

City of Las Vegas

HISTORIC PRESERVATION COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES

August 26, 2015
12:00 PM

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM LUANN D. HOLMES, CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. [CALL TO ORDER](#)

Minutes:

CHAIR STOLDAL called the meeting to order at 12:01 p.m.

PRESENT: CHAIR STOLDAL and COMMISSIONERS WHITE, HAUSCH (via telephone conference), LeVINE, McMILLAN-ARNOLD, BECK, BELLIS, COSGROVE, RUBINSON (ex-officio member) and MOONEY (ex-officio member)

EXCUSED: COMMISSIONERS KLENK, HOTCHKISS and SERFAS

ALSO PRESENT: KAREN DUDDLESTEN, Deputy Planning Director (arrived at 12:44 p.m.), JAMES LEWIS, Deputy City Attorney, and GABRIELA PORTILLO-BRENNER, Deputy City Clerk

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

4. [For possible action to approve the Final Minutes by reference of the Regular Meeting of July 22, 2015](#)

Motion made by COLLEEN BECK to Approve

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 3

BOB BELLIS, MARY HAUSCH, CLAYTEE WHITE, BOB STOLDAL, JARMILLA McMILLAN-ARNOLD, JACK LeVINE, COLLEEN BECK, SONDRAS COSGROVE; Against-(None); Abstain-(None); Did Not Vote-(COURTNEY MOONEY, SAMANTHA RUBINSON); Excused-(PATRICK KLENK, DONALD L. HOTCHKISS JR, RICHARD

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SERFAS)

5. [HPC-60522 Discussion for possible action regarding a scope of work revision for the 2015 Historic Preservation Fund grant to include the Huntridge Neighborhood generally bound by E. Charleston Boulevard on the north, S. 10th Street on the west, E. Oakey Boulevard on the south, and S. 15th Street on the east between E. Charleston Boulevard and Norman Avenue on the north and south respectively, and approximately 407 feet from the centerline of S. 13th Street between Norman Avenue on the north and E. Oakey Boulevard on the south, multiple APNs, multiple Zones, Ward 3 \(Coffin\)](#)

Motion made by BOB BELLIS to Strike

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 3

BOB BELLIS, MARY HAUSCH, CLAYTEE WHITE, BOB STOLDAL, JARMILLA McMILLAN-ARNOLD, JACK LeVINE, COLLEEN BECK, SONDR A COSGROVE; Against-(None); Abstain-(None); Did Not Vote-(COURTNEY MOONEY, SAMANTHA RUBINSON); Excused-(PATRICK KLENK, DONALD L. HOTCHKISS JR, RICHARD SERFAS)

Minutes:

COURTNEY MOONEY, Urban Design Coordinator, recommended striking this matter, given that staff would not be able to move forward with the revised scope as proposed. Unfortunately, revisions outside of the original grant program areas applied for initially did not include a survey. Staff hopes to apply for supplemental funding from the Commission for the Las Vegas Centennial to move forward with the Huntridge survey. The State Historic Preservation Office has recommended using the allotted \$20,700 toward outreach and education, which is a program area originally applied for. She asked that the Commissioners provide her with feedback via email on the information she sent out in order for her to put together a revised scope for submittal.

6. [HPC-60524 Discussion for possible action regarding possible improvements to and expansion of the Historic Preservation Commission public outreach program, All Wards](#)

Motion made by JACK LeVINE to Approve, directing staff to research being able to connect with the City, to include minimal mapping functions and explore working with the Cultural Affairs Office

Passed For: 8; Against: 0; Abstain: 0; Did Not Vote: 2; Excused: 3

BOB BELLIS, MARY HAUSCH, CLAYTEE WHITE, BOB STOLDAL, JARMILLA McMILLAN-ARNOLD, JACK LeVINE, COLLEEN BECK, SONDR A COSGROVE; Against-(None); Abstain-(None); Did Not Vote-(COURTNEY MOONEY, SAMANTHA RUBINSON); Excused-(PATRICK KLENK, DONALD L. HOTCHKISS JR, RICHARD SERFAS)

Minutes:

COMMISSIONER MOONEY, Urban Design Coordinator, summarized the staff report in the backup documentation.

CHRISTOPHER CRAIG, Information Technologies (IT) Business Partner, stated there are several options. Depending on the type of public outreach and information to be provided, several vendors might have to be contracted. The Commission needs to consider what type of individuals it wants to reach, and then figure out the best way to do so.

CHAIR STOLDAL commented that the goal is to reach visitors and locals with a user-friendly app, which would also show historical sites, similar to the app that the City of Reno has. It is very useful and gives historical data and a variety of information.

COMMISSIONER COSGROVE felt that a separate app would be better for this Commission, so that information does not get buried. COMMISSIONER MOONEY indicated that she spoke with IT staff, which provided good information regarding the benefits. MR. CRAIG advised that having separate apps can sometimes cause confusion pertaining to any association with the City. The Commission should ensure that the focus groups are being driven to the desired path. Should the Commission opt to create a separate app, it needs to decide on which mobile app and whether to install on a

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device. Or the Commission could opt to have a site for people to access the information. The Commission would have to decide on whether it wants an app for the website for people to access. COMMISSIONER McMILLAN-ARNOLD commented that having a separate website could cause confusion. She asked if cross-referencing to the City's website could be done for specific items as well as create an app that people could download to cellular telephones. CHAIR STOLDAL stated that this Commission is part of the City, so the app should be on the City's website, and within the website, there should be documents pertinent to the City's history for the public to view. They could then access background information and the Historic Preservation Commission (HPC) agenda, making it more user-friendly.

COMMISSIONER LeVINE said that there should be integration with the City, with a button on the front page of the City's website about the HPC. There could be a button for tourists on the front of the app to find historical sites. COMMISSIONER MOONEY commented that she is finding out that heritage tourists like cross connection, so maybe the HPC should work with the Cultural Affairs Office. CHAIR STOLDAL said that information content for the City's website has already been determined. MR. CRAIG clarified that the City's website was being reviewed for content. The announced date for the renovation deadline is in March of 2016. COMMISSIONER LeVINE said that if the HPC has to fight for attention, then it would be better for the public and tourists to be able to download the City's app. COMMISSIONERS CROSGROVE and WHITE added that as long as there is a button to access HPC information so that it does not get buried.

MR. CRAIG clarified that he had no jurisdiction over app content. Therefore, he recommended the Commissioners decide on whether they want a button or not, and he could then work with COMMISSIONER MOONEY to contact the necessary people to meet with the Commissioners on the development of the desired app. COMMISSIONER LeVINE emphasized that it is easier to get an app.

CHAIR STOLDAL discussed with MR. CRAIG that it would be possible to be able to click on the app to access the City's website for documentation.

COMMISSIONER MOONEY advised CHAIR STOLDAL that the next step would be for the Commissioners to decide on what it wants and on the content. At a minimum, the HPC could include the content already available, and then amend it. COMMISSIONER BELLIS said that the HPC could go with the City app and go through the current list.

COMMISSIONER McMILLAN-ARNOLD liked the idea of an app, as long as the HPC button does not get buried. It should be easily found. COMMISSIONERS LeVINE, BECK and WHITE agreed that it is a good idea to have an app containing information on historical properties, the National Register and the museums. COMMISSIONER WHITE felt that all this should be on one app so that tourists do not have to navigate through various apps to find information.

MR. CRAIG clarified that he was not representing that modifications could be made to City apps; he was merely offering options. COMMISSIONER MOONEY suggested direction to explore and then report back to the Commissioners. COMMISSIONER LeVINE supported a joint venture with the Cultural Affairs Office. COMMISSIONER COSGROVE recommended meeting with the app developer to ensure that no more than three clicks would be necessary and to find out what is available.

COMMISSIONER RUBINSON agreed that a map with cultural and historical sites and brief descriptions pointing to websites with more in-depth information, so that the visitor can see what may be available in the neighborhood he/she is staying in or visiting would be ideal. COMMISSIONER HAUSCH agreed with the consensus. COMMISSIONER MOONEY remarked that she has seen color-coded items on maps, so that they stand out visually. She recommended scheduling a meeting with who is in charge of City apps and have COMMISSIONER COSGROVE, as the HPC's Outreach Editor, in attendance. CHAIR STOLDAL verified with JAMES LEWIS, Deputy City Attorney, that a subcommittee could not be created at this meeting and that he would further research its creation.

COMMISSIONER MOONEY suggested a motion directing staff to research being able to connect with the City, to include minimal mapping functions and explore working with the Cultural Affairs Office.

CHAIR STOLDAL suggested anyone interested in serving on the subcommittee to contact COMMISSIONER MOONEY.

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7. [Report by the Department of Planning regarding the book, 72 years in Las Vegas: Dr. Sarann Knight Preddy, funded by the Historic Preservation Commission Centennial Legacy Fund in 2013, Ward 5 \(Barlow\)](#)

Minutes:

CYNTHIA CICERO, the editor for the subject book, thanked the Commissioners for being patient with the final production of the book on Dr. Sarann Knight Preddy, of which she distributed a copy of for each member to keep as a gift. The book was well received by the community. A copy was not submitted as backup. She felt privileged to work on the book. COMMISSIONER McMILLAN-ARNOLD praised the work on the book.

CHAIR STOLDAL was happy that the book was completed, and he confirmed with MS. CICERO that copies would be distributed to schools, libraries throughout the state and state museums. MS. CICERO indicated that some of the money will be used for shipping, and then a final accounting will be conducted.

COMMISSIONER WHITE announced that MS. PREDDY passed away as the book was being completed. She would have been pleased with the final edition.

8. [Report by Department of Planning regarding an administrative approval \(HPC-60344\) for an application for a Certificate of Appropriateness to replace the roof of the property located at 1249 8th Place, a contributing resource within the John S. Park Neighborhood Historic District, \(APN 162-03-515-090\), R-1 \(Single-Family Residential\) Zone, Ward 3 \(Coffin\)](#)

Minutes:

COMMISSIONER MOONEY, Urban Design Coordinator, went over the Findings section of the report attached as backup. The work is considered compatible with the distinctive character of the historic building.

9. [Report by Department of Planning regarding an administrative approval \(HPC-60358\) for an application for a Certificate of Appropriateness to replace the roof of the property located at 1233 8th Place, a non-contributing resource within the John S. Park Neighborhood Historic District, \(APN 162-03-515-093\), R-1 \(Single-Family Residential\) Zone, Ward 3 \(Coffin\)](#)

Minutes:

COMMISSIONER MOONEY, Urban Design Coordinator, went over the Findings section of the report attached as backup. The work is considered compatible with the distinctive character of the historic building.

10. [Report by Department of Planning regarding an administrative approval \(HPC-60452\) for an application for a Certificate of Appropriateness for a Special Use Permit to rent an accessory structure in the rear yard of 705 Park Paseo, a contributing resource within the John S. Park Neighborhood Historic District, \(APN 162-03-414-004\), R-1 \(Single-Family Residential\) Zone, Ward 3 \(Coffin\)](#)

Minutes:

COMMISSIONER MOONEY, Urban Design Coordinator, went over the Findings section of the report attached as backup. The work is considered compatible with the distinctive character of the historic building.

COMMISSIONER MOONEY informed COMMISSIONER LeVINE that the property has been used as a sub-rental/studio apartment for many years. COMMISSIONER LeVINE stated that this is an ongoing practice in his neighborhood, and garages are being converted into studio apartments. He would prefer that the City amend the zoning code to allow these types of conversions in order to increase the urban density of this and the surrounding neighborhoods. COMMISSIONER MOONEY believed that such a conversion requires a special use permit. NICOLE EDDOWES, Planner I, explained that there is a difference in Title 19 between accessory structures. A structure with a bedroom and closet, a bathroom and no kitchen does not require a special use permit because it is not self-containing and the main home's kitchen would have to be

used. In this instance, the trigger requiring a special use permit and a public hearing is that the additional structure is self-sufficient because it has a full kitchen. Submittal of the application does not mean an automatic approval. A public hearing would have to be held to allow the neighbors' input. COMMISSIONER LeVINE reiterated his preference for doing away

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with the special use permit requirement and allowing the use, which he regards as improvement for the neighborhoods. MS. EDDOWES said the use would have to be changed to multi-family. COMMISSIONER MOONEY indicated there were several similar applications, but this is the only one that had to come before the Historic Preservation Commission.

11. [Report by Department of Planning regarding historic and archaeological resources in local media](#)

Minutes:

COMMISSIONER MOONEY, Urban Design Coordinator, referred the Commissioners to the articles attached as backup.

12. [Report by Department of Planning regarding Project Update list](#)

Minutes:

COMMISSIONER MOONEY, Urban Design Coordinator, went over the project list attached as backup.

CHAIR STOLDAL asked if records regarding standing adobe structures are available, beyond those located at Tule Springs and on Main Street. COMMISSIONER MOONEY was not certain how to research for this type of information, but she offered to do some research and thought the Clark County Assessor's Office might have some information.

13. [Discussion regarding topics for future agenda items by the Historic Preservation Commission. Comments made during this portion of the agenda by individual Commission Members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not any such proposed item\(s\) is/are within the purview of the Commission and/or whether such proposed item\(s\) shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken regarding the proposal](#)

Minutes:

COMMISSIONER LeVINE suggested a regular agenda item regarding the development of the Historic Preservation Commission (HPC) app.

COMMISSIONER BELLIS asked if the staff responsible for making changes to the app could be present before any decisions regarding the HPC app are made. He then asked for an item reporting on the property at 801 Park Paseo, which was remodeled and is possibly being converted into offices or being rented to multiple families. COMMISSIONER MOONEY assured him that she would conduct some research and place an item on a future agenda.

14. [CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE BOARD. NO SUBJECT MAY BE ACTED UPON BY THE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

15. [ADJOURNMENT](#)

Minutes:

The meeting was adjourned at 12:52 p.m.

Respectfully submitted:

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Gabriela Portillo-Brenner, Deputy City Clerk

Courtney Mooney, Urban Design Coordinator

Facilities are provided throughout City Hall for the convenience of disabled persons. Reasonable efforts will be made to assist and accommodate physically handicapped persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive