER, SHERMAN, THOMASON, THOMSON and BECKER

EXCUSED: COMMISSIONERS BASTIAN, LOPEZ, TABOR, McCURDY and FOGER

ALSO PRESENT: TIM HACKER, Director of Parks and Recreation, BOB SYLVAIN, Deputy City Attorney, and ARLENE COLEMAN, Senior Deputy City Clerk

NOTE: The seat for Ward 6 will remain vacant until filled.

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes: ANNOUNCEMENT MADE - Meeting noticed and posted at the following locations: City Hall, 495 Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

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None.

4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of November 4, 2014](#)

Motion made by LAURIE R. BUCHMAN to Approve

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

ADROUSHAN ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., MALCOLM WHITE, LAURIE R. BUCHMAN, LISA B. SHERMAN, WILLIAM McCURDY, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-BILLIE BASTIAN, DAVID ALEXANDER LOPEZ, CHARLES FOGER, AMY TABOR

5. [Report for possible action by Detention and Enforcement regarding park issues at City facilities and parks All Wards](#)

Minutes:

DEREK MAJOR, Deputy City Marshal, Detention and Enforcement, referred to the report submitted for the record, which entailed crime incidents in City parks. Ward 3 experienced the most prominent arrests. At the West Satellite Yard (West Yard), City employees witnessed two persons loading City property into a vehicle. Suspects indicated they were permitted to do so by their supervisors; however, the supervisors refuted their claims and two arrests were made in conjunction with this incident. In total, 50 arrests were made dealing with auto burglary, petit/grand larceny, suspicious person and graffiti; these incidents have been turned over to the Criminal Investigation Team.

MR. MAJOR informed CHAIR WHITE that equipment trucks with trailers are parked at the West Yard, and items taken consisted of painting materials, shopping carts and recyclable discarded materials. The West Yard has been a location for theft occurrences.

6. [Report by staff regarding an update on Pros Consulting's Pricing and Revenue Plan All Wards](#)

Minutes:

TIM HACKER, Director of Parks and Recreation, reported that several meetings took place with **MR. AYERS**, who understood the benefit and need for a lighting fee for field usage. Concerns have been expressed in reference to little leagues and softball tournaments, specifically how much the City needs to bear in costs going forward. Currently, the \$10 fee for lighting has been paid by the soccer community. Through field costs, staff will be able to address goals for 2017 relative to a 50 percent recovery cost. After outlining some of the current fees, MR. HACKER noted that staff hopes to keep current costs in place for fee allocation; potentially, in the Fall 2016, the per hour field use fee will increase to \$10.

Regarding fee increases, MR. HACKER pointed out that there has been receptiveness for the phase in approach. The end result is to have participants utilizing the fields. In essence, if changes are implemented this coming Spring, cost reduction through 2016 could total approximately one million dollars. Staff anticipates notifying the public in the coming weeks on the phased approach for fee increases.

CHAIR WHITE thanked everyone involved in working with the City's Parks and Recreation Department regarding field usage fees. He appreciated the difficult decisions made and recognized the fact that raising fees does not guarantee continued participation. If the economy continues to change for the good, then there will be a strong

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tax base.

MR. HACKER informed the Commission that staff believes the City should hold off on potential increases at this time. Although there were some rate adjustments in 2010, they may not have been substantial for a 10-year period. There is difficulty in quantifying going from charging per team to per hours. Based on the regional competition, Pros Consulting's analysis indicated the City has fallen behind but not with expenses. The City was spending \$11 million on an annual basis and recovering \$1.3 million for expenses and maintenance. Last year, the City's focus was to reach a 50 percent recovery costs.

CHAIR WHITE and MR. HACKER commented on the fact that costs can be high, although it is fairly easy to quantify costs for sports fields. MR. HACKER noted that balance is necessary, and the City needs to be smart in how it does business with the business oriented communities. The City's Parks and Recreation Department, specifically the programming side, is a very lean organization. Additional staff is desired, particularly to provide service to the customers. The same can be said for the City's Operations and Maintenance Division, as the City evaluates what are appropriate standards and possibly provide other services on weekends. CHAIR WHITE appreciated staff's report and the City's efforts in continuing to be award winning.

Regarding box fields and how users are charged for tournaments, MR. HACKER indicated that diamond uses is different as there are no set time limits for games. There is clean up and preparation between games, so there may be an adjustment in the fee(s) in reaching the desired \$50 use fee. For the first quarter, tournaments that have been historically held, the City will honor the previous rate, but this issue will be addressed in the future.

Regarding field utility, MR. HACKER explained to COMMISSIONER THOMASON that the proportions will be from three to seven; the lighting fee needs to remain intact and allow for the allocation to occur in phases within three seasons.

COMMISSIONER BECKER and CHAIR WHITE asked that the Commission be involved in the process dealing with the five percent cost recovery as opposed to the 50 percent total cost recovery

MR. HACKER informed the Commission that staff will bring back an item for discussion regarding cost recovery, possibly at the January 6, 2015 meeting.

7. [Report for possible action on the 2015 National Recreation and Parks Association Conference All Wards](#)

Minutes:

KELLY SCHWARZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department, informed the Commission that she is on the Steering Committee for the 15th Anniversary for the National Recreation and Parks Association Conference. Mandalay Bay Hotel and Casino will be hosting this conference, which will be held from September 15-17, 2015. This event has not been held in Las Vegas since the 1970s; there is excitement in bringing this conference back locally, and the desire is to have over 8,000 in attendance.

