



## Zoomgrant Scoring Guidelines for the Youth Neighborhood Association Partnership Program

### “YNAPP”

1. Log onto Zoomgrants.com
2. Sign into the YNAPP link as a board member with the email provided to YNAPP staff as email address and password provided by YNAPP staff.
3. Click on the YNAPP Program
4. Click on applications tab
5. Click on individual applications to review each application
6. Click on scoring tab
7. Score each question (1 – 9) for all 32 applications.
8. To view downloaded documents for scoring questions 7 – 9, click on document tab and view documents on the right.
9. Applicants do their presentations for the board during the January meetings. Deliberations are at the last meeting and you can use notes from their presentation to guide your final funding decisions.
10. Go to the decision tab and enter information in “My Decision”. This is your individual score as a board member. YNAPP city staff will take care of “Trial” which is the average of all board decisions and “Official” which is the final scoring after deliberations.

If you have any questions regarding scoring the applications, please contact Lisa Campbell at 702-229-5406 or email at [lcampbell@lasvegasnevada.gov](mailto:lcampbell@lasvegasnevada.gov) or Alma Estrada at [aestrada@lasvegasnevada.gov](mailto:aestrada@lasvegasnevada.gov) or 229-1762.



### **Application Scoring**

Please enter a score for all questions with 1 being poor and the highest number being excellent. Questions are scored 1-5, 1-10 or 1-15.

1. Application Information: Name of the group or organization, project team contact information, and how many youth will participate is provided.

Score 1 – 10 \_\_\_\_\_

2. Project Description: Project name and project location is provided.

Score 1 – 5 \_\_\_\_\_

3. Overview of Project: A description of the project, how the project was selected and how this project benefits the community is provided.

Score 1 – 15 \_\_\_\_\_

4. Service Learning: What the group will learn about the community from the project and how they will share with others what they have learned is included in the application.

Score 1 – 15 \_\_\_\_\_

5. Youth Leadership: The application includes youth leadership and involvement in the project development, application writing and implementation plan.

Score 1 – 15 \_\_\_\_\_

6. Community Participation: The proposed project includes participation of youth and the community which may include residents, businesses and other groups and organizations.

Score 1 – 15 \_\_\_\_\_

7. Signatures of Lead Team: Signatures have been provided from the youth and adult project team leads.

Score 1 – 5 \_\_\_\_\_

8. Project Budget: The application includes a detailed budget outlining all anticipated costs for the project.

Score 1 – 10 \_\_\_\_\_

9. Match Requirements: Donations and volunteer labor are provided for the required match.

Score 1 – 10 \_\_\_\_\_

### **Application Matching Criteria**

Applicant groups must pledge and then secure resources to match the funds they request. Matches may include: cash, volunteer labor, donated supplies, equipment, or professional services. These match elements may be combined to make the required total match, provided each match component is truly needed to complete the project.

For all components of the match, applicants must be prepared to justify that the amount and types of proposed contributions are appropriate to the project. The proposed match components must be expended during the project's implementation.

### **Volunteer Labor**

Volunteer hours from participating youth are required. Projects teams cannot meet their required match with donations alone. Each hour youth volunteers donate towards the completion of the YNAPP project is valued at \$ 22.14 per hour. Most YNAPP grant recipients more than exceed their required match with volunteer labor alone.

### **Project Team Presentations**

In addition to submitting a completed grant application, YNAPP applicants are also required to make an oral presentation before the YNAPP Grant Review Board. The presentation will assist the board members during final deliberations to determine funding approval.

Each applicant makes a 5-minute presentation to the YNAPP board. Following the presentation, board members are allowed 5 minutes to ask any questions they may have about the presenting team's written application. Youth are encouraged to answer all of the board's questions without the assistance of their adult leader to demonstrate their involvement and knowledge of the project. The adult project team leader may assist them with the answer if needed.