

ATTACHMENT 1 - CERTIFICATE - DISCLOSURE OF OWNERSHIP/PRINCIPALS

1. Definitions

"City" means the City of Las Vegas.

"City Council" means the governing body of the City of Las Vegas.

"Contracting Entity," means the individual, partnership, or corporation seeking to enter into a contract with the City of Las Vegas.

"Principal" means, for each type of business organization, the following: (a) sole proprietorship – the owner of the business; (b) corporation – the directors and officers of the corporation; but not any branch managers of offices which are a part of the corporation; (c) partnership – the general partner and limited partners; (d) limited liability company – the managing member as well as all the other members; (e) trust – the trustee and beneficiaries.

2. Policy

In accordance with Resolution 79-99 and 105-99 adopted by the City Council, Contracting Entities seeking to enter into certain contracts with the City of Las Vegas must disclose information regarding ownership interests and principals. Such disclosure generally is required in conjunction with a Request for Proposals (RFP). In other cases, such disclosure must be made prior to the execution of a contract.

3. Instructions

The disclosure required by the Resolutions referenced above shall be made through the completion and execution of this Certificate. The Contracting Entity shall complete Block 1, Block 2, and Block 3. The Contracting entity shall complete either Block 4 or its alternate in Block 5. Specific information, which must be provided, is highlighted. An Officer or other official authorized to contractually bind the Contracting Entity shall sign and date the Certificate, and such signing shall be notarized.

4. Incorporation

This Certificate shall be incorporated into the resulting contract, if any, between the City and the Contracting entity. Upon execution of such contract, the Contracting Entity is under a continuing obligation to notify the City in writing of any material changes to the information in this Certificate. This notification shall be made within fifteen (15) days of the change. Failure to notify the City of any material change may result, at the option of the City, in a default termination (in whole or in part) of the contract, and/or a withholding of payments due the Contracting Entity.

Block 1 Contracting Entity	Block 2 Description
Kafoury, Armstrong & Co.	Professional Annual Audit Services
8329 W. Sunset Road, Suite 210, Las Vegas, NV 89113	
702-384-7717	
88-0116396	Contract No. 140162-CW

Block 3 Type of Business
☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Trust ☐ Other:

**CERTIFICATE – DISCLOSURE OF OWNERSHIP/PRINCIPALS
(CONTINUED)**

Block 4 Disclosure of Ownership and Principals

In the space below, the Contracting Entity must disclose all principals (including partners) of the Contracting Entity, as well as persons or entities holding more than one-percent (1%) ownership interest in the Contracting Entity.

	FULL NAME/TITLE	BUSINESS ADDRESS	BUSINESS PHONE
1.	Todd N. Ferguson, CEO	6140 Plumas St., Reno, NV 89509	775-689-9100
2.	Dessie Felder, COO	6140 Plumas St., Reno, NV 89509	775-689-9100
3.	Kirk A. Gardner, Treasurer	6140 Plumas St., Reno, NV 89509	775-689-9100
4.	Tamara B. Miramontes, Secretary	8329 W. Sunset Rd., Suite 210, Las Vegas, NV 89113	702-384-7717
5.	Joseph W. Lane, Director	301 W. Tolas Pl., Fallon, NV 89406	775-423-6505
6.	Felicia R. O'Carroll, Shareholder	6140 Plumas St., Reno, NV 89509	775-689-9100
7.	Kristen N. Burgess, Shareholder	6140 Plumas St., Reno, NV 89509	775-689-9100
8.	Daniel Carter, Shareholder	6140 Plumas St., Reno, NV 89509	775-689-9100
9.	Laurel D. Jackson, Shareholder	301 W. Tolas Pl., Fallon, NV 89406	775-423-6505
10.	Robert A. Heguy, Shareholder	975 5 th St., Elko, NV 89801	775-738-5134
11.	Teri L. Gage, Shareholder	975 5 th St., Elko, NV 89801	775-738-5134
12.	Megan A. Schimick, Shareholder	8329 W. Sunset Rd., Suite 210, Las Vegas, NV 89113	702-384-7717

The Contracting Entity shall continue the above list on a sheet of paper entitled "Disclosure of Ownership/Principals – Continuation" until full and complete disclosure is made. If continuation sheets are attached, please indicate the number of sheets: _____

Block 5 Disclosure of Ownership and Principals – Alternate

If the Contracting Entity, or its principals or partners, are required to provide disclosure (of persons or entities holding an ownership interest) under federal law (such as disclosure required by the Securities and Exchange Commission or the Employee Retirement Income Act), a copy of such disclosure may be attached to this Certificate in lieu of providing the information set forth in Block 4 above. A description of such disclosure documents must be included below.

Name of Attached Document: N/A

Date of Attached Document: _____ Number of Pages: _____

I certify under penalty of perjury, that all the information provided in this Certificate is current, complete and accurate. I further certify that I am an individual authorized to contractually bind the above named Contracting Entity.

Tamara B. Miramontes

Name

April 2, 2014

Date

Subscribed and sworn to before me this 2nd day of

April, 2014

Karen A. Westhoff

Notary Public

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