

City of Las Vegas

PARKS AND RECREATION ADVISORY COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES

August 5, 2014

4:00 P.M.

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM BEVERLY K. BRIDGES, CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. [CALL TO ORDER](#)

Minutes:

VICE CHAIR BUCHMAN called the meeting to order at 4:08 p.m.

PRESENT: VICE CHAIR BUCHMAN and COMMISSIONERS SHERMAN, LEE, LOPEZ, THOMASON, BECKER, TABOR, and McCURDY

EXCUSED: CHAIR WHITE and COMMISSIONERS BASTIAN, THOMSON, ARMENIAN, AKER, TEEL and FOGER

ALSO PRESENT: DEPUTY DIRECTOR MAGGIE PLASTER, Parks and Recreation, DEPUTY CITY ATTORNEY JOHN RIDILLA and DEPUTY CITY CLERK DEBRA A. OUTLAND

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

4. [For possible action to approve by reference the Final Minutes of the Regular Meeting of May 6, 2014](#)

Motion made by WILLIAM McCURDY to Approve

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Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 7

HARRY LEE, DAVID ALEXANDER LOPEZ, LAURIE R. BUCHMAN, LISA B. SHERMAN, WILLIAM McCURDY, APRIL THOMASON, RICHARD R. BECKER, AMY TABOR; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-ADROUSHAN "ANDY" ARMENIAN, MICHAEL R. AKER SR., BILLIE BASTIAN, MALCOLM WHITE, CHARLES FOGER, WILLIAM J. TEEL, JEFFERY R. THOMSON

5. [Report for possible action from Detention and Enforcement regarding issues at City facilities and parks All Wards](#)

Minutes:

LIEUTENANT SCOTT BARNEY, Detention and Enforcement, reported Detention and Enforcement has been seeing the same trend as the Las Vegas Metropolitan Police Department (Metro) with the rise of copper wire theft, not so much at the parks, but at City facilities. The Reed Whipple Cultural Centers air conditioning unit was vandalized. With automobile burglaries up again, Detention and Enforcement has been re-enforcing to the public to park under lights, lock car doors, not leave valuables in sight, not get out of the car with a purse and then turn around and place it back in the car and not to travel alone. A lot of the problems seen in parks involve social issues. There are residentially- and financially-challenged individuals who are not necessarily breaking the law, but are still a nuisance that Detention and Enforcement tries to re-direct.

COMMISSIONER LOPEZ complimented Detention and Enforcement, as he lives near Huntridge Park and saw officers walking the park for the first time. He is glad to see they are patrolling and encouraged this to continue.

LIEUTENANT BARNEY stated a lot of good things are coming. He was at an event last Saturday, where although he was hoping to see more residents, it was nice to hear some positive comments from the residents in the area.

COMMISSIONER SHERMAN asked since there are not many options left for the homeless, how and where they are being re-directed. LIEUTENANT BARNEY responded there are places still open such as Shade Tree and Catholic Charities, but there are also a lot of services available. Metro has the latest resources available in the community, and Detention and Enforcement rides along with them every Wednesday. Some individuals just need an ID to get a job, a work program, or a place to dry out. Some are looking for bus fare to get home, but having someone to receive and take such a person in on the other end is also a consideration. There are many resources if an individual is willing; if they are not, there is not much that can be done for them other than directing them to someplace they can spend the night. If an individual chooses to stay on drugs or continue drinking, they will not receive much help, as Las Vegas does not have any wet shelters. The City went to Arizona to see how they ran their wet shelter, but it involves a lot of private money. Las Vegas is not getting the private money needed, and the government cannot do it alone.

6. [Report for possible action from Operations and Maintenance regarding park improvements All Wards](#)

Minutes:

DAPHNEE LEGARZA, Parks Maintenance Manager, provided an update relating to park maintenance. As of June 1, 2014, new maintenance standards were implemented, with two electronic tools developed to accompany them. One is an inspection sheet, which will be done monthly in all of the City parks, and the second is a task-hour tracking which shows how much time is spent on tasks in all of the parks. The Department is optimistic and believes these will be helpful in managing the City's resources, identifying what the department does and creating efficiencies.

The Department is in the process of gathering data which will then be processed, queried and reports generated. Staff is excited and hopes to get a lot of good information and feedback. Results will be shared with the Commission as the data is retrieved and analyzed. This is a great way to document the Department's efforts maintenance-wise in the parks.

MS. LEGARZA reported that the City is continuing to replace the synthetic fields at Kellogg-Zaher Sports Complex, with the last three fields being finished now. Fields at Mike Morgan Family Park and Rafael Rivera Park will be replaced during the winter break.

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The lake level at Lorenzi Park was lowered for the installation of a new dock. Construction has started and is to be completed within 45 days, at which point, the lake will be refilled. In response to COMMISSIONER McCURDYS inquiry, MS. LEGARZA responded she believes the long-term intent of the dock is to have options like paddleboats, but right now, it is limited to dock construction. The Department is going to try to get some signage posted this week to inform people that the low lake level is temporary.

MS. LEGARZA reported on Huntridge Circle Park stating staff, Detention and Enforcement and a representative from Councilman Coffins office met last week with the Huntridge Neighborhood Association to discuss the childrens play area and people using and misusing the park. It was decided signage would be posted in the children's area designating it as such and stating only those individuals there with a child would be allowed in the childrens area. She commented that Detention and Enforcement committed to making foot patrols.

It was also discussed putting together a brochure that lists available resources and services which Detention and Enforcement and other staff would distribute in the parks. MS. LEGARZA stated a lot of progress was made at the meeting, which tried to touch on all of the concerns mentioned in the letter from the Huntridge Neighborhood Association. COMMISSIONER McCURDY asked staff if they have thought about putting this information in the Beyond the Neon guide that Parks and Recreation puts out and including it on the City KCLV programming. DEPUTY DIRECTOR MAGGIE PLASTER, Parks and Recreation, commented that this was a good idea.

COMMISSIONER SHERMAN asked if the reason for not allowing adults in the childrens area was due to predators or teenagers. She also asked if the Las Vegas Ambassadors were being utilized for promotional activity. MS. LEGARZA commented she believed it was not so much to address predators as to address adults without children in and around the play area, but asked KELLY SCHWARZ, Senior Management Analyst, to comment further. MS. SCHWARZ additionally stated the signage would help address groups of teenagers sitting around on the playground equipment smoking, providing Detention and Enforcement the opportunity to enforce the City ordinance and ask them to leave. COMMISSIONER SHERMAN asked if the rationale was to make sure there is a safe area for children and if teenagers or a predator-type adult are loitering, that the Park Marshals feel comfortable enforcing this. MS. SCHWARZ acknowledged this was the case. In response to COMMISSIONER SHERMANS second question, MS. SCHWARZ stated utilizing the Ambassadors was a great idea.

COMMISSIONER McCURDY said if this is a city-wide exercise, it should go to the Multi-Jurisdictional Task Force to make sure they know what the City requires at public parks. TAMMY CHRISTENSEN, Grant Program Coordinator, said right now an inter-departmental committee is being created so each department knows what the other is trying to do. Operations and Maintenance is not a department that was considered, but MS. CHRISTENSEN believes they would be very helpful, and indicated she would bring it up at the next Strategic Planning meeting.

MS. LEGARZA stated a brochure is being developed with Parks and Recreation for Floyd Lamb Park. This park is unique in that it has endangered species, and the City is trying to do the Pack In, Pack Out and Recycling Programs there to a greater extent than at any of the other City parks. The brochure could be handed out by the gate attendants at Floyd Lamb Park, addressing the many different elements of the park and its uniqueness. Staff wants to make sure maintenance is addressed in the brochure and Detention and Enforcement will also want to make sure their information is included. This could extend to some of the other larger regional parks, where Park Ambassadors could be utilized to hand out brochures and talk to people to get the message out.

VICE CHAIR BUCHMAN asked MS. LEGARZA if the scope of work and responsibilities of Maintenance and Operations changed since the reorganization where Neighborhood Services split off from Parks and Recreation. She also asked where field allocations now fell as she has been receiving calls and there seems to be some confusion. DEPUTY DIRECTOR PLASTER indicated this topic was on the agenda as Item 8. MS. LEGARZA did state that the Operations and Maintenance side of parks has always been set up as a different department than Parks and Recreation so their scope has not changed. The Department is still coordinating closely with the groups that they have always coordinated with within Parks and Recreation.

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COMMISSIONERS TABOR and THOMASON stated they were not familiar with the Park Ambassadors and asked that to be addressed. VICE CHAIR BUCHMAN stated that the Park Ambassadors had given a presentation at a previous meeting, but the Commission might want to have them come back since there are several new members on the Commission. MS. SCHWARZ said an item could be placed on next months agenda to explain the program. She indicated the Ambassadors are at approximately 20 of the Citys 68 parks. It is strictly on a volunteer-basis, and the Department is always trying to recruit more with the goal of having one Ambassador at every park. They walk the park, reporting graffiti and broken playground equipment, answer questions about the park and the area, as well as doing a lot of things in the community.

COMMISSIONER LOPEZ said when he drove by Huntridge Park this afternoon, there appeared to be a lot of construction going on on the north end. The road is closed and the sod is being tore up. MS. LEGARZA said she would have to find out as she is unaware of any major construction going on in the park.

COMMISSIONER SHERMAN commended the Department on doing a great job completing the trailhead at Hualapai Way and Charleston Boulevard, as it was approximately a year ago that someone mentioned the lack of ability to drive into the trailhead.

COMMISSIONER McCURDY asked about the renovations at Doolittle Community Center, and MS. SCHWARZ replied they are on schedule, with completion scheduled for the end of October.

7. [Report for possible action regarding the Strong Cities, Strong Communities Challenge All Wards](#)

Minutes:

TAMMY CHRISTENSEN, Grant Program Coordinator, distributed the Strong Cities, Strong Communities Innovation for Las Vegas brochure. She stated she typically does yearly entitlement grants, so is very excited to get the opportunity to work with the Strong Cities, Strong Communities Grant Challenge. She reported the City Council approved a \$1 million grant last August, a White House initiative, which is being administered through the Economic and Development Administration. The City of Las Vegas is one of three cities that received this grant; the other two being Hartford, Connecticut and Greensboro, North Carolina.

The City used this money to do outreach, encouraging multi-disciplinary teams to register for the challenge with the goal of helping solve issues in one of four focus areas in the City. The four focus areas are Cashman Center, the Medical District, any existing redevelopment area project and business parks. Teams can sign up to help create solutions or submit proposals to help create economic development in these areas. In Round 1 of the challenge, \$60,000 will be awarded for first place, \$30,000 for second place and \$10,000 for third place. The prize money is unconditional, so the winner can do what they wish with it. The City has reached out to top community members to sit on evaluation and selection panels, who will decide the winners of Round One, with ten teams advancing to Round Two.

The participants will fine tune their proposals and turn them into plans that the City can use. The hope is that the valuation of the plans will be greater than the \$1 million received from the federal government.

Round Two will award \$25,000 for sixth place, \$50,000 for fourth and fifth place, \$75,000 for third place, \$100,000 for second place and \$500,000 for first place. In addition to the outreach and creating the committees that will award the funds, the City is also doing site walks at Cashman Center and giving presentations in front of Nevada Bio and the Downtown Lowdown, trying to reach the technical community as well as the medical community and universities. MS. CHRISTENSEN stated registration closed July 24, 2014, noting people from as far away as Brazil have registered for the competition. Two hundred and four people signed up, with one hundred and fifty-eight confirming their registration. This creates the potential for 158 teams to submit a proposal.

Following the submittal of the proposals, there is an administrative review process. The burden will be on the judges to complete the scoring process. Each participant will receive honest feedback on their ideas. The hope is that this will help solve some of the issues that the City is trying to align with different strategic plans for these focus areas.

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VICE CHAIR BUCHMAN asked about the presentation that went before the City Council about a year ago. MS. CHRISTENSEN remarked there were two presentations before the City Council. The first was to accept the award and administering of the funds, and the second was for a Request For Proposal to procure a marketing firm. Faiss Foley Warren was selected, and the City has been working very closely with them to help market and manage the brand.

VICE CHAIR BUCHMAN remembered hearing a couple of the Councilmembers commenting that the value the City would receive for the money could be fabulous. COMMISSIONER TABOR asked if the City will own these ideas in the end. MS. CHRISTENSEN replied there will be shared intellectual property rights to the plans. The City will not stop someone from seeing their project through if they have other funding, but the hope and goal is that the City would partner with one of the teams to see the plan to fruition. While there is no implementation at this time, MS. CHRISTENSEN stated part of her job is working with the other two cities to seek federal funding in order to further develop the plan, conduct feasibility studies or whatever the next phase would be. The City does not want to end up with just a bunch of plans sitting around, when it could actively be seeking a solution to create jobs.

In response to her inquiry, MS. CHRISTENSEN informed COMMISSIONER SHERMAN that the boundaries of the Medical District, which have changed from the start of this competition, can be found on the City's website along with the strategic plan for the redevelopment area, the regional plan that was adopted, all maps, presentations, webinars and chats. She also noted that parts of the Medical District fall within the redevelopment area as well.

MS. CHRISTENSEN confirmed for COMMISSIONER McCURDY that the proposed soccer stadium is not a part of this, as it is not an existing redevelopment project.

8. [Report for possible action regarding Parks, Recreation and Neighborhood Services organizational changes All Wards](#)

Minutes:

DEPUTY DIRECTOR MAGGIE PLASTER, Parks and Recreation, stated she was recently appointed to the position of Deputy Director of Parks and Recreation. She noted that INTERIM DIRECTOR TIM HACKER was out of town, otherwise he would be present as well. DEPUTY DIRECTOR PLASTER reported that during the recession, when it was necessary to cut costs, Leisure Services was combined with Neighborhood Services to create one large department. This was in effect for about three years, but now that the City is coming out of the recession, the City Manager felt that it was a good time to split the two departments back up.

STEVE HARSIN and LISA MORRIS-HIBBLER, who were the DIRECTOR and DEPUTY DIRECTOR of the combined department, are now over the office of Community Services. That department is responsible for homeless services, grant administration, education initiatives, neighborhood development, as well as a variety of other things. DEPUTY DIRECTOR PLASTER stated the Parks and Recreation Department is responsible for all of the community centers, recreation centers and senior centers. They handle adaptive recreation, the municipal sports unit, park pavilion rentals, special events and Floyd Lamb Park; basically what you would think a Parks and Recreation Department would do, except for parks maintenance. ELGIN WILLIAMS, Community Program Manager, is the manager over the municipal sports unit, park events and Floyd Lamb Park. ED JOST, Community Program Manager, is over all of the community centers, recreation centers and senior centers. Parks, Recreation and Neighborhood Services was divided up in the hopes of providing better customer service, as having all these areas under one department was difficult to manage.

COMMISSIONER McCURDY asked who took Lonny Zimmermans job. DEPUTY DIRECTOR PLASTER stated that that would be her, but that it was pretty convoluted in how the positions have been arranged. He was Deputy Director over the same areas she is now Deputy Director over. She confirmed for COMMISSIONER SHERMAN that this was effective July 1, 2014. COMMISSIONER SHERMAN asked if the new organizational chart was available. DEPUTY DIRECTOR PLASTER said the reporting structure was just finalized last week, but a new organizational chart could be sent out to the Commissioners. KELLY SCHWARZ, Senior Management Analyst, stated that she would handle sending this out.

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COMMISSIONER SHERMAN commented that she has been on the Commission since 1991 and believes this is a good move. There was a time when there was a very dedicated focus on the parks and community centers, and she thinks that focus got lost in the last few years because the department got too big. She is glad to see the City re-focusing and honing in on parks again.

DEPUTY DIRECTOR PLASTER remarked that at the time, it was convenient to combine the departments as it occurred when the then Director announced she was leaving. If the City was going to combine departments, it made sense to combine these two as they shared some areas, such as Safekey. Safekey was a part of Leisure Services, but is now under the Office of Community Services because it is more educational based.

VICE CHAIR BUCHMAN commented that she felt totally out of the loop as a Commissioner because she found out from the newspaper what was happening to MR. ZIMMERMAN. She felt very disrespected that the Commissioners were not contacted or brought in for a special meeting and told exactly what was about to happen. She said the Commissioners are accountable, but had no knowledge of what was going on. She was vacillating between presenting this in private, through her Councilperson or at this open meeting. After speaking with several of the Commissioners, she decided she wanted it put on the record that she was very upset, to the point where she was asking herself why she was doing anything if she was not a part of the solution or transition. She thought that if she was not going to be kept informed, then she was not going to give her time. She is at Lorenzi Park, Kellogg-Zaher Sports Complex and Veterans Memorial Leisure Center every week and was being pounded with questions as to what was going on. As Vice Chairman, people were expecting her to know. She reiterated that she is not going to give her time if she is not going to be kept in the loop.

DEPUTY DIRECTOR PLASTER apologized for not having communicated with the Commission the organizational and fee changes. In going out to the centers and meeting with the employees, she and INTERIM DIRECTOR HACKER have been told there needs to be better communication. She committed to doing a better job communicating with the Commission the next time there is a major change.

COMMISSIONER THOMASON agreed and said she thought the Commission's role was to provide input as a representative of the local leagues. She thought the Commissioners should be told about upcoming items and would like to be asked how the peers in the area of the City they represent might be impacted. She said she felt totally waylaid by the fee changes and once implemented, they could not provide any meaningful feedback. She noted the Board is pretty much told what is happening and not asked for input and questioned the purpose of an Advisory Board, if not to provide input.

COMMISSIONER BECKER stated he understands some of the reasons the Commission was not told. The fees could not be discussed openly because it is an open, public meeting, and the new fees had not been presented to City management yet, but noted there should be some kind of middle ground. Given the vast experience and how long some of the Commissioners have been on the Board, there should have been an opportunity where questions could have been asked. He pointed out discussions could have taken place even after the fact, as he still has questions. There is a certain level of maintenance required regardless if a field is used or not, and he is curious as to the baseline maintenance cost and how that cost gets factored in. He said this type of discussion should take place in this type of venue, but they were never given the opportunity to do so.

COMMISSIONER LOPEZ stated he knows that the fee increases have already been put in place, but believes the Board should be allowed to vote in order to put on the record where each Commissioner stands on this issue. He realizes the Board does not have the final decision, but stated it does have the authority to send recommendations to the City Council.

COMMISSIONER SHERMAN stated she understands those Commissioners that felt that they were blindsided, as it puts them in a difficult position. She suggested, in the future, the Commission be sent a courtesy e-mail advising them that the Las Vegas Review Journal might be reporting on a situation that might affect them, but due to the confidential nature of the discussion, the City was not at liberty to discuss the issue and that the information would be relayed to the Commission when the time was appropriate. That way the Commissioners would not feel blindsided. DEPUTY DIRECTOR PLASTER said that would be something the Department could easily do.

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DEPUTY CITY ATTORNEY JOHN RIDILLA remarked that while the City could not discuss anything in detail, he agreed that a simple statement could easily have gone out. He echoed DEPUTY DIRECTOR PLASTER'S statement that increasing communication is very important.

VICE CHAIR BUCHMAN said the word transparency has been used so many times and that was not the case in this instance. She said she appreciates that other Commissioners were as frustrated as she was. DEPUTY DIRECTOR PLASTER thanked the Commission for their input.

9. [Report for possible action regarding fee increases for park rentals, facility rentals and Floyd Lamb Park annual passes All Wards](#)

Minutes:

DEPUTY DIRECTOR MAGGIE PLASTER, Parks and Recreation, reported the City Council has directed the Department to achieve a 50 percent cost recovery. She noted that with the division of departments, it is going to be even more difficult to attain this goal because Safekey was a cost recovery powerhouse, but is no longer part of Parks and Recreation.

DEPUTY DIRECTOR PLASTER distributed a business impact letter that included the next phase of fee increases. This notice was sent to everyone who has rented or was affiliated with this in the past. There are still many fees to be reviewed, which the Department will handle differently in order to obtain the Commissions input before letters are sent out.

Starting September 1, 2014, the City will be charging for field lighting. There has been no charge in the past, but other governmental agencies in the valley charge for this. The City pays about \$17.00 an hour for lighting and will charge the leagues \$10.00 per hour. The leagues were informed that as soon as the City is advised the lights are no longer needed, staff will do their best to turn the lights off, so as not to be charged for more time than is needed.

The Park Pavilion rental schedule is going from fees of \$15.00 per day for 0-20 capacity to \$15.00 an hour, with a minimum of two hours. The fee for Floyd Lamb Park passes has increased, but the \$6.00 gate fee will remain the same.

DEPUTY DIRECTOR PLASTER reviewed the fee increases with regard to Special Events, which will be incremental based on how large the event is. She also reviewed the Community and Recreational Center fee increases.

The Departments current cost recovery is about 20 percent, including everything that was done in the past year. TIM HACKERS, Interim Director, goal for next year is 30 percent, with the ultimate goal being 50 percent by 2017. The Department will be reviewing all fees, but the next phase will include aquatics and how classes compare to the private sector.

COMMISSIONER McCURDY commented that the City of Las Vegas has two fee structures; a nonprofit and a public for-profit structure, and asked if the nonprofit structure was going to be changed. DEPUTY DIRECTOR PLASTER noted that the nonprofit rate will be eliminated, Council has already been briefed and the Department is moving forward with this.

At the East Las Vegas Community Center, the nonprofit rate was \$83.00 an hour for the ballroom, but they found the rate to be extremely low and the City was not even close to recovering their costs.

DEPUTY DIRECTOR PLASTER pointed out that a lot of time the events the nonprofits were holding were not furthering their mission, such as a bridal shower or a wedding, so the City felt this did not match up with what a nonprofit would be doing. Additionally, sometimes the nonprofits would conduct fundraisers, raising \$10,000.00, yet the City was not making any money on the space. It was decided to go with just one rate, and if an organization feels they have a case where the fee should be waived, they can talk to their Councilmember. KELLY SCHWARZ, Senior Management Analyst, pointed out there is a fee waiver process as well. There are several requirements an organization would have to meet, and the fee waiver would have to be approved by the City Managers Office.

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COMMISSIONER McCURDY commented that he used the East Las Vegas Community Center when he was with the Housing Authority. DEPUTY DIRECTOR PLASTER said other governmental entities are still considered when waiving fees. COMMISSIONER McCURDY also commented that he is aware of churches that utilize the Center and believes the City needs to re-visit this. Nonprofits that are for-profit organizations should pay, but nonprofits that benefit the quality of life of people should not be required to pay. He said he will personally talk to every Councilmember about this because he believes it to be unfair. He has worked for the City Managers Office and in Parks and Recreation, and while understanding the City wanting to recover costs, there are some organizations that are truly nonprofits.

At the request of DEPUTY DIRECTOR PLASTER, MS. SCHWARZ explained the waiver process. The organization would complete a lengthy form identifying the organization and the event and providing a copy of their 501(c)3 status. She noted it can be difficult in certain circumstances to confirm what type of nonprofit an organization is because there are for-profit entities that are considered nonprofits. The completed form would go to the Deputy Director for review and then to the City Managers Office for a final decision. She stated there would need to be a significant reason for a waiver to be granted.

COMMISSIONER McCURDY remarked he has seen it where if certain people want something done, it is going to happen. MS. SCHWARZ stated as far as their Department, they can only do what they have been directed to do, and the final decision lies with the City Manager.

COMMISSIONER SHERMAN asked in relation to the Park Pavilion Rental Fee Schedule, how it was handled if two events were scheduled by different parties at different times of the day. MS. SCHWARZ said this was still being debated, but for the time being, only one rental will be allowed per day because there is not enough staff to clean the area in between events. Even if the scheduled event is for only two hours, no additional events will be scheduled that day. The pavilion will be on a first-come, first-served basis. COMMISSIONER THOMASON asked in the circumstance where a pavilion was rented for only two hours, who would enforce the pavilion was vacated after two hours. MS. SCHWARZ said the City is relying on the honesty and trust of the individual that rented the pavilion as there is not enough manpower to monitor and make someone leave after their reservation is over.

COMMISSIONER McCURDY said he thinks the City needs to re-visit this and either increase the minimum hours or go back to the daily rental. If the pavilion is going to be empty for a part of the day, there is no revenue coming in. MS. SCHWARZ pointed out that the City is actually gaining more revenue from the two-hour rental than the daily rental, even if staying past the reservation times.

COMMISSIONER McCURDY stated his philosophy was that the City could make more money renting its facilities and be more cost effective if they had one person, on a roving basis, manage the usage of the facilities. MS. SCHWARZ said this is something that has been considered. The City has 23 parks that have reservable pavilions and 75 pavilions that are reservable. If all 75 are booked, it is not known how many people it would take to make sure each renter leaves when the reservation is over, then spray it down and clean everything up. That is where the City's struggle is; there just is not enough manpower, but the City is still looking into different avenues. DAPHNEE LEGARZA, Parks Maintenance Manager, commented that right now the City is using part-time resources to help with this effort as it is more cost effective, but the City is looking at potentially using outside resources, such as Opportunity Village, as a supplemental solution. Discussions will continue with Parks and Recreation about how additional rentals can be supported on any given day. It is a process and there is a lot of information that is not yet in place. MS. SCHWARZ stated the ultimate goal is to increase revenues and one solution may be to look at the most popular parks. MS. LEGARZA pointed out that another thing to consider is that pavilion rentals are seasonal. MS. SCHWARZ remarked the Department does not want someone to have a picnic in a dirty pavilion where the City would end up refunding the rental fees; it wants to do what is best for the customer besides doing what is best for the City.

COMMISSIONER LOPEZ asked if alcohol could be taken to a park. MS. SCHWARZ said it could as long as a pavilion rental was obtained and the alcohol is kept under the pavilion. Park Marshals are not required when there is alcohol unless it is a special event over a certain threshold of people.

10.

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CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE COMMISSION. NO SUBJECT MAY BE ACTED UPON BY THE COMMISSION UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED

Minutes:

COMMISSIONER BECKER requested a discussion item be placed on the next agenda to address a 24-hour commitment period to ensure there will be a quorum, as it was unknown until 10:00 a.m. today whether or not there was going to be a quorum for today's meeting. KELLY SCHWARZ, Senior Management Analyst, confirmed this would be placed on the next agenda. She also confirmed for VICE CHAIR BUCHMAN that there would be a presentation from Park Ambassadors.

COMMISSIONER THOMASON apologized for not attending the last meeting. COMMISSIONER McCURDY commented that he could not make the last meeting as his transportation broke down.

11. ADJOURNMENT

Minutes:

The meeting adjourned at 5:12 p.m.

Respectfully submitted:

Debra A. Outland, Deputy City Clerk

Kelly Schwarz, Senior Management Analyst
Parks and Recreation

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive