

City of Las Vegas

**BOARD OF CIVIL SERVICE TRUSTEES
CITY HALL, 495 S. MAIN STREET
CITY CLERK'S 2ND FLOOR CONFERENCE ROOM
CITY OF LAS VEGAS INTERNET ADDRESS: www.lasvegasnevada.gov**

AGENDA OCTOBER 23, 2013 4:30 P.M.

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF THE ORDER PRESENTED; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME. BACKUP MATERIAL FOR THIS AGENDA MAY BE OBTAINED FROM BEVERLY K. BRIDGES, CITY CLERK, AT THE CITY CLERK'S OFFICE AT 495 SOUTH MAIN STREET, 2ND FLOOR OR ON THE CITY'S WEBPAGE AT www.lasvegasnevada.gov.

1. CALL TO ORDER
2. ANNOUNCEMENT RE: COMPLIANCE WITH OPEN MEETING LAW
3. PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED
4. For possible action to approve the Final Minutes by reference of the Regular Meeting of October 9, 2013
5. Discussion for possible action to certify Eligible Lists for Land Surveyor (open); Legal Secretary (promotional and open); Maintenance Planner (promotional and open); Pool Maintenance Crew Leader (promotional); Senior Building Services Electrician (promotional)
6. CITIZENS PARTICIPATION: PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS WITHIN THE JURISDICTION OF THE BOARD. NO SUBJECT MAY BE ACTED UPON BY THE BOARD UNLESS THAT SUBJECT IS ON THE AGENDA AND IS SCHEDULED FOR ACTION. IF YOU WISH TO BE HEARD, GIVE YOUR NAME FOR THE RECORD. THE AMOUNT OF DISCUSSION ON ANY SINGLE SUBJECT, AS WELL AS THE AMOUNT OF TIME ANY SINGLE SPEAKER IS ALLOWED, MAY BE LIMITED
7. ADJOURNMENT

Facilities are provided throughout City Hall for the convenience of disabled persons. Reasonable efforts will be made to assist and accommodate physically handicapped persons. If you need an accommodation to attend and participate in this meeting, please call the City Clerk's office at 229-6311 and advise of your need at least 48 hours in advance of the meeting. Dial 7-1-1 for Relay Nevada.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

City Hall, 495 South Main Street, 1st Floor
Clark County Government Center, 500 South Grand Central Parkway
Grant Sawyer Building, 555 East Washington Avenue
City of Las Vegas Development Services Center, 333 North Rancho Drive

CITY OF LAS VEGAS
AGENDA DOCUMENTATION

Date: October 23, 2013

TO: CIVIL SERVICE BOARD OF TRUSTEES FROM: DAN TARWATER, SECRETARY

SUBJECT: 5. ELIGIBLE LISTS TO BE CERTIFIED

**BOARD ACTION: Vote to Certify or Not Certify
(May be taken as a group)**

TOTAL ELIGIBLE LISTS PRESENTED: 7

	<u>APPLIED</u>	<u>TESTED</u>	<u>PASSED & PLACED ON ELIGIBLE LISTS</u>
1. Land Surveyor – Open	21	11	11
2. Legal Secretary (Criminal Division) – Promotional	4	3	2
3. Legal Secretary (Criminal Division) – Open	47	14	12
4. Maintenance Planner – Promotional	4	2	1
5. Maintenance Planner – Open	25	7	2
6. Pool Maintenance Crew Leader – Promotional	1	1	1
7. Senior Building Services Electrician – Promotional	5	4	3

CITY OF LAS VEGAS

ELIGIBLE LIST

Land Surveyor
Examination

October 3, 2013
Examination Date

13003860
Requisition Number

Open
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	15	GROUP 1	1
REJECTED	6	GROUP 2	10
TOTAL RECEIVED	21	TOTAL ON LIST	11

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	50%		50%	
PASSED		11		11
FAILED		0		4
TOTAL TESTED		11		15
DID NOT APPEAR		0		0
WITHDREW		0		0

Land Surveyor (Open) - CSB 10/23/13

Candidate Name	Group
Kinney, Michael	1
Anderson, Chad	2
Barnes, Tom	2
Bodrog, Joseph	2
DeRolf, Daniel	2
Fenner PLS, Derrick	2
Grounds, Geoff	2
Hill, Danny	2
Holton, Gerald	2
Mrowicki, Randy	2
Wright, Stewart	2

Total Record Count: 11

CITY OF LAS VEGAS

ELIGIBLE LIST

Legal Secretary
Examination

October 2, 2013
Examination Date

1300451P
Requisition Number

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	3	GROUP 1	0
REJECTED	1	GROUP 2	2
TOTAL RECEIVED	4	TOTAL ON LIST	2

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	100%			
PASSED	2			
FAILED	1			
TOTAL TESTED	3			
DID NOT APPEAR	0			
WITHDREW	0			

Legal Secretary (Promo) - CSB 10/23/13

Candidate Name	Group
LIMON, KARLA	2
Makridis, Crystal	2

Total Record Count: 2

CITY OF LAS VEGAS

ELIGIBLE LIST

Legal Secretary
Examination

October 2, 2013
Examination Date

13004510
Requisition Number

Open
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	19	GROUP 1	0
REJECTED	28	GROUP 2	12
TOTAL RECEIVED	47	TOTAL ON LIST	12

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	100%			
PASSED	12			
FAILED	2			
TOTAL TESTED	14			
DID NOT APPEAR	5			
WITHDREW	0			

Legal Secretary (Open) - CSB 10/23/13

Candidate Name	Group
Almendralo, Syd Charrise	2
Bain, Tanya	2
Benon, Charlene	2
Cannon, Kim	2
Fries, Melissa	2
Johnson, Elaine	2
Kuhar, Kelly	2
Lucas, Angela	2
Miller, Deborah	2
Patrick, Linda	2
Rice, Katherine	2
Rinehart, Lydia	2

Total Record Count: 12

CITY OF LAS VEGAS

ELIGIBLE LIST

Maintenance Planner
Examination

October 7, 2013
Examination Date

1300397P
Requisition Number

Promotional
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	2	GROUP 1	0
REJECTED	2	GROUP 2	1
TOTAL RECEIVED	4	TOTAL ON LIST	1

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	100%			
PASSED	1			
FAILED	1			
TOTAL TESTED	2			
DID NOT APPEAR	0			
WITHDREW	0			

Maintenance Planner (Promo) - CSB 10/23/13

Candidate Name	Group
Starrett, Harvey	2

Total Record Count: 1

CITY OF LAS VEGAS

ELIGIBLE LIST

Maintenance Planner
Examination

October 7, 2013
Examination Date

13003970
Requisition Number

Open
Open/Promotional

NAME
GROUP 1
None
GROUP 2
See Attached

REPORT OF EXAMINATION

<u>APPLICATIONS</u>		<u>ELIGIBLE LIST</u>	
ACCEPTED	8	GROUP 1	0
REJECTED	17	GROUP 2	2
TOTAL RECEIVED	25	TOTAL ON LIST	2

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	100%			
PASSED	2			
FAILED	5			
TOTAL TESTED	7			
DID NOT APPEAR	0			
WITHDREW	1			

Maintenance Planner (Open) - CSB 10/23/13

Candidate Name	Group
Caron, Scott	2
Verbil, Andrew	2

Total Record Count: 2

CITY OF LAS VEGAS

ELIGIBLE LIST

Pool Maintenance Crew Leader
Examination

October 9, 2013
Examination Date

1300349P
Requisition Number

Promotional
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
None

REPORT OF EXAMINATION

APPLICATIONS

ACCEPTED	1
REJECTED	0
TOTAL RECEIVED	1

ELIGIBLE LIST

GROUP 1	1
GROUP 2	0
TOTAL ON LIST	1

TESTS

WRITTEN

HIRING
INTERVIEW

PERFORMANCE

SUPPLEMENTAL
ASSESSMENT

(Weight)

100%

PASSED		1		
FAILED		0		
TOTAL TESTED		1		
DID NOT APPEAR		0		
WITHDREW		0		

Pool Maintenance Crew Leader (Promo) - CSB 10/23/13

Candidate Name	Group
Branch, Jeffery	1

Total Record Count: 1

CITY OF LAS VEGAS

ELIGIBLE LIST

Senior Building Services Electrician
Examination

October 1, 2013
Examination Date

1300416P
Requisition Number

Promotional
Open/Promotional

NAME
GROUP 1
See Attached
GROUP 2
See Attached

REPORT OF EXAMINATION

APPLICATIONS		ELIGIBLE LIST	
ACCEPTED	5	GROUP 1	2
REJECTED	0	GROUP 2	1
TOTAL RECEIVED	5	TOTAL ON LIST	3

TESTS

	<u>WRITTEN</u>	<u>ORAL</u>	<u>PERFORMANCE</u>	<u>SUPPLEMENTAL ASSESSMENT</u>
(Weight)	100%			
PASSED	3			
FAILED	1			
TOTAL TESTED	4			
DID NOT APPEAR	1			
WITHDREW	0			

Senior Building Services Electrician (Promo) - CSB 10/23/13

Candidate Name	Group
Crist, Patrick	1
Poliak, Oren	1
McCarver, Leland	2

Total Record Count: 3