MS. SCHWARZ added that Clark County, North Las Vegas, Mesquite and Boulder City are other agencies that will be involved while showcasing City of Las Vegas, Henderson and North Las Vegas. Events include a 5k run and tours at Floyd Lamb and Centennial Hills Parks. Volunteers are welcomed, and MS. SCHWARZ confirmed with CHAIR WHITE that there is a registration discount for board members.

CHAIR WHITE expressed his interest in volunteering, and MS. SCHWARZ confirmed for COMMISSIONER LEE that staff will provide a list of what services and hours are needed from volunteers.

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MS. SCHWARZ informed COMMISSIONER SHERMAN that the 5k run is for attendees at this time, which eventually may be opened to the public.

8. [Discussion for possible action regarding the Parks and Recreation Advisory Commission Meetings schedule for 2015 - All Wards](#)

Minutes:

KELLY SCHWARZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department, stated that in past years, this Commission has met on a monthly basis.

CHAIR WHITE and COMMISSIONER BECKER preferred the meetings to continue on a monthly basis, regardless of going dark during holiday times. Both CHAIR WHITE and COMMISSIONER SHERMAN believed it was helpful if a footnote could be added to the email asking Commissioners to confirm their attendance for meetings once the meeting agenda is distributed. This will assist staff in determining whether or not a quorum has been reached.

For 2015, the Commission agreed to continue conducting monthly meetings on the first Tuesday at 4:00 p.m.

Motion made by LAURIE R. BUCHMAN to Approve

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

ADROUSHAN ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., MALCOLM WHITE, LAURIE R. BUCHMAN, LISA B. SHERMAN, WILLIAM McCURDY, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-BILLIE BASTIAN, DAVID ALEXANDER LOPEZ, CHARLES FOGER, AMY TABOR

9. [Discussion for possible action regarding the Election of Parks and Recreation Advisory Commission Chair and Vice Chair All Wards](#)

Minutes:

After COMMISSIONER SHERMAN made her recommendations for Chair and Vice Chair, COMMISSIONER BUCHMAN recognized when her term expires. KELLY SCHWARZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department, responded that this was something the Commission will address once its bylaws are established. With that, COMMISSIONER BUCHMAN was comfortable in accepting the nomination as Vice Chair, should that be the Commissions vote.

Motion made by LISA B. SHERMAN to Approve Malcolm White as Chair and Laurie R. Buchman as Vice Chair

Passed For: 10; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 4

ADROUSHAN ARMENIAN, HARRY LEE, MICHAEL R. AKER SR., MALCOLM WHITE, LAURIE R. BUCHMAN, LISA B. SHERMAN, WILLIAM McCURDY, APRIL THOMASON, JEFFERY R. THOMSON, RICHARD R. BECKER; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-BILLIE BASTIAN, DAVID ALEXANDER LOPEZ, CHARLES FOGER, AMY TABOR

10. [Report and possible action by Parks and Recreation Director regarding department announcements All Wards](#)

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Minutes:

TIM HACKER, Director of Parks and Recreation, commented on how large events, such as the City's Corporate Challenge, are signature events and is what sets Las Vegas apart. Volunteers are welcomed, and staff will continue to look for ways to grow this event with an even larger number of participants.

CHAIR WHITE recalled attending a recent town hall meeting and appreciated receiving an invite via a direct email. When his schedule permits, he welcomes the opportunity to be a part of events and encouraged the Commissioners to do the same. He agreed that national events, like the upcoming 2015 National Recreation and Parks Association Conference, is an opportunity for the city of Las Vegas to shine and show what resources are available. With respect to the Corporate Challenge event, the Commissioners, as citizens, are allowed to speak at private events and talk about the benefits of seeking more teams and gaining higher participation. MR. HACKER affirmed that staff would be providing reports to keep the Commission informed.

MR. HACKER announced a community outreach event that will be held at Bob Baskin Park on December 6, 2014 at 10:00 a.m. Community events tend to have good turnouts, and this particular park is one that many visit. Staff will continue engaging the community to see what they desire in their parks. CHAIR WHITE added that if Commissioners have the opportunity to speak within their communities, it can lead to different successes especially with the upcoming Corporate Challenge event.

MR. HACKER informed the Commission that staff is conducting interviews to establish a Certified Eligible List for a Community Program Supervisor to be a part of the department's management team and will interface from City Hall into the field/centers. JERLYS B. HENDERSON, Community Program Supervisor, will be retiring as well, so there will be two advancement opportunities within the department for existing staff.

COMMISSIONER BUCHMAN asked about former Commissioner Teels replacement, and KELLY SCHWARZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department, was unsure but believed there would be three new appointments coming forward. She noted that she would follow-up for the Commission regarding this matter.

11. [CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

COMMISSIONER THOMASON inquired about the progress with the city parking meters that were donated; **she believed that the local parks could benefit from this program.** KELLY SCHWARZ, Senior Management Analyst, Parks, Recreation and Neighborhood Services Department, responded that the City's Community Services Division is handling this and could not provide an update. However, she was aware that a few have been purchased, including one by the former Mayor, Oscar B. Goodman, and MAYOR CAROLYN G. GOODMAN, which is situated at the Mob Museum. MS. SCHWARZ referred to Denver, Colorado and the profit the city has experienced with these parking meters, so having more corporate sponsors would be beneficial to Las Vegas as well.

The Commission thanked staff for their name badges.

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12. [ADJOURNMENT](#)

Minutes:

The meeting was adjourned at 4:54 p.m.

Respectfully submitted:

Arlene Coleman, Senior Deputy City Clerk

Tim Hacker, Director, Parks and Recreation

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive