

BYLAWS
CITY OF LAS VEGAS NEIGHBORHOOD PARTNERS FUND BOARD
Revised 051910- City Attorney's Office Number 74373

ARTICLE ONE
PURPOSE OF BOARD

The purpose of the Neighborhood Partners Fund Board ("Board") is to review Neighborhood Partners Fund applications and make funding award recommendations to the Las Vegas City Council ("City Council").

ARTICLE TWO
OFFICES

The principal offices of the Board shall be located at 495 S. Main, Fifth Floor, Parks Recreation, and Neighborhood Services Department, Las Vegas, Nevada. The Board may have such other offices as the City may determine from time to time.

ARTICLE THREE
BOARD MEMBERSHIP

Section 1. Members. The Board shall consist of thirteen (13) members who are appointed by the City Council. Board membership shall include the Mayor or her or his designee, a Council Liaison or other staff member who is representative of each of the six Council Wards, and a Neighborhood Representative who is representative of each of the six Council Wards. Board members need not be City residents.

Section 2. Term. The initial term of office for each member shall be one year, beginning April 1 and expiring on March 30 of the following year. Members may be reappointed to consecutive one-year terms as deemed appropriate.

Section 3. Transfer of Membership. Membership on the Board is not transferable or assignable.

Section 4. Compensation. Members of the Board shall not receive any compensation for service on the Board.

Section 5. Resignation. Any member may resign by filing a written resignation with the Chairperson of the Board.

Section 6. Vacancies. Any vacancy occurring on the Board, and any membership to be filled by reason of any increase in the manner of members, shall be filled by an appointment by the City Council. A member appointed to fill a vacancy shall serve for the unexpired term of his or her predecessor in office.

ARTICLE FOUR
BOARD OFFICERS

Section 1. Officers. The officers of the Board shall be a Chairperson, one Vice-Chairperson, and such other officers as may be elected by the membership of the Board.

Section 2. Powers and Duties. The officers of the Board shall have such powers and shall perform such duties as may from time to time be specified in resolutions or other directives of the Board. In the absence of such specifications, each officer shall have the powers and authority and shall perform and discharge the duties of officers of the same title serving in boards having the same or similar general purposes and objectives as this Board. The Chairperson shall preside at all meetings and has general supervision of the matters of the Board. The Vice-Chairperson will assist and assume the duties of the Chairperson in his or her absence.

ARTICLE FIVE BOARD MEETINGS

Section 1. Meeting Coordination/Minutes. The Department Liaison or a designee shall be responsible for working with the Chairperson and Vice Chairperson to develop agenda items, facilitating pre-meeting correspondence, and providing technical support. All other functions relating to Board meetings, including the arranging of meeting sites, compliance with the Open Meeting Law, publishing of agendas, posting of notices, meeting-related mailings and the keeping and maintenance of meeting minutes and associated records shall be the responsibility of the City Clerk's Office. Administrative approval of final minutes by the Department Liaison and the City Clerk's will be allowed when another Board meeting is not scheduled.

Section 2: Scheduling and Notice of Meetings. Regular Board meetings shall be held annually, in accordance with a meeting schedule that is developed by the Department Liaison and approved by the City Clerk's Office. Meetings may be held at any location deemed convenient by the Board or the Chairperson. Notice of Board meetings shall be given in accordance with the provisions of the Nevada Open Meeting Law.

Section 2. Quorum. A majority of the Board shall constitute a quorum for the transaction of business at any meeting of the Board, but members constituting less than a majority of the Board members may adjourn the meeting.

Section 3. Voting. Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the members. A majority of those present and voting is sufficient to pass or adopt any item voted upon.

ARTICLE SIX PARLIAMENTARY AUTHORITY

The rules contained in the current edition of "Roberts Rule of Order Newly Revised" shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

ARTICLE SEVEN AMENDMENT OF BYLAWS

These bylaws may be amended by majority vote of the entire membership, provided that, in each case, at least twenty days written notice of the proposed amendment has been provided to Board members. Amendments to the bylaws must be consistent with LVMC Chapter 2.46.