

City of Las Vegas

HISTORIC PRESERVATION COMMISSION
CITY HALL, 495 S. MAIN STREET
CITY CLERKS 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov

MINUTES

March 25, 2015

12:00 P.M.

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM LUANN D. HOLMES, ACTING CITY CLERK, AT THE CITY CLERKS OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. CALL TO ORDER

Minutes:

CHAIR STOLDAL called the meeting to order at 12:02 p.m.

PRESENT: CHIAR STOLDAL and COMMISSIONERS HAUSCH (excused until 12:10 p.m. and excused at 12:57 p.m.), , LeVINE, BECK, BELLIS (excused until 12:03 p.m.), KLENK, SERFAS (excused until 12:03 p.m.), COSGROVE, and MOONEY (ex-officio member)

EXCUSED: COMMISSIONERS WHITE, HOTCHKISS and McMILLAN-ARNOLD

ALSO PRESENT: JAMES LEWIS, Deputy City Attorney, and ANGELA CROLLI, Deputy City Clerk

2. [ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW](#)

Minutes:

ANNOUNCEMENT MADE: This meeting has been properly noticed and posted at the following locations: City Hall, 495 South Main Street, 1st Floor; Clark County Government Center, 500 South Grand Central Parkway; Grant Sawyer Building, 555 East Washington Avenue; City of Las Vegas Development Services Center, 333 North Rancho Drive.

3. [PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

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4. [For possible action to approve the Final Minutes by reference of the Regular Meetings of January 28, 2015 and February 25, 2015](#)

Motion made by JACK LeVINE to Approve the Final Minutes of the Regular Meeting of January 28, 2015

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

Minutes:

Regarding the approval of the February 25, 2015 Final Minutes, COMMISSIONER BECK referred to Page 5, Item 10 and suggested that a clarification on the type of field work done by the Logan Simpson Design would be appropriate. Under Item 14, COMMISSIONER MOONEY clarified that the field work is where consultants go around downtown to look at various buildings, take photographs and conduct a record research related to World War II housing in Las Vegas.

Motion made by COLLEEN BECK to Approve the Final Minutes of the Regular Meeting of February 25, 2015 as amended

Passed For: 8; Against: 0; Abstain: 1; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-BOB STOLDAL; Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

NOTE: CHAIR STOLDAL abstained from voting as he was not present at this meeting.

5. [HPC-57892 ABEYANCE ITEM For possible action regarding the preparation of a chronological history of development of the historic Westside - Ward 5 \(Barlow\)](#)

Minutes:

CHAIR STOLDAL requested to table the item so that additional discussion could be held on the matter.

Motion made by BOB STOLDAL to Table

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

6. [HPC-58298 For possible action regarding an application for the Historic Preservation Commission Centennial Legacy Grant funds, submitted by Harrison House, Inc., for publications and events celebrating the Pioneer Trail in West Las Vegas Ward 5 \(Barlow\)](#)

Motion made by BOB BELLIS to Approve

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

Minutes:

COMMISSIONER MOONEY referred to the backup documentation regarding the Harrison House, Inc., which submitted an application for funding from the Historic Preservation Commission Centennial Legacy Grant.

STANTON WILKERSON, President of the Harrison House, stated that the Harrison House would like to focus on what is happening in the neighborhood. The Pioneer Trail bike event is scheduled for April 25, 2015 at 9:00 a.m. starting at the

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Springs Preserves and traveling to the Mormon Fort. They hope to attract 100 riders to enhance public awareness of the Pioneer Trail, as well as introduce a new Pioneer Trail map. Updated brochures will include information on the hours of operations, food and beverages stops, and nearby attractions, such as the Mob Museum and the Neon Museum. Additionally, the funding would be used to pay for T-shirts to be given to each participant in the tour. Las Vegas Cyclery is interested in distributing brochures to people renting bicycles, who are looking for places to ride their bikes. The Harrison House is a 501(c)3 non-profit organization.

MR. WILKERSON discussed with CHAIR STOLDAL that the colored brochures would only advertise community partners.

7. [HPC-58299 For possible action regarding expanding public outreach activities on behalf of the Historic Preservation Commission to include social media All Wards](#)

Motion made by JACK LeVINE to Approve the on line email newsletter and a social media strategy

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

Commissioner:

COMMISSIONER MOONEY introduced JENNIFER DAVIES, Public Information Officer, Office of Communications, who provided information regarding the Historic Preservation Commission's social media and online presence.

MS. DAVIES explained that she has had discussion with COMMISSIONER MOONEY about potentially moving away from the traditional newsletter, and about posting Historic Preservation Commission (HPC) projects on the City of Las Vegas' webpage, Facebook and Twitter; information on restoration projects to keep the public informed would be sent to her. MS. DAVIES stated that she would set up one-on-one social media training sessions for those Commissioners interested in learning about Facebook and or Tweeter.

COMMISSIONER MOONEY explained that instead of the HPC newsletter going out twice a year, information would be constant throughout the year. Additionally, the library district no longer allows newsletters to be left at the libraries, and this was HPCS biggest venue. Facebook and Twitter would be a step in the right direction to keep people engaged and informed on HPC events and projects. COMMISSIONER COSGROVE uses Twitter quite a bit to follow sites such as the National Archives; they post images of primary documents and pictures of exhibits. A Twitter account for HPC would be a medium to attract younger people interested in the HPC.

COMMISSIONER LEVINE verified with MS. DAVIES that the first step would be to add the HPC to the City's Facebook page, and then depending upon the interest, look into getting an account for HPC.

CHAIR STOLDAL questioned why stop issuing the newsletter. MS. DAVIES responded that the proposal is to provide constant information throughout the year via the internet. She discussed with CHAIR STOLDAL that the Facebook page is monitored 24/7. Currently, when she receives comments about HPC projects, she forwards that information to COMMISSIONER MOONEY, who arranges a response. For now, they would post HPC articles on the City of Las Vegas Facebook page. She confirmed that City Councilmembers have their own Facebook page and post what they want. For now, the HPC Commissioners would provide the content and she would post it on Facebook. COMMISSIONER MOONEY stated that another option would be to allow the City access to the HPC Facebook and Twitter, and whenever an interesting topic arises, the City can pull the content and post it on Facebook or Twitter.

COMMISSIONER BECK agreed that social media would engage the younger audience, but there are many who never use Facebook or Twitter and still look forward to the newsletter; she is concerned about alienating that audience. She suggested that the information sent to MS. DAVIES be made available in hard copy. MS. DAVIES suggested creating a portion of the website as a newsletter and post the same content on Facebook. COMMISSIONER BECK stated that she has sent out the newsletter as a PDF attachment to those people who have email addresses.

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DEPUTY CITY ATTORNEY JIM LEWIS remarked that there needs to be differentiation between posting through COMMISSIONER MOONEY on behalf of the City and the HPC website posting. A policy document should be provided to the Commission which would guide each Commissioner on how to post because they might be perceived as speaking on behalf of the City. MS. DAVIES stated this is a two prong approach; first is to use the content to post on the official City page; second, the Commissioners are interested in social media and want to establish an account and share City information. The social media policy applies to all employees and Commissioners. If the Commissioners want to set up their own Facebook account, she would set up training to talk about ideas on what can be posted without violating the Open Meeting Law.

CHAIR STOLDAL suggested that, even though the newsletter comes out twice a year, a calendar be created with deadlines on gathering information. MS. DAVIES recommended that quarterly emails would work better than a newsletter twice a year. She also suggested trying the email newsletter for one year to determine how it is performing. COMMISSIONER BECK asked how one can determine the number of readership. MS. DAVIES replied that newsletters are monitored by how many people open the newsletter. CHAIR STOLDAL asked if it provides details on what individuals are reading. MS DAVIES replied that it provides information on the links they click on.

8. [HPC-58300 For possible action regarding the draft Spring 2015 Historic Connection newsletter All Wards](#)

Motion made by JACK LeVINE to Approve trying the email newsletter format and submit the information to social media

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

Minutes:

Given the previous discussion about an email newsletter, COMMISSIONER MOONEY suggested trying the email newsletter format and to submit the information to social media. Since the newsletter content is available, COMMISSIONER COSGROVE agreed to try the email newsletter through social media. Most social media give capabilities to share and repost.

COMMISSIONER MOONEY stated that she will send the draft newsletter articles via email to CHAIR STOLDAL and COMMISSIONER BECK. She asked input from Commissioners regarding a lead article and a Lost/Saved/Threatened heading.

9. [HPC-58301 For possible action regarding changes to the Historic Preservation Commission Centennial Legacy grant application to include a required matching contribution by applicants All Wards](#)

Motion made by COLLEEN BECK to Deny

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDRAS COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

Minutes:

COMMISSIONER MOONEY read the report and pointed out the changes regarding matching funds contribution and In-Kind contributions definition. On the budget sheet, she included volunteer labor as a match. There may be a learning curve to determine what is considered in-kind. She verified for CHAIR STOLDAL that this issue was raised after a discussion about in-kind contributions to the project; it was not required, but applicants were encouraged to report on volunteer assistance or goods received by an organization. CHAIR STOLDAL stated that the Historic Preservation Commission (HPC) receives the money from the Las Vegas Centennial Committee, and he verified they are not required to be in-kind, and do not need their authorization. COMMISSIONER MOONEY clarified that there is a section in the budget where to list match or in-kind services.

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COMMISSIONER BECK did not support this request because people requesting a \$5,000 grant would have to come up with 30 percent of that grant. The statement was made at the last meeting that organizations have a lot of volunteers, but looking at what in-kind is, they are asking about professional services. She feels that adding this paperwork to some groups that barely survive on their volunteer labor, is just an added burden and that she is not sure where the benefit is. She suggested keeping the current language. COMMISSIONERS HAUSCH and SERFAS concurred with COMMISSIONER BECK'S suggestion.

COMMISSIONER MOONEY verified for CHAIR STOLDAL that COMMISSIONER McMILLAN-ARNOLD asked discussion be held about this issue. CHAIR STOLDAL stated that the Commissioners could decide on what in-kind means; it does not have to mean professional services.

COMMISSIONER HAUSCH stated that the money should have no strings attached. CHAIR STOLDAL pointed out the Commissioners' consensus is that they are not pleased with the concept; however, since the Commissioner who requested this discussion was not present, he wondered if it would be appropriate to abey it until the next meeting. COMMISSIONER LEVINE verified that the budget worksheet could still be part of the budget submission.

10. [Report by Department of Planning regarding an update on Senate/Assembly Bills pertaining to historic preservation and archaeology in the 78th session of the Nevada Legislature](#)

Minutes:

COMMISSIONER MOONEY read the report and referred to the Nevada State legislature bill summaries pertaining to historic preservation in Southern Nevada. The Commissioners could access the Nevada Legislature website for more information. In response to CHAIR STOLDAL'S query, COMMISSIONER MOONEY indicated that the City of Las Vegas only took a position on AB 194 relating to the preservation of prehistoric and historic sites. COMMISSIONER BECK added that she called a number of archaeologists and historians, and she indicated that the bill would be in line with the National Historic Preservation Act definition.

CHAIR STOLDAL stated that SB 51 does not impact the Historic Preservation Commission, but there was a lot of controversy related to this bill. He asked to be kept updated on these bills.

11. [Report by Department of Planning regarding 2015 Historic Preservation and Archaeology Month theme and activities All Wards](#)

Motion made by to Accept the Report

Passed For: 9; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 3

BOB BELLIS, MARY HAUSCH, PATRICK KLENK, BOB STOLDAL, JACK LeVINE, COLLEEN BECK, RICHARD SERFAS, SONDR A COSGROVE, COURTNEY MOONEY; Against-(None); Abstain-(None); Did Not Vote-(None); Excused-CLAYTEE WHITE, JARMILLA McMILLAN-ARNOLD, DONALD L. HOTCHKISS JR

Minutes:

COMMISSIONER MOONEY read the report and asked for ideas on a title for the theme. The Downtown Project has tentatively agreed to host the event at the Travelers Motel, but another site might be chosen. She continued with the report and encouraged the Commission to submit ideas for other activities related to the proposed theme.

CHAIR STOLDAL asked if La Concha was looked at as an option to hold the event. COMMISSIONER MOONEY replied that they have not because they were looking at a motel.

COMMISSIONER LeVINE announced that on May 3, 2015 the Nevada Preservation Foundation would be hosting the Home Tour 2015.

12. [Report by Department of Planning regarding the Historic Preservation Commission Centennial Legacy Budget](#)

Minutes:

COMMISSIONER MOONEY referred to the report, which was submitted as backup.

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13. [Report by Department of Planning regarding historic and archaeological resources in local media](#)

Minutes:

None.

14. [Report by Department of Planning regarding Project Update list](#)

Minutes:

COMMISSIONER MOONEY reported on the project update and explained that field work means that the consultants went out into the field in downtown to look at the various World War II developments; they took photographs and conducted record research related to World War II housing in Las Vegas. The Commission will receive a presentation at the May meeting from Logan Simpson Design about their findings.

COMMISSIONER MOONEY discussed with CHAIR STOLDAL that there has been no movement on the Victory Hotel, other than it was painted purple.

15. [Discussion regarding topics for future agenda items by the Historic Preservation Commission. Comments made during this portion of the agenda by individual Commission Members shall refer solely to proposals for future agenda items and any discussion shall be limited to whether or not any such proposed item\(s\) is/are within the purview of the Commission and/or whether such proposed item\(s\) shall be placed on a future agenda. No discussion regarding the substance of any such proposed topic shall occur and no action shall be taken regarding the proposal](#)

Minutes:

None.

16. [CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE BOARD. NO SUBJECT MAY BE ACTED UPON BY THE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED](#)

Minutes:

None.

17. [ADJOURNMENT](#)

Minutes:

The meeting was adjourned at 1:07 p.m.

Respectfully submitted:

Angela Crolli, Deputy City Clerk

Courtney Mooney, Urban Design Coordinator

Facilities are provided throughout City Hall for the convenience of disabled persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerks office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City of Las Vegas

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive