



DEPARTMENT of PARKS and RECREATION
Policy

<input checked="" type="checkbox"/> Department Policy <input type="checkbox"/> Standard Operating Procedure		Title: Support Group Use of Facilities No.: PR - 0014
Applicable Work Unit Name(s): All		
Approval Date:	xx/xx/xxxx	Approval by: <hr/> Tim Hacker Interim Director Department of Parks and Recreation

Purpose

It is recognized that our centers, both community and senior have long served as a location for support groups and other organizations that provide a service or benefit that may otherwise need to be provided by a governmental jurisdiction. The mission of such groups or organizations is to allow open participation, usually with no fee other than a voluntary donation to help cover direct expenses for incidentals. There are no sales pitches or expectations to purchase items or services, and the primary focus is on nurture and support for the participants from their peers.

Scope

The Department of Parks and Recreation provides facilities, programming and services for our communities use and enjoyment. While the City expects users to help defray the costs associated with such facilities, programs and services, this goal does not outweigh the desire to encourage participation and beneficial use by our residents and visitors. The department appreciates the mutually beneficial relationship with historic users that provide a needed service to participants and the greater community, and desires to establish fair and consistent criteria on how to best facilitate the needs of existing groups and those that may emerge in the future.

#10 by
Tim Hacker

Criteria

The department desires to establish the legitimate nature of the activity for consideration of a rate below standard pricing for use of our facilities. A decision to provide any relief will require that more than one of the following criteria exist:

- Duration of this group's use of a City facility is greater than a year;
- Group is willing to establish a long-term leasing arrangement of at least two years;
- The time of use is not at a prime or highly demanded time of day for the facility or center;
- Program coordinators and participants conduct themselves in a respectful and responsible fashion with other patrons and staff and are considered in good standing at the facility;
- The group is a recognized provider (nonprofit, community based agency, etc.) of a community service or support group;
- The group meets to provide assistance to its participants (support group for cancer, diabetes, Alzheimer's, caregivers, etc.);
- If the group consist of members who are active seniors (55 years +), they must be members in good standing with our active adult/senior centers;
- The program or service is open to anyone, or if there are exclusions or exceptions they do not run contrary to any local policy/statute; or state or federal law;
- The service is available to participants free of charge or by voluntary donation to cover incidental costs, including facility use fees;
- Other factors or verified community benefit not previously noted.

Process

1. An organizer of a group will need to submit information addressing the criteria from the list above that demonstrates suitability for a rate adjustment.
2. The facilities staff will work with the applicant to ensure accurate and complete information is provided, and transmit the same to the appropriate manager for review and action.
3. Action may include a rate adjustment from what was charged or paid by the group prior to September 1, 2014, and the current rate, but no less than 140% of the pre-September 1, 2014, rate rounded to the nearest whole dollar.
4. If the membership is eligible to participate and join our active adult/senior centers, then membership should also be a condition for approval.

November 1, 2014



Dear Sports Fields User:

NOTICE OF PROPOSED INCREASE IN CERTAIN FEES FOR THE USE OF CITY SPORTS FIELDS (USER IMPACT STATEMENT)

The city's Department of Parks and Recreation is continuing to review, evaluate and propose an increase to a number of fees for services the Department provides. These fee changes have been approved by the Las Vegas City council. The proposed increases are as follows:

LAS VEGAS CITY COUNCIL

MAYOR CAROLYN G. GOODMAN

STAVROS S. ANTHONY (MAYOR PRO-TEM)
LOIS TARKANIAN
STEVEN D. ROSS
RICKI Y. BARLOW
BOB COFFIN
BOB BEERS

CITY MANAGER ELIZABETH N. FRETWELL

I. SPORTS FIELD ALLOCATIONS

The fees below go into effect on January 1st 2015.

Type	Current Fees	Revised Fees (Effective Jan. 1, 2015)
Sporting Events on Diamond Fields (Baseball or Softball Tournaments, Camps, Clinics, etc.)	\$15-\$30 /hour plus 15% Team Registration Surcharge	\$50/hour
Sporting Events on Box Fields (Football, Lacrosse or Soccer Tournaments, Camps, Clinics, etc.)	\$15-\$30 /hour plus 15% Team Registration Surcharge	\$70/hour
Concession/Vendor Fee	\$50/location/event	\$500 flat fee/event

The fees below go into effect on March 1st 2015.

Type	Current Fees	Revised Fees (Effective Mar. 1, 2015)
Allocation Field Use Fees	\$3/hour	\$10/hour
Concession Building Season Use Permit	\$50/building/season	\$1,000/building/season

For more information about the fee changes, please contact Elgin Williams, Manager with Parks and Recreation at (702) 229-6700.

Sincerely,

Tim Hacker
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495 S. Main Street – 5th Floor
Las Vegas, Nevada 89101
(702) 229-7529

DEPARTMENT OF PARKS and RECREATION

Tim Hacker
Interim Director

Maggie Plaster
Deputy Director

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