

City of Las Vegas

PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES October 7, 2014 4:00 PM

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM BEVERLY K. BRIDGES, CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. [CALL TO ORDER](#)

Minutes:

VICE CHAIR BUCHMAN called the meeting to order at 4:04 p.m.

PRESENT: CHAIR WHITE (excused from the meeting until 4:12 p.m.) and COMMISSIONERS BUCHMAN, ARMENIAN, BASTIAN, BECKER, THOMASON, SHERMAN, FOGER and TABOR

EXCUSED: COMMISSIONERS LOPEZ, LEE, AKER, THOMSON, and McCURDY

NOTE: The seat for Ward 6 will remain vacant until filled.

ALSO PRESENT: TIM HACKER, Acting Director of Parks and Recreation, MAGGIE PLASTER, Deputy Director of Parks and Recreation Department. BOB SYLVAIN, Deputy City Attorney, and GABRIELA PORTILLO-BRENNER, Deputy City Clerk

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE - Meeting noticed and posted at the following locations: City Hall, 495 Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of September 2, 2014](#)

Motion made by RICHARD R. BECKER to Approve

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 6

City of Las Vegas

ADROUSHAN "ANDY" ARMENIAN, BILLIE BASTIAN, LAURIE R. BUCHMAN, LISA B. SHERMAN, CHARLES FOGER, APRIL THOMASON, RICHARD R. BECKER, AMY TABOR; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(HARRY LEE, MICHAEL R. AKER SR., DAVID ALEXANDER LOPEZ, MALCOLM WHITE, WILLIAM McCURDY, JEFFERY R. THOMSON)

5. [Report for possible action by Detention and Enforcement regarding park issues at City facilities and parks All Wards](#)

TIM HACKER, Acting Director of Parks and Recreation, requested abeyance to the next meeting because the person from Detention and Enforcement who was to give this report could not be present.

Motion made by BILLIE BASTIAN to Hold in abeyance to 11/4/2014

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 6

ADROUSHAN "ANDY" ARMENIAN, BILLIE BASTIAN, LAURIE R. BUCHMAN, LISA B. SHERMAN, CHARLES FOGER, APRIL THOMASON, RICHARD R. BECKER, AMY TABOR; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-(HARRY LEE, MICHAEL R. AKER SR., DAVID ALEXANDER LOPEZ, MALCOLM WHITE, WILLIAM McCURDY, JEFFERY R. THOMSON)

6. [Report for possible action by Operations and Maintenance regarding parks and parks maintenance costs All Wards](#)

Minutes:

TIM HACKER, Acting Director of Parks and Recreation, introduced DAPHNEE LEGARZA, Park Maintenance Manager, who gave the report by referring to a Passive Park versus Sports Park Maintenance Cost Comparison sheet, a copy of which was submitted as backup. She noted the sheet includes all costs, except power for lighting.

To COMMISSIONER TABOR, MS. LEGARZA indicated the biggest cost for parks is water, which is about \$4 million annually, and this includes dog parks.

COMMISSIONER BECKER discussed with MS. LEGARZA that the cost in terms of usage averages to approximately \$1,000 per acre. Electricity is charged through a different group than NV Energy.

COMMISSIONER BECKER explained that he requested the cost comparison to get an idea of the cost of sports parks, at what point money should be spent to protect community assets and if costs are being recuperated, noting that parks have to be maintained whether they are used or not.

7. [Report for possible action on Capital Improvement Project Outreach for Dexter, Bob Baskin and Charleston Heights Parks Ward 1](#)

Minutes:

As a new member of the City of Las Vegas organization, TIM HACKER, Acting Director of Parks and Recreation, stated he saw opportunities for new capital improvement projects, particularly at Bob Baskin Park. There is not a lot of money available, but alternatives such as walking paths, improved parking and softscaping, for example, have been discussed. The intent is to involve the communities near the subject parks in the discussions to get a handle on the needs and include those in the Five Year Capital Improvement Plan. MR. HACKER referred to the News Release regarding upcoming meetings on Dexter Park Upgrades. A copy of the News Release was submitted as backup.

MR. HACKER said he believes Bob Baskin Park is in need of more improvements, perhaps added shelter as well. There are some dollars and elements of that park that have not been used, and staff is trying to determine what has more usage.

City of Las Vegas

MR. HACKER indicated to COMMISSIONER TABOR that the meeting for Baskin Park would probably be held in November. MAGGIE PLASTER, Deputy Director of Parks and Recreation, added that staff was considering options for Baskin Park to make it more accessible.

MR. HACKER discussed with CHAIR WHITE that renderings were not available. Although Public Works drew up renderings for suggested park improvements, MR. HACKER indicated he would not want to provide an unrealistic vision, given that the cost of improvements suggested by Public Works far exceeds available funding. Nevertheless, he offered to provide the Commissioners with Public Works' renderings and an aerial map.

COMMISSIONER SHERMAN asked if the Charleston Heights Association, which is very active, was notified. MR. HACKER responded that the process for Charleston Heights had just started because Dexter Park was the focus of the plan.

COMMISSIONER SHERMAN discussed with DAPHNEE LEGARZA, Park Maintenance Manager, the amenities that are available at Dexter Park.

MR. HACKER noted that it is important to obtain the residents' feedback because the City wants to provide wanted amenities.

COMMISSIONER BASTIAN indicated that the southeast neighbors of Bob Baskin Park have been very vocal about amenities for open space; therefore, she would like their involvement regarding the amenities that should be provided. COMMISSIONER SHERMAN pointed out that Baskin Park has a nice walking path that the employees of the nearby medical center use a great deal. CHAIR WHITE stated that green space is programmed by fitness professionals.

8. [Discussion for possible action regarding Parks and Recreation Commission Las Vegas Municipal Code update and by-laws All Wards](#)

Minutes:

TIM HACKER, Acting Director of Parks and Recreation, indicated that he met with the City Clerk and the City Attorney regarding a plan for bylaws for this Commission.

KELLY SCHWARZ, Senior Management Analyst, explained that at the September 9, 2014 meeting of the Commission, discussion was held regarding Parks and Recreation Advisory Commission bylaws; however, the Las Vegas Municipal Code has to be changed first before bylaws can be adopted. An attempt to do this was made last year, but some issues came up. She disseminated a copy of a revised draft bill, which will require a sponsor, and was submitted as backup. The revised bill includes housekeeping changes and language regarding a Golf Course Committee in case one is created in the future. For now, a golf course committee cannot be supported by the City Clerk's Office. She offered to bring the matter back before this Commission at its meeting in November. CHAIR WHITE asked if staff has secured a sponsor for the bill. COMMISSIONER BUCHMAN suggested COUNCILMAN ROSS as the sponsor, since he is a strong supporter of parks, and she offered to contact him but not until a solid bill has been drafted. MR. HACKER indicated that he would run it by the City Manager's Office first.

COMMISSIONER SHERMAN questioned the language in the bill regarding officer terms. MS. SCHWARZ explained that it refers to the terms of the chair and vice chair.

MS. SCHWARZ requested that any proposed change to the draft bill be referred to her.

COMMISSIONER BASTIAN asked if the language in Section 2(d) regarding the golf course refers to all golf courses or only the Municipal Golf Course, to which MR. HACKER responded that the language refers to golf courses owned and operated by the City. Should the golf courses come back under the City's operation, this Commission would become

City of Las Vegas

involved. MS. SCHWARZ pointed out that the language in the bill that is underlined is recommended for addition; language in brackets is recommended for removal.

9. [Discussion regarding the impact of a downtown stadium on availability of funding for Parks and Recreation Capital Improvement Projects](#)

Minutes:

TIM HACKER, Acting Director of Parks and Recreation, explained that COMMISSIONER BECKER asked staff to put this matter on the agenda for discussion; however, he noted that the Council at its 10/1/2014 meeting moved in a direction against dedicating \$3 million to the soccer stadium. COMMISSIONER BECKER stated that this matter was moot, given the new direction of the Council.

10. [Report for possible action by Parks and Recreation Director regarding department announcements All Wards](#)

Minutes:

TIM HACKER, Acting Director of Parks and Recreation, went over some of the events taking place throughout the City.

With respect to fee increases, MR. HACKER stated his staff reached out to parks and recreational facilities users in August 8, 2014, which sparked the creation of a new policy for support groups wanting to use City facilities. He submitted a copy of the draft policy as backup. The concerns shared by citizens seem to have been satisfied.

MR. HACKER indicated that fee increases for some services are being considered, including at senior centers, because some services cost more to support than the fee received. Seniors have indicated they are willing to pay more for quality services.

Regarding Number Three of the Process Section of the Facility Group User Policy, COMMISSIONER BUCHMAN asked MR. HACKER to expand on the indicated percentage of 140. MR. HACKER explained that it is a 40 percent rate increase for facility use. COMMISSIONER BUCHMAN suggested rewording the language to a "40 percent increase," as clarified by MAGGIE PLASTER, Deputy Director of Parks and Recreation, to avoid confusion.

COMMISSIONER BASTIAN asked what type of support groups will be allowed to use the facilities, to which MR. HACKER responded that it would be support groups that do not charge for services, other than incidental fees. When considering fees for user groups, staff took into consideration adverse impacts to the community if those services were not available. COMMISSIONER BASTIAN stated that these groups basically fit the City's vision and purpose.

CHAIR WHITE and COMMISSIONER BASTIAN discussed with MR. HACKER that private or church groups can lease space for meetings at the going rate.

After CHAIR WHITE opened up for Citizens Participation, COMMISSIONER TABOR asked him to recall this matter so that staff could finish the report.

MS. PLASTER referred to a notification letter, a copy of which was submitted as backup, that would be sent out on November 1, 2014 to sports fields users. There are sports field allocations that will become effective January 1, 2015, involving tournaments and concession stand vendor fees. On March 1, 2015 the field use fee will go from \$3/hr. to \$10/hr. The next phase will include assessment of fees for aquatics, fitness passes and seniors. The approach will be to do an internal analysis and determine what the cost recovery should be, using the guidelines from Pros Consultants. Recommendations will be presented to this Commission and then to the City Council.

COMMISSIONER SHERMAN questioned the significant fee increases for concession buildings and use permits. MR. HACKER explained that many of the fee increases were based on recommendations made by Pros Consultants, based on the cost of maintenance and services. The City Council established the goal of a 50 percent recovery by 2017. MS. PLASTER added that the fee increase is a flat fee.

City of Las Vegas

COMMISSIONER THOMASON clarified with MS. PLASTER that the fees to be assessed in the next phase will be for aquatics and fitness center classes, but not for sports.

COMMISSIONER ARMENIAN confirmed with MR. HACKER that the concessioners have given very little feedback on the fee increase.

For COMMISSIONER TABOR, MR. HACKER explained that the 50 percent recovery goal by 2017 was set when Parks and Recreation was combined with Neighborhood Services, and it needs to be reassessed, in consideration of national trends, because even going from 30 percent to 40 percent recovery would be very difficult. But he did not anticipate a need for reassessing fees for municipal sports before 2017.

CHAIR WHITE stated that the Pros Consulting report provided a lot of background information, and MR. HACKER indicated he would distribute the updated report to the Commissioners.

COMMISSIONER BASTIAN wondered if the fees for Floyd Lamb Park at Tule Springs remained the same at the time it was transferred. She verified with MS. PLASTER that potential fee increases to seniors will not be done without the consideration of the Senior Citizens' Advisory Board, and MR. HACKER confirmed that the Cultural Arts Program was included in the 50 percent recovery goal. Although she is an advocate for the arts, there should be some cost recovery through that program. She suggested also assessing Safekey recovery goals, even though the service may no longer be under the purview of the Parks and Recreation Department.

COMMISSIONER BUCHMAN clarified with MR. HACKER that the fee for sports fields is \$50/hr. for each diamond.

11. [CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

LISA MAYOR-DeRISO, Nevada Youth Soccer Association, asked how the public can access the reports discussed under Item 10. GABRIELA PORTILLO-BRENNER, Deputy City Clerk, advised her that all reports submitted as backup are eventually made available on the City's website for the respective meeting.

COMMISSIONER BASTIAN showed TIM HACKER, Acting Director, and MAGGIE PLASTER, Deputy Director, of Parks and Recreation, a copy of a magazine page on having open street events for bikers. She felt this would be a great event for Las Vegas and would provide the opportunity for businesses on the street to showcase their services. MR. HACKER assured her that his staff is looking into it. CHAIR WHITE noted that the same type of event could be done for motorcycles.

COMMISSIONER BUCHMAN commended staff, particularly DAPHNEE LEGARZA, on how beautifully the facilities were maintained for the 2014 Las Vegas Senior Softball Tournament.

COMMISSIONER BASTIAN asked why the bathrooms would be closed at parks on early Friday evenings, which is what happened Friday, October 3, 2014, at Rotary Park.

12. [ADJOURNMENT](#)

Minutes:

The meeting was adjourned at 5:07 p.m.

City of Las Vegas

Respectfully submitted:

Gabriela Portillo-Brenner, Deputy City Clerk

Tim Hacker, Acting Director, Parks and Recreation

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive